

THE UGANDA NATIONAL PANEL SURVEY 2013/14



**Uganda Bureau of
Statistics**



COMMUNITY/FACILITY QUESTIONNAIRE

[To be answered by Community members and Heads of Selected facilities]

SECTION 1A: IDENTIFICATION PARTICULARS				
1. District name and code				
2. County/Municipality				
3. Sub-County/Division/Town Council				
4. Parish/Ward				
5. EA				

Response Status by Sector

Sector	Title of Officer answering	Response Status 1=Completed 2=Partially Completed 3=Not filled
(1)	(2)	(3)
1. Service Availability in LC1		
2. Education		
3. Health		
4. Road Infrastructure		

**This survey is being conducted by the Uganda Bureau of Statistics
under the authority of the Uganda Bureau of Statistics Act, 1998.**

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SECTION 1B: STAFF DETAILS AND SURVEY TIME

1. NAME OF INTERVIEWER:										CODE:				
2. SERVICE AVAILABILITY IN LC1														
2A. Date of Interview (DD/MM/YYYY):														
2B. Start Time (HH:MM):				:	2C. End Time:				:					
2D. Response Code (First Visit):						1=Completed								
2E. Response Code (Second Visit):						2=Partially Done								
						3=Not Done (Reason)								
2F. GPS Coordinates (for community centre):														
		N=1	S=2	D		M								
LAT		<input type="text"/>												
LONG		<input type="text"/>												

3. EDUCATION														
3A. Date of Interview (DD/MM/YYYY):														
3B. Start Time (HH:MM):				:	3C. End Time:				:					
3D. Response Code (First Visit):						1=Completed								
3E. Response Code (Second Visit):						2=Partially Done								
						3=Not Done (Reason)								
3F. GPS Coordinates (for facility):														
		N=1	S=2	D		M								
LAT		<input type="text"/>												
LONG		<input type="text"/>												

4. HEALTH														
4A. Date of Interview (DD/MM/YYYY):														
4B. Start Time (HH:MM):				:	4C. End Time:				:					
4D. Response Code (First Visit):						1=Completed								
4E. Response Code (Second Visit):						2=Partially Done								
						3=Not Done (Reason)								
4F. GPS Coordinates (for facility):														
		N=1	S=2	D		M								
LAT		<input type="text"/>												
LONG		<input type="text"/>												

5. ROAD INFRASTRUCTURE														
5A. Date of Interview (DD/MM/YYYY):														
5B. Start Time (HH:MM):				:	5C. End Time:				:					
5D. Response Code (First Visit):						1=Completed								
5E. Response Code (Second Visit):						2=Partially Done								
						3=Not Done (Reason)								
5F. GPS Coordinates (for sub-country office):														
		N=1	S=2	D		M								
LAT		<input type="text"/>												
LONG		<input type="text"/>												

6. COMMUNITY ORGANISATIONS

6A. Date of Interview (DD/MM/YYYY):												
						/						
6B. Start Time (HH:MM):				:		6C. End Time:				:		
6D. Response Code (First Visit):						1=Completed						
6E. Response Code (Second Visit):						2=Partially Done						
						3=Not Done (Reason)						
6F. GPS Coordinates (for sub-country office):												
	N=1	S=2	D		M							
LAT												
LONG												

SECTION 2: SERVICE AVAILABILITY IN LC1

To be answered by community officials

SECTION 2A :Availability of services in the LC 1 (most common)

Sr. No	Item	Is [SERVICE] available to members of the LC1 (even if they must travel to use it?) 1 = Yes, within the LC1 2 = Yes, outside the LC1 3= No >> NEXT ITEM	What is the name of the provider to which community members most often go to use [SERVICE]?	What is the distance from village center to [SERVICE] (i.e. geographical middle - in kms)?	What is the most common means of transport to [SERVICE]? 1= walking 2=Taxi(car) 3=Pickup/truck 4=Bus/Minibus 5=Boda-boda (bicycle) 6= Boda-boda (Motorcycle) 7=Own motorcycle 8=Own bicycle 9=Boat 10=Own car 96=Other(specify)	What is the time taken to get to [SERVICE] from village center using common means of transport (in minutes)?	How do you rate the quality of service offered by [SERVICE]? 1=Good 2=Average 3=Poor
			NAME				
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
1	Government Primary School						
2	Private Primary School						
3	Government Secondary School						
4	Private Secondary School						
5	Technical/Vocational School						
6	Alternative Basic Education for Karamoja (ABEK)						
7	Functional Adult Literacy (FAL) Centre						
8	Government Health Centre						
9	Government Hospital						
10	Private (NGO) Clinic						
11	Private Hospital						
12	Pharmacy						
13	Bank/Financial Institution						
14	Post Office						
15	Market Selling Agricultural Inputs						
16	Market Selling Agricultural Produce						
17	Market Selling Non-Agricultural Produce						
18	Primary Market for Livestock						
19	Trunk Road (Tarmac)						
20	Trunk Road (Murrum)						
21	Feeder/District Road						
22	Community Road						
23	Traditional Healer						
24	Agricultural Extension Services						
25	Veterinary Services						
26	Slaughter Slabs						
27	Dip Tank						
28	Crushes						
29	Charcos Dam						
30	Hides & Skins Bandas						
31	Fisheries Extension Services						
32	Police Station/Police post			4			
33	Army Detach/Barracks						

SECTION 2B:Client Satisfaction with Health facilities(with reference to the health facility above)						
What is the most commonly used type of health facility? 1=Gov't Health Centre 2=Gov't Hospital 3=Private (NGO) clinic 4=Private hospital 5=Pharmacy	Are patients well received in the health facility? 1=Yes 2=No	Is it easy for patients to find [SERVICE]?				How are patients normally handled/ treated by the health staff? A=With Respect B=Easing of fear and anxiety C=Privacy and confidentiality D=Client's expectations are met by provider E=Disrespectful F=Negligence Z=Other (specify) (RECORD ALL MENTIONED)
		Reception	Information and Instructions	Flow of care	Sign posts	
9	10	11A	11B	11C	11D	12

What are the major concerns you have regarding accessing services at the health facility? A=Long distance B=No means of transport available C=Open hours not convenient D=Long waiting time E=Medicines/supplies not available F=Expensive/not affordable G=Culture related issues H=Limited range of services Z=Other (specify) (Recode all mentioned)	How can these concerns be minimized? A=Increase local access to government health services / maternity care B=Increase hours of operation at night C=Increase staff levels at local facilities D=Government subsidies for private medical care E=Government subsidies for medicines/supplies F=Increased community involvement in maintaining supplies G=Increase availability / functioning of ambulance services H=Sensitization campaigns related to health services Z=Other (specify)
13	14

SECTION 2C : WATER AND SANITATION									
How has the availability of safe water changed in the last 2 years? 1= Improved 2=Same 3=Deteriorated 4=No safe water in this period	Have you undertaken any activities to protect water catchment areas in your community? 1=Yes 2=No (>>18)	What activities have you undertaken to protect these areas? 1=Tree Planting 2=Preventing Wetland Encroachment 3=Preventing Forrest Encroachment 8=Other (specify)	Do people in your community pay for using water? 1=Yes 2=No (>>23)	What is the purpose of these payments? 1=User fees/tariffs 2=Maintenance costs >>21 8=Other (specify)	How much?			How much money, on average, does a typical household pay per month for the water? SHILLINGS	Is this fee affordable to poor house holds? 1=Yes 2=No
					AMOUNT IN SHILLINGS	QUANTITY	UNITS 1=Litre 2=Jerry Can (20L) 8=Other (specify)		
15	16	17	18	20	19A	19B	19C	21	22
Which of the following types of toilet facilities are used in your community? 1=Yes 2=No (>>NEXT ROW)					What percentages of households use each of the listed facilities?			IF YES IN COL 23(a) FOR 'NO TOILET/BUSH' : What is the major reason for incomplete latrine/toilet coverage?	
	23(a)		23(b)		24			25	
1	Flush Toilet		1 2					1=Low Income 2=Negative Attitude 3=Poor Landscape / Terrain 4=Ignorance 5=Poor Soil Type 6- Tenants 7- No land 8=Other (Specify)	
2	VIP Latrine		1 2						
3	Covered Pit latrine with slab		1 2						
4	Covered Pit latrine without slab		1 2						
5	Uncovered Pit latrine with slab		1 2						
6	Uncovered Pit latrine without slap		1 2						
7	Ecosan (compost toilet)		1 2						
8	No facility/Bush/Polythene bags/Bucket		1 2						
9	96= Other (specify)		1 2						
					Total : ENSURE TOTAL= 100%				

SECTION 3.0: EDUCATION (PRIMARY EDUCATION)

1 What is the name of this school? _____

2 What is the school's EMIS number? _____

3 What is the name of the respondent? _____

What is the function of the respondent? 1=Headmaster 2=Deputy Headmaster 3=Teacher 4=Teacher Assistant 8=Other (specify)	How long has the respondent been at the school? <p style="text-align: center;">YEARS</p>	Who manages this school? 1=Government 2=Private 3=NGO/Religious Association 8=Other (specify)	INTERVIEWER: IS IT A SCHOOL DAY OR WEEKEND/HOLIDAY? 1=School Day 2=Weekend/Holiday
4	5	6	7

SECTION 3A: Availability of facilities at the school

	Facility	Are [FACILITIES] available at the school? 1=Yes 2=No (>>NEXT)	Is the [FACILITY] adequate? 1=Yes 2=No	What type of buildings does the school have? 1=Permanent 2=Semi-permanent 3=Both permanent & Semi-permanent 4=Temporary 8=Other (Specify)	What is the condition of the [FACILITY]? 1=Good 2=Fair 3=Poor	How many of the [FACILITY] were constructed in the last 3 years?
	8	9	10	11	12	13
1	Classrooms					
2	Teachers' houses					
3	Library					
4	Toilets/Latrines					
5	Others(specify)					

SECTION 3B: Condition of Toilet facilities

	How many latrine stances/toilets does the school have for students?	Are there any hand washing facilities with soap for the pupils at the toilets/latrines? 1=Yes, water only 2=Water and soap 3=None (SPOT CHECK TOILET/LATRINES)	Are there separate toilet/latrine facilities for teachers? 1=Yes 2=No (>>18)	How many latrine stances does the school have for teachers?	Do the toilet/latrine facilities cater for the physically impaired children? 1=Yes 2=No	Are there First Aid facilities at the school premises? 1=Yes 2=No (>>21)	Who mainly administers First Aid at the school? 1=School Nurse 2=Teachers 3=School Matron 8=Other (specify)		
	BOYS 14A			MEN 17A	WOMEN 17B	BOTH 17C	18	19	20
	14B	15	16						

SECTION 3C:Water facilities at the school				
	What is the MAIN source of drinking water at the school?	RANK UP TO 3 SOURCES BY IMPORTANCE 1=Main source 2=2 nd alternative 3=3 rd Alternative	What is the distance to each important source (KM)? (IF WITHIN PREMISES, RECORD 00.0)	How reliable are these important water sources? 1=Available throughout the year 2=Not Reliable (Seasonal) 8=Other (specify)
	21	22	23	24
1	Piped water at school			
2	Piped water outside school			
3	Bore hole at school			
4	Bore hole outside school			
5	Rain water			
6	Protected spring/well			
7	Lake/river/stream/dam/pond			
8	Other (specify)			

SECTION 3D: Payment for services by parents/guardians at the school					
	Item	Does this school provide [ITEM] to students? 1=Yes 2=No (>>NEXT)	Does the school charge for [ITEM]? 1=Yes 2=No (>>NEXT)	What is the average amount charged per child for [ITEM]? SHILLINGS	What is the frequency of payment for [ITEM]? 1=Annual 2=Per term 3=Monthly 4=When required 8=Other (specify)
	25	26	27	28	29
1	Development/building fees				
2	Lunch				
3	School uniform				
4	Exercise books				
5	Text books				
6	Pens and Pencils				
7	Geometry sets				
8	Rulers				
9	Coaching Services				
10	Others (specify)				

FACILITIES

AND

SECTION 3E: Academic performance of the pupils in PLE (SKIP IF P7 NOT AVAILABLE)									
Year		Total Number of candidates examined		Number who passed with grade one (1)		Number who passed with grade two (2)		Number who passed with grade three (3)	
(THIS IS A DROP DOWN IN SURVEYBE)		BOYS	GIRLS	BOYS	GIRLS	BOYS	GIRLS	BOYS	GIRLS
		30A	30B	31A	31B	32A	32B	33A	33B
1	2012								
2	2011								

SECTION 3F: Incidence of leaving school pre-maturely							
Year		Are there any pupils who left school before completing P.7 in [YEAR]? 1=Yes 2= No (>>NEXT YEAR)	What was the number in [YEAR]?		What is the MOST common reason for leaving school? USE CODES AT RIGHT		CODES FOR 36A, 36B 1=Harassment at home 2=Harassment at school 3=Traditions/culture 4=Pregnancies 5=Marriages 6=Search for jobs 7=Orphan hood 8=Transfer to another school 9=Lack of interest by pupil 10=Indiscipline and expelled 11=Parental decision 12=Insecurity 96=Other(specify)
(THIS IS A DROP DOWN IN SURVEYBE)			BOYS	GIRLS	BOYS	GIRLS	
		34	35A	35B	36A	36B	
1	2012						
2	2011						
3	2010						

SECTION 3G: School Meetings						
Type of Meeting		Does the school hold [MEETING]? 1=Yes 2=No (>>NEXT)	Which month and year was the last meeting held?		Where minutes kept from this meeting? 1=Yes 2=No	How often are [MEETING] held? 1=Weekly 2=Monthly 3=Once a term 4=Half Yearly 5=Yearly 6=Ad hoc 8=Other (specify)
			MONTH	YEAR		
37		38	39A	39B	40	41
1	Staff meeting					
2	PTA					
3	School Management Committees					
4	One-to-one: Parent-Class teacher					
5	Student leader-staff meetings					

SECTION 3H: Staffing position of the school		
Staffing Position		How many additional teachers are required in this school to meet the government ceilings?
		NUMBER OF TEACHERS
42		43(a)
		ADDITIONAL NUMBER REQUIRED
		43(b)
1	Grade V and above	
2	Grade III	
3	Untrained / unlicensed	

SECTION 3I: Supervision/Monitoring of the school during the last 12 months

Supervisor/Monitor		Did [SUPERVISOR] supervise/ Monitor this school? 1=Yes 2= No (>>NEXT)	Which month and year was the last visit? MONTH YEAR		What was the frequency of supervision/monitoring by [SUPERVISOR]? 1=Monthly 2=Quarterly 3=Twice a year 4=Annually 8=Other(specify)
44		45	46A	46B	47
1	District Education Officer (DEO)				
2	District Inspector of Schools (DIS)				
3	Center Coordinating Tutors (CCT)				
4	Other 1 (Specify)				
5	Other 2 (Specify)				

SECTION 3J: Problems/Constraints faced by the School			
	What are the MAJOR constraints/problems faced by the school? <i>(SHOULD NOT BE READ TO RESPONDENT)</i>	RANK UP TO 3 SOURCES BY IMPORTANCE 1=Most serious 2=Serious 3=Least serious	How has the situation changed in the last 2 years? 1=Improved 2=Same 3=Worsened
	48	49	50
1	Delayed remittance of funds		
2	Inadequate buildings		
3	Inadequate number of staff		
4	Inadequate number of qualified teachers		
5	Insufficiency of funds		
6	Long distances covered by pupils		
7	Pupils are hungry		
8	Bad behavior/strikes by pupils		
9	Irregular attendance by pupils		
10	Inadequate/lack of teachers accommodation		
11	Teacher absenteeism		
12	Bad behavior/strikes by teachers		
13	Lack of parental interest in school affairs		
14	Insecurity		
15	Other (specify)		

SECTION 3k : Learner Attendance, Teacher Presence and Qualifications and Other Classroom Elements

INTERVIEWER: THIS SECTION MAPS EACH CLASS IN THE SCHOOL. SOME ELEMENTS WILL BE COMPLETED BASED ON CONVERSATIONS WITH THE SECTION RESPONDENT AND SOME BASED ON YOUR OWN OBSERVATIONS. IT IS IMPORTANT THAT YOU COMPLETE EACH SECTION WITH INFORMATION FROM THE APPROPRIATE SOURCE.SELECT A STREAM PER CLASS AT RANDOM

REPORTED BY RESPONDENT								BASED ON INTERVIEWER OBSERVATION									
Class	Teacher Name	Sex 1=M 2=F	Grade 1=Grade V and above 2=Grade III 3=Untrained, unlicensed	What is the official enrollment in the stream?	Are there arrangements for pupils in this stream to borrow text books for use outside the classroom, including at home? 1=Yes 2=No	What percentage of pupils have access to text books in the classroom? USE CODES BELOW	Is a teacher present in the classroom? 1=yes (>> 62) 2=no	Was the teacher's absence formally approved? 1=yes 2=no (>>61)	If teacher's absence was approved: Why was the teacher absent? Use codes below	If teacher's absence was not formally approved: why do you think the teacher is absent? Use codes below	Is the teacher officially registered on the government payroll? 1=yes 2=no 3=don't know	How many pupils are actually in attendance today?	What percentage of the pupils are seated in desks? Use codes below	What percentage of pupils have scholastic materials (pens, pencils, exercise books, etc.) Use codes below	Does the class- room display materials on the walls or in corners of the class- room? 1=yes 2=no		
51	52	53	54	BOYS 55A	GIRLS 55B	56	57	58	59	60	61	62	63	64	65	63	
1	P1																
2	P2																
3	P3																
4	P4																
5	P5																
6	P6																
7	P7																

CODES FOR 57, 64 and 65

1=All have access 2=75% have access 3=50% have access 4=25% have access 5=none have access

CODES FOR 60 and 61

1=Sick 2=Being trained 3=At workshop 4=Picking up salary 5=Working at another job 6=Study leave 7=Annual/maternity leave 8=On school errand 9=Exams 10=Poor pay 11= Weak supervision 12=Lack of interest in job 13=Absent without reason 14=Lack of accommodation 15=Lack of transport 16=Other (specify)

SECTION 3L: Accountability in the school

SN	What is the major mode of ensuring accountability in this school?	Have there been any cases of misuse of funds in last financial year?	Who was implicated?	What action was taken on culprits?
	Auditor 1		School management	
	School management/Board of Governors 2		Committee member..... 1	Interdicted/suspended 1
	PTA..... 3		Head teacher..... 2	Dismissed 2
	Head teacher rules..... 4	Yes 1	Other, specify..... 9	Reprimanded / Recovered 3
	Other, specify..... 9	No >> NEXT SECTION 2		None 4
				Other 9
(1)	(2)	(3)	(4)	(5)
	1 2 3 4 6	1 2	1 2 3	1 2 3 4 6

3M: THIS SECTION IS TO BE ANSWERED BY THE ADMINSTRATOR OR HUMAN RESOURCE OFFICER AT THE FACILITY
 How has Management of [NAME OF FACILITY] responded to curbing absenteeism in your organization?

No.	Initiative	√ Tick the appropriate box if this initiative is being practised in your work place	Of those initiatives being practiced in your work place, which control(s) is/was most effective in reducing absenteeism (Rank the first three starting with most effective using letters A, B and C in that order)
1	Clearly written attendance policy		
2	Disciplinary action – stern warning		
3	Disciplinary action – dismissal/termination		
4	Increase in allowances		
5	Salary increment		
6	Provision of housing		
7	Provision of transport		
8	Introduction of daily attendance registers		
9	Improving the work environment through ICT		
10	Improving the work environment through Favorable policies and work safety improvements		
11	Close supervision		
12	More staff recruited		
13	Capacity built in leadership , Mgt/ attendance control		
14	Flexible work schedule		
15	Inclusion of absenteeism rate on job performance appraisal		
16	Recognise staff with outstanding attendance record (employee bonus, award)		
17	Job enrichment/enlargement/rotation to reduce absenteeism		
18	Others, please specify		
19	Others please specify		
20	Others please specify		

PLEASE RECORD END TIME IN 1B ABOVE SECTION 4.0: HEALTH SERVICES

1 What is the name of this facility? _____

2 What is the code of this facility? _____

3 What is the name of the respondent? _____

What is the function of the respondent? 1=In Charge 2=Medical Doctor 3=Nurse 4=Midwife 5=Administrator 8=Other (specify)	How long has the respondent been at the facility? YEARS	Who owns this facility? 1=Government 2=Private 3=NGO/Religious Association 8=Other (specify)	What is the level of this health facility? 1=Health Center II 2=Health Center III 3=Health Center IV 8=Other (specify)
4	5	6	7

SECTION 4A: Work at Night						
Do you work during the night in this health facility? 1=Yes (>>10) 2=No	Why not? 1=No night services provided by facility 2=Live far away 3=Insecurity in the night 8=Others (Specify) [>>15]	Did you work during the night yesterday? 1=Yes 2=No (>>14)	For how long? HOURS	Were you on call or night duty? 1=Yes(>>14) 2=No	Why did you work? 1=Too few staff 2=Patient came at night 3=Was only one around 4=Live near health facility 8=Others (Specify)	How many times do you work at night in the last 7 days? DAYS
8	9	10	11	12	13	14

SECTION 4B : Availability of equipment/services at the facility							
What is the total number of in-patient medical beds at this facility? IF NONE, ENTER '0'	What is the total number of inpatient maternity beds at this facility? IF NONE, ENTER '0'	Does this facility have electricity from the grid? 1=Yes Hydro 2=Yes Thermo 3=No (>>19)	How many days last week did this facility experience power shortages that lasted longer than 30 minutes? NUMBER	Does the health facility have a functioning generator? 1=Yes 2=No	Does the health facility have a solar panel? 1=Yes 2=No	Does the health facility have a functioning ambulance? 1=Yes (>>24) 2=No	Is an ambulance available for use by this facility? 1=Yes 2=No (>>24)
15	16	17	18	19	20		
Not in the data							
What is the distance from this health facility to the nearest ambulance? KILOMETERS	Does the health facility provide food for staff? 1=Yes 2=No	Does the health facility provide food for inpatients? 1=Yes 2=No	What is the distance from this facility to the nearest bank/microfinance institution? KILOMETERS	What is the distance from this facility to the District Health Office/ Health Sub District Office? KILOMETERS	What is the distance from this facility to the nearest trading centre? KILOMETERS		
21	22	23	24	25	26	27	28

Does this facility have the following items...?							
...functioning computer for general use by the health centre or only for a specific project? 1=Yes 2=No	... official telephone (land line or mobile phone)? 1=Yes, landline 2=Yes, mobile 3=No	...functioning radio call for communication? 1=Yes 2=No 3=NA	... laboratory? 1=Yes 2=No	... CD - 4 machines ? (for HC IV and above) 1=Yes 2=No	...working refrigerator for vaccines? 1=Yes 2=No	...an icebox for transporting vaccines? 1=Yes 2=No	...a working microscope ? 1=Yes 2=No
29	30	31	32	33	34	35	36

Does this facility have the following items...?							
...a delivery bed? 1=Yes 2=No	...a BP machine? 1=Yes 2=No	...sterilization equipment? 1=Yes 2=No	...a functioning bicycle? 1=Yes 2=No	...a functioning motorcycle? 1=Yes 2=No	...functioning standing weighing scales? 1=Yes 2=No	...functioning hanging weighing scales? 1=Yes 2=No	... functioning height measurement equipment? 1=Yes 2=No
37	38	39	40	41	42	43	44

SECTION 4C:Services offered by this health facility		
Service	Is [SERVICE] offered at this health facility? 1=Yes 2=No (>NEXT SERVICE)	Do patients have to pay for [SERVICE]? 1=Yes 2=No
	45	46
1 General outpatient		
2 Immunization for children		
3 Antenatal care		
4 Family planning		
5 Tuberculosis treatment		
6 STIs treatment		
7 Community and Outreach Services		
8 Laboratory		
9 Dental services		
10 General inpatient-medical		
11 General inpatient-surgical		
12 Deliveries		

48. How has the quality of [SERVICE] offered in this facility changed compared to the year 2011?	
1=Improved 2=Same 3=Worsened 4=Not Applicable	<input type="text"/>

SECTION 4D: Common diseases reported at health facility						
How do you rate the frequency of the following diseases at your health facility during the last 12 months?						
49	50	51	52	53	54	55
Malaria?	TB?	Injuries?	Measles?	Birth related?	Diarrhea?	Acute Respiratory Infections ?
1=High 2=Average 3=Low 4=None	1=High 2=Average 3=Low 4=None	1=High 2=Average 3=Low 4=None	1=High 2=Average 3=Low 4=None	1=High 2=Average 3=Low 4=None	1=High 2=Average 3=Low 4=None	1=High 2=Average 3=Low 4=None

How do you rate the frequency of the following diseases at your health facility during the last 12 months?					
56	57	58	59A	59B	59C
STI/HIV/AIDS?	Diabetes?	Cardiovascular diseases?	Other (specify)?	Other (specify)?	Other (specify)?
1=High 2=Average 3=Low 4=None	1=High 2=Average 3=Low 4=None	1=High 2=Average 3=Low 4=None	1=High 2=Average 3=Low 4=None	1=High 2=Average 3=Low 4=None	1=High 2=Average 3=Low 4=None

SECTION 4E: Common stock outs reported at health facility				
Has the health facility experienced stock outs of the following drugs/supplies in the last 2 months?			How often have you had stock outs of [DRUG/SUPPLY] in the last two months?	Is drug available today?
Drugs/Supplies	1=Yes 2=No (>>NEXT DRUG/SUPPLY)	1=Frequently 2=Occasionally	1=Yes 2=No	
	60	61	62	63
1	Artemether/lumefantrine			
2	Sulfadoxine Pyrimethamine tab			
3	Cotrimoxazole 480mg tab			
4	Oral Rehydration Salts (sachet)			
5	Medroxyprogesterone inj ("Depo")			
6	Phenyton 100mg			
7	Metronidazole			
8	Measles vaccine			
9	Examination gloves			
10	Ferrous/folic			
11	HIV testing kits			
12	Other (specify)			

SECTION 4F: Items brought by patients visiting the Health facility						
Do patients have to bring any of the following items for a visit to the health facility, including when the item is out of stock?						
USE CODES AT RIGHT						
Syringes/needles?	Drip/IV fluids?	Gloves?	Exercise books for writing prescriptions?	Cotton wool?	Paraffin?	CODES FOR 64-79 1= Yes, always 2=Yes, when item is out of stock 3=No 4=Not Applicable
64	65	66	67	68	69	

Soap?	Medicines (e.g. ergometrin)?	Other (specify)	Other (specify)	CODES FOR 65-78 1= Yes, always 2=Yes, when item is out of stock 3=No 4=Not Applicable
70	71	72	73	

SECTION 4G: Deliveries at this facility (SKIP IF NO DELIVERIES AT THE HEALTH CENTRE)					
Do women who come for delivery have to bring the following items to the health facility?					
1= Yes <input type="checkbox"/>					
2 = No <input type="checkbox"/>					
SKIP TO 80 IF NO DELIVERIES AT THIS FACILITY					
USE CODES AT RIGHT					
Gloves?	Cotton wool?	Jik?	Razor blade?	Plastic sheet?	CODES FOR 64-78 1= Yes, always 2=Yes, when item is out of stock 3=No 4=Not Applicable
74	75	76	77	78	

SECTION 4H: Validation of HMIS							
Data Validation tool - Health Facility Level							
District Name:				HSD Name:			
Health Facility :			Code:		Date:		
No.	80	81	82	83	84	85	86
	Data element	Period <i>(drop down in SURVEYBE with applicable months and years)</i>	HMIS 105 district	Database /facility report	Register	Variance/ mismatch (Yes/No)***	Comments
1	OPD	Mar-12					
		Jun-12					
2	Deliveries in Health Units	Mar-12					
		Jun-12					
3	DPT 3 Given to Children Under 1yr	Mar-12					
		Jun-12					
*** If the figures in the report, database, or register are different indicate "Yes"							
Other Comments							

SECTION 4K_1: Access to water at the health facility				
	What is the MAIN source of water at the facility?	RANK UP TO 3 SOURCES BY IMPORTANCE 1=Main source 2=2 nd alternative 3=3 rd alternative	What is the distance to each important source (KM)? (IF WITHIN PREMISES, RECORD 00.0)	How reliable are these important water sources? 1=Available throughout the year 2=Not Reliable (Seasonal) 8=Other (specify)
	102	103	104	105
1	Piped water			
2	Bore hole			
3	Protected spring/well			
4	Rain water			
5	Lake/river/stream/dam/pond			
6	Spring			
7	Other (specify)			

SECTION 4M: Factors limiting provision of health services			
What are the MAJOR limiting factors faced by the health facility? (DO NOT READ LIST OUT TO RESPONDENTS)		RANK UP TO 3 SOURCES BY IMPORTANCE 1=Most serious 2=2 nd most serious 3=3 rd most serious	For those important limiting factors, how do you rate the change in the situation compared to 12 months ago? 1=Improved 2=Same 3=Worsened 4=Not applicable
106		107	108
1	Delayed remittance of funds		
2	Inadequate funding		
3	Inadequate facilities		
4	Inadequate drugs		
5	Inadequate clinical equipment		
6	Inadequate number of staff		
7	Inadequate staff skills		
8	Long distances from service users		
9	Negative attitudes of some service users		
10	Low pay to staff		
11	Insecurity		
12	Low staff morale		
13	Other (specify)		

SECTION 4N: Supervision/Monitoring of Health Facility						
Supervisor/Monitor Level from which the supervisor came	Did the supervisor from [LEVEL] supervise/monitor this health facility in the last 3 months? 1=Yes 2=No 3=N/A(>>next level)	Which month and year did supervisor from [LEVEL] last visit?		What is the annual frequency of supervision/monitoring by [SUPERVISOR]? 1=Monthly 2=Quarterly 3=Twice a year 4=Annually		
		MONTH	YEAR			
	109	110	111A	111B	112	
1	Health Sub-District (HC IV/hospital)					
2	District					
3	Ministry of Health					

SECTION 4O: Village Health Teams	
113. Do the villages in the catchment area of this facility have established (selected and trained) Village Health Teams (VHT)? 1=Yes 2=No (>>115)	

114. Are the Village Health Teams (VHT) functional? FUNCTIONALITY MEANS PROVIDING REPORTS TO THE HEALTH FACILITY AND HOLDING QUARTERLY MEETINGS 1=Yes 2=No	
---	--

SECTION 4P: Staffing at the facility			
Vacant positions in health facility			
	Positions	How many positions have not been filled/are vacant (consider the official ceiling required)?	
		NUMBER	
	115	Filled 116(a)	Vacant 116(b)
1	Doctors		
2	Nurses		
3	Allied medical workers		
4	Laboratory technicians		
5	Nursing assistants		
6	Support staff		
7	Midwives		
8	Dispenser/pharmacist		

SECTION 4P continued: List of all medical staff who work at this facility

If this is a HCII or HCIII ask to be shown around the health facility. While doing so, introduce yourself to each of the medical staff/support staff **who are present**, and record the required information about them.

	Name of staff	Sex 1=Male 2=Female	Function <i>USE CODES AT RIGHT</i>	Was this health worker found working? 1=Yes (>>123) 2=No	Was the staff's absence formally approved? 1=Yes 2=No	If the absence was approved: Why is staff not present today? <i>USE CODES AT RIGHT</i>	If the absence was not approved: Why is staff not present today? <i>Use codes at right</i>	Is the staff officially registered on the government pay roll? 1=Yes 2=No 3=Don't Know	CODES FOR 119 1=Clinical officer /medical assistant 2=Medical doctor 3=Enrolled midwife 4=Registered midwife 5=Comprehensive midwife-nurse 6=Enrolled nurse 7=Registered nurse 8=Nursing aide/ assistant 9=Facility administrator 10=Accountant 11=Records clerk 12=Health assistant 13=Dentist/dental assistant 14=Laboratory technician/assistant 15=Pharmacist/dispenser 16=Cleaner/sweeper/etc 96=Other (specify)
	117	118	119	120	121	122A	122B	123	CODES FOR 122A & 122B 1=Sick 2=Conducting outreach 3=At HSD/DHO/MOH 4=Being trained 5=At workshop 6=Picking up salary 7=Picking up drugs/supplies 8=Working at another job 9=Study leave 10=Annual/maternity leave 11=Off-duty/night duty 12=Exams 13=Absent without reason 14=Lack of accommodation 96=Other (specify)
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									
16									
17									
18									
19									
20									

4Q: THIS SECTION IS TO BE ANSWERED BY THE ADMINSTRATOR OR HUMAN RESOURCE OFFICER AT THE FACILITY
 How has Management of [NAME OF FACILITY] responded to curbing absenteeism in your organization?

No.	Initiative	√ Tick the appropriate box if this initiative is being practised in your work place	Of those initiatives being practiced in your work place, which control(s) is/was most effective in reducing absenteeism (Rank the first three effective using letters A, B and C in that order)
1	Clearly written attendance policy		
2	Disciplinary action – stern warning		
3	Disciplinary action – dismissal/termination		
4	Increase in allowances		
5	Salary increment		
6	Provision of housing		
7	Provision of transport		
8	Introduction of daily attendance registers		
9	Improving the work environment through ICT		
10	Improving the work environment through Favorable policies and work safety improvements		
11	Close supervision		
12	More staff recruited		
13	Capacity built in leadership , Mgt/ attendance control		
14	Flexible work schedule		
15	Inclusion of absenteeism rate on job performance appraisal		
16	Recognise staff with outstanding attendance record (employee bonus, award)		
17	Job enrichment/enlargement/rotation to reduce absenteeism		
18	Others, please specify		
19	Others please specify		
20	Others please specify		

4R: Accountability in the Health facility					
SN	What are the major modes of ensuring accountability in this health facility?	Have there been any cases of misuse of funds in last financial year?	IF YES, how much money was involved in the most recent case? Ushs.	Who was implicated?	What action was taken on culprits?
	Auditors 1 Health management/ committee 2 Other, specify. 6	Yes.... 1 No 2 >>NEXT SECTION		Health management Committee member 1 Head of facility 2 Other, specify 6	Interdicted/ suspended 1 Dismissed 2 Reprimanded / Recovered 3 None. 4 Other. 6
(1)	(2)	(3)	(4)	(5)	(6)
	1 2 6	1 2	<input type="text"/>	1 2 6	1 2 3 4 6

PLEASE RECORD END TIME IN SECTION 1B.

SECTION 5.0: WORKS AND TRANSPORT

TO BE ANSWERED BY SUB-COUNTY CHIEF

- 1 What is the name of the respondent? _____
- 2 What is the function of the respondent? _____
- 3 How long has the respondent held this post? |_|_| YEARS |_|_| MONTHS

		SECTION 5A:Infrastructure (roads/bridges/culverts) availability and condition					
Type of road/bridge/culvert COMPLETE COLUMN 5 BEFORE MOVING ON TO FOLLOW UP QUESTIONS		Does this sub-county have any [ROAD]? 1=Yes 2=No (>>NEXT ROAD)	What is the commonest mode of transport used to reach the nearest [ROAD]? 1= Walking 2= Taxi (car) 3= Boda-boda 4= Bus/minibus 5= Motorcycle 6= Bicycle 7= Boat 8= Other (Specify)	What is the total length of [ROAD] within sub-county (km)? (FOR BRIDGES/ CULVERTS RECORD NUMBER)	INTERVIEWER: IS THIS NUMBER BASED ON RECORDS OR SUB-COUNTY CHIEF ESTIMATIONS? 1=Based on written records 2=Based on respondent estimation	What is the current state of the [ROADS]/bridges? 1=Good (>>NEXT) 2=Usable (>>NEXT) 3=Poor	In your opinion, what is the main reason for the poor roads? 1=Bad weather 2=Lack of equipment 3=Poor maintenance 4=Lack of engineers 8=Other
4		5	5.1	6	7	8	9
1	Trunk roads (Tarmac)			_ _ _ . _ _			
2	Trunk roads (Murrum)			_ _ _ . _ _			
3	Feeder roads			_ _ _ . _ _			
4	Community roads			_ _ _ . _ _			
5	Bridges/culvert crossings			_ _ _ _ _			

SECTION 5B : Maintenance and Repair of Infrastructure									
FOR THOSE ROADS INDICATED IN COLUMN 5		Who is the responsible for maintaining [ROAD]/bridge? A=Sub-county B=District C= Ministry of Works (>> NEXT ROAD) D=Other	Number of km of [ROAD] maintained (KM EXECUTED) (FOR BRIDGES/ CULVERTS RECORD NUMBER)	Do you contract maintenance of [ROAD] to the private sector? 1=Yes 2=No	How do you rate the quality of work for [ROAD]? 1=Good 2=Average 3=Poor	What is the frequency of repairs for [ROAD]? 1=Routine-manual 2=Routine-mechanized 3=Regular-manual 4=Regular-mechanized 8=Other (specify)	Have there been any new [ROAD] constructed in sub-county in the last 2 years? 1=Yes 2=No (>>17)	What is the length in km of [ROAD] constructed? (FOR BRIDGES/ CULVERTS RECORD NUMBER) [>>18]	What are the reasons? 1=No need 2=Lack of funds 3=Lack of equipment 4=Insecurity 8=Other (specify)
		10	11	12	13	14	15	16	17
1	Trunk roads (Tarmac)		_ _ _ . _ _ _					_ _ _ . _ _ _	1 2 3 4 8
2	Trunk roads (Murrum)		_ _ _ . _ _ _					_ _ _ . _ _ _	1 2 3 4 8
3	Feeder roads		_ _ _ . _ _ _					_ _ _ . _ _ _	1 2 3 4 8
4	Community roads		_ _ _ . _ _ _					_ _ _ . _ _ _	1 2 3 4 8
5	Bridges/culvert crossings		_ _ _ _ _ _					_ _ _ _ _ _	1 2 3 4 8

SECTION 5C : Funding for maintenance of Roads/Bridges/Culverts				
FOR THOSE ROADS INDICATED IN COLUMN 5		On average, How much was required to maintain [ROAD] in the last financial year? SHILLINGS	How much was actually released to maintain [ROAD] in the last financial year? SHILLINGS	Were the funds that you requested for received in time? 1=Yes 2=No 1=Yes 2=No
		18	19	20
1	Trunk roads (Tarmac)			1 2
2	Trunk roads (Murrum)			1 2
3	Feeder roads			1 2
4	Community roads			1 2
5	Bridges/culvert crossings			1 2

PLEASE RECORD END TIME IN SECTION 1B

SECTION 5D: Constraints faced in the Maintenance and Repairs of Roads				
What are the MAJOR constraints faced by this sub-county in terms of the maintenance and repair of roads? (Do not read out these factors to respondent)		RANK UP TO 3 SOURCES BY IMPORTANCE 1=Most serious 2=2 nd most serious 3=3 rd most serious	How has the situation changed in the last 2 years? 1=Improved 2=Same 3=Worsened	
		21	22	23
1	Delayed remittance of funds			
2	Inadequate facilities			
3	Inadequate staff			
4	Wide road network			
5	Lack of peoples' interest			
6	Inadequate funding			
7	Low pay to staff			
8	Insecurity			
9	Other			

5E: Accountability in the sub county and rating of overall performance of the sub count

SN	What is the major mode of ensuring accountability in this sub-county?	Have there been any cases of misuse of funds in last financial year?	IF YES, how much money was involved in the most recent case? Ushs.	Who was implicated?	What action was taken on culprits?																				
	Internal auditors 1 External auditors 2 Technical Planning committee 3 Chairperson rules 4 Finance office rules 5 Other, specify 6	Yes 1 No 2 >> NEXT SECTION		Committee member 1 Head of dept 2 Accounting officer 3 Other Specify. 6	Interdicted/ Suspended 1 Dismissed 2 Reprimanded / recovered 3 None 4																				
(1)	(2)	(3)	(4)	(5)	(6)																				
	1 2 3 4 5 6	1 2	<table border="1" style="width: 100%; height: 15px;"> <tr> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> </table>																					1 2 3 6	1 2 3 4

SECTION 6A: COMMUNITY CHARACTERISTICS

1. How many households reside in this community?

		2. How much of the land in the community is used for...
		SHARE
1	Cultivation by villagers	<input type="text"/>
2	Agro-business/plantation farming by outsiders	<input type="text"/>
3	Forest	<input type="text"/>
4	Pasture (common access)	<input type="text"/>
5	Wetland	<input type="text"/>
6	Residential	<input type="text"/>
7	Other (Specify)	<input type="text"/>

SECTION 6B: COMMUNITY GROUPS

		1	2	3	4	5
		Which of the following organizations exist in the community? ASK FOR EACH GROUP BEFORE ASKING THE FOLLOWING QUESTIONS ON THOSE THAT EXIST IN THE COMMUNITY. 1=Yes 2=No >> NEXT ROW	How many [GROUP]s are there in the community?	When did the [GROUP] begin? IF MORE THAN ONE GROUP EXISTS, ASK ABOUT THE ONE WITH THE LARGEST FOLLOWING IN THE COMMUNITY.	How often do the members of the [GROUP] meet? IF MORE THAN ONE GROUP EXISTS, ASK ABOUT THE ONE WITH THE LARGEST FOLLOWING IN THE COMMUNITY. READ RESPONSES. 1=Weekly 2=Monthly 3=Quarterly 4=Semi-Annually 5=Annually 9=Other (Specify)	How many female members does the [GROUP] have? REFERS NOT ONLY TO EXECUTIVE MEMBERS BUT OVERALL MEMBERSHIP, WHENEVER INFORMATION PROVISION IS FEASIBLE. IF MORE THAN ONE GROUP EXISTS, ASK ABOUT THE ONE WITH THE LARGEST FOLLOWING IN THE COMMUNITY.
GROUP	CODE		NUMBER	YEAR [4-DIGIT]		NUMBER
Agricultural Coop	301					
Farmers' Group	302					
Livestock Assoc.	303					
Savings & Credit Coop	304					
Business Assoc.	305					
Women's Group	306					
Youth Group	307					
Cultural Group	308					
Sports Group	309					
Community Police/Watch Group	310					
Disabled Assoc.	311					
Other (Specify) _____	312					
Other (Specify) _____	313					

SECTION 6D: COMMUNITY NEEDS, ACTIONS & ACHIEVEMENTS

ITEM	CODE	1		2	3	4	5	6	7
		ENUMERATOR: ASK 1 AND 2 FOR ALL ITEMS ON THE LIST BEFORE MOVING ON TO 3		ENUMERATOR: IS THE ANSWER "YES" TO EITHER QUESTION 1 OR QUESTION 2? YES...1>> 5 NO...2	During the past 5 years, even if there was no communal or leadership action to express/discuss the need for [ITEM], were there any investment projects that addressed the need for [ITEM]? YES...1>> 11 NO...2>> NEXT ROW	During the past 5 years, did the community members (besides LC1 and other local/political leaders) meet to find ways to address the need for [ITEM]? YES...1 NO...2>>8	Under whose leadership was the meeting(s) organized? SEE THE CODEBOOK.	Was the meeting(s) successful in determining the steps that were needed to be taken by the community to address the need for [ITEM]? YES...1 NO...2	
		During the past 5 years, has any of the community members ever approached the LC1, other village leaders or political leaders about expressing a need for [ITEM] in the community? YES...1 NO...2	During the past 5 years, has the LC1 or other village leader or political leaders organized the community members to discuss how to address a need for [ITEM] in the community? YES...1 NO...2						
Road: Construction/Improvement	101								
Bridge: Construction/Improvement	102								
Primary School: Construction/Improvement	103								
Secondary School: Construction/Improvement	104								
Health Center/ Clinic/ Dispensary: Construction/Improvement	105								
Piped Water/ Boreholes/ Wells: Construction/Improvement	106								
Maize Mill: Construction/Improvement	107								
Public Transportation: Initiation/Improvement	108								
Agricultural/ Fishery/ Livestock Extension Services: Initiation/Improvement	109								
Law Enforcement: Initiation/ Improvement	110								
Other (Specify)_____	111								

ITEM	CODE	8			9	10	11	12			13	14	15	16	17									
		To address the need for [ITEM], what actions did the community take? READ ALL POSSIBLE ACTIONS FROM THE CODEBOOK. LIST UP TO THREE IN ORDER OF IMPORTANCE.						ENUMERATOR: DID THE COMMUNITY TAKE ANY ACTION TO ADDRESS NEED FOR [ITEM], AS REPORTED IN QUESTION 8, COLUMNS A THROUGH C? YES...1 NO...2	Was the need for [ITEM] addressed? READ RESPONSES FROM THE CODEBOOK . SKIP TO NEXT ROW IF THE RESPONSE IS 3, 4 OR 5.	When was the need for the [ITEM] addressed?					What was/will be the source of the funds for [ITEM]?			What was/will be the total funding for [ITEM]?	What was/will be the total amount of money contributed by community members? IF NO MONEY WAS RAISED, RECORD ZERO AND >> 16.	How were/will be the contributions raised? READ RESPONSES 1=Voluntary 2=Compulsory 3=other (specify)	To address the need for [ITEM], did the community members contribute in kind? YES...1 NO...2>> NEXT ROW	How did the community members contribute in kind? READ POSSIBLE CONTRIBUTIONS FROM THE CODEBOOK. LIST UP TO THREE IN ORDER OF IMPORTANCE.		
		a.	b.	c.											1ST	2ND	3RD					USHS	USHS	a.
Road: Construction/Improvement	101																							
Bridge: Construction/Improvement	102																							
Primary School: Construction/Improvement	103																							
Secondary School: Construction/Improvement	104																							
Health Center/ Clinic/ Dispensary: Construction/Improvement	105																							
Piped Water/ Boreholes/ Wells: Construction/Improvement	106																							
Maize Mill: Construction/Improvement	107																							
Public Transportation: Initiation/Improvement	108																							
Agricultural/ Fishery/ Livestock Extension Services: Initiation/Improvement	109																							
Law Enforcement: Initiation/ Improvement	110																							
Other (Specify) _____	111																							

SECTION 6E: COMMUNAL RESOURCE MANAGEMENT

	CODE	1	2	3	4	5	6	7		
		Does the community own any communal [RESOURCE]? YES..1 NO...2>> NEXT ROW	Is the community able to determine independently the rules of access and use of its communal [RESOURCE]? YES..1 NO...2	Is the communal [RESOURCE] recognized by the district council? YES..1 NO...2	Is the communal [RESOURCE] challenged or disputed by neighbouring villages or estates? YES..1 NO...2	Is the communal [RESOURCE] sometimes used by outsiders or neighbouring villagers without consulting the LC1? YES..1 NO...2	Does the community have any specific exclusion mechanism targeted at keeping outsiders from using communal [RESOURCE]? YES..1 NO...2>>8	How does the community manage to exclude outsiders from using communal [RESOURCE] without consulting LC1? READ RESPONSES. LIST UP TO 3 IN ORDER OF IMPORTANCE. Use guards.....1 USE THE THREAT OF... Fine.....2 Religious sanctions..3 Physical punishment..4 Other (Specify).....9		
RESOURCE								1ST	2ND	3RD
Crop Land	101									
Forest	102									
Pasture	103									
Water Body: Specify _____	104									
Other (Specify) _____	105									

RESOURCE	CODE	8			9			10	11	12	13	14
		What forms of restriction does the community place on its members regarding access and use of communal [RESOURCE]? READ RESPONSES. LIST UP TO 3 IN ORDER OF IMPORTANCE.			How does community ensure among its members compliance with use rules for communal [RESOURCE]? READ RESPONSES. LIST UP TO 3 IN ORDER OF IMPORTANCE.			In general, how effective are community policies to ensure compliance concerning use rules for communal [RESOURCE]? READ RESPONSES	In the past 5 years, has government taken over any communal [RESOURCE] ? 1=YES 2=NO >>13	What was the reason for the government takeover? 1= Initiate agricultural scheme 2= Construct public facilities 3= Convert into forest reserve 4= Convert into national park land 5= Convert into wildlife park land 9= Other (specify)	In the past 5 years, has a neigh-boring village taken over any communal [RESOURCE]? 1=YES 2=NO >> NEXT ROW	Did the community lose rights to previously communal [RESOURCE] following a mediated dispute? 1=YES 2=NO (THEN >> NEXT ROW)
		1ST	2ND	3RD	1ST	2ND	3RD	USE THREAT OF... 1=Not Effective 2=Somewhat Effective 3=Fully Effective				
Unallocated Arable Land	101											
Forest	102											
Pasture	103											
Water Body: Specify	104											
Other (Specify)	105											

PLEASE RECORD END TIME IN SECTION 1B.

CODES FOR SECTION 6D, QUESTION 6:	
LC1.....	1
GROUP VILLAGE HEADMAN.....	2
SCHOOL COMMITTEE.....	3
HEALTH COMMITTEE.....	4
AGRICULTURAL COOP/FARMERS' GROUP....	5
AGRICULTURAL EXTENSION OFFICER.....	6
NGO/RELIGIOUS OR INTERNATIONAL ORG..	7
MP.....	8
DISTRICT ASSEMBLY.....	9
OTHER (SPECIFY).....	96

CODES FROM SECTION 6D, QUESTION 8:	
MOBILIZE MANPOWER AMONG COMMUNITY MEMBERS.....	1
MOBILIZE FINANCIAL RESOURCES AMONG COMMUNITY MEMBERS.....	2
SEEK RESOURCES THROUGH THE LOCAL FUNDING AGENCY.....	3
SEEK RESOURCES THROUGH THE CITY/DISTRICT ASSEMBLY/COMMISSIONER....	4
SEEK RESOURCES THROUGH THE RELEVANT MP.....	5
SEEK RESOURCES THROUGH OTHER INFLUENTIAL PERSON.....	6
SEEK RESOURCES THROUGH AN NGO OR RELIGIOUS/INTERNATIONAL ORG.....	7
OTHER (SPECIFY).....	9

CODES FOR SECTION 6D, QUESTION 10:	
ADDRESSED/BEING ADDRESSED.....	1
TO BE ADDRESSED/RESPONSE POSITIVE..	2
PROMISED BUT NOT ADDRESSED.....	3 >> NEXT ROW
NOT ADDRESSED, RESPONSE PENDING....	4 >> NEXT ROW
NOT ADDRESSED, ATTEMPTS FAILED.....	5 >> NEXT ROW

CODES FOR SECTION 6D, QUESTION 12:	
COMMUNITY MEMBERS.....	1
LOCAL FUNDING AGENCY.....	2
DISTRICT/CITY ASSEMBLY.....	3
CENTRAL GOVERNMENT.....	4
NGO.....	5
RELIGIOUS ORGANIZATION/INSTITUTION..	6
INTERNATIONAL ORGANIZATION.....	7
OTHER (SPECIFY).....	9

CODES FOR SECTION 6D, QUESTION 17:	
SUPPLY MANUAL LABOR.....	1
SERVE IN THE PROJECT COMMITTEE.....	2
PROVIDE MATERIAL INPUT SUCH AS BRICKS AND SAND..	3
SUPPLY ANY OTHER IN-KIND CONTRIBUTION (SPECIFY)..	9