

**CONFIDENTIAL**  
**FOR STATISTICAL USE ONLY**

**FOR OFFICE USE ONLY**  
**QUEST. (MI) \_\_\_\_\_**

**NAME OF ESTABLISHMENT \_\_\_\_\_**

**ISIC \_\_\_\_\_**

**SR. NO. \_\_\_\_\_**

**THE FEDERAL DEMOCRATIC REPUBLIC OF  
ETHIOPIA  
CENTRAL STATISTICAL AUTHORITY**

**ANNUAL SURVEY OF MANUFACTURING  
INDUSTRY  
(19...)**



## SURVEY OF LARGE AND MEDIUM SCALE MANUFACTURING INDUSTRIES

### ITEM 1 - IDENTIFICATION PARTICULARS

#### 1.1 ADDRESS OF THE ESTABLISHMENT

1	2	3	4	5	6	7	8
KILLIL	ZONE	WEREDA	TOWN	HIGHER	KEBELE	HOUSE NO.	SURVEY YEAR

  

9	10	11	12
ISIC NO. (FOR OFFICE USE)	REGISTERED NAME OF ESTABLISHMENT/OWNER	EST. NO (FOR OFFICE USE)	TELEPHONE NO. P.O. BOX NO.

#### 1.2 ADDRESS OF HEAD OFFICE IF SEPARATE FROM FACTORY

1	2	3	4	5	6	8	9
KILLIL	ZONE	WEREDA	TOWN	HIGHER	KEBELE	TELEPHONE NO.	P.O. BOX NO.

### ITEM 2 - BASIC INFORMATION ABOUT THE ESTABLISHMENT

<p>2.1 MAJOR PRODUCTS OF THE ESTABLISHMENT (ENUMERATE IN ORDER OF THEIR VALUE OF SALES)</p> <p>_____</p> <p>2.2 IF MULTI-ESTABLISHMENT ENTERPRISE, NUMBER OF ESTAB.</p> <p>2.3 DATE OF COMMENCEMENT OF OPERATION (IN ETHIOPIAN CALENDAR-YEAR)</p> <p>2.4 DO YOU KEEP BOOKS OF ACCOUNTS? YES = 1 NO = 2 (IF YES ATTACH DETAILED STATEMENT OF ACCOUNTS)</p> <p>2.5 IF THE ANSWER IS YES TO 2.4 STATE ACCORDING TO WHICH CALENDAR YEAR YOUR ACCOUNTS AND BOOKS ARE BEING KEPT</p> <p style="margin-left: 20px;">ETHIOPIAN FISCAL YEAR ..... (YEAR ENDING JULY 7) =1</p> <p style="margin-left: 20px;">ETHIOPIAN CALENDAR YEAR (YEAR ENDING SEPT. 10) =2</p> <p style="margin-left: 20px;">GREGORIAN CALENDAR YEAR (YEAR ENDING DEC. 31) =3</p> <p style="margin-left: 20px;">OTHERS (SPECIFY) _____ =4</p>	<p style="text-align: center;">1</p> <p>2.2 <input style="width: 20px; height: 15px;" type="text"/></p> <p style="text-align: center;">2</p> <p>2.3 <input style="width: 40px; height: 15px;" type="text"/></p> <p style="text-align: center;">3</p> <p>2.4 <input style="width: 20px; height: 15px;" type="text"/></p> <p style="text-align: center;">4</p> <p>2.5 <input style="width: 20px; height: 15px;" type="text"/></p>
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2.6 TYPE OF OWNERSHIP			5
PRIVATE/CO-OPERATIVE	=1	PUBLIC	2.6 <input type="checkbox"/>
PUBLIC AND PRIVATE	=3	% SHARE	
2.7 IF THE ANSWER TO 2.7 IS CODE 1 1 OR 3 WHAT IS THE LEGAL FORM OF ORGANIZATION?			6
INDIVIDUAL PROPRIETOR	_____	=1	<input type="checkbox"/>
PARTNERSHIP	_____	=2	
SHARE COMPANY	_____	=3	
PRIVATE LIMITED COMPANY	_____	=4	
CO-OPERATIVE	_____	=5	
OTHER (SPECIFY)	_____	=6	
2.8 NUMBER OF OWNERS OF THE ESTABLISHMENT BY SEX			7
2.9 PAID-UP CAPITAL BY OWNERSHIP AND SEX			MALE FEM. TOTA
1. ETHIOPIAN MALE	BIRR	_____	<input type="checkbox"/>
2. ETHIOPIAN FEMALE	BIRR	_____	<input type="checkbox"/>
3. NON-ETHIOPIAN	BIRR	_____	<input type="checkbox"/>
4. PUBLIC	BIRR	_____	<input type="checkbox"/>
5. OTHERS (SPECIFY)	BIRR	_____	<input type="checkbox"/>
6. TOTAL	BIRR	_____	<input type="checkbox"/>
2.10 NUMBER OF MONTHS THE ESTABLISHMENT OPERATED DURING 1993 E.F.Y.(2000/2001 G.C)			8
2.11 WHAT WERE THE THREE MAJOR PROBLEMS THAT PREVENTED YOU FROM OPERATING FULL YEAR (ENUMERATE IN ORDER OF IMPORTANCE)			9
SHORTAGE OF RAW MATERIALS	_____	=1	<input type="checkbox"/>
SHORTAGE OF SPARE PARTS	_____	=2	<input type="checkbox"/>
GETTING MARKET/CUSTOMERS	_____	=3	<input type="checkbox"/>
LACK OF WORKING CAPITAL	_____	=4	<input type="checkbox"/>
SHORTAGE OF FOREIGN EXCHANGE	_____	=5	<input type="checkbox"/>
SHORTAGE OF ELECTRIC & WATER SUPPLY	_____	=6	<input type="checkbox"/>
REPEATED BREAKAGE OF MACHINERY	_____	=7	<input type="checkbox"/>
GOVERNMENT RULES & REGULATIONS	_____	=8	<input type="checkbox"/>
OTHERS (SPECIFY)	_____	=9	<input type="checkbox"/>
2.12 OWNERSHIP OF NON-RESIDENTIAL BUILDINGS			10
PRIVATELY OWNED	_____	=1	<input type="checkbox"/>
RENTED	_____	=2	<input type="checkbox"/>
OTHERS (SPECIFY)	_____	=3	<input type="checkbox"/>
2.13 IF PRIVATELY OWNED, WHAT WAS THE SOURCE OF OWNERSHIP?			11
INHERITED	_____	=1	<input type="checkbox"/>
PROVIDED FREE	_____	=2	<input type="checkbox"/>
BUILT/ CONSTRUCTED BY THE ESTAB.	_____	=3	<input type="checkbox"/>
OTHER (SPECIFY)	_____	=4	<input type="checkbox"/>
			12
			13
			14
			15
			16
			17
			18
			19

ITEM 3 NUMBER OF PERSONS ENGAGED AND WAGES AND SALARIES (IN BIRR)

3.1 NUMBER OF PERSONS ENGAGED IN 19---

SR. NO.	GENERAL OCCUPATION	NUMBER OF PERSONS ENGAGED AS OF THE LAST PAY PERIOD OF WORKING DAY IN 19---												PERSON/MONTHS	WAGES	
		MESKEREM			TAHSAS			MEGABIT			SENE					
		ETHIOPIAN			ETHIOPIAN			ETHIOPIAN			ETHIOPIAN					
		MALE	FEMALE	FOR.	MALE	FEMALE	FOR.	MALE	FEMALE	FOR.	MALE	FEMALE	FOR.			
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	
1	UNPAID WORKING PROPRIETORS, ACTIVE PARTNERS AND FAMILY WORKERS															
2	UN-PAID APPRENTICES															
3	ADMINISTRATIVE, TECHNICAL EMPLOYEES, CLERICAL AND OFFICE WORKERS															
4	PRODUCTION WORKERS															
5	PAID APPRENTICES															
6	SEASONAL & TEMPORARY WORKERS															
7	<b>TOTAL</b>															

NB:-SR.NO 3 AND 4 SHOULD INCLUDE ONLY PERMANENT EMPLOYEES

**3.2 WAGES AND SALARIES AND OTHER EMPLOYEE BENEFITS PAID (IN BIRR) IN 19----**

SR. NO.	GENERAL OCCUPATION	GROSS ANNUAL WAGES AND SALARIES PAID*				EMPLOYEES BENEFITS		ESTABLISHMENTS CONTRIBUTION ON BEHALF OF EMPLOYEES TO PENSION, LIFE AND CASUALTY INSURANCE SCHEMES	NO. OF SHIFTS	HRS. PER DAY	M O N T H S	NO. OF WORKERS PER SHIFT
		ETHIOPIAN		FOREIGNERS	TOTAL	COMMISSION, BONUSES, PROFESSIONAL AND HARDSHIP ALLOWANCES (EXCLUDING CAR ALLOWANCE AND PERDIEM)	ACTUAL COST TO THE ESTABLISHMENT OF FOOD, LODGING, MEDICAL & OTHER BENEFITS PROVIDED TO EMPLOYEES FREE OF CHARGE					
		MALE	FEMALE									
1	2	3	4	5	6=(3+4+5)	7	8	9	10	11	12	13
1	PAID APPRENTICES											
2	ADMINISTRATIVE, TECHNICAL EMPLOYEES, CLERICAL & OFF. WORKERS											
3	PRODUCTION WORKERS											
4	<b>TOTAL</b>											

\* HERE WAGES AND SALARIES FOR SEASONAL AND TEMPORARY WORKERS SHOULD BE EXCLUDED.

**3.3 NUMBER OF PERMANENT EMPLOYEES BY BASIC SALARY GROUP\***

SR. NO.	SEX	UNDER 75	75 AND UNDER 100	100 AND UNDER 150	150 AND UNDER 200	200 AND UNDER 250	250 AND UNDER 300	300 AND UNDER 400	400 AND UNDER 500	500 AND UNDER 700	700 AND UNDER 1000	1000 AND UNDER 1500	1500 AND UNDER 2000	2000 AND OVER	TOTAL
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
1	MALE														
2	FEMALE														
3	<b>TOTAL</b>														

\* NUMBER OF PERMANENT EMPLOYEES BY SEX & BASIC SALARY GROUP COULD BE COMPILED FROM THE PAYROLL OF LAST PERIOD OF WORKING DAY IN SENE.





**6.2 OTHER INDUSTRIAL COSTS (VALUE IN BIRR) IN 19----**

SR. NO.	TYPE	U/M	UNIT CODE	QUANTITY	VALUE OF FUEL & LUBRICATING OIL	ELECTRICITY		WOOD AND CHARCOAL FOR ENERGY	OTHER EXPENSES			TOTAL		
						(KWH) CONSUMED	VALUE		WATER CONSUMED	COST OF CONTRACT WORK DONE BY OTHERS FOR THIS ESTAB.	COST OF GOODS BOUGHT AND RESOLD		COST OF REPAIR & MAINTENANCE WORK DONE BY OTHERS FOR THE ESTAB.	
1	2	3	4	5	6	7	8	9	10	11	12	13	(14=6+8+9+10+12+13)	
1	FUEL OIL													
2	DIESEL FUEL OIL													
3	OTHERS(SPECIFY)													
4	a.													
5	b.													
6	c.													
7	d.													
7	TOTAL													

**6.3 OTHER NON-INDUSTRIAL EXPENSES (IN BIRR) IN 19----**

SR. NO.	LICENSE FEE	ADVERTISING	STATIONARY, TELEPHONE MAILING EXPENSES	PAYMENTS FOR ACCOUNTING, LEGAL, COMMISSION, etc.	TRANSPORT COST	INTEREST PAID	BANK CHARGE PAID	DIVIDENDS PAID	RENT PAYABLE FOR RENTAL OF STRUCTURE AND EQUIPMENT	INSURANCE PREMIUM ON PROPERTY	AMORTIZATION
1	2	3	4	5	6	7	8	9	10	11	12
1											

OTHERS	TOTAL
13	14 = (2+3+4+...+12+13)

**6.4 TAXES PAID (IN BIRR) IN 19----**

SR. NO.	INDIRECT TAXES PAID	INCOME TAX PAID ON PROFIT	TOTAL
1	2	4 3	4
1			

## ITEM 7 - FIXED ASSETS AND INVESTMENT (IN BIRR) IN 19----

### 7.1 TYPE AND VALUE OF FIXED ASSETS

SR. NO.		FIXED ASSETS				
		BOOK VALUE BEGINNING OF THE YEAR	INVESTMENT FOR PURCHASE & CAPITAL REPAIR OF FIXED ASSETS	SOLD & DISPOSED DURING THE YEAR	DEPRECIATION DURING THE YEAR*	BOOK VALUE END OF THE YEAR
1	2	3	4	5	6	7
1	DWELLING HOUSES					
2	NON-RESIDENTIAL BUILDINGS					
3	OTHER CONSTRUCTION & WORKS					
4	MACHINERY & EQUIPMENT					
5	VEHICLES					
6	OTHERS (OFFICE FURNITURE AND FIXTURE, etc..)					
7	<b>TOTAL</b>					

\* MAKE SURE THAT IN COLUMN 6 ONLY ANNUAL DEPRECIATION IS INCLUDED

### 7.2 ANNUAL INVESTMENT BY TYPE AND SOURCE

SR. NO.	SOURCE OF FINANCING	INVESTMENT IN FIXED ASSETS	WORKING CAPITAL
1	2	3	4
1	<b>TOTAL DOMESTIC SOURCE</b>		
2	OWN FUND		
3	BANK LOAN		
4	OTHERS		
5	<b>FOREIGN SOURCE</b>		
6	<b>TOTAL</b>		



**8.3 WHAT WERE THE THREE MAJOR PROBLEMS THAT PREVENTED  
THE ESTABLISHMENT FROM OPERATING WITH FULL CAPACITY**

		CODE
SHORTAGE OF SUPPLY OF RAW MATERIALS	=1	
SHORTAGE OF SPARE PARTS	=2	1 <input type="checkbox"/>
GETTING MARKET/CUSTOMERS	=3	
LACK OF CREDIT FROM BANKS AND OTHER SOURCES	=4	2 <input type="checkbox"/>
LACK OF FOREIGN EXCHANGE	=5	3 <input type="checkbox"/>
LACK OF TECHNICAL KNOW HOW	=6	
OTHERS (SPECIFY) _____	=7	

**8.4 WHAT ARE THE THREE MAJOR PROBLEMS THAT ARE FACING  
THE ESTABLISHMENT AT PRESENT**

		CODE
SHORTAGE OF SUPPLY OF RAW MATERIALS	=1	
SHORTAGE OF SPARE PARTS	=2	
DIFFICULT MARKET COMPETITION	=3	1 <input type="checkbox"/>
GETTING MARKET/CUSTOMERS	=4	
SHORTAGE OF WORKING CAPITAL	=5	
FREQUENT MACHINE BREAKAGE	=6	2 <input type="checkbox"/>
INCONVENIENT WORKING PLACE	=7	
PROBLEMS WITH WORKERS	=8	
GOVERNMENT RULES & REGULATIO	=9	3 <input type="checkbox"/>
NO PROBLEMS FACED	=10	
OTHERS (SPECIFY)	=11	

**ITEM 9 - REMARKS**


**ITEM 10 - NAME OF PERSON TO CONTACT REGARDING THIS REPORT**

I CERTIFY THAT THE PRECEDING INFORMATION IS COMPLETE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

NAME _____	TITLE _____
SIGNATURE _____	TEL. NO. _____
DATE _____	OFFICIAL SEAL _____

**ITEM 11 - NAME OF ENUMERATOR AND SUPERVISOR**

NAME OF ENUMERATOR _____	SIGNATURE _____	DATE _____
NAME OF SUPERVISOR _____	SIGNATURE _____	DATE _____
HEAD OF STATISTICS (BRANCH OFF.) _____	SIGNATURE _____	DATE _____

**ITEM 12 - NAME OF EDITOR AND VERIFIER**

NAME OF EDITOR _____	SIGNATURE _____	DATE _____
NAME OF VERIFIER _____	SIGNATURE _____	DATE _____

