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CONFIDENTIAL



Republic of Palau

Household Income and Expenditure Survey 2006

EXPENDITURE QUESTIONNAIRE

State:	<input type="text"/>	<input type="text"/>	
Hamlet:	<input type="text"/>	<input type="text"/>	
Enumeration Area:	<input type="text"/>	<input type="text"/>	
Household #:	<input type="text"/>	<input type="text"/>	<input type="text"/>
Household Head Name:		
Interviewer's Name:		

Confidentiality of Information Supplied

- All data supplied in this questionnaire will remain strictly **CONFIDENTIAL** and will be used only for policy planning and other government assessment projects.
- The information you give will be combined with information from other households to produce accurate and up to date statistics on the income and expenditure patterns of households.
- The information will be used solely for statistical purposes **ONLY**.

Who must complete this questionnaire?

- This questionnaire must be completed for **all** persons normally resident in the household.

Survey period

- The reference period for this questionnaire differs for each question. Please make sure the correct reference period is applied.

Recording Dollar Amounts

- Record whole dollar amounts in United States Dollars (US Dollars). If a purchase was made overseas with a different currency then record the amount in the currency used and write down the currency. If a purchase was made with something other than a standard currency, then convert the amount to United States Dollars (US Dollars).

Expenditure questionnaire

- This questionnaire has 16 sections. You will be asked to provide the following information:
 1. Dwelling characteristics
 2. Dwelling tenure
 3. Mortgages and loans for purchase of dwellings
 4. Insurance policies
 5. Construction of new dwellings
 6. Major home improvements
 7. Household operation
 8. Transportation
 9. Travel – Domestic & Overseas
 10. Education, recreation, sport and culture
 11. Loans
 12. Credit Cards/ Charge accounts
 13. Contribution to benefit schemes
 14. Medical and health services
 15. Customs Occasions
 16. Miscellaneous payments
 17. Agricultural Assets

1. Dwelling Characteristics

Some of these questions can be completed by observing the house and thus may not need to be asked. This in particular applies for questions 1.1 – 1.4.

1.1 Roof material

If the roof is made of a combination of materials, tick the material that is most used.

1.2 Wall material

If the walls are made of a combination of materials, tick the material that is most used.

1.6 Year building constructed

If the building was constructed a long time ago, we only need a rough estimate as to when the building was constructed.

1. Dwelling Characteristics

1.1 What is the main material used for the roof? (tick one box only)

- | | | |
|-----------------------------------|--------------------------|---|
| Corrugated iron with guttering | <input type="checkbox"/> | 1 |
| Corrugated iron without guttering | <input type="checkbox"/> | 2 |
| Concrete roofing | <input type="checkbox"/> | 3 |
| Thatched/traditional | <input type="checkbox"/> | 4 |
| Other, describe | <input type="checkbox"/> | 5 |

1.2 What is the main material used for the outer walls? (tick one box only)

- | | | |
|-------------------------------------|--------------------------|---|
| Permanent – timber/plywood | <input type="checkbox"/> | 1 |
| Permanent – concrete | <input type="checkbox"/> | 2 |
| Permanent – timber/plywood/concrete | <input type="checkbox"/> | 3 |
| Thatched/traditional | <input type="checkbox"/> | 4 |
| Corrugated iron / improvised | <input type="checkbox"/> | 5 |
| Other, describe | <input type="checkbox"/> | 6 |

1.3 What is the main material used for the floors? (tick one box only)

- | | | |
|-----------------------|--------------------------|---|
| Concrete | <input type="checkbox"/> | 1 |
| Timber/plywood | <input type="checkbox"/> | 2 |
| Bamboo | <input type="checkbox"/> | 3 |
| Other, describe | <input type="checkbox"/> | 4 |

1.4 What type of house (main house) is this? (tick one box only)

- | | | |
|--|--------------------------|---|
| Permanent – single housing unit | <input type="checkbox"/> | 1 |
| Permanent – more than one housing unit | <input type="checkbox"/> | 2 |
| Building with two or more apartments | <input type="checkbox"/> | 3 |
| Dwelling attached to a shop or other non-resident building | <input type="checkbox"/> | 4 |
| Lodging house | <input type="checkbox"/> | 5 |
| Traditional | <input type="checkbox"/> | 6 |
| Other, describe | <input type="checkbox"/> | 7 |

1.5 How many separate rooms does your household occupy, including the kitchen?

No. of rooms (bedroom, lounge, dining)

1.6 When was this building constructed? Please provide best guess if possible

Year

Don't know

1.7 Do you have a separate kitchen or kitchenette?

- | | | |
|--------------------------------|--------------------------|---|
| Yes, inside & outside dwelling | <input type="checkbox"/> | 1 |
| Yes, inside dwelling only | <input type="checkbox"/> | 2 |
| Yes, outside dwelling only | <input type="checkbox"/> | 3 |
| No | <input type="checkbox"/> | 4 |

1.8 Cooking fuel

If the household uses more than one type of cooking technique, tick the main one only.

1.9 Lighting

If the household uses more than one type of lighting, then tick the type used the most often.

1.10 Drinking water

This question targets the main source of drinking & cooking water for the household. If a household obtains its water from more than one source then tick the source that is used the most often.

1.11 Travel for water

This question should only be asked of households who have to travel a significant distance for its main source of water.

If a boat is used to get to the water source then record how long it takes to get there by boat.

If a trip is made every second day on average, then record the answer as $\frac{1}{2}$.

1.8 How do you usually do your cooking? (tick one box only)

- Electric – plate without oven 1
- Electric – stove with oven 2
- Gas burner with oven 3
- Gas burner without oven 4
- Kerosene burner, stove 5
- Wood stove (including coconut shell) 6
- Sawdust stove 7
- Open fire 8
- Other describe 9

1.9 What type of lighting do you usually have? (tick one box only)

- Electric, main electricity supply 1
- Electric, own generator 2
- Kerosene or spirit lamp 3
- Oil lamp (including coconut or fat) 4
- Solar powered 5
- Other light (specify fuel) 6
- No lighting regularly available 7

1.10 What is the main source of drinking & cooking water your household uses? (tick one box only)

- Piped into household/yard 1
- Piped into neighbourhood 2
- Piped supply outside neighbourhood 3
- Well in yard 4
- Public well 5
- Rain water tank 6
- River/lake/creek.. 7
- Tanker truck 8
- Other, describe 9

1.11 Do you have to travel for water:

Yes No Go to Q1.12

a) how long does it take to get to the water source? b) how many trips are usually made per day?

Minutes No. trips

1.12 What is the main type of toilet facility your household usually use? (tick one box only)

- Public sewage system 1
- Own flush septic tank 2
- Shared flush toilet 3
- Household pit 4
- Closet over sea or water (long drop) 5
- Other, specify 6
- None 7

1.13 Do the members of this household have access to the internet at home?

Yes No

2. Dwelling tenure

2.2 Type of tenure

- A rented dwelling is one that is not owned by the household, and for which regular payments are made by the household to the owner.
- A rent-free dwelling is one that is owned by friends or relatives and that the household does not pay for.
- A dwelling with a loan repayment or mortgage is one purchased by the household with a loan or mortgage which is being paid off.
- A dwelling that is owned outright is one free of loan or mortgage and is lived in by the household.

2.3 Rent paid

- Record the amount of rent paid for the property, even if paid from a business account.
- Period covered – record “2 weeks”, “1 month”, “quarterly” or “annually”.

.

2.6 Value of rent free housing

- In situations where the household doesn't know a good estimate for the value of the rent, provide a best guess estimate

2. Dwelling tenure

2.1 In what year did you move into this house?

Year

Always lived here (tick if relevant)

2.2 Does your household:

- Rent – and pay rent for this dwelling? () **Go To 2.3**
- Rent – paid by employer () **Go To 2.6**
- Rent – but occupy free of charge? () **Go To 2.6**
- Occupy the dwelling with mortgage / loan repayments? () **Go To 2.8**
- Own the dwelling outright? () **Go To 2.8**

2.3. What was the latest amount of rent paid for this dwelling (and any other dwellings rented by the household) Include land lease if as a tenant you are required to pay in addition to rent but not bond payments:

Type of payment	Amount Paid	Period Covered (e.g. <i>monthly</i>)	Office use only
Rent	\$		21101

2.4 Was any of this rent payment charged to a business owned by you or refunded to you by your employer?

Yes		1	
No		2	GO TO Q2.7

2.5 How much was charged to a business or refunded by your employer?

Type of payment	Amount Paid	Period Covered (e.g. <i>2 weeks</i>)	
Rent refunded	\$		GO TO Q2.7

2.6 For this house you are renting free of charge, what is the estimated value of the rent?

Type of payment	Estimated Rent Per Month
Rent free dwelling	\$

2.8 Value of owned house

- In situations where the household doesn't know a good estimate for the value of the house, provide a best guess estimate

2.9 Estimate Value of Rent

- In situations where the household doesn't know a good estimate for the value of the rent, provide a best guess estimate

2.10 Other payments for properties

- Record any bond, administration charge or other lump sum payment in the last 12 months in connection with this property or any other property paid for by a member of the household

2.7 Who are you renting this household from?

Rented from:

- Private Owner () 1
- Employer () 2
- National Government Organisation (NGO) () 3
- Church () 4
- Relatives () 5
- Other () 6

Go To Q2.10

2.8 If you were to sell this house now what would be your asking pricing ?

Item	Value	Office use only
House	\$	
Lot (Land if private)	\$	

2.9 If you were to rent this house, how much would you charge per month?

Type of payment	Estimated Rent Per Month
Mortgage/Own dwelling	\$

2.10 In the last 12 months, were any of the payments below made in connection with your dwelling (or any other dwelling owned or rented by the household)?

() Yes () No **If NO Go To 3.1**

For each payment, would you please provide the amount paid for:

Type of payment	Amount Paid	Office use only
Security Deposit (Bond)	\$	21102
Electricity Connection Fees	\$	21103
Telephone Connection Fees	\$	21104
Water Connection Fees	\$	21113
Lease rental	\$	21101
If other payments, please specify		
	\$	
	\$	

3. Mortgages and loans for purchase of dwellings

3.1 *Mortgages and loans*

- **Include:** all kinds of loans for the purpose of purchasing the property provided that they are still to be paid off.
- **Include:** all loans for the construction of a new dwelling provided they are still to be paid off.
- **Include:** all loans for major improvements to a dwelling.
- **Include:** loans on the security of other assets, loans against insurance policies, lease with option to purchase, unregistered loans and bridging finance provided that they were made to pay for the purchase of this dwelling and are still to be paid off.

3.3 *Mortgages and loans details*

- Amount borrowed – include the original amount borrowed for the purchase of this dwelling (and any other dwelling owned by this household).
- Who borrowed from – state whether the money was borrowed from a bank, credit union, NPF, family or friends, etc.
- Year borrowed – the year that the mortgage or loan was initially made.
- Borrower's cash contribution – the amount of the deposit made to secure the mortgage.
- Term of mortgage or loan – record the full term as the number of years over which the loan is spread (including any extension to the original term), **not** the remaining term.
- Amount of latest payment – record details from the latest payment made for the mortgage or loan. Allotments include the amount paid by an employer to the loan.
- Period covered by that payment – if 'one month' then record as '4 weeks' or 'calendar month' as appropriate.

4. Insurance policies for dwelling and contents

- Record details from the latest account received. The per annum amount may be recorded from premiums paid by instalment if it is more readily available than the latest instalment paid.

3. Mortgages and loans for purchase of dwellings

3.1 In the last 12 months, were there any mortgage or loan repayments for this (or any other dwelling owned by the household) for any of the following?

- a) Purchase of a dwelling?
- b) Construction of a new dwelling?
- c) Major improvements to a dwelling

() Yes () No **If NO Go To 4.1**

3.2 How many mortgage or loans are being paid? Number: _____

3.3 Please provide the following information for each mortgage or loan:

	Mortgage or loan			Office use only
	1	2	3	
Amount originally borrowed	\$	\$	\$	
Who borrowed from				
Year				
Borrower's cash contribution	\$	\$	\$	
Term of mortgage or loan	___ Years	___ Years	___ Years	
Amount of latest payment - cash	\$	\$	\$	
- allotment	\$	\$	\$	
Period covered by latest payment				
Interest rate (current)	___ %	___ %	___ %	
<i>Office use only</i>				

4. Insurance policies for dwelling and contents

4.1 In the last 12 months, were any payments made for insurance policies on the dwelling or its contents (or any other dwelling owned by the household)?

() Yes () No **If NO Go To 5.1**

4.2 What was the amount of the latest premium (payment) for the policies?

Type of insurance policy	Amount of latest premium	Claims made against policy	Office use only	Period covered by this premium	Office use only
House	\$	\$			21106
Contents	\$	\$			21107
Fire	\$	\$			21108
Other (specify)					
	\$	\$			
<i>Office use only</i>					

5. Construction of new dwellings

5.1 New dwellings

- **Do not include:** payments made in connection with the construction of dwellings used (or intended to use) mainly for business or investment purposes or payments made for a dwelling which will be rented out to others for more than one month a year.

5.2 Payments for construction

- **Include:** payments made by the household directly to a second party such as a local builder, contractor, plumber etc.
- **Site preparation:** include work such as excavating, rock and shrub removal, tree felling, access road, installation of utilities. If the work was done on a contract basis (i.e. part of the overall cost) include in payments to builders and trades people.
- **Contract payments to builder:** record all contract payments made.
- **Materials:** materials purchased by the household to be used in the basic construction of the building. Traditional materials include things such as thatch roof materials, local woods, bamboo etc.
- etc. Non-traditional materials include concrete, timber, corrugated iron, etc.
- **Other:** record only the costs (if any) which related to the basic construction of the dwelling rather than to the fitting out and decoration of the dwelling which should be entered in question 6.1.

5.3 Money obtained from loan

- **Yes:** this loan should be included in question 3 as it relates directly to housing expenditure

5. Construction of new dwellings

5.1 In the last 12 months, did any member of this household make a payment in connection to the construction of a new dwelling?

Yes No **If NO Go To 6.1**

5.2 Payments for construction items

Types of payments for construction of new dwelling	Amount Paid	Office use only
Site preparation	\$	24101
Surveying fees	\$	24102
Architectural or design fees	\$	24103
Building permit fees	\$	24104
Registration Fees	\$	24106
Contract payments to builders	\$	24107
Contract payments to other trades people	\$	24108
Materials used in the basic construction – non-traditional	\$	24109
Materials used in the basic construction - traditional	\$	24110
Transport of Materials	\$	24111
Other costs of construction (specify)		
	\$	
	\$	
	\$	
Office use only		

5.3 Was any money obtained from a loan?

Yes **Check that loan has been included in question 3**

No **Go to question 6.1**

6. Major home improvements (after construction)

NOTE: For each section in Question 6, check with the respondent if any of the payments made were from **loans**. If so, this information should be recorded in Question 3.

6.1 Payments to contractors

- **Labour costs only.** Please note if the payments include materials.
- **Amount paid:** Record payments made in the last 12 months. If payment was made in the form of goods or services record the estimated value of the goods or services. Do not record the full contract price unless the contract was paid in full.
- **Include:** expenditure by household members on dwellings not owned or rented by them, for example expenditure by a household member on his or her parent's house) **unless** the household was reimbursed for the expenditure.
- **Do not include:** expenditure on properties used mainly for business or investment purposes, or expenditure on properties owned by household members that are rented out by them for more than one month a year.

6.2 Purchase of materials

- **Include:** materials purchased by household members even if it is for other properties, such as for parent's house.
- **Items bought:** separate the cost of combined purchases of materials into single items, using the respondent's best estimate if necessary.

6. Major home improvements (after construction)

6.1 In the last 12 months, did any member of this household pay a person or a business to do any improvements to any private dwelling?

Yes No **If NO Go To 6.2**

Payments to contractors

Type of payment	Amount Paid	Office use only
To carry out repairs, renovations, or improvements	\$	22101
To carry out structural additions or alterations	\$	22102
To build a garage or other building	\$	22103
To landscape premise	\$	22150
Other payment to contractor (<i>specify</i>)		
	\$	
	\$	

6.2 In the last 12 months, did any member of this household purchase any of the items below for major home improvements?

Yes No **If NO Go To 6.3**

Purchase of materials

Item	Amount paid	Office use only	Item	Amount paid	Office use only
Cement	\$	23117	Concrete blocks	\$	23152
Paint	\$	23101	Bathroom fittings	\$	23112
Timber	\$	23102	Ceramic tiles	\$	23155
Plywood	\$	23103	Roofing iron	\$	23118
Hard Board (flooring & wall)	\$	23104	Spouting (Pipes)	\$	23119
Thin Board (walls)	\$	23105	Window frames & glass	\$	23120
Cement Board, Hard glaze	\$	23106	Doors	\$	23121
Piping	\$	23109	Nails	\$	23115
Water supply tanks	\$	23110	Kitchen fittings	\$	23122
Septic tanks	\$	23111	Vinyl (lino)	\$	31210
Shower unit	\$	23113	Water heating unit	\$	23124
Toilet unit	\$	23114	Other (<i>specify</i>)		
Bricks	\$	23153			
Flooring boards (particle)	\$	23107		\$	
Cupboards	\$	23123		\$	

6.3 Hiring of equipment

- **Include:** total payment made by household members for the hire of home maintenance equipment such as water blaster, cement mixer.

6.4 Loans for Major Home Improvements

Yes: this loan should be included in question 3 as it relates directly to housing expenditure

6.3 In the last 12 months, did any member of this household pay for the hire of home-maintenance plant or equipment?

() Yes () No **If NO Go to question 6.4**

Hiring of equipment

Item hired	Amount Paid	Office use only
Cement mixer	\$	25101
Drain digger/Back hoe	\$	25102
Water blaster	\$	25103
Other equipment (<i>specify</i>)		
	\$	
	\$	

6.4 Was any money for major home improvements obtained from a loan?

Yes () **Check that loan has been included in question 3.1**

No () **Go to question 7.1**

7. Household operation

7.1 & 7.2 Household furniture, fittings, appliances, white-goods etc

- **Do not include:** items bought for properties used mainly for business or investment purposes or items bought for properties which are rented for more than one month a year.
- **Include:** items purchased from overseas.
- **If more than one item was purchased:** such as 2 mattresses, write in the combined total.

7. Household operation

7.1 In the last 12 months, did any member of this household purchase any of the items below for household furniture and fittings? (Include items purchased via a loan – loan details will be included in Q11)

() Yes () No **Go to 7.2**

Item	Amount paid	Office use only	Item	Amount paid	Office use only
Beds	\$	31101	Sheets, bed linen	\$	31202
Mattresses	\$	31102	Pillow Cases	\$	31203
Lounge Chair	\$	31103	Pillow	\$	31204
Sofa, couch, etc	\$	31104	Light fittings	\$	31205
Dining table / chairs	\$	31105	Standard lamp	\$	31206
Dressing Table	\$	31106	Curtains, drapes	\$	31207
Chest of drawers	\$	31107	Painting	\$	31208
Desk, bureau	\$	31108	Carpet, floor rug	\$	31209
Outdoor furniture	\$	31109	Other (specify)	\$	
Blankets, bedspread	\$	31201			

7.2 In the last 12 months, did any member of this household purchase any of the items below for household appliances (e.g., fridge, TV, etc)? (Include items purchased via a loan – loan details will be included in Q11)

() Yes () No **Go to 7.3**

Item	Amount paid	Office use only	Item	Amount paid	Office use only
Washing machine	\$	32101	Rice cooker	\$	32119
Refrigerator	\$	32102	Pressure cooker	\$	32120
Freezer	\$	32103	Electric Toaster	\$	32121
Electric jug	\$	32104	Coolers	\$	32122
Food processor	\$	32105	Telephone (fixed)	\$	32123
Gas / electric stove	\$	32106	Mobile phone	\$	32124
Gas burner	\$	32107	Dinner set	\$	32201
Television	\$	32108	Cutlery set	\$	32202
Video set/ VCD	\$	32125	Saucepans/Pots	\$	32203
DVD player	\$	32126	Barbecue Plate	\$	32204
Play Station	\$	32127	Knives	\$	32205
Radio/ Stereo	\$	32109	Plastic Containers (Topper 'ware)	\$	32206
Vacuum cleaner	\$	32110	Glass set	\$	32207
Sewing machine	\$	32111	Lawn mower	\$	23125
Home Computer/Printer	\$	32112	Green Machine (Grass cutter)	\$	23126
Kerosene Stove	\$	32113	Chainsaw	\$	23128
Electric Frying pans	\$	32114	Power tools	\$	23130
Microwave Oven	\$	32115	Garden supplies	\$	23140
Blender	\$	32116	Other (specify)	\$	
Egg Beater	\$	32117			
Coffee Percolator	\$	32118		\$	

7.3 Household accounts

- **Do not include:** any expenses paid by a business.
- **Include:** allotment payments removed from pay in advance
- **Include:** Rental and toll charges for telephone.
- **Period covered:** ensure period covered is recorded, usually ‘1 month’ – do **not** record dates.
- **Amount of latest payment:** record details from the latest account received. If records are not available then ‘best estimates’ will do.

7.4 Payments for repairs to household effects

- **Include:** payments made by household members for the repair of items recorded under question 7.1 or 7.2, e.g. video player repairs.
- If the same item was repaired more than once, include the cost of each repair

7.5 Payments for Hiring of Household Operation Equipments

- **Include:** total payment made by household members for the hire of home operation equipment such as lawn mower, weed eater.
- **Exclude:** equipment used for construction, if already covered in question 5 or 6

7.3 In the last 12 months, did any member of this household pay any of the following household bills? This includes payments deducted from a household members pay to cover these expenses (allotments).

Yes No **If NO Go To 7.4**

Household bills

Type of account	Amount of latest cash payment	Amount of latest allotment payment	Period covered	Office use only
Telephone (fixed) including faxes	\$	\$	Monthly	33201
Mobile phone (Cell & air time)	\$	\$	Monthly	33202
Post Office Box Rental	\$	\$	Annually	33203
Electricity	\$	\$	Monthly	33204
Water	\$	\$	Monthly	33217
Cooking Gas	\$	\$	Monthly	33303
Cable TV Fees	\$	\$	Monthly	33216
Vehicle Registration Fees (Total)	\$	\$	Annually	52113
Driving License Fees	\$	\$	Every 5 yrs	52118
Other Household Bills (specify)	\$	\$		
	\$	\$		

7.4 In the last 12 months, did any member of this household pay for repairs to any household appliances, etc?

Yes No **If NO Go To 7.5**

Repairs to household effects

Item repaired	Amount paid	Office use only
	\$	
	\$	
	\$	

7.5 In the last 12 months, did any member of this household pay for the hire/rent of home-operation items below:

Yes No **If NO Go To 7.6**

Hiring of equipment

Item hired	Amount Paid	Office use only
TV / VCR / DVD	\$	33208
Lawn Mower	\$	33209
Weed Eater / Grass Cutter	\$	33210
Other equipment (specify)		
	\$	

7.6 Payments for Domestic Helpers/ Housekeepers/ Baby Sitters

- **Include:** total payment made to domestic helper or baby sitter or other hired help

7.6 In the last 12 months, did any member of this household pay for a domestic helper/ baby sitter or temporary worker not already indicated in this survey:

() Yes () No **If NO Go To 8.1**

Hiring of Domestic Helper/ Baby Sitter

Hired Help	Amount Paid	Office use only
Domestic Helper (Housecleaning)	\$	33206
Baby Sitting	\$	33205
Other Hired Help	\$	33207
Other Costs incurred for the above hired help (permits)	\$	
	\$	
	\$	

8. Transport

8.1 Transport – purchases

- **Include:** vehicles purchased and used partly for business purposes but **mostly** for private use and vehicles used purely for private purposes.
- **Include:** Vehicles, even if they aren't road worthy.
- **Do not include:** vehicles purchased and used **mainly** for business; taxis, rental cars and other vehicles hired during the year
- **Total cost of the vehicle:** exclude registration and other fees.

8.2 Transport – purchases, loans

- **Who borrowed from:** state whether the money was borrowed from a bank, credit union, NPF, family or friends, etc.
- **Include:** loans taken out in the last 12 months (do not include these in question 11).
- **Borrower's contribution:** include only the cash deposit and do not include the trade-in amount (if used).
- **Insurance:** include the annual premium.

8.3 Transport – repairs and maintenance

- **Repairs:** separate the combined purchase of parts and/or accessories into single items (e.g. water pump) using the respondent’s best guess if necessary.

8.4 Transport – hiring

- **Include:** all payments made by household members for hiring vehicles over the last 12 months, e.g. van from Solomon Islands Rentals.

8.5 Transport – vehicle registration and insurance

- **Include:** all vehicle registrations and insurance separately for the last 12 months
- **Include:** payments made by members of this household for vehicles owned by another household

8.3 In the last 12 months, did any member of this household pay for the repair or maintenance of a vehicle or purchase parts or accessories?

Yes No **If NO Go To 8.4**

Vehicle parts, accessories, repairs

Vehicle part etc	Amount paid	Office use only	Item	Amount paid	Office use only
New Tires	\$	51302	Windscreen/Window	\$	52104
Tires Repairs	\$	52119	Boat/canoe repairs	\$	52110
Painting	\$	52102	New engine, outboard	\$	51306
Repairs (labour)	\$	52109	Outboard repairs/parts	\$	52121
Engine repairs Inc. Parts	\$	52105	Other (specify)	\$	
Panel beating	\$	52101		\$	

8.4 In the last 12 months, did any member of this household pay for the hire of a motor vehicle?

Yes No **If NO Go To 8.5**

Vehicle hire details

Hired vehicles	Amount paid	Office use only
Car or station wagon	\$	52320
Van	\$	52321
Pick-up, 4 Wheel Drive	\$	52322
Truck	\$	52323
Motor Cycle/Motor Scooter	\$	52324
Boat / canoes	\$	52325
Outboard Motors	\$	52328
Other (specify)		
	\$	
	\$	

8.5 In the last 12 months, did any member of this household pay for any registration and/or insurance of a vehicle (includes, boats, canoes, OBM, etc)

Yes No **If NO Go To 9.1**

Vehicle Registration and Insurance

Type of vehicle	Amount paid for registration	Amount paid for insurance
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
Office use only	51204 \$	51203 \$

9. Overseas and Domestic travel

9.1 & 9.2 Travel expenses

NOTE: For each household member who has had an overseas or domestic trip in the last 12 months, expenditure amounts (*or estimates*) are required for expenses paid by the household.

- **Domestic travel:** This refers to any travel from one state to another, as well as any significant travel within a state which involves a flight or boat trip
- **Include:** – amounts paid for trips taken in the last 12 months;
 - private expenditure abroad including any trips paid for by family overseas.
- **Include:** Payments made by household members for relatives overseas to travel to the Republic of Palau and visit them.
- **Do not include:** Overseas trips paid for by the Government of the Republic of Palau or other regional or international organisations. If, however ‘private’ expenditure occurred during any such trip then record that expenditure.
- **Transport costs:** If possible ask respondents to record separately expenditure on different types of **public transport** (e.g. airfares, car hire), using the respondent’s best estimates if necessary.
- **Other expenses:** **Include** expenses by the respondent on clothing, medical goods and services, household items, even though these should also be recorded in the appropriate sections of the expenditure questionnaire.

9. Domestic and Overseas travel

9.1 Did any member of this household have any travel expenses for domestic trips (within the Republic of Palau, i.e. Southwest, Angaur etc.) taken in the last 12 months? Include expenses made by members of this household for persons outside the household.

Yes No **If NO Go To 9.2**

Expenditure by household members for domestic travel

Person No.					
Travel expense	Trip 1	Trip 2	Trip 3	Trip 4	Office use only
Air fare	\$	\$	\$	\$	53201
Sea fare	\$	\$	\$	\$	53202
Accommodation	\$	\$	\$	\$	53204
Other expenses (specify)					
	\$	\$	\$	\$	
	\$	\$	\$	\$	
	\$	\$	\$	\$	

9.2 Did any member of this household have any travel expenses for trips to other countries taken in the last 12 months? Include expenses made by members of this household for persons outside the household.

Yes No **If NO Go To 10.1**

Expenditure by household members for overseas travel

Person No.					
Travel expense	Trip 1	Trip 2	Trip 3	Trip 4	Office use only
Air fare	\$	\$	\$	\$	53201
Sea fare	\$	\$	\$	\$	53202
Departure tax	\$	\$	\$	\$	53203
Accommodation	\$	\$	\$	\$	53204
Meals/Drinks	\$	\$	\$	\$	53205
Clothing	\$	\$	\$	\$	53206
Household Goods	\$	\$	\$	\$	53207
Other expenses (specify)					
	\$	\$	\$	\$	
	\$	\$	\$	\$	
	\$	\$	\$	\$	

10. Education, recreation, sport and culture

10.1 Fees and subscriptions

- **Include:** fees and subscriptions which are of a fixed amount and which are paid either annually, or at a fixed interval such as per term, month etc., or for a specific course of lessons. Examples include golf club subs, music lessons, exam fees, social club sub etc.
- **Subscriptions levied by sports / leisure clubs or societies: include** all subscriptions by clubs or leisure groups or societies such as associations, institutes and welfare groups.
- **Education fees: do not include** fees (or parts of fees) that were paid directly to the education provider as part of a bursary or scholarship. Include expenditures made by household members only.
- **School fees:** if fees were paid on a term or semester basis, make sure the expenditure amount entered is for the **last 12 months**.
- **Regular contributions to religious and other organisations:** include regular payments only, not expenditures like weekly church donations.
- **Regular child care:** include set fees charged by care providers, crèches, kindergartens, pre-schools or play centres for child care undertaken on a **regular basis**.
- **Bingo, housie, raffles, and lotto: do not** discount winnings.

10. Education, recreation, sport and culture

10.1 In the last 12 months, did any member of this household make any regular payments associated with education, recreation, sport and culture?

() Yes () No **If NO Go To 11.1**

Fee or subscription details

Type of fee or subscription	Amount paid	Office use only
<u>Education Expenses</u>		
Formal education fees – Early childhood (e.g., Kindergarten)	\$	83210
Primary school		83211
Secondary school	\$	83212
Tertiary school / college	\$	83213
Examination Fees	\$	83205
Boarding/Lodging Fees	\$	83214
Clothing (school, sport uniforms etc)	\$	83216
Books & School Supplies	\$	83217
Other educational expenses - Extension fees	\$	83202
Fees for private tuition	\$	83203
Others	\$	
<u>Recreation, Sports & Culture</u>		
Fees charged for hobby classes	\$	83206
Regular contributions to religious and other organisations	\$	83207
Subscriptions levied by clubs or leisure groups	\$	83208
Fees charged for regular private child care (daycare)	\$	83209
Raffles / Lotto expenses	\$	84211
Other (specify)		
	\$	
	\$	
	\$	

11. Loans

NOTE: This question covers all non-property and non-vehicle loans of over \$100 or more obtained in the last 12 months, regardless of whether or not the money obtained has been spent.

11.1 Loans

- **Do not include:** *loans for the purchase, construction or home improvement of dwellings* which should be recorded in Question 3.
- **Do not include:** *loans made for the purchase of transport* as these should have been recorded in Question 8.
- **Include:** all relevant loans which have since been paid off, loans from a credit card company. All types of loans whether or not secured against property. Loans covering personal expenses, household expenses, repayment of debt etc.
- **Include:** *loans made for household operations* noted in Question 7. **Include:** *loans made for overseas travel* and expenses noted in Question 9.

11.2 Purpose of loan

- Who borrowed from - state whether the money was borrowed from a bank, credit union, NPF, family or friends, etc.
- If the purpose was holiday or overseas travel specify the main destination.
- For each loan write the purpose of the loan – e.g. ‘home improvements’, ‘wedding’ etc.
- **Loan repaid yet:** if the answer is ‘yes’ and the total amount repaid (including interest) is not known, then give best estimate.

11.3 Current loan details

- These include loans from an on-call credit facility. Use the respondent’s best estimate of when he or she will pay off the loan if this is known; if not record ‘open term’.

11. Loans

11.1 In the last 12 months, did any member of this household borrow any amount of money for purposes other than housing loans or mortgages or for the purchase of vehicles?

() Yes () No **If NO Go To 12.1**

11.2 What was the purpose and details of each loan?

Loan No.	1	2	3	4	Office use only
Who borrowed from					
Purpose of loan					
Amount originally borrowed	\$	\$	\$	\$	
Interest rate (current)	\$	\$	\$	\$	
Has the loan been repaid yet	() Yes () No	() Yes () No	() Yes () No	() Yes () No	
	If NO Go To 11.3				
What was the total amount repaid, including interest?	\$	\$	\$	\$	

11.3 Please provide the details of each current loan?

The term					
Amount of latest payment – cash	\$	\$	\$	\$	
- allotment	\$	\$	\$	\$	
Period covered by that payment					
Principal outstanding	\$	\$	\$	\$	

12. Credit Cards/ Charge Accounts

12.1 Access to credit card

- Does any member of the household have credit cards even if they have not been used in the last 12 months?

12.2 Details of credit card

- If any member of household utilizes credit cards, ask the amount of interest and related costs
- Ask if the card is strictly personal otherwise distinguish portion for personal from business or simply indicate card is used for both and expenses cannot be separately identified.

12.3 Access to charge account

- Does any member of the household have charge accounts even if they have not been used in the last 12 months?

12.4 Details of charge account

- If any member of household utilizes charge accounts, ask the amount of interest and related costs (not including accounts arranged with small shops)
- Ask if account is strictly personal otherwise distinguish portion for personal from business or simply indicate checking account is used for both and expenses cannot be separately identified.

12. Credit Cards/ Charge Accounts/ Checking or Cheque Accounts

12.1 In the last 12 months, did any member of this household have a credit card even if it had not been used.

() Yes () No **If NO Go To 12.3**

12.2 What were the charges and details on the credit card bill?

Credit Card No.	1	2	3	4	Office use only
Name of Credit Card Agency					
Interest rate (current)	%	%	%	%	
Other service cost/ charges	\$	\$	\$	\$	
What is the monthly service charge for the credit card?	\$	\$	\$	\$	

12.3 In the last 12 months, did any member of this household use a charge account (not including accounts arranged with small shops). Items charged to small shop charge account should be recorded in daily expenditure diary. This survey is only interested in other expenses as a result of the charge account such as interest as a result of the charge account.

() Yes () No **If NO Go To 13**

12.4 What were the charges and details on the charge account?

Charge Account No.	1	2	3	4	Office use only
Name of Creditor					
Interest rate charged (current)	%	%	%	%	
Other service cost/ charges	\$	\$	\$	\$	
What was the total annual service charge paid?	\$	\$	\$	\$	

13. Contributions to benefit schemes

13.1 Types of benefit schemes

- **Include:** the value of the latest payment made by household members and those made on behalf of persons outside the household.
- **Include:** the term that this payment covered (e.g. monthly, annual, quarterly).

14. Medical and health services

14.1 Payments for medical services

- **Include:** payments made by household members and those made on behalf of persons outside the household in the last 12 months. Include the value of payment in kind in the case of traditional medical practitioners.
- **Include:** expenditure paid by household members while overseas for medical and health services such as prescription charges, doctors visit charges etc as ‘other’ costs and note that these were incurred overseas. *Note that if these expenses were reimbursed by insurance or another agency do not record the expenditure, unless the expenses were only partially reimbursed in which case record the expense less the reimbursement.*
- **Do not include:** the cost of overseas travel for medical purposes as the expenditure of household members should be included in Question 9 on Overseas Travel.

13. Contributions to benefit schemes

13.1 In the last 12 months, did any member of this household make a contribution to a life insurance, social security or pension plan/retirement?

Yes No **If NO Go To 14.1**

Expenditure by household members for benefit schemes

Person No.					
Type of scheme	Latest Amount Paid			Period covered	Office use only
Social security	\$	\$	\$		73106
Pension Plan / Retirement	\$	\$	\$		73107
Credit Union	\$	\$	\$		73108
Medical Insurance	\$	\$	\$		73103
Life Insurance	\$	\$	\$		73109
Other (specify)					
	\$	\$	\$		
	\$	\$	\$		

14. Medical and health services

14.1 In the last 12 months, did any member of this household pay for the services or medications from health practitioners and service providers?

Yes No **If NO Go To 15.1**

Person No.						
Type of service or medication payment for	Amount Paid in the last 12 months					Office use only
Doctor/Dentist visit	\$	\$	\$	\$	\$	82201
Clinic or OPD visit	\$	\$	\$	\$	\$	82204
Hospital Charges	\$	\$	\$	\$	\$	82202
Medicine, Antibiotics or other prescribed medication	\$	\$	\$	\$	\$	81104
Traditional Medicine Practices	\$	\$	\$	\$	\$	82203
Prenatal/Maternal and Antenatal care	\$	\$	\$	\$	\$	82205
Other (specify)						
	\$	\$	\$	\$	\$	
	\$	\$	\$	\$	\$	

15. Custom Occasions

15.1 Custom Occasions

- If a member of the household contributed to more than one funeral in the last 12 months then add the contributions for both together. This applies for each of the other categories of custom occasions (ocheraol, omengat/ngasech, house party).
- Whenever possible get the household to refer to their records before providing details

15. Custom Occasions

15.1 In the last 12 months, did any member of this household contribute to any customs.

() Yes () No **If NO Go to 16.1**

Person No.						
Type of custom occasions	Amount Contributed in the last 12 months					Office use only
Funeral	\$	\$	\$	\$	\$	85119
Ocheraol	\$	\$	\$	\$	\$	85120
Omengat/Ngasech	\$	\$	\$	\$	\$	85121
House Party	\$	\$	\$	\$	\$	85122
Other (specify)	\$	\$	\$	\$	\$	
	\$	\$	\$	\$	\$	
	\$	\$	\$	\$	\$	
	\$	\$	\$	\$	\$	

16. Miscellaneous payments

16.1 Payments made for personal services

- **Include:** payments made by household members in the last 12 months for services such as hairdressing, exercise fees, legal fees, catering and fines etc.
- **Include:** in this section any unusual payments made for services or payments for services made which have been noted but do not fit in any other categories of this questionnaire.

16. Miscellaneous payments – services

16.1 In the last 12 months, did any member of this household pay for personal services or any of the other expenditure types listed below?

Person No.					
Services	Amount Paid				Office use only
Other membership fees	\$	\$	\$	\$	85103
Freight of goods charge	\$	\$	\$	\$	85104
Printing (e.g. invitations)	\$	\$	\$	\$	85105
Catering expenses	\$	\$	\$	\$	85106
Money sent overseas (not recorded elsewhere)	\$	\$	\$	\$	85107
Funeral expenses (not customs)	\$	\$	\$	\$	85108
Fines (Court i.e. ticket for speeding)	\$	\$	\$	\$	85109
Legal expenses	\$	\$	\$	\$	85110
Hiring of premises	\$	\$	\$	\$	85111
Photographers fees	\$	\$	\$	\$	85112
Allimony	\$	\$	\$	\$	85113
Lawn mowing, gardening	\$	\$	\$	\$	33214
Hair dressing charge	\$	\$	\$	\$	85118
Video/DVD Hire	\$	\$	\$	\$	84204
Contributions to church	\$	\$	\$	\$	83207
Contributions to village/community	\$	\$	\$	\$	85123
Other (specify)	\$	\$	\$	\$	
	\$	\$	\$	\$	
	\$	\$	\$	\$	
	\$	\$	\$	\$	
	\$	\$	\$	\$	
	\$	\$	\$	\$	
	\$	\$	\$	\$	
	\$	\$	\$	\$	
	\$	\$	\$	\$	
	\$	\$	\$	\$	
	\$	\$	\$	\$	

16. Miscellaneous payments – continued

16.2 Payments made for personal goods

- **Include:** payments made by household members in the last 12 months for goods such as jewellery and other items for personal use.
- **Include:** in this section any unusual payments made for goods or payments for goods made which have been noted but do not fit in any other categories of this questionnaire.
- **Include:** any other unusual payments which have not been recorded elsewhere.

16. Miscellaneous payments – goods

16.2 In the last 12 months, did any member of this household pay for personal goods or any of the other expenditure types listed below?

Person No.					
Goods	Amount Paid				Office use only
Jewellery	\$	\$	\$	\$	85201
Watch	\$	\$	\$	\$	85204
Suitcase / travel accessories	\$	\$	\$	\$	85206
Floral tributes	\$	\$	\$	\$	85207
Trophy	\$	\$	\$	\$	85208
Donation, cash gift (not recorded elsewhere) – specify	\$	\$	\$	\$	85209
Other (specify)					
	\$	\$	\$	\$	
	\$	\$	\$	\$	
	\$	\$	\$	\$	
	\$	\$	\$	\$	

17. Agricultural Assets

17.2 Number of livestock

- If an exact answer cannot be provided, ask the household for a best guess estimate
- If the livestock is shared with another household, only include an estimate of livestock owned by this household

17. Agricultural Assets

17.1 Does any member of your household grow any crops or raise any livestock?

Yes

No End of questionnaire

17.2 How many (*animal name*) are owned by the members of this household?

Pigs	<input type="text"/>	1
Chickens	<input type="text"/>	2
Cattle	<input type="text"/>	3
Goats	<input type="text"/>	4
Other (specify)	<input type="text"/>	
.....	<input type="text"/>	
.....	<input type="text"/>	

17.3 What types of crops are grown by the members of this household? (*Tick if yes*)

Tapioca/Cassava	<input type="text"/>	1
Taro	<input type="text"/>	2
Potatoes	<input type="text"/>	3
Coconut	<input type="text"/>	4
Melon	<input type="text"/>	5
Noni	<input type="text"/>	6
Teak tree	<input type="text"/>	7
Other (specify)	<input type="text"/>	
.....	<input type="text"/>	
.....	<input type="text"/>	

END OF QUESTIONNAIRE

(Thank you)