



UGANDA BUREAU OF STATISTICS



UGANDA NATIONAL HOUSEHOLD SURVEY 2009/2010

INFORMAL SECTOR SURVEY QUESTIONNAIRE
HOTELS BARS, & RESTAURANTS

SECTION 1A: IDENTIFICATION PARTICULARS

1. STRATUM:					
2. DISTRICT:					
3. SUB-STRATUM: (Urban = 1, Other Urban = 2, Rural = 3)					
4. COUNTY:					
5. SUB-COUNTY:					
6. PARISH:					
7. EA:					
8. HOUSEHOLD/ESTABLISHMENT SER. NO.:					
9. SAMPLE NO.:					
10. NAME OF HEAD:					
11. TYPE OF BUSINESS ENTERPRISE					
<i>Household based</i>					1
<i>Non-household based</i>					2

THIS SURVEY IS BEING CONDUCTED BY THE UGANDA BUREAU OF STATISTICS
UNDER THE AUTHORITY OF THE UGANDA BUREAU OF STATISTICS ACT, 1998.

THE UGANDA BUREAU OF STATISTICS
PLOT 9, Colville Street, P.O.Box 7186 Kampala-Uganda,
TEL: 0414 706000 /0414 230370
Fax: 0414 230370
E-mail: ubos@ubos.org
Website: www.ubos.org

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SECTION 1B: STAFF DETAILS AND SURVEY TIME

1. NAME OF INTERVIEWER_____

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2. DATE OF INTERVIEW

DD		MM		YYYY			

3. NAME OF SUPERVISOR_____

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4. DATE OF CHECKING

DD		MM		YYYY			

5. NAME OF EDITOR_____

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6. DATE OF INSPECTION

DD		MM		YYYY			

7. STARTING TIME

HRS			

8. RESPONSE CODE

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Codes for Item 8:

Completed.....1

Partially Done.....2 *(Reasons for partial response should be explained in the remarks)*

9. REMARKS BY INTERVIEWER:

10. REMARKS BY SUPERVISOR:

SECTION 2A: ACTIVITIES AND PRODUCTS OF THE BUSINESS ESTABLISHMENT

Household Members ID

(copied from column 4 Section 14 of the main questionnaire)

ISIC CODE1. What is the main Activity? **(describe in detail)**

.....
.....
.....

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2. Please list your main products and/or services in order of importance: *(up to 4 if so many)***(CPC Code)**

1					
2					
3					
4					

SECTION 2B: GENERAL INFORMATION

In which year and month did the business start operating?	In which Type of Premises do you conduct your Business activity?	What is the ownership type of this business?										
	At home with no special working space 01	Sole Proprietorship... 01										
	At home with space inside/attached to the home..... 02	Partnership..... 02										
	Business Premises with a fixed location independent from home..... 03	Religious..... 03										
	Home or workplace of Client..... 04	NGO..... 04										
	Market/Trade fair..... 05	Community Based Organization (CBO) 05										
	Street/pavement with a fixed post (Kiosk)..... 06	Others Specify..... 06										
	Hawking..... 07											
	Transport Vehicle..... 08											
	Others specify..... 09											
(1)	(2)	(3)										
Year Month												
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SECTION 3: CREDIT AND MARKET INFORMATION

What was the Main reason you chose this Business Activity?	What were the Three most important problems in setting up the business? (Rank in order of importance & Select from the codes below)			What are the Three main problems in running/expanding this enterprise? (Rank the problems in order of magnitude)			How did you Mainly Finance the Start-up and Running of this Business Activity? (<i>Select from the codes below</i>)						
Existing capital (e.g. land, Cash, Buildings, equipment)..... 1	Obtaining start-up capital ... 01			Insecurity/theft..... 01			Own savings/ retained profits 01						
Family Tradition/culture..... 2	Obtaining technical know-how and skills..... 02			Supply of Inputs/raw materials 02			Loan from friends/relatives/ neighbour ... 02						
Low Start-up Costs.... 3	Accessing raw materials 03			Demand for Output/market.... 03			Loan from Money Lender 03						
Demand 4	Finding Clients/Market 04			Economic factors (profitability)..... 04			Micro Finance 04						
It is the profession/ skill I know 5	Government rules/regulations..... 05			Technical (machine breakdown)..... 05			Commercial Bank 05						
Conditioned by the money lender/Benefactor..... 6	Obtaining:	Water	06	Labour related..... 06			SACCOS. 06						
Others (Specify)..... 7		Electricity	07	Government Regulations..... 07			NGO... 07						
		Space/Premises	08	Competition 08			Circles (cash round)..... 08						
		Transport	09	Obtaining	Water	09	Borrowing from the supplier.... 09						
		Other	10		Electricity	10	Other (specify)... 10						
		Insecurity/theft..... 11		Space/Premises	11								
		Others specify)... 12		Transport	12								
		No problem 13		Other	13								
			Finance 14										
			Late Payment 15										
Other Specify 16													
(1)	(2a)	(2b)	(2c)	(3a) Running			(3b) Expanding			(4a) Start-up		(4b) Running	
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SECTION 3: CREDIT AND MARKET INFORMATION CONTINUED

5. If a Loan was acquired in Qn 4 above what was the total amount received?

Loan for:	5a Start-up	5b Running
Amount in Shillings		

If a Loan was received what was the security required? Business Itself..... 1 Land..... 2 Cattle..... 3 House..... 4 Other Properties..... 5 Salary 6 None..... 7 Others (Specify)..... 8		What is the Repayment Arrangement / period and rate? Monthly 1 Quarterly... .. 2 Weekly..... 3 Annual..... 4 Unspecified..... 5 Other (specify)..... 6		Do you have Concrete plans to expand the Business? Yes..... 1 No..... 2 >> Sec.4		If YES, please state the main Plan Acquire a Loan 1 Buy land/Asset 2 Employ more people 3 Market..... 4 Relocation from Household 5 Make it Formal..... 6 Other Specify..... 7	
(6a) Start-up	(6b) Running	Start-up		Running		(8)	(9)
		(7a) Repayment period	(7b) rate in Shillings	(7c) Repayment period	(7d) rate in Shillings		
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SECTION 4: CAPITAL EXPENDITURE

1 Which Assets have you used in the last 12 months mainly for your business activity?

SR No	Type of asset		In Uganda Shillings			Ownership of Asset						How is the asset used?			
			What is the Current value of the Asset?	What is Value of Additions if any?	Value of Disposals if any	1 Personal Property	4 Rent	2 Share Property	5 Borrowed	3 Lease	6 Don't know	1. Exclusively for business	2. Shared with Household	3. Shared with another business	4. Other (Specify)
(1)			(2)	(3)	(4)	(5)						(6)			
1	Land and Buildings	Land				1	2	3	4	5	6	1	2	3	4
2		Buildings				1	2	3	4	5	6	1	2	3	4
3		Other Structures (Kiosks, Kitchen house, pen, etc)				1	2	3	4	5	6	1	2	3	4
4	Other Machinery, Equipment & Small Tools					1	2	3	4	5	6	1	2	3	4
5	Transport Equipment	Bicycle				1	2	3	4	5	6	1	2	3	4
6		Motorcycle				1	2	3	4	5	6	1	2	3	4
7		Motor vehicle				1	2	3	4	5	6	1	2	3	4
8		Other Transport				1	2	3	4	5	6	1	2	3	4
9	All Other (Furniture and Office Equipment etc)					1	2	3	4	5	6	1	2	3	4

SECTION 5: EMPLOYMENT

Who are the persons engaged in this Business during the last 30 days/month?

Sr. No	ID No For hh members (For only hh based businesses).	Employment Status Working Proprietor=1 Paid regular employee=2 Paid Casual worker=3 Unpaid helpers/Family Workers =4	Sex Male=1 Female=2	Age bracket Adult (18+)=1 Child (<18)=2	Value of Payments (For Working Proprietor, Paid Regular & Paid Casual employees)		Periodicity of Payment Daily=1 Weekly=2 Monthly=3 Other (specify) =4	How many days did the employee work
					Wages & Salaries	Payments in Kind (value)		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
		1 2 3 4	1 2	1 2			1 2 3 4	
		1 2 3 4	1 2	1 2			1 2 3 4	
		1 2 3 4	1 2	1 2			1 2 3 4	
		1 2 3 4	1 2	1 2			1 2 3 4	
		1 2 3 4	1 2	1 2			1 2 3 4	
		1 2 3 4	1 2	1 2			1 2 3 4	

10. How many employees did you have a month ago? (Indicate the number of..)

Category of Employees	Working proprietors	Paid Regular	Paid Casual	Unpaid family workers/helpers
Number				

SECTION 6: OTHER EXPENDITURE AND INCOME**1. What Was The Expenditure On Other Inputs Other Than Labour During The Last 30 Days?**

Item No	Description of Items	Value of Purchases/Expenses ('in Shillings)
	(1)	(2)
1	Cost raw materials (foods, spices etc)	
2	Cost of goods bought for resale (Sodas, mineral water, etc)	
3	Electricity	
4	Bank charges (not interest)	
5	Motor vehicle running costs	
6	Fuel and Lubricants	
7	Other Transport costs (i)	Bicycle
8	(ii)	motorcycle
9	(iii)	Vehicle
10	(iv)	Other, specify
11	Postage and Telecommunications	
12	Rent for Land Buildings	
13	Rent for Equipment Hire	
14	Travel allowances paid to employees	
15	Water & Sewerage Charges	
16	Repair & Maintenance of Equipment (Spare parts etc)	
17	Security	
18	Tools and equipment	
19	Packaging materials (bags, containers etc)	
20	Brokerage, Commissions	
21	Legal Expenses	
22	Taxes including Trading fees & Licenses	
23	Interest paid on a loan	
24	Bad debts, donations, less recoveries	
25	Advertising e.g. cost of cells for radio etc	
26	Others Expenses, Specify	
27	Total Expenditure (1-24)	

2. What was the Total income received from the following?

Item no.	Description of Item	Value in Shillings
	(1)	(2)
1	Sale of Accommodation	
2	Sale of Food	Food (meal)
3		Roasted foods 'muchomos' etc
4	Sale of Drinks	
5	Other Service Charges	
6	Income from Rent of Land	
7	Income from Rent of Buildings	
8	Receipts from services rendered to others	
9	Interest Receivable (e.g. from village circles)	
10	Dividends Receivable	
11	Income received as a gift, donation, gain in the sale of assets, remittances etc	
12	Other Income, Specify	
13	Total Income (1-13)	

3. Does your business have a Trading License? Yes=1 No=2		4. Do You Pay any Taxes (circle as appropriate)? VAT=A Other =D Pay As You Earn =B None =Z Income Tax =C					5. Do you keep records of Business Transactions? Yes =1 No =2	
1	2	A	B	C	D	Z	1	2

FINISHING TIME

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THANK YOU FOR YOUR COOPERATION