A map of Papua New Guinea and its surrounding regions, including Indonesia to the west, Australia to the south, and the Solomon Islands to the east. The map shows major islands like New Guinea, New Britain, Bougainville, and the Milne Bay Islands. Key locations such as Port Moresby, Daru, Rabaul, and Mt. Wilhelm are marked. The text 'PAPUA NEW GUINEA' is printed in large, semi-transparent letters across the map. The title 'PAPUA NEW GUINEA Household Income and Expenditure Survey 2009' is overlaid in large, bold, blue letters with a drop shadow.

PAPUA NEW GUINEA
Household Income
and
Expenditure Survey
2009

Household Income and Expenditure Survey HIES - 2008

Diary

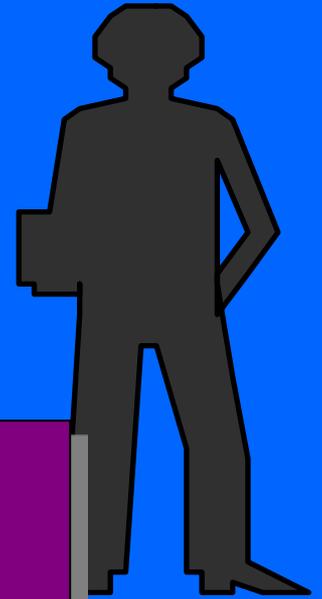
DIARY

It is composed of two parts:

1. A “Personal Notepad” that you will leave with all eligible household members of the household
2. A “Personal Diary” from which you will copy the information from the Personal Notepad, before giving to the data entry operator.



Personal Notepad
to be left with
all eligible
household
members.



Personal Diary
where you will
copy the
information

The Cover of the Personal Diary



NATIONAL STATISTICAL OFFICE

2009 HOUSEHOLD INCOME AND EXPENDITURE SURVEY

FORM D: Personal Diary
TO BE COPIED FROM THE PERSONAL NOTEPAD

Cluster No.
Selected Household Sequence No.
Person No.

Respondent's Name : Person Number:

DAY	1	2	3	4	5	6	7	8	9	10	11	12	13	14
DATE	/	/	/	/	/	/	/	/	/	/	/	/	/	/
RESULT*														

*Result Codes 1. There's Transactions for the day
 2. No Transactions for the day

INTERVIEWER	SUPERVISOR	DATA ENTRY OPERATOR
<input type="text"/>	<input type="text"/>	<input type="text"/>

FIRST STEP

Copy the cluster and the selected household sequence number FROM the Household Control Form

STRICTLY CONFIDENTIAL



NATIONAL STATISTICAL OFFICE

2009 HOUSEHOLD INCOME AND EXPENDITURE SURVEY

FORM D: Personal Diary

TO BE COPIED FROM THE PERSONAL NOTEPAD

Cluster No.

112

Selected
Household
Sequence No.

08

Person No.

01

Respondent's Name:

Michael Kaivepa

Person Number:

0 1

SECOND STEP

Copy the NAME and PERSON NUMBER of the respondent, FROM the Household Control Form. Copy then the PERSON NUMBER in the Identifier of the FORM

THIRD STEP

If the Diary starts on the 10th of May, then write the dates of the rest of the 14 days.

DAY	1	2	3	4	5	6	7	8	9	10	11	12	13	14
DATE	10/05	11/05	12/05	13/05	14/05	15/05	16/05	17/05	18/05	19/05	20/05	21/05	22/05	23/05
RESULT*														

- *Result Codes
1. There's Transactions for the day
 2. No Transactions for the day

FOUR STEP

As you visit the household everyday you must write down the result of the diary recording (for that person)

DAY	1	2	3	4	5	6	7	8	9	10	11	12	13	14
DATE	/	/	/	/	/	/	/	/	/	/	/	/	/	/
RESULT*														



*Result Codes
1. There's Transactions for the day
2. No Transactions for the day

The Cover of the Personal Notepad

STRICTLY CONFIDENTIAL



NATIONAL STATISTICAL OFFICE

2009 HOUSEHOLD INCOME AND EXPENDITURE SURVEY

Cluster No.
Selected Household Sequence No.
Person No.

FORM E: Personal Expenditure Diary
TO BE COMPLETED BY THE RESPONDENT

For this cover, proceed in the same way you did for the Personal Diary. From the Household Control Form:

- 1. Copy the Cluster + Household Number**
- 2. Copy the Respondent Name and Person Number**
- 3. Write the date (day/month) of each of the 14 days.**

Respondent's Name :	
DAY	
DATE	
Interviewer:	
<input checked="" type="checkbox"/> Record copied	
<input type="checkbox"/> No Record	

Person Number: <input type="text"/>				
10	11	12	13	14
/	/	/	/	/
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

WHAT TO INCLUDE HERE:	EASILY FORGOTTEN ITEMS
<ul style="list-style-type: none"> - ALL PURCHASES IN CASH - ALL PURCHASES MADE BY CHEQUE OR ON CREDIT - ALL EXPENDITURE SUCH AS PAYMENT OF BILLS, TAX -ANYTHING TAKEN FROM OWN GARDEN (NOT OTHERS) OR KILLED OWN LIVESTOCK -ANY GOODS, SERVICE OR MONEY GIVEN TO INDIVIDUALS IN OTHER HOUSEHOLDS -ANY GOOD, SERVICE OR MONEY RECEIVED FROM INDIVIDUALS FROM OTHER HOUSEHOLDS 	<ul style="list-style-type: none"> - PMV, TAXI AND BOAT FARES -NEWSPAPERS - CIGARETTES OR BETEL NUT (BUAI) - BOX OF MATCHES - SWEETS FOR KIDS (lollies) -PETROL -KAIKAI GAEDEN FOOD -BINGO, BETTING ON CARDS (KANDIS) - HIRE CAR - RENTAL PAYMENT - LUNCH MONEY OR FOOD BOUGHT AT HOTEL/MARKET/STREET VENDOR - PAYMENT BY CHEQUE - POSTAL CHARGES - GAMES ADMISSION FEES - COSMETICS - PHONE CARDS (DIGICEL/TELIKOM CARDS)

DAY	1	2	3
DATE	10/05	11/05	12/05
<u>Interviewer:</u>			
<input checked="" type="checkbox"/> Record copied	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/> No Record			

1. This is just to help you to track the days that you have already transferred to the Personal Diary.

Questions for member to read and understand in order to fill in the correct details.

Respondent: You are only to fill in the record for the day only if you had done the following listed below on the day.

Q1) English: DID YOU BUY ANY GOODS OR SPEND ANY MONEY ON SERVICES TODAY?

Pigin: Yu bin baim sampela samting o yusim moni lon sampela sevis tete, o nogat?

If the response is a “YES”, write the item description.
If “NO”, read the next question.

Q2) English: DID YOU TAKE ANYTHING FROM YOUR GARDEN, CATCH ANY FISH OR KILL ANY OF YOUR LIVESTOCK (e.g. chicken, pigs, ducks etc.) TODAY?

Pigin: Yu bin kisim sampela kaikai tete long gaden bilong yu, o pulim pis (kesim pis) or kilim kakaruk o pik o ol narapela animol, we yu save lukautim, o gat?

If the response is a “YES”, write the item description.
If “NO”, read the next question.

Q3) English: DID YOU GIVE ANY MONEY, GOODS OR SERVICES TODAY (OR TO ANYONE OUTSIDE THIS HOUSEHOLD, (e.g. relatives, wantoks or friends) OR DONATIONS TO CHURCH, ORGANIZATIONS, ETC?

Pigin: Yu bin givim sampela samting, moni o sevis tete long ol narapela manmeri husat istap autsait long dispela haus (olsem ol wantok, o poroman) o givim halivim go lo haus lotu lain, o nogat?

If the response is a “YES”, write the item description.
If “NO”, read the next question.

Q4) English: DID YOU RECEIVE ANY MONEY GOODS OR SERVICES TODAY FROM ANYONE OUTSIDE THIS HOUSEHOLD (e.g. relatives, wantoks or friends) OR DONATIONS FROM CHURCH, ORGANIZATIONS, ETC?

Pigin: Yu bin kisim sampela samting, moni o sevis tete long ol narapela manmeri husat istap autsait long dispela haus (olsem ol wantok, o poroman) o kisim halivim blo ol haus lotu lain, o nogat?

If the response is a “YES”, write the item description.
If “NO”, read the next question.

IF YOU ARE CONFUSED ABOUT THE TABLE AND WHAT TO RECORD IN IT GO TO THE TOP PART OF PAGE 2 AND SEE THE EXAMPLES AND BRIEF EXPLANATIONS.

SAPOS YU NO KLIA LO WONEM SANTING NA WE LO RAITIM INSAIT LO TAIBOL OL EKSAMPOL NA EKSPLANASEN STAP ANTAP LO PAIG 2.

PERSONAL NOTEPAD (To be copied or transcribed from the household members actual Personal Diary)

LINE NUMBER	1	2	3	4		5
	DAY NO.	WRITE THE DESCRIPTION OF THE ITEM	WRITE THE QUANTITY WITH THE UNIT	TOTAL AMOUNT PAID OR RECEIVED OR ESTIMATE VALUE		DESCRIPTION
		ITEM DESCRIPTION	For Example: -3 kilograms, - 4,5 litres - K150 - 4 pieces, 2 pairs, 1 bundle, -a bunch, heap, etc	Please write the amount you paid or received or the estimated value. e.g. K150.00	K	t
001						
002						
003						
004						
005						
006						
007						
008						
009						
010						
011						
012						
013						
014						
			<i>Page Total</i>			

Eksampol na toksave blo yu lo lukim na save lo wonem samting lo raitim insait lo dispela buk.

LINE NUMBER	1	2	3	4		5
		WRITE THE DESCRIPTION OF THE ITEM	WRITE THE QUANTITY WITH THE UNIT	TOTAL AMOUNT PAID OR RECEIVED OR ESTIMATE VALUE		DESCRIPTION
	DAY NO.	ITEM DESCRIPTION		K	t	
			For Example: -3 kilograms, - 4.5 litres - K150 - 4 pieces, 2 pairs, -1 bundle, -a bunch, heap, etc	Please write The amount you paid or received or the Estimated value. e.g. K150.00		Please describe the purpose (for yourself or household) and he place of the transaction indicating urban or rural. Also describe if it was: - A purchase, paid for (<i>YU BAIM</i>) or -You took from home production (garden, livestock) (<i>YU KISIM LO GADEN BLO YU O KILIM OL LAIPSTOCK BLO YU O KETSIM PIS</i>), or - something given away (<i>YU GIVIM SAMTING GO</i>) or received (<i>KISIM SAMTING</i>) from someone who is not a member of your household.
001	1	1 can coke	500ml	2	90	Bought at tuckerbox
002	1	1 CP toilet roll	1 piece	4	20	Bought for the house (baim blo haus blo mi) lo market
003	2	4 big coconuts	4 pieces	4	00	Baim blo wokim mumu blo haus krai lo market
004	2	Bus fare		00	80	Kisim bas lo taun go lo haus
005	2	4 bundle aibika	4 bundles	4	00	Baim blo haus blo mi lo maket
006	2	One 10kg bag of kaukau	15kg	8	00	Baim blo haus blo mi na haus krai lo maket
007	2	5 kwikai (900g each)	4.5kg	55	95	Baim blo haus blo mi lo supamaket stoa
008	3	3 (50t) buai	3 loose buai	1	50	Baim blo mi yet lo ol buai sella lo maket
009	3	Gave 1 buai to a friend	1 loose buai	00	60	Givim buai lo wanpela brata husait mi mitim lo rot em I save stap lo peles
010	4	Gave K50	K50.00	50	00	Go lo neiba
011	5	Received a 20kg bag of kaukau	30kg	16	00	Kisim kaukau long ol lain lo peles
012	5	Caught a large tuna	15kg	25	00	Ketsim lo solwara blo haus blo mi lo kukim na kaikai
013						
014		<i>Page Total</i>		172	95	

PERSONAL DIARY (To be copied from the household members notepad. If no record for the 'day' probe by asking the above questions)

LINE NUMBER	1.	2. ITEM	3. OFFICE USE	4. UNIT OF MEASURE	5. QUANTITY	6. EXACT OR ESTIMATED VALUE		7. TYPE OF TRANSACTION	8. ORIGIN OR DESTINATION	9. PLACE OF PURCHASE	10. PURPOSE
	DAY NO.	DESCRIPTION	ITEM CODE	Kilograms..... 1 Grams2 Litre 3 CC/Mls 4 Metre 5 Piece or pair 6 Value in kina (K) ...7 ➔ 6 Other (specify)8 ➔ 6		Give the exact Cost or price of the item bought or spent on and or the estimated value of the item if received from or given to anyone outside the household.	K	t	Purchase/ expenditure..... 1 ➔ 9 Taken from Home production 2 ➔ 10 Given away to Other household 3 Received from Other household 4 Taken from household stock 5 ➔ 10	Urban area in PNG 1 Rural area in PNG 2 Abroad 3 ➔ Next Line	Supermarket 1 Small shop, Canteen, Tuck shop 2 Local market 3 Street vendor 4 Other 5
001											
002											
003											
004											
005											
006											
007											
008											
009											
010											
011											
012											
013											
014											
015											
016											
017											
018											
019											
020				Page Total							

DIARY

1. During the first visit to the household, you will have to explain to the eligible household members how to complete the **Personal Notepad**, which you will leave with each of them for a period of 14 days.
2. To be able to teach them, you must first understand the purpose of the Notepad.

Any person, during a normal day may do the following things:

- Buy or Expend on food and non food items, such as Newspapers, Cigarettes, Petrol, restaurant food, pay back credit, buy stamps, hire videos and tapes, buy cosmetics, phone cards, pay for games admission fees, etc.
- Take food or other products from the household's garden, or catch any fish or kill any of the household's livestock such as chicken, pigs, ducks, etc.
- Give any money, goods or services to anyone outside the household
- Receive any money, goods or services from anyone outside the household

CONVENTION:

- Let us first agree on what we will call a “TRANSACTION”.
- One transaction is the event of
 1. buying a certain item or spending on a service (cash or credit)
 2. taking it from home production or
 3. receiving assistance (cash and in kind) from other household
or
 4. giving assistance (cash and in kind) to other household
- For each transaction, only one type of item is acquired or given away (food, non-food, money, service, etc.)

EXAMPLES OF TRANSACTIONS:

- **One household member goes to the bank to pay K145.00 for tax**
ONE TRANSACTION: K145.00 FOR TAX
- **Another goes to the supermarket and buys 1 kilogram of onions, half a liter of vegetable oil and half a kilo of rice**
THREE TRANSACTIONS: (1) 1 KILO OF ONIONS, (2) 500 ML OF OIL AND (3) 500 GRM OF RICE
- **Another receives a bicycle and K400.00 from a friend who lives abroad**
TWO TRANSACTIONS: (1) ONE BICYCLE AND (2) K400.00
- **Another buys a cigarette**
ONE TRANSACTION: ONE CIGARETTE

EVERY TRANSACTION HAS AN ASSOCIATED ITEM, QUANTITY AND UNIT OF MEASUREMENT

- For instance, if somebody buys 3 kilograms of carrots the quantity is “3” the unit of measurement is “Kilogram” and the item is “CARROTS”
- Or if somebody receives K200.00 from somebody outside the household then the quantity is “200” and the unit of measurement is “Kina” and the item is “CASH ASSISTANCE FROM INDIVIDUAL”
- If somebody catches a small fish then the quantity is “1” and the unit of measurement is “Piece/unit” and the item is “FISH”
- If somebody buys a newspaper then the quantity is “1” and the unit of measurement is “Piece/unit” and the item is “NEWSPAPER”
- If somebody has lunch in a restaurant then the quantity is “1” and the unit of measurement is “Piece/unit” and the item is “LUNCH”

AND EVERY TRANSACTION HAS AN ASSOCIATED AMOUNT OF MONEY PAID OR RECEIVED OR ITS IMPUTED VALUE

- For instance, if somebody buys 3 kilograms of carrots the quantity is “3” and the unit of measurement is “Kilogram” and the item is “CARROTS”

ACTUAL AMOUNT (IN KINA) PAID FOR THAT

- Or if somebody receives K200.00 from somebody outside the household the quantity is “200”, the unit of measurement is “Kina” and the item is “CASH ASSISTANCE FROM INDIVIDUAL”

OBVIOUSLY THE VALUE IS K200.00

- If somebody catches a small fish the quantity is “1”, the unit of measurement is “Piece/unit” and the item is “FISH”

IMPUTED VALUE (IN KINA) OF THE FISH

- If somebody buys a newspaper the quantity is “1”, the unit of measurement is “Piece/unit” and the item is “NEWSPAPER”

ACTUAL AMOUNT PAID (IN KINA) FOR THE NEWSPAPER

- If somebody has lunch in a restaurant the quantity is “1”, the unit of measurement is “Piece/unit” and the item is “LUNCH”

ACTUAL AMOUNT PAID (IN KINA) FOR THE LUNCH

ALSO EVERY TRANSACTION HAS AN ASSOCIATED.....

- **TYPE**

1. purchase or expenditure in cash or credit
2. taken from home production
3. given away to other household
4. received from another household
5. Taken from household stock

- **PURPOSE**

1. For household's own consumption
2. For an agriculture or non-agriculture household's business
3. Gift or other purposes

- **ORIGIN OR DESTINATION: Applicable only for transactions of TYPES "given to or received from other household"**

1. URBAN AREA IN PNG
2. RURAL AREA IN PNG
3. ABROAD

- **PLACE OF PURCHASE. Applicable only for transactions TYPE "purchase"**

1. SUPERMARKET
2. SMALL SHOP / CANTEEN / TUCK SHOP
3. LOCAL MARKET
4. STREET VENDOR
5. OTHER

IMPORTANT NOTES

1. We do not want to include what was given to or received from INSTITUTIONS
2. We want to include only those transactions that are received from other households or that are sent to other households
3. Each eligible household member will register his or her own transactions
4. Make sure that the same transaction is never written twice by two different household members

IMPORTANT NOTES

1. Many times the wife purchases food for the household. She will have more transactions in her Personal Notepad, this is fine because she will have to use one line for every different item she bought.
2. The household member should register all transactions during a period of 14 days.

PERSONAL NOTEPAD (To be copied or transcribed from the household members actual Personal Diary)

LINE NUMBER	1	2	3	4	5
	DAY NO.	WRITE THE DESCRIPTION OF THE ITEM	WRITE THE QUANTITY	TOTAL AMOUNT PAID OR	DESCRIPTION
		ITEM DESCRIPTION			<p>the purpose (for yourself the place of the ing urban or rural.</p> <p>was: for (YU BAIM) or ome production (garden, SIM LO GADEN BLO YU O TOCK BLO YU O KETSIM PIS),</p> <p>away (YU GIVIM SAMTING GO) I SAMTING) from someone who f your household.</p>
001					
002					
003					
004					
005					
006					
007					
008					
009					
010					
011					
012					
013					
014			<i>Page Total</i>		

KEY

- The household member him/her-self will fill-in this Personal Notepad
- He or she must use one different line for each different transaction

PERSONAL NOTEPAD (To be copied or transcribed from the household members actual Personal Diary)

LINE NUMBER	1	2	3	4	5	
	DAY NO.	WRITE THE DESCRIPTION OF THE ITEM	ITEM DESCRIPTION	K	t	DESCRIPTION
001						
002						
003						
004						
005						
006						
007						
008						
009						
010						
011						
012						
013						
014						

LINE NUMBER

- This is a serial number that serves to identify one line from the other.

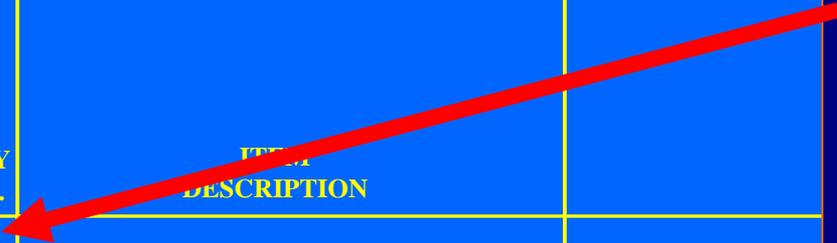
purpose (for yourself
place of the
urban or rural.

S:
(YU BAIM) or
production (garden,
M LO GADEN BLO YU O
K BLO YU O KETSIM PIS),
or
- something given away (YU GIVIM SAMTING GO)
or received (KISIM SAMTING) from someone who
is not a member of your household.

LINE NUMBER	1	2	3	4	5
	DAY NO.	WRITE THE DESCRIPTION OF THE ITEM	WRITE THE QUANTITY WITH THE UNIT		
			For Example: -3 kilograms, - 4,5 litres - K150 - 4 pieces, 2 pairs, 1 bunch -a bunch, heap, etc		
001	6				
002					
003					
004					
005					
006					
007					
008					
009					
010					
011					
012					
013					
014					

Column (1) - DAY

- The household member should write here the **DAY** of the current month of the transaction.
- For instance, if today is 6 June, then he or she has to write "6"



PERSONAL NOTEPAD (To be copied or transcribed from the household members actual Personal Diary)

LINE NUMBER	1 DAY NO.	2 WRITE THE DESCRIPTION OF THE ITEM ITEM DESCRIPTION	3 WRITE THE QUANTITY WITH THE UNIT For Example: -3 kilograms, - 4,5 litres - K150 - 4 pieces, 2 pairs, 1 bundle, -a bunch, heap, etc	4 TOTAL AMOUNT PAID OR RECEIVED OR ESTIMATE VALUE Please write the amount you paid or received or estimate value e.g. K150	5 DESCRIPTION Please describe the purpose (for yourself or household) and the place of the purchase (e.g. Market, Shop, etc), who (e.g. GO) who
001			3 pieces		
002			450 grams		
003			3 litres		
004			6 pieces		
005					
006					
007					
008					
009					
010					
011					
012					
013					
014					

Column (3) - QUANTITY

- Here write the quantity including the unit of measure

LINE NUMBER	1 DAY NO.	2	3 QUANTITY	4 TOTAL AMOUNT		5 DESCRIPTION
				RECEIVED OR ESTIMATE VALUE		
			bundle,	e.g. K150.00		Please describe the purpose (for yourself or household) and the place of the transaction indicating urban or rural. Also describe if it was: - A purchase, paid for (<i>YU BAIM</i>) or - You took from home production (garden, livestocks) (<i>YU KISIM LO GADEN BLO YU O KILIM OL LAIPSTOCK BLO YU O KETSIM PIS</i>), or - something given away (<i>YU GIVIM SAMTING GO</i>) or received (<i>KISIM SAMTING</i>) from someone who is not a member of your household.
001	6			K		Bought in the local market for lunch
002						Money sent son who lives in other district
003						Rice received from mother living in Pom
004						Electricity bill of household, paid at bank
005						Diesel for my taxi
006						Diesel for my car
007						
008						
009						
010						
011						
012						
013						
014						

Column (5) - DESCRIPTION

- We want the respondent to write here all details that will help to identify the transaction's:

1. TYPE
2. PURPOSE
3. ORIGIN OR DESTINATION
4. PLACE OF PURCHASE OR PAYMENT

PERSONAL DIARY (To be copied from the household members notepad. If no record for the 'day' probe by asking the above questions)

LINE NUMBER	1.	2. ITEM	3. OFFICE USE	4. UNIT OF MEASURE	5. QUANTITY	6. EXACT OR ESTIMATED VALUE		7. TYPE OF TRANSACTION	8. ORIGIN OR DESTINATION	9. PLACE OF PURCHASE	10. PURPOSE
	DAY NO.	DESCRIPTION	ITEM CODE	Kilograms..... 1 Grams2 Litre 3 CC/Mls 4 Metre 5 Piece or pair 6 Value in kina (K) ...7 ➔ 6 Other (specify)8 ➔ 6		Give the exact Cost or price of the item bought or spent on and or the estimated value of the item if received from or given to anyone outside the household.	K	t	Purchase/ expenditure..... 1 ➔ 9 Taken from Home production 2 ➔ 10 Given away to Other household 3 Received from Other household 4 Taken from household stock 5 ➔ 10	Urban area in PNG 1 Rural area in PNG 2 Abroad 3 ➔ Next Line	Supermarket 1 Small shop, Canteen, Tuck shop 2 Local market 3 Street vendor 4 Other 5
001											
002											
003											
004											
005											
006											
007											
008											
009											
010											
011											
012											
013											
014											
015											
016											
017											
018											
019											
020											

PERSONAL NOTEPAD (To be copied or transcribed from the household m

L I N E N U M B E R	1	2 WRITE THE DESCRIPTION OF THE ITEM	3
	DAY NO.	ITEM DESCRIPTION	
001	6	Bottles of water	
002	6	Salt	
003	6	Payment of credit	

KEY

Similar to the Notepad the diary is different in that

- You will have to copy (every 2-3 days) the information from the Personal Notepad into this Personal Diary
- Day and Item description you just copy from Notepad

4. UNIT OF MEASURE	5. QUANTITY
Kilograms..... 1	
Grams 2	
Litre 3	
CC/Als 4	
Metre 5	
Piece or pair 6	
Value in kina (K) ... 7	
 6 Other (specify) 8	
 6	

Columns (4) and (5) UNIT - QUANTITY

- Remember the respondent writes the quantity and the unit of measurement in just one column
- You must separate this information into two columns:
 1. Record the code of the unit of measurement
 2. Record the quantity

PERSONAL NOTEPAD

<p>(3) WRITE THE QUANTITY WITH THE UNIT</p>	<p>TOTAL PAID OR OR EST OR VA</p>	
<p>For example: 3 kilograms 4.5 liters K150 4 pieces, 2 pairs, 1 bundle, a bunch, heap etc</p>	<p>Please write Amount Received Estimate</p>	
	K	
1 bag		
4 fish		
4 apples		

Columns (4) and (5) UNIT - QUANTITY

- The quantity must be in one of the following units:

1. Kilograms
2. Grams
3. Litre
4. CC / MI
5. Metre
6. Piece or Pair
7. Value in Kina (K)
8. Other (specify)

PERSONAL NOTEPAD

3 WRITE THE QUANTITY WITH	4 TOTAL AMOUNT	
For example 3 kilograms 4.5 liters K150 4 pieces 1 bundle heap etc	Columns (4) and (5) UNIT - QUANTITY	
	K	t
1 bag		
4 fish		
4 apples		

Columns (4) and (5)
UNIT - QUANTITY

- Before copying the quantity, you must convert it into one of the units listed.

PERSONAL DIARY

4. UNIT OF MEASURE	5. QUANTITY
Kilograms.....	1
Grams.....	2
Litre.....	3
CC/ML.....	4
Metre.....	5
Piece or Pair.....	6
Value in Kina (K).....	7
-->	6
Other (specify).....	8
-->	6

PERSONAL NOTEPAD

PERSONAL DIARY

3
WRITE THE QUANTITY WITH THE UNIT

For example:
 3 kilograms
 4.5 liters
 K150
 4 pieces, 2 pairs
 1 bundle, a bunch
 heap etc

Columns (4) and (5) UNIT - QUANTITY

- To make this conversion, you need the respondent's help.
- Ask: *“the bag of rice, what size is it?”*
- *“Can you show me the bag?”*

Code accordingly.

	K	t
1 bag		
4 fish		
4 apples		

	5 QUANTITY
...	
.... 1	
.... 2	
.... 3	
.... 4	
.... 5	
.... 6	
.... 7	
.... 8	



2

500

PERSONAL NOTEPAD

3 WRITE THE QUANTITY WITH THE UNIT	4 TOTAL AMOUNT PAID OR RECEIVED OR ESTIMATED VALUE	
For example: 3 kilograms 4.5 liters K150 4 pieces, 2 pairs, 1 bundle, a bunch, heap etc	Please write the Amount paid or Received or the Estimated value	
	K	t
3 pieces	3	50
450 grams	5	00
3 liters	8	50
6 pieces	3	00

Column (6)

- Copy the amount/value written by the respondent from column 4 of the **Personal Notepad**.

If you have any doubts, please ask the respondent for help.

(6)		R	ESTIMATED VALUE
K	t		
3	50		
5	00		
8	50		
3	00		

PERSONAL NOTE

Column (7)

- Use the information from column 5 in the **Personal Notepad** to record the type of transaction.

Please describe the purpose (for your transaction indicating urban and rural)

Also describe if it was:

- a purchase, paid for (YU BAIM) or
- you took from home production (garden, livestock) (YU KISIM LO GADEN BLO YU O KILIM OL LAIPSTOK BLO YU O KETSIM PIS, or
- Something given away (YU GIVIM SAMTING GO) or received (KISIM SAMTING) from someone who is not a member of your households.

Bought in the local market to prepare lunch

Money sent to my son who lives in another district

Rice received from my mother, who lives in PM

Electricity bill of the household, I paid it in the BANK

Kerosene for my taxi

Kerosene for my car

(7)	
TYPE OF TRANSACTION	
Purchase /Expenditure..... 1	
--> 9	
Taken from home	
Production..... 2	
--> 10	
Given away to other	
Household..... 3	
Received from other	
Households..... 4	
Taken from household	
Stock..... 5	
--> 10	
?	1
?	3
?	4
?	1
?	1
?	1

Column (8)

- Use the information from column 5 of the **Personal Notepad** to record the origin or destination.

PERSONAL NOTE

DE

Please describe the purpose and the place of the transaction indicating urban and rural

Also describe if it was a purchase, or you took from home production, or something given away or received from other households

Bought in the local market to prepare lunch

Money sent to my son who lives in another district

Rice received from my mother, who lives in POM

Electricity bill of the household, I paid it in the BANK

Kerosene for my taxi

Kerosene for my car

(8) ORIGIN OR DESTINATION

Urban area
in PNG..... 1

Rural area
in PNG..... 2

Abroad..... 3

--> Next Line

? 2

? 1

Column (9)

- Use the information from column 5 in the **Personal Notepad** to record the place of purchase.

PERSONAL NOTE

DE
Please describe the purpose and the place of the transaction indicating urban and rural
Also describe if it was a purchase, or you took from home production, or something given away or received from other households
Bought in the local market to prepare lunch
Money sent to my son who lives in another district
Rice received from my mother, who lives in PM
Electricity bill of the household, I paid it in the BANK
Kerosene for my taxi
Kerosene for my car

(9) PLACE OF PURCHASE OR PAYMENT	
Supermarket.....	1
Small shop, Canteen, Tuck shop.....	2
Local market.....	3
Street Vendor.....	4
Other.....	5
?	3
?	5
?	5
?	5

