

**CONFIDENTIAL**

All information collected in this survey is strictly confidential and will be used for statistical purposes only.

**Government of Samoa**  
**Samoa Bureau of Statistics & Ministry of Commerce, Industry and Labour**

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## SAMOA LABOUR FORCE SURVEY 2012

SECTION A - IDENTIFICATION PARTICULARS												
1. REGION				5. Household Number								
2. DISTRICT				6. Phone Number								
3. VILLAGE				7. Name of HH Head								
4. ENUMERATION AREA												
INTERVIEWER VISITS					FINAL VISIT							
	Visit			Next visit planned for		Date (DD/MM/YY)		_ _ / _ _ / _ _				
No.	Date (DD/MM/YY)	Time (HH : MM)	Date (DD/MM/YY)	Time (HH : MM)	Starting Time (HH=MM)		_____ : _____					
1	_ _ / _ _ / _ _	_____ : _____	_ _ / _ _ / _ _	_____ : _____	Ending Time (HH=MM)		_____ : _____					
2	_ _ / _ _ / _ _	_____ : _____	_ _ / _ _ / _ _	_____ : _____	Interview Result Code*							
3	_ _ / _ _ / _ _	_____ : _____	_ _ / _ _ / _ _	_____ : _____	(*) Result codes 1 = Completed 2 = No household member at home/ no competent respondent 3 = Entire household absent for extended period of time 4 = Postponed 5 = Refused 6 = Dwelling vacant or address not a dwelling 7 = Dwelling destroyed 8 = Dwelling not found 9 = Other (specify).....							
FIELD STAFF												
	Interviewer	Supervisor	Data coding officer	Data entry officer								
Date	_ _ / _ _ / _ _	_ _ / _ _ / _ _	_ _ / _ _ / _ _	_ _ / _ _ / _ _								
Name												
Signature												
<b>Remarks:</b>          <b>NUMBER OF QUESTIONNAIRES USED:</b>					ELIGIBILITY							
						Males	Females	Total				
					8. No. of youth (15-29 years)							
					9. No. of adults (30+ years)							
					10. No of Persons below 15 years							
					11. Total no. of h/hold members							
12. Total household members who completed an individual questionnaire:												



**Section B. Literacy and Education**  
**For persons aged 15 years and over**

Person Number	Literacy				Full time education									
	Choose one language  1 = Samoan 2 = English 3 = Both	Can (NAME) read a simple sentence?  1. Yes 2. No	Can (NAME) write a simple sentence?  1. Yes 2. No	Can (NAME) understand simple instructions?  1= Yes 2= No  If answers to B.2a, B.2b and B.2c are <u>all</u> No then go to B.5	Is (NAME) attending school during the current school year?  1= Yes 2= No →B.5	What class is (NAME) currently attending?  <i>(Enter codes from list below)</i>  Answer only if B.3=1  GO TO B.7	Has (NAME) ever attended school?  1= Yes →B.7 2= No	What is the main reason why (NAME) has never attended school?  <i>(Enter code from list below)</i>  All go to → C.1	What is the highest class that (NAME) completed?  <i>(Enter codes from list below)</i>  Answer only if B.5=1 & B.4  If B.3 = 1 & B.4, GO TO B10.	Why did (NAME) leave school?  <i>(Enter code from list below)</i>  Answer only if B.3=2 and B.5=1	At what age did (NAME) leave school?  <i>(Age in completed years)</i>	At what age did (NAME) begin year one?  <i>(Age in completed years)</i>		
A1	B.1	B.2a	B.2b	B.2c	B.3	B.4	B.5	B.6	B.6o (Other)	B.7	B.8	B.8o (other)	B.9	B.10
<b>Codes column B.4:</b>	1=SNE 2=Year 9 3=Year 10 4=Year 11 5=Year 12 6=Year 13 7= Technical/vocational/ post-secondary 8= University 9= Postgraduate studies													
<b>Codes column B.6:</b>	01= Disabled/ illness 02= No school/school too far 03= Cannot afford schooling 04= Family did not allow schooling 05= Not interested in school 06= Education not considered valuable 07= School not safe 08= To learn a job 09= To work for pay 10= To help unpaid in family business/farm 11= To help at home with household tasks 12= To help/ assist family members 13= Other (specify)													
<b>Codes column B.7:</b>	00= Pre-school/kindergarten 01= yr1 completed 02= yr2 completed 03= yr3 completed 04= yr4 completed 05= yr5 completed 06= yr 6 completed 07= yr 7 completed 08= yr8 completed 09= yr 9 completed 10= yr10 completed 11= yr 11 completed 12= yr 12 completed 13= yr13 completed 14= Technical/ vocational/ post secondary 15= University/ tertiary 16= post graduate studies 88= no class completed 98= don't know													
<b>Codes column B.8:</b>	01= Completed school 02= Failed exams 03= Too old for school 04= Disabled/ illness 05= School closed down/ too far 06= Cannot afford schooling 07= Family did not want me to continue schooling 08= Education not considered valuable 09= School not safe 10= To learn a job 11= To start working 12= To get married 13= To help unpaid in family business/ farm 14= To help at home with household tasks 15= Other (specify)													

**Section C. Training within the last 12 months (outside of the general education system) For persons aged 15 years and over**

Person Number	Did (NAME) attend any courses, seminars, workshops or receive private lessons or instruction outside the regular education system within the last 12 months, that is since [OCTOBER 2011]?	How many of these training activities did (NAME) attend within the last 12 months?	What was the subject of the (most recent) training that (NAME) attended within the last 12 months?		For how long did (NAME) attend this training?	Who was the main provider of this training?		What was the subject of the <u>second</u> most recent training that (NAME) attended within the last 12 months?		For how long did (NAME) attend this training?	Who was the main provider of this training?	
	1= Yes 2= No → D.1	1= 1 training 2= 2 trainings 3= 3 trainings 4= 4 or more trainings	C.3	FIELD code	C.4	C.5	C.5o (other)	C.6	FIELD code	C.7	C.8	C.8o (other)
A1												

**Subject of study codes (columns C.3 and C.6):**

010= Basic programmes	420= Life science	811= Hotel, restaurant and catering
080= Literacy and numeracy	440= Physical science	812= Travel, tourism and leisure
090= Personal skills development	460= Mathematics and statistics	813= Sports
140= Teacher training and education sciences	480= Computing	814= Domestic services
210= Arts and craft skills	520= Engineering and engineering trades	815= Hair and beauty services
222= Foreign languages	540= Manufacturing and processing	840= Transport services
220= Other humanities	580= Architecture and building	850= Environmental protection
310= Social and behavioural sciences	620= Agriculture, forestry and fishery	861= Protection of persons and property
320= Journalism and information	640= Veterinary	862= Occupational health and safety
340= Business and administration	720= Health	863= Other Trainings
380= Law	760= Social services	

Section D. Current activities For persons aged <u>15 and over</u>							
Person Number	During the last 7 days, did (NAME) do any of the following activities, <u>even if only for one hour?</u>					Ask If ALL answers to D.1 = 2 (No)	
	(a) Run or do any kind of business, big or small, for yourself or with one or more partners?  <i>Examples: Commercial farming or fishing, collecting firewood mainly for sale, selling things, making things for sale, repairing things for pay, taxi or other transport business, having a legal or medical practice, performing in public etc</i>	(b) Do any work for a wage, salary, commission or any payment in kind (including domestic work)?  <i>Examples: A regular job, contract, casual or piece work for pay, work in exchange for food or housing</i>	(c) Help, without being paid, in any kind of business run by (NAME) household?  <i>Examples: Help to sell things, make things for sale or exchange, doing the accounts, cleaning up for the business, etc.</i>	Even though (NAME) did not do any of these activities in the last 7 days, did (NAME) have a job or business activity, from which he/she was temporarily absent and to which he/she will definitely return?  <i>Note: The off-season for agricultural activities, or waiting for a new job to start, do not count as temporary absences</i>	What was the main reason why (NAME) was absent from his/her job or business in the last 7 days?  01= Health reasons 02= Vacation leave 03= Caring for family/others 04= Maternity/paternity leave 05= Family/community obligations 06= Strike/stay-away/lockout 07= Problems with transport, equipment etc 08= Bad weather 09= Study or training leave 10= Unrest (violence) 11= Future job start → H.1 12= Seasonal work → H.1 13= Other reason (specify)		
A1	D.1(a)	D.1(b)	D.1(c)	D.2	D.3	D.3o (other)	
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	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
<b>If any answer to D.1 = 1 (Yes) → E.1</b> <b>If ALL answers to D.1 = 2 (No) → D.2</b>							



**Section E. Characteristics of the *main* job/activity in the last 7 days**  
*For employed persons aged 15 years and over*

Person Number	How many persons, including (NAME), work at this place of work? 1= Works alone 2= 2-4 3= 5-9 4= 10-19 5= 20-49 6= 50-99 7=100 or more	Where does (NAME) mainly undertake his/her work? 01= Inside his/her house 02= Work space next to/in front of house 03= Factory, office, workshop, shop, kiosk, etc. away from the house 04= Farm, agricultural plot, sea, river 05= Home or workplace of employer/client 06= Construction site 07= Market or bazaar stall 08= Street stall 09= No fixed location (mobile) 10= Other (specify)	Does (NAME) work in the...?		Is the business/farm where (NAME) works registered with the Ministry of Commerce, Industry and Labour or with any other authority?  1= Registered 2= Not registered 3= In the process of becoming registered 4= Don't know	In this job/activity is (NAME) an ...		For employees only (E.9 = 1)				
			1= Government 2= Public/state-owned enterprise 3 = Private Sector (Companies) 4 = Non-profit organization, NGO 5= Private household 6= Non-farm private sector business 7= Farm private sector enterprise (plantation, gardens, farm/livestock) 8= Other (specify)  <i>If (1, 2, 3, 4, 5) → E.9 If (6, 7, 8) →E.8</i>			READ 1= Employee 2= Employer 3= Own account worker/Self-employed 4= Contributing unpaid family worker 5= Other (specify)  <i>If ( 2, 3, 4 or 5) → E.21</i>		Does (NAME)'s employer contribute to any retirement fund for him/her?  1= Yes 2= No 3= Don't know	Does (NAME) benefit from paid annual leave?  1= Yes 2= No 3= Don't know	Would (NAME) get paid sick leave in case of illness or injury?  1= Yes 2= No 3= Don't know	Would (NAME) get any other benefit like overtime or bonus?  1= Yes 2= No 3= Don't know	
A1	E.5	E.6	E.6o (other)	E.7	E.7o (other)	E.8	E.9	E.9o (other)	E.10	E.11	E.12	E.13
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**Section E. Characteristics of the *main* job/activity in the last 7 days**  
*For employed persons aged 15 years and over*

Person Number	For employees only (E.9 = 1)							For all employed persons	
	Does (NAME)'s employer deduct income tax from his/her salary / wage?	Is (NAME) employed on the basis of a written contract or an oral agreement?	Is the contract or agreement of...?	What is the duration of the contract or agreement?	Why is the contract or agreement of limited/unspecified duration?		On this job, is (NAME) member of a trade union like PSA, SSFA, Nurses Association (exclude youth groups)?	Are (NAME)'s pay and conditions of employment directly affected by agreements between (NAME)'s employer and any trade union?	To what extent are you satisfied with your main job?
A1	E.14	E.15	E.16	E.17	E.18	E.18o (other)	E.19	E.20	E.21
	1= Yes 2= No 3= Don't know	1= Written contract 2= Oral agreement 3= Don't know	READ 1= Limited duration → E.17 2= Unlimited duration → E.19 3= Unspecified duration → E.18 4= Don't know → E.19	1= Daily agreements 2= More than a day but < 1 month 3= 1 month to < 3 months 4= 3 months to < 6 months 5= 6 month to < 12 months 6= 12 months or more  <i>Answer Only if E.16=1</i>	1= On-the job training, internship 2= Probation period 3= Seasonal work 4= Occasional/daily work 5= Public employment programme 6= Work as a replacement/substitute 7= Work for a service or specific task 8= Chain contract 9= Other (specify)  <i>Answer Only if E.16=3 or 1</i>		1= Yes 2= No 3= Don't know  <i>Answer only if E.16=1 or 4</i>	1= Yes 2= No 3= Don't know	1= Very satisfied 2= Somewhat satisfied 3= Somewhat unsatisfied 4= Very unsatisfied
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**Section E. Characteristics of the *main* job/activity in the last 7 days**  
*For employed persons aged 15 years and over*

Person Number	Income from paid employment <i>For employees only (E.9= 1)</i>							Income from self-employment <i>For employers and own-account workers (E.9= 2, 3)</i>			
	Is (NAME) paid on a time basis or a piece-rate basis?  1= Time-basis 2= Piece rate 3= Other (specify)		How much did (NAME) earn the last time he/she was paid in his/her main job/activity –in cash and in-kind (food, clothing, drinks, housing, etc)?  <i>For payments in kind and services, record the estimated value</i>		What period did this cover?  1= Last month 2= Last fortnight 3= Last week 4= Last day 5= Other period (specify)		Approximately how many hours did (NAME) work during period refer to in E.24?  <i>All go to → F.1</i>	Last fortnight, how much did (NAME) earn in his/her business activity, in cash or in kind, after deducting expenses?		Why did you choose to be self-employed rather than working for someone else (as an employee)?  1= Could not find a wage or salary job 2= Greater independence 3= More flexible hours of work 4 = Higher income level 5 = Required by the family	
			In cash (in Samoan Tala)	In kind (in Samoan Tala)	In cash	In kind		In cash (in Samoan Tala)	In kind (in Samoan Tala)		
A1	E.22	E.22o (other)	E.23a	E.23b	E.24a	E.24b	E.24o (other)	E.25	E.26a	E.26b	E.27
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**Section G. Underemployment in the past seven days**  
*For employed persons aged 15 years and over*

Person Number	In the last 7 days, would (NAME) have liked to work additional hours than he/she worked, provided the extra hours had been paid?  1= Yes 2= No → G.3	How many additional hours could (NAME) have worked in the last 7 days?  <i>(Enter number of hours)</i>	Would (NAME) like to change his/her current employment condition/ situation?  1= Yes 2= No → J.1	What is the main reason why (NAME) would like to change his/her employment condition/ situation?  1= Present job is temporary 2= Fear of losing present job 3= To work more hours (paid at current rate) 4= To have a better paid job/activity (higher pay per hour) 5= To work less hours (with a reduction in pay) 6= To make better use of skills 7= To improve working conditions 8= Other (specify)		In the last 30 days, did (NAME) look for another job/activity to replace his/her current one(s)?  1= Yes 2= No	In the last 30 days, did (NAME) look for extra work in addition to his/her current one(s)?  1= Yes 2= No → J.1	What did (NAME) do to find another /extra work?  1= Registered at a public or private employment exchange 2= Applied to current or other employers 3= Checked at current or other work sites, farms, factory gates, markets, or other assembly places 4= Placed or answered newspaper advertisements 5= Sought assistance of friends or relatives 6= Looked for land, building, machinery or equipment to establish or improve his/her own enterprise 7= Arranged for initial or additional financial resources 8= Other (specify)  <b><u>ALL → GO TO J.I</u></b>	
	A1	G.1	G.2	G.3	G.4	G.4o (other)	G.5	G.6	G.7
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
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**ALL go to → J.1**

**Section H. Job search**  
**For persons not employed in the last 7 days aged 15 years and over**

Person Number	In the last 30 days, did (NAME) look for a job or try to start a business?	What did (NAME) do in the last 30 days to find a job or start a business?		Did (NAME) want to work or try to start a business in the last 7 days?	What was the <u>main</u> reason why (NAME) did not seek work or try to start a business in the last 30 days?		During the last 12 months, did (NAME) do anything to look for work or start a business?	How long has (NAME) been without work and trying to find a job or start a business?	If an opportunity to work had existed, would (NAME) had been able to start work in the last 7 days?	What was the main reason why (NAME) was <u>not available</u> to work in the last 7 days?		What was the main reason why (NAME) <u>did not want to work</u> ?	
	1= Yes 2= No → H.3	1= Registered at a public or private employment center 2= Applied to current or other employers 3= Checked at work sites, farms, factory gates, markets, ... 4= Waited on the street for casual work 5= Placed/answered advertisements 6= Sought assistance of friends or relatives 7= Looked for land, building, equipment 8= Arranged for financial resources 9= Other (specify)	<i>All go to → H.6</i>		1= Yes 2= No → H.9	01= Found work but waiting to start → H.6 02= Awaiting replies to earlier enquiries → H.7 03= Awaiting for the season to start → H.7 04= Attended school/training courses → H.7 05= Family responsibilities or housework → H.7 06= Illness, injury or disability → H.7 07= Too young/old to find work → H.7 08= Does not know where to look for work → H.7 09= Lacks employers' requirements (skills, experience, qualifications) → H.5 10= No jobs available in the area → H.5 11= Other reasons (specify) → H.5  <i>If 01 → H.6 If (02-08) → H.7 If (09-11) → H.5</i>		1= Yes 2= No  <i>All go to → H.7</i>	1= Less than 3 months 2= 3 months < 6 months 3= 6 months < 12 months 4= 1 year < 3 years 5= 3 years < 5 years 6= 5 years or more 7= Don't know  <i>Answer only if H.4=1 &amp; H.2=1-9</i>	1= Yes → J.1 2= No  <i>Answer only if H.4=(02-08), H.5=1 or 2 &amp; H.2=(1-9)</i>	1= In school/training 2= Housework/ family responsibilities 3= Illness, injury, disability 4= Retired, too old for work 5= Too young to work 6= Off-season 7= No desire to work 8= Other (specify)  <i>If 1 → K.1 If (2-8) → I.1</i>	1= In school/training 2= Housework/ family responsibilities 3= Illness, injury, disability 4= Retired, too old for work 5= Too young to work 6= Off-season 7= No desire to work 8= Other (specify)  <i>Answer only if H.3=2 If 1 go to → K.1 If (2-8) go to → I.1</i>	
A1	H.1	H.2	H.2o (other)	H.3	H.4	H.4o (other)	H.5	H.6	H.7	H.8	H.8o (other)	H.9	H.9o (other)
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**Section J. Occupational injuries within the last 12 months**

*For employed persons aged 15 years and over*

Now I would like to ask you about any accidents (NAME) may have had while working in the last 12 months that is since [NOVEMBER 2011]...

Person Number	In the last 12 months, was (NAME) hurt in any accident while working that caused him/her injury or illness?  <i>(Include accidents that took place while commuting to/from work)</i>	Did any of the injuries received in the last 12 months result in (NAME) being absent from work, or unable to work for at least one day, apart from the day of the accident?	Did the injuries seriously restrict (NAME)'s work or activities even though (NAME) was not absent from work or unable to work?	How many of these injuries (with lost time) did (NAME) have in the last 12 months?  <i>(record number of injuries)</i>	Thinking about (this accident or the most serious work accident), what type of injury did (NAME) receive?  <i>Code the most severe injury</i> 1= Superficial injury 2= Fracture 3= Dislocation, sprain, strain 4= Amputation 5= Concussion, internal injury 6= Burn, corrosion, scald 7= Acute poisoning or infection 8= Other injury (specify)		What kind of work was (NAME) doing when this accident happened?  1= Current main job → J.10 2= Other job (specify occupation)  <i>(If "Other" record the title of the job if there is one)</i>		What were (NAME)'s main tasks or duties in this job/activity?  <i>(Write a short description of the main tasks/duties)</i>		
	A1	J.1	J.2	J.3	J.4	J.5	J.5o (other)	J.6	J.6o (other)	J.7	ISCO code
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Section K. Participation in the Production of Goods for use by own household For persons aged 15 years and over																						
During the last 7 days, did (NAME) do any of the following activities...? If Yes for a task, ask: During the last 7 days, how many hours did (NAME) spend on this activity?																						
Person Number	Work on (NAME)'s own (or his/her household's) plot, farm, or help grow farm produce for the household's own consumption?		Were the farm products that (NAME) produced or helped produce in the last 7 days...?		Work on own (NAME)'s or help look after animals for the households own consumption?		Were the animal products that (NAME) produced or helped produce in the last 7 days...?		Do any construction or major repair work on (NAME)'s own house, farm plot or business?		Catch any fish, prawns, shells, wild animals or other food for the household's own consumption?		Were the products that (NAME) caught or helped caught in the last 7 days...?		Fetch water or collect firewood for household use?		Were the products that (NAME) collected in the last 7 days...?		Produce clothing, furniture, processed food, pots, or other goods for household use?		Were the products that (NAME) produced in the last 7 days...?	
	A1	K.1	hours	K.1b	K.2	hours	K.2b	K.3	hours	K.4	hours	K.4b	K.5	hours	K.5b	K.6	hours	K.6b				

Thank you very much for the best cooperation!