

CENTRAL STATISTICAL AGENCY
URBAN EMPLOYMENT - UNEMPLOYMENT SURVEY - 2011

101 Kill	102 Zone	103 Wereda	104 Town	105 Keftegna/Wereda/ K/Ketema	106 Kebele	107 Enumeration Area code	108 Household selection Ser.No	109 Name of Head of HH	110 Branch Office	111- Serial No of Enumeration Area	112 Is there continued questionnaire?	
											1. Yes	2. No

	HOUR	MINUTE
INTERVIEW BEGIN		
INTERVIEW END		

CONFIRMATION

	Name	Signature	Date	Code
Enumerator			/ /	
supervisor			/ /	
Statistician			/ /	

THE CENTRAL STATISTICAL AGENCY
URBAN EMPLOYMENT - UNEMPLOYMENT SURVEY - 2011

SECTION 1. AREA IDENTIFICATION OF THE SELECTED HOUSEHOLD

(For Office Use Only)

101 Kilib	102 Zone	103 Wereda	104 Town	105 Keftegna/wereda/ K/Ketema	106 Kebele	107 Enumeration Area code	110 - Branch Office	111- Serial No of Enumeration Area

For office work only (Branch Office)

	NAME	SIGNATURE	DATE	CODE
Enumerator				
supervisor				
Statistician				
Branch Head				

For office work only (Head Office)

	NAME	SIGNATURE	DATE	CODE
Editor				
Editor-verifier				
Encoder				
Encoder-verifier				

For office work only (Branch Office)

Number of Questionnaire

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	Name	Signature	Date
Enumerator			
supervisor			
Statistician			

For office work only (Head Office)

Number of Questionnaire

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	Name	Signature	Date
Editor			
Editor-verifyer			
Encoder			
Encoder-verifyer			

Date

SECTION 2: SOCIO-DEMOGRAPHIC CHARACTERSTICS OF HOUSEHOLD

201	202	203	204	205	206	207	208	209	210	
For all members of the Household				For members aged 5 years and above			For members aged 10 years and over			
Serial No.	Full name of usual household members	RELATIONSHIP	SEX	AGE	EDUCATIONAL STATUS		TRAINING		MARITAL STATUS	
Serial number of household member	List names of usual household members in the following order: -Head -Spouse -Never married children according to seniority in age -Married children and their household members who live in this housing unit -Other relatives - Non relatives	What is Your Relationship to the Head of Household? 0= Head 1= Spouse 2= Son/daughter of head and spouse 3= Son/daughter of head 4= Son/daughter of head/spouse 5= Mother/father of head/spouse 6= Sister/brother of head/spouse 7 = Paid Domestic Workers 8= Other relatives 9= Non-relatives	2= Female 1= Male	What is your age? (enter age in completed year. If under one year enter '00' in the column)	Can you read and write? 1= Yes 2= No Go to Col. 208	What was the highest grade you have completed? list of answers and codes are provided in the manual	Have you received any professional or Vocational/ Technical training? 1= Yes 2= No Go to Col. 210	In what type of profession (Vocational/ technical) are you trained? list of answers and codes are provided in the manual	1=Never married 2=Married 3= Divorced 4= Widowed 5= Separated	
										0 1
										0 2
										0 3
										0 4
										0 5
										0 6
										0 7
										0 8
										0 9
										1 0
1 1										

SECTION 3: ECONOMIC ACTIVITY DURING THE LAST 7 DAYS (For members aged 5 years and above)
Last 7 days refers to the Seven Days Prior to the Date of Interview.

301	302	303	304	305	306	307
ACTIVITY STATUS						
During the last 7 days were you engaged in any kind of productive activities such as work for payment,for family gain or profit, produce for own consumption? Enumerator: Ask respondents "What they have been doing in the last 7 days" then mark code "1" if the respondent was engaged in at least one of the activities mentioned below. Mark code 2 if participated in none of the activities. - Work as paid employee for Government/ gov't - parastatal , domestic, NGO, Private organization? - Run a business, big or small, for self or with partners (e.g barber, shoe shining, trade, etc.)? - Work in Agriculture privately/salaried (e.g ploughing and Cattle rearing, poultry, ...etc.)? - Produce goods for sale (e.g injera, Tella/Sefied, etc.)? - Produce permanent goods for own family? - Help in family farm or buisnes without payment ? eg. In agriculture,trade or in other enterprises. Engage in construction or major repair for own/family use? -other productive activity not mentioned above for own or family gain? 1. Yes 2. No →Col. 306	Excluding lunch and journey time, in total for how many hours did you work at all jobs in the last 7 days? (Including overtime)	How many Hours did you spend in your main/primary job?	How many Hours did you spend in your additional job/s? If there is no additional job fill in code "98"	Enumerator: Check in Col.302 total hours worked in the last 7 days? 1= Less than 4 hours or not asked in col.302 2= 4 hours and above Go to Col. 308	Even though you were not working during the last 7 days, did you have a job, business or holding which you will return to? 1= Yes, I have own business/enterprise 2= Yes, paid for duration of absence 3= Yes, with assurance or agreement for returning to work. 4= No Go to Col.401	If code 1-3 in col.306 What was the main reason for not working during the last 7 days? 1. Sick, Injury 2. Holiday/ vacation 3. Training/ Education 4. Off season 5. No work temporarily 6. Other/Specify
0 1						
0 2						
0 3						
0 4						
0 5						
0 6						
0 7						
0 8						
0 9						
1 0						
1 1						

SECTION 4: UNEMPLOYMENT AND CHARACTERISTICS OF UNEMPLOYED PERSONS (For those aged 10 years and above)

202	201	401	402	403	404	405	406	407	408	409	410
Full Name (Transfer from page 1, Col.202) All household members are transferred in this column but Col. 401 - 507 shall be marked " " for members aged below 10 years.	File marks form page 1, Col. 201 (Transfer from page 1, Col. 201) 1= Yes 2= No Go to Col. 403	For those coded 4 in Col. 306 Did you look for work or try to establish your own business during the last 3 months? 1= Yes 2= No Go to Col. 403	What step have you taken mainly in search of work or to start your own business? <i>Alternative answers are indicated below</i> All go to col. 404	For those who answered code "2" in Col. 401 What was the reason that you didn't seek or try to establish your own business? <i>Alternative answers are indicated below</i>	If opportunities to work exist in the coming one month are you willing and ready to work for income/earning? 1= Yes 2= No Go to Col. 406	Are you willing to take up work for wage or salary on locally prevailing terms or ready to undertake self-employment activity given the necessary resources and facility? If the answer is "Yes" where do you prefer the place of job to be? 1. Not available 2. Within this dwelling. 3. Within residence village/ town only 4. Only in Urban areas of this country 5. Any where in the country 6. Overseas only skip to Col. 407	Why are you not available for a work? 0= Home maker 1= Pregnancy/ delivery 2= Student 3= Disabled 4= Illness/ Injury 5= Too young 6=Remittance 7= Old age/ Pensioned 8= Others (Specify) Go to Col. 501	For those who answered Code "2 - 6" in Col. 405 What type of job are you looking for? <i>Enumerator:</i> Read the alternative answers if need arises. 1. Self employment 2. Paid employment-private 3. Paid employment-Gov't 4. Any available work 5. Others Skip to Col. 409	For those who answered Code 1 in Col. 407 What are/were the problems you faced to establish your own Business/ Enterprise? <i>(See alternatives answer below)</i>	Have you ever done work in the past for pay or profit? 1. No 2. Yes, as employee 3. Yes, for family 4. Yes, for own If more than one, refers to the recent one.	For how many months have you been unemployed?
	0 1										
	0 2										
	0 3										
	0 4										
	0 5										
	0 6										
	0 7										
	0 8										
	0 9										
	1 0										
	1 1										

Column 402	Column 403
1. Searching vacancy advertising boards 2. Through News paper, Radio and TV 3. I have unemployment card 4. Seeking assistance of friends, relatives, etc. 5. Trying to establish own enterprise 6. Direct application to employers 7. Checking at work sites 8. Others	01. Pregnancy/delivery 02. Illness/Injury previous work 03. Personal/family responsibility 09. Thought no work available 04. Responsibility of home activity 10. To start private work, I thought there will be shortage of money, raw material...etc. 05. Old age/Pension 06. Education/Training 07. Already found/made an arrangement for work 08. Possibility to regain my

Column 408
00. I have no problem 01. Shortage of finance 02. Lack of training 03. Problem of working place/land 04. Lack of finance and training 05. Lack of working place & finance 06. Lack/absence of License 07. Shortage/absence of equipment 08. Don't know 09. Lack of information 10. Others /Specify/

SECTION 5: ECONOMIC ACTIVITY DURING THE LAST 6 MONTHS (For members age 5 years and above)

501	502	503	504	505	506	507
ACTIVITY STATUS						
<i>Enumerator:</i> Ask respondents the following questions separately and mark code "1" and list the activity (ies) if the respondent was engaged in at least one of the activities. Mark code 2 if participated in "none of the activity". During the last 6 months, did you engage in any work or in any work for pay or profit or family gain						
- Did you work as an employee for Government - Did you work as merchant? (including petty trade) - Did you work as service giving agent be it private or salaried (such as barber, shoe shining, etc.)? - Did you work in Agriculture privately/salaried (such as plowing and, Cattle rearing, poultry, ...etc.)? - Did you produce goods for sale (such as "injira", "Tella", etc) - Did you produce permanent goods for your family? - Did you engage in productive activity for your family without payment? - Other productive activity not mentioned above?						
1= Yes Go to Col. 504		2= No Go to Col. 505		During the last 6 months for how many weeks were you working? During the last 6 months for how many weeks were you not working? During the last 6 months for how many weeks were you economically not active?		
1. Yes → Go to 503		2. No		Interviewer :- Check in Col. 506 total number of weeks economically not active is 1. 12 weeks or more 2. Less than 12 weeks END		
Weeks worked		Weeks unemployed		Weeks inactive		
	0 1					
	0 2					
	0 3					
	0 4					
	0 5					
	0 6					
	0 7					
	0 8					
	0 9					
	1 0					
	1 1					

Column 506	Column 507
0= Pregnancy/ delivery 1. Home maker 2. Student 3. Disability 4. Illness 5. Too young 6. Remittance 7. Pensioned/old age 8. Other /Specify/	END

Section 6: Informal Sectors/Filtering Question/

202	201	601	602	603	604	605	606			607	
Full Name (Transfer from page 1, Col. 202) <i>All household members are transferred in this column.</i> Leave with "-" for those children aged less than 5 years	Line number(Transfer from page 1, Col.201)	Enumerator Please correctly transfer the name of employment status and their codes from Col. 311	Under those transferred from Col.311, please ask only the following codes: 03,06,08,09,10,11 and 12. Do your enterprise have book account? 1 = Yes, with detailed accounting system 2 = Yes, but not detailed accounting system 3 = No 4 = I do not know	How many people including yourself participate in the activities in this enterprise	How many times usually did your work? 1= Daily 2 = Seldom/ rarely 3 = Seasonally 4= Casually	What are your employment status in your main job? 1= Written agreement n with fixed duratio 2= Written agreement with undetermined duration 3= verbal agreement with fixed duration 4= verbal agreement with undetermined duration 5=Noting at all	What is the main obstacle you face when you are doing this job? 1st Prpblem 2nd Prpblem 3rd Prpblem			Do your enterprise have licence? 1= Yes 2= No 3= I do not know	
	01										01
	02										02
	03										03
	04										04
	05										05
	06										06
	07										07
	08										08
	09										09
	10										10
	11										11

01= I do not have a problem	07= Unable to get license
02= Lack of working place	08= Shortage of credit facilities
03= Shortage of finance/Capital	09= Lack of raw materials
04= Lack of working place and finance	10= Shortage of equipment
05= Shortage of market	11= Lack of information
06= Shortage of training	12= Pressure from government
	13= Others