

|| REGION
|| COUNTY

||| CODE OF QUESTIONNAIRE

Draft



STATISTIKAAMET

STATISTICAL OFFICE OF ESTONIA

ESTONIAN LABOUR FORCE SURVEY 2004

Questionnaire

SECTION A	Interviewer's remarks
SECTION B	Household characteristics
SECTION C	Labour status during the reference week
SECTION D	Main job Work organisation and working time arrangements
SECTION E	Second jobs
SECTION F	Underemployment
SECTION G	Previous work experience of person not in employment
SECTION H	Job seeking
SECTION I	Changes during the previous year
SECTION J	Studies
SECTION K	Background information
SECTION T	Travelling

Reference week ||| ||| ||| — ||| ||| ||| |||
 number day month day month year

Quarter |||

Code of household ||| ||| ||| ||| Code of respondent (column number) |||

Code of interviewer ||| |||

SECTION A. INTERVIEWER'S REMARKS

A01	PLACE OF INTERVIEW	
	1 AT RESPONDENT'S HOME 2 AT RESPONDENT'S PLACE OF WORK / SCHOOL 3 AT RESPONDENT'S RELATIVES' / FRIENDS' HOME 4 AT RESEARCH INSTITUTION 5 AT INTERVIEWER'S HOME	6 AT A BUREAU OF STATISTICS 7 AT AN INSTITUTION (NURSERY HOME, PRISON, HOSPITAL, ETC.) 8 ELSEWHERE [RECORD]
A02	DATE OF INTERVIEW	DATE OF CONTINUATION
A	_ _ DAY	_ _ DAY
B	_ _ MONTH	_ _ MONTH
A03	STARTING TIME OF INTERVIEW	STARTING TIME OF CONTINUATION
A	_ _ HOUR	_ _ HOUR
B	_ _ MINUTES	_ _ MINUTES

The household consists of persons who share a dwelling, i.e. live at the same address, and use common monetary and/or food resources. Persons belonging to a household are referred to as the members of the household (the members). A household may also consist of one person living alone.

The reference person is a member of the household, aged 15–74, who contributes the largest income to the household.

Please determine the reference person of your household.

SECTION B. HOUSEHOLD CHARACTERISTICS

B01	INTERVIEWER CHECKPOINT IS THE RESPONDENT HEAD OF THE HOUSEHOLD? IS CODE OF RESPONDENT = 1? 1 YES 2 NO → SKIP TO SECTION C
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[IN THE TABLE THAT FOLLOWS, THE INTERVIEWER RECORDS THE REQUIRED INFORMATION FOR ALL THE MEMBERS OF THE HOUSEHOLD. WRITE THE PARTICULARS OF THE REFERENCE MEMBER OF THE HOUSEHOLD (R) IN THE FIRST COLUMN. IF THE HOUSEHOLD CONSISTS OF MORE THAN SIX MEMBERS, USE THE SUPPLEMENTARY SHEETS. ENCIRCLE THE NUMBER OF THE LAST COMPLETED COLUMN.]

Please, give the first names of the members of your household and their relation to you.

BX	The member's number	1 (R)	2	3	4	5	6	
	First name	If 1 member=> B04
B02 	Who is he/she to you? [RELATIONSHIP TO REFERENCE PERSON] 1 Reference person R 2 R's spouse or partner 3 R's and/or his/her partner's child (or adopted child) 4 R's or his/her spouse's/partner's parent/parent's partner 5 R's or his/her spouse's/partner's grandparent/grandparent's partner 6 R's and/or his/her partner's grandchild or child's partner's child (or adopted child) 7 R's other relation 8 Not related to R	<input type="checkbox"/> 1 <input type="checkbox"/>						
B03	Does the following close relatives belong to the same household? If yes, indicate his/her number. [IF NO, RECORD 00.]							
A	spouse through officially registered marriage	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
B	partner's number	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
C	mother's number	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
D	father's number	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Now we shall speak separately about every member of your household.

B04	SEX 1 - MALE 2 - FEMALE	<input type="checkbox"/>						
B05	Indicatedate of birth							
A	1 Day	<input type="checkbox"/>						
B	2 Month	<input type="checkbox"/>						
C	3 Year	<input type="checkbox"/>						
D	INTERVIEWER CHECKPOINT AGE AT THE END OF THE REFERENCE WEEK (See Cover Sheet)	<input type="checkbox"/>						
B06	Country of birth <input type="checkbox"/>						

	The member's number	1 (R)	2	3	4	5	6	
B07	[TO BE ASKED IF BORN OUTSIDE OF ESTONIA] Since what year have you been living in Estonia? Year	<input type="text"/>						
A	[TO BE ASKED IF CURRENT OR PREVIOUS YEAR] Month	<input type="text"/>						
B08	Ethnic nationality							
	01 Estonian	<input type="text"/>						
	02 Russian							
	03 Ukrainian							
	04 Belarusian							
	05 Finnish							
	06 Jewess							
	07 Tatar							
	08 German							
	09 Latvian							
	10 Pole							
	11 Lithuanian	
	12 Other. Record	<input type="text"/>						
B09	Citizenship							
	1 Estonian	<input type="text"/>						
	2 Russian							
	3 Ukrainian							
	4 Belarusian							
	5 Finnish							
	6 Other. Record	
	9 Undefined	<input type="text"/>						
B10	[TO BE ASKED IF THE PERSON IS 16 OR OLDER] Legal marital status							
	1 Has not been married	<input type="text"/>						
	2 Legally married							
	3 Divorced							
	4 Widow/widower							
B11	Is living							
	1 together with the household	<input type="text"/>	1 → B13					
	2 separately							3 → C01
	3 alone							
B12	Why isliving separately?							
	1 Studies	<input type="text"/>						
	2 Work							
	3 Military service							
	4 Hospitalisation	
	5 Imprisonment	
	6 OTHER [RECORD]	
B13	INTERVIEWER CHECKPOINT. ARE ALL THE DATA IN THE TABLE?							
	1 YES	<input type="text"/>	1 → C01					
	2 NO							2 → B04

D05 ☀	To which of the following groups do you belong? 1 Employee 2 Employer 3 Farmer with paid employees 2 to 9 → SKIP TO D07	4 Sole proprietor 5 Farmer with no paid employees 6 Freelancer	7 Unpaid family worker 8 Member of a co-operative 9 OTHER [RECORD]
D06 ☀	Do you work in this <u>enterprise/organisation</u> under employment contract, contract of agreement, Public Service Act or according to verbal contract?		
	1 Employment contract 2 Contract of agreement	3 Public Service Act 4 Verbal contract	
D07A B ☀	How many persons are employed at this enterprise?		
	1 1 to 10 (specify) _ _ 2 11 to 19	3 20 to 49 4 50 to 99	5 100 to 199 6 200 to 499 7 500 to 999 8 1000 or more 9 DO NOT KNOW
D08	Where is this <u>enterprise/organisation/local unit</u> situating? <i>In case the departments of the enterprise are locating in different places, give the name of the place where you yourself mainly worked during the reference week.</i> Town/township/rural municipality _ _ _ County Country		
D09 A B	When did you start at this job? Year _ _ _ _ Month _ _		
D10	INTERVIEWER CHECKPOINT DID HE/SHE START DURING LAST 12 MONTHS (See D09)? 1 Yes 2 No → SKIP TO D12		
D11 ☀	How did you find this job? 01 Asked relatives or friends 02 Responded to job advertisements 03 Placed job seeking advertisements 04 Contacted employers directly 05 Sought job through the state employment office 06 Sought job through private employment bureau 07 By starting own business/farm 08 Started working on a family farm / in a family enterprise 09 Returned to my previous job after military service 10 Returned to my previous job after parental leave 11 In connection with closing down / reorganisation of the enterprise 12 (Better) job was offered, did not seek it 13 Second job became main job 14 OTHER [RECORD]		
D12 ☀	Who is the owner of this enterprise? 10 State (Republic of Estonia) 20 Local municipality 30 Estonian person in private law 30 to 99 → SKIP TO D14		
	40 Foreign person in private law 50 Estonian and/or foreign person in private law	90 OTHER [RECORD] 99 DO NOT KNOW	
D13	Is this <u>enterprise/organisation</u> profit-oriented or budget-financed? 11 Profit-oriented 12 Budget-financed 19 DO NOT KNOW		
D14 ☀	Is it a permanent or a fixed-term job? 1 Permanent job → SKIP TO D17 2 Training (apprenticeship, practice, etc.) 3 Probation time 4 Seasonal job 5 Odd job 6 Other fixed-term job [RECORD]		
D15 ☀	What is your reason for a fixed-term job? 1 Did not want permanent job 2 Wanted permanent job, but have not found 3 No preference		
D16	How many more months can you have this job? _ _ months		

D46 	<p>How is the length of your working day arranged?</p> <p>1 Fixed start and end of a working day → SKIP TO D48 2 Staggered working hours (banded start/end) → SKIP TO D48 3 Working time banking (partly fixed, partly flexible) 4 Start and end of working day by mutual individual agreement → SKIP TO D48 5 I determine own work schedule, no formal boundaries → SKIP TO SECTION E 6 OTHER [RECORD]</p>
D47	<p>You are working with working time banking. Do you have possibility to take hours or full days off?</p> <p>1 Hours off 2 Full days off (beside hours off)</p>
D48 	<p>How is the length of your working week arranged?</p> <p>1 The weekly number of hours is fixed 2 The weekly number of hours can vary, only total annual number of hours is fixed (annualised working hours contract) 3 OTHER [RECORD].....</p>
D49 A	<p>INTERVIEWER CHECKPOINT DID THE RESPONDENT ABSENT FROM WORK LAST WEEK (See D20H page 8)?</p> <p>1 YES (D20H=0) → SKIP TO SECTION E 2 NO (D20H>0)</p>
D49 B	<p>INTERVIEWER CHECKPOINT DOES RESPONDENT USUALLY WORK AT HOME (See D31A page 9)?</p> <p>1 YES (D31A=1) → SKIP TO SECTION E 2 NO (D31A=2,3)</p>
D49 C	<p>INTERVIEWER CHECKPOINT IS THE LENGTH OF RESPONDENT'S WORKING DAY ARRANGED BY MUTUAL INDIVIDUAL AGREEMENT (See D46 page 11)?</p> <p>1 YES (D46=4) → SKIP TO SECTION E 2 NO (D46≠4)</p>
D50 	<p>Did you take a few hours or full days off last week? [CODE MAXIMUM 2 ANSWERS]</p> <p>1 Yes, I took few hours off 2 Yes, I took half a day, one or more days off (incl holidays) 3 I wanted to take a few hours or days off but could not do so 4 I did not want and did not take few hours or days off</p>

SECTION F. UNDEREMPLOYMENT

F01	<p>Would you like to work more hours than you do now?</p> <p>1 Yes 2 No → SKIP TO F03</p>
F02	<p>How many hours a week would you like to work?</p> <p style="text-align: center;"> _ _ hours</p> <p style="text-align: right;">97 DON'T KNOW BUT WOULD LIKE TO WORK MORE HOURS 98 DON'T KNOW BUT WOULD LIKE TO WORK LESS HOURS</p>
F03	<p>Have you been seeking for a new or an additional job over the past four weeks (incl reference week)?</p> <p>1 Yes 2 No → SKIP TO F06</p> <p><i>NB! Seeking a job also includes preparations for starting entrepreneurship / a farm and waiting for an earlier contracted job to start.</i></p>
F04 	<p>Why were you seeking a new or an additional job?</p> <p>1 Risk or certainty of loss or termination of present job 2 To have a better pay 3 To have a more convenient journey to work 4 To have a job with a better fit with my individual qualifications and skills and/or better prospects for career advancement 5 To have a more convenient working time arrangement to care for children or other members of family 6 To have a more convenient working time arrangement for other reasons 7 To have a more adapted job for my health condition 8 Other reasons [RECORD].....</p>
F05 	<p>What type of job did you seek?</p> <p>1 An additional job to add more hours to those worked in present job 2 Another job with more hours worked than in present job 3 Another job with less hours worked than in present job 4 Another job with the same hours worked than in present job 5 DON'T KNOW</p> <p>→ SKIP TO H05</p>
F06	<p>INTERVIEWER CHECKPOINT</p> <p>DOES THE RESPONDENT WANT TO WORK MORE (SEE F01)?</p> <p>1 YES (F01=1) → SKIP TO H17 2 NO (F01=2) → SKIP TO H19</p>

SECTION G. PREVIOUS WORK EXPERIENCE OF PERSON NOT IN EMPLOYMENT

G01	Have you ever been in employment? 1 Yes 2 No → SKIP TO SECTION H
G02 A B	When did you last have a job? Year _ _ _ _ _ Month _ _
G03	INTERVIEWER CHECKPOINT DID THE RESPONDENT HAVE HIS/HER LAST JOB LESS THAN 10 YEARS AGO (See G02)? 1 YES 2 NO → SKIP TO SECTION H
G04 	What was your reason for leaving the job? 01 Closing down of enterprise/organisation 13 Retirement at the established pension age 02 Reorganisation of enterprise/organisation 14 Retirement before the established pension age 03 Bankruptcy of enterprise/organisation 15 Marriage 04 Privatisation of enterprise/organisation 16 Parental leave 05 Dismissal initiated by the employer 17 Need to take care of children or other members of family 06 Personnel reduction 18 Change of residence 07 Expiring of fixed-term contract 19 Wanted/was proposed higher salary 08 Expiring of probation time 20 Wanted/was proposed better working conditions 09 Military service 21 Wanted/was proposed more interesting work 10 Imprisonment 22 Wanted to start own business 11 Own illness, injury or disablement 23 End of farming / sole proprietorship 12 Studies 24 OTHER [RECORD]
G05 A B	What was the main activity of this <u>enterprise/organisation</u> ? _ _ _ _ What was the economic activity of the local unit [RECORDED IF IT DIFFERS FROM MAIN ECONOMIC ACTIVITY] _ _ _ _
G06	What was your occupation? <i>Main tasks</i> ? _ _ _ _ _
G07 	Which of the following categories did you belong to in this <u>enterprise/organisation</u> ? 1 Employee 4 Sole proprietor 7 Unpaid family worker 2 Employer 5 Farmer with no paid employees 8 Member of a co-operative 3 Farmer with paid employees 6 Freelancer 9 OTHER [RECORD]

H09 	Were you seeking a full- or part-time job? 1 Only full-time job → SKIP TO H11 2 Full-time job, but would also accept a part-time job → SKIP TO H11 3 Part-time job, but would also accept a full-time job 4 Only part-time job
H10	How many hours a week would you like to work? _ _ hours
H11 	How high should the gross salary be for you to accept the job? 1 At least 500 kroons a month 5 At least 4,000 kroons a month 2 At least 1,000 kroons a month 6 At least 5,000 kroons a month 3 At least 2,000 kroons a month 7 At least 10,000 kroons a month 4 At least 3,000 kroons a month 8 Over 10,000 kroons a month
H12	Are you seeking a job only on your level of education or would you also accept a job requiring a lower level of education? 1 Only on the corresponding level of education 2 Would also accept a job requiring a lower level of education
H13 	What steps have you taken during the past four weeks to find a job? [CODE ALL ANSWERS] 01 Sought job through the state employment office 02 Sought job through private employment bureau 03 Contacted employers directly 04 Asked relatives or friends 05 Responded to job advertisements 06 Placed job advertisements 07 Watched job advertisements 08 Went to a job interview, took an exam or a test 09 Sought for land, rooms, equipment, employees, etc. to start an enterprise/farm 10 Applied to register own enterprise/farm, for activity licence or loan 11 Waited for an answer to a job application 12 Waited for an answer from the state employment office 13 Waited for results of competition to a job at a state or municipal institution (according to the Public Service Act) 14 Waited for an earlier contracted job to start within a period of at most 3 months 15 Waited for an earlier contracted job to start after 3 months 16 OTHER [RECORD].....
H14	Which step could be considered the most important in your case? _ _ Number of variant

H15	INTERVIEWER CHECKPOINT DID THE RESPONDENT REGISTER AT THE STATE EMPLOYMENT OFFICE IN ORDER TO FIND A JOB? SEE H13 1 Yes (H13A=1) → SKIP TO H17 2 No
H16 	Why did you not register at the state employment office? 1 State employment office was located too far 5 Did not want to participate in public works 2 State employment office did not offer a suitable job 6 It was against my principles to register 3 Unemployment benefits were too low 7 It was not necessary, I managed myself 4 Were not entitled to unemployment benefits 8 OTHER [RECORD]
H17	If you would have been offered a job last week, could you have started within two weeks? 1 Yes --> SKIP TO H19 2 No
H18 	Why could you not have started working within two weeks? 1 Studies 2 Training 3 Own illness or injury 4 Need to take care of children 5 Need to take care of other members of family 6 Military service 7 Have to get free from the present job 8 OTHER [RECORD].....
H19	Are you registered as a job seeker at the state employment office? 1 Yes 2 No → SKIP TO SECTION I
H20 A B	Since which year and month are you registered at the state employment office Year _ _ _ _ Month _ _
H21	Are you entitled to unemployment insurance or unemployment benefit? 1 Yes, unemployment insurance 2 Yes, unemployment benefit 2 No → SKIP TO H23
H22 AA A B C	Last month, in what amount did you receive unemployment insurancekroons unemployment benefitkroons training allowancekroons labour market supportkroons
H23	How many job offers have you received from the state employment office? _ _ number of job offers 0 → SKIP TO SECTION I
H24 	Why you did not take the job when offered? [CODE ALL ANSWERS] 1 The working place was too far from home 2 The transport conditions would not have allowed to attend that job 3 The salary offered was too low 4 The job offered was already unavailable 5 I did not have the necessary qualifications for that job 6 I did not know the language well enough for that job 7 I had a record of undisciplined behaviour from the previous job 8 The employer wanted someone younger 9 OTHER [RECORD]

EMPLOYMENT

IX1	Main jobs	1	2	3	4	
I03	Full name of the employer enterprise / organisation Name of the local unit	
I04A B	Starting date of the job Year Month	_____ ____	_____ ____	_____ ____	_____ ____	
I05A B	Main economic activity / production of the employer enterprise / organisation Economic activity of the local unit [RECORDED IF IT DIFFERS FROM MAIN ECONOMIC ACTIVITY]	
I06	Occupation <i>Main tasks?</i>	
I07	Number of subordinates	_____	_____	_____	_____	
I08	Employment status	_____	_____	_____	_____	
I09	1 Started working 2 Started job seeking 3 Did not start working or job seeking at once 4 Until now at this job	_____	_____	_____	_____	1→I03 2→I10 3→I12 4→J01

UNEMPLOYMENT

IX2	Periods of unemployment	1	2	3	4	
I10 A B	Starting date of the period of unemployment Year Month	_____ ____	_____ ____	_____ ____	_____ ____	
I11	1 Found a job 2 Stopped seeking 3 Continues seeking	_____	_____	_____	_____	1→I03 2→I12 3→J01

INACTIVITY

IX3	Periods of inactivity	1	2	3	4	
I12A B	Starting date of inactivity Year Month	_____ ____	_____ ____	_____ ____	_____ ____	
I13	Reason for inactivity	_____	_____	_____	_____	

I14	1 Inactivity continued for other reasons 2 Started job seeking 3 Started working without prior job seeking 4 Period of inactivity still continues	□	□	□	□	1→I12 2→I10 3→I03 4→J01
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SECTION J. STUDIES

J01	<p>Are you studying at a school of general education, vocational education or higher education?</p> <p>1 Yes → SKIP TO J03</p> <p>2 No</p> <p><i>NB! Do not consider qualification training, job training at your place of work, or hobby courses.</i></p>																											
J02	<p>Did you finish or quit studying before finishing at a school of general education, vocational education or higher education during last four weeks?</p> <p>1 Yes → SKIP TO J09</p> <p>2 No</p>																											
J03	<p>In which educational institution are you <u>studying</u> / <u>did you study</u>?</p> <p>Full name of the school</p> <p>.....</p>																											
J04	<p>On what level of education <u>do/did</u> you study?</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 10%; vertical-align: middle;"></td> <td style="width: 45%;">01 Grades 1–6</td> <td style="width: 45%;">08 Vocational secondary education after secondary education</td> </tr> <tr> <td></td> <td>02 Grades 7–9</td> <td>09 Professional secondary education after basic education</td> </tr> <tr> <td></td> <td>03 Grades 10–12</td> <td>10 Professional secondary education after secondary education</td> </tr> <tr> <td></td> <td>04 Vocational education</td> <td>11 Professional higher education</td> </tr> <tr> <td></td> <td>05 Vocational education together with basic education</td> <td>12 Diploma studies</td> </tr> <tr> <td></td> <td>06 Vocational education together with secondary education</td> <td>13 Bachelor’s studies</td> </tr> <tr> <td></td> <td>07 Vocational secondary education after basic education</td> <td>14 Master’s studies (incl. interns)</td> </tr> <tr> <td></td> <td></td> <td>15 Doctor’s studies (incl. residents)</td> </tr> <tr> <td></td> <td></td> <td>16 OTHER [RECORD]</td> </tr> </table>		01 Grades 1–6	08 Vocational secondary education after secondary education		02 Grades 7–9	09 Professional secondary education after basic education		03 Grades 10–12	10 Professional secondary education after secondary education		04 Vocational education	11 Professional higher education		05 Vocational education together with basic education	12 Diploma studies		06 Vocational education together with secondary education	13 Bachelor’s studies		07 Vocational secondary education after basic education	14 Master’s studies (incl. interns)			15 Doctor’s studies (incl. residents)			16 OTHER [RECORD]
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		16 OTHER [RECORD]																										
J05	<p>What <u>is/was</u> the subject of your studies?</p> <p>.....m</p> <p> _ _ _ </p>																											
J06	<p>Where is this school locating?</p> <p>Town/township/rural municipality </p> <p> _ _ _ </p> <p>County.....</p> <p>Country.....</p>																											
J07	<p>When did you start studying at this school?</p> <p>A Year _ _ _ _ </p> <p>B Month _ _ </p>																											
J08	<p><u>Do/did</u> you attend daily, evening or correspondence courses there?</p> <p>A</p> <p>1 Daily</p> <p>2 Evening</p> <p>3 Correspondence</p>																											
J08B	<p>How many hours a week <u>was/is</u> the tuition (exc. time for home assignments)?</p> <p> _ _ hours</p>																											
J09	<p>Have you received any qualifications from secondary school, training courses, at your job or elsewhere, after which you received a corresponding certificate; or are you presently participating in courses at the end of which you will receive a corresponding certificate?</p> <p>1 Yes</p> <p>2 No → SKIP TO J13A</p> <p><i>NB! Studies at schools of general education, vocational education or higher education already reflected in the section of studies need not be repeated here.</i></p>																											

TABLE OF QUALIFICATIONS

Indicate each qualification, the year and the institution where you received / will receive it.

[ENCIRCLE THE NUMBER OF THE LAST COMPLETED COLUMN.]

JX	Qualifications	1	2	3	4	5
J10	Name of qualification
J11 	Institution in which the qualification was received / will be received
	01 Higher school	_ _ _ _	_ _ _ _	_ _ _ _	_ _ _ _	_ _ _ _
	02 Technical school, professional secondary school after secondary education					
	03 Technical school, professional secondary school after basic education	_	_	_	_	_
	04 Vocational school after secondary education
	05 Vocational secondary school
	06 Vocational school after basic school
	07 Secondary school, gymnasium					
	08 Courses					
	09 Military service					
	10 Job					
	11 OTHER [RECORD]					
J12A	Year of receiving the qualification [9999 STILL STUDYING]	_ _ _ _	_ _ _ _	_ _ _ _	_ _ _ _	_ _ _ _
J12B	INTERVIEWER CHECKPOINT ARE ALL THE QUALIFICATIONS IN THE TABLE?	_	_	_	_	_
	1 Yes → SKIP TO J13A					
	2 No → SKIP TO J10					

J13A		What is your highest level of completed vocational, specialised and professional education? 01 No vocational, specialised or professional education → SKIP TO J14A 02A Vocational education, shorter than 3 years 08 Professional education after secondary education 02B Vocational education, 3 years and more 09 Professional higher education 03 Vocational education together with basic education 10 Applied higher education (diploma studies) 04 Vocational education together with secondary education 11 Bachelor's degree (higher education) 05 Vocational secondary education after basic education 12 Master's degree 06 Vocational secondary education after secondary education 13 Candidate of sciences / doctor's degree 07 Professional secondary education after basic education
B		Year of graduation _ _ _ _
C		INTERVIEWER CHECKPOINT REFLECTED IN WHICH COLUMN IN THE TABLE OF QUALIFICATIONS (See page 21)? COLUMN NUMBER _ _
J14A		What level of education did you acquire at a school of general education (or at another educational institution according to the state curriculum)? 1 Secondary education 4 No primary education 2 Basic (uncompleted secondary) education 5 ILLITERATE 3 Primary education
B		Year of graduation _ _ _ _

Now we shall talk about training courses and free education training in the past four weeks.

J15 	<p>In the past four weeks, did you participate in training courses (training courses at work, conferences, seminars, unemployment training, hobby courses, other taught activities)? If you participated in several courses, we shall talk about the most recent activity.</p> <ol style="list-style-type: none"> 1 Training courses at work 2 Conference, seminar at work 3 Unemployment training 4 Hobby courses 5 OTHER [RECORD] 6 Did not participate in courses → SKIP TO J22 										
J16 A B	<p>INTERVIEWER CHECKPOINT</p> <p>IS THIS REFLECTED IN THE TABLE OF QUALIFICATIONS (See page 21)?</p> <p>1 YES, IN COLUMN NUMBER _ _ → SKIP TO J17 2 NO</p>										
J16C	<p>Which was the subject/content of these courses?</p> <p>.....</p> <p> _ _ _ </p> <p><i>NB! Seminars, conferences, etc are also included among courses in this and next questions!</i></p>										
J17 	<p>Where did the training take place? [CODE MAXIMUM 2 ANSWERS]</p> <table border="0"> <tr> <td>1 At a school of general education, vocational education or higher education</td> <td>5 At a private employment bureau</td> </tr> <tr> <td>2 At a place of work</td> <td>6 In military service</td> </tr> <tr> <td>3 In training company, training centre, etc., exc. the above-mentioned institutions</td> <td>7 At a conference, seminar</td> </tr> <tr> <td>4 At the state employment office</td> <td>8 By correspondence course</td> </tr> <tr> <td></td> <td>9 OTHER [RECORD].....</td> </tr> </table>	1 At a school of general education, vocational education or higher education	5 At a private employment bureau	2 At a place of work	6 In military service	3 In training company, training centre, etc., exc. the above-mentioned institutions	7 At a conference, seminar	4 At the state employment office	8 By correspondence course		9 OTHER [RECORD].....
1 At a school of general education, vocational education or higher education	5 At a private employment bureau										
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4 At the state employment office	8 By correspondence course										
	9 OTHER [RECORD].....										
J18A 	<p>Who paid for these courses? [CODE MAXIMUM 2 ANSWERS]</p> <table border="0"> <tr> <td>1 Employer</td> <td>4 OTHER (FOUNDATIONS, FOREIGN AID, ETC.) [RECORD].....</td> </tr> <tr> <td>2 State employment office</td> <td></td> </tr> <tr> <td>3 Respondent</td> <td></td> </tr> </table>	1 Employer	4 OTHER (FOUNDATIONS, FOREIGN AID, ETC.) [RECORD].....	2 State employment office		3 Respondent					
1 Employer	4 OTHER (FOUNDATIONS, FOREIGN AID, ETC.) [RECORD].....										
2 State employment office											
3 Respondent											
J18B 	<p>Did any part of these courses take place during paid working hours?</p> <ol style="list-style-type: none"> 1 Only during paid hours 2 Mostly during paid hours 3 Mostly outside paid hours 4 Only outside paid hours 5 No job at that time 										
J19 	<p>How long <u>was/is</u> the overall duration of these courses?</p> <table border="0"> <tr> <td>1 Less than 1 week</td> <td>4 3 months to 6 months</td> <td>6 1 year to 2 years</td> </tr> <tr> <td>2 1 week to 1 month</td> <td>5 6 months to 1 year</td> <td>7 2 years or longer</td> </tr> <tr> <td>3 1 month to 3 months</td> <td></td> <td></td> </tr> </table>	1 Less than 1 week	4 3 months to 6 months	6 1 year to 2 years	2 1 week to 1 month	5 6 months to 1 year	7 2 years or longer	3 1 month to 3 months			
1 Less than 1 week	4 3 months to 6 months	6 1 year to 2 years									
2 1 week to 1 month	5 6 months to 1 year	7 2 years or longer									
3 1 month to 3 months											
J20	<p>How many hours a week <u>was/is</u> the tuition (exc. time for home assignments)?</p> <p> _ _ hours</p>										

J21	<p>How many hours did you spent on all courses within the last four weeks (exc. time for home assignments)?</p> <p>.....</p> <p>Total _ _ _ hours</p> <p><i>NB! In case of courses which started more than four weeks ago or will continue after reference week only time spent on courses during the last four weeks should be included.</i></p>
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J22 	<p>In the past four weeks, did you use any of the following methods for non-taught learning with the purpose to improve your skills? [CODE ALL ANSWERS]</p> <p><i>NB! Non-taught learning which was part of studies at schools of general education, vocational education or higher education or training courses (training courses at work, conferences, seminars, unemployment training, hobby courses, other taught activities) already reflected in the section of studies need not be repeated here.</i></p> <p>1 Self studying by making use of printed material (e.g. professional books, magazines etc) 2 Computer based learning/training, online internet based web education 3 Self studying by using computer (excl internet) or other electronic facilities (tapes, videos etc) 4 Visiting facilities aimed at transmitting educational content (library, learning centres etc.) 5 Self studying by other ways [RECORD]..... 6 Did not participate in non-taught learning</p>
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SECTION K. BACKGROUND INFORMATION

K01	When were you born?
A	Day _ _
B	Month _ _
C	Year _ _ _ _
D	SEX 1 MALE 2 FEMALE
K02A	Your marital status?
B 	1 Single 3 Married since _ _ _ _ 5 Divorced since _ _ _ _ 2 Cohabiting 4 Widowed since _ _ _ _ 6 Separated
<i>NB! Question is about actual not legal marital status.</i>	
K03	Where do you live at the moment?
	Town / township / rural municipality..... _ _ _
	County..... Country _ _ _
K04	Where did you live one year ago?
	1 Same <u>town / township / rural municipality</u> → SKIP TO K05
	2 Elsewhere
	Town / township / rural municipality..... _ _ _
	County..... Country _ _ _

TABLE OF TRIPS ABROAD

[IN THE TABLE THAT FOLLOWS, RECORD THE REQUIRED INFORMATION FOR TRIPS ABROAD. ENCIRCLE THE NUMBER OF THE LAST COMPLETED COLUMN.]

TX1	Trips abroad	1 st trip	2 nd trip	3 rd trip	4 th trip	5 th trip
T03 	What was the main purpose of the trip? 1 Work-related travel (attending a conference, workshop or fair, training, performing on a concert, also bonus trips, etc.)	<input type="checkbox"/>				
	2 Holiday-related travel
	3 Visiting friends or relatives
	4 OTHER (RELIGIOUS AND HEALTH-RELATED TRAVEL, SHOPPING TRIPS, ETC.)
T04	What was the destination of the trip? <i>Write the country (countries).</i>
	
	
	
T05 A B C D E F	How many nights did you spend abroad total? Of these:	<input type="text"/>				
	At hotels	<input type="text"/>				
	At institutions providing specialised accommodation (sanatoriums, training and conference centres; ships, trains, buses and other vehicles; summer camps, etc.)	<input type="text"/>				
	At other institutions providing tourist accommodation (hostels, camping sites, etc.)	<input type="text"/>				
	In private accommodation (for a charge)	<input type="text"/>				
	With friends/relatives	<input type="text"/>				
	Other (tent outside camping sites, car)	<input type="text"/>				
T06 	What was the main vehicle used for getting to the destination? 1 Plane 2 Ship/ferry/boat 3 Train 4 Bus/coach 5 Private vehicle (car, bike, motorbike, motorcycle) 6 Rented vehicle 7 OTHER	<input type="checkbox"/>				
		<input type="checkbox"/>				
		<input type="checkbox"/>				
		<input type="checkbox"/>				
		<input type="checkbox"/>				
		<input type="checkbox"/>				
		<input type="checkbox"/>				
		<input type="checkbox"/>				
T07 	How did you organise the trip? 1 Bought a package tour 2 Used individual services of travel agents 3 Without the help of travel agents 4 No organisation 5 DOES NOT KNOW	<input type="checkbox"/>				
		<input type="checkbox"/>				
		<input type="checkbox"/>				
		<input type="checkbox"/>				
		<input type="checkbox"/>				
		<input type="checkbox"/>				

How much money did you spend on the trip abroad, including the amount paid for Estonian employers, organisations or people other than the respondent (in EEK)?

	Trips abroad	1st trip	2nd trip	3rd trip	4th trip	5th trip
T08	Pre-departure expenditure (on the package tour, transport, accommodation, visas, etc.) total
T09	Expenditure incurred during the trip (except at Tallinn airport and harbours) total
T10	Of it:					
A	Meals and accommodation
B	Transport (fuel, car rental, taxi, bus tickets, etc.)
C	Entertainment and recreation (theatre, sports, sightseeing tours, museums, etc.)
D	Purchases: food, drinks
E	Purchases: clothes, footwear
F	Purchases: souvenirs, gifts, etc.)
G	Services (post, photos, etc.)
T11	Total amount spent on the trip (T08+T09)
T12	For how many persons	<input type="text"/>				

T13	<p>Now let's talk about your trips in Estonia. Did you travel anywhere during last month?</p> <p><i>NB! "Trips" does not include travel to the place of work or studies, nor regular travel to the household's summer cottage or visits to grandparents/parents/children, if made at least once a week. .</i></p> <p>1 Yes 2 No → READ THE CONCLUDING SENTENCE (page 35)</p>
T14	<p>How many trips in Estonia did you make last month?</p> <p>A Trips with at least one overnight stay trips</p> <p>B Day trips trips</p> <p>C TOTAL TRIPS IN ESTONIA (T14A+T14B)..... trips</p>

TABLE OF TRIPS IN ESTONIA

[IN THE TABLE THAT FOLLOWS, RECORD THE REQUIRED INFORMATION FOR TRIPS ABROAD. ENCIRCLE THE NUMBER OF THE LAST COMPLETED COLUMN.]

TX2	Trips in Estonia	1 st trip	2 nd trip	3 rd trip	4 th trip	5 th trip
T15A 	What was the purpose of the trip?					
	1 Attending a conference, workshop, meeting, etc.	<input type="checkbox"/>				
	2 Other work-related travel (visiting a fair/exhibition, performing on a concert, a bonus trip, etc.)	<input type="checkbox"/>				
	3 Entertainment-related travel (theatre, concert, etc).	<input type="checkbox"/>				
	4 Sports or hobbies	<input type="checkbox"/>				
	5 Family-related or other personal reasons (weddings, funerals, birthdays)	<input type="checkbox"/>				
	6 Visiting friends or relatives	<input type="checkbox"/>				
	7 Other holiday-related travel	<input type="checkbox"/>				
	8 OTHER (RELIGIOUS OR HEALTH-RELATED TRAVEL, SHOPPING TOUR)	<input type="checkbox"/>				
B	Which was the main purpose?	<input type="checkbox"/>				
T16	What was the destination of the trip? <i>Write the town (towns) or county (counties)</i>
T17	How many nights did you spend during the trip total?	_ _	_ _	_ _	_ _	_ _
	Of these:					
	A At hotels	_ _	_ _	_ _	_ _	_ _
	B At institutions providing specialised accommodation (sanatoriums, training and conference centres; ships, trains, buses, coaches; summer camps)	_ _	_ _	_ _	_ _	_ _
	C At other institutions providing tourist accommodation (hostels, camping sites, etc.)	_ _	_ _	_ _	_ _	_ _
	D In private accommodation (for a charge)	_ _	_ _	_ _	_ _	_ _
	E With friends/relatives	_ _	_ _	_ _	_ _	_ _
F Other (tent outside camping sites, car)	_ _	_ _	_ _	_ _	_ _	

TX2	Trips in Estonia	1st trip	2nd trip	3rd trip	4th trip	5th trip
T18	What was the main vehicle used for getting to the destination? 1 Plane 2 Ship/ferry/boat 3 Train 4 Bus/coach 5 Private vehicle (car, bike, motorbike, motorcycle) 6 Rented vehicle 7 OTHER	<input type="checkbox"/>				
T19	How did you organise the trip? 1 Bought a package tour 2 Used individual services of travel agents 3 Without the help of travel agents 4 No organisation 5 DOES NOT KNOW	<input type="checkbox"/>				
T20	How much money did you spend on your trip (for one person, in EEK)? The cost of transport, accommodation, meals, entertainment, purchases (excluding expensive one-off purchases), etc.
T21	For how many persons	<input type="checkbox"/>				

CONCLUDING SENTENCE:

This was the last question. Thank you very much for your co-operation.

