

CONFIDENTIAL
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QUEST. (MI) _____

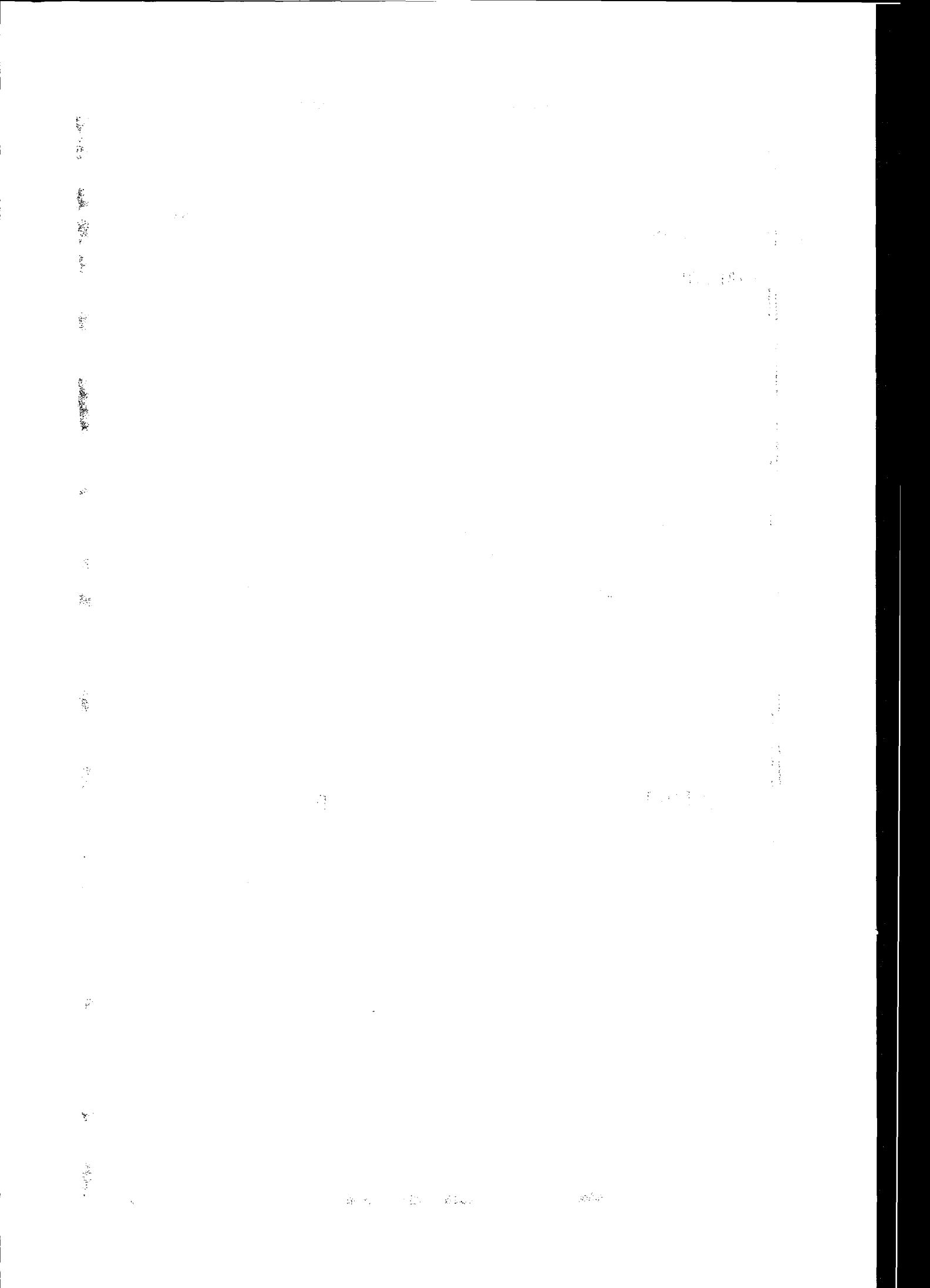
NAME OF ESTABLISHMENT _____

ISIC _____

SR. NO. _____

**THE FEDERAL DEMOCRATIC REPUBLIC OF
ETHIOPIA
CENTRAL STATISTICAL AUTHORITY**

**ANNUAL SURVEY OF MANUFACTURING
INDUSTRY
(19....)**



SURVEY OF LARGE AND MEDIUM SCALE MANUFACTURING INDUSTRIES

ITEM 1 - IDENTIFICATION PARTICULARS

1.1 ADDRESS OF THE ESTABLISHMENT

[illegible]

1.2 ADDRESS OF HEAD OFFICE IF SEPARATE FROM FACTORY

| | | | | | | | | | | | | | | | | | |
|--------|------|--------|------|--------|--------|--|--|--|--|--|---------------|--|--|--|--|--|-------------|
| 1 | 2 | 3 | 4 | 5 | 6 | | | | | | 8 | | | | | | 9 |
| KILLIL | ZONE | WEREDA | TOWN | HIGHER | KEBELE | | | | | | TELEPHONE NO. | | | | | | P.O.BOX NO. |
| | | | | | | | | | | | | | | | | | |

ITEM 2 - BASIC INFORMATION ABOUT THE ESTABLISHMENT

| | | | |
|--|--|--|--------|
| 2.1 MAJOR PRODUCTS OF THE ESTABLISHMENT (ENUMERATE IN ORDER OF THEIR VALUE OF SALES) | | | |
| 2.2 IF MULTI-ESTABLISHMENT ENTERPRISE, NUMBER OF ESTAB. | | 1 <input type="text"/> | |
| 2.3 DATE OF COMMENCEMENT OF OPERATION (IN ETHIOPIAN CALENDAR YEAR) | | 2 <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> | |
| 2.4 DO YOU KEEP BOOKS OF ACCOUNTS? (IF YES ATTACH DETAILED STATEMENT OF ACCOUNTS) | | YES = 1 | NO = 2 |
| 2.5 IF THE ANSWER IS YES TO 2.4 STATE ACCORDING TO WHICH CALENDAR YEAR YOUR ACCOUNTS AND BOOKS ARE BEING KEPT | | 3 <input type="text"/> | |
| ETHIOPIAN FISCAL YEAR (YEAR ENDING JULY 7) | | 4 <input type="text"/> | |
| ETHIOPIAN CALENDAR YEAR (YEAR ENDING SEPT. 10) | | | |
| GREGORIAN CALENDAR YEAR (YEAR ENDING DEC. 31) | | | |
| OTHERS (SPECIFY) _____ | | | |

| | | | |
|--|------|----------------|-----|
| 2.6 TYPE OF OWNERSHIP | | 5 | |
| PRIVATE/CO-OPERATIVE | =1 | PUBLIC | 2.6 |
| PUBLIC AND PRIVATE | =3 | % SHARE | |
| 2.7 IF THE ANSWER TO 2.7 IS CODE 1 1 OR 3 WHAT IS THE LEGAL FORM OF ORGANIZATION? | | 6 | |
| INDIVIDUAL PROPRIETOR | =1 | | |
| PARTNERSHIP | =2 | | |
| SHARE COMPANY | =3 | | |
| PRIVATE LIMITED COMPANY | =4 | | |
| CO-OPERATIVE | =5 | | |
| OTHER (SPECIFY) | =6 | | |
| 2.8 NUMBER OF OWNERS OF THE ESTABLISHMENT BY SEX | | 7 | |
| 2.9 PAID-UP CAPITAL BY OWNERSHIP AND SEX | | 2.8 | |
| 1. ETHIOPIAN MALE | BIRR | MALE FEM. TOTA | |
| 2. ETHIOPIAN FEMALE | BIRR | | |
| 3. NON-ETHIOPIAN | BIRR | | |
| 4. PUBLIC | BIRR | | |
| 5. OTHERS (SPECIFY) | BIRR | | |
| 6. TOTAL | BIRR | | |
| 2.10 NUMBER OF MONTHS THE ESTABLISHMENT OPERATED DURING 1993 E.F.Y.(2000/2001 G.C) | | 2.9 | |
| 2.11 WHAT WERE THE THREE MAJOR PROBLEMS THAT PREVENTED YOU FROM OPERATING FULL YEAR (ENUMERATE IN ORDER OF IMPORTANCE) | | 8 | |
| SHORTAGE OF RAW MATERIALS | =1 | 1. 8 | |
| SHORTAGE OF SPARE PARTS | =2 | 2. 9 | |
| GETTING MARKET/CUSTOMERS | =3 | 3. 10 | |
| LACK OF WORKING CAPITAL | =4 | 4. 11 | |
| SHORTAGE OF FOREIGN EXCHANGE | =5 | 5. 12 | |
| SHORTAGE OF ELECTRIC & WATER SUPPLY | =6 | 6. 13 | |
| REPEATED BREAKAGE OF MACHINERY | =7 | | |
| GOVERNMENT RULES & REGULATIONS | =8 | | |
| OTHERS (SPECIFY) | =9 | | |
| 2.12 OWNERSHIP OF NON-RESIDENTIAL BUILDINGS | | 14 | |
| PRIVATELY OWNED | =1 | 2.10 | |
| RENTED | =2 | 15 | |
| OTHERS (SPECIFY) | =3 | 2.11 | |
| 2.13 IF PRIVATELY OWNED, WHAT WAS THE SOURCE OF OWNERSHIP? | | 16 | |
| INHERITED | =1 | 17 | |
| PROVIDED FREE | =2 | 18 | |
| BUILT/ CONSTRUCTED BY THE ESTAB. | =3 | 19 | |
| OTHER (SPECIFY) | =4 | 2.12 | |
| | | 2.13 | |

ITEM 3 NUMBER OF PERSONS ENGAGED AND WAGES AND SALARIES (IN BIRR)

3.1 NUMBER OF PERSONS ENGAGED IN 19—

| NUMBER OF PERSONS ENGAGED AS OF THE LAST PAY PERIOD OF WORKING DAY IN 19---- | | | | | | | | | | | | | | | | |
|--|---|-----------|--------|------|-----------|--------|------|-----------|--------|------|-----------|--------|------|-------------------|-------|--|
| SR. NO. | GENERAL OCCUPATION | MESKEREM | | | TAHSAS | | | MEGABIT | | | SENE | | | PERSON/ MONTHS | WAGES | |
| | | ETHIOPIAN | | FOR. | ETHIOPIAN | | FOR. | ETHIOPIAN | | FOR. | ETHIOPIAN | | FOR. | | | |
| | | MALE | FEMALE | | MALE | FEMALE | | MALE | FEMALE | | MALE | FEMALE | | | | |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | |
| 1 | UNPAID WORKING PROPRIETORS, ACTIVE PARTNERS AND FAMILY WORKERS | | | | | | | | | | | | | | | |
| 2 | UN-PAID APPERENTICES | | | | | | | | | | | | | | | |
| 3 | ADMINISTRATIVE, TECHNICAL EMPLOYEES, CLERICAL AND OFFICE WORKERS | | | | | | | | | | | | | | | |
| 4 | PRODUCTION WORKERS | | | | | | | | | | | | | | | |
| 5 | PAID APPERENTICES | | | | | | | | | | | | | | | |
| 6 | SEASONAL & TEMPORARY WORKERS | | | | | | | | | | | | | | | |
| 7 | TOTAL | | | | | | | | | | | | | | | |

NB:-SR.NO 3 AND 4 SHOULD INCLUDE ONLY PERMANENT EMPLOYEES

3.2 WAGES AND SALARIES AND OTHER EMPLOYEE BENEFITS PAID (IN BIRR) IN 19----

| SR. NO. | GENERAL OCCUPATION | GROSS ANNUAL WAGES AND SALARIES PAID* | | | | EMPLOYEES BENEFITS | | ESTABLISHMENTS CONTRIBUTION ON BEHALF OF EMPLOYEES TO PENSION, LIFE AND CASUALTY INSURANCE SCHEMES | NO. OF S H I F T S | HRS. PER DAY | M O N T H S | NO. OF WORKERS PER SHIFT |
|------------|--|---------------------------------------|--------|------------|-----------|--|---|---|---|--------------------|----------------------------|--------------------------------|
| | | ETHIOPIAN | | FOREIGNERS | TOTAL | COMMISSION, BONUSES, PROFESSIONAL AND HARDSHIP ALLOWANCES (EXCLUDING CAR ALLOWANCE AND PERDIEM) | ACTUAL COST TO THE ESTABLISHMENT OF FOOD, LODGING, MEDI- CAL & OTHER BENEFITS PROVIDED TO EMPLOY- EES FREE OF CHARGE | | | | | |
| | | MALE | FEMALE | | | | | | | | | |
| 1 | 2 | 3 | 4 | 5 | 6=(3+4+5) | 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 1 | PAID APPRENTICES | | | | | | | | | | | |
| | ADMINISTRATIVE, TECHNICAL EMPLOYEES, CLERICAL & OFF. WORKERS | | | | | | | | | | | |
| 2 | PRODUCTION WORKERS | | | | | | | | | | | |
| 3 | | | | | | | | | | | | |
| 4 | TOTAL | | | | | | | | | | | |

* HERE WAGES AND SALARIES FOR SEASONAL AND TEMPORARY WORKERS SHOULD BE EXCLUDED.

3.3 NUMBER OF PERMANENT EMPLOYEES BY BASIC SALARY GROUP*

| SR. NO. | SEX | UNDER 75 | 75 AND UNDER 105 | 105 AND UNDER 150 | 150 AND UNDER 200 | 200 AND UNDER 250 | 250 AND UNDER 300 | 300 AND UNDER 400 | 400 AND UNDER 500 | 500 AND UNDER 700 | 700 AND UNDER 1000 | 1000 AND UNDER 1500 | 1500 AND UNDER 2000 | 2000 AND OVER | TOTAL |
|------------|--------|-------------|---------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|-----------------------|------------------------|------------------------|------------------|-------|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 1 | MALE | | | | | | | | | | | | | | |
| 2 | FEMALE | | | | | | | | | | | | | | |
| 3 | TOTAL | | | | | | | | | | | | | | |

* NUMBER OF PERMANENT EMPLOYEES BY SEX & BASIC SALARY GROUP COULD BE COMPILED FROM THE PAYROLL OF LAST PERIOD OF WORKING DAY IN SENE.

4.1 PRODUCTS AND SALES

* TOTAL VALUE OF PRODUCTION AND SALES SHOULD INCLUDE SALES TAX.

[illegible]

ITEM 5 - VALUE OF STOCKS (IN BIRR) IN 19----

| SR. NO. | TYPE OF STOCK | BEGINNING OF THE YEAR | END OF THE YEAR | DIFFERENCE (END YEAR - BEG. YEAR) |
|------------|------------------------|--------------------------|--------------------|--------------------------------------|
| 1 | 2 | 3 | 4 | 5=4-3 |
| 1 | FINISHED GOODS | | | |
| 2 | SEMI-FINISHED GOODS | | | |
| 3 | RAW MATERIALS | | | |

ITEM 6 - COST AND QUANTITY OF RAW MATERIALS, PARTS AND CONTAINERS USED AND PAYMENTS FOR OTHER VARIOUS EXPENSES (IN BIRR) IN 19----

6.1 COST AND QUANTITY OF RAW MATERIALS, PARTS AND CONTAINERS USED (VALUE IN BIRR) IN 19---

| SR. NO. | DESCRIPTION OF PRINCIPAL RAW MATERIALS, PARTS & CONTAINERS USED | U/M | RAW MATERIAL CODE | U/M CODE | LOCAL | | IMPORTED | | TOTAL | |
|------------|--|-----|-------------------------|-------------|----------|-------|----------|-------|----------|--------|
| | | | | | QUANTITY | VALUE | QUANTITY | VALUE | QUANTITY | VALUE |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10=6+8 | 11=7+9 |
| 0 1 | | | | | | | | | | |
| 0 2 | | | | | | | | | | |
| 0 3 | | | | | | | | | | |
| 0 4 | | | | | | | | | | |
| 0 5 | | | | | | | | | | |
| 0 6 | | | | | | | | | | |
| 0 7 | | | | | | | | | | |
| 0 8 | SPARE PARTS | | | | | | | | | |
| 0 9 | AUXILIARY MATERIALS | | | | | | | | | |
| 1 0 | TOTAL | | | | | | | | | |

N.B: ONLY THE PRINCIPAL RAW MATERIALS USED IN THE REFERENCE YEAR SHOULD BE DESCRIBED IN THE SPACES PROVIDED.
VALUE OF PARTS & CONTAINERS USED AND OTHER NON-PRINCIPAL MATERIALS SHOULD BE INCLUDED UNDER AUXILIARY MATERIALS.

6.2 OTHER INDUSTRIAL COSTS (VALUE IN BIRR) IN 19----

| SR. NO. | TYPE | U/M | UNIT CODE | QUANTITY | VALUE OF FUEL & LUBRICATING OIL | ELECTRICITY | | WOOD AND CHARCOAL FOR ENERGY | OTHER EXPENSES | | | | TOTAL |
|------------|-----------------|-----|--------------|----------|------------------------------------|-------------------|-------|------------------------------------|-------------------|--|---------------------------------------|---|---------------------|
| | | | | | | (KWH) CONSUMED | VALUE | | WATER CONSUMED | COST OF CONTRACT WORK DONE BY OTHERS FOR THIS ESTAB. | COST OF GOODS BOUGHT AND RESOLD | COST OF REPAIR & MAIN- TENANCE WORK DONE BY OTHERS FOR THE ESTAB. | |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | (14=6+8+9+10+12+13) |
| 1 | FUEL OIL | | | | | | | | | | | | |
| 2 | DIESEL FUEL OIL | | | | | | | | | | | | |
| 3 | OTHERS(SPECIFY) | | | | | | | | | | | | |
| 4 | a. | | | | | | | | | | | | |
| 5 | b. | | | | | | | | | | | | |
| 6 | c. | | | | | | | | | | | | |
| 7 | d. | | | | | | | | | | | | |
| 7 | TOTAL | | | | | | | | | | | | |

6.3 OTHER NON-INDUSTRIAL EXPENSES (IN BIRR) IN 19----

| SR NO. | LICENSE FEE | ADVERTISING | STATIONARY, TELE- PHONE MAILING EXPENSES | PAYMENTS FOR ACCOUNTING, LEGAL, COMMISSION, etc. | TRANSPORT COST | INTEREST PAID | BANK CHARGE PAID | DIVIDENDS PAID | RENT PAYABLE FOR RENTAL OF STRUCTURE AND EQUIPMENT | INSURANCE PREMIUM ON PROPERTY | AMORTIZATION |
|-----------|-------------|-------------|--|--|-------------------|---------------|---------------------|----------------|--|-------------------------------------|--------------|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 1 | | | | | | | | | | | |

| OTHERS | TOTAL |
|--------|------------------------|
| 13 | 14 = (2+3+4+...+12+13) |
| | |

6.4 TAXES PAID (IN BIRR) IN 19----

| SR NO. | INDIRECT TAXES PAID | INCOME TAX PAID ON PROFIT | TOTAL |
|-----------|------------------------|------------------------------|-------|
| 1 | 2 | 3 | 4 |
| 1 | | | |

ITEM 7 - FIXED ASSETS AND INVESTMENT (IN BIRR) IN 19----

7.1 TYPE AND VALUE OF FIXED ASSETS

| SR. NO. | | FIXED ASSETS | | | | | | | | | |
|------------|---|--|--|--|--|------------------------------------|--|-------------------------------------|--|-------------------------------|--|
| | | BOOK VALUE BEGINNING OF THE YEAR | | INVESTMENT FOR PURCHASE & CAPITAL REPAIR OF FIXED ASSETS | | SOLD & DISPOSED DURING THE YEAR | | DEPRECIATION DURING THE YEAR* | | BOOK VALUE END OF THE YEAR | |
| 1 | 2 | 3 | | 4 | | 5 | | 6 | | 7 | |
| 1 | DWELLING HOUSES | | | | | | | | | | |
| 2 | NON-RESIDENTIAL BUILDINGS | | | | | | | | | | |
| 3 | OTHER CONSTRUCTION & WORKS | | | | | | | | | | |
| 4 | MACHINERY & EQUIPMENT | | | | | | | | | | |
| 5 | VEHICLES | | | | | | | | | | |
| 6 | OTHERS (OFFICE FURNITURE AND FIXTURE, etc..) | | | | | | | | | | |
| 7 | TOTAL | | | | | | | | | | |

* MAKE SURE THAT IN COLUMN 6 ONLY ANNUAL DEPRECIATION IS INCLUDED

7.2 ANNUAL INVESTMENT BY TYPE AND SOURCE

| SR. NO. | SOURCE OF FINANCING | INVESTMENT IN FIXED ASSETS | | | | WORKING CAPITAL | | | |
|------------|-----------------------|-------------------------------|--|--|--|-----------------|--|--|--|
| 1 | 2 | 3 | | | | 4 | | | |
| 1 | TOTAL DOMESTIC SOURCE | | | | | | | | |
| 2 | OWN FUND | | | | | | | | |
| 3 | BANK LOAN | | | | | | | | |
| 4 | OTHERS | | | | | | | | |
| 5 | FOREIGN SOURCE | | | | | | | | |
| 6 | TOTAL | | | | | | | | |

**8.3 WHAT WERE THE THREE MAJOR PROBLEMS THAT PREVENTED
THE ESTABLISHMENT FROM OPERATING WITH FULL CAPACITY**

| | | CODE |
|---|----|-------------------------------|
| SHORTAGE OF SUPPLY OF RAW MATERIALS | =1 | |
| SHORTAGE OF SPARE PARTS | =2 | 1 <input type="checkbox"/> |
| GETTING MARKET/CUSTOMERS | =3 | |
| LACK OF CREDIT FROM BANKS AND OTHER SOURCES | =4 | 2 <input type="checkbox"/> |
| LACK OF FOREIGN EXCHANGE | =5 | 3 <input type="checkbox"/> |
| LACK OF TECHNICAL KNOW HOW | =6 | |
| OTHERS (SPECIFY) _____ | =7 | |

**8.4 WHAT ARE THE THREE MAJOR PROBLEMS THAT ARE FACING
THE ESTABLISHMENT AT PRESENT**

| | | CODE |
|-------------------------------------|-----|-------------------------------|
| SHORTAGE OF SUPPLY OF RAW MATERIALS | =1 | |
| SHORTAGE OF SPARE PARTS | =2 | |
| DIFFICULT MARKET COMPETITION | =3 | 1 <input type="checkbox"/> |
| GETTING MARKET/CUSTOMERS | =4 | |
| SHORTAGE OF WORKING CAPITAL | =5 | |
| FREQUENT MACHINE BREAKAGE | =6 | 2 <input type="checkbox"/> |
| INCONVENIENT WORKING PLACE | =7 | |
| PROBLEMS WITH WORKERS | =8 | |
| GOVERNMENT RULES & REGULATIO | =9 | 3 <input type="checkbox"/> |
| NO PROBLEMS FACED | =10 | |
| OTHERS (SPECIFY) _____ | =11 | |

ITEM 9 - REMARKS

| |
|--|
| |
| |
| |
| |
| |
| |
| |
| |
| |

ITEM 10 - NAME OF PERSON TO CONTACT REGARDING THIS REPORT

I CERTIFY THAT THE PRECEDING INFORMATION IS COMPLETE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

| | |
|-----------------|---------------------|
| NAME _____ | TITLE _____ |
| SIGNATURE _____ | TEL. NO. _____ |
| DATE _____ | OFFICIAL SEAL _____ |

ITEM 11 - NAME OF ENUMERATOR AND SUPERVISOR

| | | |
|---|-----------------|------------|
| NAME OF ENUMERATOR _____ | SIGNATURE _____ | DATE _____ |
| NAME OF SUPERVISOR _____ | SIGNATURE _____ | DATE _____ |
| HEAD OF STATISTICS (BRANCH OFF.) _____ | SIGNATURE _____ | DATE _____ |

ITEM 12 - NAME OF EDITOR AND VERIFIER

| | | |
|------------------------|-----------------|------------|
| NAME OF EDITOR _____ | SIGNATURE _____ | DATE _____ |
| NAME OF VERIFIER _____ | SIGNATURE _____ | DATE _____ |

