

3.1. DIARY

Questionnaire Code: 3.1.	Job Type: 3 2 5 1	Interval: <input type="text"/> <input type="text"/>	Year: 2008
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A6 HOUSEHOLD NUMBER:

[illegible]

		CHANGES:
COUNTY:		
SETTLEMENT:		
ADDRESS:		
NAME/SURNAME OF THE HEAD OF THE HOUSEHOLD:		

INTRODUCTION

The Central Bureau of Statistics carries out the Household Budget Survey, which is used to collect information about the personal consumption of the population.

All collected data on household budget are confidential and pursuant to the Act on National Statistics (OG No 103/3) may be used exclusively for statistic purposes and disclosed only collectively, preventing thus the disclosure of individual data.

The diary is used to collect data on the day-to-day expenditure on food, beverages, tobacco and other consumer goods during a two-week period. The household member who is most familiar with the household expenditure should keep the diary. Data collected in the diary are used to calculate the volume and composition of the consumption of food, beverages, tobacco products and other consumer goods.

HOW TO FILL IN THE DIARY?

Use a new page in the diary for each day of the week. Insert new date for each day. Fill in each expenditure in one line and state whether it is bought, consumed from own production, received or given away as gift and indicate the sales facility code in which the product was bought. If the product was bought with intention to give it away it shall be entered only in column "given as gifts" and not "bought" or "given gifts". If the product was bought for one's own needs, however unintentional given as gift, this expenditure will be entered in the column "bought". With expenditures which are bought indicate the quantity, measuring unit and amount and with expenditures "consumed from own production", "gifts received" or "gifts given" only the quantity and measuring unit.

The own production implies every product produced or cultivated on one's own farm and has not to be bought, however is spent in the household in fresh form or from the freezer, i.e. stocks, catch of animals, fish and collected forest products and mushrooms for production in the household.

Each product bought by the household and not spent immediately but stored in the freezer shall be recorded as bought product.

If you need more than one page of the diary start entering the following pages with the same date. Begin with the entry of product on the next page from No. 21. Do not slip the pages in filling in the table.

In case of a day without expenses, nothing shall be entered in the diary and the next day just continue where you stopped, however with the corresponding date (no slipping of pages)

WHAT EXPENDITURES ARE WRITTEN IN THE DIARY?

We recommend filling in the diary every day. As reference you can use the bills from the shop which can be inserted in the diary.

All expenditures shall be filled in the diary irrespective of the payment method (cash, check, credit card, credit), by dividing the total amount to individual expenditures upon the purchased products.

The expenditures in the diary are only expenditures for food, beverages, tobacco products and consumer goods exclusively consumed in your household or received as gift. Consumer goods imply the products for personal care and hygiene, newspaper and magazines and cleaning agents.

WHAT EXPENDITURES ARE NOT WRITTEN IN THE DIARY?

If you are preparing a major celebration (anniversary, christening, wedding...) during the survey period, do not write in expenditure related to the celebration in the diary. Expenditure on holiday festivities and minor family celebrations (e.g. birthday parties, etc.) should be written in the diary.

DESCRIBING THE PURCHASE

Specify precisely the product purchased in each respective purchase. Enter for instance:

"corn bread" and not just "bread"

"beef on the bone" and not just "beef"

"high-fat milk" and not just "milk".

For each article write in whether it is fresh, frozen or preserved.

If someone who is not a member of your household does the shopping for you, but you cover the costs, then write those purchases in the diary.

If you purchase the goods abroad, indicate the HRK equivalent.

Thank you for your co-operation.

LIST OF UNITS FOR ARTICLES OF FOOD, BEVERAGES, TOBACCO PRODUCTS AND CONSUMER GOODS

♦ **BREAD AND CEREALS**

Rice	kg
Bread	kg
Toast	kg
Rolls	piece
Pasta (macaroni, spaghetti, noodles)	kg
Filo pastry	kg
Flour	kg
Cakes/Pastries (industrially made or from a pastry shop, in kilograms)	kg
Cakes/Pastries (industrially made, or from a pastry shop)	piece
Crisp-bread	kg
Wafers (for cakes and pies)	kg
Bread crumbs	kg
Biscuits (tea biscuits, gingerbread cookies, crackers)	kg
Flat cakes, meat pies, pizza, doughnuts	piece
Grains (corn, wheat, buckwheat, millet)	kg
Cereals (oats, corn, muesli ...)	kg
Soya (soya flour)	kg
Malt, malt extracts and malt flour	kg
Starch (potatoes, other types ...)	kg
Dietary preparations (based on flour, malt extracts)	kg
Sandwiches	kg

♦ **FISH**

All types of fish	kg
Fresh shellfish, molluscs, scampi, snails ...	kg
Tinned fish	kg
Caviar and hard-roe	kg
Tinned (snails, shellfish)	kg

♦ **MEAT**

All types of (fresh) meat	kg
Pâté	kg
Tinned meat	kg
Meat extracts (jellies, bouillon)	kg
Sausages (headcheese, blood sausage ...)	kg
Sausage casing (dried and frozen)	kg

♦ MILK, DAIRY PRODUCTS AND EGGS

Milk	l
Powdered milk	kg
Milk products (sour milk, yoghurt)	l
Cheese spread	kg
Cream, ricotta cheese	l
Fresh, spreadable, hard cheese	kg
Poultry eggs	piece

♦ OILS AND FATS

Butter, margarine	kg
Edible oils (sunflower seed, pumpkin seed, corn)	l
Lard, pig-fat	kg
Bacon fat	kg
Crackling	kg
Fat, suet	kg

♦ FRUIT

All types of fruit	kg
Dried fruits (prunes, raisins, poppy seeds, carob, coconut, seeds)	kg
Frozen fruit	kg
Baby food (fruit-based)	kg
Dietary preparations, made from fruit	kg

♦ VEGETABLES

All types of (fresh) vegetables	kg
Fresh herbs/spices, pot herbs/vegetables	bundle
Tinned vegetables	kg
Dried vegetables	kg
Preparations made from potatoes (chips, flakes, croquets, mash, gnocchi and fries)	kg
Sweetcorn, pop corn	kg
Baby food (made from vegetables)	kg
Dietary preparations made from fruit	kg

♦ **SUGAR, JAM, CHOCOLATE, HONEY AND CONFECTIONERY**

All types of sugar, jams, chocolate, honey and confectionery products	kg
Chewing gum	piece
Ice cream, larger packages	kg
Ice cream, smaller packages	piece
Other products made of sugar including the products and desserts based on cocoa	kg

♦ **OTHER FOOD PRODUCTS**

Mustard	kg
Ketchup	kg
Mayonnaise	kg
Various sauces (soya)	kg
Vinegar	l
"Vegeta"	kg
Pepper and paprika	kg
Garlic	kg
Other herbs/spices (ginger, pimento ...)	kg
Salt	kg
Soup/Broth	kg
Instant sauces	kg
Baker's yeast	kg
Baking powder, vanilla sugar, whipped cream	kg
Fruit extracts	kg
Soya-based products	kg
Children food and dietary products	kg

♦ **COFFEE, TEA, COCOA**

All types of coffee, tea, cocoa	kg
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♦ **MINERAL WATER, SOFT DRINKS AND JUICES**

All types of mineral waters, soft drinks and juices	l
Concentrates for the preparation of beverages	kg

♦ **SPIRITS**

All types of spirits	l
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♦ **WINE**

All types of wine	l
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♦ **BEER**

All types of beer	l
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♦ **TOBACCO**

Cigarettes	package
Cigars and cigarillos	piece
Tobacco for cigarettes, cigarette paper	kg, package
Pipe tobacco	kg

♦ **PERSONAL HYGIENE PRODUCTS**

Personal hygiene products (make-up, make-up remover, products for shaving, for showering, for sunbathing, lotions, hair spray, etc.)	piece
Other products (toilet paper, handkerchiefs, cotton wool, nappies/diapers, paper towels etc.)	piece, package

♦ **NEWSPAPERS AND MAGAZINES**

Newspapers and magazines	piece
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♦ **CLEANING PRODUCTS**

Products for cleaning and maintenance (soaps, detergents, fabric softeners, products for cleaning windows, floors, polishes, disinfectants etc.)	piece, package
Cleaning materials (brushes, brooms, sponges, shovels)	piece
Paper products (serviettes, tablecloths, extractor filters, kitchen towels, aluminium foil, paper plates)	piece, package
Other consumable products (matches, candles, safety-pins, needles, hangers, nails, glue)	piece, package

TABLE 1. FOOD, BEVERAGES, TOBACCO PRODUCTS AND CONSUMER GOODS FROM OWN PRODUCTION,

Express the quantities in litres, kilograms, pieces, packages

	TYPE OF EXPENDITURE	BOUGHT			List the code of the establishment where you made your purchase: 1. shop 2. supermarket 3. market 4. kiosk 5. other	
		quantity	unit	value (in kuna)		
1	2	3	4	5	6	
1	half-brown bread	0,75	kg	6	1	01
2	pork (on the bone)	1	kg	35	3	02
3	cigarettes	1	package	10	4	03
4	eggs	5	piece	5	3	04
5	"Čarli" - dishwasher liquid	1	piece	9	2	05
6	toilet paper	10	piece	14	2	06
7	newspapers	1	piece	5	4	07
8	cotton wool	1	piece	6	2	08
9	hand cream	1	piece	12	2	09
10	chocolate					10
11	cheese - hard					11
12	carrots					12
13	nappies/diapers	1	package	112	2	13
14	Ariel - washing powder	1	package	60	2	14
15	glue	1	package	18	1	15
16	hair spray	1	piece	18	2	16
17	soap	1	piece	3,80	2	17
18	paper tissues	1	piece	1	2	18
19	rolls	1	piece	2	5	19

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TYPES OF SHOPPING ESTABLISHMENTS

1. **Shop** - By which we mean a (small) shop/corner store which is fully serviced or self-serviced.
2. **Supermarket/department store/retail outlet** - By which we mean (larger) shops with a wide assortment of goods - with both food and non-food items
3. **Market** - By which we mean the sale of goods in an open-air or covered area (designated for this purpose)
4. **Kiosk** - By which we mean the sale of goods from a small (fixed or portable) building
5. **Other (shopping establishment)** - By which we mean the sale of goods from independent stalls/booths, or other improvised spaces for the sale of goods on the streets or in shops, or the sale of goods through canvassing/soliciting (door to door), etc.

CONSUMER GOODS, BOUGHT, CONSUMED, RECEIVED OR GIVEN AWAY AS GIFTS

A7 Date: day 15 month 01

CONSUMED FROM OWN PRODUCTION				RECEIVED AS GIFTS				GIVEN AS GIFTS			
quantity	unit	average regional retail price	value	quantity	unit	average regional retail price	value	quantity	unit	average regional retail price	value
to be filled in by the CBS				to be filled in by the CBS				to be filled in by the CBS			
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- ⇒ Write in the purchase date.
- ⇒ Describe each purchase in detail. Pay particular attention to noting whether the food was bought fresh or frozen. Also, for meat, note whether it is with bones or without.
- ⇒ When purchasing on credit (or by credit card) write in the total amount, regardless of any monthly rates.
- ⇒ If one page of the diary (with 20 lines) is insufficient to write in your daily purchases, continue on the next page (with line number 21).
- ⇒ IMPORTANT - please do not skip rows when filling in the tables.

**TABLE 1. FOOD, BEVERAGES, TOBACCO PRODUCTS AND PRODUCTS
FROM OWN CONSUMPTION**

Express the quantities in litres, kilograms, pieces, packages

	TYPE OF EXPENDITURE	BOUGHT			List the code of the establishment where you made your purchase: (see below)
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CONSUMED FROM OWN PRODUCTION				RECEIVED AS GIFTS				GIVEN AS GIFTS			
quantity	unit	average regional retail price	value	quantity	unit	average regional retail price	value	quantity	unit	average regional retail price	value
		to be filled in by the CBS				to be filled in by the CBS				to be filled in by the CBS	
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**TABLE 1. FOOD, BEVERAGES, TOBACCO PRODUCTS AND PRODUCTS
FROM OWN CONSUMPTION**

Express the quantities in litres, kilograms, pieces, packages

	TYPE OF EXPENDITURE	BOUGHT			List the code of the establishment where you made your purchase: (see below)
		quantity	unit	value (in kuna)	
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1					01
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TYPES OF SHOPPING ESTABLISHMENTS

1. **Shop** - By which we mean a (small) shop/corner store which is fully serviced or self-serviced.

2. **Supermarket/department store/retail outlet** - By which we mean (larger) shops with a wide assortment of goods - with both food and non-food items

3. **Market** - By which we mean the sale of goods in an open-air or covered area (designated for this purpose)

4. **Kiosk** - By which we mean the sale of goods from a small (fixed or portable) building

5. **Other (shopping establishment)** - By which we mean the sale of goods from independent stalls/booths, or other improvised spaces for the sale of goods on the streets or in shops, or the sale of goods through canvassing/soliciting (door to door), etc.

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TYPES OF SHOPPING ESTABLISHMENTS

1. **Shop** - By which we mean a (small) shop/corner store which is fully serviced or self-serviced.

2. **Supermarket/department store/retail outlet** - By which we mean (larger) shops with a wide assortment of goods - with both food and non-food items

3. **Market** - By which we mean the sale of goods in an open-air or covered area (designated for this purpose)

4. **Kiosk** - By which we mean the sale of goods from a small (fixed or portable) building

5. **Other (shopping establishment)** - By which we mean the sale of goods from independent stalls/booths, or other improvised spaces for the sale of goods on the streets or in shops, or the sale of goods through canvassing/soliciting (door to door), etc.

CONSUMED FROM OWN PRODUCTION, RECEIVED OR GIVEN AWAY AS GIFTS

A7 Date: day ____ month ____

CONSUMED FROM OWN PRODUCTION				RECEIVED AS GIFTS				GIVEN AS GIFTS			
quantity	unit	average regional retail price	value	quantity	unit	average regional retail price	value	quantity	unit	average regional retail price	value
		to be filled in by the CBS				to be filled in by the CBS				to be filled in by the CBS	
7	8	9	10	11	12	13	14	15	16	17	18
01											
02											
03											
04											
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19											
20											

- ⇒ Write in the purchase date.
- ⇒ Describe each purchase in detail. Pay particular attention to noting whether the food was bought fresh or frozen. Also, for meat, note whether it is with bones or without.
- ⇒ When purchasing on credit (or by credit card) write in the total amount, regardless of any monthly rates.
- ⇒ If one page of the diary (with 20 lines) is insufficient to write in your daily purchases, continue on the next page (with line number 21).
- ⇒ IMPORTANT - please do not skip rows when filling in the tables.

TO BE FILLED IN BY THE INTERVIEWER

A8 DID YOUR HOUSEHOLD PURCHASE ANY OF THE ARTICLES LISTED IN THE DIARY ABROAD?

YES

NO ⇒ END

OF YOUR TOTAL EXPENDITURE ON THE GROUPS OF ARTICLES LISTED BELOW, ESTIMATE THE AMOUNT SPENT ABROAD

Table 2.

		AMOUNT SPENT ABROAD (amount in kuna)
1.	Bread and cereals	
2.	Meat	
3.	Fish	
4.	Milk	
5.	Oil and fats	
6.	Fruit	
7.	Vegetables	
8.	Sugar, jam, chocolate, confectionery	
9.	Other food products	
10.	Coffee, tea, cocoa	
11.	Mineral water, soft drinks, juices	
12.	Spirits	
13.	Wine	
14.	Beer	
15.	Tobacco products	
16.	Personal hygiene products	
17.	Newspapers and magazines	
18.	Products for household cleaning	

A9

INTERVIEWER'S REMARKS: