Head_Teacher_Survey_v3

Field	Question	Answer	
title	QUALITY PRESCHOOL FOR GHANA STUDY HEAD TEACHER QUESTIONNAIRE – JUNE 2015		
identification	IDENTIFICATION		
A1 (required)	A01. Interviewer code		
A2 (required)	A02. Interviewer's name		
A3 (required)	A03. Interview date		
Survey ID			
id (required)	04. Survey ID		
id_confirm (required)	05. Please confirm survey ID		
Preloaded Information[Kindly confirm these details and swipe forward to continue]			
A4	A04. District code		
A5	A05. District name		
A6	A06. Locality		
A7	A07. Landmark		
A8	A08. Type of school		
A9	A09. ID of the school		
A10	A10. Name of the school		
secB	Good day, my name is [A2]. I work with Innovations for Poverty Action (IPA) here in Accra. IPA is working with researchers at New York University in the United States, Ghana Education Service and the National Nursery Teacher Training Center, Accra to learn about how to best provide kindergarten teachers with effective training and support so they can best teach young children to learn. We have received official permission from the Ghana Education Service (and your school owner) to conduct this survey. Our research team wants to learn from you. I would like to invite you to participate in a survey about your background; overall school profile and management; parent and community participation; kindergarten school management; kindergarten teacher attendance; kindergarten children attendance; and perceptions about parent involvement, retention, work stress, and early childhood education in Ghana. This should only take about 1 hour. A Samsung tablet will be used to collect the information you provide. Even though the study may not directly benefit you, the information you share with us will contribute to the improvement of kindergarten education in the region. Note that your participation in this study is voluntary. You do not have to participate if you do not want to and there is no known risk to you from participating. If you agree to take part in this survey, your answers to all questions will remain strictly confidential. Neither your name, nor any other personal information about you or your school will be used in reports. You may refuse to answer any of the questions and you may end the interview at any time; however, your decision will not in any way affect you or your school. If you have any questions, comments, or concerns about taking part in this study, you should first talk to me. If you have additional questions, you may also contact the IPA Research Associate, Edward Tsinigo at [0203899660] or Research Manager, Maham Farhat at [0267979638] to ask questions you may have about this research. Either myself or my colleagues will come again to interact with the KG teacher and children in September 2015. Do you have any questions that I can answer?		
B1 (required)	B01. Would you be happy for us to conduct surveys with head teacher, KG teachers and children at your school?	1	Yes, everyone can be interviewed
		2	No, only head teachers but not others
		3	No, no one should be interviewed
B2 (required)	B02. Do you agree to participate in this survey?	1	Yes
		2	No
secC_instruction	INTERVIEWER: REQUEST FOR THE TEACHER AND CHILDREN ATTENDANCE RECORDS FOR THIS ACADEMIC YEAR BEFORE YOU START.		
secC	SECTION C: BACKGROUND CHARACTERISTICS		
C1	C01. Is the Head Teacher also the proprietor of the school?	1	Yes
		2	No
C2 (required)	C02. Head teacher's full name		
C3 (required)	C03. Sex of head teacher ENUMERATOR TO FILL OUT WITHOUT ASKING.	1	Male
		2	Female
C4 (required)	C04. How old are you? IN COMPLETED YEARS.		
C5 (required)	C05. What is/are the head teacher's phone number?		
C6 (required)	C06. What is the highest level of education that you have completed?	1	None
		2	Primary school
		3	Middle/JSS/JHS
		4	SSS/SHS
		5	O/A level
		6	Vocational/Technical/Commercial
		7	Post-secondary certificates
		8	Diploma/HND
		9	Bachelor degree
		10	Master's
		11	PhD
		12	Other (specify)

		-999	Refuse to answer
C6_ospec (required)	C06.1. Please specify		
C7 (required)	C07. Do you have any education or training in early childhood development?	1	Yes
		2	No
C8 (required)	C08. What is the highest level of qualification in early childhood development that you have received? DO NOT PROMPT.	1	Workshop/Seminar
		2	Certificate
		3	Diploma
		4	Other (specify)
C8_ospec (required)	C08.1 Please specify		
C9 (required)	C9. What is your position in this school? DO NOT PROMPT.	1	Head teacher
		2	Deputy head teacher
		3	Teacher
		4	Other (specify)
C19_ospec (required)	C9.1 Please specify		
C10 (required)	C10. Do you also double as a class teacher?	1	Yes
		2	No
C11 (required)	C11. How many years have you been a class teacher? IN COMPLETED YEARS.[If don't know indicate -888]		
How many years and/or months have you been a head teacher?			
C12_1 (required)	C12.1. Years [If don't know indicate -888]		
C12_2 (required)	C12.2. Months [If don't know indicate -888]		
How many years have you been a head teacher at this school?			
C13_1 (required)	C13.1. Years [If don't know indicate -888]		
C13_2 (required)	C13.2. Months [If don't know indicate -888]		
secD	SECTION D: OVERALL SCHOOL PROFILE AND MANAGEMENT The following questions relate to the overall school profile and management.		
D1 (required)	D01. What year was the school established? Year[Record -888 for Don't Know.]		
D2 (required)	D02. What year did the kindergarten classes start? IF DIFFERENT YEARS FOR KG 1 AND KG 2, USE THE START YEAR FOR KG 1. Year[Record -888 for Don't Know.]		
D3 (required)	D03. Is this school run by a religious body?	1	Yes
		2	No
D4 (required)	D04. What is the school's religious affiliation?	1	Catholic
		2	Anglican
		3	Presbyterian
		4	Methodist
		5	Pentecostalist
		6	Charismatic
		7	Spiritualist
		8	Other Christian
		9	Muslim
		10	Traditionalist
		11	No religion
		12	Other (specify)
D4_OSPEC (required)	D04.1. Please specify		
D5 (required)	D05. Who owns the school currently?	1	Privately owned (Individual)
		2	Privately owned (company)
		3	Government
		4	Religious body
		5	Charity/NGO
		6	Community group
		7	Other (Specify)
D5_1 (required)	D05.1. Please specify privately owned (individual)		
D5_2 (required)	D05.2. Please specify privately owned (company)		
D5_4 (required)	D05.4. Please specify religious body		
D5_5 (required)	D05.5. Please specify Charity/NGO		
D5_6 (required)	D05.6. Please specify Community group		
D5_7 (required)	D05.7. Please specify other		
D6 (required)	D06. Which of these institutions is the school registered with or has submitted an application for registration? READ ANSWER CHOICE. MARK ALL THAT APPLY.	1	Department of Social Welfare
		2	Environmental Protection Agency
		3	Ghana Education Service
		4	Ghana Revenue Authority
		5	Not registered
		6	Other (Specify)
		-999	Don't know
D6_ospec (required)	D06.1. Please specify		

D7 (required)	D07. (If GES): What is the registration status of this school with the GES? DO NOT PROMPT.	1	Submitted application for registration
		2	Approval process started but not fully completed
		3	Approved/registered
D8 (required)	D08. If registered, which A-D bands/grades did the GES allocate to this school?	1	A
		2	B
		3	C
		4	D
		-888	Don't know
		-999	Refuse to answer
D9 (required)	D09. How long has the school been registered? IN COMPLETED YEARS.		
D10 (required)	D10. (If approved) Did the circuit supervisor visit the school during the 2013/2014 academic year? DO NOT PROMPT.	1	Yes
		2	No
D11 (required)	D11. What was the purpose of the circuit supervisor's visit? DO NOT PROMPT. CHECK ALL THAT APPLY.	1	Administrative inspection (finance, dispute resolution, etc.)
		2	Academic inspection (scheme of work, work output i.e., exercises, attendance, enrollment, dropout; lesson plans, etc.)
		3	Inspection of school environment
		4	Other (specify)
D11_ospec (required)	D011.1. Please specify		
D12 (required)	D12. How many times did the circuit supervisor visit the school during the 2013/2014 academic year?		
D13 (required)	D13. What classes does this school have? MARK ALL THAT APPLY.	1	Creche
		2	Nursery 1
		3	Nursery 2
		4	Combined Nursery 1 and 2
		5	KG 1
		6	KG 2
		7	Combined KG 1 and KG 2
		8	Class 1
		9	Class 2
		10	Class 3
		11	Class 4
		12	Class 5
		13	Class 6
		14	JHS 1
		15	JHS 2
		16	JHS 3
		17	SHS1
		18	SHS2
		19	SHS3
D14 (required)	D14. Do you have written/documented rules and regulations for staff in the school? CHECK ALL THAT APPLY.	1	Yes, showed regulations that are unique to the school
		2	Yes, showed the regulations from GES
		3	Yes, did not show the code
		4	No
D15 (required)	D15. What was the date of the most recent staff meeting?		
D16 (required)	D16. What were the main topics of discussion at the last staff meeting? DO NOT PROMPT. CHECK ALL THAT APPLY.	1	School finance
		2	Child attendance
		3	Child performance
		4	Child discipline
		5	Teacher-pupil relationships
		6	Teacher attendance / punctuality
		7	Whole school development program
		8	Other (Specify):
		-888	Don't know
D16_ospec (required)	D16.1. Please specify		
D17 (required)	D17. Do you have a formal system in which senior teachers mentor junior teachers?	1	Yes
		2	No
D18 (required)	D18. For example, who is the mentor for your most junior teacher? DO NOT PROMPT.	1	No mentor
		2	Identified mentor
D19 (required)	D19. Are your mentors trained? DO NOT PROMPT.	1	Yes
		2	No
D20 (required)	D20. Do you have any other professional development plan for teachers?	1	Yes and describe
		2	Yes and cannot describe

		3	No
		-888	Don't know
D20_describe (required)	D20. Please describe		
D21 (required)	D21. Do you conduct performance review with your staff? DO NOT PROMPT.	1	Yes
		2	No
D22 (required)	D22. Do teachers participate in decision making in this school? DO NOT PROMPT.	1	Yes
		2	No
D23 (required)	D23. Which category of teachers are involved in decision making in the school? READ ANSWER CHOICE.	1	Proprietor only
		2	Head teacher only
		3	Proprietor and Head teacher only
		4	Senior teachers only
		5	All teachers only
		6	All staff (teaching and non-teaching)
		7	Other
D23_ospec (required)	D23.1. Please specify		
D24 (required)	D24. Does your school plan to take part in any in-service KG teacher training during the 2015/2016 academic year?	1	Yes
		2	No
		3	No plans but will participate if invited to any training
D25 (required)	D25. Which body or organization plans to organize the KG teacher training during the 2015/2016 academic year?	1	Government (GES, District or Circuit
		2	School itself
		3	Non-governmental organization
		4	Other
D25_3 (required)	D25.3 Please specify name of Non-governmental organization		
D25_ospec (required)	D25.4 Please specify other		
D26 (required)	D26. Is the school part of a cluster of schools managed by the government?	1	Yes
		2	No
D27 (required)	D27. What is the name of the cluster of schools?		
D28 (required)	D28. How many other schools are part of the cluster?		
D29_1 (required)	D29. What are the other schools that form part of this cluster? [School 1]		
D29_2 (required)	D29. What are the other schools that form part of this cluster? [School 2]		
D29_3 (required)	D29. What are the other schools that form part of this cluster? [School 3]		
D29_4 (required)	D29. What are the other schools that form part of this cluster? [School 4]		
D29_5 (required)	D29. What are the other schools that form part of this cluster? [School 5]		
D29_6 (required)	D29. What are the other schools that form part of this cluster? [School 6]		
D29_7 (required)	D29. What are the other schools that form part of this cluster? [School 7]		
D29_8 (required)	D29. What are the other schools that form part of this cluster? [School 8]		
D29_9 (required)	D29. What are the other schools that form part of this cluster? [School 9]		
D29_10 (required)	D29. What are the other schools that form part of this cluster? [School 10]		
D29_11 (required)	D29. What are the other schools that form part of this cluster? [School 11]		
D29_12 (required)	D29. What are the other schools that form part of this cluster? [School 12]		
D29_13 (required)	D29. What are the other schools that form part of this cluster? [School 13]		
D29_14 (required)	D29. What are the other schools that form part of this cluster? [School 14]		
D29_15 (required)	D29. What are the other schools that form part of this cluster? [School 15]		
D30 (required)	D30. Is the school a part of a school cluster/group which organises activities such as teacher training?	1	Yes
		2	No
D31 (required)	D31. What is the name of the school cluster/group which organises activities.		
D32 (required)	D32. On the average, how many times in the academic year does this cluster/group meet for training?		
D33 (required)	D33. How many other schools are part of this school cluster which organises activities such as teacher training?		
D34_1 (required)	D34. What are the other schools that form part of this cluster? [School 1]		
D34_2 (required)	D34. What are the other schools that form part of this cluster? [School 2]		
D34_3 (required)	D34. What are the other schools that form part of this cluster? [School 3]		
D34_4 (required)	D34. What are the other schools that form part of this cluster? [School 4]		
D34_5 (required)	D34. What are the other schools that form part of this cluster? [School 5]		
D34_6 (required)	D34. What are the other schools that form part of this cluster? [School 6]		

D34_7 (required)	D34. What are the other schools that form part of this cluster? [School 7]		
D34_8 (required)	D34. What are the other schools that form part of this cluster? [School 8]		
D34_9 (required)	D34. What are the other schools that form part of this cluster? [School 9]		
D34_10 (required)	D34. What are the other schools that form part of this cluster? [School 10]		
D34_11 (required)	D34. What are the other schools that form part of this cluster? [School 11]		
D34_12 (required)	D34. What are the other schools that form part of this cluster? [School 12]		
D34_13 (required)	D34. What are the other schools that form part of this cluster? [School 13]		
D34_14 (required)	D34. What are the other schools that form part of this cluster? [School 14]		
D34_15 (required)	D34. What are the other schools that form part of this cluster? [School 15]		
secE	SECTION E: PARENT AND COMMUNITY PARTICIPATION The following questions are about parent and community participation.		
E1 (required)	E01. Does the school have a Parent Teacher Association (PTA)?	1	Yes
		2	No
E2 (required)	E02. How many times has the school met with the PTA to discuss school related issues during 2013/2014 academic year? NUMBER		
E3 (required)	E03. How many parents attended the last PTA meeting? READ OUT OPTIONS.	1	All of the members
		2	Most of the members
		3	About half of the members
		4	A few of the members
		5	No one
E4 (required)	E04. At the last PTA meeting, what were the principal topic of discussion? DO NOT PROMPT. MARK ALL THAT APPLY.	1	School fees/levies
		2	Discipline
		3	Procurement of school items
		4	Children's performance
		5	Elections
		6	Health and sanitation
		7	Other (Specify)
E4_ospec (required)	E04.1. Please specify		
E5 (required)	E05. Imagine that something comes up that requires a PTA meeting in the next 3 days. How many PTA members do you think would attend the meeting? READ OUT OPTIONS.	1	All of the members
		2	Most of the members
		3	About half of the members
		4	A few of the members
		5	No one
E6 (required)	E06. Did the school receive any support in cash from any source during the 2013/2014 academic year? DO NOT PROMPT.	1	Yes
		2	No
		-888	Don't know
E07. About what percentage of your total financial support during the 2013/2014 academic year comes from the following sources?			
gov (required)	1. Government (e.g. capitation grant)		
sch (required)	2. School fees or levies		
don (required)	3. Donations or sponsorships		
other (required)	4. Other source		
ospec (required)	4.1 Specify percentage of other source		
E8 (required)	E08. Did the school receive any support in kind from any source during the 2013/2014 academic year? DO NOT PROMPT.	1	Yes
		2	No
E9 (required)	E09. For each of the following items, please indicate whether the school received these items during the 2013/2014 school year.	1	Text Books
		2	Desks for children/pupil
		3	Paper (A4)
		4	Notebooks/Exercise books
		5	Pens/pencils
		6	Chalk/Marker
		7	Black/white boards
		8	Football
		9	Pair of jersey
		10	Football boot
		11	Maps/posters
		12	Cement
		13	Blocks
		14	Tables/chairs for staff
		15	Crayon
		16	Other
E9_ospec	E09.A. Please other Item		
E9_1 (required)	E09.1. Text Books	1	Ministry of Education

Field	Question		
	INDICATE SOURCE. MULTIPLE SOURCES APPLY.	2	District/Municipal
		3	Private individual donors
		4	Private institutional donors
		5	Donated by PTA
		6	Donated by parent(s)
		7	Other (Specify)
E9_1_ospec (required)	E09.1.1. Please specify		
E9_2 (required)	E09.2. Desks for children/pupil	1	Ministry of Education
	INDICATE SOURCE. MULTIPLE SOURCES APPLY.	2	District/Municipal
		3	Private individual donors
		4	Private institutional donors
		5	Donated by PTA
		6	Donated by parent(s)
		7	Other (Specify)
E9_2_ospec (required)	E09.2.1. Please specify		
E9_3 (required)	E09.3. Paper (A4)	1	Ministry of Education
	INDICATE SOURCE. MULTIPLE SOURCES APPLY.	2	District/Municipal
		3	Private individual donors
		4	Private institutional donors
		5	Donated by PTA
		6	Donated by parent(s)
		7	Other (Specify)
E9_3_ospec (required)	E09.3.1. Please specify		
E9_4 (required)	E09.4. Notebooks/Exercise books	1	Ministry of Education
	INDICATE SOURCE. MULTIPLE SOURCES APPLY.	2	District/Municipal
		3	Private individual donors
		4	Private institutional donors
		5	Donated by PTA
		6	Donated by parent(s)
		7	Other (Specify)
E9_4_ospec (required)	E09.4.1. Please specify		
E9_5 (required)	E09.5. Pens/pencils	1	Ministry of Education
	INDICATE SOURCE. MULTIPLE SOURCES APPLY.	2	District/Municipal
		3	Private individual donors
		4	Private institutional donors
		5	Donated by PTA
		6	Donated by parent(s)
		7	Other (Specify)
E9_5_ospec (required)	E09.5.1. Please specify		
E9_6 (required)	E09.6. Chalk/Marker	1	Ministry of Education
	INDICATE SOURCE. MULTIPLE SOURCES APPLY.	2	District/Municipal
		3	Private individual donors
		4	Private institutional donors
		5	Donated by PTA
		6	Donated by parent(s)
		7	Other (Specify)
E9_6_ospec (required)	E09.6.1. Please specify		
E9_7 (required)	E09.7. Black/white boards	1	Ministry of Education
	INDICATE SOURCE. MULTIPLE SOURCES APPLY.	2	District/Municipal
		3	Private individual donors
		4	Private institutional donors
		5	Donated by PTA
		6	Donated by parent(s)
		7	Other (Specify)
E9_7_ospec (required)	E09.7.1. Please specify		
E9_8 (required)	E09.8. Football	1	Ministry of Education
	INDICATE SOURCE. MULTIPLE SOURCES APPLY.	2	District/Municipal
		3	Private individual donors
		4	Private institutional donors
		5	Donated by PTA
		6	Donated by parent(s)
		7	Other (Specify)
E9_8_ospec (required)	E09.8.1. Please specify		
E9_9 (required)	E09.9. Pair of jersey	1	Ministry of Education
	INDICATE SOURCE. MULTIPLE SOURCES APPLY.	2	District/Municipal
		3	Private individual donors
		4	Private institutional donors
		5	Donated by PTA
		6	Donated by parent(s)

		7	Other (Specify)
E9_9_ospec (required)	E09.9.1. Please specify		
E9_10 (required)	E09.10. Football boot INDICATE SOURCE. MULTIPLE SOURCES APPLY.	1	Ministry of Education
		2	District/Municipal
		3	Private individual donors
		4	Private institutional donors
		5	Donated by PTA
		6	Donated by parent(s)
		7	Other (Specify)
E9_10_ospec (required)	E09.10.1. Please specify		
E9_11 (required)	E09.11. Maps/posters INDICATE SOURCE. MULTIPLE SOURCES APPLY.	1	Ministry of Education
		2	District/Municipal
		3	Private individual donors
		4	Private institutional donors
		5	Donated by PTA
		6	Donated by parent(s)
		7	Other (Specify)
E9_11_ospec (required)	E09.11.1. Please specify		
E9_12 (required)	E09.12. Cement INDICATE SOURCE. MULTIPLE SOURCES APPLY.	1	Ministry of Education
		2	District/Municipal
		3	Private individual donors
		4	Private institutional donors
		5	Donated by PTA
		6	Donated by parent(s)
		7	Other (Specify)
E9_12_ospec (required)	E09.12.1. Please specify		
E9_13 (required)	E09.13. Blocks INDICATE SOURCE. MULTIPLE SOURCES APPLY.	1	Ministry of Education
		2	District/Municipal
		3	Private individual donors
		4	Private institutional donors
		5	Donated by PTA
		6	Donated by parent(s)
		7	Other (Specify)
E9_13_ospec (required)	E09.13.1. Please specify		
E9_14 (required)	E09.14. Tables/chairs for staff INDICATE SOURCE. MULTIPLE SOURCES APPLY.	1	Ministry of Education
		2	District/Municipal
		3	Private individual donors
		4	Private institutional donors
		5	Donated by PTA
		6	Donated by parent(s)
		7	Other (Specify)
E9_14_ospec (required)	E09.14.1. Please specify		
E9_15 (required)	E09.15. Crayon INDICATE SOURCE. MULTIPLE SOURCES APPLY.	1	Ministry of Education
		2	District/Municipal
		3	Private individual donors
		4	Private institutional donors
		5	Donated by PTA
		6	Donated by parent(s)
		7	Other (Specify)
E9_15_ospec (required)	E09.15.1. Please specify		
E9_16 (required)	E09.16. Other INDICATE SOURCE. MULTIPLE SOURCES APPLY.	1	Ministry of Education
		2	District/Municipal
		3	Private individual donors
		4	Private institutional donors
		5	Donated by PTA
		6	Donated by parent(s)
		7	Other (Specify)
E9_16_ospec (required)	E09.16.1. Please specify		
E10_note	E10. For each of the following items, please indicate the quantity the school had received during the 2013/2014 academic year.		
E10_1 (required)	E10.1. Text Books		
E10_2 (required)	E10.2. Desks for children/pupil		
E10_3 (required)	E10.3. Paper (A4)		
E10_4 (required)	E10.4. Notebooks/Exercise books		
E10_5 (required)	E10.5. Pens/pencils		
E10_6 (required)	E10.6. Chalk/Marker		
E10_7 (required)	E10.7. Black/white boards		
E10_8 (required)	E10.8. Football		

E10_9 (required)	E10.9. Pair of jersey		
E10_10 (required)	E10.10. Boot		
E10_11 (required)	E10.11. Maps/posters		
E10_12 (required)	E10.12. Cement		
E10_13 (required)	E10.13. Blocks		
E10_14 (required)	E10.14. Tables/chairs for staff		
E10_15 (required)	E10.15. Crayon		
E10_16 (required)	E10.16. Other (Please specify)		
secF_instruction	All remaining questions in this survey relate to the KG level and NOT the whole school.		
secF_note	SECTION F: KINDERGARTEN SCHOOL MANAGEMENT The following questions are about school management at the KG level.		
F1 (required)	F01. Does the school have a curriculum for the KG level?	1	Yes
		2	No
F2 (required)	F02. Where did the school obtain the curriculum? DO NOT PROMPT.	1	GES
		2	Purchased
		3	Borrowed from another school
		4	Gift/donation from a philanthropist
		5	Other (Specify)
F2_ospec (required)	F02.1. Please specify		
F3 (required)	F03. Does this school run a double shift system?	1	Yes
		2	No
F4 (required)	F04. Does the double shift apply to KG classes?	1	Yes
		2	No
F5 (required)	F05. What is the total number of KG children currently in the morning shift? NUMBER. IF NONE, ENTER ZERO.		
F6 (required)	F06. What is the total number of KG children currently in the afternoon shift? NUMBER. IF NONE, ENTER ZERO.		
F7 (required)	F07. Which of these KG classes does the school have? CHECK ALL THAT APPLY.[Don't select Option 3 with any other Option]	1	KG 1
		2	KG 2
		3	Combined KG 1 and KG 2
What is the total number of KG1 children currently enrolled in this school?			
F8_1 (required)	F08.1. Boys		
F8_2 (required)	F08.2. Girls		
F8_3 (required)	F08.3. Total		
What is the total number of KG2 children currently enrolled in this school?			
F9_1 (required)	F09.1. Boys		
F9_2 (required)	F09.2. Girls		
F9_3 (required)	F09.3. Total		
What is the total number of COMBINED KG children currently enrolled in this school?			
F9_combine_1 (required)	F09.1.1. Boys		
F9_combine_2 (required)	F09.1.2. Girls		
F9_combine_3 (required)	F09.1.3. Total		
F10 (required)	F10. Does the school admit all children who wish to enroll in KG?	1	Yes
		2	No
F11 (required)	F11. If not, what criteria does the school use when deciding which children to exclude from enrollment? DO NOT PROMPT. MARK ALL THAT APPLY.	1	Exclude children with physical challenges
		2	Exclude children with special needs (autistic, down syndrome).
		3	Exclude children who cannot pay school fees
		4	Income level of parents
		5	Age of child
		6	Class limit/capacity
		7	Other (Specify)
F11_ospec (required)	F11.1. Please specify		
F12 (required)	F12. What is the main language of instruction used at the KG 1 level? READ ANSWER CHOICES.	1	English only
		2	Mother tongue only
		3	Mixture of English and mother tongue
F13 (required)	F13. What is the main language of instruction used at the KG 2 level? READ ANSWER CHOICES.	1	English only
		2	Mother tongue only
		3	Mixture of English and mother tongue
F14 (required)	F14. What are the main mother tongue languages used for instruction at the KG level? DO NOT PROMPT. CHECK UP TO ONLY TWO OPTIONS.	1	Twi
		2	Ga
		3	Dangme
		4	Ewe
		5	Hausa
		6	Other

F14_ospec (required)	F14.1. Please specify		
F15 (required)	F15. How many KG teachers currently work at the school on the payroll?		
F16 (required)	F16. How many KG attendants currently work in the school? INDICATE NUMBER. ATTENDANTS ARE UNTRAINED TEACHERS (E.G. SHS GRADUATES).		
F17.How many school-based assessments did you have in the 2013/2014 academic year at the KG 1 level?			
F17_1 (required)	F17.1. Class tests		
F17_2 (required)	F17.2. Class exercise		
F17_3 (required)	F17.3. Project work (e.g. painting)		
F17_4 (required)	F17.4. Terminal exams		
F18.How many school-based assessments did you have in the 2013/2014 academic year at the KG 2 level?			
F18_1 (required)	F18.1. Class tests		
F18_2 (required)	F18.2. Class exercise		
F18_3 (required)	F18.3. Project work (e.g. painting)		
F18_4 (required)	F18.4. Terminal exams		
F18.How many school-based assessments did you have in the 2013/2014 academic year for the COMBINED KG1 and KG 2?			
F18_combined_1 (required)	F18.1.1. Class tests		
F18_combined_2 (required)	F18.1.2. Class exercise		
F18_combined_3 (required)	F18.1.3. Project work (e.g. painting)		
F18_4 (required)	F18.1.4. Terminal exams		
F19 (required)	F19. After the last KG children examination, did you do anything to analyze the results? DO NOT PROMPT.	1	Yes
		2	No
F20 (required)	F20. What did you do after analyzing the results? DO NOT PROMPT. MARK ALL THAT APPLY.	1	Met with the parents of the lowest performing children.
		2	Met directly with lowest performing children to give them more assistance.
		3	Separated the lowest and highest performing children during class time.
		4	Repeat poor performing children
		5	Promote good children
		6	Nothing
		7	Other (Specify)
F20_ospec (required)	F20.1. Please specify		
F21 (required)	F21. Do you discipline bad behavior at the KG level? DO NOT PROMPT.	1	Yes
		2	No
F22 (required)	F22. How do you discipline bad behavior from the KG children? DO NOT PROMPT. MARK ALL THAT APPLY	1	Publically shame child
		2	Privately shame child
		3	Give extra school work
		4	Give non-school related work
		5	Deny break
		6	Dismiss from class
		7	Speak with parent
		8	Threaten corporal punishment
		9	Corporal punishment
		10	Other (specify)
F22_ospec (required)	F22.1. Please specify		
F23 (required)	F23. Do you reward good behavior from the KG children?	1	Yes
		2	No
F24 (required)	F24. How do you reward good behavior from the KG children? DO NOT PROMPT. MARK ALL THAT APPLY.	1	Public praise
		2	Private praise
		3	Prizes
		4	Giving less school work
		5	Other (specify)
F24_ospec (required)	F24.1. Please specify		
F25. What is the total cost of attending this school for a KG child per term?			
reg (required)	1. Registration fees (If new)		
tuition (required)	2. Tuition fees		
pta (required)	3. PTA fees		
uniform (required)	4. Uniform and sports clothes		
exam (required)	5. Exam fees		
book (required)	6. Books and school supplies		
extra (required)	7. Extra classes		
food (required)	8. Food/feeding		
in-kind (required)	9. In-kind expense		
boarding (required)	10. Boarding		
other (required)	11. Other		
o_amount (required)	12. Other (Please specify amount)		
F26 (required)	F26. Does this school ever have problems paying its necessary bills?	1	Yes

	DO NOT PROMPT.	2	Sometimes
		3	No
F27 (required)	F27. On average, how much are KG teachers paid per month? DO NOT PROMPT.	1	GH¢ <500
		2	GH¢ 500 - GH¢ 999
		3	GH¢ 1000 - GH¢ 1499
		4	GH¢ 1500 or more
		-999	Refuse to answer
F28 (required)	F28. How does the school choose the salary level to pay KG teachers? Based on … DO NOT PROMPT. CHECK ALL THAT APPLY.	1	Teachers' educational qualifications
		2	What other schools pay
		3	The number of children enrolled
		4	What teachers' need
		5	Government/GES criteria
		6	Other (specify)
F28_ospec (required)	F28.1 Please specify		
F29 (required)	F29. How is the salary level of KG teachers in this school compared to other schools in this locality/circuit? READ OUT ANSWER CHOICES	1	Lower
		2	About the same
		3	Higher
		-888	Don't know
F30 (required)	F30. What would you say are the obstacles to this school in its effort to provide learning to the KG children? DO NOT PROMPT. MARK ALL THAT APPLY	1	Lack of school resources / materials
		2	Lack of appropriate training of teachers
		3	Parents' financial situation (e.g., unable to afford school fees; unable to purchase learning materials for their children).
		4	Lack of parental support and understanding.
		5	Lack of community participation
		6	Lack of enthusiasm from the children
		7	Lack of enthusiasm from the teachers
		8	Migration of parents/children from locality
		9	Poor conditions of service for teachers.
		10	Other (specify):
F30_ospec (required)	F30.1 Please specify		
secG_note	SECTION G: KINDERGARTEN TEACHER ATTENDANCE The following questions are about teacher attendance at the kindergarten level.		
G1 (required)	G01. On average, how many school days per month are the KG teachers absent?		
G2 (required)	G02. Do you have records of KG teachers' class attendance? IF YES, ASK TO SEE RECORDS	1	Yes, showed records.
		2	Yes, did not show records.
		3	No.
G3_note	G03. Observe the KG teachers attendance record. Record the number of KG teachers' absent on each day and the total number of KG teachers in the record based on the following randomly selected days within the 2014/2015 academic year. READ OUT CATEGORIES.		
October 16			
absence_16 (required)	Absence [Record -222 for Unique School Holiday or -333 for Incomplete Record]		
teachers_16 (required)	No. of teachers in the record [Record -222 for Unique School Holiday or -333 for Incomplete Record]		
November 25			
absence_25 (required)	Absence [Record -222 for Unique School Holiday or -333 for Incomplete Record]		
teachers_25 (required)	No. of teachers in the record [Record -222 for Unique School Holiday or -333 for Incomplete Record]		
December 10			
absence_10 (required)	Absence [Record -222 for Unique School Holiday or -333 for Incomplete Record]		
teachers_10 (required)	No. of teachers in the record [Record -222 for Unique School Holiday or -333 for Incomplete Record]		
February 23			
absence_23 (required)	Absence [Record -222 for Unique School Holiday or -333 for Incomplete Record]		
teachers_23 (required)	No. of teachers in the record [Record -222 for Unique School Holiday or -333 for Incomplete Record]		
May 14			
absence_14 (required)	Absence [Record -222 for Unique School Holiday or -333 for Incomplete Record]		

teachers_14 (required)	No. of teachers in the record [Record -222 for Unique School Holiday or -333 for Incomplete Record]		
secH_note	SECTION H: KINDERGARTEN CHILDREN ATTENDANCE The following questions are about school attendance by children at the kindergarten level.		
H1 (required)	H01. Do you have records of the KG children's class attendance? IF YES, ASK TO SEE RECORDS.	1	Yes, showed records
		2	Yes, did not show records
		3	No
H2_note	H02. Observe the KG1 children attendance record. Record the number of children absence on each day and the total number of children in the record based on the following randomly selected days within the 2014/2015 academic year. READ OUT CATEGORIES.		
October 15			
absence_15 (required)	Absence [Record -222 for Unique School Holiday or -333 for Incomplete Record]		
children_15 (required)	No. of children in the record [Record -222 for Unique School Holiday or -333 for Incomplete Record]		
November 4			
absence_4 (required)	Absence [Record -222 for Unique School Holiday or -333 for Incomplete Record]		
children_4 (required)	No. of children in the record [Record -222 for Unique School Holiday or -333 for Incomplete Record]		
December 12			
absence_12 (required)	Absence [Record -222 for Unique School Holiday or -333 for Incomplete Record]		
children_12 (required)	No. of children in the record [Record -222 for Unique School Holiday or -333 for Incomplete Record]		
February 27			
absence_27 (required)	Absence [Record -222 for Unique School Holiday or -333 for Incomplete Record]		
children_27 (required)	No. of children in the record [Record -222 for Unique School Holiday or -333 for Incomplete Record]		
May 14			
h2_absence_14 (required)	Absence [Record -222 for Unique School Holiday or -333 for Incomplete Record]		
h2_children_14 (required)	No. of children in the record [Record -222 for Unique School Holiday or -333 for Incomplete Record]		
H3_note	H03. Observe the KG2 children attendance record. Record the number of children absence on each day and the total number of children in the record based on the following randomly selected days within the 2015/2016 academic year. READ OUT CATEGORIES.		
October 15			
h3_absence_15 (required)	Absence [Record -222 for Unique School Holiday or -333 for Incomplete Record]		
h3_children_15 (required)	No. of children in the record [Record -222 for Unique School Holiday or -333 for Incomplete Record]		
November 4			
h3_absence_4 (required)	Absence [Record -222 for Unique School Holiday or -333 for Incomplete Record]		
h3_children_4 (required)	No. of children in the record [Record -222 for Unique School Holiday or -333 for Incomplete Record]		
December 12			
h3_absence_12 (required)	Absence [Record -222 for Unique School Holiday or -333 for Incomplete Record]		
h3_children_12 (required)	No. of children in the record [Record -222 for Unique School Holiday or -333 for Incomplete Record]		
February 27			
h3_absence_27 (required)	Absence [Record -222 for Unique School Holiday or -333 for Incomplete Record]		
h3_children_27 (required)	No. of children in the record [Record -222 for Unique School Holiday or -333 for Incomplete Record]		
May 14			
h3_absence_14 (required)	Absence [Record -222 for Unique School Holiday or -333 for Incomplete Record]		
h3_children_14 (required)	No. of children in the record [Record -222 for Unique School Holiday or -333 for Incomplete Record]		
H4_combine_note	H04. Observe the COMBINED KG children attendance record. Record the number of children absence on each day and the total number of children in the record based on the following randomly selected days within the 2015/2016 academic year. READ OUT CATEGORIES.		
October 15			
h4_absence_15 (required)	Absence [Record -222 for Unique School Holiday or -333 for Incomplete Record]		
h4_children_15 (required)	No. of children in the record [Record -222 for Unique School Holiday or -333 for Incomplete Record]		
November 4			
h4_absence_4 (required)	Absence [Record -222 for Unique School Holiday or -333 for Incomplete Record]		
h4_children_4 (required)	No. of children in the record [Record -222 for Unique School Holiday or -333 for Incomplete Record]		
December 12			
h4_absence_12 (required)	Absence		

	[Record -222 for Unique School Holiday or -333 for Incomplete Record]		
h4_children_12 (required)	No. of children in the record [Record -222 for Unique School Holiday or -333 for Incomplete Record]		
February 27			
h4_absence_27 (required)	Absence [Record -222 for Unique School Holiday or -333 for Incomplete Record]		
h4_children_27 (required)	No. of children in the record [Record -222 for Unique School Holiday or -333 for Incomplete Record]		
May 14			
h4_absence_14 (required)	Absence [Record -222 for Unique School Holiday or -333 for Incomplete Record]		
h4_children_14 (required)	No. of children in the record [Record -222 for Unique School Holiday or -333 for Incomplete Record]		
H5 (required)	H05. What are the reasons for KG children absenteeism in this school? DO NOT PROMPT. MARK ALL THAT APPLY.	1	Family health (i.e., sickness of parents/caregivers)
		2	Ill-health or chronic sickness of child
		3	Financial constraints
		4	Lack of parental control
		5	Transportation problems
		6	Poor school climate or facilities
		7	Other
H5_ospec (required)	H05.1. Please specify		
H6 (required)	H06. What percentage of KG1 children admitted in September 2014 are still currently enrolled in the school?		
H7 (required)	H07. What percentage of KG1 children who continued to KG2 in September 2014 are still currently in the school?		
H8 (required)	H08. What percentage of KG2 children admitted in September 2014 are still currently enrolled in the school?		
secl_note	SECTION I: CHILD FRIENDLY SCHOOLS–FAMILY/COMMUNITY INVOLVEMENT Please indicate your opinion as to the extent to which the following statements about how the school engages parents and/or the community in its management are true.		
I1 (required)	I01. Staff from this school makes direct contact with families whose children drop out of school or are at risk of dropping out to encourage the child's continued enrolment.	1	Not at all true
		2	A little bit true
		3	Mostly true
		4	Very true
I2 (required)	I02. When children are absent from school for more than a few days, school staff makes direct contact with their families to find out what the problem is and to facilitate the child's return to school as soon as possible.	1	Not at all true
		2	A little bit true
		3	Mostly true
		4	Very true
I3 (required)	I03. School staff regularly keeps families informed of children progress (at least twice during the school year).	1	Not at all true
		2	A little bit true
		3	Mostly true
		4	Very true
I4 (required)	I04. School staff contacts families promptly if there are concerns about a child's learning or behavior.	1	Not at all true
		2	A little bit true
		3	Mostly true
		4	Very true
I5 (required)	I05. School staff talks to families about how to help their children with their academic studies.	1	Not at all true
		2	A little bit true
		3	Mostly true
		4	Very true
I6 (required)	I06. The school provides information about what is happening at the school to families in a language and format they understand (written or oral).	1	Not at all true
		2	A little bit true
		3	Mostly true
		4	Very true
I7 (required)	I07. All types of families are encouraged to participate in decision-making in the school, regardless of ethnicity, gender, language, disability, or religion.	1	Not at all true
		2	A little bit true
		3	Mostly true
		4	Very true
I8 (required)	I08. The school holds meetings with parents at least thrice a year.	1	Not at all true
		2	A little bit true
		3	Mostly true
		4	Very true
I9 (required)	I09. The school provides information on children progress to families in a language and format they understand (written or oral).	1	Not at all true
		2	A little bit true
		3	Mostly true
		4	Very true
I10 (required)	I10. The school has an active Parent Teacher Association(PTA).	1	Not at all true
		2	A little bit true
		3	Mostly true
		4	Very true
I11 (required)	I11. The school has an active School Management Council (SMC).	1	Not at all true
		2	A little bit true
		3	Mostly true

		4	Very true
I12 (required)	I12. The school actively informs the community about what is happening at the school at least several times a year.	1	Not at all true
		2	A little bit true
		3	Mostly true
		4	Very true
I13 (required)	I13. The school includes community members on all decision-making and advisory committees.	1	Not at all true
		2	A little bit true
		3	Mostly true
		4	Very true
I14 (required)	I14. The school provides training for community representatives on the school's decision-making or advisory committees.	1	Not at all true
		2	A little bit true
		3	Mostly true
		4	Very true
I15 (required)	I15. The school has partnerships with local businesses or community organizations to support student learning.	1	Not at all true
		2	A little bit true
		3	Mostly true
		4	Very true
secJ_note	SECTION J: RETENTION Please indicate your opinion as to the extent to which you think the following are true about your retention.		
J1 (required)	J01. I am satisfied with my job at this school.	1	FALSE
		2	SOMEWHAT FALSE
		3	SOMEWHAT TRUE
		4	TRUE
J2 (required)	J02. I am satisfied with my decision to be a head teacher.	1	FALSE
		2	SOMEWHAT FALSE
		3	SOMEWHAT TRUE
		4	TRUE
J3 (required)	J03. I want to transfer to another school.	1	FALSE
		2	SOMEWHAT FALSE
		3	SOMEWHAT TRUE
		4	TRUE
J4 (required)	J04. I want to leave the education profession.	1	FALSE
		2	SOMEWHAT FALSE
		3	SOMEWHAT TRUE
		4	TRUE
secK_note	SECTION K: WORK STRESS/BURNOUT Please indicate how frequently you experience the following in your work.		
K1 (required)	K01. I feel mentally drained from my work.	1	Never
		2	A few times per year
		3	A few times per month
		4	A few times per week
		5	Every day
K2 (required)	K02. I feel fatigues when I get up in the morning.	1	Never
		2	A few times per year
		3	A few times per month
		4	A few times per week
		5	Every day
K3 (required)	K03. Work all day with people is really a strain for me.	1	Never
		2	A few times per year
		3	A few times per month
		4	A few times per week
		5	Every day
K4 (required)	K04. I deal very effectively with the problems of my staff.	1	Never
		2	A few times per year
		3	A few times per month
		4	A few times per week
		5	Every day
K5 (required)	K05. I feel burned out from my work.	1	Never
		2	A few times per year
		3	A few times per month
		4	A few times per week
		5	Every day
K6 (required)	K06. I feel I am positively influencing other people's lives.	1	Never
		2	A few times per year
		3	A few times per month
		4	A few times per week
		5	Every day

K7 (required)	K07. I've become more callous toward people since I took this job.	1	Never
		2	A few times per year
		3	A few times per month
		4	A few times per week
		5	Every day
K8 (required)	K08. I worry that this job is hardening me emotionally.	1	Never
		2	A few times per year
		3	A few times per month
		4	A few times per week
		5	Every day
K9 (required)	K09. I feel very energetic.	1	Never
		2	A few times per year
		3	A few times per month
		4	A few times per week
		5	Every day
K10 (required)	K10. I feel frustrated by my job.	1	Never
		2	A few times per year
		3	A few times per month
		4	A few times per week
		5	Every day
K11 (required)	K11. I feel that I have accomplished many worthwhile things in this job.	1	Never
		2	A few times per year
		3	A few times per month
		4	A few times per week
		5	Every day
secL_note	SECTION L: EARLY CHILDHOOD DEVELOPMENT Please indicate your opinion as to the extent to which you agree or disagree with the following as they relate to early childhood development.		
L1 (required)	L01. Kindergarten children learn much at school.	1	Strongly disagree
		2	Disagree
		3	Agree
		4	Strongly agree
L2 (required)	L02. If children get a good education early in life, it is easier for them to catch up to their peers.	1	Strongly disagree
		2	Disagree
		3	Agree
		4	Strongly agree
L3 (required)	L03. Teachers should focus kindergarten instruction on building children's social and behavioral skills.	1	Strongly disagree
		2	Disagree
		3	Agree
		4	Strongly agree
L4 (required)	L04. Kindergarten education is necessary for children to do well in primary school.	1	Strongly disagree
		2	Disagree
		3	Agree
		4	Strongly agree
L5 (required)	L05. Teachers should focus kindergarten instruction on building children's literacy and math skills.	1	Strongly disagree
		2	Disagree
		3	Agree
		4	Strongly agree
L6 (required)	L06. Kindergarten children learn best when the teacher directs their instruction, rather than child-directed learning.	1	Strongly disagree
		2	Disagree
		3	Agree
		4	Strongly agree
L7 (required)	L07. Kindergarten children learn best when they are expected to sit still and pay attention while they are at school.	1	Strongly disagree
		2	Disagree
		3	Agree
		4	Strongly agree
L8 (required)	L08. Kindergarten children learn important skills that are necessary for their success in primary school.	1	Strongly disagree
		2	Disagree
		3	Agree
		4	Strongly agree
L9 (required)	L09. Kindergarten children learn best when they are asked to memorize facts.	1	Strongly disagree
		2	Disagree
		3	Agree
		4	Strongly agree
L10 (required)	L10. Expectations for the behavior of kindergarten children should be different from expectations for older children.	1	Strongly disagree
		2	Disagree
		3	Agree
		4	Strongly agree

L11 (required)	L11. Kindergarten children learn best through play, rather than through formal instruction.	1	Strongly disagree
		2	Disagree
		3	Agree
		4	Strongly agree
L12 (required)	L12. Kindergarten children learn important skills that lay the foundation for their future educational success.	1	Strongly disagree
		2	Disagree
		3	Agree
		4	Strongly agree
L13 (required)	L13. Kindergarten children learn best when the teacher holds them accountable for completing work and for attaining a high standard of work.	1	Strongly disagree
		2	Disagree
		3	Agree
		4	Strongly agree
L14 (required)	L14. Children succeed at school if they are helped by their teachers.	1	Strongly disagree
		2	Disagree
		3	Agree
		4	Strongly agree
L15 (required)	L15. Children succeed at school if they are helped by their parents.	1	Strongly disagree
		2	Disagree
		3	Agree
		4	Strongly agree
endnote	That is the end of our questionnaire. Thank you very much for taking time to answer these questions. We appreciate your help.		
M1 (required)	M01. E01 Outcome of this questionnaire Choose one	1	Refused
		2	Completed
		3	Partially completed
		4	Not at school/ not available
		5	Incapacitated
		6	Other (specify)
M2 (required)	M02. Reasons for refusal	1	Busy
		2	Not interested
		3	Wants more information
		4	Other (specify)
M2_ospec (required)	M02.1. Please specify		
M3 (required)	M03. Why is the questionnaire incomplete?		
M4 (required)	M04. Please specify		
M5	M05. Surveyor's comment on this interview.		
endnote1	End of Survey. Thank you. Swipe forward to save data.		