



Oxford Policy Management



г. Алматы, ул. Бөгенбай батыра, 221, оф.236
тел. 8 (727) 378-05-23

CF1

CCT Facility questionnaire—Front Cover

INFORMATION BEFORE THE VISIT									
FACILITY AND AREA CODES									
Oblast:	Almaty				Oblast ID:	19			
Rayon:					Rayon ID:				
Okrug:					Okrug ID:				
Area type:	1 = Treatment ; 2 = Control								
Facility ID:	1	9							
FACILITY CONTACT INFORMATION									
Settlement:									
Street:					Building no.:				
Facility name:									
Other name by which the facility is known (if any):									
INFORMATION ON DIRECTORS									
Name of director:					Tel. director:				
Name of deputy:					Tel. deputy:				

INFORMATION ABOUT THE VISIT									
Date of interview				Start time		End time		Interview result	
	DD	MM	YYYY		HH	MM	HH	MM	
Visit 1									
Visit 2									
Visit 3									
Interview result codes									
1	Interview completed				2	Interview partially completed			
97 Not interviewed → Explain what measures were taken to conduct the interview.									

INFORMATION AFTER THE VISIT				
FACILITY LOCATION (include as much detail as necessary to allow easy relocation of the facility by someone else):				
FACILITY CONTACT INFORMATION (IF NOT AS SHOWN ON LEFT)				
Settlement:				
Street:			Building no.:	
Facility name:				
Other name by which the facility is known (if any):				
INFORMATION ON DIRECTORS (IF NOT AS SHOWN ON LEFT)				
Name of director:			Tel. director:	
Name of deputy:			Tel. deputy:	
NAME OF RESPONDENT				
Surname:		Name:		Middle:

DATA CHECK				
Interviewer Name:			Interviewer ID:	
Interview checked by interviewer, signed and dated				
Signature:			DD	MM
			YYYY	
Interview checked by team leader and data entered				
Team leader name:			Team leader ID:	
Data entry name:			Data entry ID:	

SECTION A: Preparing for the interview

A1. Pre-checks

This section is to be completed by the interviewer.

Question		Answer options	Answer	
qa_01	Check that information on all sampled children who attend this facility has been entered into qg_03_a-f	01 = Yes 02 = No → Contact team leader		
qa_02	Is this pre-school facility associated with another pre-school facility that shares any of the same staff / resources (e.g. a mini-centre and a zero class, both attached to the same school)?	01 = Yes 02 = No → qa_06		
qa_03	Does the other pre-school facility form part of the survey?	01 = Yes 02 = No → qa_06		
qa_04	What is the name of the pre-school facility to which it is associated?			
qa_05	What is the Facility ID code of the pre-school facility to which it is associated?			

A2. Finding the facility

This section is to be completed by the interviewer.

Question		Answer options	Answer	
qa_06	<i>Can the facility be found?</i>	01 = Yes 02 = No → <i>Write Code 97 under 'Interview Result' on front cover and a comment</i>		
qa_07	<i>Is the school open the first time that you try to visit?</i>	01 = Yes → Section A3 02 = No		
qa_08	<i>Why is the school closed?</i>	01 = Vacation 02 = Weather conditions 03 = Utilities not working 04 = Suspended operations → <i>Write Code 97 under 'Interview Result on front cover and a comment</i> 97 = Other _____ 98 = Don't know		
qa_09	<i>Is a suitable respondent on the premises and available for interview? See note in section A4 for explanation of who is a suitable respondent.</i>	01 = Yes → Section A3 02 = No → <i>Arrange a re-visit when a suitable respondent will be available.</i> <i>If it is impossible to arrange the interview after three attempts → Write Code 97 under 'Interview Result' on front cover and a comment</i>		

A3. Preamble

Interviewer read:

Hello, my name is [____] and I work with BISAM, a national social research company based in Almaty. [*Show official BISAM letter*]

Our team is working in this community with the permission of the akimat and the prime minister's office to conduct social research. This research is being done across Almaty Oblast. The main purpose is to collect information from communities to better understand how families care for young children. This will inform policy and programmes.

We have come to this village by chance. We will be visiting many other villages across the oblast, and interviewing many households in this village. There is no particular reason why we have come here, we chose randomly. We are here today because information that we received from the akimat shows that some children from this village attend pre-school here.

I would like to ask your views on a range of subjects related to pre-school education in this community, as well as some specific questions about your facility. The research should not take up more than 1 hour of your time.

All of the information that you share with me will be kept **confidential**. This means that this information will not be shared with anybody, including local government authorities. This information will also be **anonymous**, which means that all of the information we collect from you will only be analysed in a general way, and your individual details will never appear anywhere. Nobody will be able to tell that you have participated in our research.

Please understand that you will not receive any direct benefit from talking to us. Your participation is very important to our research, and there will be no negative consequences for talking to us. But if you would like me to leave, please feel free to tell me at any time and I will go. If you decide to participate in this research, I will be asking you questions and making notes of your answers in this questionnaire.

Do you have any questions about this research or your participation in this research?

Do I have your permission to continue with this interview?

If you have any further questions, please feel free to ask anything later in the interview.

A4. The respondent

Interviewer: Select the director (or a deputy director). If he/she is absent, select a teacher or an administrator who has access to the school's records. If the relevant school records for the current (or most recent, if during the summer vacation) school year are not available then you can complete the remainder of the questionnaire but you will need to return for the records.

Question		Answer options	Answer
qa_10	What is your post?	01 = Director 02 = Deputy director 03 = Teacher 04 = Administrator 97 = Other _____	

SECTION B: Status of facility

B1. Type of facility

	Question	Answer options	Answer	
qb_01	What kind of facility is this?	01 = Nursery 02 = Nursery–kindergarten 03 = Kindergarten 04 = Kindergarten–school complex → qb_03 05 = Zero class → qb_03 06 = Mini-centre 97 = Other _____		
qb_02	Is this facility attached to a school that teaches Class 1?	01 = Yes 02 = No		
qb_03	Which ages of children attend this facility? <i>Prompt</i> 01 = yes 02 = no	A Less than 1 year	1	2
		B 1	1	2
		C 2	1	2
		D 3	1	2
		E 4	1	2
		F 5	1	2
		G 6	1	2
		H 7	1	2
		I Older than 7	1	2
qb_04	Is this a public or private facility?	01 = Public 02 = Private 03 = Mixed public / private		
qb_05	When was the facility established?	Enter month and year	MM	YYYY
		Code 98 in month column if respondent does not know		
qb_06	When was the facility registered?	Enter month and year → qb_09	MM	YYYY
		Code 98 in month column if respondent does not know → qb_09 Code 99 in month column if the facility is not registered		
qb_07	Have you submitted a request for official registration?	01 = Yes 02 = No → qb_09		
qb_08	When did you submit the request for official registration?	Enter month and year. Code 98 in month column if respondent does not know	MM	YYYY

qb_09	How many other pre-school facilities are there in this okrug (excluding this)? <i>Prompt</i> 98 = Don't know			a. Public	b. Private	c. Total
		A	Nursery			
		B	Nursery–kindergarten			
		C	Kindergarten			
		D	Kindergarten–school complex			
		E	Zero class			
		F	Mini-centre			
		G	Other _____			
		H	TOTAL			

B2. Fees

	Question	Answer options	Answer
qb_10	For a child entering the facility for the first time, is there an enrolment fee?	01 = Yes 02 = No → qb_14	
qb_11	Does this fee depend on the age of the child at entry?	01 = Yes → qb_13 02 = No	
qb_12	What is the enrolment fee?	<i>Write in KZT, then skip → qb_14</i> 99 = Refuse to answer → qb_14	
qb_13	What is the enrolment fee, by age of child? <i>(KZT)</i> <i>Code 99 = non-applicable age</i>	A less than 1 year	
		B 1	
		C 2	
		D 3	
		E 4	
		F 5	
		G 6	
		H 7	
		I Older than 7	

	Question	Answer options	Answer
qb_14	For a child who attends this facility, is there a regular attendance fee?	01 = Yes 02 = No → qb_25	
qb_15	Does this fee depend on the age of the child?	01 = Yes → qb_17 02 = No	
qb_16	What is the fee for a child who attends full-time?	Fill in, then → qb_18 99 = Refuse to answer → qb_18	a. Amount (KZT)
			b. Frequency 01 = Daily 02 = Weekly 03 = Monthly 04 = Annually 97 = Other

qb_17	What is the attendance fee, by age of child? <i>Code 99 = non-applicable age</i>		Age category	a. Amount (KZT)	b. Frequency 01 = Daily 02 = Weekly 03 = Monthly 04 = Annually 97 = Other
		A	less than 1 year		
		B	1		
		C	2		
		D	3		
		E	4		
		F	5		
		G	6		
		H	7		
		I	Older than 7		

	Question	Answer options	Answer		
qb_18	Apart from the cost of tuition and care, what other items are included within this attendance fee? <i>Prompt</i> 01 = Yes 02 = No 98 = Don't know	A Food	1	2	98
		B Learning material (books, paper, stationery)	1	2	98
		C Medical expenses in school (tablets, medicines etc.)	1	2	98
		D School trips	1	2	98
		E Maintenance and repairs	1	2	98
		F Uniforms, clothing	1	2	98
		G School bus or other special transport	1	2	98
		H Other _____	1	2	98
qb_19	For a child who officially attends for fewer <i>hours per day</i> than the full number of hours, is there a reduction in the attendance fee?	01 = Yes 02 = No → qb_21 99 = Not applicable (child must attend for the whole day) → qb_21			
qb_20	By how much is the fee reduced (KZT per day)?	<i>Code 97 and enter explanation here if reduction in fee varies on a case-by-case basis</i> _____			
qb_21	For a child who officially attends for fewer <i>days per week</i> than the full number of days, is there a reduction in the attendance fee?	01 = Yes 02 = No → qb_23 99 = Not applicable (child must attend every day that the facility operates) → qb_23			
qb_22	By how much is the fee reduced (KZT per day)?	<i>Code 97 and enter explanation here if reduction in fee varies on a case-by-case basis</i> _____			
qb_23	For a child who usually attends full time but is absent for an excusable reason, e.g. illness, is there a reduction in the attendance fee?	01 = Yes 02 = No → qb_25			
qb_24	By how much is the fee reduced (KZT per day)?	<i>Code 97 and enter explanation here if reduction in fee varies on a case-by-case basis</i> _____			

	Question	Answer options		Answers					
qb_25	Are there any other costs that parents pay to the school, that are <i>not</i> included in the fees that we have already talked about? These may be compulsory or optional. <i>Prompt all</i> <i>If amount varies by age, select the fee for 5-year-olds</i> <i>If the payment is ad-hoc (code c = 05), write the value of the last amount charged</i>			a. Pay? 11 = Yes, compulsory 12 = Yes, optional 22 = No→ next line 98 = Don't know→ next line				b. Amount (KZT)	c. Frequency 01 = Daily 02 = Weekly 03 = Monthly 04 = Annually 05 = Ad-hoc 97 = Other <hr/>
	A	Additional food		11	12	22	98		
	B	Learning material (books, paper, stationery)		11	12	22	98		
	C	Medical expenses in school (tablets, medicines etc.)		11	12	22	98		
	D	School trips		11	12	22	98		
	E	Maintenance and repairs		11	12	22	98		
	F	Uniforms, clothing		11	12	22	98		
	G	School bus or other special transport		11	12	22	98		
	H	Other _____		11	12	22	98		

B3. Funding mechanisms and external support

	Question	Answer options	Answer	
qb_26	In the last 12 months, has this facility received any new support from the government for renovations and repairs, or for paying for new staff or new materials which they did not do before? This might be, for example, under the Balapan programme for the development of pre-school facilities. <i>Do not count the regular payment of salaries of existing staff in public facilities.</i>	01 = Yes 02 = No → qb_28 98 = Don't know → qb_28		
qb_27	What kind of support have you received in the last 12 months? <i>Prompt</i> 01 = yes 02 = no	A Facility was set up / re-opened by the government	1	2
		B Construction of new buildings / rooms in an existing facility	1	2
		C Repair of existing buildings / rooms	1	2
		D Payment of staff salaries	1	2
		E Payment of non-salary costs e.g. books / equipment	1	2
		F Other _____	1	2
qb_28	Have any new pre-school facilities opened, or are any planned, in this okrug under the Balapan programme?	01 = Yes 02 = No 98 = Don't know		
qb_29	In the last 12 months, has this pre-school received any voluntary assistance, cash or in-kind support or sponsorship from parents, other individuals, NGOs or companies?	01 = Yes 02 = No → qc_01 98 = Don't know → qc_01		

	Question	Answer options	Answers			
qb_30	From whom and what type of support? <i>Code 01 Voluntary labour includes e.g. helping with renovations, helping with teaching</i> <i>Code 03 In-kind support includes donations of e.g. materials, books, equipment</i>		a. Received? 01 = Yes 02 = No → next line 98 = Don't know → next line		b. What type? 01 = Voluntary labour → next line 02 = Cash 03 = In-kind 97 = Other _____	
		A Parents	1	2	98	
		B National NGOs or associations	1	2	98	
		C International NGOs or associations	1	2	98	
		D Private companies	1	2	98	
		E Individuals (not parents)	1	2	98	
		F Other _____	1	2	98	
			c. Approximate value (KZT) Code 98 if don't know			

SECTION C: Enrolment and attendance

Interviewer read: 'For the next set of questions you may need to refer to your records of enrolment and your facility's waiting list if you have one.'

C1. Enrolment

	Question	Answer					
qc_01	How many children were enrolled in this facility as of 1 September, in the current academic year and for the previous two years? <i>The reference year for 'this academic year' should be as follows: 2010 for all interviews up to 31 August 2011 2011 for all interviews from 1 September 2011 to 31 August 2012 2012 for all interviews from 1 September 2012 to 31 August 2013.</i> 98 = Don't know 99 = Not applicable			a. Reference year	b. Boys	c. Girls	d. Total
		A	This academic year				
		B	Previous year				
		C	Two years ago				

	Question	Answer options	Answer
qc_02	How many groups do you have in this facility?	<i>Write 2 digits e.g. 04, 12</i>	
qc_03	Does the pre-school have an official maximum capacity (legal number of children allowed to attend in accordance with regulations)?	01 = Yes 02 = No → qc_05 98 = Don't know → qc_05	
qc_04	How many children?		
qc_05	How many times per year can new children begin attending classes?	01 = Once per year 02 = Twice per year 03 = Every term 04 = At any point in the year 97 = Other _____	

C2. Waiting lists

	Question	Answer options	Answer		
qc_06	Is there a waiting list specifically for this facility?	01 = Yes 02 = No → qc_09 98 = Don't know → qc_09			
qc_07	Where is this facility's waiting list kept? <i>Prompt</i> 01 = Yes 02 = No 98 = Don't know	A At the facility	1	2	98
		B Okrug akimat	1	2	98
		C RayONO	1	2	98
		D TsON	1	2	98
		E Other _____	1	2	98
qc_08	Interviewer: Is the waiting list available at the facility (qc_07 A = 01?)	01 = Yes → qc_12 02 = No			
qc_09	Is there a general waiting list for all pre-school facilities in the area, from which your facility takes pupils?	01 = Yes 02 = No → qc_17 98 = Don't know → qc_17			
qc_10	Where is this general waiting list kept? <i>Prompt</i> 01 = Yes 02 = No 98 = Don't know	A At the facility	1	2	98
		B Okrug akimat	1	2	98
		C RayONO	1	2	98
		D TsON	1	2	98
		E Other _____	1	2	98
qc_11	Interviewer: Is this general waiting list available at the facility (qc_10 A = 01?)	01 = Yes 02 = No → qc_17			
qc_12	How many children are currently on the waiting list?	Code 98 if respondent does not know			
qc_13	Is the age of the children on the waiting list known?	01 = Yes 02 = No → qc_15 98 = Don't know			
qc_14	How many children of each age are on the waiting list? <i>Write 2 digits e.g. 04, 12</i> <i>Prompt per age group</i>	A less than 1 year			
		B 1			
		C 2			
		D 3			
		E 4			
		F 5			
		G 6			
		H 7			
		I Older than 7			

	Question	Answer options	Answer
qc_15	What is the longest time a child has spent on the current waiting list, in months?	Code 98 if respondent does not know	
qc_16	During the last enrolment round, how many children were enrolled who were not on the waiting list?	Code 98 if respondent does not know	
qc_17	Who mainly decides which children are given priority at enrolment?	01 = Facility 02 = Okrug akimat 03 = RayONO 04 = TsON 97 = Other _____	
qc_18	If a family has a child aged 4-6 who is not on your waiting list, and they would like the child to start attending your school straightaway, would there be a place available today?	01 = Yes 02 = No	

	Question	Answer options	Answers			
qc_19	a. If a place becomes available in your facility, which criteria are applied to select the replacement child from amongst all those of the relevant age? <i>Prompt all</i> 01 = Yes 02 = No 99 = Not applicable b. Of these criteria: which criteria are the most important ones that are applied to select the replacement child? Choose up to 3. <i>Only rank those criteria which are applicable (those to which the answer to part a = '01')</i> 01 = Most important 02 = Second most important 03 = Third most important <i>Show card qc_19</i>		a. Criteria			b. Rank
		A Child has been on the waiting list the longest	1	2	99	
		B Child's family is able to pay fees	1	2	99	
		C Child's parent or family member is member of facility staff	1	2	99	
		D Child's parent or family member is public servant (teacher, doctor, military) or other important person in community	1	2	99	
		E Child's sibling attends or used to attend facility	1	2	99	
		F Child has already been a pupil in a facility connected to this one (e.g. a nursery)	1	2	99	
		G Child comes from local area	1	2	99	
		H Child comes from elsewhere	1	2	99	
		I Child speaks the language of the group where a place has become available	1	2	99	
		J Child needs to attend in order to receive benefits from an NGO	1	2	99	
		K Child is disadvantaged (orphan, living in a poor family)	1	2	99	
		L Child's family has contributed to facility (e.g. through volunteering or donations of money / materials)	1	2	99	
		M Other _____	1	2	99	

C3. Attendance

	Question	Answer options	Answer	
qc_20	What are excusable reasons for a child not to attend class? <i>Prompt all</i> 01 = Yes 02 = No	A Child is sick and has a medical certificate	1	2
		B Child is sick but without a medical certificate	1	2
		C Child is on holiday during term-time	1	2
		D Parents / usual caregiver are absent (on holiday or for work)	1	2
		E Parents / usual caregiver are sick	1	2
		F Parents / usual caregiver wish to keep child at home	1	2
		G Religious holiday	1	2
		H Child does not want to attend	1	2
		I Transport problems (not caused by weather)	1	2
		J Poor weather conditions	1	2
		K Household cannot afford cost of attending	1	2
		L Other _____	1	2
qc_21	Is there a class register in use at the pre-school?	01 = Yes 02 = No → qc_23		
qc_22	In the class registers, if a child is absent for one of these excusable reasons, is the child marked as present or absent?	01 = Present 02 = Absent		
qc_23	Is there a maximum number of excusable absence days per child per month?	01 = Yes 02 = No → qc_25		
qc_24	What is the maximum number of excusable absences per month?			
qc_25	For children aged 4 years and older, are any permitted to attend officially for less than the full number of hours per week (either for only part of the day, or for only a few days per week)? <i>Give example if required, e.g. because parent cannot afford the full fee / to fit in with parent's working hours / to increase number of children who have the possibility of pre-school education.</i>	01 = Yes 02 = No		
qc_26	Does the facility operate a shift system?	01 = Yes 02 = No		
qc_27	Do you ever have two groups running simultaneously in the same classroom space?	01 = Often 02 = Not often 03 = No, never		

C4. Non-enrolment

	Question	Answer options	Answer
qc_28	In your opinion, what proportion of 4-6 year old children in this okrug are not enrolled in a pre-school facility, either in this or another pre-school?	<i>Code answer in %</i> <i>Code 98 = Don't know</i> <i>If a range is given, record mid-point between range. (40 - 50% = 45%)</i>	

	Question	Answer options	Answers			
qc_29	a. What do you think are the reasons for non-enrolment in this okrug? <i>Prompt all</i> 01 = Yes 02 = No 98 = Don't know b. Of the reasons that you have selected: which reasons are the most important? Choose up to 3. <i>Only rank those criteria which are applicable (those to which the answer to part a = '01')</i> 01 = Most important 02 = Second most important 03 = Third most important		a. Reason			b. Rank
		A Not enough pre-school places	1	2	98	
		B Parents think child is too young for school	1	2	98	
		C There is an adult at home (e.g. mother / grandparent) who can look after the child	1	2	98	
		D Parents think that home is a better environment for child than school	1	2	98	
		E Parents prefer to keep their child at home to help out with work / domestic duties	1	2	98	
		F Household cannot afford cost of schooling	1	2	98	
		G Household cannot afford transport to pre-school	1	2	98	
		H Parents are concerned about the language of instruction in the facilities in this okrug	1	2	98	
		I Parents are concerned about the quality of pre-school education	1	2	98	
		J Parents feel that their child would not be welcome because of ethnicity / nationality / socioeconomic group	1	2	98	
		K Children don't like attending the pre-school	1	2	98	
		L Other _____	1	2	98	

SECTION D: Staffing and facilities

D1. Number of personnel

Question		Answer options		Answer		
qd_01	How many of each of the following types of staff worked in your facility as of the last working day? <i>Add up the totals in each column and record in line 'H'. Confirm totals in each column with the respondent.</i>			a. Number of staff	b. Of those in 'a': No. of women	c. Of those in 'a': No. working full-time
		A	Management			
		B	Pedagogical staff — Caregiver			
		C	Pedagogical staff — Teacher			
		D	Caregivers' assistant / nanny			
		E	Nurse			
		F	Cook			
		G	Other (security, laundry, etc.)			
	H	TOTAL				

D2. Qualifications of pedagogical and medical staff

Question		Answer options		Answer									
				Completed higher			Incomplete higher		Middle professional				
				a	b	c	d	e	f	g	h	i	
				In pre-school education	In other education	Other specialism	In pre-school education	In other education	Other specialism	In pre-school education	In other education	Other specialism	
qd_02	What is the highest level of education of the pedagogical and medical staff working in your facility as of the last working day? Please note that this question only applies to the FULL TIME staff that you referred to previously. <i>Insert number of staff with each level of education and each type of specialism. For boxes where there are no applicable teachers, write 0.</i> <i>Total staff numbers should add up to the total FULL TIME staff identified above</i>												
		A	Management										
		B	Pedagogical staff — Caregiver										
		C	Pedagogical staff — Teacher										
		D	Nurse										

D3. School facilities

	Question	Answer options		Answer	
qd_03	Which of the following does this facility have? 01 = Yes 02 = No	A	Central heating	1	2
		B	Indoor toilets	1	2
		C	Hot water	1	2
		D	Drinking water on site	1	2
qd_04	Which of the following does this facility have, for use by children aged 4–6? 01 = Yes 02 = No	A	Outdoor play area	1	2
		B	Outdoor play equipment e.g. slide, climbing frame	1	2
		C	Indoor gymnasium / sports hall	1	2
		D	Sleeping facilities (beds)	1	2
		E	Separate toilets for boys and girls	1	2
		F	Library collection	1	2
		G	Musical instruments	1	2
		H	TV / DVD player / Video player	1	2
		I	Computer	1	2
		J	Toy cars / trucks	1	2
		K	Dolls / puppets	1	2
		L	Balls	1	2
		M	Objects of different size, shape and colour (e.g. building blocks)	1	2
		N	Games relating to professions (e.g. toy shop, hospital, tools, beauty salon)	1	2
qd_05	On the last day that the pre-school was open, which of the following types of meals were provided to children? 01 = Yes 02 = No	A	Breakfast	1	2
		B	Lunch	1	2
		C	Dinner	1	2
		D	Snack	1	2
		E	Other _____	1	2

D4. Inspection

	Question	Answer options	Answer	
qd_06	When did you last receive an inspection / supervision visit from the following institutions / agencies? <i>Prompt to clarify the standard focus of the inspection by type, as shown in brackets, if required</i> <i>Enter month and year</i> <i>Code 98 in month column if don't know</i> <i>Code 99 in month column if didn't have this inspection</i>		MM	YYYY
		A Saninspektsiya (Hygiene and security)		
		B Department of Education (curriculum, qualifications)		
		C General inspection (licence)		
		D Finance inspection (budget)		
		E Local akimat (building, waiting list, attendance register)		
		F State government / Procurator (human rights, law and regulations)		

SECTION E: The school day

Interviewer read: 'Now we would like to ask some questions about the school day for the groups attended by the children who have been randomly selected for our research.'

	Question	Answer options	Answers							
qe_01	<p><i>Interviewer: Ask the respondent to help identify the groups attended by each of the sampled children and list them in 'a'.</i></p> <p><i>Check with the respondent that you have the correct groups, and list the number of sampled children in 'b'.</i></p> <p><i>Then ask questions c-h.</i></p>		a. Group number or name	<i>b. Interviewer: No. of sampled children in this group</i>	c. Number of children enrolled as of last 1 Sep	d. Language of instruction 01 = Kazakh 02 = Russian 03 = Mixed	Number of caregivers at any one time		Number of nannies at any one time	
							e. Min.	f. Max.	g. Min.	h. Max.
		A	Group _____							
		B	Group _____							
		C	Group _____							
		D	Group _____							
		E	Group _____							
		F	Group _____							
		G	Group _____							
		H	Group _____							
		I	Group _____							

	Question	Answer options	Answers				
qe_02	<p>On the last working day, what were the hours of operation for these groups ?</p> <p><i>Copy the groups in 'a' from qe_01 above.</i></p> <p><i>Use 24 hour clock</i></p>		a. Group number or name	Start		Finish	
				HH	MM	HH	MM
		A	Group _____				
		B	Group _____				
		C	Group _____				
		D	Group _____				
		E	Group _____				
		F	Group _____				
		G	Group _____				
		H	Group _____				
		I	Group _____				

	Question	Answer options	Answers	
			a. First group	b. Second group
qe_03	<p>Interviewer: Which two groups contain the greatest number of SAMPLED children (refer to qe_01_b)?</p> <p>If the two groups have jointly the greatest number of sampled children, write one in 'a' and one in 'b'.</p> <p>If two or more groups have jointly the second greatest number of sampled children, write the number of the group that is highest in the list in qe_01.</p> <p>If all sampled children are in the same group, code 99 in 'b'.</p>			

	Question	Answer options		Answers					
				a. First group			b. Second group		
qe_04	Thinking of groups [group in qe_03_a] and [group in qe_03_b], which of the following activities were scheduled for these groups on the last working day? 01 = Yes 02 = No 98 = Don't know	A	Lesson—Teach reading, writing	1	2	98	1	2	98
		B	Lesson—Teach speaking	1	2	98	1	2	98
		C	Lesson—Story telling	1	2	98	1	2	98
		D	Lesson—Teach numbers	1	2	98	1	2	98
		E	Lesson—Teach music / singing	1	2	98	1	2	98
		F	Lesson—Teach colours / drawing / artistic expression	1	2	98	1	2	98
		G	Lesson—Other	1	2	98	1	2	98
		H	Physical exercise / gymnastics / dance / walk	1	2	98	1	2	98
		I	Play time (indoors)	1	2	98	1	2	98
		J	Play time (outdoors)	1	2	98	1	2	98
		K	Sleep	1	2	98	1	2	98
		L	Watch TV / DVD	1	2	98	1	2	98
		M	Use computer	1	2	98	1	2	98

SECTION F: CCT operations

	Question	Answer options	Answer	
qf_01	<i>Interviewer: Is this a Treatment okrug or a Control okrug?</i>	01 = Treatment 02 = Control → Section G		
qf_02	<i>Interviewer: Has the respondent already answered the questions in section F in the questionnaire for any other facility attached to this one?</i>	01 = Yes → Section G 02 = No		
qf_03	Before today, were you aware of the BOTA Foundation or the CCT programme?	01 = Yes 02 = No → Section G		
qf_04	Have you had contact with any of BOTA's representatives for this programme (such as with a local volunteer, or a specialist)? <i>Prompt with volunteer's name.</i>	01 = Yes 02 = No → Section G		
qf_05	When did you first have contact with BOTA representatives?	<i>Code 98 and 98 if don't know</i>	MM	YYYY

	Question	Answer options	Answer			
qf_06	a. Has the BOTA Foundation ever <i>requested</i> you to do any of the following activities in relation to its programme of support for pre-school education? <i>Prompt all</i> 01 = Yes 02 = No <i>Interviewer: If a = 01 then ask:</i> b. Have you <i>done</i> any of these activities at BOTA's request?		a. Requested?		b. Done?	
		A Attend information / planning meetings about BOTA's activities in this settlement	1	2	1	2
		B Attend meetings about BOTA's activities in relation to your facility (e.g. to discuss requests about accepting extra children in your facility)	1	2	1	2
		C Enrol specific children proposed by BOTA	1	2	1	2
		D Permit specific children to have flexible hours of attendance	1	2	1	2
		E Reduce fees for specific children	1	2	1	2
		F Fill in reports for BOTA on the attendance of children who receive support from the programme	1	2	1	2

SECTION G: Attendance of sampled children

Interviewer read: 'Finally, we have some questions about attendance for the groups attended by the children who have been randomly selected for our research. For this we would like to view the class registers.'

Interviewer note: For the questions below:

- an **EFFECTIVE DAY** is an official pre-school day when the attendance register is taken AND at least one child attended. Weekends and holidays are NOT considered to be an effective day.

- the **REFERENCE DAY** is the day that the field team arrived in the okrug

qg_01	Interviewer: What is the REFERENCE DAY?	DD	MM

	Question	Answer options	Answers			
qg_02	<p>a. Interviewer: Copy the groups in 'a' from qe_01 above.</p> <p>b-c. Interviewer: For each group, what were the last two months in which there were at least 10 EFFECTIVE DAYS, and for which attendance records are available? <u>Do not count the current month.</u></p> <p>d-e. Interviewer: Using attendance records from the 2 months identified above, write the total number of effective days by group</p>		a. Group number or name	Last 2 months with 10 effective days		No. of effective days
				b. Month 1 (Most recent month with 10 effective days) Code months using numbers (January = 01)	c. Month 2 (Previous month with 10 effective days) Code months using numbers (January = 01)	d. Month 1
						e. Month 2
		A	Group _____			
		B	Group _____			
		C	Group _____			
		D	Group _____			
		E	Group _____			
		F	Group _____			
		G	Group _____			
		H	Group _____			
		I	Group _____			

Interviewer: Pre-fill questions qg_03 a–f for all sampled children attending this pre-school

qg_03	Pre-filled section						Answers			
	a. Family name	b. First name	c. HH ID	d. Roster ID	e. Gender 01 = Male 02 = Female	f. Age	g. Group name or number <i>Interviewer: Refer to groups in qe_01</i>	No. of <u>absences</u>		
							h. Last 10 EFFECTIVE DAYS, starting from REFERENCE DAY	i. Month 1 (listed in qg_02_b)	j. Month 2 (listed in qg_02_c)	
A										
B										
C										
D										
E										
F										
G										
H										
I										
J										
K										
L										
M										
N										
O										
P										
Q										
R										
S										
T										

END THE INTERVIEW AND THANK THE RESPONDENT

SECTION H: Post-checks

H1. Checks on completion of questionnaire

This section is to be completed by the interviewer.

Question		Answer options	Answer	
qh_01	Has the information on the waiting lists been filled in (qc_12–qc_15)?	01 = Yes → qh_04 02 = No		
qh_02	Refer to questions qc_06–qc_11. Is there a waiting list, either for the facility or for all facilities in the okrug, which is held elsewhere e.g. at the okrug akimat, rayONO or TsON?	01 = Yes, there is a waiting list elsewhere 02 = No, there is no waiting list → qh_04		
qh_03	Contact the person who has the waiting list. Fill in qc_12–qc_15. Note here who provided the information for these questions.	01 = Okrug akimat 02 = RayONO 03 = TsON 97 = Other 99 = Not applicable (was not possible to obtain the waiting list)		
qh_04	Is section.....complete? 01 = Yes 02 = No→ Write comment in section H3 below	A	1	2
		B	1	2
		C	1	2
		D	1	2
		E	1	2
		F	1	2
		G	1	2

H2. Quality control

This section is to be completed by the supervisor.

	Question	Answer options				
		a. Code as follows 01 = Yes 02 = No 99 = Not applicable			b. Have you corrected the error? 01 = Yes 02 = No → explain why not in H3	
qg_02	Has the interviewer listed the last two months in which there was at least one effective day?	1	2	99	1	2
qg_03	Does the information in question qg_03_i-j refer to the last two months in which there was at least one effective day?	1	2	99	1	2
qe_01, qe_02, qg_02	Do questions qe_01, qe_02 and qg_02 all refer to the same groups?	1	2	99	1	2

H3. Comments

Interviewer or supervisor: Make comments on any individual questions where severe difficulties were encountered.

Section	Question	Comment <i>Write comment</i>	What attempts were made to resolve problem? <i>Describe what attempts the interviewer made to resolve problem, and what attempts the supervisor made to resolve problem</i>

-----END OF QUESTIONNAIRE-----