

Central Bureau of Statistics
Nepal Labour Force Survey
QUESTIONNAIRE

SURVEY INFORMATION:

Season	□	PSU CODE:	□ □ □ □						
Region/Belt :	□ / □	Selected HH ID No. :	□ □						
District :	□ □								
VDC/Municipality :	□ □ □ □								
		Date of interview:	<table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 20px; text-align: center;">DD</td> <td style="width: 20px; text-align: center;">MM</td> <td style="width: 20px; text-align: center;">YY</td> </tr> <tr> <td style="width: 20px; text-align: center;">□ □</td> <td style="width: 20px; text-align: center;">□ □</td> <td style="width: 20px; text-align: center;">□ □</td> </tr> </table>	DD	MM	YY	□ □	□ □	□ □
DD	MM	YY							
□ □	□ □	□ □							
Ward/ Sub-ward :	□ □ / □ □	Interviewer's Name :	Code : □ □						
Tole/Locality :	□ □ □ □	Signature :							
Name of the household head :		Supervisor's Name :	Code : □ □						
Ethnicity of household head :	□ □	Signature :							
Religion of household head :	□	Date :							
Total HH members (Usual Residents):	□ □ □ □	Data entry Operator :	Code : □ □						
Total HH members 5 years and above (Usual Residents):	□ □ □ □	Signature :							

Section 1. General Information

First of all, I would like to collect some general information about the members of your household.

ID Code	What is the sex of [Name] ? Male...1 Female-2	Age in years (Complete year)	What is the relation of [Name] to the household head ? Head.....0 1 Wife or husband.....02 3 Son/Daughter.....0 Grandchild.....0 4 Father or Mother.....05 Sister or Brother.....06 Father/Mother in-law.....07 Brother/Sister in-law.....08 Son/Daughter in-law.....09 Niece or Nephew.....10 Bonded Servant.....11 Other Servant.....12 Others.....1 3	What is the present marital status of the [Name] ? <i>[Only to 10 years and above]</i> Never married....1 Married.....2 Widow/widower..3 Separated.....4 Divorced.....5	What is the nationality of [Name] ? Nepali.....1 Indian.....2 Others....3	During the last 12 months, how many months did [Name] live here ? (Write 12 if always present or away less than 1 month)	<i>According to the criteria, is [Name] a member of the household ?</i> <i>[Interviewer: No further question to the household members below 5 years of age]</i> Yes.....1 No.....2 → End	Can [Name] read ? Yes....1 No....2 → 10	Can [Name] write ? Yes....1 No.....2	Is [Name] currently attending school or college ? Yes.....1 → 12 No.....2
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Ask if aged 14 Years or more					
ID Code	Has [Name] ever attended school ?	What is the highest level [Name] has completed ? Pre-School/Kindergarten.....00 Class.....01 Class.....02 Class.....03 Class.....04 Class.....05 Class.....06 Class.....07 Class.....08 Class.....09 Class.....10 Intermediate if Class 11.....11 Intermediate if Class 12.....12 B.A./B.Sc.....13 M.A./M.Sc.....14 Professional Degree.....15 Other (specify).....16	Has [Name] received any formal vocational / professional training ? Yes1 No.....2→16	What was the main subject of training ? [If more than one, give subject of training received at the highest level] Description	How many months did it take to complete this Training? <i>{Interviewer: If the training is part time calculate it's full time equivalent}</i> Less than 1 month.....1 1 to less than 6 month.....2 6 month to less than 1 year...3 1 year to less than 2 years.....4 Two years and more.....5
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Section 2. Current activities

Now I would like to ask some questions about activities done in the last 7 days. Some of these activities are considered to be work, and some of them are important home-related activities.

Q.No.16 : During the last 7 days, did [Name] do any of the following <u>Work</u> activities ?										
<i>[Interviewer: If Yes, record hours actually spent doing the activity during the last 7 days.</i>										
If No Write ' - '										
ID Code	Wage job	Any business operated by [Name]	Agriculture	Milling & other food processing	Handicrafts	Construction & major repairs	Fetching water	Collecting firewood	Other work activities	Total Hours
	A	B	C	D	E	F	G	H	I	T
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- A. Working for wage or salary, or payment in kind (e.g. food, cloth)
- B. Retail shop, street or market trader, other trading activity, transporting produce to market for sale, operating taxi service, etc. other business activity
- C. Weeding, planting, harvesting, keeping birds/pests away from crops, carrying crops to/from storage, herding, looking after animals, poultry etc.
- D. Milling rice, any other processing of food (except cooking for home use only)
- E. Tailoring, dress making, weaving, making handicrafts etc.
- F. Construction and major repair of houses, farm buildings, fences, boats, construction works done through volunteer labour like (road, bridge, building etc.)
- G. Fetching water, H. Collecting firewood I. Any other home-based activity (Please specify)

Current Activities Contd.

Q.17. During the last 7 days, did (Name) do any of the following activities without pay for your household ?

*[Interviewer: Mention each activity in turn from left to right.
If Yes, record hours actually spent doing the activity during the last 7 days.
If no write '-']*

ID Code	Cooking/serving food for hhld. A	Cleaning utensils/house B	Minor hhld repairs C	Shopping for household D	Caring for the old/sick/infirm E	Childminding F	Other volunteer/community services G	Total hours T
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F. Feeding, child care, taking to school etc. **G.** Services done through volunteer only.

Ask only if total in Q16=0, Otherwise go to →21

ID Code	Even though [Name] did not work in the last 7 days, does [Name] have a job or business to which he/she will return to work ? Yes.....1 No.....2 →45	Is [Name] receiving any pay (in cash or kind) or other returns from a job or business while not at work ? Yes1→21 No.....2	How long has [Name] been away from the job or business without pay ? Less than 2 months1 Two months or more ...2→45	What was the main sort of work [Name] did in the last 7 days ? <i>(interviewer: Did not work in last 7 days, but has a job or business in which he/she will return then write about that job.)</i> Description of tasks & duties	NSCO code after interview	For how long has [Name] been doing this sort of work ? Less than 1 year.....1 1 year to less than 5 years.....2 5 years to less than 10 years.....3 10 years or more4
	18	19	20	21		22
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ID Code	What is the main product or service produced at the place where [Name] works/worked ?		In this main job is/was [Name] :	Where is/was [Name] working ?	How many regular paid employees are/were employed in this business where [Name] works/worked ? (Exclude employers, unpaid apprentices, unpaid family workers and casual workers)
	Description	NSIC code after interview	Paid employee.....1 Operating own business or farm.....with regular paid employees.....2→26without regular paid employees...3→27 Contributing family member without pay.....4→26 Other (specify).....5→26	In government service.....1→29 In public corporation.....2→29 In NGOs/INGOs.....3→29 In private registered company.....4→28 In private unregistered organisation..5 Other(specify).....6	No regular paid employees1 1 to 4 regular paid employees.....2 5 to 9 regular paid employees.....3 10 or more regular paid employees..4→28
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Interviewer: Paid employees only . [Otherwise →32]

ID Code	Where is/was this enterprise/ business/farm located ? In your home/farm.....1 In some other building/farm.....2 At fixed stall (roadside , market)..3 Other (specify).....4	Is/was [Name] paid on a time basis or a piece rate basis ? Time basis.....1 Piece-rate basis....2→30	What is the periodicity of the payment at his/her main work ? Daily.....1 Weekly.....2 Monthly.....3→31 Others(specify)....4	How much did [Name] earn last week from his/her main work ? <i>[Interviewer: Write answer, then go to →32]</i>		How much did [Name] earn last month from his/her main work ?		Of the total hours worked last week, how many hours were spent working in this main job ? <i>(Interviewer: See Q16)</i>
				Cash (in Rs)	Kind	Cash (in Rs)	Kind	
	27	28	29	30		31		32
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ID code	Did [Name] also do any other work within the last 7 days ?	What sort of secondary work did [Name] do in the last 7 days ? [If more than one job, get details of the main secondary job in which person spent most time]		What is the main product or service produced at the place where [Name] did secondary work ?		In this secondary job is/was [Name] : Paid employee.....1 Operating own business or farm.....with regular paid employees.....2without regular paid employees...3 Contributing family member without pay.....4 Other (Specify).....5
	Yes...1 No...2→37	Description of tasks & duties	NSCO code after interview	Description	NSIC code after interview	
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UNDEREMPLOYMENT

[Interviewer: Check total hours worked in Q16] If total ≥ 40; write '-' in 37 and goto 54 ,Otherwise continue

ID Code	Why didn't [Name] work more hours in last 7 days ? Cannot find more work, lack of business.....01 Lack of finance , raw materials.....02 Machinery, electrical , other breakdown.....03 Off season inactivity.....04 Industrial dispute (strike, laid off).....05 <u>Other involuntary (specify).....06</u> Have sufficient work.....07→54 Household duties.....08→54 Student, unpaid training.....09→54 Illness, disability.....10→54 Vacation , family reason.....11→54 Pregnant/Delivery.....12→54 Other voluntary (specify).....13→54	How many more hours did [Name] want to work in the last 7 days ?	Has [Name] looked for more work in the last 30 days ? Yes.....1 No.....2 →44	Did [Name] apply to any employers in the last 30 days ? Yes.....1 No.....2	Did [Name] ask friends or relatives about finding work in the last 30 days ? Yes.....1 No.....2	Did [Name] take action to start own business in the last 30 days ? Yes.....1 No.....2	Did [Name] look for more work in other ways in the last 30 days ? Yes (specify)...1 No.....2	How long has [Name] been available for more work ? Less than 1 month.....1 1 month but less than 3 months.....2 3 months but less than 6 months.....3 6 months but less than 1 year.....4 1 year but less than 2 years.....5 2 years or more.....6 →54 for all
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Section 3. Unemployment

ID Code	Was [Name] available to work during the last 7 days? Yes..1 No...2→53	Did [Name] look for work during the last 30 days ? Yes....1 No.....2→51	Did [Name] apply to any employers during the last 30 days ? Yes....1 No.....2	Did [Name] ask friends or relatives about finding work during the last 30 days ? Yes....1 No.....2	Did [Name] take action to start own business during the last 30 days? Yes...1 No....2	Did [Name] look for more work in other ways during the last 30 days ? Yes (specify)...1 No.....2 → 52 for all	Why didn't [Name] look for work in the last month ? (Give the main reason if more than one) Thought no work available.....1 Awaiting reply to earlier enquiries..2 Waiting to start arranged job or Business.....3 Off season4 Not available.....5→53 Others reason (specify).....6	How long has [Name] been available for work ? Less than 1 month.....1 1 month but less than 3 months.....2 3 months but less than 6 months.....3 6 months but less than 1 year.....4 1 year but less than 2 years.....5 2 years or more.....6 →54 for all	What was [Name] mainly doing in the last 7 days ? Attending school.....1 Household duties.....2 Old, sick.....3 Disabled.....4 Others(specify).....5
	45	46	47	48	49	50	51	52	53
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Section 4. Activity in last 12 months.

We have finished talking about the last 7 days. Now I would like to know about your activities during the last 12 months, month by month.

[Interviewer : Explain concept of "work". First start with the same month a year ago , then move forward until you reach last month, Assuming that each month contains exactly 30 days]

Q.54 During [Month], did [Name] do any work ? If 'Yes', How many days did [Name] work during [Month] ?

Q.55 On the days [Name] was not working, how many days was [Name] available for work ?

Q.56 Can I just check, on how many days was [Name] not working and not available for work ?

Repeat again for each month.

ID Code	Questions	Jan	Feb.	Mar	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Total
01	Q. 54													
	Q. 55													
	Q. 56													360
02	Q. 54													
	Q. 55													
	Q. 56													360
03	Q. 54													
	Q. 55													
	Q. 56													360
04	Q. 54													
	Q. 55													
	Q. 56													360
05	Q. 54													
	Q. 55													
	Q. 56													360
06	Q. 54													
	Q. 55													
	Q. 56													360

ID Code	Questions	Jan	Feb.	Mar	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Total
07	Q. 54													
	Q. 55													
	Q. 56													360
08	Q. 54													
	Q. 55													
	Q. 56													360
09	Q. 54													
	Q. 55													
	Q. 56													360
10	Q. 54													
	Q. 55													
	Q. 56													360
11	Q. 54													
	Q. 55													
	Q. 56													360
12	Q. 54													
	Q. 55													
	Q. 56													360
13	Q. 54													
	Q. 55													
	Q. 56													360
14	Q. 54													
	Q. 55													
	Q. 56													360
15	Q. 54													
	Q. 55													
	Q. 56													360

ID Code	Interviewer : <i>Copy totals for each person from the worksheet into the corresponding columns 54,55,56</i>			Interviewer : Write total of 54+55+56 [If total is not equal to 360 check Q. 54,55 &,56]	Interviewer : Write total of (54) + (55) . [If 180 days or more →60]	What was the reason that [Name] was not available for work most of the year ? (If more than one reason, code the main one.) Attended school.....1 Household duties2 Disabled.....3 Income recipient.....4 Too old/sick.....5 Retired.....6 Pregnant/Delivery.....7 Others(specify).....8	What was the main sort of work [Name] did in the last 12 months ? <i>[Interviewer: If Q 54=0, Write "Did not work" in Q60 and Go to Q 70]</i> Description of tasks & duties		NSCO Code after interview
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ID Code	Was this work the same as your main activity in the last 7 days ? Yes..1 →End No...2	For how long has [Name] been/was [Name] doing this sort of work ? Less than 1 year.....1 1 year to less than 5 years.....2 5 years to less than 10 years.....3 10 years or more4	What main product or service is produced at the place where [Name] works/ worked?		In this main job is/was [Name] : Paid employee.....1 Operating own business or farm.....with regular paid employees.....2→68without regular paid employees...3→69 Contributing family member without pay.....4→68 Other (specify).....5→68	Is/was [Name] paid on a time basis or a piece rate basis ? Time basis...1 Piece-rate basis.....2→67
			Description	NSIC Code after interview		
	61	62	63		64	65
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ID Code	What is/was the periodicity of the payment ? Daily.....1 Weekly.....2 Monthly.....3 Others (specify)....4	Where is/was [Name] working ? In government service.....1→End In public corporation.....2→End In NGOs/INGOs.....3→End In private registered company....4→End In private unregistered organisation.....5 Other (specify).....6	How many regular paid employees are/were employed in this business where [Name] worked/works ? (Exclude employers, unpaid apprentices, unpaid family workers and casual workers) No regular paid employees1 1 to 4 regular paid employees.....2 5 to 9 regular paid employees.....3 10 or more regular paid employees.....4 →End	Where is/was this enterprise/business/farm located ? In own home/farm.....1 In some other building/farm.....2 At fixed stall (roadside, market).....3 Other (specify).....4 <div style="border: 1px solid black; padding: 2px; text-align: center; width: fit-content; margin: 0 auto;">End for all</div>
	66	67	68	69
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Section 5: Past Employment Record [Only those persons who did not work over the last 12 months]

Now I would like to ask you about any previous work you might have done ? (Only ask if Q54=0)

ID Code	Has [Name] ever worked in the past ?	What was the last sort of work which [Name] did ?		What main product or service was produced at the place where [Name] worked ?		For how long did [Name] work in the last job ?
	[If Q54=0] Yes....1 No.....2→End	Description of tasks/duties	NSCO Code after interview	Description	NSIC Code after interview	Less than one year1 1 year to less than 5 years.....2 5 years to less than 10 years...3 10 years or more4
	70	71		72		73
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Code	When did [Name] stop working in this job ?	In this last job was [Name] :	Where was [Name] working ?	What was the reason for leaving the previous work ?
	Less than 2 years ago.....1 2 and less than 5 years ago....2 5 and less than 10 years ago..3 10 or more years ago.....4	Paid employee.....1 Operating own business or farm.....with regular paid employees.....2→77without regular paid employees.....3→77 Contributing family member without pay.....4→77 Other (specify).....5→77	In government service1 In public corporation.....2 In NGOs/INGOs.....3 In private registered company.....4 In private unregistered organisation.....5 Other (specify).....6	Illness or disability.....1 Personal or family reasons...2 Study.....3 Laid off job.....4 Dissatisfied with work.....5 Retired.....6 Others(specify).....7 <div style="border: 1px solid black; padding: 2px; text-align: center;">→End for all</div>
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Household list

(Tick <input type="checkbox"/> if member of household and age is 5 + years	Age in complete years	List of all persons residing in the household.	ID Code
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