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HOUSEHOLD BUDGET SURVEY

"The Office shall ensure that individual data collected for statistical purposes, whether collected from natural or legal persons, or bodies and organizations of the public administration (hereinafter "Respondents"), are handled in a strictly confidential manner and used exclusively for statistical purposes. ... The protection of data shall include, but not be limited to, ensuring that statistics in the form of aggregates are not disseminated in such manner that information on individual respondents is inadvertently disclosed." UNMIK/REG/2001/14, 3.1.

"All respondents shall be obliged, in accordance with the applicable law, to cooperate and provide timely and accurately statistical data to the Office, and to cooperate with the Office to verify the accuracy of the collected data." UNMIK/REG/2001/14, 4.1.

Questionnaire number:

Year:

Month:

HOUSEHOLD IDENTIFICATION

1. MUNICIPALITY: _____

2. PLACE: _____

3. NUMBER OF THE HOUSEHOLD INTERVIEWED:

ADDRESS IF AVAILABLE: _____

NAME OF THE HEAD OF THE HOUSEHOLD: _____

Number of visits done by enumerator

Number	Time	Purpose
1	Before the registered month	a) to identify the household b) to present the survey c) to conduct the first visit d) to explain and handover the register book (diary) e) appoint the further visits
2	After the first week of the survey (7 – 9 day of the month)	a) To monitor the diary compilation and answers in the questions b) To complete the book for the first week and to do the codify them c) Checking
3	After the second week of the survey (14 – 16 day of the month)	a) To monitor the diary compilation and the answers in the question b) To complete the data in the diary for the second week and codify them c) Checking
4	After the third week of the survey (21 – 23 day of the month)	a) To monitor the diary compilation and answers in the questions b) To complete the diary for the first week and to codify them c) Checking
5	Immediately after the complete month (31 – 02)	a) To monitor the diary compilation and answers in the questions b) To complete the data in the diary for the total month and to codify it

Data for the questionnaire control:

NAME OF INTERVIEWER: _____

NAME OF SUPERVISOR: _____

END OF INTERVIEW

DATE: _____

Question		Person no									
		1	2	3	4	5	6	7	8	9	10
10 How many months did you miss school the last academic year?	Write the number of months or "0" (0-14 days=0 and 15-31 days=1 month)	j									
11 <i>If 1 or more months:</i> What was the main reason?	Too expensive = 1	k	1	1	1	1	1	1	1	1	1
	School too far = 2		2	2	2	2	2	2	2	2	2
	Not functional school = 3		3	3	3	3	3	3	3	3	3
	Not safe = 4		4	4	4	4	4	4	4	4	4
	Marriage/engaged =5		5	5	5	5	5	5	5	5	5
	Agricultural work =6		6	6	6	6	6	6	6	6	6
	Other work = 7		7	7	7	7	7	7	7	7	7
	Illness = 8		8	8	8	8	8	8	8	8	8
	No interest = 9		9	9	9	9	9	9	9	9	9
	Other = 10		10	10	10	10	10	10	10	10	10

Activities - for persons 10 years or more

Question		Person no									
		1	2	3	4	5	6	7	8	9	10
12 What was his/her main activity during the past 12 months?	Employer = 1 Employed with salary = 2 Subsistence farmer = 3 "Per diem worker" = 4 Other self-employed =5 Unpaid family worker =6 Pupil/Student = 7 Retired/disabled = 8 Unemployed = 9 Housekeeper = 10 Other = 11	l	1	1	1	1	1	1	1	1	1
13 Did he/she earn money in any other way?	No = 1	m	1	1	1	1	1	1	1	1	1
	As employed/contracted = 2		2	2	2	2	2	2	2	2	2
	Small scale business = 3		3	3	3	3	3	3	3	3	3
	Other ways = 4		4	4	4	4	4	4	4	4	4
	14 How many months did he/she work anywhere during the last 12 months?	Write the number of months including unpaid work, vacation and sick leave	n								
	15 <i>If working:</i> What is his/her main occupation?	Code from "Nomenclature of occupations" (2 digits)	o								
	16 Has he/she problems to do daily activities, due to physical or mental disability?	Yes = 1	p	1	1	1	1	1	1	1	1
		No = 2		2	2	2	2	2	2	2	2
	17 How many cigarettes is he/she smoking per day?	Write "0" if not smoking	q								

Main source of income

At first visit

18	What is the main source of income for this household? <i>Circle only one alternative</i>	Wages and salaries from public sector= 1 Wages and salaries from private sector = 2 Farming = 3 "Per diem work" = 4 Other household business. = 5 Pensions = 6 Remittances = 7 Other = 8	<i>r</i>	1 2 3 4 5 6 7 8 - specify:
19	<i>If 5:</i> What kind of business?	<i>Code from "Nomenclature of activity" (2 digits)</i>	<i>s</i>

Housing

Second visit

20	Does this household pay rent for the dwelling?	Yes = 1 No = 2	<i>t</i>	1 2
21	If no: If you didn't own this house, how much rent would you be prepared to pay per month excluding the furniture?		<i>u</i> €
22	State the current status of the house?	Major damages (affect living) = 1 Minor damages = 2 No damages = 3	<i>v</i>	1 2 3
23	What is the main material of the walls?	Mud/ stones = 1 Bricks/ Cement blocks = 2 Wood = 3 Other = 4	<i>w</i>	1 2 3 4 specify
24	How many rooms are in use?	<i>Not including kitchen and bathroom</i>	<i>x</i>	... rooms
25	Is this dwelling electrified?	Yes = 1 No = 2	<i>y</i>	1 2
26	What is the main source of water for your household? <i>Circle only one more user</i>	Central pipeline = 1 Own pipeline = 2 Standing water pipe = 3 Well = 4 Spring = 5 Brought in water (truck) = 6 Public tap = 7 Other = 8	<i>z</i>	1 2 3 4 5 6 7 8
27	How do you usually heat this dwelling? <i>Circle only one more user</i>	Wood stow = 1 Electric heater = 2 District heating = 3 Water radiators = 4 Coal stow = 5 Other = 6	<i>aa</i>	1 2 3 4 5 6
28	What type of toilet does your household use?	Own in-house flush toilet = 1 Own latrine outside house = 2 No own toilet = 3	<i>ab</i>	1 2 3
29	How does the household dispose of garbage?	Street container = 1 Collected by truck = 2 Dumped = 3 Burned = 4 Buried = 5	<i>ac</i>	1 2 3 4 5

Possession of durable goods

Second visit

30 Does your household currently own any of the following items? How many in function?	Item No.	Number in function
Electric or gas stove	<i>ad</i>	
Microwave	<i>ae</i>	
Wood stow	<i>af</i>	
Generator	<i>ag</i>	
Water heater	<i>ah</i>	
Water reservoir	<i>ai</i>	
Refrigerators	<i>aj</i>	
Freezers	<i>ak</i>	
Washing-machines	<i>al</i>	
Dryers, drying cabinets and pressing machines	<i>am</i>	
Irons	<i>an</i>	
Dishwashers	<i>ao</i>	
Fan	<i>ap</i>	
Air conditioners, humidifiers and ventilators	<i>aq</i>	
Vacuum cleaners and other cleaning machines	<i>ar</i>	
Sewing and knitting machines	<i>as</i>	
Television	<i>at</i>	
Video player	<i>au</i>	
Satellite dish	<i>av</i>	
Radio, all types and all other audio equipment	<i>aw</i>	
Cameras	<i>ax</i>	
Video cameras	<i>ay</i>	
Other photographic equipment	<i>az</i>	
Personal computers and other information processing equipment	<i>ba</i>	
Cellular phone	<i>bb</i>	
Car	<i>bc</i>	
Truck	<i>bd</i>	
MC/scooter	<i>be</i>	
Bicycle	<i>bf</i>	

Possession of land and farm assets

Second visit

31 Does your household currently own any of the following? How many?	Item No:	Number owned
Land – How many hectares?	<i>bq</i> ha
Livestock	<i>bh</i>	
Small stock	<i>bi</i>	
Poultry	<i>bj</i>	
Tractor	<i>bk</i>	
Machine for maize	<i>bl</i>	
Machine for sunflower	<i>bm</i>	
Plough	<i>bn</i>	
Disk harrow	<i>bo</i>	
Tooth harrow	<i>bp</i>	
Fertilizers broadcaster	<i>bq</i>	
Sprayer	<i>br</i>	
Cutting machine for leaf and head of sugar beet	<i>bs</i>	
Raker	<i>bt</i>	
The machine for milking	<i>bu</i>	
Rimorcio	<i>bv</i>	
Combine harvester	<i>bw</i>	
Other major farm equipment, <i>specify...</i>	<i>bx</i>	
	<i>by</i>	
	<i>bz</i>	
	<i>baa</i>	
	<i>ca</i>	
	<i>cb</i>	
	<i>cc</i>	
	<i>cd</i>	

Purchase of durable goods last 12 months

Last visit

If credit purchase, record total value of the goods. Do not record any mortgages.

Has anyone in the household during the last 12 months purchased any...			
Furniture, furnishing and floor covering	No.	€	C
Beds	501		
Sofas, couches	502		
Chairs	503		
Dressers	504		
Tables	505		
Globe lights	506		
Other lighting equipment	507		
Pictures and other art objects	508		
Other furniture (cupboards, bookshelves, mirrors, tapestries, etc.)	509		
Synthetic carpets	511		
Carpets, woolen or rush	512		
Tepihson	513		
Other carpets and floor covering (not bathroom)	514		
Repair of such articles	515		
Household textiles (not fabric wall covering, tapestries, carpets)	No.	€	C
Curtains	521		
Pillowcases	522		
Quilt	523		
Blankets	524		
Bed linen	525		
Other (bags, tablecloths, towels, flags, sunshades, tendat, etc.)	526		
Household appliances (incl. delivery and installation; excl. built-in appl.)	No.	€	C
Refrigerators	531		
Freezers and fridge-freezers	539		
Electric Kitchener	532		
Washing-machines	533		
Electric vacuum cleaners, steam-cleaning and carpet shampooing machines	534		
Mixers of all types	535		
Irons	536		
Sewing and knitting machines	537		
Coffee mills/machines	538		
Clothes drying machines	540		
Dishwashers	541		

	No.	€	C
Micro-wave ovens	542		
Air conditioners, humidifiers, space and water heaters, ventilators and extractor hoods	543		
Other major household appliances (safes, water softeners, wood stow etc.)	544		
Small electrical household appliances (electric blankets, juice extractors, hotplates, fans, electric heating stove , etc.)	545		
Repair of household appliances (charges and material)	546		
Has anyone in the household during the last 12 months purchased any...	No.	€	C
Telephone equipment (excluding service costs)			
Mobile telephones	801		
Other telephone and telefax equipment, telephone	802		
Repair of such articles	803		
Purchase of vehicles	No.	€	C
New motor cars, passenger vans (not camper vans)	710		
Second hand cars and passenger vans	711		
Motor cycles, scooters, powered bicycles (including side cars)	712		
Bicycles	713		
Animal drawn vehicles	714		
Recreational supplies	No.	€	C
TV	901		
Video	902		
TV aerials	903		
Radio, all types and all other audio equipment	904		
Cameras, video cameras and other photographic equipment	905		
Personal computers and other information processing equipment	906		
Repair of such articles	907		
Musical instruments including repair	908		
Play consoles and alike	909		
Other major durables for recreation and culture, specify:	910		
Jewellery, clocks and watches	No.	€	C
Jewellery, clocks and watches and repair of such articles	986		
Travels abroad	No.	€	C
Travel tickets	990		
Costs abroad (lump sum)	991		

Sold durable goods

Has anyone in the household during the last 12 months sold any furniture, appliances, transport means, jewelers, watches, radio, TV, cameras etc.	Item No.	€
<i>Specify:</i>		

Sold semi-durable goods

Has anyone in the household during the last 12 months sold any ...	Item No.	€
Clothes:	329	
Footwear	339	
Other personal goods as bags, baby carriages	542	
Glassware, tableware, household utensils	542	
Household textile and furnishing	988	
Tires and car parts	712	
Books, magazines and others	915	
Pets	908	
Other semi-durable goods, <i>specify:</i>	916	
	916	
	916	

Gifts and remittances given – outside the household

Has anyone in the household during the last month given out any ...	Item No.	€
Gifts and remittances in cash sent within Kosovo	950	
Gifts and remittances in cash sent abroad	951	
Gifts and remittances in kind sent within Kosovo	952	
Gifts and remittances in kind sent abroad	953	

Has anyone in the household during the last month paid any tax?	Item No.	€
Land tax	954	
House tax	955	
Vehicle tax	956	
Other tax, <i>specify:</i>	957	

Has anyone in the household during the last month paid any contribution to social security, directly or by reduction of the salary?	Item No.	€
Social security fees	958	

Income (and transfers) last month*At last visit**No transactions between household members. Use the same person number as in the household roster.*

Who received any income or transfer last month? ...how much from...	Item No.	Rest of the household
		No. <input type="checkbox"/> €	No. <input type="checkbox"/> €	No. <input type="checkbox"/> €	No. <input type="checkbox"/> €	
Cash wages and salaries net of tax ¹	960x					
Wages in kind	961x					
Rent, dividends, interest	962x					
Social welfare benefits	963x					
Pensions	964x					
Cash remittances from Kosovo	965x					
Cash remittances from abroad	966x					
Game of chance/lottery	967x					
Other income or transfer	968x					

¹ Revenues from household related farming or business are noted on next pages.

Household related farming, fishing and hunting
At last visit

Farm receipts last month	Item No.	Sold €
Meat and livestock	1	
Poultry	2	
Fish and shellfish	3	
Milk and other dairy products	4	
Eggs	5	
Grain crops: maize, wheat, rice, etc	6	
Fodder crops	7	
Industrial crops: sun-flower, tea, nuts, beans, tobacco, sugar beets, barley, red pepper, etc.	8	
Wood	9	
Fruit	10	
Vegetables	11	
Flower	12	
Value of products given away as salaries in kind	13	
Charges in cash received for services rendered or work done (ploughing, work in forest, lawn keeping, etc)	14	
Received in kind for services rendered and work done	15	
Other farming receipt, <i>specify</i>	16	
<i>Operating cost last month</i>		Purchased/used
Seed, fodder and feed purchased	17	
Seed, fodder and feed from own produce	18	
Fungicides, pesticides, herbicides	19	
Manure and other fertilizer purchased	20	
Manure from own produce	21	
Disinfectants and detergents	22	
Miscellaneous supplies (other consumables, e.g. bulbs)	23	
Rent, lease hold and similar charges	24	
Fuel, electricity, gas petrol, water	25	
Equipment and tools that last less than three years	26	
Equipment and tools that last more than three years	27	
Hire and repair of equipment	28	
Repairs of buildings	29	
Wages and salaries paid in cash	30	
Wages and salaries paid in kind	31	
Other service charges	32	
Interest paid on business loans	33	
Other business cost, specify	34	

Business receipts last month	Item No.	€
Resale of purchased goods (e.g. a street vendor)	40	
Sale of goods produced or processed	41	
Sale of free collected goods (without processing)	42	
Own consumption of products, <i>not noted on page x</i>	43	
Value of products given away as salaries in kind	44	
Charges in cash received for services rendered or work done	45	
Received in kind for services rendered and work done	46	
Other business receipt, specify.....	47	
Business expenditure last month		€
Goods bought for resale without further processing (e.g. canned food)	48	
Material inputs (going out with the product, e.g. textiles)	49	
Miscellaneous business supplies (other consumables, e.g. bulbs)	50	
Rent, lease hold and similar charges	51	
Fuel, electricity, gas petrol, water	52	
Equipment and tools that last less than three years	53	
Equipment and tools that last more than three years	54	
Hire and repair of equipment	55	
Transport charges	56	
Repairs of buildings	57	
Wages and salaries paid in cash	58	
Wages and salaries paid in kind	59	
Other service charges	60	
Interest paid on business loans	61	
Other business cost, specify	62	

Has the household constructed any new building or made improvements on old ones? No Yes

If yes: Was it a house for your permanent living, for vacation, for farming or for business?

	Item No.	How much during the last 12 months was...						
		Paid to contractors €	No.	Paid for materials €	Item No.	Used of own materials €	Item No.	The value of own work €
Own house for permanent living	65		73		81		89	
Own house for vacations	66		74		82		90	
House for farming	67		75		83		91	
House for business	68		76		84		92	
Fencing	69		77		85		93	
Irrigation works	70		78		86		94	
Land conservation and improvements	71		79		87		95	
Other investments, describe:	72		80		88		96	

