

## Annex B

## Labour Force Survey 2009-2010

## A. Household questionnaire

Part 1. Household identification particulars											
District	<input type="text"/>		Sub-district		<input type="text"/>		Suco			<input type="text"/>	
Enumeration Area	<input type="text"/>					Building number					<input type="text"/>
Household number	<input type="text"/>		Aldeia:					<input type="text"/>			
Name of head of household: <input type="text"/>											
Total number of persons in the household:											
			Males		<input type="text"/>		Females		<input type="text"/>		
							Total		<input type="text"/>		
Total number of persons aged 10 years and above in the household:											
			Males		<input type="text"/>		Females		<input type="text"/>		
							Total		<input type="text"/>		

Part 2. Interview Control Section				
Visit(s)	1	2	3	4
Date	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Time	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Total number of persons aged 10 years and above in the household who completed an individual questionnaire:				
		Males		<input type="text"/>
		Females		<input type="text"/>
		Total		<input type="text"/>
Main language of interview:				
<input type="checkbox"/> Tetun <input type="checkbox"/> Portuguese <input type="checkbox"/> Bahasa <input type="checkbox"/> English				
Interview results:				
<input type="checkbox"/> Completed (Fully responding household)		<input type="checkbox"/> Family problems		
<input type="checkbox"/> Partly completed (one or more individual questionnaires missing)		<input type="checkbox"/> Vacant/demolished dwelling or change of status		
<input type="checkbox"/> Non-contact		<input type="checkbox"/> Listing error		
<input type="checkbox"/> Refused		<input type="checkbox"/> Other reasons (specify): <input type="text"/>		

Interviewer's Comments:
Supervisor's Comments:

Name	Code	Checked	Signature	Date
<b>Interviewer:</b>	<input type="text"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
<b>Supervisor:</b>	<input type="text"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
<b>Data coder:</b>	<input type="text"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
<b>Data entrant:</b>	<input type="text"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>

<b>Part 3. List of household members (usual residents)</b>									
Who is the head (or acting head) of the household? (Record that person in column 01.)		Person No.							
		01	02	03	04	05	06	07	08
	<b>First name</b>								
	<b>Surname</b>								
<b>H1</b>	<b>Is ... male or female?</b>  Male = 1 Female = 2								
<b>H2</b>	<b>Which is ...'s date of birth (day, month and year)?</b>  <b>What is ...'s age in completed years?</b>  (Write '00' if less than 1 year.)								
<b>H3</b>	<b>What is ...'s relationship to the head (or acting head) of the household?</b>  Household head = 01 Spouse/Partner = 02 Son/daughter = 03 Son-/daughter-in-law = 04 Foster-/Stepchild = 05 Mother/Father = 06 Sister/Brother = 07 Grandchild = 08 Grandparent = 09 Other relative = 10 Unrelated = 11  <i>NOTE: There was a continuation page for recording another seven household members.</i>								

	Question continuation	Person No.							
		01	02	03	04	05	06	07	08
<b>H4</b>	<p>For persons aged 15 years or more:</p> <p><b>What is ...'s current marital status?</b></p> <p>Married = 1            Living together like husband and wife = 2            Widowed = 3            Divorced/Separated = 4            Single/Never married = 5</p>								
<b>H5</b>	<p>For persons aged 10 years or more:</p> <p><b>Can ... speak, read and write complete sentences in the following languages?</b></p> <p>a. Tetun Yes = 1 No = 2            b. Portuguese Yes = 1 No = 2            c. Bahasa Yes = 1 No = 2            d. English Yes = 1 No = 2            e. Any other language(s) Yes = 1 No = 2</p>	<p>a. b. c. d. e.</p>	<p>a. b. c. d. e.</p>	<p>a. b. c. d. e.</p>	<p>a. b. c. d. e.</p>	<p>a. b. c. d. e.</p>	<p>a. b. c. d. e.</p>	<p>a. b. c. d. e.</p>	<p>a. b. c. d. e.</p>

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<b>H6</b>	<p>For persons aged 10 years or more:</p> <p><b>Which is the highest level of education that ... has successfully completed?</b></p> <p>Pre-primary = 1  Primary = 2  Pre-secondary = 3  Secondary = 4  Technical Secondary = 5  Vocational course = 6  Polytechnic/Diploma = 7  University = 8  None = 9</p> <p><i>NOTE: There was a continuation page for recording another seven household members.</i></p>								
	<b>Question continuation</b>	<b>Person No.</b>							
		<b>01</b>	<b>02</b>	<b>03</b>	<b>04</b>	<b>05</b>	<b>06</b>	<b>07</b>	<b>08</b>
<b>H7</b>	<p>For persons aged 6 years or more:</p> <p><b>Is ... currently attending school?</b>  Yes = 1  No = 2</p>								
<b>H8</b>	<p><b>Where was ... born?</b>  (Record suco code if born in Timor Leste; record country code if born abroad.)  (If born in this suco go to Q11.)</p>								
<b>H9</b>	<p><b>When did ... (last) come to live in the current suco? (month and year)</b></p> <p><b>How many years has ... been living in the current suco?</b>  (Write '00' if less than 1 year.)</p>								

<b>H10</b>	<b>Where was ... last living before moving to this suco?</b>  (Record suco code if previous residence was in Timor Leste; record country code if previous residence was abroad.)								
<b>H11</b>	<b>Which is/are ...'s current citizenship(s)?</b>  1. .... 2. .... 3. ....  (Record corresponding country code.)								
<b>H12</b>	<b>Which citizenship(s) did ... have at birth?</b> 1. .... 2. .... 3. .... (Record corresponding country code.)  <i>NOTE: There was a continuation page for recording another seven household members</i>								

## Part 4. Household income

**Q13. Which sources of cash income does the household, or its members, have?**

*Mark all that apply*

- Income from the sale of own agricultural, livestock or fishing products ..... 1 ☐
- Income from self-employment in other activities (non-agricultural) ..... 2 ☐
- Income from wage employment ..... 3 ☐
- Old-age pension ..... 4 ☐
- Subsidies/allowances from government ..... 5 ☐
- Donations, scholarships, charity from churches, NGOs, international organizations, etc..... 6 ☐
- Remittances, alimony, gifts from family members or other households..... 7 ☐
- Property income (rent, interests, dividends, etc.) ..... 8 ☐
- Other (specify): ..... 9 ☐

**Q14. On average, how much income does the household receive in cash per month (after payment of taxes, if any)?**

- No cash income ..... 0 ☐
- Less than 50 USD..... 1 ☐
- 50 – 99 USD ..... 2 ☐
- 100 – 199 USD..... 3 ☐
- 200 – 299 USD..... 4 ☐
- 300 – 399 USD..... 5 ☐
- 400 – 499 USD..... 6 ☐
- 500 – 749 USD..... 7 ☐
- 750 – 999 USD..... 8 ☐
- 1,000 USD or more ..... 9 ☐

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### B. Individual questionnaire

- An individual questionnaire is to be completed for each household member aged 10 years or above, who has been listed in Part 3 of the Household Questionnaire.
- To the extent possible, each household member should respond by him/herself to his/her individual questionnaire (self-response).
- The reference period for survey questions referring to the last week comprises the 7 days from Monday to Sunday of the calendar week preceding the interview date.
- Unless 'mark all that apply' is indicated, you should write down only one answer to the question.
- Answer the questions by marking closed boxes ☐ with "x", inserting figures in open boxes   and writing text in spaces marked by a solid line \_\_\_\_\_.
- Numbers shown after the sign ➤ indicate the number of the question to be asked next.
- In cases where there is no sign ➤ after the box in which the answer has been marked, continue with the question that follows immediately afterwards.

#### Part 1. Personal identification particulars

*Data are to be taken from the Household Questionnaire*

District	<input type="text"/> <input type="text"/> <input type="text"/>	Sub-district	<input type="text"/> <input type="text"/> <input type="text"/>
Enumeration Area	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	Building number	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Household number	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	Aldeia	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Person number in household	<input type="text"/> <input type="text"/> <input type="text"/>	Age	<input type="text"/> <input type="text"/> <input type="text"/>
Person's name: _____			

## Part 2. Identification of employed persons

**Q1. In the last week, did you work for a wage or salary, or for other income in cash or in kind (including income obtained from your own or a family business, farm or subsistence agriculture)?**

- Yes ..... 1 ☐ ➔ Q3
- No ..... 2 ☐

**Q2. Last week, did you do any paid or unpaid work for at least one hour (even if you are student, unemployed, housewife or elderly person and work only part-time or occasionally)?**

Examples:

- Paid work as part-time or temporary employee;
- Paid work as occasional worker, assistant, substitute;
- Military service;
- Missionary work;
- Unpaid work in subsistence agriculture, in a business or on a farm of another household member;
- Work compensated through an exchange of labour;
- Production or sale/barter of raw or processed products from agriculture, forestry or fishing;
- Sale/barter of foodstuffs, beverages, clothes, handicrafts, etc. on the street, in the market or at home;
- Construction or renovation of houses, repair of cars or durable goods for other persons for payment;
- Transportation of passengers or goods for payment;
- Paid security services;
- Paid consultations, private tuition (foreign languages, computers, etc.);
- Housekeeping, washing clothes, baby-sitting, etc. for payment in cash or in kind (e.g. food and lodging).

**ATTENTION!** Unpaid housework provided by household members for their own household or other households should not be taken into consideration.

- Yes ..... 1 ☐
- No ..... 2 ☐ ➔ Q5

**Q3. Has this work been done on your own agricultural land (or that of another household member)?**

Examples: livestock farming, land cultivation and other agricultural work, selling/bartering products obtained from the land.

- Yes ..... 1 ☐
- No ..... 2 ☐ ➔ Q10

**Q4. In general, are the raw or processed products obtained from this land produced exclusively for your household's own consumption or also for sale/barter?**

- Only for own consumption ..... 1 ☐
- Mostly for own consumption and some for sale or barter..... 2 ☐ ➔ Q10
- Mostly for sale or barter and some for own consumption..... 3 ☐ ➔ Q10
- Only for sale or barter ..... 4 ☐ ➔ Q10



**Q5. Last week, did you have work, from which you were temporarily absent because of vacation, illness, off-season, bad weather, economic reasons, etc., and to which you will definitely return?**

- Yes..... 1 ☐
- No ..... 2 ☐ ➔ Q59

**Q6. What was the main reason why you did not work last week?**

- Vacation, holidays ..... 1 ☐ ➔ Q10
- Maternity leave ..... 2 ☐ ➔ Q10
- Medical (illness, injury) ..... 3 ☐ ➔ Q10
- Technical (breakdown of infrastructure, vehicles, machinery or equipment, lack of transport facilities, energy cuts, etc.)..... 4 ☐ ➔ Q7
- Economic (lack/high cost of raw materials, energy or equipment, lack of orders or clients, etc.) ..... 5 ☐ ➔ Q7
- Strike or labour dispute ..... 6 ☐ ➔ Q10
- Schooling or training ..... 7 ☐ ➔ Q10
- Seasonal work (self-employment) ..... 8 ☐ ➔ Q59
- Seasonal work (wage employment) ..... 9 ☐ ➔ Q8
- Family responsibilities (other than maternity leave)..... 10 ☐ ➔ Q10
- Community obligations ..... 11 ☐ ➔ Q10
- Bad weather conditions..... 12 ☐ ➔ Q10
- Other (specify): ..... 13 ☐ ➔ Q10

**Q7. Are you sure that you will have returned to work:**

- Within 3 months? ..... 1 ☐ ➔ Q10
- After 3 months? ..... 2 ☐ ➔ Q59
- Not sure to return..... 3 ☐ ➔ Q59

**Q8. Are you sure that you will have returned to work:**

- Within 6 months? ..... 1 ☐
- After 6 months?..... 2 ☐ ➔ Q59
- Not sure to return ..... 3 ☐ ➔ Q59

**Q9. Does your employer continue to pay you a wage or salary during the off-season?**

- Yes ..... 1 ☐
- No ..... 2 ☐ ➔ Q59

### Part 3. Employed persons: characteristics of main job

The following questions refer to the respondent's main job/activity (if more than one) during the last week. The main job/activity is the one in which the respondent usually works the largest number of hours per week. If the usual hours of work are the same in each job/activity, the main job/activity is the one that generates the largest income.

**Q10. In the job/activity that you had during the last week, were you ...**

*Read*

- Employee (working for someone else for pay in cash or in kind) ..... 1 ☐
- Employer (employing one or more employees) ..... 2 ☐ → Q19
- Own-account worker (not employing any employee) ..... 3 ☐ → Q19
- Contributing family worker (working without pay in the business or farm of another household/family member) ..... 4 ☐ → Q19
- Member of a producers' cooperative ..... 5 ☐ → Q19
- On military service ..... 6 ☐ → Q25

**Q11. Were you employed on the basis of ...**

- a written contract? ..... 1 ☐
- an oral agreement? ..... 2 ☐

**Q12. Was your contract or agreement of ...**

- a limited time duration? ..... 1 ☐ → Q14
- an unlimited time duration? ..... 2 ☐

**Q13. How long have you been employed in this job?**

- Less than 1 year ..... 1 ☐ → Q16
- 1 to 2 years ..... 2 ☐ → Q16
- 3 to 5 years ..... 3 ☐ → Q16
- 6 to 10 years ..... 4 ☐ → Q16
- 11 to 20 years ..... 5 ☐ → Q16
- 21 to 30 years ..... 6 ☐ → Q16
- 31 or more years ..... 7 ☐ → Q16

**Q14. Why is your contract or agreement of limited duration?**

- On-the-job training, internship, traineeship ..... 1 ☐
- Probation period ..... 2 ☐
- Seasonal work ..... 3 ☐
- Occasional work ..... 4 ☐
- Daily work ..... 5 ☐
- Work as a replacement/substitute ..... 6 ☐
- Public employment programme ..... 7 ☐
- Project work (UN, NGOs, etc.) ..... 8 ☐
- Specific service or task (lecturer, artist, etc.) ..... 9 ☐
- Chain contract (succession of temporary contracts with same employer) ..... 10 ☐
- Other (specify): ..... 11 ☐

**Q15. What is the duration of your contract or agreement?**

- Daily contracts/agreements ..... 1 ☐
- Less than 1 month ..... 2 ☐
- 1 to 2 months ..... 3 ☐
- 3 to 6 months ..... 4 ☐
- 7 to 12 months ..... 5 ☐
- More than 12 months ..... 6 ☐
- Do not know ..... 7 ☐

**Q16. Do you get paid annual leave or payment for leave not taken?**

- Yes ..... 1 ☐
- No ..... 2 ☐
- Do not know ..... 3 ☐

**Q17. Would you get paid sick leave in case of illness or injury?**

- Yes ..... 1 ☐
- No ..... 2 ☐
- Do not know ..... 3 ☐

**Q18. In which sector were you employed?**

- Read*
- Government ..... 1 ☐ ➔ Q20
  - State-owned enterprise (e.g. TVTL, EDTL) ..... 2 ☐ ➔ Q20
  - Privately-owned business or farm ..... 3 ☐
  - Non-governmental/non-profit organization ..... 4 ☐ ➔ Q20
  - Private household ..... 5 ☐ ➔ Q20
  - Embassies and bilateral institutions (e.g. USAID, CIDA) ..... 6 ☐ ➔ Q20
  - United Nations and other international org. .... 7 ☐ ➔ Q20
  - Other (specify): ..... 8 ☐ ➔ Q20
- 

**Q19. Was your business/farm (or the business/farm where you worked) registered at the Ministry of Justice or Ministry of Tourism, Commerce and Industry?**

- Yes ..... 1 ☐
- Is in the process of being registered ..... 2 ☐
- No ..... 3 ☐
- Do not know ..... 4 ☐

**Q20. Where do you usually work?***Read*

- In your home ..... 1 ☐
- Structure attached to your home ..... 2 ☐
- At the client's or employer's home ..... 3 ☐
- Enterprise, plant, factory, office, shop, workshop etc. (separate from the house) ... 4 ☐
- On a farm or agricultural plot ..... 5 ☐
- Construction site ..... 6 ☐
- Fixed stall in the market or on the street ..... 7 ☐
- Without fixed location/mobile ..... 8 ☐
- Other (specify): ..... 9 ☐

**Q21. What kind of work do you usually do in the job/activity that you had last week?**

a. Occupational title:

\_\_\_\_\_

b. Short description of the main tasks or duties:

\_\_\_\_\_

Code

ISCO

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**Q22a. What kind of industry, business, service or activity is carried out at your place of work?**

\_\_\_\_\_

**Q22b. What are the main goods or services produced at your place of work or its main functions?**

\_\_\_\_\_

Code

ISIC

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**Q23. How many persons including yourself work at your place of work?**

- 1-4 ..... 1 ☐
- 5-9 ..... 2 ☐
- 10-19 ..... 3 ☐ ➔ Q25
- 20-49 ..... 4 ☐ ➔ Q25
- 50-99 ..... 5 ☐ ➔ Q25
- 100 or more ..... 6 ☐ ➔ Q25
- more than 9 persons ..... 7 ☐ ➔ Q25
- Do not know ..... 8 ☐ ➔ Q25

**Q24. Please specify the exact number of workers**

- Number of workers: .....

**Q25. In which suco is your place of work located?**

Code

Suco

**Interviewer: If 10 to 14 years old then ☞ Q28, otherwise continue with Q26.**

**Q26. What kind of work have you been trained for or learned to do?**

- a. Occupational title:

- b. Short description of the main tasks or duties:

Code

ISCO

    
**Q27. How have you been trained/did you learn?**

- Formal schooling ..... 1 ☐
- Vocational training programme ..... 2 ☐
- Training programme provided by NGO, etc. .... 3 ☐
- On-the-job training provided by an enterprise/employer ..... 4 ☐
- Learning from parent, relative, friend ..... 5 ☐
- Self-taught ..... 6 ☐

**Part 4. Employed persons: characteristics of secondary activity**

The following questions refer to the respondent's secondary job/activity, if any, during the last week.

**Q28. Under current conditions in Timor-Leste, with low incomes and high prices, many people have a secondary job/activity in addition to the main one. Last week, did you have any secondary job/activity from which you or your household obtain any income in cash or in kind?**

*Interviewer: Include jobs/activities from which the person was temporarily absent during the last week.*

Examples:

- Paid work as part-time or temporary employee even if only for one or a few hours;
- Paid work as occasional worker, assistant, substitute;
- Military service; Paid security services;
- Missionary work;
- Unpaid work in subsistence agriculture, in a business or on a farm of another household member;
- Work compensated through an exchange of labour;
- Production or sale/barter of raw or processed products from agriculture, forestry or fishing;

- Sale/barter of foodstuffs, beverages, clothes, handicrafts, etc. on the street, in the market or at home;
- Construction or renovation of houses, repair of cars or durable goods for other persons for payment;
- Transportation of passengers or goods for payment;
- Paid consultations, private tuition (foreign languages, computer, etc.);
- Housekeeping, washing clothes, baby-sitting, etc. for payment in cash or in kind (e.g. food and lodging).

**ATTENTION!** Unpaid housework provided by household members for their own household or other households should not be taken into consideration.

- Yes ..... 1 ☐
- No ..... 2 ☐ → Q49

**Q29. Was this secondary job/activity done on your own agricultural land (or that of another household member)?**

Examples: livestock farming, land cultivation and other agricultural work, selling/bartering products obtained from the land.

- Yes ..... 1 ☐
- No ..... 2 ☐ → Q31

**Q30. In general, are the raw or processed products obtained from this land produced exclusively for your household's own consumption or also for sale/barter?**

- Only for own consumption ..... 1 ☐ → Q49
- Mostly for own consumption and some for sale or barter ..... 2 ☐
- Mostly for sale or barter and some for own consumption ..... 3 ☐
- Only for sale or barter ..... 4 ☐

**Q31. In this secondary job/activity, were you ...**

*Read*

- Employee (working for someone else for pay in cash or in kind) ..... 1 ☐
- Employer (employing one or more employees) ..... 2 ☐ → Q40
- Own-account worker (not employing any employee) ..... 3 ☐ → Q40
- Contributing family worker (working without pay in the business or farm of another household/family member) ..... 4 ☐ → Q40
- Member of a producers' cooperative ..... 5 ☐ → Q40

**Q32. In this secondary job/activity, were you employed on the basis of ...**

- a written contract? ..... 1 ☐
- an oral agreement? ..... 2 ☐

**Q33. In this secondary job/activity, was your contract or agreement of ...**

- a limited time duration? ..... 1 ☐ → Q35
- an unlimited time duration? ..... 2 ☐

**Q34. How long have you been employed in this secondary job/activity?**

- Less than 1 year ..... 1 ☐ ➡ Q37
- 1 to 2 years ..... 2 ☐ ➡ Q37
- 3 to 5 years ..... 3 ☐ ➡ Q37
- 6 to 10 years ..... 4 ☐ ➡ Q37
- 11 to 20 years ..... 5 ☐ ➡ Q37
- 21 to 30 years ..... 6 ☐ ➡ Q37
- 31 or more years ..... 7 ☐ ➡ Q37

**Q35. Why is your contract or agreement, in this secondary job/activity, of limited duration?**

- On-the-job training, internship, traineeship ..... 1 ☐
- Probation period ..... 2 ☐
- Seasonal work ..... 3 ☐
- Occasional work ..... 4 ☐
- Daily work ..... 5 ☐
- Work as a replacement/substitute ..... 6 ☐
- Public employment programme ..... 7 ☐
- Project work (UN, NGOs, etc.) ..... 8 ☐
- Specific service or task (lecturer, artist, etc.) ..... 9 ☐
- Chain contract (succession of temporary contracts with same employer) ..... 10 ☐
- Other (specify): ..... 11 ☐

**Q36. What is the duration of your contract or agreement in this secondary job/activity?**

- Daily contracts/agreements ..... 1 ☐
- Less than 1 month ..... 2 ☐
- 1 to 2 months ..... 3 ☐
- 3 to 6 months ..... 4 ☐
- 7 to 12 months ..... 5 ☐
- More than 12 months ..... 6 ☐
- Do not know ..... 7 ☐

**Q37. In this secondary job/activity, do you get paid annual leave or payment for leave not taken?**








- Yes ..... 1 ☐
- No ..... 2 ☐
- Do not know ..... 3 ☐

**Q38. In this secondary job/activity, would you get paid sick leave in case of illness or injury?**

- Yes ..... 1 ☐
- No ..... 2 ☐
- Do not know ..... 3 ☐

**Q39. In which sector were you employed in your secondary job/activity?**

*Read*

- Government ..... 1 ☐  Q41
  - State-owned enterprise (e.g. TVTL, EDTL) ..... 2 ☐  Q41
  - Privately-owned business or farm ..... 3 ☐
  - Non-governmental/non-profit organization ..... 4 ☐  Q41
  - Private household ..... 5 ☐  Q41
  - Embassies and bilateral institutions (e.g. USAID, CIDA) ..... 6 ☐  Q41
  - United Nations and other international org. .... 7 ☐  Q41
  - Other (specify): ..... 8 ☐  Q41
- 

**Q40. Was your business/farm (or the business/farm where you worked) registered at the Ministry of Justice or Ministry of Tourism, Commerce and Industry?**

- Yes ..... 1 ☐
- Is in the process of being registered ..... 2 ☐
- No ..... 3 ☐
- Do not know ..... 4 ☐

**Q41. Where do you usually work to perform your secondary job/activity?**

*Read*

- In your home ..... 1 ☐
  - Structure attached to your home ..... 2 ☐
  - At the client's or employer's home ..... 3 ☐
  - Enterprise, plant, factory, office, shop, workshop etc. (separate from the house) ... 4 ☐
  - On a farm or agricultural plot ..... 5 ☐
  - Construction site ..... 6 ☐
  - Fixed stall in the market or on the street ..... 7 ☐
  - Without fixed location/mobile ..... 8 ☐
  - Other (specify): ..... 9 ☐
- 

**Q42. What kind of work do you usually do in this secondary job/activity?**

a. Occupational title:

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b. Short description of the main tasks or duties:

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Code

ISCO

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**Q43a. What kind of industry, business, service or activity is carried out at the place of work where you had your secondary job/activity?**







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**Q43b. What are the main functions, or goods or services produced, at the place of work where you had your secondary job/activity?**

Code \_\_\_\_\_ ISIC

**Q44. How many persons including yourself work at the place of work where you had your secondary job/activity?**

- 1-4 ..... 1 ☐
- 5-9 ..... 2 ☐
- 10-19 ..... 3 ☐  Q46
- 20-49 ..... 4 ☐  Q46
- 50-99 ..... 5 ☐  Q46
- 100 or more ..... 6 ☐  Q46
- more than 9 persons ..... 7 ☐  Q46
- Do not know ..... 8 ☐  Q46


**Q45. Please specify the exact number of workers**

- Number of workers: .....

**Q46. In which suco is your secondary job/activity located?**

Code \_\_\_\_\_ Suco

**Q47. Besides your main and secondary job/activity, last week, did you also work on your own agricultural land (or that of another household member)?**

- Yes ..... 1 ☐
- No ..... 2 ☐  Q49

**Q48. In general, are the raw or processed products obtained from this land produced exclusively for your household's own consumption or also for sale/barter?**

- Only for own consumption ..... 1 ☐
- Mostly for own consumption and some for sale or barter ..... 2 ☐
- Mostly for sale or barter and some for own consumption ..... 3 ☐
- Only for sale or barter ..... 4 ☐

## Part 5. Hours of work and underemployment

*Interviewer: Questions Q49 and Q50: "Other job(s)/activities" exclude work on subsistence agriculture producing only for own consumption (Q30=1 or Q48=1).*

**Q49. How many hours do you usually work per week?**

- a. Main job/activity .....
- b. Other job(s)/activity(ies) .....
- c. Total for all jobs/activities .....

**Q50. Thinking of each day last week, how many hours did you actually work...**

	a. Main job/act.	b. Other job(s)/act.(s)	c. Total all jobs/activities
Monday?	<input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/>	
Tuesday?	<input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/>	
Wednesday?	<input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/>	
Thursday?	<input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/>	
Friday?	<input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/>	
Saturday?	<input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/>	
Sunday?	<input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/>	
<b>Total</b>	<input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/>

**Q51. Last week, would you have liked to work more hours than you actually worked provided the extra hours had been paid?**

- Yes ..... 1 ☐
- No ..... 2 ☐ → Q54

**Q52. How many additional hours could you have worked last week?**

- Number of additional hours .....

**Q53. How would you have liked to increase your working hours?***Read*

- Increase number of hours in current job(s)/activity(ies) ..... 1 ☐
- Take an additional job/activity ..... 2 ☐
- Replace current job(s)/activity(ies) with another job/activity with more hours ..... 3 ☐

**Q54. Would you like to change your current employment situation?**

- Yes ..... 1 ☐
- No ..... 2 ☐ → Q60

**Q55. What is the main reason why you want to change your current employment situation?**

- To work more hours paid at your current rate ..... 1 ☐
- To have a higher pay per hour ..... 2 ☐
- Fear or certainty of losing the present job ..... 3 ☐
- Present job is temporary or occasional ..... 4 ☐
- To use qualifications/skills more adequately ..... 5 ☐

- To have more convenient working time, shorter commuting time ..... 6 ☐
- To improve working conditions ..... 7 ☐
- To work less hours with a corresponding reduction in pay ..... 8 ☐
- Other reason (specify): ..... 9 ☐

**Q56. During the last four weeks, did you look for another job/activity to replace your current one(s)?**

- Yes ..... 1 ☐
- No ..... 2 ☐

**Q57. During the last four weeks, did you look for extra work in addition to your current job(s)/activity(ies)?**

- Yes ..... 1 ☐
- No ..... 2 ☐

## Part 6. Employees: Wages and salaries

The following question applies only to persons who are employees in their main or secondary job.

**Interviewer: If Q10=1 or Q31=1 (employees) then continue with Q58, else go to  Q59**

**Q58. How much did you receive last month as wage or salary (after deduction of taxes, if any, but before any other deductions)?**


	a. Main activity	b. Secondary activity
Wage and salary includes:		
-Direct regular wages and salaries in cash		
-Pay for time not worked (i.e. paid leave, sick leave)		
-Bonuses (13 <sup>th</sup> month salary)		
-Allowances		
-Value of remuneration in-kind		
-Arrear or advance payments		
<b>TOTAL</b>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <b>USD</b>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <b>USD</b>

**Go to  Q79**

## Part 7: Unemployed or economically inactive persons

**Q59. In the last four weeks, ...**

**Q59a. were you looking for a job?**

- Yes ..... 1 ☐  Q60
- No ..... 2 ☐

**Q59b. were you trying to start a business?**

- Yes ..... 1 ☐
- No ..... 2 ☐ ➔ Q61

**Q60. In the last four weeks what have you done to look for work or to start a business?***Read and mark all that apply*

- Registration at the employment center ..... 1 ☐ ➔ Q64
- Placed or answered job advertisement(s) ..... 2 ☐ ➔ Q64
- Enquired at workplaces, farms, factories, markets, or contacted other possible employers) ..... 3 ☐ ➔ Q64
- Searched through job advertisement(s) / searched on the internet ..... 4 ☐ ➔ Q64
- Asked friends, relatives, colleagues for assistance ..... 5 ☐ ➔ Q64
- Waited on the street to be recruited for casual work ..... 6 ☐ ➔ Q64
- Sought financial assistance to look for work or start a business ..... 7 ☐ ➔ Q64
- Looked for land, building, equipment, machinery to start own business or farming .. 8 ☐ ➔ Q64
- Applied for permit or license to start a business ..... 9 ☐ ➔ Q64
- Other (specify): ..... 10 ☐ ➔ Q64
- No method ..... 11 ☐ ➔ Q62

**Q61. Last week, would you have liked to work if there had been an opportunity to work?**

- Yes ..... 1 ☐
- No ..... 2 ☐ ➔ Q67

**Q62. What was the main reason why you did not seek work or try to start a business in the last four weeks?***Mark only one answer*

- Had already found a job to start at a later date ..... 1 ☐ ➔ Q64
- Have undertaken all necessary steps to start a business at a later date ..... 2 ☐ ➔ Q64
- Was waiting for the results of a vacancy competition or an interview (no other employment option available) ..... 3 ☐ ➔ Q65
- Have been requested to return to old job ..... 4 ☐ ➔ Q65
- Have a wish to return to old job ..... 5 ☐ ➔ Q65
- Awaiting the season for work ..... 6 ☐ ➔ Q65
- Attended school or training courses ..... 7 ☐ ➔ Q65
- Family responsibilities or housework ..... 8 ☐ ➔ Q65
- Lack of consent from family ..... 9 ☐ ➔ Q65
- Pregnancy, illness or disability ..... 10 ☐ ➔ Q65
- Does not know how and where to look for work ..... 11 ☐ ➔ Q65
- Unable to find work requiring his/her skills ..... 12 ☐
- Had looked for job(s) before but had not found any ..... 13 ☐
- Too young or too old to find a job ..... 14 ☐
- No jobs available in the area/district ..... 15 ☐
- Other reason (specify): ..... 16 ☐ ➔ Q65

**Q63. During the last 12 months, did you do anything to look for work or to start a business?**

- Yes ..... 1 ☐ ➔ Q65
- No ..... 2 ☐ ➔ Q65

*Note: The two codes in Q62 shown in italics were late additions to the questionnaire.*

**Q64. For how long have you been without work and trying to find a job or start a business?**

- Less than 3 months ..... 1 ☐
- 3 months to less than 6 months ..... 2 ☐
- 6 months to less than 9 months ..... 3 ☐
- 9 months to less than 1 year ..... 4 ☐
- 1 year to less than 3 years ..... 5 ☐
- 3 years to 5 years ..... 6 ☐
- More than 5 years ..... 7 ☐
- Do not know ..... 8 ☐

**Q65. If you were offered a job now, could you start working within the next 15 days?**

- Yes ..... 1 ☐ ➔ Q69
- No ..... 2 ☐

**Q66. If you had the opportunity to open a business, could you start working in it within the next 15 days?**

- Yes ..... 1 ☐ ➔ Q69
- No ..... 2 ☐ ➔ Q68

**Q67. What was the main reason why you did not want to work last week?**

- In school or training ..... 1 ☐ ➔ Q79
- Family responsibilities or housework ..... 2 ☐ ➔ Q79
- Pregnancy, illness or disability ..... 3 ☐ ➔ Q79
- Retired or too old for work ..... 4 ☐ ➔ Q79
- Too young to work ..... 5 ☐ ➔ Q79
- No desire to work ..... 6 ☐ ➔ Q79
- Off-season ..... 7 ☐ ➔ Q79
- Other reason (specify): ..... 8 ☐ ➔ Q79

**Q68. What is the main reason why you would not be available for work within the next 15 days?**

- In school or training ..... 1 ☐ ➔ Q79
- Family responsibilities or housework ..... 2 ☐ ➔ Q79
- Pregnancy, illness or disability ..... 3 ☐ ➔ Q79
- Retired or too old for work ..... 4 ☐ ➔ Q79
- Too young to work ..... 5 ☐ ➔ Q79
- No desire to work ..... 6 ☐ ➔ Q79
- Other reason (specify): ..... 7 ☐ ➔ Q79

**Interviewer: If 10 to 14 years old then → 71, otherwise continue with 69.**

**Q69. What kind of work have you been trained for or learned to do?**

a. Occupational title:

\_\_\_\_\_

b. Short description of the main tasks or duties:

\_\_\_\_\_

ISCO

Code

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**Q70. How have you been trained/did you learn?**

- Formal schooling ..... 1 ☐
- Vocational training programme ..... 2 ☐
- Training programme provided by NGO, etc. .... 3 ☐
- On-the-job training provided by an enterprise/employer ..... 4 ☐
- Learning from parent, relative, friend ..... 5 ☐
- Self-taught ..... 6 ☐

**Q71. Have you ever worked for a wage or salary, or for other income in cash or in kind (including income obtained from your own or a family business, farm or subsistence agriculture)?**

*Interviewer: Work includes unpaid work in a family business, farm or fishing.*

- Yes ..... 1 ☐
- No ..... 2 ☐ → Q79

**Q72. What was the main reason why you stopped working in your last job/business?**

- Temporary job ended ..... 1 ☐
- End of season ..... 2 ☐
- Dismissal or staff reduction ..... 3 ☐
- Business/farm/institution closed down/stopped operating ..... 4 ☐
- Changed residence, displaced ..... 5 ☐
- Started or resumed school, studies, training ..... 6 ☐
- Family responsibilities or housework ..... 7 ☐
- Community responsibilities ..... 8 ☐
- Pregnancy, illness or disability ..... 9 ☐
- Resignation for other reasons ..... 10 ☐
- Retirement ..... 11 ☐
- Other reason (specify): ..... 12 ☐

**Q73. Where was your last job/activity located?**


*Record name and suco code if located in Timor Leste; record name and country code if located abroad.*

\_\_\_\_\_

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Suco/Country Code

**Q74. When did you stop working?**

- Less than 3 months ..... 1 ☐
- 3 months to less than 6 months ..... 2 ☐
- 6 months to less than 1 year ..... 3 ☐
- 1 year to less than 3 years ..... 4 ☐
- 3 years to less than 5 years ..... 5 ☐
- 5 years to 10 years ..... 6 ☐
- More than 10 years ..... 7 ☐  Q79

**Q75. What kind of work did you do in your last job/activity?**

a. Occupational title:

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b. Short description of the main tasks or duties:

---

Code

ISCO

   
**Q76a. What kind of industry, business, service or activity was carried out at the place of work where you had your last job/activity?**


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**Q76b. What were the main functions, or goods or services produced, at the place of work where you had your last job/activity?**


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Code

ISIC

   
**Q77. In your last job/activity, were you ...**
*Read*


- Employee (working for someone else for pay in cash or in kind) ..... 1 ☐
- Employer (employing one or more employees) ..... 2 ☐  Q79
- Own-account worker (not employing any employee) ..... 3 ☐  Q79
- Contributing family worker (working without pay in the business or farm of another household/family member) ..... 4 ☐  Q79
- Member of a producers' cooperative ..... 5 ☐  Q79

**Q78. In which sector were you employed in your last job/activity?**
*Read*

- Government ..... 1 ☐
- State-owned enterprise (e.g. TVTL, EDTL) ..... 2 ☐
- Privately-owned business or farm ..... 3 ☐

- Non-governmental/non-profit organization ..... 4 ☐
- Private household ..... 5 ☐
- Embassies and bilateral institutions (e.g. USAID, CIDA) ..... 6 ☐
- United Nations and other international org. .... 7 ☐
- Other (specify): ..... 8 ☐

**Q79. Last week, were you registered with an Employment Center?**

- Yes ..... 1 ☐
- No ..... 2 ☐  Q81

**Q80. What type of assistance have you received from the Employment Center?**

*Mark all that apply*

- Information about job vacancies ..... 1 ☐
- Referral to microfinance schemes ..... 2 ☐
- Referral to training providers ..... 3 ☐
- Other (specify): ..... 4 ☐

**Q81. What were you doing mainly during the last 12 months, that is, from July 2008 to June 2009?**

*Read*

- Employed
  - Employee (working for someone else for pay in cash or in kind) ..... 1 ☐
  - Employer (employing one or more employees) ..... 2 ☐
  - Own-account worker (not employing any employee) ..... 3 ☐
  - Contributing family worker (working without pay in the business or farm of another household/family member) ..... 4 ☐
  - Member of a producers' cooperative ..... 5 ☐
- Not employed, available for work
  - Looking for work ..... 6 ☐
  - Not looking for work ..... 7 ☐
- Not employed, not available for work
  - Student ..... 8 ☐
  - Household work ..... 9 ☐
  - Pensioner retired, elderly person ..... 10 ☐
  - Pregnant, ill, disabled ..... 11 ☐
  - Other (specify): ..... 12 ☐

**READ: This is the end of the interview. Thank you for your cooperation.**

**To be answered by the interviewer**

**Q82. How was the information for this questionnaire obtained?**

- Self-response ..... 1 ☐
- Proxy-response ..... 2 ☐