

QUALITY PRESCHOOL FOR GHANA (QP4G) STUDY

BASELINE II TRAINING

Organised by

IPA-Ghana and NYU-New York

Jack and Jill School, Accra

25th August to 3rd September 2015

Training Objectives

By the end of this training, you will be able to:

- State roles, responsibilities and expectations for your involvement in the Baseline II child assessments.
- Explain the field operations and assessment process.
- Carry out an effective assessment using the tablet.
- Carry out the assessment in the field, following the correct protocols prescribed during the training.
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Expected Outcomes of Training

By the end of this training, participants will be:

- Familiar with basic school readiness and assessment concepts.
- Able to build rapport with children and school headteachers and teachers.
- Able to administer child assessments with confidence and accuracy.
- Able to follow data collection plans as expected.
- Confident that they are well-prepared for the field assessment operations (e.g., working with children, recording responses on the tablet);
- Confident that they are fully supported by the survey management and supervisory/monitoring team, and in the field by the team leaders.

Training Facilitators

Sharon Wolf, PhD	Co-PI/Consultant (Resource Person)
Maham Farhat	Research Manager
Edward Tsinigo	Research Associate
Field Manager	Henry Atimone
Survey Coordinator	Kwame Abrokwah
Jonathan Addy	Senior Field Manager

AGENDA

TIME	SESSIONS	BY	METHOD
Day One			
09:00-10:00	<ul style="list-style-type: none"> ▪ Training registration ▪ Opening session – welcome speeches ▪ Introduction of facilitators and participants ▪ Icebreaker 	Henry	
10:00-11:00	<ul style="list-style-type: none"> ▪ Ground rules for the training ▪ Training objectives and outcomes ▪ Administration and logistics of the training 	Henry	Presentation Q&A
11:00 -11:15	<i>Health Break/Snack</i>		
11:15- 13:00	<p><i>Introductions</i></p> <ul style="list-style-type: none"> ▪ Introduction to IPA and Global TIES ▪ Administrative issues 	Edward & Sharon	Presentation Q&A
13:00-14:00	<i>Lunch</i>		
14:00-15:00	<p><i>Basic of the QP4G Study</i></p> <ul style="list-style-type: none"> ▪ Background of the QP4G study ▪ Objectives of the QP4G study ▪ Main features of the QP4G study ▪ QP4G survey schedule 	Maham & Edward	Presentation, Discussion, Q&A
15:00-16:45	<p><i>The QP4G Study Child Assessments</i></p> <ul style="list-style-type: none"> ▪ Understanding the purpose of assessment ▪ Introduction to ECD ▪ Assessment of young children ▪ Distribute the IDELA; overview to consent 	Sharon	Presentation, Discussion, Q&A
16:45- 17:00	Review of day one; homework is to practice the IDELA with someone at home.	Henry	Discussion
Day Two			
09:00	Arrival and registration	Henry	
09:00-09:30	Recap of day one	Sharon	Discussion
09:30-10:30	<p><i>IDELA overview continued</i></p> <ul style="list-style-type: none"> ▪ Administrative guidelines ▪ Prompting ▪ Scoring 		
10:30-11:00	<p><i>Early Math</i></p> <ul style="list-style-type: none"> ▪ Discuss the concept ▪ Go over early math items 	Sharon	Presentation, Discussion, Q&A
11:00- 11:15	<i>Health Break/Snack</i>		
11:15-12:15	<i>Early Math continued</i>		
12:15-12:45	<p><i>Approaches to Learning</i></p> <ul style="list-style-type: none"> ▪ Discuss the concept ▪ Go over approaches to learning items 	Sharon	Presentation, Discussion, Q&A

11:45-13:00	<i>Social-Emotional Development</i> <ul style="list-style-type: none"> ▪ Discuss the concept ▪ Go over approaches to learning items 	Sharon	Presentation, Discussion, Q&A
13:00-14:00	<i>Lunch</i>		
14:00-15:45	<i>Early Literacy</i> <ul style="list-style-type: none"> ▪ Discuss the concept ▪ Go over approaches to learning items 	Sharon	Presentation, Discussion, Q&A
15:45-16:30	<i>Quiz</i>	Sharon	Presentation, Discussion, Q&A
16.30-17.00	Review of day two and homework	Sharon	Discussion
Day Three			
09:00	Arrival and registration	Henry	
09:00-09:30	Recap of day two	Sharon	Discussion
09.30-10.30	<i>Executive Function</i> <ul style="list-style-type: none"> ▪ Discuss the concept ▪ Go over executive function items 	Sharon	Presentation, Discussion, Q&A
11:00- 11:15	<i>Health Break/Snack</i>		
11:15-13:00	<i>Motor Development</i> <ul style="list-style-type: none"> ▪ Discuss the concept ▪ Go over motor development items 	Sharon	Presentation, Discussion, Q&A
13:00-14:00	<i>Lunch</i>		
14:00-14:45	<i>Classroom practice</i>	Sharon	Presentation, and Role play
15:15-16:15	Debrief, discussion and further demonstration	Sharon	Discussion, Q&A
16:15-16:45	Approaches to Learning Review	Sharon	Discussion
16:45-17:00	Review of day three, homework	Sharon	Discussion
Day Four			
09:00	Arrival and registration	Henry	
09:15-9:45	Recap on past three days	Sharon	Discussion, Q&A
09:45-10:30	<i>Key considerations</i> <ul style="list-style-type: none"> ▪ Managing space and materials ▪ Working with young children ▪ Identifying and handling a distressed child ▪ Dealing with non-response/difficult situations 	Sharon	Presentation, Discussion, Role play, Q&A
10:30-11:00	<i>Ethics in conducting research with young children</i> <ul style="list-style-type: none"> ▪ Caregiver consent and child assent ▪ Conduct: Ensuring ethical research with children 	Sharon	Presentation, Discussion, Role play, Q&A
11:00-11:15	<i>Health Break/Snack</i>		
11:15-13:00	<i>Using the Samsung Tablet for Data Collection</i> <ul style="list-style-type: none"> ▪ Using the tablet for the Baseline II survey ▪ Practice using the tablet and discussion 	Edward & Henry	Presentation, Discussion, Q&A
13:00-14:00	<i>Lunch Break</i>		

14:00-16:00	Classroom Practice	Sharon	Practice, Role play
16:00- 16:45	<ul style="list-style-type: none"> ▪ Debrief and discussion ▪ Further demonstrations 	Sharon	Practice, Role play, Discussion, Q&A
16:45- 17:00	Review of day four, homework		
Day Five			
09:00-	Arrival and registration	Henry	
09:00-09:45	Quiz	Sharon	
09:45-10:30	Recap on past last week	Sharon	Discussion, Q&A
11:00- 11:15	<i>Health Break/Snack</i>		
11:15-13:00	Additional considerations <ul style="list-style-type: none"> ▪ Language and translation ▪ Standardization of protocols and ▪ Building rapport with children (classroom and individual children) ▪ Appropriate encouragement and feedback ▪ Correctly estimating children's abilities 	Sharon	Presentation, Discussion, Q&A
13:00- 14:00	<i>Lunch</i>		
14:00-16:00	Practice in small groups using the tablet	Sharon, Henry, Edward	Practice
16:00-17:00	Discussion, Questions, Role Play	Sharon	
Day Six			
09:00	Arrival and registration	Henry	
09:15-11:15	Classroom Practice in Small Groups (reliability assessment)	Sharon	Role Play, Practice
11:15- 11:30	<i>Health Break/Snack</i>		
11:30 – 13:00	Continued classroom practice by language groups; practice in Twi, Ewe and English	Sharon, Edward	Discussion, Q&A
13:00-14:00	<i>Lunch break</i>		
14:00-16:00	Questions, Discussion, Preparation for Field Practice; Continued classroom practice in different languages.	Sharon	Role Play, Practice
16:00-17:00	Quiz		
Day Seven			
08:00	Arrival and registration, prepare materials for field practice	Henry	
08:30-13:00	Field practice	All	Field administration
13:00-14:00	<i>Lunch break</i>		
14:00-16:00	Field practice	Sharon, Edward,	Q&A Discussions

		Henry	
16:00-16:45	Quick reflection on the day		
Day Eight			
09:00	Arrival and registration	Henry	
09:00-11:00	Discussion and reflection on field practice	Sharon	Discussion, Q&A, Role play
11:00-11:15	<i>Health break/Snack</i>		
11:15 – 13:00	Wrap up and next steps	Henry & Edward	Presentation, Discussion