



ETUDE ECONOMIQUE CONSEIL



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Special Codes	
Refusal	-99
Don't know	-66
Not applicable	-77

# STEP SKILLS MEASUREMENT SURVEY

## REPUBLIC OF PHILIPPINES

### 2015-2016

CEA CODE			HH No.		CHECK DIGIT

District		Code	
Census Enumeration Area (CEA)		Code	
Household Listing Number			

Name of Household head:			
Address			
Phone number:			
		Code	
Interviewer name:			
Supervisor name:			

Region		Code	
Province		Code	
Municipality/city		Code	
Barangay		Code	
EA		Code	

(Random Number Sticker)

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INTERVIEWER: PERSON TO BE INTERVIEWED IS PREFERABLY THE HEAD OF THE HOUSEHOLD. IF HE/SHE IS NOT AVAILABLE, INTERVIEW THE HEAD'S SPOUSE. IF SPOUSE NOT AVAILABLE FIND ANOTHER MEMBER OF THE HH WHO IS ABLE, ON BEHALF OF THE HH HEAD, TO GIVE ACCURATE INFORMATION ON ALL THE HOUSEHOLD MEMBERS.

- Questions 1-3: I would like to make a complete list of all the people who normally live and eat their meals together in this dwelling, and consider it their primary residence.
- I'd like to start with the **head of the household**, followed by the **wife/husband** of household head (if more than one wife, from first wife to most recent wife).
- Next please give me the names of any **married children** of the head living in the household, then **his or her spouse and their children** from oldest to youngest, who normally live and eat their meals here.
- Next please give me the names of any **unmarried children** of the head living in the household, from the oldest to the youngest.
- Next please give me the names of a **father or mother** of the head and the head's spouse.
- Next please give me the names of any **other relatives** of the head or the head's spouse who live in this dwelling.

Determine age from date of birth (Question 5)								
Year	Age (Or)		Year	Age (Or)		Year	Age (Or)	
1930	84	85	1960	54	55	1990	24	25
1931	83	84	1961	53	54	1991	23	24
1932	82	83	1962	52	53	1992	22	23
1933	81	82	1963	51	52	1993	21	22
1934	80	81	1964	50	51	1994	20	21
1935	79	80	1965	49	50	1995	19	20
1936	78	79	1966	48	49	1996	18	19
1937	77	78	1967	47	48	1997	17	18
1938	76	77	1968	46	47	1998	16	17
1939	75	76	1969	45	46	<b>1999</b>	<b>15</b>	<b>16</b>
1940	74	75	1970	44	45	<b>2000</b>	<b>14</b>	<b>15</b>
1941	73	74	1971	43	44	2001	13	14
1942	72	73	1972	42	43	2002	12	13
1943	71	72	1973	41	42	2003	11	12
1944	70	71	1974	40	41	2004	10	11
1945	69	70	1975	39	40	2005	9	10
1946	68	69	1976	38	39	2006	8	9
1947	67	68	1977	37	38	2007	7	8
1948	66	67	1978	36	37	2008	6	7
1949	65	66	1979	35	36	2009	5	6
<b>1950</b>	<b>64</b>	<b>65</b>	1980	34	35	2010	4	5
<b>1951</b>	<b>63</b>	<b>64</b>	1981	33	34	2011	3	4
1952	62	63	1982	32	33	2012	2	3
1953	61	62	1983	31	32	2013	1	2
1954	60	61	1984	30	31	2014	0	1
1955	59	60	1985	29	30	2015		0
1956	58	59	1986	28	29			
1957	57	58	1987	27	28			
1958	56	57	1988	26	27			
1959	55	56	1989	25	26			

- Finally, please give me the names of any other **persons not related** to the head of household or to his/her wife/husband but who normally live and eat their meals here, and consider it their primary residence.

## MODULE 1: HOUSEHOLD LEVEL INFORMATION

## PART A: HOUSEHOLD ROSTER

ID Code	(1)	(2)	(3)	(4)	(5)		(6)		(7)		(8)	
	Name of Household members	Sex?	Relationship to the head of the household?	Age?	Date of Birth?		INTERVIEWER		FOR AGE 6 AND OLDER			
	INTERVIEWER: MAKE A COMPLETE LIST OF EVERYONE AND FILL IN QUESTIONS 1-3 BEFORE GOING ON TO 4-19	Male 1 Female 2	Head 1 Spouse/Partner 2 Son/Daughter 3 Son/Daughter-in-law 4 Father/mother 5 Father/mother-in-law 6 Sister/brother 7 Grandchild 8 Grand-Parent 9 Niece/Nephew 10 Other relative 11 Domestic helper 12 Not related (Specify) 97	IN COMPLETED YEARS  IF LESS THAN 12 MONTHS RECORD '0'	RECORD 4 DIGITS OF THE YEAR  FOR UNKNOWN MONTH, RECORD '-66'			IS (NAME) 6 YEARS OR OLDER?	Has [NAME] ever attended school?	Presently attending an educational institution?		
							Yes	1	Yes	1	Yes	1
							No	2 >> <b>NEXT PERSON, Q4</b>	No	2 >> <b>9</b>	No	2
				YEARS	MONTH	YEAR			Don't know	-66>>10		
01												
02												
03												
04												
05												
06												
07												
08												
09												
10												
11												
12												
13												
14												
15												

**MODULE 1: HOUSEHOLD LEVEL INFORMATION**
**PART A: HOUSEHOLD ROSTER**

ID Code	(9)	(10)		(11)		(12)	(13)		(14)				
	FOR AGE 6 AND OLDER			INTERVIEWER		FOR AGE 15 AND OLDER							
	What is the highest level of education completed?			Can (NAME) read a short simple statement?		IS (NAME) 15 YEARS OR OLDER?		Marital Status?		During the past 7 days, did [NAME] work for at least an hour for wage or salary in cash or in kind OR work on his/her own account for profit or family gain OR work in a family business or on a farm?		During the past 4 weeks, did [NAME] actively look for work and was [NAME] available to start a job if he/she found one?	
	No level attained	01		Yes, without difficulty	1	Yes	1	Married (monogamous union)	1				
	Elementary school graduate	02				No	2 >>	Married (polygamous union)	2				
	ALS Accreditation & Equivalency - Elementary Level passer	12					<b>NEXT PERSON, Q4</b>	Live-in (not legally married)	3				
	High school graduate	03>>11		Yes, but with difficulty	2			Separated	5				
	ALS Accreditation & Equivalency - Secondary Level passer	13>>11						Widow/er	6				
	Post-secondary Technical Vocational Certificate of Proficiency	4>>11						Never married	7				
	Associate in arts	05>>11		No	3			Other (specify)	97				
	Bachelor degree (4 year program)	06>>11								Yes	1 >> 16	Yes	1 >> 17
	Bachelor degree (5 year program)	07>>11								No	2	No	2
	Bachelor professional degree	08>>11											
	Master's degree	09>>11											
	Doctorate degree	10>>11											
	Don't know	-66											
01													
02													
03													
04													
05													
06													
07													
08													
09													
10													
11													
12													
13													
14													
15													

ID Code	(15)		(16)		(17)		(18)		(19)	IF NO ELIGIBLE PERSONS, COMPLETE THE ROSTER MODULE, THEN END THE INTERVIEW.		
	FOR AGE 15 AND OLDER				INTERVIEWER		INTERVIEWER		INTERVIEWER			
	Which of the following best describes the present situation of [NAME]?		For the main work [NAME] did in the past 7 days, what was the employment type of the work?		IS THIS PERSON BETWEEN 15 AND 64 YEARS OLD?		CHECK: IS THIS PERSON MENTALLY CAPABLE TO ANSWER THE INDIVIDUAL MODULES?		NUMBER THE PERSON (SEQUENTIALLY) AS ELIGIBLE FOR INDIVIDUAL SURVEY.  >>> NEXT PERSON, Q4			
							DO NOT ASK THE HOUSEHOLD					
	Home duties (house wife/husband)		1	Employee		1	Yes No	1 2 >> NEXT PERSON, Q4	Yes No		1 2 >> NEXT PERSON, Q4	SEQUENTIAL NUMBER OF ELIGIBLE PERSONS
	Student		2	Self-employed, Owner without hired labor		2						
	Retired		3	Self-employed, Owner with hired labor		3						
	ill, Disabled		4	Unpaid worker in family business		4						
	Not working and not looking for work		5	Other (specify)		97						
	Other (Specify)		97									
	>>17											
01												
02												
03												
04												
05												
06												
07												
08												
09												
10												
11												
12												
13												
14												
15												

In this section we will ask some questions about your dwelling and assets, and the utilities your household uses.

1	What kind of dwelling is this?	
	Single family House / Semi-detached house	1
	Part of a house / Part of an apartment (or condominium)	2
	Apartment (or condominium) in a building with less than 10 dwellings	3
	Apartment (or condominium) in a building with 10 or more dwellings	4
	Makeshift dwelling / temporary dwelling	5
	Other, specify:	97

2	What is the major construction material of the walls of the dwelling?	
	Strong materials (galvanized iron, aluminum, file, concrete, brick, stone, plywood, etc.)	1
	Light materials (cogon, nipa, anahaw, bamboo)	2
	Salvaged/makeshift materials	3
	Mixed but predominantly strong materials	4
	Mixed but predominantly light materials	5
	Mixed but predominantly salvaged materials	6
	No walls	7
	Other, specify:	97

3	What is the major construction material of the roof?	
	Strong materials (galvanized iron, aluminum, file, concrete, brick, stone, plywood, etc.)	1
	Light materials (cogon, nipa, anahaw, bamboo)	2
	Salvaged/makeshift materials	3
	Mixed but predominantly strong materials	4
	Mixed but predominantly light materials	5
	Mixed but predominantly salvaged materials	6
	No roof	7
	Other, specify:	97

4	What is the major construction material of the floor?	
	Natural floor earth/sand	1
	Wood boards/planks	2
	Palm/bamboo	3
	Parquet or polished wood	4
	Vinyl, linoleum	5
	Ceramic tiles	6
	Cement	7
	Carpet	8
	Marble	9
	Other, specify	97

5	Does your household own or is purchasing this dwelling, is it provided to you by an employer, do you use it for free, or do you rent this dwelling?	
	Owned	1
	Being purchased / Paying loan or mortgage	2
	Employer provides / Pays rent	3
	Free – Authorized	4
	Free – Not Authorized	5
	Rented	6
	Other, specify:	97

		NUMBER
6	How many rooms are there in this dwelling? DO NOT COUNT TOILETS, KITCHENS, VERANDAHS, STOREROOM AND CORRIDORS, OR ROOMS USED EXCLUSIVELY FOR A FAMILY BUSINESS	

		NUMBER
7	How many rooms of the dwelling are used for sleeping?	

8	What is the main source of drinking water for this household?		
	Community water system piped into:		Developed spring 6
	Dwelling 1		Undeveloped spring 7
	Yard/Plot 2		Rivers/stream/pond/lake/dam 8
	Public tap 3		Bottled water/ refilling station 9
	Point source:		Rain water 10
	Protected well 4		Tanker truck/peddler/neighbor 11
	Unprotected well (open dug well) 5		Don't know -66
	Other, specify: 97		

9	Does your household treat water in any way such as boiling, filtering or otherwise before drinking?		
	Yes 1		
	No 2		

10	Where is the cooking usually done?		
	In a special room in the house 1	Outdoors 4	>>12
	In the house, not in a special room 2	We do not cook at this household 5	
	In a separate building 3	Other, specify: 97	

11	What source of energy does your household mainly use for cooking?		
	Electricity 1	None 10	
	LPG (Liquefied Petroleum Gas) 2	Don't know -66	
	Charcoal 3	Other, specify: 97	
	Kerosene 4		
	Wood 5		

		MAIN	SECOND
12	What source of energy does your household use for lighting? ALLOW UP TO TWO RESPONSES		
	Electricity from public network 1	Gas lamp 9	
	Electricity from cooperative network 2	Paraffin 10	
	Electricity from private network 3	Wood 11	
	Electricity from house generator 4	Straw/shrubs/grass 12	
	Electricity from shared generator 5	Flashlight/torch 13	
	Solar energy 6	Candles 14	
	Wind energy 7	Don't know -66	
	Kerosene lamp 8	Other, specify: 97	



13	What kind of toilet facility do members of this household usually use?				
	Flush / pour type toilet connected to piped sewer system	1	Bucket	8	>>15
	Flush / pour type toilet connected to septic tank	2	Overhang toilet/hanging toilet	9	
	Flush /pour type toilet connected to pit latrine	3	Pail system	10	
	Flush/pour type toilet connected elsewhere/connection unknown	4	No facility/ field/bush	11	
	Ventilated improved pit latrine (VIP)	5	Other, specify:	97	
	Pit latrine with slab	6			
	Pit latrine without slab/open pit	7			

		YES	NO
14	Is this toilet shared with one or more other households?		

15	Does anybody in the household own (in working condition) ...	YES	NO
	1. A cellular phone		
	2. A landline/wireless telephone		
	3. A radio		
	4. A television		
	5. A refrigerator/freezer		
	6. An automatic washing machine		
	7. An air conditioner		
	8. An electric fan		
	9. A computer (desktop / laptop / lpad, etc.)		
	10. Any Internet connection / Internet access		
	11. A bicycle/pedicab		
	12. A motorcycle /tricycle		
	13. A car/jeep/van/ truck		
	14. A video cassette recorder/player		
	15. A motorized banca/boat		
	16. A karaoke/videoke/magic sing/		
	17. An audio component/stereo set		
	18. A CD/VCD/DVD player		
	19. A stove with oven/gas range		

16	Does any member of this household own ...	YES	NO	
	1. A secondary home?			
	2. A bank account with a formal institution?			
	3. Life insurance?			
	4. Small garden plot?			
	5. Land used for agricultural purposes?			
	6. Land used for other purposes (other than house plot)?			
	7. Any poultry, livestock or farm animals?			If No >>18

17	How many of each of these animals are owned by the household?	NUMBER
	1. Cattle	
	2. Carabao (water buffalo)	
	3. Horses	
	4. Chickens	
	5. Ducks	
	6. Quails	
	7. Hogs	
	8. Sheep	
	9. Goats	
	10. Other (specify)	

18	Excluding textbooks used at school, how many books do you have in this household?													
	<table border="1"> <tr> <td>None</td> <td>1</td> </tr> <tr> <td>1 to 10</td> <td>2</td> </tr> <tr> <td>11 to 50</td> <td>3</td> </tr> </table>	None	1	1 to 10	2	11 to 50	3	<table border="1"> <tr> <td>51 or more</td> <td>4</td> </tr> <tr> <td>Don't know – Few</td> <td>5</td> </tr> <tr> <td>Don't know – Many</td> <td>6</td> </tr> </table>	51 or more	4	Don't know – Few	5	Don't know – Many	6
None	1													
1 to 10	2													
11 to 50	3													
51 or more	4													
Don't know – Few	5													
Don't know – Many	6													

		YES	NO
19	During the past 12 months, has this household <u>received</u> any transfers of money from individuals not currently living in the household (from overseas)?		
20	During the past 12 months, has this household <u>received</u> any transfers of money to individuals not currently living in the household (IN THE PHILIPPINES)?		
21	During the past 12 months, has this household <u>provided</u> any transfers of money to individuals not currently living in the household (to overseas)?		
22	During the past 12 months, has this household <u>provided</u> any transfers of money to individuals not currently living in the household (IN THE PHILIPPINES)?		

23	During the past 12 months, has anyone in this household received any of these benefits from government or local authorities?	YES	NO
	1. Pantawid Pamilyang Pilipino Program (4Ps)/ Conditional Cash Transfer (CCT)		
	2. Training for Work Scholarship Program (TWSP)		
	3. Commission on Higher Education (CHED) Scholarship Program for 4 Ps Beneficiaries		
	4. Community-Based Employment Program (CBEP)		
	5. Scholarship Benefits and Student Financial Assistance from a Government (CHED)		
	6. Scholarship Benefits and Student Financial Assistance from a Government (Others)		
	7. Supplemental Feeding Program		
	8. Cash/Food for Work Program		
	9. Disaster relief (typhoon, volcanic eruption, etc)		
	10. Sustainable Livelihood Program (SLP)		
	11. Kapit-Bisig Laban sa Kahirapan-Comprehensive and Integrated Delivery of Social Services (Kalahi-CIDSS-NCDDP)		
	12. PAMANA (PAyapa MASaganang PamayaNAn) project for armed-conflict areas		
	13. OTHER BENEFITS/ ALLOWANCES		

**MODULE 1: HOUSEHOLD LEVEL INFORMATION**  
**PART C: FILTER INSTRUCTIONS TO CHOOSE THE INDIVIDUAL RESPONDENT**

**These are instructions for the random selection of one household member aged 15-64, who will be interviewed for the remainder of this questionnaire. No replacement is allowed.**

INTERVIEWER TO SAY TO RESPONDENT:

Thank you very much for answering these questions. Now I have to choose randomly an individual member of the household to interview in greater detail.

In order to select that person, I am going to use a chart that will determine which person to talk to. It might turn out to be you or it might be someone else in the household.

CHOOSE THE RESPONDENT TO BE ADMINISTERED THE INDIVIDUAL QUESTIONNAIRE AS FOLLOWS:

1. Check the number of qualifying household members 15-64 YEARS OLD in Module 1(A), Question 19.
2. Write the number of persons who are qualified from Question 19: **CALL THIS NUMBER A.**
3. Look at the random number table on the cover of the questionnaire, and search for the first number on the list, reading across, that is less than or equal to NUMBER A.
4. Write the number from the random number table that is less than or equal to A: **CALL THIS NUMBER B.**
5. Go back to Module 1(A), Question 19 and find the sequential number that corresponds to the NUMBER B above. **This is the sequential number of the eligible person you will interview.**
6. In Module 1(A) check the roster ID number (in the first column of the Module) for the person that corresponds to the sequential number in Question 19 that you have identified and record their ID number and their name below.

ID Code (From Roster) of the person selected		
Name of Person Selected:		

7. Set up a day and time to meet with this person to complete the individual modules of this questionnaire.

Day and Time to Meet:	
-----------------------	--

## MODULE 2: EDUCATION

INTERVIEWER: BEFORE BEGINNING, SAY TO THE RESPONDENT:

Hello, my name is *[insert your name]* I am collecting data for a study sponsored by the Government of Philippines and the World Bank. Thank you very much for agreeing to be interviewed. This survey is part of a project that is carried out in several countries around the world. The project aims to assess the level of skills in Philippines. The findings will help policymakers design policies and programs to improve the labor market in Philippines. The information that you will provide during this interview is strictly confidential and will be used only when combined with many others for research. Your household was randomly chosen among all households in your locality and you were chosen randomly among the persons aged 15-64 that are in your household. Thousands of individuals across the country have also been selected to form a representative sample of all working age individuals. We appreciate your time and cooperation; your contribution is critical to the success of this project.

This section asks about your educational background.

1	Before age 7, did you attend any kindergarten, pre-school and/or daycare? [PRIOR TO ELEMENTARY SCHOOL]	
	Yes	1
	No	2 >>3
	Don't know	-66 >>3

2	For how long did you attend kindergarten, pre-school and/or daycare?	
	Less than 1 year	1
	Between 1 to 2 years	2
	Over 2 years	3
	Don't know	-66

		YES	NO	
3	Have you ever attended school? [Refers to only Formal School Education. Do not include kindergarten or preschool]			If Yes >>6

		MAIN	SECOND
4	What were the reasons you never attended school? DO NOT READ RESPONSES. RECORD UP TO TWO REASONS.		
	High costs for education (fees/uniform/books/transport)	1	School too far from home 10
	Poor quality of schools/education	2	No school within the same barangay 13
	Teacher absenteeism	3	No regular transportation 14
	Security concerns (getting to school, or at school)	4	School conflicts with beliefs 11
	Illness or disability	5	No female teachers 12
	Parents/ elders did not let me	6	Problem with birth certificate 15
	Had to work outside home or for household business	7	
	Had to look after children/other household members	8	Other (Specify)
	Had to help in the home with household chores	9	97

		YES	NO	
5	Have you ever participated in a literacy program or any program that involved learning to read or write such as ALS (Alternative Learning System)?			If Yes >>6b If No >>46

6	At what age did you start first grade? (AGE IN COMPLETED YEARS)	
---	---	--

		YES	NO	
6b	Have you taken ALS Accreditation & Equivalency (A&E) tests?			If No >>7

## MODULE 2: EDUCATION

6c	What is the highest level of the ALS Accreditation and Equivalency Level test you passed?	
Did not pass any level	0	
Elementary level passer	1	
Secondary level passer	2	
Don't know	-66	

		YES	NO	
6d	Did you ever take any formal education classes?			If No>>46

		LEVEL
7	What is the highest <u>level</u> of formal education that you have completed?	
No level attained (did not complete Elementary)	01	
Elementary school level	02	
High school level	03	
<i>Post-secondary Technical Vocational level</i>		
National Certificate I	04	
National Certificate II	05	
National Certificate III	06	
National Certificate IV	07	
Other post-secondary certificate	08	
Associate In Arts (including pre-dental medicine)	09	
Bachelor degree (4 year program)	10	
Bachelor degree (5 year program)	11	
Bachelor professional degree (6 year program, including dentistry/dental medicine)	12	
Bachelor professional degree (7 year program, including INTARMED)	13	
Bachelor professional degree (8 year program)	14	
Bachelor professional degree (9 year program)	15	
Master's degree	16	
PhD degree	17	

		GRADE / YEAR CODE	
8	What is the highest <u>grade / year</u> of formal education that you have completed?		If 01>>10 If 11,12,13,14, 15,16,21,22, 23,24>>9b
No grade completed	01	Bachelor program-3rd year	53
Elementary school-Grade 1	11	Bachelor program-4th year	54
Elementary school-Grade 2	12	Bachelor program-5th year	55
Elementary school-Grade 3	13	Bachelor professional program 1 <sup>st</sup> year	61
Elementary school-Grade 4	14	Bachelor professional program 2 <sup>nd</sup> year	62
Elementary school-Grade 5	15	Bachelor professional program 3 <sup>rd</sup> year	63
Elementary school-Grade 6	16	Bachelor professional program 4 <sup>th</sup> year	64
High school Year 1 / Grade 7	21	Bachelor professional program 5 <sup>th</sup> year	65
High school Year 2 / Grade 8	22	Bachelor professional program 6 <sup>th</sup> year	66
High school Year 3 / Grade 9	23	Bachelor professional program 7 <sup>th</sup> year	67
High school Year 4 / Grade 10	24	Bachelor professional program 8 <sup>th</sup> year	68
Post-secondary technical & vocational-1 <sup>st</sup> year	31	Bachelor professional program 9 <sup>th</sup> year	69
Post-secondary technical & vocational-2 <sup>nd</sup> year	32	Master's program 1 <sup>st</sup> year	71
Post-secondary technical & vocational-3 <sup>rd</sup> year	33	Master's program 2 <sup>nd</sup> year	72
Associate in arts program-1 <sup>st</sup> year	41	Doctorate program 1 <sup>st</sup> year	81
Associate in arts program-2 <sup>nd</sup> year	42	Doctorate program 2 <sup>nd</sup> year	82
Associate in arts program-3 <sup>rd</sup> year	43	Doctorate program 3 <sup>rd</sup> year or more	83
Bachelor program-1 <sup>st</sup> year	51	Other, specify	97
Bachelor program-2nd year	52		

## MODULE 2: EDUCATION

		FIRST	SECOND
9	In which field or subject is your highest qualification (that is, from your highest level)? IF RECEIVED SEVERAL DIPLOMAS OR DEGREES <u>AT THE SAME LEVEL</u> REFER TO TWO MAIN ONES		
Education			01
Humanities and arts			02
Social and behavioral science (includes economics)			03
Journalism and information			04
Business and administration (except secretarial office work) including accounting, auditing			05
Secretarial and office work			06
Law and legal services			07
Science (except computing)			08
Computing/information technology			09
Engineering and engineering trades/architecture			10
Manufacturing and processing			11
Building and construction trades (carpenter, masonry, electrician, plumbers, etc.)			12
Agriculture, forestry, and fisheries			13
Veterinary			14
Health			15
Social services			16
Hotel and catering, travel and tourism, sports and leisure			17
Hairdressing, beauty treatment, cosmetic services			18
Cleaning, laundry, dry-cleaning, domestic science			19
Transport services			20
Environmental protection			21
Security services			22
General program or no specific fields			23
Other (specify)			97
Don't know			-66

9b	What is the name of school or institution where you attended your highest education grade?
	Full name of school or institution

10	At what type of school or institution did you attend your highest education grade?				
	Public	1	Home-schooling / study from home	5	>>12
	Private – nonsectarian (non-religious)	2	Open university/online courses (MOOCs)	6	>>12
	Private – sectarian (religious)	3	Other, specify:	97	
	Public / Private Mix	4			

11	In which location was this school or institution?				
	The same province (or region for NCR-respondents) you now live in	1	In a country in Europe/ North America (please specify)	4	If 3,4,5 >>12
	Another province (or another region for NCR respondents) in this country	2	Other than East Asia/Pacific, Europe and North America (please specify)	5	
	In a country in East Asia and the Pacific (other than the Philippines, please specify)	3	Name of country, specify:		

## MODULE 2: EDUCATION

11b	Which city or municipality and province was this school or institution located?	
	Name of municipality	Name of province (NCR for Metro Manila)

		YES	NO	
12	Do you have any other general or technical/vocational certificate, diploma, or degree in another field, from a formal educational institution?			If No >>15

			LEVEL
13	At what educational level is this additional certificate, diploma or degree?		
	Post-secondary Technical Vocational Certificate of Proficiency	04	
	Associate in arts	05	
	Bachelor degree (4 year program)	06	
	Bachelor degree (5 year program)	07	
	Bachelor professional degree	08	
	Master's degree	09	
	PhD degree	10	

			FIELD
14	In what field was this additional certificate, diploma or degree? (use codes from Question 9)		
	If Other, please specify:		

		YES	NO	
15	Are you currently attending a formal education program?			If No >>18

16	What <u>grade / year</u> are you currently attending?		GRADE	
				If answer 11,12,13,14,15, 16 Go TO 22
	Elementary school-Grade 1	11	Bachelor program-3rd year	53
	Elementary school-Grade 2	12	Bachelor program-4th year	54
	Elementary school-Grade 3	13	Bachelor program-5th year	55
	Elementary school-Grade 4	14	Bachelor professional program 1 <sup>st</sup> year	61
	Elementary school-Grade 5	15	Bachelor professional program 2 <sup>nd</sup> year	62
	Elementary school-Grade 6	16	Bachelor professional program 3 <sup>rd</sup> year	63
	High school Year 1 / Grade 7	21	Bachelor professional program 4 <sup>th</sup> year	64
	High school Year 2 / Grade 8	22	Bachelor professional program 5 <sup>th</sup> year	65
	High school Year 3 / Grade 9	23	Bachelor professional program 6 <sup>th</sup> year	66
	High school Year 4 / Grade 10	24	Bachelor professional program 7 <sup>th</sup> year	67
	Post-secondary technical & vocational-1 <sup>st</sup> year	31	Bachelor professional program 8 <sup>th</sup> year	68
	Post-secondary technical & vocational-2 <sup>nd</sup> year	32	Bachelor professional program 9 <sup>th</sup> year	69
	Post-secondary technical & vocational-3 <sup>rd</sup> year	33	Master's program 1 <sup>st</sup> year	71
	Associate in arts program-1 <sup>st</sup> year	41	Master's program 2 <sup>nd</sup> year	72
	Associate in arts program-2 <sup>nd</sup> year	42	Doctorate program 1 <sup>st</sup> year	81
	Associate in arts program-3 <sup>rd</sup> year	43	Doctorate program 2 <sup>nd</sup> year	82
	Bachelor program-1 <sup>st</sup> year	51	Doctorate program 3 <sup>rd</sup> year or more	83
	Bachelor program-2nd year	52	Other, specify	97



## MODULE 2: EDUCATION

		FIELD	
17	In what field is this study?		>>23
Education			01
Humanities and arts			02
Social and behavioral science (includes economics)			03
Journalism and information			04
Business and administration (except secretarial office work) including accounting, auditing			05
Secretarial and office work			06
Law and legal services			07
Science (except computing)			08
Computing/information technology			09
Engineering and engineering trades/architecture			10
Manufacturing and processing			11
Building and construction trades (carpenter, masonry, electrician, plumbers, etc.)			12
Agriculture, forestry, and fisheries			13
Veterinary			14
Health			15
Social services			16
Hotel and catering, travel and tourism, sports and leisure			17
Hairdressing, beauty treatment, cosmetic services			18
Cleaning, laundry, dry-cleaning, domestic science			19
Transport services			20
Environmental protection			21
Security services			22
General program or no specific fields			23
Other (specify)			97
Don't know			-66

		YES	NO	
18	Did you drop out of formal education without completing the highest educational level that you started, or did you not complete a degree program that you started?			If No >>22

		MAIN	SECOND
19	What was the reason(s) you dropped out/ did not complete your degree? DO NOT READ RESPONSES. RECORD UP TO TWO REASONS.		
	High costs for education (fees/uniform/books/transport)	1	No female teachers
	Poor quality of schools/education	2	Pregnancy
	Teacher absenteeism	3	Marriage
	Security concerns (getting to school, or at school)	4	Cannot cope with school work/ Poor grades
	Illness or disability	5	Lack of personal interest/additional schooling wasn't worthwhile
	Parents/ elders did not let me	6	Got a job so stopped school
	Had to work outside home or for household business	7	Did not obtain or complete required internship
	Had to look after children/other household members	8	Did not complete the required thesis
	Had to help in the home with household chores	9	Problem with school record
	School too far from home	10	Other (Specify)
			97

## MODULE 2: EDUCATION

		GRADE / YEAR	
20	What is the highest grade / year of formal education you were attending before dropping out?		If answer 11,12,13,14,15,16 or -66 Go TO <b>22</b>
	Elementary school-Grade 1	11	Bachelor program-3rd year
	Elementary school-Grade 2	12	Bachelor program-4th year
	Elementary school-Grade 3	13	Bachelor program-5th year
	Elementary school-Grade 4	14	Bachelor professional program 1 <sup>st</sup> year
	Elementary school-Grade 5	15	Bachelor professional program 2 <sup>nd</sup> year
	Elementary school-Grade 6	16	Bachelor professional program 3 <sup>rd</sup> year
	High school Year 1 / Grade 7	21	Bachelor professional program 4 <sup>th</sup> year
	High school Year 2 / Grade 8	22	Bachelor professional program 5 <sup>th</sup> year
	High school Year 3 / Grade 9	23	Bachelor professional program 6 <sup>th</sup> year
	High school Year 4 / Grade 10	24	Bachelor professional program 7 <sup>th</sup> year
	Post-secondary technical & vocational-1 <sup>st</sup> year	31	Bachelor professional program 8 <sup>th</sup> year
	Post-secondary technical & vocational-2 <sup>nd</sup> year	32	Bachelor professional program 9 <sup>th</sup> year
	Post-secondary technical & vocational-3 <sup>rd</sup> year	33	Master's program 1 <sup>st</sup> year
	Associate in arts program-1 <sup>st</sup> year	41	Master's program 2 <sup>nd</sup> year
	Associate in arts program-2 <sup>nd</sup> year	42	Doctorate program 1 <sup>st</sup> year
	Associate in arts program-3 <sup>rd</sup> year	43	Doctorate program 2 <sup>nd</sup> year
	Bachelor program-1 <sup>st</sup> year	51	Doctorate program 3 <sup>rd</sup> year or more
	Bachelor program-2nd year	52	Don't know
		Other, specify	
			97

		FIELD
21	In which field or subject were you studying before dropping out? (interviewer : use codes from Q17)	
If Other, please specify:		

		AGE
22	At what age did you leave formal education?	

		YES	NO
23	Did you ever repeat first grade?		

		YES	NO
24	Did you ever repeat any other grade in elementary or high school?		

### FOR BACHELORS DEGREE OR MORE

		YES	NO	
25	INTERVIEWER: LOOK AT QUESTION 7 IN THIS MODULE. IS THE HIGHEST LEVEL A BACHELORS DEGREE OR MORE (CODE 10 and above)			If No >>39

		YES	NO	
26	Did you take longer than the required number of years to complete your bachelor's degree or equivalent to bachelor's degree? COUNT ONLY YEARS ATTENDING SCHOOL			If No >>28

		YEARS
27	How many additional years did you take to complete your degree?	

## MODULE 2: EDUCATION

		YES	NO	
28	Were you required to complete an internship in order to graduate or receive your degree from your bachelor's or equivalent program?			
		YES	NO	
29	Did you do an internship as part of your bachelor's degree or equivalent program?			
		YES	NO	
30	Did you participate in any training or program, not as part of a formal education program, where you earned an industry-recognized or government certificate (including National Certificates, Certificate of Competency, Civil Service Certificate, etc)?			If No >>32
			FIELD	
31	In what field is this industry-recognized or government certificate? (Use code from question 17)			
If Other, please specify:				
		YES	NO	
32	Since completing your highest level of education, have you had paid work that lasted at least 6 months? [Or, if you graduated less than 6 months ago, do you now have full-time employment?]			If Yes >>34
		YES	NO	
33	Since completing your highest level of education, have you tried to find work?			>>46
34	How many months did it take you to find your first job that lasted at least 6 months after completing your highest level of education? [Or your first full-time work if you recently graduated?] (Write "0" if less than one month or if found job while studying)			
35	In this first work, did you work as a.... READ OUT ALL RESPONSES			
	Employee / Salaried Worker	1		
	Self Employed, Owner with or without hired labor	2		
	Other, specify	97		
36	What kind of work did you do, that is what was your occupation (or job title)?	CODE		
	WRITE DESCRIPTION:			
		YES	NO	
37	Was this work in the main field of study in which you obtained your highest degree/ diploma?			If Yes >>46

## MODULE 2: EDUCATION

38	Why did you not work in the main field in which you obtained your highest degree/diploma? DO NOT READ RESPONSES		
	There were no openings available	1	
	There were openings but I did not get a job / did not have connections	2	
	There were openings but they did not match my expectations	3	
	I decided to start my own business/enterprise	4	
	I was never/no longer interested in that field	5	
	Found work in a field I have studied (but not in the field of my highest degree)	6	
	I had an offer for a job in another field that appealed more to me	7	
	Other family/personal reasons	8	
	Other, specify	97	

### LESS THAN BACHELOR'S DEGREE EDUCATION

		YES	NO	
39	Did you participate in any training or program, not as part of a formal education program, where you earned an industry-recognized or government certificate (including National Certificates, Certificate of Competency, Civil Service Certificate, etc)?			If No >>41

		FIELD
40	In what field is this industry-recognized or government certificate? (Use codes from question 17 )	
If Other, please specify:		

		YES	NO	
41	Since completing your highest level of education, have you had paid work that lasted at least 6 months? [Or, if you graduated less than 6 months ago, do you now have full-time employment?]			If Yes >>43

		YES	NO	
42	Since completing your highest level of education, have you tried to find work?			>>46

43	How many months did it take you to find your first job that lasted at least 6 months after completing your highest level of education? [Or your first full-time work if you recently graduated?] (Write "0" if less than one month or if found job while studying)	
----	--	--

44	What type of employment was this work? .... READ OUT ALL RESPONSES		
	Employee / Salaried Worker	1	
	Self Employed, Owner with or without hired labor	2	
	Other, specify	97	

45	What kind of work did you do, that is what was your occupation (or job title)?	CODE
WRITE DESCRIPTION:		

## MODULE 2: EDUCATION

### FOR EVERYBODY

		YES	No	
46	In the past 12 months (i.e. since [MONTH]), have you participated in any training courses, such as work-related training or private skills training, that lasted at least 5 days/ 30 hours (not part of the formal educational system)? DO NOT INCLUDE COURSES TAKEN FOR PERSONAL INTEREST/ HOBBIES			If No >>50

47	What was the content of the training programs? RECORD UP TO TWO TRAINING CONTENTS	FIRST	SECOND
	Workplace orientation	1	
	Computer skills training	2	
	Basic skills training (reading/writing/math)	3	
	Language training	4	
	Occupation-specific training	5	
	Personal development training (including working in a team, time use, leadership, handling stress, etc.)	6	
	Other (specify)	97	If answer 1,2,3,4,6,97>>49

48	In what fields was this occupation-specific skills training? RECORD UP TO TWO COURSE FIELDS	FIRST	SECOND
	Agriculture, livestock, fishing, etc.	41	
	Auto or home appliance repair	42	
	Building and construction trade	43	
	Manufacturing (e.g. mechanic, skilled operator)	44	
	Information technology (e.g. computer software, database, programming, networking repair)	45	
	Other engineering, science or architecture	46	
	Business management, bookkeeping/accounting, finance, etc.	47	
	Health services (e.g. nurse, pharmacy, paramedic, technician, lab worker, medical assistant)	48	
	Education	49	
	Legal services (e.g. legal assistant, paralegal)	50	
	Secretarial, clerical, general office	51	
	Hair dressing, cosmetology	52	
	Restaurant, culinary arts, hotel, tourism	53	
	Public order and safety (e.g. police, army, fire services, etc.)	54	
	Language study	55	
	Other (specify)	97	

49	Who paid for this training?	First course	Second course
	Employer	1	
	Paid personally	2	
	Shared employer and personal	3	
	Course was free	4	
	Other (specify)	97	

50	Have you ever completed an apprenticeship - that is training for a trade in a work setting under the guidance of someone who is experienced in this kind of work?		If no >> 52
	Yes, an uncertified (informal) apprenticeship	1	
	Yes, a certified (formal) apprenticeship	2	
	No	3	

## MODULE 2: EDUCATION

51	What kind of work were the apprenticeships that you completed and how many months did they last?				
		<b>APPRENTICESHIP #1</b>		<b>APPRENTICESHIP #2</b>	
	Description:		<b>CODE</b>		<b>CODE</b>
	Duration in Months				

		<b>YES</b>	<b>NO</b>	
52	INTERVIEWER: HAS RESPONDENT ATTENDED SCHOOL? PLEASE REFER TO Q3			If No >>Module 3

53	When you were in Grade 1, how long did it take you to get to your primary school, by the usual method of transport you used?	
	Less than 15 minutes	1
	Between 15 to 30 minutes	2
	Between 31 to 60 minutes	3
	More than one hour	4
	Don't know	-66

## MODULE 3: HEALTH

This section asks you a few personal characteristics and health questions.

1	How tall are you?	Feet		Inch	
2	How much do you weigh?				
3	How many days during the last 4 weeks have you been unable to carry out your usual daily activities because of sudden illness, accident, chronic illness, or any other health problem? If health problems did not prevent the respondent from carrying out all usual activities during the last 4 weeks, write "0"				
		YES	NO		
4	Do you suffer from a chronic illness? (For example, diabetes, asthma, cancer, heart disease, high blood pressure, hepatitis...)			If No >>6	
5	During the last 4 weeks, because of this chronic illness, how many days were you unable to carry out your usual activities? If the chronic illness did not prevent the respondent from carrying out all usual activities during the last 4 weeks, write "0"				
6	Are you covered by health insurance?				
	Yes, through my work				1
	Yes, through a household member's work				2
	Yes, through government program				3
	Yes, through buying private insurance				4
	Yes, Other, specify:				5
	No				6

This section asks some questions about your life, your beliefs and how you respond to different situations

7	How satisfied are you at present with your life, all things considered? Respond on a scale from 1 to 10, where 1 means completely dissatisfied, and 10 means that you are completely satisfied. (Show card #2)	
8	Please, rate your willingness to take risks, in general, on a scale from 1 to 10, where 1 means that you are not willing to take risks at all, and 10 means that you are very willing to take risks. (Show card #3)	
9	In general, would you describe yourself as an impatient or a patient person? Please answer on a scale from 1 to 10, where 1 means very impatient and 10 means very patient (show card #4)	

### MODULE 3: HEALTH

10	Now we would like to ask you some different questions. For these questions, we want to know how much you agree or disagree with them, using this scale (SHOW CARD #5)	<b>STRONGLY DISAGREE</b>	<b>DISAGREE</b>	<b>MOSTLY DISAGREE</b>	<b>MOSTLY AGREE</b>	<b>AGREE</b>	<b>STRONGLY AGREE</b>
How much do you agree or disagree with this statement...							
1. You have a certain amount of intelligence, and you really can't do much to change it.							
2. You can do things differently, but you can't really change the fundamental parts of who you are.							
3. Your intelligence is something about you that you can't change very much.							
4. You are a certain kind of person, and you really can't do much to change that.							
5. You can learn new things, but you can't really change your basic intelligence.							



## MODULE 4: PERSONALITY AND BEHAVIOR

		YES	NO	
1a	INTERVIEWER: DOES THE RESPONDENT UNDERSTAND ENGLISH OR FILIPINO?			If No >>Module 5

People are different from each other. When you answer the following questions, think about how well they describe the way you are and how you behave in most pertinent situations and regular activities, whether at home, at work (if you work) or other places. Some of the questions seem alike. We are asking these questions to people all over the world, and we want to ask in several ways. Answer each question by pointing at the response that best describes you. Do not spend a lot of time thinking about the items—just give your first response. There are no right or wrong answers

For example, if the question is "Do you feel happy?" you will answer "Almost Always" if you feel happy most of the time (in most situations), "Almost Never" if you do not feel happy at all, or you will choose other options depending on whether you feel happy quite often, sometimes or you rarely feel happy.

### INTERVIEWER:

Show Card #1. Make sure that respondent understands the meaning of the scale. Read description to respondent. Have respondent point to their answer on Card #1. Circle the indicated response below. If the respondent does not answer a question, leave it until the end and then come back and try again. Make sure you try to get all questions answered. If finally the respondent refuses to answer a question, mark a line across all 5 answer blocks on that line. IF RESPONDENT ASKS FOR EXPLANATION OR EXAMPLES, SAY "I'm not supposed to try to explain these questions. Just think what the question means to you." IF NEEDED, YOU CAN REPEAT THE EXAMPLE ABOVE. (Training: After 20 questions, if the respondent is showing signs of being tired, say: thank you, you are doing a good job. We are almost half finished with this part. Would you like to stop for a small break?)

1	SHOW CARD #1: How do you see yourself?	ALMOST ALWAYS	QUITE OFTEN	SOMETIMES	RARELY	ALMOST NEVER
	1. Do you enjoy being with people?					
	2. Are you curious, interested in learning new things?					
	3. Are you organized?					
	4. Do you manage stress well?					
	5. Are you interested in nature, art or music?					
	6. Do you try very hard even after making mistakes?					
	7. Do you work well with other people?					
	8. Do you make plans and stick to them?					
	9. Do you easily share your thoughts and feelings with other people?					
	10. Do you get nervous easily?					
	11. Do you stick to your goals despite obstacles and setbacks?					
	12. Do you prefer work that involves repetitive tasks and routines?					
	13. Are you shy with people?					
	14. Do you work hard to do things well and on time?					
	15. Do you have sudden changes in your mood?					
	16. Do you try to understand how other people feel and think?					
	17. Are you inventive, and discover new ways of doing things?					
	18. Are you enthusiastic and full of energy?					

## MODULE 4: PERSONALITY AND BEHAVIOR

19. Do you feel sad, depressed?					
20. Do you get to work and appointments on time?					
21. Are you generally trusting of other people?					
22. Do you go after a goal, even if it takes a year or more to reach?					
23. Do you get easily upset?					
24. Do you ask for help when you do not understand something?					
25. In social gatherings, do you like to talk to many people?					
26. Do you like to think a lot, and reflect about ideas?					
27. Do you finish whatever you begin?					
28. Do you put off your duties in order to relax?					
29. Do you tend to be rude to other people?					
30. Do you finish your tasks, even if they take a long time to complete?					
31. Do you think carefully before you make an important decision?					
32. Do you tolerate faults in other people?					
33. Do you worry a lot?					
34. Do you get easily distracted?					
35. Do you keep working very hard even when you feel like quitting?					
36. Do you complete your duties on time?					
37. Are you talkative?					
38. Do you come up with original or new ideas?					
39. Do you think about how the things you do will affect others?					
40. Do you stay calm in tense or stressful situations?					
41. Do you forgive other people easily?					
42. Do you have an active imagination?					
43. Are you comfortable expressing your thoughts and opinions to others?					
44. Do you think about how the things you do will affect you in the future?					
45. Are you helpful with others?					

In this section we are trying to get a picture of your work history and the type of work you could be qualified to do.

		YES	NO	
1	During the past 7 days, have you worked for at least an hour for <b>wage or salary in cash or in kind</b> for someone who is not a member of your household, for example, a public or private enterprise or company, an NGO or any other individual?			If Yes >>Module (5)B

		YES	NO	
2(A)	During the past 7 days have you worked for at least an hour on a <b>farm owned or rented by you or a member of your household</b> , whether in cultivating crops or in other farm maintenance tasks, or have you cared for livestock belonging to you or a member of your household?			If Yes >>Module (5)B

		YES	NO	
2(B)	During the past 7 days have you worked for at least an hour in <b>fishing or aquaculture</b> for profit or family gain?			If Yes >>Module (5)B

		YES	NO	
3	During the past 7 days have you worked for profit or family gain, in cash or in kind for at least an hour <u>on your own account</u> or in a business belonging to you or someone in your household? (e.g. a trader, operator of a sari-sari store, barber, food vendor, dressmaker/tailor, carpenter, taxi/jeep/pedicab/tricycle driver, car wash, domestic helper, construction worker)			If Yes >>Module (5)B

		YES	NO	
4	Although you reported no work in the past 7 days have you done <u>any occasional job</u> for profit or family gain, in cash or in kind; such as sold goods in the street, helped someone in their business, sold some homemade products, washed cars, repaired cars, etc. during the past 7 days?			If Yes >>Module (5)B

		YES	NO	
5	Even though you did not work in the last 7 days, do you have a permanent/long term job or work from which you were temporarily absent, or your own account work in which you were temporarily not working?			If No >>7

		YES	NO	DON'T KNOW	
6	Are you going back to the same business/work/employer after this absence?				If Yes >>Module (5)B

		YES	NO	
7	During the past 4 weeks have you tried in any way to find a salaried or wage job?			If Yes >>10

		YES	NO	
8	During the past 4 weeks have you tried to start your own business/ economic activity?			If Yes >>10

9	What is the main reason you did not look for work in the past 4 weeks? (MOST IMPORTANT REASON)					
	Studying/ in school	1	>>11	Have already found a job which will start later	9	
	Housewife/ househusband	2	>>11	Awaiting response from employer	10	
	In retirement	3	>>22	Awaiting recall by employer	11	>>11
	Old age	4	>>20	Waiting for busy season	12	>>11
	Ill	5	>>11	Believe I do not have any chance to get a job	13	>>11
	Have a disability	6	>>20	There are no jobs	14	>>11
	In compulsory military service	7	>>14	Other (Specify)	97	>>11
	Do not want to work	8	>>20			

10	How many months have you/ did you actively look for work?(IF LESS THAN 1 MONTH, WRITE '00' RECORD "88" IF NOT APPLICABLE)	
----	---	--

		YES	No
11	If you were offered work, are you available to start within the next two weeks?		

		YES	No	
12	If you were offered work, would you accept a job that did not offer social security benefits (i.e. old age, disability and retirement pension, sickness benefits and maternity benefits, death and funeral benefits)?			If No >>14

13	What is the main reason why you would accept a job without social security benefits?					
	Social security benefits are not important to me	1				
	I can't afford to pay the contributions	2				
	I would accept but continue looking for a job with benefits	3				
	I can receive more money by not paying contributions	4				
	My family will support me if needed	5				
	I do not trust I will get pension benefits when retired	6				
	I have no choice / The only jobs available for me are without benefits	7				
	Other, specify:	97				

14	If you were looking for a job as an employee, what would be the main method you would use?					
	Through public employment agency	1				
	Through private employment agency	2				
	Through university/school careers' office	3				
	Through social network: friends	4				
	Through social network: relatives	5				
	Through social network: other	6				
	Respond to media ad/ put ad in paper	7				
	Search on internet/ posted on internet	8				
	Contact employers directly (visit/send letters/ applications)	9				
	Other, specify:	97				

15	If you were looking for work, do you think you... (READ AND PUT AN ANSWER FOR EACH OPTION)	YES	NO
	Could find out about job vacancies (access to newspapers, internet, etc.)		
	Could prepare your resume and fill out job application		
	Could get good references		
	Have the required education and skills		
	Have the required work experience		
	Have resources to start your own business		
	Have connections that can help you		
	Could be flexible to work irregular hours or do more than 1 hour of commute		
	Might be discriminated because of your ethnic group, gender or other		

16	If you were to take a job in this locality or area, that is full time and has social security benefits, what is the lowest monthly take-home pay (net wage) that you are willing to accept? NOTE: IF THE RESPONDENT IS NOT WILLING TO TAKE A FULL TIME JOB, WRITE -33		Philippine Peso (PHP)
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17	If you could choose between different types of work, would you prefer to be... READ THE ANSWER CHOICES	
	Self-employed	1
	Employee/ Salaried worker	2

18	Have you ever set up or tried to set up a business employing at least one person (excluding yourself)?	
	Yes, I did set up a business	1
	Yes, I tried but did not succeed in setting up a business	2
	No, I never tried	3

19	Would you move outside of this city/municipality for a job?	
	No	1
	Yes, anywhere in the country or abroad	2
	Yes, anywhere in the country but not abroad	3
	Yes, but in the same region	4
	Yes, but in the same province (applicable for non-NRC respondents)	5
	Yes, but abroad only	6

		YES	NO	
20	Since the age of 15 years old, have you worked for a wage or salary or for profit or family gain in cash or in kind?			If Yes >>22

		YES	NO	
21	Although you reported no paid work since the age of 15, have you done <u>any occasional job</u> for wage, salary, profit or family gain? (e.g. a trader, operator of a sari-sari store, barber, food vendor, dressmaker/tailor, carpenter, taxi/jeep/pedicab/tricycle driver, car wash, domestic helper, construction worker)			If No >>Module 6A

		MONTH (1 TO 12)	YEAR (4 DIGITS)
22	What month and year did your most recent work end? IF DO NOT KNOW MONTH, WRITE '-66' FOR MONTH		

23	What did you do in this work, that is, what was your occupation?	CODE
	WRITE DESCRIPTION:	

24	How many years did you work in total in [OCCUPATION IN Q 23]? WRITE NUMBER OF COMPLETED YEARS	TOTAL YEARS	
	IF LESS THAN ONE YEAR WRITE NUMBER OF MONTHS	MONTHS	

		YES	NO
25	Did you start actively looking for another work after your most recent work ended?		

26	What was the main reason you stopped working in your most recent work? <u>DO NOT READ RESPONSES</u>		
	You were fired		1
	End of contract/ Business slowdown		2
	Enterprise you worked for closed		3
	Your own business failed		4
	Employer reduced your work hours		5
	Low wage / Bad working conditions		6
	Retired		7
	Pregnancy/ child birth		8
	Health (Ill/disabled)		9
	Looking after family/ children		10
	You moved to another area		11
	To continue education/ training		12
	Other personal / family reasons		14
	Other, specify:		97

		YES	NO
27	Did you have SSS (Social Security System for private sector) or GSIS (Government Service Insurance System) in this most recent work?		

28	In this most recent job, did you work as... READ OUT ALL RESPONSES	
	Employee / Salary job	1 >> 32
	Self-employed, owner with or without hired labor	2
	Unpaid worker in family business	3 >> 32
	Other, specify:	97 >> 32

		YES	NO	
29	Before this self-employment work, did you work in a wage job?			If No >> 32

		YES	NO
30	Did you have SSS (Social Security System for private sector) or GSIS (Government Service Insurance System) in this wage work?		

31	What was the main reason you stopped this wage job? DO NOT READ RESPONSES	
	You were fired	1
	End of contract/ Business slowdown	2
	Enterprise you worked for closed	3
	Employer reduced your work hours	5
	Low wage / Bad working conditions	6
	Retired	7
	Pregnancy/ child birth	8
	Health (ill/disabled)	9
	Looking after family/ children	10
	You moved to another area	11
	To continue education	12
	Preferred to work in self-employed	13
	Other personal/family reason	14
	Other, specify:	97

		YES	NO
32	At what age did you start working on a paid job? (HOW OLD WERE YOU)		

&gt;&gt;MODULE 5D

**MODULE 5: EMPLOYMENT**
**PART B: OVERVIEW OF PAST 7 DAYS**

I'd like to ask about all the work you have done in the past week (and the work from which you have been temporarily absent), that is, for yesterday and the 6 days before yesterday.

Line Number	1		2	3		4	5	6	7
	What kind of work did you do in the past 7 days, that is what is your occupation (or job title)? LIST ONE JOB / WORK ACTIVITY PER LINE		In this work, were you working for:	What is the main economic activity of the enterprise you are working for, or of your own business or economic activity?		For how many days did you do this work in the past 7 days?	On average, <u>on the days you did this work</u> in the past 7 days, how many hours per day did you do this work?	INTERVIEWER: MULTIPLY COL 4 BY COL 5 TO GET HOURS WORKED AT THIS WORK IN THE PAST 7 DAYS REPORT IN DECIMALS TO THE NEAREST HALF-HOUR	How many <u>weeks in the last year</u> did you do this activity?
	REONDENTS SHOULD INCLUDE WORK FROM WHICH THEY HAVE BEEN TEMPORARILY ABSENT AND REFER TO THE 7 DAYS BEFORE THE ABSENCE FOR ALL TIMING QUESTIONS.		Non-Household Member / Firm / Company 1						
			On your own account/ household enterprise (non-farm) 2						
	DESCRIPTION	CODE	Farm Owned or Rented by household member 3	WRITTEN DESCRIPTION	CODE	DAYS IN LAST 7 DAYS	HOURS PER DAY	TOTAL HOURS IN LAST 7 DAYS	WEEKS PER YEAR
101									
102									
103									
104									
							INTERVIEWER: ASK ABOUT ANOTHER JOB/ WORK IN THE PAST 7 DAYS BEFORE GOING TO MODULE 5C		



**MODULE 5: EMPLOYMENT**
**PART C: MAIN JOB IN PAST WEEK**

1	At what age did you start working on a paid job? (HOW OLD WERE YOU)	AGE
---	---	-----

		Yes	No	
2	Would you like to work more hours per week than you do now, at the same hourly earnings as now?			If no >>4

3	What is the main reason you do not work more hours?	
	Studying/ in school	1
	Home duties	2
	In retirement	3
	Old age	4
	Ill	5
	Have a disability	6
	In compulsory military service	7
	Believe I do not have any chance to get a job with more hours	8
	There are no jobs	9
	Lack of flexibility to work irregular hours (e.g. night shift) or long hours (more than 40 hours per week)	10
	Lack of flexibility to do more than 1 hour of commute	11
	Might be discriminated because of my ethnic group, gender or other	12
	Other, specify:	97

4	If you were to take another job in this locality or area, that is full time and has social security benefits, what is the lowest monthly net (take-home) wage that you are willing to accept? NOTE: IF THE RESPONDENT IS NOT WILLING TO TAKE A FULL TIME JOB, WRITE -33	Philippine Peso (PHP)
---	--	-----------------------

5	If you could choose between different types of jobs, would you prefer to be... READ THE ANSWER CHOICES	
	Self-employed	1
	Employee/ Salaried worker	2

6	Have you ever set up or tried to set up a business employing at least one person (excluding yourself)?	
	Yes, I did set up a business	1
	Yes, I tried but did not succeed in setting up a business	2
	No, I never tried	3

7	If you were to change your work, do you think you...	YES	NO
	Could find out about job vacancies (access to newspapers, internet, etc.)		
	Could prepare your resume and fill out job application		
	Could get good references		
	Have the required education and skills		
	Have the required work experience		
	Have resources to start your own business		
	Have connections that can help you		
	Could be flexible to work irregular hours or do more than 1 hour of commute		
	Might be discriminated because of your ethnic group, gender or other		

## FOR THE MAIN JOB IN THE PAST WEEK

8	INTERVIEWER: LOOK AT QUESTION 6 IN MODULE 5(B). ASK RESPONDENT WHICH WORK HE/SHE CONSIDERS AS HIS/HER MAIN OCCUPATION. IF THIS IS NOT THE OCCUPATION WITH THE MOST HOURS IN THE PAST 7 DAYS, VERIFY WITH RESPONDENT WHETHER HE/SHE IS REPORTING THEIR MAIN OCCUPATION. IF RESPONDENT CANNOT DECIDE ON THE MAIN OCCUPATION, CHOOSE THE ONE WITH THE MOST HOURS.	CODE
	Main Occupation:	
	INSERT LINE NUMBER FROM MODULE 5B	

The following questions refer to your work as [MAIN OCCUPATION]

9	How long ago did you begin this work? IF MORE THAN 24 MONTHS, WRITE COMPLETED YEARS	TOTAL YEARS	
	IF LESS THAN 24 MONTHS, WRITE MONTHS (IF LESS THAN ONE MONTH WRITE '0')	MONTHS	

10	What were you doing <u>immediately before</u> beginning this present work as [MAIN OCCUPATION ]?				
	Working as an employee	1	Training		6
	Working as unpaid family worker	2	Not working and not looking for work		8
	Self-employed/ own account worker	3	Other, specify		
	Unemployed/ not working but actively looking for work	4			
	Full-time student	5			

11	In your current work as (in MAIN OCCUPATION FROM Q8), do you work as... READ OUT ALL RESPONSES		
	Employee	1	>>28
	Self-employed, own account worker, an owner with or without hired labor	2	
	Unpaid worker in family business	3	>>27
	Other (specify)	97	>>28

12	To the best of your knowledge, when you set up or took over the business/ own account enterprise, what was its main source of funds?			
	Household savings or sales of assets	1	Profits from other household enterprises	8
	Loans or grants from relatives in country	2	Did not need funds to start it: inherited business	9
	Remittances from relatives abroad	3	Did not need funds to start it because it did not need much capital	10
	Money from inheritance	4	Don't know	-66
	Business partners	5	Other, specify	97
	Bank loan	6		
	Informal loan (trader, landlord, moneylender)	7		

13	When you set it up or took it over, what was the total number of workers in the business/ own account enterprise? INCLUDE PAID AND UNPAID WORKERS		
	1 (yourself only)		1
	2-5		2
	6-9		3
	10-15		4
	16-25		5
	26-50		6
	51-200		7
	More than 200		8

		YES	NO	
14	Would you like to expand your business?			If No >>17

		YES	NO	
15	Do you face any constraint or problem in expanding your business/ enterprise?			If No >>17

16	What is the main constraint that you face in expanding your business/ enterprise?		
	Difficult/ Costly operations to get licenses or operate the business		1
	Difficult/ Costly regulations to hire or fire workers		2
	Taxes are too high		3
	Can't afford bribes		4
	Problems with electric power (e.g. too costly, unreliable, unavailable, long wait to get connected)		5
	Problems with transportation and roads		6
	Do not have enough capital/ do not have access to credit		7
	Can't find qualified workers		8
	Not enough customers or sales of products/ services/ problems with payments from clients		9
	Too much competition		10
	Personal/ family constraints		11
	Other, specify:		97

		YES	NO	
17	Before this self-employment work, did you ever work as an employee (have a wage job)?			If No >>20

		YES	NO	DON'T KNOW
18	Did you make contributions to social security at this wage job?			

19	Why did you stop this wage job? <u>DO NOT READ RESPONSES</u>	
	Fired	1
	End of contract/ business slowdown	2
	Enterprise you worked for closed	3
	Employer reduced your work hours	5
	Low wage/ bad working conditions	6
	Retired	7
	Pregnancy/ child birth	8
	Health (ill/disabled)	9
	Looking after family/ children	10
	Moved to another area	11
	To continue education/ training	12
	Preferred to work in self-employed	13
	Other personal/ family reason	14
	Other, specify:	97

		YES	NO
20	(You have told me that you are self-employed), do you currently have unpaid workers or unpaid family members working with you in this business? (DO NOT INCLUDE YOURSELF)		

		YES	NO	
21	Do you currently have paid workers (not including yourself, if you are paid)?			If no >>23

22	Approximately how many total paid workers are employed in your business/ self-employed enterprise? (DO NOT INCLUDE YOURSELF)	
	1	1
	2-5	2
	6-9	3
	10-15	4
	16-25	5
	26-50	6
	51-200	7
	More than 200	8

23	What was the net profit (sales minus expenses) generated by your business/ own account enterprise in the last day, week or 2 weeks or month?		Philippine Peso (PHP)
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INTERVIEWER, REMEMBER TO RECORD AMOUNT AND TIME UNIT

Month	1	Day	4
Fortnight (2 weeks)	2	Other, specify:	97
Week	3		

24	Do you usually receive earnings in money from this business?		
	Yes, I personally earn money from my own account activity	1	
	No	2	If no >>27

YES	NO
-----	----

25	Do you make contributions to social security in this job as self-employed?		
----	--	--	--

26	How much did you personally get from this business in the last work period (excluding any taxes and social security benefits?)		Philippine Peso (PHP)
----	--	--	-----------------------

INTERVIEWER, REMEMBER TO RECORD AMOUNT AND TIME UNIT

Month	1	Day	4
Fortnight (2 weeks)	2	Other, specify:	97
Week	3		

YES	NO	>>Module 5D
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27	Do you receive payments in kind for this work? [E.G. Clothes, Food, Transport, Free accommodation, etc.]		
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## FOR EMPLOYEES

28	Have you signed a contract, or do you have a written employment agreement with your employer?	
	Yes, a contract	1
	Yes, a written agreement/ appointment letter	2
	No	3

29	Who is your employer?	
	Government/ state administration (including military)	1
	Government-Owned and/or Controlled Corporations (GOCC) or Public-Private joint enterprise	2
	Paid public works	3
	An individual	4
	Private firm	5
	Cooperative firm	7
	NGO, or international, political, humanitarian organization	8
	Other (specify)	97

30	Approximately how many paid workers are usually employed in the establishment (plant) where you work? (include yourself)	
	1 (yourself only)	1
	2-5	2
	6-9	3
	10-15	4
	16-25	5
	26-50	6
	51-200	7
	More than 200	8

		YES	NO
31	Did you have SSS (Social Security System for private sector) or GSIS (Government Service Insurance System) in this work?		

32	Is this job...? READ OUT ALL RESPONSES				
	Seasonal	1	Permanent / Long term (unlimited contract duration)	4	
	Occasional	2	Fixed term (limited contract duration)	5	
	Temporary	3			

33	Do you usually receive wages, salary or other monetary payments from this employer?	
	Yes, I receive monetary payment from my employer	1
	No	2

>>35

34	How much was your take-home pay/net wage (after any payroll taxes and social security deductions) for the last pay period? IF RESPONDENT HAS NOT YET BEEN PAID, ASK: How much do you expect to be paid, after social security deductions and payroll taxes?		Philippine Peso (PHP)	
What pay period was this amount for?				TIME PERIOD
Month		1	Day	
Fortnight (2 weeks)		2	4	
Week		3	Other, specify:	
			97	

		YES	NO
35	Do you receive payments in kind for this work? [E.G. Clothes, Food, Transport, Free accommodation, etc.]		

**MODULE 5: EMPLOYMENT****PART D: EMPLOYMENT HISTORY (IN THE PHILIPPINES AND OVERSEAS)**

		YES	No	
1	INTERVIEWER: IS RESPONDENT 40 YEARS OLD OR LESS? (CHECK BIRTHDATE IN ROSTER (module 1A) AND VERIFY WITH RESPONDENT)			If NO >>Module 6
		YES	No	
2	Have you ever had full-time work (at least 20 hours per week) for a duration of more than 3 months?			If NO >>Module 6



**MODULE 5: EMPLOYMENT**
**PART D: EMPLOYMENT HISTORY (IN THE PHILIPPINES AND OVERSEAS)**

I'd like to ask about your employment history from the present/ most recent work back to the first work you did after you attained your highest level of education. Only include work where you worked for at least 3 months and at least 20 hours per week, including self-employment or running your own business. PLEASE START FROM YOUR MOST RECENT WORK

Line Number	3		4		5		6		7		8				9
	What kind of full-time work did you do, that is what is your occupation (or job title)? LIST ONE JOB/ WORK ACTIVITY PER LINE		What is the main economic activity of the enterprise you are working for, or of your own business or economic activity?		When did you start this work		When did you end this work? WRITE 88 IN MONTH AND YEAR IF STILL WORKING		Was this work in the Philippines or overseas?		Where was this work in the Philippines?				In what country did this work take place?
	WRITTEN DESCRIPTION	CODE	WRITTEN DESCRIPTION	CODE	MONTH	YEAR	MONTH	YEAR	PHILIPPINES OVERSEAS	1 2 >>7	>> Next row for work before this work				>> NEXT ROW
											PROVINCE	CODE	MUNICIPALITY/ CITY	CODE	WRITE COUNTRY NAME
101															
102															
103															
104															
105															
106															
107															
108															
109															
110															
111															
112															
113															

		YES	NO	
1	INTERVIEWER: DID THE RESPONDENT ANSWER MODULE 5C? (WORKED IN THE PAST 7 DAYS)			
If Yes, write the main Occupation reported in Module 5C, Q8:				If Yes >>3

		YES	NO	
2	INTERVIEWER: DID THE RESPONDENT WORK IN THE PAST 12 MONTHS? CHECK THE DATE IN MODULE 5A, Q 22) TO SEE IF LAST WORK DATE IS WITHIN 12 MONTHS			If Yes >>3 If No >>16
If Yes, write the Occupation reported in Module 5A, Q22:				

3	INTERVIEWER: Now I am going to ask about things that you may do as part of your work (or may have done in your last work) in [READ OCCUPATION FROM Q1 OR Q2]. Some questions may not apply to you, but I need to ask them all so that we can compare these answers across the countries participating in the survey. The first questions are about different kinds of things you might have to read as a regular part of this work, including reading on a computer as well as on paper.
---	--

		YES	NO	
4	Do you (did you) read anything at this work, including very short notes or instructions that are only a few sentences long?			If No >>8

5	If <b>Yes</b> , As a regular part of <u>this work</u> , do you (did you) have to read the following:	YES	NO
	▪ Forms?		
	▪ Bills or Financial Statements?		
	▪ Newspapers or magazines		
	▪ Instruction Manuals / Operating Manuals?		
	▪ Books (other than instruction/operating manuals)?		
	▪ Reports?		
	▪ Other, specify:		

				AT MAIN OCCUPATION WORK	OUTSIDE OF MAIN OCCUPATION WORK
6	Among the things that you <u>normally</u> read what is the size of the longest document that you read over the past 12 months? (see table below)				
	One page or less	1	11 to 25 pages	4	Does not read...
	2 to 5 pages	2	More than 25 pages	5	Don't know
	6 to 10 pages	3			-66

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## For persons who reported not reading at work

		YES	NO	
8	Do you read anything in your life outside of work as [OCCUPATION IN Q1 OR Q2], including very short notes or instructions that are only a few sentences long?			If No >>11
9	If <b>Yes</b> , Outside of work as [OCCUPATION IN Q1 OR Q2], over the past 12 months have you read:	YES	NO	
	▪ Emails?			
	▪ Forms?			
	▪ Bills or Financial Statements?			
	▪ Newspapers or magazines			
	▪ Instruction Manuals / Operating Manuals?			
	▪ Books (other than instruction/operating manuals)?			
	▪ Other, specify: _____			
		SEE TABLE BELOW		
10	Thinking about the things you normally read outside of this work as [OCCUPATION], what is the longest document that you have read over the past 12 months?			
	One page or less	1	11 to 25 pages	4
	2 to 5 pages	2	More than 25 pages	5
	6 to 10 pages	3		
			Does not read outside of work	6
			Don't know	-66

## For everyone who worked in the past 12 months

		AT MAIN OCCUPATION WORK		OUTSIDE OF MAIN OCCUPATION WORK	
		YES	NO	YES	NO
11	Over the past 12 months have you filled out bills or forms (such as government forms, application forms, etc.)?				

		AT MAIN OCCUPATION WORK		OUTSIDE OF MAIN OCCUPATION WORK	
		YES	NO	YES	NO
13	Over the past 12 months do you (did you) do any of the following...?				
	▪ Measure or estimate sizes, weights, distances, etc.				
	▪ Calculate prices or costs				
	▪ Perform any other multiplication or division				
	▪ Use or calculate fractions, decimals or percentages				
	▪ Use more advanced math, such as algebra, geometry, trigonometry, etc.				
	▪ Other maths, specify: _____				

		YES	NO	DON'T KNOW	
15	Has a lack of reading and writing skills in Filipino or English ever kept you from getting a job, a promotion, or a pay rise, or held you back from advancing your business / your own account activity?				>>Module 6B

**FOR RESPONDENTS WHO HAVE NOT WORKED IN THE PAST 12 MONTHS**

These questions are general questions about daily activities over the past 12 months. Not all the questions will apply to you, but I have to ask them all. When I speak of reading and writing that can be on paper or on computers.

		YES	NO	
16	Do you read anything, including very short notes or instructions that are only a few sentences long?			If No >>19
17	If <b>Yes</b> , thinking of the past 12 months, as a normal part of your life, have you read:	YES	NO	
	▪ Emails?			
	▪ Forms?			
	▪ Bills or Financial Statements?			
	▪ Newspapers or magazines			
	▪ Instruction Manuals / Operating Manuals?			
	▪ Books (other than instruction/operating manuals)?			
	▪ Other, specify:			
		SEE TABLE BELOW		
18	Thinking about all the things you have read over the past 12 months, what is the size of the longest document that you have read?			
	One page or less	1	11 to 25 pages	4
	2 to 5 pages	2	More than 25 pages	5
	6 to 10 pages	3	Does not read	6
			Don't know	-66

19	Thinking of your activities over the past 12 months, have you done any of the following?	YES	NO
	▪ Measure or estimate sizes, weights, distances, etc.		
	▪ Calculate prices or costs		
	▪ Perform any other multiplication or division		
	▪ Use or calculate fractions, decimals or percentages		
	▪ Use more advanced math, such as algebra, geometry, trigonometry, etc.		
	▪ Other maths, specify:		

20	Has a lack of reading and writing skills in Filipino or English ever kept you from getting a job, a promotion, or a pay rise, or held you back from advancing your business/ own account activity?	
	Yes	1
	No	2
	Never applied for a job	3
	Don't know	-66

		YES	No	
1	INTERVIEWER: DID THIS RESPONDENT HAVE WORK IN THE PAST 7 DAYS OR PAST 12 MONTHS (CHECK Q1 and Q2, MODULE 6A)			If No >>27
	If <b>Yes</b> , write the Occupation reported in Module 6A, Q1 or Q2:			

This section asks some general questions about your work. Some questions may not apply to everyone, but we have to ask them in order to be able to compare answers across countries. For the first question, I'd like you to think about the kinds of physical activity you have to do as a regular part of your work (or in your last work) as [OCCUPATION]

		YES	No
2	As part of <u>this work</u> , do you regularly have to lift or pull anything weighing at least <b>25 kilos</b> ?		
3	<b>SHOW CARD #6</b> Using any number from 1 to 10 where 1 is not at all physically demanding (such as sitting at a desk answering a telephone) and 10 is extremely physically demanding (such as carrying heavy loads, construction worker, etc.), what number would you use to rate how physically demanding your work is?		

The next questions are about working with people. When answering the questions think of [OCCUPATION]

4	As part of <u>this work</u> , how often do you usually spend cooperating or collaborating with co-workers?	
	Never	1
	Less than once a month	2
	Less than once a week but at least once a month	3
	At least once a week but not every day	4
	Every day	5

		YES	No	
5	As part of this work, do you (did you) have any contact with people <u>other than co-workers</u> , for example with customers, clients, students, or the public?			If No >>7

6	<b>SHOW CARD #7</b> Using any number from 1 to 10, where 1 is little involvement or short routine involvements, and 10 means much of the work involves meeting or interacting for at least 10-15 minutes at a time with a customer, client, student or the public, what number would you use to rate this work?	
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	As part of this work,	YES	No
7	do you drive a car, truck or three-wheeler?		
8	do you (did you) repair / maintain electronic equipment? (cell phones, computers, printers, other electronic equipment...)		
9	do you (did you) operate or work with any heavy machines or industrial equipment? For example, machines/equipment in factories, construction sites, warehouses, repair shops or machine shops, industrial kitchens, some farming equipment (tractors, harvesters, milking machine).		

10	Some tasks are pretty easy and can be done right away or after getting a little help from others. Other tasks require more thinking to figure out how they should be done. As part of <u>this work</u> as [OCCUPATION], how often do you have to undertake tasks that require at least 30 minutes of thinking (examples: mechanic figuring out a car problem, budgeting for a business, teacher making a lesson plan, restaurant owner creating a new menu / dish for restaurant, dress maker designing a new dress)	
----	--	--

Never	1
Less than once a month	2
Less than once a week but at least once a month	3
At least once a week but not every day	4
Every day	5

		YES	NO
11	Does your work regularly involve speaking a language other than Filipino or English?		

	As part of <u>this work</u> ,	YES	NO
12	<ul style="list-style-type: none"> <li>do you (did you) have to make formal presentations to clients or colleagues to provide information or persuade them of your point of view?</li> </ul>		
13	<ul style="list-style-type: none"> <li>do you direct and check the work of other workers (supervise)?</li> </ul>		

14	<b>SHOW CARD #8</b> Still thinking of your work as [OCCUPATION] how much freedom do you (did you) have to decide how to do your work in your own way, rather than following a fixed procedure or a supervisor's instructions? Use any number from 1 to 10 where 1 is no freedom and 10 is complete freedom.	
----	---	--

15	As part of <u>this work</u> , do you (did you) regularly use:	YES	NO
	<ul style="list-style-type: none"> <li>A telephone, mobile phone, pager or other communication device?</li> </ul>		

16	How often does (did) <u>this work</u> involve carrying out short, repetitive tasks?		
	Almost all the time	1	
	More than half the time	2	
	Less than half the time	3	
	Almost never	4	

17	How often does (did) this work involve learning new things?		
	Every day	1	
	At least once a week	2	
	At least once a month	3	
	At least every 2-3 months	4	
	Rarely or never	5	
	Don't know	-66	

		YES	No	
18	As a part of your work do you (did you) use a computer?			If No >>23

19	How often do you (did you) use a computer at work?	
	Every day	1
	Three times or more per week	2
	Less than three times per week	3
	Almost never	4

20	Does (did) your work as [OCCUPATION] require the use of the following:	YES	No
	▪ Email?		
	▪ Searching for information on the Internet?		
	▪ Data entry?		
	▪ Word processing (such as WORD)?		
	▪ Spreadsheets (such as EXCEL)?		
	▪ Databases (such as ACCESS)?		

		YES	No	
21	Does (did) your work as [OCCUPATION] require the use of other software packages, designing websites or doing programming or managing networks?			If No >>23

22	Does (did) your work as [OCCUPATION] require the use of:	YES	No
	▪ Advanced functions in spreadsheets such as macros and complex equations		
	▪ Book-keeping, accounting or financial software		
	▪ Presentation, graphics software (such as POWERPOINT)		
	▪ Designing websites		
	▪ Cad software (computer aided design)		
	▪ Statistical analysis or other analysis		
	▪ Software programming		
	▪ Managing computer networks		
	▪ Other, specify:		

The next questions are about education, work experience and training. Please continue to think only about [OCCUPATION]

23	How useful were your studies during your formal education for this work?	
	Not useful at all	1
	Somewhat useful	2
	Moderately useful	3
	Very useful	4
	Respondent had no formal schooling	5

		LEVEL
24	What minimum level of formal education do you think would be required before someone would be able to carry out this work?	
	No level (did not complete Elementary)	01
	Elementary school graduate	02
	High school graduate	03
	Post-secondary Technical Vocational Certificate of Proficiency	04
	Associate in arts	05
	Bachelor degree (4 year program)	06
	Bachelor degree (5 year program)	07
	Bachelor professional degree	08
	Master's degree	09
	PhD degree	10
	Don't know	-66

25	How many years of work experience in other related work do you think would be required before someone with [FILL Q24/NECESSARY EDUCATION] would be able to carry out this work?			
	None	1	6-10 years	5
	Less than a year	2	More than 10 years	6
	1-2 years	3	Don't know	-66
	3-5 years	4		

26	About how long would it take someone to learn to do this work well if they had [FILL Q24/"NECESSARY EDUCATION"] education and [FILL Q25/"NECESSARY EXPERIENCE"] years of related work experience?			
	Less than 1 week	1	From 1 to 5 years	5
	1 week to 1 month	2	From 6 to 10 to years	6
	Between 1 and 6 months	3	More than 10 years	7
	Between 7 to 12 months	4	Don't know	-66

INTERVIEWER: IF THE RESPONDENT REPORTED WORK IN Q1 OF THIS MODULE, SAY 'THINK OF ALL ACTIVITIES OUTSIDE THIS WORK', AND READ THE PART IN SQUARE BRACKETS IN THE QUESTIONS BELOW. IF THEY DID NOT REPORT WORK IN QUESTION 1, DO NOT READ THE PART IN THE SQUARE BRACKETS.

		YES	NO
27	On a normal day in your life, [outside of work as (OCCUPATION)] do you use a telephone, mobile phone, pager, or other communication device?		

		YES	NO	
28	In your life [outside of work as (OCCUPATION)], do you regularly drive a car, truck, or three-wheeler?			If Yes >>30

		YES	NO
29	Do you know how to drive a car, truck or three-wheeler?		



		YES	NO	
30	As a part of your life [outside of work as (OCCUPATION)] have you used a computer in the past 3 months?			If No >>32

31	Thinking of the last three months, how often have you used a computer [outside of work as (OCCUPATION)]?	
	Every day	1
	Three times or more per week	2
	Less than three times a week	3
	Rarely or almost never	4

		YES	NO	DON'T KNOW
32	Has a lack of computer skills ever kept you from getting a job, a promotion, or a pay raise, or from advancing your own business/ own account activity?			

		YES	NO	
33	Have you applied for a job in the past 5 years?			If No >>Module 7

34	When applying for a job, has any employer ever asked you to certify / prove, or demonstrate your education qualifications, or work experience?	
	Yes	1
	No / No response from employer	2
		>>Module 7

35	How did they ask you to demonstrate / prove it? IF MORE THAN ONE JOB APPLICATION, REFER TO THE MOST RECENT	YES	NO
	▪ Asked for proof of official degree from educational institute		
	▪ Asked for proof of certificate of studies from training institute		
	▪ Asked for personal references or references from previous work		
	▪ Gave you a test/ exam		
	▪ Other, specify:		

## MODULE 7: LANGUAGE AND FAMILY

This section asks about the languages you speak and that are spoken in your household, and about your family now and when you were young. Researchers are interested in all these aspects and wish to compare them across countries as well as in your country.

		FIRST		SECOND																														
1	What is your mother tongue? RECORD UP TO TWO 'MOTHER TONGUES'																																	
	<table border="1"> <tr> <td>Tagalog (Filipino)</td> <td>1</td> <td>Visayan / Cebuano / Sinugbuanong Binisaya</td> <td>6</td> <td>Maranao</td> <td>11</td> </tr> <tr> <td>Kapampangan</td> <td>2</td> <td>Hiligaynon</td> <td>7</td> <td>Chabacano</td> <td>12</td> </tr> <tr> <td>Pangasinense</td> <td>3</td> <td>Waray</td> <td>8</td> <td>English</td> <td>13</td> </tr> <tr> <td>Iloko</td> <td>4</td> <td>Tausug</td> <td>9</td> <td></td> <td></td> </tr> <tr> <td>Bikol</td> <td>5</td> <td>Maguindanaoan</td> <td>10</td> <td></td> <td></td> </tr> </table>	Tagalog (Filipino)	1	Visayan / Cebuano / Sinugbuanong Binisaya	6	Maranao	11	Kapampangan	2	Hiligaynon	7	Chabacano	12	Pangasinense	3	Waray	8	English	13	Iloko	4	Tausug	9			Bikol	5	Maguindanaoan	10			Other, specify:		97
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2A	What language is mainly spoken in your home?																																	
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		FIRST		SECOND																														
2B	What ethnic group do you belong to? RECORD UP TO TWO																																	
	<table border="1"> <tr> <td>Ilocanos</td> <td>1</td> <td>Visayan / Cebuano / Sinugbuanong Binisaya</td> <td>6</td> <td>Itneg/ Tingguian</td> <td>11</td> </tr> <tr> <td>Tagalog (Filipino)</td> <td>2</td> <td>Boholanos</td> <td>7</td> <td>Bisaya/ Binisaya</td> <td>12</td> </tr> <tr> <td>Kapampangan (Pampanguenos)</td> <td>3</td> <td>Ilonggo (Hiligaynon)</td> <td>8</td> <td>Isnag/Isnag/Apayo</td> <td>13</td> </tr> <tr> <td>Pangasinans (Panggalato)</td> <td>4</td> <td>Waray-waray</td> <td>9</td> <td>REFUSE TO ANSWER</td> <td>-99</td> </tr> <tr> <td>Bicol (Bikol)</td> <td>5</td> <td>Yapayao</td> <td>10</td> <td></td> <td></td> </tr> </table>	Ilocanos	1	Visayan / Cebuano / Sinugbuanong Binisaya	6	Itneg/ Tingguian	11	Tagalog (Filipino)	2	Boholanos	7	Bisaya/ Binisaya	12	Kapampangan (Pampanguenos)	3	Ilonggo (Hiligaynon)	8	Isnag/Isnag/Apayo	13	Pangasinans (Panggalato)	4	Waray-waray	9	REFUSE TO ANSWER	-99	Bicol (Bikol)	5	Yapayao	10			Other, specify:		97
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Bicol (Bikol)	5	Yapayao	10																															

		YES	NO	
3	INTERVIEWER: IS THE LANGUAGE SPOKEN AT HOME FILIPINO (TAGALOG) OR ENGLISH?			If Yes >>5
4	How many people in your household speak FILIPINO (TAGALOG) OR ENGLISH?			

**MODULE 7: LANGUAGE AND FAMILY**

5	In which languages do you speak, and in which languages do you read and write, well enough to work in a job that requires that language? (mark 'yes' for any language applicable)	SPEAK		READ/WRITE	
		YES	NO	YES	NO
	▪ English				
	▪ Tagalog (Filipino)				
	▪ Kapampangan				
	▪ Pangasinense				
	▪ Iloko				
	▪ Bikol				
	▪ Visayan / Cebuano / Sinugbuanong Binisaya				
	▪ Hiligaynon				
	▪ Waray				
	▪ Tausug				
	▪ Maguindanaoan				
	▪ Maranao				
	▪ Chabacano				
	▪ Other, specify:				
	▪ Other, specify:				

		YES	NO	
6	CHECK THE ROSTER (MODULE 1 A). IN QUESTION 12, IS THE PERSON CODED AS MARRIED OR LIVE-IN?			If NO >>9
7	If <b>YES</b> , Does your spouse/ partner live in this household now?			If NO >>9
8	If <b>Yes</b> , COPY THE ID CODE OF THE SPOUSE / PARTNER. FOR POLYGAMOUS MARRIAGES, RECORD UP TO THE FIRST THREE SPOUSES	ID CODE #1		
		ID CODE #2		
		ID CODE #3		

		YES	NO	
9	Are you the parent of any children who live in the household now?			If No >>11
10	If <b>Yes</b> , could you please tell me the names of your children? COPY THE ID CODE OF ALL RESPONDENT'S CHILDREN FROM THE ROSTER			
	ID CODE of Child #1		ID CODE of Child #6	
	ID CODE of Child #2		ID CODE of Child #7	
	ID CODE of Child #3		ID CODE of Child #8	
	ID CODE of Child #4		ID CODE of Child #9	
	ID CODE of Child #5		ID CODE of Child #10	

**MODULE 7: LANGUAGE AND FAMILY**

		YES	NO	
11	Does your mother live in this household now?			If No >>13
12	If <b>Yes</b> , could you please tell me the name of your mother? COPY THE ID CODE OF THE MOTHER	ID CODE		>>14
13	If <b>No</b> , what is the highest education <u>level</u> your mother obtained?	LEVEL		
	No level attained (did not complete Elementary)	01		
	Elementary school graduate	02		
	ALS Elementary Program (Accreditation & Equivalency Elementary)	12		
	High school graduate	03		
	Post-secondary Technical Vocational Certificate of Proficiency	04		
	ALS Secondary Program (Accreditation & Equivalency Secondary)	13		
	Associate in arts	05		
	Bachelor degree (4 year program)	06		
	Bachelor degree (5 year program)	07		
	Bachelor professional degree	08		
	Master's degree	09		
	PhD degree	10		
	Don't know	-66		

		YES	NO	
14	Does your father live in this household now?			If No >>16
15	If <b>Yes</b> , could you please tell me the name of your father? COPY THE ID CODE OF THE FATHER	ID CODE		>>17
16	If <b>No</b> , What is the highest education <u>level</u> your father obtained? (See table of question 13)	LEVEL		

These next questions ask about your family and your family members when you were 12 years old.

17	Which of your relatives usually lived in your household with you when you were 12 years old?	YES	NO
	▪ Father		
	▪ Mother		
	▪ Step-Father		
	▪ Step-Mother		
	▪ Grandfather(s)		
	▪ Grandmother(s)		
	▪ Brothers & Sisters		
	▪ Others		

		NUMBER
18	How many older brothers did you have when you were 12 years old? (INCLUDE HALF-BROTHERS AND ADOPTED BROTHERS IF THEY LIVED IN YOUR HOUSEHOLD)	
19	How many older sisters did you have when you were 12 years old?	
20	How many younger brothers did you have when you were 12 years old?	
21	How many younger sisters did you have when you were 12 years old?	

## MODULE 7: LANGUAGE AND FAMILY

22	<b>SHOW CARD #9:</b> Imagine a 10-step stairs where on the bottom, the FIRST step, stand the poorest people, and on the highest step, the TENTH, stand the richest. On which step do you think your family was when you were 15 years old?	
----	--	--

  

23	Before you reached the age 15, was the household's <u>financial situation</u> significantly worsened because of:	<b>YES</b>	<b>NO</b>
	▪ Death of a household member		
	▪ Illness / serious accident of a household member		
	▪ Family breakup/ separation/ divorce		
	▪ Alcohol problem/ alcoholism or drug problem of household member		
	▪ Loss of employment for household member		
	▪ Bankruptcy or loss of family business		
	▪ Loss of crops		
	▪ Fire, drought, flood or other natural catastrophe		
	▪ Violence, theft		
	▪ Forced displacement		
	▪ Other, specify: <input type="text"/>		

## MODULE 8: INTERVIEWER IMPRESSIONS FOR MODULE 2-7

**INTERVIEWER:** THIS SECTION IS FOR YOU TO COMPLETE ON YOUR OWN AFTER COMPLETING MODULES 2-7 WITH THE SELECTED INDIVIDUAL (DOES NOT REFER TO READING EXERCISES)

		YES	NO, RESPONDENT WAS ALONE	
1	Was there anyone other than the respondent present, including children, during the interview for Modules 2-7?			If No >> 3

2A	For how much of the time were these persons with the respondent during the interview times for Modules 2-7?	FOR ALL OR MOST OF THE TIME	APPROX. HALF OF THE TIME	ABOUT ¼ OF THE TIME	FOR A SHORT TIME	NOT PRESENT / NOT APPLICABLE
	• The spouse of the respondent					
	• A child or children 6 years or less					
	• A child or children 7-14 years					
	• Adult household members					
	• Adults from outside the household					

2B	What is your impression of how independently the respondent answered the questions (without input or influence from other persons who were there during the interview)?	
	Answered all on his/her own	1
	Answered most on his/her own	2
	Answered from 1/2 to ¾ on his/her own	3
	Answered from ¼ to ½ on his/her own	4
	Answered less than ¼ on his/her own	5

3	What is your impression of how well the respondent understood the questions being asked?	
	Very well	1
	Quite well	2
	Not so well	3
	Poorly	4
	A lot of difficulty understanding	5

4	What is your impression of how serious and candid the respondent was when answering questions?	
	Very serious	1
	Serious	2
	Not very serious	3
	Not serious at all	4

5	There can be many distractions during an interview: noise, children needing attention, people interrupting, phone calls, respondent feeling pressed for time, etc. What is your impression of how much distraction there was for the respondent when answering the questionnaire?	
	Very little or no distraction	1
	Some distraction, not serious	2
	Some distraction, bothering to the respondent	3
	A great deal of distraction	4

## MODULE 8: INTERVIEWER IMPRESSIONS FOR MODULE 2-7

6	How often did the respondent ask you (the interviewer) for assistance, clarification or examples?	
	Very Often – in Many questions	1
	Fairly often	2
	Sometimes	3
	Rarely	4
7	Comments:	

## MODULE 9: READING EXERCISES

INTERVIEWER: Turn to Module 9 in the manual and follow the instructions for the reading exercises.

### General Booklet Timing and Scoring Form

<b>General Booklet ID</b>				
---------------------------	--	--	--	--

### **SECTION A:** Reading Components Timing

INTERVIEWER: RECORD TIME* FOR EACH OF THE 5 PARTS OF SECTION A	TIME	
Part 1 – Print Vocabulary:		:
Part 2 – Sentence Processing:		:
Part 3 – Passage Comprehension – Article 1:		:
Part 4 – Passage Comprehension – Article 2:		:
Part 5 – Passage Comprehension – Article 3:		:

\* Please use the “minutes: seconds” format, where 54 seconds is written as 00:54, 1 minute and 32 seconds is written as 01:32, and so on.

### **SECTION B:** Interviewer Core Scoring

		SCORE
Q1	SGIH	
Q2	Employment Ad	
Q3	UNICEF	
Q4	Guadeloupe	
Q5	Guadeloupe	
Q6	Election Results	
Q7	Dutch Women	
Q8	Dutch Women	

SCORE TABLE	
Correct	1
Wrong	7
Blank	0

### Exercise Booklet (for respondents passing 3 of 8 items in Section B)

	1	2	3	4
<b>Exercise Booklet type</b>				

<b>Exercise Booklet ID</b>				
----------------------------	--	--	--	--



## MODULE 10: INTERVIEWER IMPRESSIONS FOR MODULE 9

INTERVIEWER: THIS SECTION IS FOR YOU TO COMPLETE ON YOUR OWN AFTER ADMINISTERING THE READING EXERCISES (MODULE 9)

1a	Where did the respondent do the reading exercises (Module 9)?		
	Home		1
	Specific location for exercises, specify:		2

		<b>YES</b>	<b>NO, (RESPONDENT WAS ALONE)</b>	
1	Was there anyone other than the respondent present, including children, during the reading exercises (module 9)?			If No >> 4

2	For how much of the time were these persons with the respondent during the reading exercises?	<b>FOR ALL OR MOST OF THE TIME</b>	<b>APPROX. HALF OF THE TIME</b>	<b>ABOUT ¼ OF THE TIME</b>	<b>FOR A SHORT TIME</b>	<b>NOT PRESENT / NOT APPLICABLE</b>
	• The spouse of the respondent					
	• A child or children 6 years or less					
	• A child or children 7-14 years					
	• Adult household members					
	• Adults from outside the household					

		<b>YES</b>	<b>NO</b>
3	Did any person assist the respondent in answering the reading exercises?		

4	What is your impression of how serious the respondent was when working on the reading exercises?		
	Very serious	1	
	Serious	2	
	Not very serious	3	
	Not serious at all	4	

5	There can be many distractions during an interview: noise, children needing attention, people interrupting, phone calls, respondent feeling pressed for time, etc. What is your impression of how much distraction there was for the respondent when working on the reading exercises?		
	Very little or no distraction	1	
	Some distraction, not serious	2	
	Some distraction, bothering to the respondent	3	
	A great deal of distraction	4	

6	How often did the respondent ask you (the interviewer) for assistance, clarification or examples during the reading exercises?		
	Very Often – in Many questions	1	
	Fairly often	2	
	Sometimes	3	
	Rarely	4	

7	Comments (For example: No table or flat surface to write on, no chair, low lighting, respondent had difficulty because had no glasses, others in room, etc.):
---	---

## MODULE 11: BACK COVER

Thank you very much for participating in this survey. Your answers are important, and we very much appreciate the time you took to do the survey. The supervisor may need to verify some of this information, or I may need to check back with you. What are the best days and times to contact you?

CONTACT TIME INFORMATION		
Contact by phone	Phone Number	
	Best Days/Times	
	Phone number of someone else who could contact you if your phone is not working?	
	Name of this other contact:	
Contact in Person	Best Days/Times	

Comments:

# MODULE 11: BACK COVER

VISIT HISTORY												
Write date and time and check the modules done in each visit:	VISIT 1		VISIT 2		VISIT 3		VISIT 4		VISIT 5		VISIT 6	
Date (Day/Month)												
Start time (Hour : Min)												
End time (Hour : Min)												

ID Code of Respondent

1A	Household roster							
1B	Dwelling							
2	Education							
3	Health							
4	Personality / Behavior							
5A	Labor force participation							
5B	Work in past 7 days							
5C	Main work in past 7 days							
5D	Work history grid							
6A	Self-reported literacy/numeracy							
6B	Skills at work							
7	Language/Family							
9	Reading exercises							

(11.4.) What language were the individual modules (2-7) conducted in?	
---	--

	YES	NO
(11.5.) Was a local translator used to help the interviewer?		

	ENGLISH	FILIPINO
(11.6.) Which language version was used for Module 4 (Personality and behavior)?		

## MODULE 11: BACK COVER

INTERVIEWER: Please look at the <b>result codes</b> on the inside back cover and give the final result code of the interview	
<b>HOUSEHOLD MODULE BEGUN BUT NOT COMPLETE</b>	
Household refused to continue (time constraints, did not want the bother, other general refusal)	21
Household module could not be continued because of unusual circumstance	22
<b>INDIVIDUAL MODULES 2-7 NOT BEGUN</b>	
No household member in the eligible range of 15-64	31
Selected individual refused (time constraints, did not want to bother, other general refusal)	32
Selected individual could not be interviewed because of unusual circumstance (death in family, serious illness, fire in dwelling, etc.)	33
Another household member refused to let selected individual do individual modules	34
Selected individual could not be contacted after three visits during field period	35
Selected individual will be absent for the entire field period (information from household member)	36
Selected individual is deaf or so hard-of-hearing that cannot do survey, and no translator available	37
Selected individual has a learning or mental disability so that he or she is unable to answer (including emotional conditions like severe depression)	38
Selected individual has a speech impairment that prevents doing the survey, and no translator available	39
Language problem - selected individual did not speak a language that could be understood by survey team, and no translator available.	40
<b>INDIVIDUAL MODULES 2-7 BEGUN BUT NOT COMPLETED</b>	
Individual refused to continue (time constraints, did not want the bother, other general refusal)	51
Individual interview could not be continued because of unusual circumstance	52
<b>GENERAL BOOKLET (Module 9) NOT BEGUN</b>	
Individual does not read or write the language of the General Booklet so refused to begin	61
Individual refused to begin Booklet (time constraints, did not want to bother, other general refusal)	62
Individual could not do General Booklet because of unusual circumstance	63
Individual could not do General Booklet because of blindness or visual impairment	64
Individual could not do General Booklet because of other physical disability (cannot hold pen)	65
<b>GENERAL BOOKLET (Module 9) LOOKED THROUGH OR ATTEMPTED BUT NOT COMPLETED OR PASSED</b>	
Individual looked at Booklet but unable to read and write the language of the Booklet so did not begin	71
Individual began General Booklet but refused to continue	72
Individual had too long an interruption in the General Booklet, so it could not be resumed	73
General Booklet stopped because of unusual circumstance	74
Individual attempted the General Booklet but did not mark any answers	75
Individual did part or all of General Booklet but did not pass to Exercise Booklet (pass 3/8 in Section B)	76
<b>EXERCISE BOOKLET (MODULE 9)</b>	
Individual did not attempt any of the Exercise Booklet/ refused to start	81
Individual had too long an interruption in the Exercise Booklet, so it could not be resumed	82
Exercise Booklet stopped because of unusual circumstance	83
Individual attempted some of the Exercise Booklet but did not mark any answers	84
Individual attempted the whole Exercise Booklet but did not mark any answers	85
Individual marked some of the Exercise Booklet but did not attempt all the items	86
Individual marked some items of the Exercise Booklet and attempted all items	87
Individual marked all the questions of the Exercise Booklet	88

Please comment on any circumstances or notable points on the interview. In particular, discuss any reasons for refusal: