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CONFIDENTIAL

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CENTRAL STATISTICS OFFICE

Ministry of Economic Development, Financial Services and Corporate Affairs

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2002 Collection of Statistics of Economic Activities

WHOLESALE AND RETAIL TRADE

The Central Statistics Office is conducting a Census of Economic Activities for the year 2002. Data supplied should relate to the accounting year covering most of the year 2002. If precise figures are not available, please give the best estimates.

The Census is being conducted under the provision of the Statistics Act 2000 which guarantees the confidentiality of information collected as provided for in the Act.

Before completing the questionnaire, please read carefully the explanatory notes enclosed. If you need further clarification or assistance, feel free to contact the staff of Services Unit at our sub-office in Rose Hill.

1. IDENTIFICATION OF ESTABLISHMENT

1.1 Name of establishment :

1.2 Business address :

(Head Office) :

:

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1.3 Business licence holder's name :

(if different from 1.1)

1.4 Tel No. **Fax No.** **E-mail**

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Checked by : Verified by :

REPUBLIC OF MAURITIUS

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2. CHARACTERISTICS OF ESTABLISHMENT

Data should as far as possible relate to ONE establishment only.

2.1 List all establishments/branches covered

Name	Address	
.....	□ □ □ □ □
.....	□ □ □ □ □
.....	□ □ □ □ □
.....	□ □ □ □ □
.....	□ □ □ □ □

2.2 Total floor area occupied for own business (excluding open spaces)

..... m²

□	□	□	□	□
---	---	---	---	---

2.3 Tenure of building

(encircle appropriate code)

Wholly owned 1

Wholly rented 2

Partly rented 3

2.4 Reporting period

From to

2.5 Activities of establishment

Main activity

□	□	□	□	□
---	---	---	---	---

Secondary activity

□	□	□	□	□
---	---	---	---	---

2.6 Type of ownership

(encircle appropriate code)

Individual proprietor 1

Cooperative 5

Private partnership 2

Other, specify 9

Company:

(i) listed on Stock Exchange 3

(ii) not listed on Stock Exchange 4

2.7 For office use:

Private 1 Public 2

2.8 Equity participation

(encircle appropriate code)

Mauritian owned ... 1

Joint Mauritian / Foreign ... 2

Foreign owned ... 3

If 2, state (i) Equity participation : % Foreign

□	□
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If 2 or 3, state (ii) Nationality of foreign ownership (main) :

□	□
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2.9 Scheme under which establishment operates

(encircle appropriate code)

Export Service Certificate	1	Small and Medium Enterprise Certificate	6
Export Enterprise Certificate	2	Development Certificate	7
Pioneer Status Certificate	3	Strategic Local Enterprise Certificate	8
Investment Certificate	4	Other schemes, specify	9
Modernisation and Expansion Enterprise Certificate	5	None	10

3. EMPLOYMENT AND HOURS OF WORK

3.1 Employment trend

	Mar 2002	Jun 2002	Sep 2002	Dec 2002
3.11 Total number of persons engaged				

3.2 Persons engaged as at September 2002

Employment status	Mauritian		Expatriate		Total	
	Male	Female	Male	Female	Male	Female
3.21 Employer / Working proprietor						
3.22 Unpaid family worker						
3.23 Employee (i) Administrative staff						
3.24 (ii) Operatives						
3.25 (iii) Other						
TOTAL						

3.3 Hours of work excluding overtime

3.31 Number of normal working <i>days</i> per week	
3.32 Number of normal working <i>hours</i> per week	

4. LABOUR COST

Rs 000

Description	Amount
4.01 Wages and salaries (<i>including productivity, end of year bonuses, etc.</i>)	
4.02 Overtime payments	
4.03 Refund of travelling	
4.04 Payment in kind (<i>food, accommodation, car and other fringe benefits</i>)	
4.05 Severance / termination allowance and retirement pension	
4.06 Work permits	
4.07 Employer's contribution to (i) I.V.T.B	
4.08 (ii) N.P.F & N.S.F	
4.09 (iii) Other private pension funds / insurance schemes	
4.10 Employer's contribution to welfare funds	
4.11 Staff training expenses (i) Overseas	
4.12 (ii) Local	
4.13 Other, specify	
TOTAL	

5. EXPENDITURE ON GOODS AND SERVICES

5.1 Electricity, water and fuel purchased at purchaser's price ¹

Rs 000

Description	Amount
5.11 Electricity	
5.12 Water	
5.13 Fuel for plant, machinery and vehicles (i) Diesel	
5.14 (ii) Gasoline	
5.15 (iii) Fuel oil	
5.16 (iv) Gas	
5.17 (v) Other, specify	
TOTAL	

5.2 Materials and supplies purchased at purchaser's price¹ excluding goods purchased for resale

Rs 000

Description	Amount
5.21	□ □ □ □
5.22	□ □ □ □
5.23	□ □ □ □
5.24	□ □ □ □
5.25	□ □ □ □
5.26	□ □ □ □
5.27	□ □ □ □
5.28	□ □ □ □
5.29 Other (<i>specify main items</i>)	□ □ □ □
TOTAL	

¹ Inclusive of Customs and Excise duties but exclusive of VAT

5.3 Expenditure on services at purchaser's price¹**Rs 000**

Description	Amount
5.301 Rental of buildings	
5.302 Rental of machinery and equipment	
5.303 Minor repairs and maintenance (<i>including repair of IT equipment</i>)	
5.304 Communication cost (<i>post, telephone, fax, e-mail, etc.</i>)	
5.305 Other computer related services	
5.306 Expenses on air tickets	
5.307 Printing	
5.308 Hire of transport	
5.309 Warehousing, storage and handling charges	
5.310 Clearing and forwarding charges	
5.311 Advertising and promotion	
5.312 Security services	
5.313 Consulting and management fees	
5.314 Other business services (<i>legal, accounting, etc.</i>)	
5.315 Bank charges	
5.316 Expenditure i.c.w environmental protection	
5.317 Waste water tax	
5.318 Other, specify	
TOTAL	

¹ Exclusive of VAT

6. OTHER DISBURSEMENTS

		Rs 000
Description		Amount
6.01	Interest paid to (i) Residents	
6.02	(ii) Non-residents	
6.03	Dividend paid to (i) Residents	
6.04	(ii) Non-residents	
6.05	General insurance premiums <i>(including vehicles)</i>	
6.06	Income tax / corporate tax	
6.07	Value added tax <i>(net amount paid to government)</i>	
6.08	Environment protection fee	
6.09	Other rates, licences and taxes <i>(including road tax)</i>	
6.10	Bad debts written off	
6.11	Loss on foreign exchange	
6.12	Land lease	
6.13	Depreciation	
6.14	Donations abroad	
6.15	Other, specify.....	
TOTAL		

7. INFORMATION TECHNOLOGY RELATED SERVICES

7.1 Number of computers in establishment

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7.2 Does establishment have

(encircle appropriate code)

(i) E-mail facilities	Yes	1	No	2
(ii) Website	Yes	1	No	2
(iii) Local Area Network	Yes	1	No	2
(iv) Wide Area Network	Yes	1	No	2

7.3 Expenses in connection with IT related products and services for reporting period at purchaser's price ¹

7.31 Recurrent expenditure

Rs 000

7.311 Internet / e-mail account	
7.312 Maintenance / repairs of IT related equipment	
7.313 Training in IT (i) local	
7.314 (ii) overseas	
7.315 Consultancy services	
7.316 Leased / dedicated line(s)	
7.317 Other current expenses <i>(toner, floppy disks, cartridge, etc.)</i>	
TOTAL	

7.32 Capital expenditure

Rs 000

7.321 Purchase of software <i>(including upgrades)</i>	
7.322 Purchase of hardware <i>(including upgrades)</i>	
7.323 Software development	
7.324 Other capital expenditure, specify	
TOTAL	

7.4 E-commerce

Rs 000

(a) Value of goods and services purchased through the internet at purchaser's price ¹

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(b) Value of goods and services sold through the internet excluding VAT

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¹ Inclusive of Customs and Excise duties but exclusive of VAT

8. RECEIPTS**8.1 Gross output excluding VAT****Rs 000**

Description	Amount
8.11 Stock at beginning of period	
8.12 Stock at end of period	
8.13 Changes in stock (8.12 - 8.11)	
8.14 Total purchases	
8.15 Cost of sales (8.14 - 8.13)	
8.16 Value of sales	
8.17 Gross margin (8.16 - 8.15)	

8.2 Receipts from services rendered**Rs 000**

Description	Amount
8.21 Rental income	
8.22 Commission	
8.23 Other, specify	
TOTAL	

8.3 Other receipts**Rs 000**

Description	Amount
8.31 Interest received from (i) Residents	
8.32 (ii) Non residents	
8.33 Dividend received from (i) Residents	
8.34 (ii) Non residents	
8.35 Insurance claims received	
8.36 Refund from IVTB	
8.37 Gain on foreign exchange	
8.38 Donations from abroad	
8.39 Other, specify	
TOTAL	

9. FIXED ASSETS

9.1 Structure of fixed assets at purchaser's price for reporting period

Rs (

Type of fixed asset	Net book value at beginning of period	Additions *		Sales of fixed assets	Depreciation	Revaluation of fixed assets + \ -	Net book value at end of period
		New assets +	Used assets +				
9.11 Buildings & structure							
9.12 Land & land development							
9.13 Production equipment							
9.14 Transport equipment							
9.15 Equipment i.c.w environmental protection							
9.16 Other machinery and equipment							
9.17 Furniture and fittings							
TOTAL							

* including alterations, major repairs and work done by own establishment

9.2 No. of vehicles owned

(i) Car		(iii) Lorry	
(ii) Bus		(iv) Other, specify	

10. MISCELLANEOUS

Rs 000

10.1 Debt repayment

10.2 Outstanding debt as at end of reporting period

10.3 Amount spent on sports activities and sponsorship

10.4 Amount spent on research and development

10.5 Does establishment employ a health and safety officer? Yes 1 No 2
(encircle appropriate code) If "yes", state whether: full-time 1 part-time 2

Person to be contacted for queries or further information about this questionnaire

Name :

Status in business :

Telephone No :

E-mail :

Website Address :

Date :

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k
nd
d



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SUMMARY DATA

	Rs 000
A. GROSS OUTPUT	<input type="text"/>
Gross margin (8.17)
Receipts from services rendered (8.2)
B. INTERMEDIATE CONSUMPTION	<input type="text"/>
Training expenses (4.11 + 4.12)
Electricity, water and fuel (5.1)
Materials and supplies (5.2)
Expenditure on services (5.3)
C. VALUE ADDED (A - B)	<input type="text"/>
D. COMPENSATION OF EMPLOYEES	<input type="text"/>
Labour cost {4 - (4.06 + 4.11 + 4.12)}
E. OTHER TAXES ON PRODUCTION	<input type="text"/>
Work permits (4.06)
Environment protection fee (6.08)
Other rates, licences and taxes (6.09)
F. GROSS OPERATING SURPLUS (C - D - E)	<input type="text"/>
G. TOTAL VALUE OF ADDITIONS	<input type="text"/>
Fixed assets (additions - sales)