



Institucionet e Përkohshme Vetëqeverisëse/Privremena Institucija Samouprave/
Provisional Institutions of Self Government
Ministria e Shërbimeve Publike/Ministarstvo javnih službi/ Ministry of Public Services
Enti i Statistikës së Kosovës/ Zavod za Statistiku Kosova/ Statistical Office of Kosovo

LABOUR FORCE SURVEY 2003

"The Office shall ensure that individual data collected for statistical purposes, whether collected from natural or legal persons, or bodies and organizations of the public administration (hereinafter "Respondents"), are handled in a strictly confidential manner and used exclusively for statistical purposes. ... The protection of data shall include, but not be limited to, ensuring that statistics in the form of aggregates are not disseminated in such manner that information on individual respondents is inadvertently disclosed."; UNMIK/REG/2001/14, 3.1.

"All respondents shall be obliged, in accordance with the applicable law, to cooperate and provide timely and accurately statistical data to the Office, and to cooperate with the Office to verify the accuracy of the collected data."; UNMIK/REG/2001/14, 4.1.

Questionnaire number: | | | | |

Year: 2003

Month | | |

HOUSEHOLD IDENTIFICATION

Region: | | | | Urban/Rural | |

A1. MUNICIPALITY: | | | |

A2. STATISTICAL AREA: | | | |

A3. ENUMERATION AREA: | | | |

A4. NUMBER OF THE HOUSEHOLD INTERVIEWED: | | | |

ADDRESS IF AVAILABLE: _____

NAME OF THE HEAD OF THE HOUSEHOLD: _____

A1 Number of visits by the interviewer (enter the number of visits)

Visits	1	2	3
Date of visit	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Time of visit	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

A2 Level of urbanization

- 1--☐ Urban settlement
2--☐ Rural settlement

A3 Occupancy status of the Dwelling Unit (DU)

- 1--☐ – DU occupied by the listed household
2--☐ – DU occupied by a new household ...

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DATA ON THE HOUSEHOLD
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INTERVIEW STATUS:

A4. Is the household questionnaire completed?

- 1--☐ – Yes → Go to A6
2--☐ – No If no *State the number of persons in the household* _____
And → Go to A5

A5 Which of the following is the main reason why the household could not be interviewed?

- 1--☐ – The household is absent (Non-contact, no one at home)
2--☐ – Unable to respond (sickness, too old, etc.)
3--☐ – Refusal
4--☐ – No time
5--☐ – Bad experience with interviews
6--☐ – Do not want to take part in any survey

THE END

A6 Number of usual household members present, from 15-64..... .
Number of individual questionnaires completed
Number of individual questionnaires not completed and reason for non-completion
_____ .

A7 START OF THE INTERVIEW:

Time: _____

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TO BE FILLED IN AT THE END OF THE INTERVIEW!
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A8 Rate the willingness of the household to answer the survey questions:

1 – Very good. ... ☐ 2 – Good. ... ☐ 3 – Poor. ... ☐

A9 THE END OF THE INTERVIEW:

Time: _____

DATA FOR CONTROLLING THE QUESTIONNAIRE:

A10 Interviewer: _____

A11 Controlled by: _____

A12 Coded by: _____

A13 Input by: _____

HOUSEHOLD QUESTIONNAIRE

DEMOGRAPHIC CHARACTERISTICS OF THE HOUSEHOLDS MEMBERS

Note: This part (up to Q9) will be presented in tabular form for each household member

X	Y	Q1	Q2	Q3	Q4	Q5	Q6	Q7	Q8	Q9
N/N	Name and surname	Relationship to the head of the household 1. Head of the household 2. Spouse 3. Daughter/son 4. Father/mother of head or of spouse 5. Other relative 6. Not related	Sex 1. Male 2 Female	Marital status 1. Married 2. Single 3.Widowed 4 Divorced	Ethnicity 1.Albanian 2.Serbian 3.Montenegrin 4.Croat 5.Turkish 6. Bosnian 7.Roma 8.Gorani 9.Other	Date of birth (Enter day, month and year) dd/mm/yyyy	The highest attained level of schooling 1. No school 2. 1-4 th grade of elementary School 3. 5-7 th grade of elementary School 4. Elementary school (completed) 5. Secondary school 6. High-school 7. University, Academy 8. Master 9. Doctorate	Residency status <i>Usual household members</i> 1.Present (include persons absent for less than one year) 2.Absent (for more than one year), in Kosovo 3.Absent (for more than one year), outside Kosovo <i>For answer 2 and 3 END</i>	Did you live at this place (municipality) one year ago? 1.Yes-- Go to Q10 2.No- Go to Q9	Where did you live exactly one year ago? 1.Urban area of Kosovo 2.Rural area of Kosovo 3.Outside Kosovo 4.Not applicable (born within the last year)
1		<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
2		<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
3		<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
4		<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
5		<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
6		<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
7		<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
8		<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
9		<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
10		<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
11		<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
12		<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

HOUSEHOLD INCOME

Q10	<p>Which are the sources of income of your household? (Mark all that apply)</p> <p>1--<input type="checkbox"/> – Income from employment</p> <p>2--<input type="checkbox"/> – Support by other family (relatives) members</p> <p>3--<input type="checkbox"/> – Remittances from family member (relatives) abroad</p> <p>4--<input type="checkbox"/> – Pension</p> <p>5--<input type="checkbox"/> – Grant or scholarship</p> <p>6--<input type="checkbox"/> – Social help, benefit or other state support</p> <p>7--<input type="checkbox"/> – Property income (savings, rents, profit shares, inheritance)</p> <p>8 --<input type="checkbox"/> Other, specify _____</p>
Q11	<p>What is the net monthly income of your household (the net income gained by all members of the household together)?</p> <p>1--<input type="checkbox"/> - up to 50 €</p> <p>2--<input type="checkbox"/> – 51-100 €</p> <p>3--<input type="checkbox"/> – 101-200€</p> <p>4--<input type="checkbox"/> – 201-300 €</p> <p>5--<input type="checkbox"/> – 301-400 €</p> <p>6--<input type="checkbox"/> – 401-500 €</p> <p>7--<input type="checkbox"/> – 501-800 €</p> <p>8--<input type="checkbox"/> – 801-1000 €</p> <p>9--<input type="checkbox"/> - 1001 € and more</p>
Q12	<p>How would you rate the financial situation of your own household in comparison with other households in Kosovo?</p> <p>1--<input type="checkbox"/> – Very good</p> <p>2--<input type="checkbox"/> – Relatively good</p> <p>3--<input type="checkbox"/> – Normal</p> <p>4--<input type="checkbox"/> – Relatively bad</p> <p>5--<input type="checkbox"/> – Very bad</p>

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INDIVIDUAL QUESTIONNAIRE
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To be completed for all persons born after August 1938 and before September 1988, who are usual household members present (Q7 = 1)

Household identification numbers: |_|_|_| **Carried from page 1 question A4**

Person number:|_|_|

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WORK ACTIVITY IN THE REFERENCE WEEK
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Q13	<p>Did you work last week in a job or own enterprise/activity from which you or your household/family got earnings in cash or in kind? (Include work as regular employee, casual employee, employer, self-employed person, farmer, member of co-operative, unpaid family worker in a household/family-owned enterprise or farm, and also work on your own farm, business or professional practice with the purpose of making a profit?)</p> <p>1--<input type="checkbox"/> – Yes... → Go to Q18 2--<input type="checkbox"/> – No.... → Go to Q14</p>
Q14	<p>Last week, did you do any paid or unpaid work (excluding housework) or another job in farm, street etc.(subsistence farming and other production for own consumption not included) for at least one hour (even if you are student, unemployed, housewife or retired person and work only part-time or occasionally)?</p> <p>Examples:</p> <ul style="list-style-type: none">- Paid employment as part-time or temporary employee, help, substitute, casual worker, etc.;- Unpaid work in a household/family-owned enterprise or farm;- Unpaid work as an apprentice;- Sale or exchange of agricultural products obtained from individual plot, or the production of such products for sale;- Sale of foodstuffs, beverages, meals, clothes, books, office supplies, music disks, cigarettes, flowers etc. on the street, in markets or at home;- Repair of houses, flats, cars or consumer durables for others for pay in cash or in kind;- Transport of passengers or goods by car for pay;- Paid consultancies or private tuition (languages, computer training, etc.);- House cleaning for others, car washing, or taking care of others' children for pay in cash or in kind. <p>1--<input type="checkbox"/> – Yes → Go to Q18 2--<input type="checkbox"/> – No → Go to Q15</p>

Q15	<p>Last week, did you work for 15 hours or more on the small agricultural farm operated (owned) by you or another member of this household with the purpose of producing goods for own consumption (subsidiaries farming for own consumption)?</p> <p>Last week, did you work for 15 hours or more on the production of goods for own use, which you otherwise would have to buy or pay someone else for doing the work?</p> <p>1--<input type="checkbox"/> – Yes... → Go to Q18</p> <p>2--<input type="checkbox"/> – No..... → Go to Q16</p>
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Q16	<p>Even though you did not work last week, did you have a job or business/activity you can return to?</p> <p>1--<input type="checkbox"/> – Yes ... → Go to Q17</p> <p>2--<input type="checkbox"/> – No. ... → Go to Q51</p>
Q17	<p>Why did you not work last week?</p> <p>PERSONAL REASONS</p> <p>1--<input type="checkbox"/> – Own illness, injury or temporary indisposition</p> <p>2--<input type="checkbox"/> – Maternity leave</p> <p>3--<input type="checkbox"/> – Standstill for personal reasons</p> <p>4--<input type="checkbox"/> – Caring for member of family</p> <p>5--<input type="checkbox"/> – Annual leave</p> <p>6--<input type="checkbox"/> – Other types of leave, specify _____</p> <p>GENERAL AND ECONOMIC REASONS</p> <p>7--<input type="checkbox"/> Bad weather conditions, technical and other stoppages</p> <p>8--<input type="checkbox"/> The firm is shut due to natural disaster or effects of war → Go to Q51</p> <p>9--<input type="checkbox"/> Education, training</p> <p>10--<input type="checkbox"/> Flexi-time or free days</p> <p>11--<input type="checkbox"/> No work, orders, clients</p> <p>12--<input type="checkbox"/> Bankruptcy, closing down → Go to Q51</p> <p>13--<input type="checkbox"/> Strike, labor dispute, lock-out</p> <p>14--<input type="checkbox"/> On lay-off</p> <p>15--<input type="checkbox"/> Waiting for a new job/business to start → Go to Q51</p> <p>16--<input type="checkbox"/> Off –season in agriculture → Go to Q51</p> <p>17--<input type="checkbox"/> Other reason, specify _____</p>

CHARACTERISTICS OF MAIN JOB

Read:

The following questions refer to your main job/activity, if you had more than one job/activity during the last week. The main job/activity is the one in which you normally work most hours.

Q18	<p>Where is your usual or prevalent place of work in this job/activity?</p> <p>1--<input type="checkbox"/> – In my place of residence (municipality)</p> <p>2--<input type="checkbox"/> – In other municipality of Kosovo</p> <p>3--<input type="checkbox"/> – Outside Kosovo</p>
Q19	<p>a) What is the name and address of the firm, institution or organization where you were employed last week, or of your own business?</p> <p>_____</p> <p>b) What main kind of economic activity do this firm, institution, organization, and business undertake?</p> <p>_____</p> <p>_____ Code: _ _ _ _ </p> <p>c) What are the main products or services produced by this firm, institution, organization, and business?</p> <p>_____</p>
Q20	<p>How many persons work in the firm, institution or organization where you were employed last week, or in your own business?</p> <p>1--1-9, <i>state the exact number</i> _ </p> <p>1.a Of them: how many are females? _ </p> <p>2--<input type="checkbox"/> - 10-19</p> <p>3--<input type="checkbox"/> - 20-49</p> <p>4--<input type="checkbox"/> - 50-99</p> <p>5--<input type="checkbox"/> - 100-199</p> <p>6--<input type="checkbox"/> - 200-499</p> <p>7--<input type="checkbox"/> - 500 and more</p>

Q21	<p>Where do you mainly undertake your work?</p> <p>1--<input type="checkbox"/> – At your home (no special business space)</p> <p>2--<input type="checkbox"/> – Business space inside or attached to your home (e.g. garage sale)</p> <p>3--<input type="checkbox"/> – Factory, office, workshop, shop, kiosk independent from your home</p> <p>4--<input type="checkbox"/> – Farm or individual agricultural plot</p> <p>5--<input type="checkbox"/> – Homes or workplaces of clients</p> <p>6--<input type="checkbox"/> – Construction sites</p> <p>7--<input type="checkbox"/> – Markets, trade fairs</p> <p>8--<input type="checkbox"/> – Street stall</p> <p>9--<input type="checkbox"/> – No fixed location (mobile)</p>
Q22	<p>a) What type of work do you do in this job/activity (name of the occupation)? _____ Code: _ _ _ _ _ </p> <p>b) What are your main tasks and duties in this job/activity? _____</p>
Q23	<p>Does this type of work correspond to your qualifications?</p> <p>1--<input type="checkbox"/> – Yes</p> <p>2--<input type="checkbox"/> – No, is below qualifications</p> <p>3--<input type="checkbox"/> – No, is above qualifications</p>
Q24	<p>In the job, in which you worked last week, you are an ...</p> <p>1--<input type="checkbox"/> – Employee (state firm, institution, organization)... → Go to Q25</p> <p>2--<input type="checkbox"/> – Employee (private sector)..... → Go to Q25</p> <p>3--<input type="checkbox"/> – Employer..... → Go to Q29</p> <p>4--<input type="checkbox"/> – Own-account worker (self-employed) incl. free-lancer → Go to Q29</p> <p>5--<input type="checkbox"/> – Unpaid family worker..... → Go to Q31</p> <p>6--<input type="checkbox"/> – Member of a producers' co-operative..... → Go to Q31</p>
Q25	<p>Do you have a written employment contract?</p> <p>1--<input type="checkbox"/> – Yes</p> <p>2--<input type="checkbox"/> – No</p>
Q26	<p>Is your job of a limited duration?</p> <p>1--<input type="checkbox"/> – Yes → Go to Q27</p> <p>2--<input type="checkbox"/> – No → Go to Q31</p>

Q27	<p>Why is your job of a limited duration?</p> <p>1--<input type="checkbox"/> – It is a contract covering a period of training (apprentices, trainees, research assistants, etc.)</p> <p>2--<input type="checkbox"/> – Person could not find a permanent job</p> <p>3--<input type="checkbox"/> – Person did not want a permanent job</p> <p>4--<input type="checkbox"/> – No reason given</p> <p>5--<input type="checkbox"/> – It is a contract for a probationary period</p> <p>6--<input type="checkbox"/> – No answer</p>
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Q28	<p>What is the duration of your contract or job?</p> <p>1--<input type="checkbox"/> – Less than 1 week</p> <p>2--<input type="checkbox"/> – 1 to 4 weeks</p> <p>3--<input type="checkbox"/> – 1 to 3 months</p> <p>4--<input type="checkbox"/> – 4-6 months</p> <p>5--<input type="checkbox"/> – 7-12 months</p> <p>6--<input type="checkbox"/> – 13-18 months</p> <p>7--<input type="checkbox"/> – 19-24 months</p> <p>8--<input type="checkbox"/> – 25-36 months</p> <p>9--<input type="checkbox"/> – Longer than 3 years</p> <p>All: → Go to Q31</p>
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Q29	<p>What is the type of ownership of your business/activity?</p> <p>1--<input type="checkbox"/> – Sole ownership (one owner)</p> <p>2--<input type="checkbox"/> – Ordinary partnership (two or more owners)</p> <p>3--<input type="checkbox"/> – Joint stock company</p> <p>4--<input type="checkbox"/> – Co-operative.....</p> <p>5--<input type="checkbox"/> – Private limited liability company....</p> <p>6--<input type="checkbox"/> – Public limited liability company...</p> <p>7--<input type="checkbox"/> – State ownership.....</p> <p>8--<input type="checkbox"/> – Social ownership.....</p>
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Q30	<p>Have you registered your business/activity with the municipality?</p> <p>1--<input type="checkbox"/> – Yes</p> <p>2--<input type="checkbox"/> – No</p>
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CHARACTERISTICS OF ADDITIONAL JOB

Q31	<p>Nowadays many people in Kosovo need to have more than one job/activity to earn enough income for themselves or their household. In addition to your main job/activity, did you yourself have any other job or activity last week, from which you or your family obtained an income? (Include regular as well as occasional jobs/activities, including those from which you were temporarily absent last week)</p> <p>1--<input type="checkbox"/> – Yes → Go to Q32</p> <p>2--<input type="checkbox"/> – No → Go to Q41</p>
Q32	<p><i>(If you have more than one additional job/activity, your answers to Q32- Q40 should refer to your <u>main additional</u> job/activity, i.e. the one in which you normally work most hours)</i></p> <p>Do you work on your additional job/activity:</p> <p>1--<input type="checkbox"/> – Regularly</p> <p>2--<input type="checkbox"/> – Temporarily or seasonal work</p> <p>3--<input type="checkbox"/> – Occasionally</p>
Q33	<p>a) What is the name and address of the firm, institution or organization where you were employed last week, or of your own business?</p> <p>_____</p> <p>b) What main kind of economic activity do this firm, institution, organization, and business undertake?</p> <p>_____</p> <p style="text-align: right;">Code: <input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/></p> <p>What are the main products or services produced by this firm, institution, organization, and business?</p> <p>_____</p>
Q34	<p>How many persons work in the firm, institution or organization where you were employed last week, or in your own business?</p> <p>1--- 1-9, <i>state the exact number</i> <input type="text"/><input type="text"/><input type="text"/></p> <p>1a) Of them: how many are females? <input type="text"/><input type="text"/><input type="text"/></p> <p>2-- <input type="checkbox"/> -10-19</p> <p>3-- <input type="checkbox"/> 20-49</p> <p>4-- <input type="checkbox"/> 50-99</p> <p>5-- <input type="checkbox"/> 100-199</p> <p>6-- <input type="checkbox"/> 200-499</p> <p>7-- <input type="checkbox"/> 500 and more</p>

Q35	<p>Where do you mainly undertake your work?</p> <p>1--<input type="checkbox"/> – At your home (no special business space)</p> <p>2--<input type="checkbox"/> – Business space inside or attached to your home (e.g. garage sale).</p> <p>3--<input type="checkbox"/> – Factory, office, workshop, shop, kiosk independent from your home</p> <p>4--<input type="checkbox"/> – Farm or individual agricultural plot</p> <p>5--<input type="checkbox"/> – Homes or workplaces of clients</p> <p>6--<input type="checkbox"/> – Construction sites</p> <p>7--<input type="checkbox"/> – Markets, trade fairs</p> <p>8--<input type="checkbox"/> – Street stall</p> <p>9--<input type="checkbox"/> – No fixed location (mobile)</p>
Q36	<p>a) What type of work do you do in this job/activity (name of the occupation)?</p> <p>_____</p> <p>b) What are your main tasks and duties in this job/activity?</p> <p>_____</p> <div style="text-align: right;"> <p>Code:</p> <p> _ _ _ _ </p> </div>
Q37	<p>In the job, in which you worked last week, you are an ...</p> <p>1--<input type="checkbox"/> – Employee (state firm, institution, organization)... → Go to Q38</p> <p>2--<input type="checkbox"/> – Employee (private sector)..... → Go to Q38</p> <p>3--<input type="checkbox"/> – Employer..... → Go to Q39</p> <p>4--<input type="checkbox"/> – Own-account worker (self-employed) incl. free-lancer. → Go to Q39</p> <p>5--<input type="checkbox"/> – Unpaid family worker → Go to Q41</p> <p>6--<input type="checkbox"/> – Member of a producers' co-operative..... → Go to Q41</p>
Q38	<p>Do you have a written employment contract?</p> <p>1--<input type="checkbox"/> – Yes... → Go to Q41</p> <p>2--<input type="checkbox"/> – No.... → Go to Q41</p>

Q39	What is the type of ownership of your business/activity? 1-- <input type="checkbox"/> – Sole ownership (one owner). ...→Go to Q40 2-- <input type="checkbox"/> – Ordinary partnership (two or more owners) →Go to Q40 3-- <input type="checkbox"/> – Joint stock company..... → Go to Q 41 4-- <input type="checkbox"/> – Co-operative..... → Go to Q 41 5-- <input type="checkbox"/> – Private limited liability company ...→ Go to Q 41 6-- <input type="checkbox"/> – Public limited liability company... → Go to Q 41 7-- <input type="checkbox"/> – State ownership.....→ Go to Q 41 8-- <input type="checkbox"/> – Social ownership.....→ Go to Q 41
Q40	Have you registered your business/activity with the municipality? 1-- <input type="checkbox"/> – Yes 2-- <input type="checkbox"/> – No

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WORKING TIME, UNDEREMPLOYMENT
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Q41	How many hours per week do you usually work on your: 1-- _ _ - Main job/activity?
Q42	Last week, did you work any overtime or extra hours in addition to your usual hours of work? 1-- <input type="checkbox"/> – Yes →If yes, how many additional hours? _ _ 2-- <input type="checkbox"/> – No
Q43	Last week, were there any hours that you did not work for any reason such as illness, vacation, holiday, and labor dispute, reduction in economic activity, or temporary disorganization or suspension of work? 1-- <input type="checkbox"/> – Yes → If yes how many hours not worked? _ _ 2-- <input type="checkbox"/> – No

Q44	Last week, how many hours did you actually work at your: 1-Main job/activity? _ _ 2-Other main second job(s)/activity (ies). _ _ 3-Total hours at all jobs/activities..... _ _ If the number of hours is: Q44<Q41 and Q44>0, then → Go to Q45; Q44=0 or Q44=Q41 or Q44>Q41, then → Go to Q46.
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Q45	<p>Why did you work less than the usual number of hours last week?</p> <p>1--<input type="checkbox"/> – Less work or other economic reason</p> <p>2--<input type="checkbox"/> – Illness, injury</p> <p>3--<input type="checkbox"/> – Maternity leave</p> <p>4--<input type="checkbox"/> – Annual leave and other paid or unpaid types of leave for personal or family reasons</p> <p>5--<input type="checkbox"/> – Bad weather conditions, technological and similar reasons</p> <p>6--<input type="checkbox"/> – You were attending school, undergoing training</p> <p>7--<input type="checkbox"/> – Flexi time or free days</p> <p>8--<input type="checkbox"/> – Strike, labor dispute or lock-out</p> <p>9--<input type="checkbox"/> – Your job has variable working time</p> <p>10--<input type="checkbox"/> – Job started/ended last week</p>
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Q46	<p>Last week, were you willing and available to work more hours than you actually worked if such extra hours were paid?</p> <p>1--<input type="checkbox"/> – Yes</p> <p>2--<input type="checkbox"/> – No</p>
Q47	<p>Would you like to change your current work situation?</p> <p>1--<input type="checkbox"/> – Yes, I want a change in my current job/activity → Go to Q48</p> <p>2--<input type="checkbox"/> – Yes, I want to find an additional job/activity → Go to Q48</p> <p>3--<input type="checkbox"/> – Yes, I want to switch to another job/activity → Go to Q48</p> <p>4--<input type="checkbox"/> – No, I do not want to change anything... → Go to Q49</p>
Q48	<p>What is the main reason for wanting to change your current work situation? .</p> <p>1--<input type="checkbox"/> – You fear or you know that you will be dismissed or your enterprise be closed</p> <p>2--<input type="checkbox"/> – You want to have a more stable employment</p> <p>3--<input type="checkbox"/> – You want to work more hours</p> <p>4--<input type="checkbox"/> – Personal, family or health-related reasons</p> <p>5--<input type="checkbox"/> – You want better pay/remuneration per hour</p> <p>6--<input type="checkbox"/> – You want to improve your working conditions (working time, less strenuous job)</p> <p>7--<input type="checkbox"/> – You want a job more in line with your qualifications/abilities</p> <p>8--<input type="checkbox"/> – You want to work less hours with a corresponding reduction of income</p> <p>9--<input type="checkbox"/> – Other reason, specify_____</p>

Q49	<p>State your usual net monthly earnings/salary (employers/ own account workers: usual net monthly profit) from your:</p> <p>Main job/activity?..... <input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/>€</p> <p>Other job(s)/activity (ies)..... <input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/>€</p> <p>Total from all jobs/activities..... <input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/>€</p> <p>(Enter 0000 for persons without any earnings/salary/profit, and 9999 for persons who do not want to report their earnings/salary/profit).</p>
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Q50	<p>When did you start to work in your current job? <input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/></p> <p>(Starting month for main job if within last 2 years) <input type="text"/><input type="text"/></p> <p style="text-align: right;">→ Go to Q65</p>
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PERSONS WITHOUT WORK IN THE REFERENCE WEEK

Q51	<p>Are you looking for a job or trying to establish your own business or income-generating activity?</p> <p>1--<input type="checkbox"/> - Yes ... → Go to Q52</p> <p>2--<input type="checkbox"/> - No... → Go to Q55</p>
Q52	<p>What have you done during the last 4 weeks to find a job or to establish your own business or income-generating activity?</p> <p>(Mark all that apply)</p> <p>1-- <input type="checkbox"/> – Registered with the employment office</p> <p>2-- <input type="checkbox"/> – Sent applications to employers or participated in competitions</p> <p>3-- <input type="checkbox"/> – Checked at worksites, farms, factory gates, markets or other assembly places</p> <p>4-- <input type="checkbox"/> – Placed newspaper advertisements</p> <p>5-- <input type="checkbox"/> – Answered newspaper advertisements</p> <p>6-- <input type="checkbox"/> – Sought the assistance of friends, relatives, colleagues, unions, etc</p> <p>7-- <input type="checkbox"/> – Looked for land, premises, machinery, equipment or merchandise to establish own business</p> <p>8 -- <input type="checkbox"/> – Tried to obtain financial resources/credit</p> <p>9 -- <input type="checkbox"/> – Applied for permits or licences to open a business</p> <p>10--<input type="checkbox"/> – None of the above. → Go to Q56</p>
Q53	<p>For how many months have you been without work and looking for a job or trying to establish your own business or income-generating activity?</p> <p>Months. <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/></p> <p>Enter 0 if less than one month</p>
Q54	<p>What kind of work would you like to have?</p> <p>1--<input type="checkbox"/> – Part time/full time</p> <p>2--<input type="checkbox"/> – Temporary</p> <p>3--<input type="checkbox"/> – Seasonal</p> <p>4--<input type="checkbox"/> – Occasional or one-time</p> <p>5--<input type="checkbox"/> – Any kind of work</p>

Q55	<p>Actually are you able to work?</p> <p>1--<input type="checkbox"/> – Yes but would nevertheless like to have work → <i>Go to Q56</i></p> <p>2--<input type="checkbox"/> – No and does not want to have work → <i>Go to Q58</i></p>
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Q56	<p>What is the main reason why you are not looking for work? (Interviewer: read the reply options)</p> <p>1--<input type="checkbox"/> – Household/family responsibilities</p> <p>2--<input type="checkbox"/> – Attending school/training</p> <p>3--<input type="checkbox"/> – Health-related reasons, disability</p> <p>4--<input type="checkbox"/> – Awaiting retirement</p> <p>5--<input type="checkbox"/> – Already found a job/arranged for own business to start later within/in more than 3 months</p> <p>6--<input type="checkbox"/> – Expecting to return to former job</p> <p>7--<input type="checkbox"/> – Awaiting the season for working</p> <p>8--<input type="checkbox"/> – Applied for jobs and is waiting for replies from employers or the employment office</p> <p>9--<input type="checkbox"/> – Looked for work before and got tired of seeking</p> <p>10 <input type="checkbox"/> – Has not looked for work but believes that he/she is unemployable or lacks means to start own business</p> <p>11--<input type="checkbox"/> – Has not looked for work but believes that no work is available</p> <p>12--<input type="checkbox"/> – Does not know how or where to look for a job or open own business</p>
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Q57	<p>If there had been an opportunity to work, would you have been able and ready to start working within next 2 weeks?</p> <p>1--<input type="checkbox"/> – Yes. → <i>Go to Q59</i></p> <p>2--<input type="checkbox"/> --No .. → <i>Go to Q58</i></p>
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Q58	<p>Why did you not want to work/ were you not available for work?</p> <p>1--<input type="checkbox"/> – Household/family responsibilities... → <i>Go to Q65</i></p> <p>2--<input type="checkbox"/> – Attending school/training.....→ <i>Go to Q65</i></p> <p>3--<input type="checkbox"/> – Permanent illness, disability..... → <i>Go to Q65</i></p> <p>4--<input type="checkbox"/> – Temporary sickness last week→ <i>Go to Q59</i></p> <p>5--<input type="checkbox"/> – Retired or too old.....→ <i>Go to Q65</i></p> <p>6--<input type="checkbox"/> – Does not need to work..... → <i>Go to Q65</i></p> <p>7--<input type="checkbox"/> – Other reason, specify _____ → <i>Go to Q65</i></p>
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Q59	<p>Have you ever worked before?</p> <p>1--<input type="checkbox"/> – Yes → <i>Go to Q60</i></p> <p>2--<input type="checkbox"/> – No → <i>Go to Q65</i></p>
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Q60	<p>a). Name and address of the firm, institution, organisation, etc. where you last worked?</p> <p>_____</p> <p>_____</p> <p>b). What main kind of economic activity was undertaken at the firm, institution, organisation, etc. where you last worked?</p> <p>_____</p> <p>_____ Code: _ _ _ _ </p> <p>c). What were the main products or services produced at this place or what were its main functions?</p> <p>_____</p> <p>_____</p>
Q61	<p>a). What type of work did you do in your last job/activity (name of the occupation)?</p> <p>_____</p> <p>_____ Code: _ _ _ _ </p> <p>b). What were your main tasks and duties in this job/activity?</p> <p>_____</p> <p>_____</p>
Q62	<p>In your last job, you were an ...</p> <p>1--<input type="checkbox"/> – Employee (state firm, institution, organisation)</p> <p>2--<input type="checkbox"/> – Employee (private sector)</p> <p>3--<input type="checkbox"/> – Employer</p> <p>4--<input type="checkbox"/> – Own-account worker (self-employed) incl. free-lancer</p> <p>5--<input type="checkbox"/> – Unpaid family worker...</p> <p>6--<input type="checkbox"/> – Member of producers' co-operative</p>

Q63	<p>Why did you stop working in your last job/activity?</p> <p>1--<input type="checkbox"/> – Normal retirement</p> <p>2--<input type="checkbox"/> – Early retirement</p> <p>3--<input type="checkbox"/> – Health-related reasons, disability.....</p> <p>4--<input type="checkbox"/> – Household/family responsibilities...</p> <p>5--<input type="checkbox"/> – Further education or training...</p> <p>6--<input type="checkbox"/> – Resignment by own will for other reasons...</p> <p>7--<input type="checkbox"/> – Bankruptcy</p> <p>8--<input type="checkbox"/> – Return to Kosovo</p> <p>9--<input type="checkbox"/> – End of temporary or seasonal employment</p> <p>10 <input type="checkbox"/> – Dismissed or laid-off for economic reasons (work place was closed down or reduced workers)</p> <p>11.<input type="checkbox"/> – Dismissed or laid-off for war reasons(work place was destroyed)</p> <p>12 <input type="checkbox"/> – Dismissed for other reasons</p> <p>13.<input type="checkbox"/> – Own or family business was not successful</p>
Q64	<p>When did you stop working in your last job/activity?</p> <p>(Month __ __ Year __ __ __ __)</p>
Q65	<p>Who gave the answers to the questions?</p> <p>1--<input type="checkbox"/> – Household member personally</p> <p>2--<input type="checkbox"/> – Other member of the household</p>