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Department:
Statistics South Africa
REPUBLIC OF SOUTH AFRICA

Volunteer Activities Survey

2014

Metadata

Statistical Release: P0211.3

Dipalopalo tsa Aforikaborwa • Dipalopalo tsa Aforika Borwa • Ezazibalo zaseNingizimu Afrika • Tshitatistika Afrika Tshipembe • Tinhlayo Afrika-I
Statistieke Suid-Afrika • Dipalopalo tsa Aforika Borwa • Telubalo zaseNingizimu Afrika • EzeeNkcukacha maNani zoMzantsi Afrika • Iimbalo bala

IMPROVING LIVES THROUGH DATA ECOSYSTEMS

Volunteer Activities Survey 2014: **Metadata** / Statistics South Africa

Published by Statistics South Africa, Private Bag X44, Pretoria 0001

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Stats SA Library Cataloguing-in-Publication (CIP) Data

Volunteer Activities Survey 2014: **Metadata** / Statistics South Africa. Pretoria: Statistics South Africa, 2020

[Statistical Release: P0211.3 (2020)]

61pp

ISBN: 978-0-621-48855-5

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METHODOLOGY

Introduction

The Volunteer Activities Survey (VAS) is a household survey conducted every four years as a module linked to the Quarterly Labour Force Survey (QLFS). The survey collects information on the volunteer activities (a maximum of three activities) of individuals aged 15 years and older in South Africa. VAS 2014 comprised two phases. In the first phase, persons involved in volunteer activities were screened from the second quarter of the 2014 QLFS sample. Follow-up interviews were conducted during the second phase with persons identified eligible for VAS 2014.

Similar with any survey, persons identified eligible for VAS 2014 did not all participate in the survey. This occurrence prompted an adjustment to account for the eligible persons for VAS 2014 that did not participate in the survey. Since the QLFS: Q2 2014 survey data formed the basis for the VAS 2014, the base weights for the VAS 2014 weighting were the final weights for the QLFS: Q2 2014

Survey requirements and design

The Quarterly Labour Force Survey frame has been developed as a general-purpose household survey frame that can be used by all other household surveys, irrespective of the sample size requirement of the survey. The sample size for the QLFS is roughly 30 000 dwellings.

The sample is based on information collected during the 2001 Population Census conducted by Stats SA. In preparation for Census 2001, the country was divided into 80 787 enumeration areas (EAs). Some of these EAs are small in terms of the number of households that were enumerated in them at the time of Census 2001. Stats SA's household-based surveys use a Master Sample of primary sampling units (PSUs) which comprises EAs that are drawn from across the country. For the purposes of the Master Sample, the EAs that contained fewer than 25 households were excluded from the sampling frame, and those that contained between 25 and 99 households were combined with other EAs of the same geographic type to form primary sampling units (PSUs). The number of EAs per PSU ranges between one and four. On the other hand, very large EAs represent two or more PSUs.

The sample is designed to be representative at provincial level and within provinces at the metro/non-metro level. Within the metros, the sample is further distributed by geography type. The four geography types are: urban formal, urban informal, farms, and tribal. This implies that, for example, within a metropolitan area the sample is designed to be representative at the different geography types that may exist within that metro.

The current sample size is 3 080 PSUs. It is equally divided into four subgroups or panels called rotation groups. The rotation groups are designed in such a way that each of these groups has the same distribution pattern as that which is observed in the whole sample. They are numbered from one to four and these numbers also correspond to the quarters of the year in which the sample will be rotated for the particular group.

The sample for the redesigned Labour Force Survey is based on a stratified two-stage design with probability proportional to size (PPS) sampling of primary sampling units (PSUs) in the first stage, and sampling of dwelling units (DUs) with systematic sampling in the second stage.

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Sample rotation

The sampled PSUs have been assigned to four rotation groups, and dwellings selected from the PSUs assigned to rotation group '1' are rotated in the first quarter. Similarly, the dwellings selected from the PSUs assigned to rotation group '2' are rotated in the second quarter, and so on. Thus, each sampled dwelling will remain in the sample for four consecutive quarters. It should be noted that the sampling unit is the dwelling, and the unit of observation is the household. Therefore, if a household moves out of a dwelling after being in the sample for, say two quarters, and a new household moves in, then the new household will be enumerated for the next two quarters. If no household moves into the sampled dwelling, the dwelling will be classified as vacant (unoccupied).

At the end of each quarter, a quarter of the sampled dwellings rotates out of the sample and are replaced by new dwellings from the same PSU or the next PSU on the list. A total of 3 080 PSUs were selected for the redesigned LFS, and 770 have been assigned to each of the four rotation groups.

Weighting

The sampling weights for the data collected from the sampled households are constructed so that the responses could be properly expanded to represent the entire civilian population of South Africa. The weights are the result of calculations involving several factors, including original selection probabilities, adjustment for non-response, and benchmarking to known population estimates from the Demographic division of Stats SA.

The base weight is defined as the product of the provincial Inverse Sampling Rate (ISR) and the three adjustment factors, namely adjustment factor for informal PSUs, adjustment factor for subsampling of growth PSUs, and an adjustment factor to account for small EAs excluded from the sampling frame (i.e. EAs with fewer than 25 households).

Non-response adjustment

In general, imputation is used for item non-response (i.e. blanks within the questionnaire), and edit failure (i.e. invalid or inconsistent responses). The eligible households in the sampled dwellings can be divided into two response categories: respondents and non-respondents, and weight adjustment is applied to account for the non-respondent households (e.g. refusal, no contact, etc.). The sampled dwellings with no eligible households, e.g. foreigners only or no households (i.e. vacant dwellings), do not contribute to the survey.

The non-response adjusted weight is the product of the base weight with the non-response adjustment factor given above. If the PSU level non-response rate is too high, the non-response adjustment is applied at the VARUNIT level, where two VARUNITs have been created by grouping PSUs within strata. PSU level non-response adjustment is applied only if the corresponding adjustment factor is less than 1,5.

Final survey weights

The final survey weights are constructed using regression estimation to calibrate to the known population counts at the national level population estimates (which are supplied by the Demography division) cross-classified by 5-year age groups, gender and race, and provincial population estimates by broad age groups are used for calibration weighting. The 5-year age groups are: 0–4, 5–9, 10–14, ... 55–59, 60–64, and 65 and over. The provincial level age groups are: 0–14, 15–34, 35–64, and 65 years and older.

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The final weights are constructed in such a manner that all persons within a household would have the same weight.

Estimation

The final survey weights are used to obtain the estimates for various domains of interest, e.g. number of persons employed in agriculture in the province of Western Cape, number of females employed in manufacturing, etc. The estimates of ratios are obtained as ratios of the estimated totals. Thus, survey estimates for any estimation domain can be computed using the set of final weights for the respondents in the domain of interest.

Reliability of the survey estimates

Because estimates are based on sample data, they differ from figures that would have been obtained from complete enumeration of the population using the same instrument. Results are subject to both sampling and non-sampling errors. Non-sampling errors include biases from inaccurate reporting, processing, and tabulation, etc. as well as errors from non-response and incomplete reporting. These types of errors cannot be measured readily. However, to the extent possible, non-sampling errors can be minimised through the procedures used for data collection, editing, quality control, and non-response adjustment. The variances of the survey estimates are used to measure sampling errors. The variance estimation methodology is discussed in the next section.

Variance estimation

The most commonly used methods for estimating variances of survey estimates from complex surveys, such as the QLFS, are the Taylor Series Linearization, Jackknife Replication, Balanced Repeated Replication (BRR), and Bootstrap methods (Wolter, 2007).¹ We implemented the replication method for the QLFS mainly because of simplicity.² The QLFS sampled 3 080 PSUs by selecting an even number of four or more PSUs from within the strata. The Jackknife method would be applicable for the sample design with more than two PSUs per stratum, but this would result in 3 080 replicates, which would be computationally very intensive. The Fay's BRR method on the other hand is applicable when two primary sampling units (PSUs) are sampled from each stratum. Therefore we decided to use Fay's BRR method by collapsing PSUs into two groups of PSUs within each stratum.

Other measures of precision

In practice, the sampling variance itself is hardly ever reported. Instead, users find it more useful to rely on one of the derivatives of the sampling variance, such as the standard error, the coefficient of variation, the margin of error, or the confidence interval. These are all related expressions, and it is quite easy to go from one to the other using simple mathematical operations.

Standard error

The standard error of an estimator is the square root of its sampling variance. This measure is easier to interpret since it provides an indication of sampling error using the same scale as the estimate, whereas the variance is based on squared differences. If $\hat{\theta}$ is the estimate of a given population parameter θ (e.g. true employment but unknown) and $v(\hat{\theta})$ is the corresponding estimate of its variance, then the

¹ Wolter, K.M., 2007. *Introduction to Variance Estimation*, 2nd Edition. New York: Springer-Verlag

² Note that variance estimation methodology was not implemented for the LFS.

standard error of the estimate is defined as $se(\hat{\theta}) = \sqrt{v(\hat{\theta})}$.

Coefficient of variation

It is more useful in many situations to assess the size of the standard error relative to the magnitude of the characteristic being measured. The coefficient of variation^(cv) provides such a measure. It is the ratio of the standard error of the survey estimate to the value of the estimate itself expressed as a percentage. It is very useful in comparing the precision of several different survey estimates, where their sizes or scale differ from one another.

Confidence intervals

The 95% confidence interval is such that there is a 95% probability (chance of 19 out of 20) of the unknown population parameter θ being within the interval. The 95% confidence interval is given by

$\hat{\theta} \pm 1.96 \times se(\hat{\theta})$. The lower limit of the interval is $\hat{\theta} - 1.96 \times se(\hat{\theta})$, and the upper limit of the interval is $\hat{\theta} + 1.96 \times se(\hat{\theta})$. The width $1.96 \times se(\hat{\theta})$ is known as half-width of the 95% confidence interval. The smaller the half-width of the confidence interval, the more precise is the survey estimate.

Design effects

Most surveys are based on complex designs involving stratification and clustering due to multi-stage designs. Moreover, the weighting involves non-linear adjustments (e.g. non-response and weight calibration adjustments, etc.). It is crucial that these features of the complex survey design be accounted for in the variance estimation (Choudhry and Valliant, 2003). The design effect compares the variance of the estimate from the sample design that was actually implemented to the variance of the estimate that would have been obtained from a simple random sample (SRS) design. Design effect is another way to evaluate the efficiency of a sample design and the procedure used to develop the survey estimates. Design effect is defined as the ratio of the variance of an estimate for a complex sample design and the variance of the estimate under the SRS design with the same sample size. Kish (1965)³ introduced the concept of design effect to deal with complex sample designs involving stratification and clustering. Stratification generally leads to a gain in efficiency over simple random sampling, but clustering leads to deterioration in the efficiency of the sample design due to positive intra-cluster correlation among units in the cluster (PSUs in the case of QLFS). To determine the total effect of any complex design on the sampling variance in comparison to the alternative simple random sample design, the design effect^(deff) is defined as:

$$Deff = \frac{\text{sampling variance of a complex sample design}}{\text{sampling variance of simple random sample design}}$$

A design effect can be derived for any sampling design and estimator, provided we can compute a sampling variance. It is important to note that the design effect is associated with both the design and the estimator. Therefore, for a given survey, the design effect can vary substantially from one variable to another.

³ Kish, L., 1965. Survey Sampling. John Wiley & Sons.

Effective sample size

Another concept that is often used is effective sample size defined as the actual sample size that was selected for the complex design divided by the corresponding design effect. The effective sample size can be interpreted as the sample size that would be needed for an SRS design to obtain the same variance as that obtained with the complex design (i.e. the design that was actually implemented).

Table (i): Response rate by province

| Province | Apr–Jun 2014 |
|---------------------|--------------------|
| | Percentages (%) |
| South Africa | 75,5 |
| Western Cape | 74,7 |
| Eastern Cape | 80,9 |
| Northern Cape | 66,3 |
| Free State | 85,3 |
| KwaZulu-Natal | 70,5 |
| North West | 71,9 |
| Gauteng | 58,4 |
| Mpumalanga | 81,3 |
| Limpopo | 84,4 |

CONTENTS OF CD

The CD contains a flat, ASCII, fixed-field file, with one line of given length per record. This format was chosen so as to make the data usable with as many statistical programs as possible, and thus accessible to as wide a range of people as possible.

Users can also access, explore and download the micro data in various formats, i.e. SAS, SPSS, Stata, etc. as well as the metadata from StatsOnline at www.statssa.gov.za. Click on 'Interactive data', then 'Explore micro data'.

Other important information can be found in the:

Questionnaire
 Additional code lists (occupation and industry)
 Relevant statistical release
 Record layouts
 Stats SA website: www.statssa.gov.za

The data file

The data file contains the following information for each variable:

Description of variables

Descriptive name: This is a short description of the variable with the variable name in brackets.

Position of the variable: The position of a variable within a record is recorded in the format (@xxx y.). '@xxx' indicates that the variable starts at position (i.e. column) xxx, and 'y' indicates the length of the field.

Final code list: The range of valid values for variables. For continuous variables it only reflects the upper and lower limits.

Not applicable: The code for 'missing' values is given for each variable (□ = Not applicable).

Note to users: Additional information for further clarity on questions.

DATA FILE

This section covers particulars of each person in the household.

Unique number (UQNO) (@ 1 18.)

Unique household identifier allocated to each household.

Valid range: 101000070010000901–986010400000020301

Person number (PERSONNO) (@19 2.)

Person (respondent) number

Valid range: 01–14

Province (Province) (@21 1.)

South African provinces as at December 2005 released by the Municipal Demarcation Board in January 2006.

Final code list

1 = Western Cape

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- 2 = Eastern Cape
- 3 = Northern Cape
- 4 = Free State
- 5 = KwaZulu-Natal
- 6 = North West
- 7 = Gauteng
- 8 = Mpumalanga
- 9 = Limpopo

Education Status (Education Status)

(@22 1.)

Derived variable: Derived from Question 1.7: What is the highest level of education that has successfully completed?

Final code list

- 1 = No schooling
- 2 = Less than primary completed
- 3 = Primary completed
- 4 = Secondary not completed
- 5 = Secondary completed
- 6 = Tertiary
- 7 = Other

Gender (Q13GENDER)

(@23 1.)

| | | |
|------------|---|--|
| 1.3 | Is.....a male or a female? 1 = MALE 2 = FEMALE | <input type="checkbox"/> 1 <input type="checkbox"/> 2 |
|------------|---|--|

Note to users

This question was asked for all household members, to determine their gender. Enumerators were instructed not to assume the gender of household members by just looking at people's names or physical appearances. In this instance, they had to ask the respondent the gender of each member of the household without any assumptions.

Universe

Every person who had stayed in the households in selected dwelling units at least four nights a week in the four weeks prior to the interview.

Final code list

- 1 = Male
- 2 = Female

Age (Q14VerifiedAge)

(@24 2.)

| | | | | |
|-----|--|-------------------------------------|----------------------|----------------------|
| 1.4 | What is.....'s date of birth and age in completed years? | Day of birth: Example of day | <input type="text"/> | <input type="text"/> |
| | | Month of birth: Example of month | <input type="text"/> | <input type="text"/> |
| | | Year of birth: Example of year | <input type="text"/> | <input type="text"/> |
| | | Age (less than 1 year = 000) | | |

Derived variable

This is a derived variable indicating the age of the household member. Age of the household member was derived from Question 1.4 of the questionnaire.

This question was asked for each member of the household. The instruction was to write the age in completed years to the nearest whole numbers and not in words. Thus, if a person was two years and six months, the instruction was to write the two completed years. For children aged younger than a year, the instruction was to write 000.

Universe

Every person who had stayed in the households in selected dwelling units at least four nights a week in the four weeks prior to the interview.

Final code list

Valid range: 15–94

Population group (Q15POPULATION)

(@26 1.)

| | | |
|------------|--|--|
| 1.5 | What population group does..... belong to? 1 = AFRICAN/BLACK 2 = COLOURED 3 = INDIAN/ASIAN 4 = WHITE 5 = OTHER, specify in the box at the bottom | <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input style="width: 100px; height: 20px;" type="text"/> |
|------------|--|--|

Note to users

This question was asked to determine the population group of persons from the selected dwelling units. The respondent had to answer for each member and the enumerator was not to make any assumptions. The enumerator was also instructed not to come to any conclusions that may be influenced by his/her observation or using people's names during the interview. This question may seem very sensitive to some respondents, especially in this post-apartheid era, but it is important to find out the composition of the South African population.

Universe

Every person who had stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

Final code list

- 1 = African/Black
- 2 = Coloured
- 3 = Indian/Asian
- 4 = White

Marital status (Q16MARITALSTATUS)

(@27 1.)

| | | |
|------------|---|--|
| 1.6 | What is 's present marital status? 1 = MARRIED 2 = LIVING TOGETHER WITH A PARTNER 3 = WIDOW/WIDOWER 4 = DIVORCED OR SEPARATED 5 = NEVER MARRIED | <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 |
|------------|---|--|

Note to users

This question is about the marital status of the members of the household. There are different kinds of marriages in South Africa, even if a couple is living together as husband and wife they are regarded to be married. Both modern and traditional marriages are considered in this question.

- 3 = Own account worker (not employing any employees)
 4 = Helping without pay in a household business
 □ = Not applicable

Monthly earnings for employees (Q54a_Monthly) (@29 6.)

Note to users

This is a derived variable based on Q5.2 and Q5.4.a where earnings are converted to monthly.

Universe

All members of the households in selected dwelling units aged 15 years and older, who were economically active and were employees in the calendar week prior to the interview.

Final code list

Valid range: 0–400000

□□□□□□ = Not applicable

Question 5.7.a

Monthly earnings for Employers and Self Employed (Q57a_Monthly) (@35 6.)

Note to users

This is a derived variable based on Q5.6 and Q5.7.a where earnings are converted to monthly.

Universe

All members of the households in selected dwelling units aged 15 years and older, who were economically active and were employers or own-account workers in the calendar week prior to the interview.

Final code list

Valid range: 0–150000

□□□□□□□□ = Not applicable

Question 1.0

| 1.0 | In the last four weeks, did you spend at least one hour doing any of the following unpaid, non-compulsory activities either through an organization or directly for others outside your own household? | Yes | No |
|--|--|--------------------------|--------------------------|
| 01 = Community policing (e.g. combating crime) | | <input type="checkbox"/> | <input type="checkbox"/> |
| 02 = Contributing to religious activities (e.g. ushering) | | <input type="checkbox"/> | <input type="checkbox"/> |
| 03 = Fundraising (not for personal gain) | | <input type="checkbox"/> | <input type="checkbox"/> |
| 04 = Raising awareness of issues in the community (e.g. AIDS, Violence against women) | | <input type="checkbox"/> | <input type="checkbox"/> |
| 05 = Organising, supervising or coordinating activities or events | | <input type="checkbox"/> | <input type="checkbox"/> |
| 06 = Sitting as a member of a committee or board | | <input type="checkbox"/> | <input type="checkbox"/> |
| 07 = Providing health care or support | | <input type="checkbox"/> | <input type="checkbox"/> |
| 08 = Counselling | | <input type="checkbox"/> | <input type="checkbox"/> |
| 09 = Coaching or refereeing or officiating on sporting events | | <input type="checkbox"/> | <input type="checkbox"/> |
| 10 = Engaging in activities aimed at conservation or protection of environment or wildlife | | <input type="checkbox"/> | <input type="checkbox"/> |
| 11 = Office or administrative work | | <input type="checkbox"/> | <input type="checkbox"/> |
| 12 = Teaching or mentoring | | <input type="checkbox"/> | <input type="checkbox"/> |
| 13 = Maintaining, repairing or building of facilities or grounds | | <input type="checkbox"/> | <input type="checkbox"/> |
| 14 = Collecting, serving or delivering food or other goods | | <input type="checkbox"/> | <input type="checkbox"/> |
| 15 = Helping someone with the running of a business or farm | | <input type="checkbox"/> | <input type="checkbox"/> |
| 16 = Helping someone with housework, such as cleaning or cooking | | <input type="checkbox"/> | <input type="checkbox"/> |
| 17 = Helping someone with shopping or driving someone to appointments or store | | <input type="checkbox"/> | <input type="checkbox"/> |
| 18 = Helping at the funeral, weddings, parties or other social/cultural functions | | <input type="checkbox"/> | <input type="checkbox"/> |
| 19 = Visiting or helping the sick or elderly | | <input type="checkbox"/> | <input type="checkbox"/> |
| 20 = Babysitting | | <input type="checkbox"/> | <input type="checkbox"/> |
| 21 = Other, specify | | <input type="checkbox"/> | <input type="checkbox"/> |
| <div style="border: 1px solid black; height: 20px; width: 500px; margin-top: 10px;"></div> | | | |
| If No to all of Q 1.0 Go to 4.0, otherwise continue to Q 1.1 | | | |

Note to users

This question is aimed at capturing all volunteer activities performed by a household member. Mark all appropriate boxes.

1. Check Q1.0 to establish the number of volunteer activities that the respondent was involved in. If there are more than three activities, please note that details are required for a minimum of three activities in the questions that follow. Ask the respondent to provide information for three activities in which he/she spent the most time, starting with the activity in which the most time was spent, then the activity with the next longest time, etc.

Please note that questions are asked about the first activity, then the second and the third. This is to make sure that the respondent focuses on the activity at hand and not mix information across activities.

2. If an individual has done only one activity, then complete questions on Main activity 1 only.

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3. If the answer to Q1.0 is “No” to All, then → Go to Q4.0 → End of interview.

Universe

All members of the households in selected dwelling units aged 15 years and older.

Community policing (Q1_01POLICING) (@41 1.)

Did you do community policing during the last four weeks?

Final code list

1 = Yes

2 = No

Religious activities (Q1_02RELIGIOUS) (@42 1.)

Did you contribute to religious activities during the last four weeks?

Universe

All members of the households in selected dwelling units aged 15 years and older.

Final code list

1 = Yes

2 = No

Fundraising (Q1_03FUNDRAISING) (@43 1.)

Did you raise funds (not for personal gain) during the last four weeks?

Universe

All members of the households in selected dwelling units aged 15 years and older.

Final code list

1 = Yes

2 = No

Community issues (Q1_04COMMISSUES) (@44 1.)

Did you raise awareness on community issues during the last four weeks?

Universe

All members of the households in selected dwelling units aged 15 years and older.

Final code list

1 = Yes

2 = No

Organising events (Q1_05ORGANISEEVENTS) (@45 1.)

Did you organise or coordinate any activities or events during the last four weeks?

Universe

All members of the households in selected dwelling units aged 15 years and older.

Final code list

- 1 = Yes
- 2 = No

Committee member (Q1_06MEMBERCOMM)

(@46 1.)

Did you sit as a member of a committee or board during the last four weeks?

Universe

All members of the households in selected dwelling units aged 15 years and older.

Final code list

- 1 = Yes
- 2 = No

Health care (Q1_07HEALTHCARE)

(@47 1.)

Did you provide health care or support during the last four weeks?

Universe

All members of the households in selected dwelling units aged 15 years and older.

Final code list

- 1 = Yes
- 2 = No

Counselling (Q1_08COUNSELLING)

(@48 1.)

Did you do counselling during the last four weeks?

Universe

All members of the households in selected dwelling units aged 15 years and older.

Final code list

- 1 = Yes
- 2 = No

Sporting events (Q1_09SPORTEVENTS)

(@49 1.)

Did you do coaching or officiating on sporting events during the last four weeks?

Universe

All members of the households in selected dwelling units aged 15 years and older.

Final code list

- 1 = Yes
- 2 = No

Nature conservation (Q1_10CONSERVATION)

(@50 1.)

Did you engage in activities aimed at conservation or protection of the environment or wildlife during the last four weeks?

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Universe

All members of the households in selected dwelling units aged 15 years and older.

Final code list

- 1 = Yes
- 2 = No

Office work (Q1_11ADMINWRK)

(@51 1.)

Did you do office or administrative work during the last four weeks?

Universe

All members of the households in selected dwelling units aged 15 years and older.

Final code list

- 1 = Yes
- 2 = No

Teaching (Q1_12TEACHING)

(@52 1.)

Did you do teaching or mentoring during the last four weeks?

Universe

All members of the households in selected dwelling units aged 15 years and older.

Final code list

- 1 = Yes
- 2 = No

Maintenance (Q1_13MAINTENANCE)

(@53 1.)

Did you maintain, repair or build facilities or grounds during the last four weeks?

Universe

All members of the households in selected dwelling units aged 15 years and older.

Final code list

- 1 = Yes
- 2 = No

Food provider (Q1_14FOODPROVIDER)

(@54 1.)

Did you collect, serve or deliver food or other goods during the last four weeks?

Universe

All members of the households in selected dwelling units aged 15 years and older.

Final code list

- 1 = Yes
- 2 = No

Help in a business (Q1_15HELPBUSNSS)

(@55 1.)

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Did you help someone with the running of a business or farm during the last four weeks?

Universe

All members of the households in selected dwelling units aged 15 years and older.

Final code list

1 = Yes

2 = No

Help with housework (Q1_16HOUSEWORK)

(@56 1.)

Did you help someone with housework, such as cleaning or cooking during the last four weeks?

Universe

All members of the households in selected dwelling units aged 15 years and older.

Final code list

1 = Yes

2 = No

Help with shopping (Q1_17SHOPPING)

(@57 1.)

Did you help someone with shopping or driving someone to appointments or a store during the last four weeks?

Universe

All members of the households in selected dwelling units aged 15 years and older.

Final code list

1 = Yes

2 = No

Help at funeral (Q1_18HELPFUNERAL)

(@58 1.)

Did you help at a funeral, weddings, parties or other social/cultural functions?

Universe

All members of the households in selected dwelling units aged 15 years and older.

Final code list

1 = Yes

2 = No

Help sick people (Q1_19HELPSICK)

(@59 1.)

Did you visit or help the sick or elderly during the last four weeks?

Universe

All members of the households in selected dwelling units aged 15 years and older.

Final code list

1 = Yes

2 = No

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Babysitting (Q1_20 BABYSIT)

(@60 1.)

Did you do babysitting during the last four weeks?

Universe

All members of the households in selected dwelling units aged 15 years and older.

Final code list

1 = Yes

2 = No

Other (Q1_21OTHER)

(@61 1.)

Did you do any other activity not mentioned above during the last four weeks?

Universe

All members of the households in selected dwelling units aged 15 years and older.

Final code list

1 = Yes

2 = No

Question 1.1

Occupation (Q11ACT1OCCUPATION)

(@62 4.)

| | | | | | | | | | | | | | | | | |
|------------|---|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| 1.1 | What kind of unpaid work did you do? | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | |
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| | | | | | | | | | | | | | | | | |

Note to users

This question collects information about the type of volunteer activity the respondent performed. Main activity 1 will be the volunteer activity that the respondent spent the most time on.

Universe

All members of the households in selected dwelling units aged 15 years and older.

Final code list

Valid range: 1110–9312

□□ = *Not applicable*

Question 1.2

Do activity 4 whom (Q12ADOACT4)

(@66 1.)

| | | |
|------------|--|---|
| 1.2 | <p>Did you do this activity for</p> <p>1 = A member of your household → <i>if this is the only activity Go to Q4.0, otherwise Go to Activity 2</i></p> <p>2 = Other relatives outside your household (including immediate family)?</p> <p>3 = Friend(s)?</p> <p>4 = Member(s) of community/ neighbour(s)</p> <p>5 = Other, <i>specify</i></p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> | <div style="text-align: right;"> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 </div> |
|------------|--|---|

Note to users

Work done with little or no pay for members of one's household or immediate family would not be considered volunteer work, whereas such work done for persons not living in one's household would be included.

If the respondent has only done one activity and the activity was done for a household member or immediate family member, then **Go to Q4.0 (End of interview)**. But if there is more than one activity performed, go to Main activity 2. **Otherwise continue to Q1.3.**

Universe

All members of the households in selected dwelling units aged 15 years and older.

Final code list

- 2 = Other relatives outside your household (including immediate family?)
- 3 = Friend(s)
- 4 = Member(s) of the community/neighbours
- 5 = Other

Question 1.3

Mandatory work (Q13MANDATORY)

(@67 1.)

| | |
|--|---|
| <p>1.3</p> <p>Some people are obliged by others to perform these activities: Was this activity mandatory, done under court order or required by employer?</p> <p>1 = YES → If last activity Go to Q4.0, otherwise Go to Activity 2</p> <p>2 = No</p> <p>(Examples: required to complete a degree, serving a sentence, etc.)</p> | <p><input type="checkbox"/> 1</p> <p><input type="checkbox"/> 2</p> |
|--|---|

Note to users

This question is aimed at determining if individuals performed volunteer activities because they were mandated to perform such activities. If they are (1 = Yes), then they cannot be regarded as involved in volunteer activities. Note skip instruction, If it is the last activity Go to Q4.0 (End of interview). But if there is more than one activity performed, go to Main activity 2.

Examples of activities that would not be considered volunteer activity include election of national service, mandatory military service and community service mandated by court order, or doctors who perform hospital duty as part of the requirements for their degrees.

Universe

All members of the households in selected dwelling units aged 15 years and older.

Final code list

2 = No

□□ = Not applicable

Question 1.4

Hours worked (Q14HOURS)

(@68 3.)

| | |
|---|---|
| <p>1.4</p> <p>How many hours did you spend on this activity in the last four weeks?</p> <p>HOURS</p> <p>DON'T KNOW</p> | <p><input type="text"/> <input type="text"/> <input type="text"/> → Go to Q1.7</p> <p><input type="text"/> → Go to Q1.5</p> |
|---|---|

Note to users

Hours volunteered represent the duration in hours of each volunteer activity that the respondent identifies as having been performed during the reference period. (NB: Reference period = last 4 weeks prior to the interview).

It is important for interviewers to ask for the total hours volunteered in each activity. These total hours will be important in determining the full-time equivalent (FTE) number of workers and in calculating the economic value of volunteer work.

Record the number of hours spent on the activity in whole numbers. E.g. if the person spent 4,4 hours on an activity, round it down to 4 hours; if the person spent 4,5 hours, round it up to 5 hours. Record the hours from the right, e.g.

| | | |
|---|---|---|
| 0 | 0 | 5 |
|---|---|---|

After recording the hours, note the **skip instruction to Q1.7**.

Final code list

Valid range: 0–800

□□ = Not applicable

Don't know (Q14DKNOW)

(@71 1.)

If Don't Know, mark the appropriate box and then **Go to Q1.5**.

Universe

All members of the households in selected dwelling units aged 15 years and older.

Final code list

Valid range: 1

□□ = Not applicable

Question 1.5

Frequency of hours worked (Q15FREQUENCY)

(@72 2.)

| | |
|------------|---|
| 1.5 | <p>Could you perhaps recall how many times you did this unpaid activity in the last four weeks?</p> <div style="text-align: center; margin-top: 10px;"> <input type="text"/> <input type="text"/> </div> |
|------------|---|

Note to users

Ask this question only if the respondent has difficulty in providing the number of hours, and follow up with Q1.6.

The aim of this question is to help the respondent recall the number of hours volunteered for each activity. Record the number of times the activity was performed in the last four weeks.

Universe

All members of the households in selected dwelling units aged 15 years and older.

Final code list

Valid range: 0–48

□□ = Not applicable

Question 1.6*Average hours worked (Q16AVEHOURS)*

(@74 2.)

| | |
|------------|--|
| 1.6 | <p>And how many hours did you spend on this unpaid activity the last time you did it (or on average each time you did it)?</p> <p style="text-align: center;">HOURS</p> <div style="text-align: center;"> <input type="text"/> <input type="text"/> <input type="text"/> </div> |
|------------|--|

Note to users

Once the respondent has recalled the number of times they performed the activity, ask them the number of hours they spent on that activity, the last time they did it or the average time they spent on the activity. Record the number of hours in whole numbers.

Universe

All members of the households in selected dwelling units aged 15 years and older.

Final code list

Valid range: 1–55

□□ = Not applicable

Question 1.7*Location (Q17LOCATION)*

(@76 1.)

| | | |
|------------|--|--|
| 1.7 | <p>Was this unpaid activity done within South Africa or in another country?</p> <p>1 = WITHIN SOUTH AFRICA</p> <p>2 = IN ANOTHER COUNTRY</p> <p>3 = BOTH (WITHIN SOUTH AFRICA AND IN ANOTHER COUNTRY)</p> | <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 |
|------------|--|--|

Note to users

This question seeks to find out where the activity was performed, whether the volunteer activity was performed within South Africa or in another country. Wait for the respondent to give you a response and mark the appropriate box. If the activity was performed both inside and outside South Africa, select option 3.

Universe

All members of the households in selected dwelling units aged 15 years and older.

Final code list

1 = Within South Africa

2 = In another country

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3 = Both (within South Africa and in another country)

□□ = Not applicable

Question 1.7a

Main reason for doing activity (Q17AREASON)

(@77 1.)

| | | |
|-------------|--|--|
| 1.7a | What is your main reason for doing this activity? 1 = To help a cause in which you personally believe 2 = Because your friends volunteer. 3 = To acquire skills and work experience 4 = To fulfill religious obligations or beliefs. 5 = To explore your own strengths. 6 = To use your skills and experiences. 7 = Because you have been personally affected or know someone who has been personally affected by the cause the organisation supports. 8 = Other, specify <div style="border: 1px solid black; height: 20px; width: 100%; margin-top: 5px;"></div> | <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 |
|-------------|--|--|

Note to users

The aim of this question is to find out the main reason for doing the activity.

Universe

All members of the households in selected dwelling units aged 15 years and older.

Final code list

1 = To help a cause in which you personally believe

2 = Because your friends volunteer

3 = To acquire skills and work experience

4 = To fulfill religious obligations or beliefs

5 = To explore your own strengths

6 = To use your skills and experience

7 = Because you have been personally affected or know someone who has been personally affected by the cause the organisation supports

8 = Other, specify

□□ = Not applicable

Question 1.8

Expecting compensation (Q18EXPECTCOMP)

(@78 1.)

| | |
|---|--|
| 1.8 Apart from the satisfaction that comes from helping, did you receive or do you expect to receive anything for your help? 1 = YES 2 = No → Go to Q1.11 | <input type="checkbox"/> 1 <input type="checkbox"/> 2 |
|---|--|

Note to users

This is a filter question which aims to provide information on issues of compensation, i.e. whether the respondent received or expect to receive any form of compensation for their help.

If the respondent has received anything for their help, continue to Q1.9, otherwise **Go to Q1.11**.

Universe

All members of the households in selected dwelling units aged 15 years and older.

Final code list

1 = Yes

2 = No

□□ = Not applicable

Question 1.9

| 1.9 What did you receive or do you expect to receive for your help? 1 = Out of pocket expenses (Cash) 2 = Food 3 = Transport 4 = Clothes 5 = Shelter 6 = Experience or Skills 7 = Other, specify <div style="border: 1px solid black; height: 20px; margin-top: 5px;"></div> | <table border="0"> <thead> <tr> <th style="text-align: left;">YES</th> <th style="text-align: left;">NO</th> </tr> </thead> <tbody> <tr><td><input type="checkbox"/> 1</td><td><input type="checkbox"/> 2</td></tr> <tr><td><input type="checkbox"/> 1</td><td><input type="checkbox"/> 2</td></tr> <tr><td><input type="checkbox"/> 1</td><td><input type="checkbox"/> 2</td></tr> <tr><td><input type="checkbox"/> 1</td><td><input type="checkbox"/> 2</td></tr> <tr><td><input type="checkbox"/> 1</td><td><input type="checkbox"/> 2</td></tr> <tr><td><input type="checkbox"/> 1</td><td><input type="checkbox"/> 2</td></tr> <tr><td><input type="checkbox"/> 1</td><td><input type="checkbox"/> 2</td></tr> </tbody> </table> | YES | NO | <input type="checkbox"/> 1 | <input type="checkbox"/> 2 | <input type="checkbox"/> 1 | <input type="checkbox"/> 2 | <input type="checkbox"/> 1 | <input type="checkbox"/> 2 | <input type="checkbox"/> 1 | <input type="checkbox"/> 2 | <input type="checkbox"/> 1 | <input type="checkbox"/> 2 | <input type="checkbox"/> 1 | <input type="checkbox"/> 2 | <input type="checkbox"/> 1 | <input type="checkbox"/> 2 |
|--|---|-----|----|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| YES | NO | | | | | | | | | | | | | | | | |
| <input type="checkbox"/> 1 | <input type="checkbox"/> 2 | | | | | | | | | | | | | | | | |
| <input type="checkbox"/> 1 | <input type="checkbox"/> 2 | | | | | | | | | | | | | | | | |
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| <input type="checkbox"/> 1 | <input type="checkbox"/> 2 | | | | | | | | | | | | | | | | |

Note to users

Only ask this question if the answer in **Q1.8** is “Yes”.

This question aims to provide information on issues of compensation, i.e. the specific detail of what was received or is expected to be received for help provided. Out of pocket expenses include money for transport, food, clothes, etc.

Out of pocket expenses (Q191CASH) (@79 1.)

Universe

All members of the households in selected dwelling units aged 15 years and older.

Final code list

- 1 = Yes
- 2 = No
- ☐ ☐ = Not applicable

Food (Q192FOOD) (@80 1.)

Universe

All members of the households in selected dwelling units aged 15 years and older.

Final code list

- 1 = Yes
- 2 = No
- ☐ ☐ = Not applicable

Transport (Q193TRANS) (@81 1.)

Universe

All members of the households in selected dwelling units aged 15 years and older.

Final code list

- 1 = Yes
- 2 = No
- ☐ ☐ = Not applicable

Clothes (Q194CLOTHES) (@82 1.)

Universe

All members of the households in selected dwelling units aged 15 years and older.

Final code list

- 1 = Yes
- 2 = No
- ☐ ☐ = Not applicable

Shelter (Q195SHELTER) (@83 1.)

Universe

All members of the households in selected dwelling units aged 15 years and older.

Final code list

- 1 = Yes
 2 = No
☐☐ = Not applicable

Experience or skills (Q196SKILLS)

(@84 1.)

Universe

All members of the households in selected dwelling units aged 15 years and older.

Final code list

- 1 = Yes
 2 = No
☐☐ = Not applicable

Other (Q197OTHER)

(@85 1.)

Universe

All members of the households in selected dwelling units aged 15 years and older.

Final code list

- 1 = Yes
 2 = No
☐☐ = Not applicable

Question 1.10

| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|---|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| 1.10 What is the approximate value of what you received or expect to receive for your help? <i>(Record value in Rands)</i> 1 = Out of pocket expenses (Cash) 2 = Food 3 = Transport 4 = Clothes 5 = Shelter 6 = Experience or Skills 7 = Other <i>If the value cannot be estimated write 999999 in the boxes allocated for the value in rands</i> | <table border="1" style="width: 100%; height: 150px;"> <tr><td></td><td></td><td></td><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td><td></td><td></td><td></td></tr> </table> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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Note to users

If a respondent received anything for providing help, then this question aims to collect information on the approximate value of how much was received.

Record value in rands

If the respondent is expecting payment to be made in future for the help provided in the last four weeks, then the approximated amount of what is expected to be received needs to be recorded.

Out of pocket expenses (Q1101CASH) (@86 6.)

Universe

All members of the households in selected dwelling units aged 15 years and older.

Valid range: 0–5000

999999 = Unspecified

□□ = Not applicable

Food (Q1102FOOD) (@92 6.)

Universe

All members of the households in selected dwelling units aged 15 years and older.

Valid range: 0–9999

999999 = Unspecified

□□ = Not applicable

Transport (Q1103TRANS) (@98 6.)

Universe

All members of the households in selected dwelling units aged 15 years and older.

Valid range: 0–1500

999999 = Unspecified

□□ = Not applicable

Clothes (Q1104CLOTHES) (@104 6.)

Universe

All members of the households in selected dwelling units aged 15 years and older.

Valid range: 0–4000

999999 = Unspecified

□□ = Not applicable

Shelter (Q1105SHELTER) (@110 6.)

Universe

All members of the households in selected dwelling units aged 15 years and older.

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Valid range: 0
 999999 = Unspecified
 □□ = Not applicable

Experience or skills (Q1106SKILLS)

(@116 6.)

Universe

All members of the households in selected dwelling units aged 15 years and older.

Valid range: 0
 999999 = Unspecified
 □□ = Not applicable

Other(Q1107OTHER)

(@122 6.)

Universe

All members of the households in selected dwelling units aged 15 years and older.

Valid range: 0–9000
 999999 = Unspecified
 □□ = Not applicable

Question 1.11

Through organisation (Q111TROUGHORG)

(@128 1.)

| | |
|--|---|
| <p>1.11 Did you do this activity for or through an organisation or group, or did you do it directly for individuals?</p> <p>1 = THROUGH AN ORGANISATION/GROUP</p> <p>2 = DIRECTLY FOR INDIVIDUALS</p> <p>→ if last activity Go to Q4.0, otherwise Go to Activity 2</p> <p>3 = BOTH (THROUGH AN ORGANISATION/GROUP AND DIRECTLY FOR INDIVIDUALS)</p> | <p><input type="checkbox"/> 1</p> <p><input type="checkbox"/> 2</p> <p><input type="checkbox"/> 3</p> |
|--|---|

Note to users

To determine whether or not the volunteer activity is formal or informal, the interviewer asks, Did you do this activity for or through an organisation or group, or did you do it directly for individuals? If the respondent answers “Directly for individuals”, then the activity is considered to be informal. If the respondent answers “Through an organisation or group”, then the activity is considered to be formal.

Note instruction in option 2.

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If last activity then Go to Q4.0, otherwise Go to Main Activity 2.

If the respondent has only done one activity and option 2 is selected, then Go to Q4.0 (End of interview), otherwise Go to Activity 2.

Universe

All members of the households in selected dwelling units aged 15 years and older.

Final code list

1 = Through an organisation/group

2 = Directly for individuals

3 = Both (through an organisation/group and directly for individuals)

Question 1.13

Industry of the organisation (Q113ACT1IDUSTRY)

(@129 4.)

| | |
|-------------|--|
| 1.12 | What is the name of the organisation/group for which you did this unpaid work? <div style="border: 1px solid black; height: 40px; width: 100%;"></div> |
| 1.13 | What does this organisation/group do (i.e. the main activity of the organisation)? <i>(Type of service or goods produced by the organisation/group)</i> <div style="border: 1px solid black; height: 40px; width: 100%;"></div> |

Note to users

Q1.12 and Q1.13 are used to determine the main industry in which the organisation is. The industry was coded to three digits on the basis of the Standard Industrial Classification of all Economic Activities (SIC).

Universe

All members of the households in selected dwelling units aged 15 years and older.

Final code list

Valid range: 0111–0990

□□ = Not applicable

Question 1.14*Type of the organisation (Q114TYPEORG)*

(@133 2.)

| | | |
|-------------|---|-----------------------------|
| 1.14 | What type of organisation/group is this? | |
| | 01 = CHARITY/ /NGO/CBO/CSO | <input type="checkbox"/> 01 |
| | 02 = RELIGIOUS | <input type="checkbox"/> 02 |
| | 03 = POLITICAL | <input type="checkbox"/> 03 |
| | 04 = TRADE UNION/BUSINESS ORGANISATION | <input type="checkbox"/> 04 |
| | 05 = PRIVATE BUSINESS | <input type="checkbox"/> 05 |
| | 06 = EDUCATION INSTITUTION | <input type="checkbox"/> 06 |
| | 07 = HEALTH INSTITUTION | <input type="checkbox"/> 07 |
| | 08 = ECONOMIC, SOCIAL AND COMMUNITY DEVELOPMENT | <input type="checkbox"/> 08 |
| | 09 = CULTURE AND RECREATION | <input type="checkbox"/> 09 |
| | 10 = FUND-RAISING ORGANISATION | <input type="checkbox"/> 10 |
| | 11 = NATURAL RESOURCE CONSERVATION AND PROTECTION | <input type="checkbox"/> 11 |
| | 12 = LAW ENFORCEMENT | <input type="checkbox"/> 12 |
| | 13 = OTHER GOVERNMENT ENTITY | <input type="checkbox"/> 13 |
| | 14 = OTHER, SPECIFY | <input type="checkbox"/> 14 |
| | <input type="text"/> | |
| | 15 = DON'T KNOW | <input type="checkbox"/> 15 |

Note to users

This question will enable the completion of the satellite account on Non-profit Institutions and to integrate volunteer activity into sectoral productivity measures. To determine the type of institutional setting the activity was performed in, this question is asked. Here the interviewer asks the respondent what type of organisation the activity was performed in, with reference to Question 1.12 and Question 1.13.

NGO = Non-governmental organisation

CBO = Community-based organisation

CSO = Civil society organisation

Universe

All members of the households in selected dwelling units aged 15 years and older.

Final code list

01 = Charity/Non-profit organisation/NGO/CBO/CSO

02 = Religious

03 = Political

04 = Trade union/business organisation

05 = Private business

06 = Education institution

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- 07 = Health institution
- 08 = Economic, social and community development
- 09 = Culture and recreation
- 10 = Fund-raising organisation
- 11 = Natural resources conservation and protection
- 12 = Law enforcement
- 13 = Other government entity
- 14 = Other, specify
- 15 = Don't know
- ☐☐ = Not applicable

Question 1.15

Start activity (Q115SRARTACTIVITY)

(@135 6.)

| | |
|-------------|---|
| 1.15 | <p>When did you start doing activities without pay to assist this organisation/group?</p> <p style="text-align: center;">m m y y y y</p> <div style="display: flex; justify-content: center; gap: 10px;"> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> </div> |
|-------------|---|

Note to users

This question is important to assess when the respondent started volunteer activity without pay for that organisation.

Record the month and the year.

Universe

All members of the households in selected dwelling units aged 15 years and older.

Final code list

Valid range: 002005–122013

☐☐ = Not applicable

Question 2.1

Occupation (Q21ACT2OCCUPATION)

(@141 4.)

| | | | | | | | | | | | | | | | | |
|-----|--------------------------------------|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| 2.1 | What kind of unpaid work did you do? | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | |

Note to users

This question collects information about the type of volunteer activity the respondent performed. Main activity 1 will be the volunteer activity that the respondent spent the most time on.

Universe

All members of the households in selected dwelling units aged 15 years and older.

Final code list

Valid range: 2310–9313

□□ = Not applicable

Question 2.2

Do activity 4 whom (Q22ADOACT4)

(@145 1.)

| | | |
|-----|---|----------------------------|
| 2.2 | Did you do this activity for | |
| | 1 = A member of your household → if last activity go to Q4.0, otherwise go to activity 3 | <input type="checkbox"/> 1 |
| | 2 = Other relatives outside your household (including immediate family)? | <input type="checkbox"/> 2 |
| | 3 = Friend(s)? | <input type="checkbox"/> 3 |
| | 4 = Member(s) of community/ neighbour(s) | <input type="checkbox"/> 4 |
| | 5 = Other, specify <input type="text"/> | <input type="checkbox"/> 5 |

Note to users

Work done with little or no pay for members of one's household or immediate family would not be considered volunteer work, whereas such work done for persons not living in one's household would be included.

If the respondent has only done one activity and the activity was done for a household member or immediate family member, then **Go to Q4.0 (End of interview)**. But if there is more than one activity performed, go to Main activity 3. **Otherwise continue to Q2.3.**

Universe

All members of the households in selected dwelling units aged 15 years and older.

Final code list

- 2 = Other relatives outside your household (including immediate family?)
- 3 = Friend(s)
- 4 = Member(s) of community/neighbours
- 5 = Other

Question 2.3

Mandatory work (Q23MANDATORY)

(@146 1.)

| | |
|--|--|
| <p>2.3</p> <p>Some people are obliged by others to perform these activities: Was this activity mandatory, done under court order or required by employer?</p> <p>1 = YES → If last activity go to Q4.0, otherwise go to activity 3</p> <p>2 = No</p> <p><i>(Examples: required to complete a degree, serving a sentence, etc.)</i></p> | <div style="text-align: right;"> <input type="checkbox"/> 1 <input type="checkbox"/> 2 </div> |
|--|--|

Note to users

This question is aimed at determining if individuals performed volunteer activities because they were mandated to perform such activities. If they are (1 = Yes), then they cannot be regarded as involved in volunteer activities though more information is required for such activities.

Examples of activities that would not be considered volunteer activity include election of national service, mandatory military service and community service mandated by court order, or doctors who perform hospital duty as part of the requirements for their degrees.

Universe

All members of the households in selected dwelling units aged 15 years and older.

Final code list

- 2 = No
- = Not applicable

Question 2.4

Hours worked (Q24HOURS)

(@147 3.)

| | | | |
|------------|--|----------------------|--------------|
| 2.4 | How many hours did you spend on this activity in the last four weeks? | | |
| HOURS | <input type="text"/> | <input type="text"/> | → Go to Q2.7 |
| DON'T KNOW | <input type="text"/> | | → Go to Q2.5 |

Note to users

Hours volunteered represent the duration in hours of each volunteer activity that the respondent identifies as having been performed during the reference period. (NB: Reference period = 4 weeks prior to the interview).

It is important for interviewers to ask for the total hours volunteered in each activity. These totals hours will be important in determining the full-time equivalent (FTE) number of workers and in calculating the economic value of volunteer work.

Record the number of hours spent on the activity in whole numbers. E.g. if the person spent 4,4 hours on an activity, round it down to 4 hours; if the person spent 4,5 hours, round it up to 5 hours. Record the hours from the right, e.g.

| | | |
|---|---|---|
| 0 | 0 | 5 |
|---|---|---|

After recording the hours, note the **skip instruction to Q2.7**.

Final code list

Valid range: 1–160

□□ = Not applicable

Don't know (Q24DKNOW)

(@150 1.)

If **Don't Know**, mark the appropriate box and then **Go to Q2.5**.

Universe

All members of the households in selected dwelling units aged 15 years and older.

Final code list

Valid range: 1

□□ = Not applicable

Question 2.5

Hours worked (Q25FREQUENCY)

(@151 2.)

| | |
|------------|---|
| 2.5 | <p>Could you perhaps recall how many times you did this unpaid activity in the last four weeks?</p> <div style="text-align: center;"> <input type="text"/> <input type="text"/> </div> |
|------------|---|

Note to users

Ask this question only if the respondent has difficulty in providing the number of hours, and follow up with Q2.6.

The aim of this question is to help respondent recall the number of hours volunteered for each activity. Record the number of times the activity was performed in the last four weeks

Universe

All members of the households in selected dwelling units aged 15 years and older.

Final code list

Valid range: 2–12

□□ = Not applicable

Question 2.6

Average hours worked (Q26AVEHOURS)

(@153 2.)

| | |
|------------|--|
| 2.6 | <p>And how many hours did you spend on this unpaid activity the last time you did it (or on average each time you did it)?</p> <div style="text-align: center;"> <p>HOURS</p> <input type="text"/> <input type="text"/> <input type="text"/> </div> |
|------------|--|

Note to users

Once the respondent has recalled the number of times they performed the activity, ask them the number of hours they spent on that activity, the last time they did it or the average time they spent on the activity. Record the number of hours in whole numbers.

Universe

All members of the households in selected dwelling units aged 15 years and older.

Final code list

Valid range: 4–20

□□ = Not applicable

Question 2.7

Location (Q27LOCATION)

(@155 1.)

| | |
|---|--|
| 2.7 Was this unpaid activity done within South Africa or in another country? 1 = WITHIN SOUTH AFRICA 2 = IN ANOTHER COUNTRY 3 = BOTH (WITHIN SOUTH AFRICA AND IN ANOTHER COUNTRY) | <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 |
|---|--|

Note to users

This question seeks to find out where the activity was performed, whether the volunteer activity was performed within South Africa or in another country. Wait for the respondent to give you a response and mark the appropriate box. If the activity was performed both inside and outside South Africa, select option 3.

Universe

All members of the households in selected dwelling units aged 15 years and older.

Final code list

- 1 = Within South Africa
- 2 = In another country
- = Not applicable

Question 2.7a

Main reason for doing activity (Q27AREASON)

(@156 1.)

| | |
|---|--|
| 2.7a What is your main reason for doing this activity? 1 = TO HELP A CAUSE IN WHICH YOU PERSONALLY BELIEVE 2 = BECAUSE YOUR FRIENDS VOLUNTEER. 3 = TO ACQUIRE SKILLS AND WORK EXPERIENCE 4 = TO FULFILL RELIGIOUS OBLIGATIONS OR BELIEFS. 5 = TO EXPLORE YOUR OWN STRENGTHS. 6 = TO USE YOUR SKILLS AND EXPERIENCES. 7 = BECAUSE YOU HAVE BEEN PERSONALLY AFFECTED OR KNOW SOMEONE WHO HAS BEEN PERSONALLY AFFECTED BY THE CAUSE THE ORGANISATION SUPPORTS. 8 = OTHER, SPECIFY <div style="border: 1px solid black; height: 20px; width: 100%; margin-top: 5px;"></div> | <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 |
|---|--|

Note to users

The aim of this question is to find out the main reason for doing the activity.

Universe

All members of the households in selected dwelling units aged 15 years and older.

Final code list

- 1 = To help a cause in which you personally believe
- 2 = Because your friends volunteer
- 3 = To acquire skills and work experience
- 4 = To fulfill religious obligations or beliefs
- 5 = To explore your own strengths
- 6 = To use your skills and experience
- 7 = Because you have been personally affected or know someone who has been personally affected by the cause the organisation supports
- 8 = Other, specify
- = Not applicable

Question 2.8

Expecting compensation (Q28EXPECTCOMP)

(@157 1.)

| | |
|---|---|
| <p>2.8</p> <p>Apart from the satisfaction that comes from helping, did you receive or do you expect to receive anything for your help?</p> <p>1 = Yes</p> <p>2 = No → Go to Q2.11</p> | <p><input type="checkbox"/> 1</p> <p><input type="checkbox"/> 2</p> |
|---|---|

Note to users

This is a filter question which aims to provide information on issues of compensation, i.e. whether the respondent received or expects to receive any form of compensation for their help.

If the respondent has received anything for their help, continue to Q2.9, otherwise **Go to Q2.11**.

Universe

All members of the households in selected dwelling units aged 15 years and older.

Final code list

- 1 = Yes
- 2 = No
- = Not applicable

Question 2.9

Compensation

| 2.9 | What did you receive or do you expect to receive for your help? | YES | NO |
|-----|---|----------------------------|----------------------------|
| | 1 = Out of pocket expenses (Cash) | <input type="checkbox"/> 1 | <input type="checkbox"/> 2 |
| | 2 = Food | <input type="checkbox"/> 1 | <input type="checkbox"/> 2 |
| | 3 = Transport | <input type="checkbox"/> 1 | <input type="checkbox"/> 2 |
| | 4 = Clothes | <input type="checkbox"/> 1 | <input type="checkbox"/> 2 |
| | 5 = Shelter | <input type="checkbox"/> 1 | <input type="checkbox"/> 2 |
| | 6 = Experience or Skills | <input type="checkbox"/> 1 | <input type="checkbox"/> 2 |
| | 7 = Other, <i>specify</i> | <input type="checkbox"/> 1 | <input type="checkbox"/> 2 |
| | <input type="text"/> | | |

Note to users

Only ask this question if the answer in **Q2.8** is “Yes”.

This question aims to provide information on issues of compensation, i.e. the specific detail of what was received or is expected to be received for help provided. Out of pocket expenses include money for transport, food, clothes, etc.

Out of pocket expenses (Q291CASH)

(@158 1.)

Universe

All members of the households in selected dwelling units aged 15 years and older.

Final code list

1 = Yes

2 = No

☐ ☐ = Not applicable

Food (Q292FOOD)

(@159 1.)

Universe

All members of the households in selected dwelling units aged 15 years and older.

Final code list

1 = Yes

2 = No

☐ ☐ = Not applicable

Transport (Q193TRANS)

(@160 1.)

Universe

All members of the households in selected dwelling units aged 15 years and older.

Final code list

1 = Yes

2 = No

☐ ☐ = Not applicable

Clothes (Q294CLOTHES)

(@161 1.)

Universe

All members of the households in selected dwelling units aged 15 years and older.

Final code list

1 = Yes

2 = No

☐ ☐ = Not applicable

Shelter (Q295SHELTER)

(@162 1.)

Universe

All members of the households in selected dwelling units aged 15 years and older.

Final code list

1 = Yes

2 = No

☐ ☐ = Not applicable

Experience or skills (Q296SKILLS)

(@163 1.)

Universe

All members of the households in selected dwelling units aged 15 years and older.

Final code list

1 = Yes

2 = No

☐ ☐ = Not applicable

Other (Q297OTHER)

(@164 1.)

Universe

All members of the households in selected dwelling units aged 15 years and older.

Final code list

1 = Yes

2 = No

☐ ☐ = Not applicable

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Question 2.10

Approximate value

| | |
|-------------|---|
| 2.10 | <p>What is the approximate value of what you received or expect to receive for your help? (Record value in Rands)</p> <p>1 = Out of pocket expenses (Cash)</p> <p>2 = Food</p> <p>3 = Transport</p> <p>4 = Clothes</p> <p>5 = Shelter</p> <p>6 = Experience or Skills</p> <p>7 = Other</p> |
|-------------|---|

| | | | | | | |
|--|--|--|--|--|--|--|
| | | | | | | |
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| | | | | | | |

If the value cannot be estimated write 999999 in the boxes allocated for the value in rands

Note to users

If a respondent received anything for providing help, then this question aims to collect information on the approximate value of how much was received.

Record value in rands

If the respondent is expecting payment to be made in future for the help provided in the last four weeks, then the approximated amount of what is expected to be received needs to be recorded.

Out of pocket expenses (Q2101CASH) (@165 6.)

Universe

All members of the households in selected dwelling units aged 15 years and older.

Valid range: 0–200

999999 = Unspecified

□□ = Not applicable

Food (Q2102FOOD) (@171 6.)

Universe

All members of the households in selected dwelling units aged 15 years and older.

Valid range: 0–150

999999 = Unspecified

□□ = Not applicable

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Transport (Q2103TRANS)

(@177 6.)

Universe

All members of the households in selected dwelling units aged 15 years and older.

Valid range: 0–50

999999 = Unspecified

□□ = Not applicable

Clothes (Q2104CLOTHES)

(@183 6.)

Universe

All members of the households in selected dwelling units aged 15 years and older.

Valid range: 0

999999 = Unspecified

□□ = Not applicable

Shelter (Q2105SHELTER)

(@189 6.)

Universe

All members of the households in selected dwelling units aged 15 years and older.

Valid range: 0

999999 = Unspecified

□□ = Not applicable

Experience or skills (Q2106SKILLS)

(@195 6.)

Universe

All members of the households in selected dwelling units aged 15 years and older.

Valid range: 0

999999 = Unspecified

□□ = Not applicable

Other (Q2107OTHER)

(@201 6.)

Universe

All members of the households in selected dwelling units aged 15 years and older.

Valid range: 0

999999 = Unspecified

□□ = Not applicable

Question 2.11

Through organisation (Q211TROUGHORG)

(@207 1.)

| | |
|--|---|
| <p>2.11</p> <p>Did you do this activity for or through an organisation or group, or did you do it directly for individuals?</p> <p>1 = THROUGH AN ORGANISATION/GROUP</p> <p>2 = DIRECTLY FOR INDIVIDUALS</p> <p>→ if last activity Go to Q4.0, otherwise Go to Activity 3</p> <p>3 = BOTH (THROUGH AN ORGANISATION/GROUP AND DIRECTLY FOR INDIVIDUALS)</p> | <div style="margin-bottom: 10px;"><input type="checkbox"/> 1</div> <div style="margin-bottom: 10px;"><input type="checkbox"/> 2</div> <div><input type="checkbox"/> 3</div> |
|--|---|

Note to users

To determine whether or not the volunteer activity is formal or informal, the interviewer asks, **Did you do this activity for or through an organisation or group, or did you do it on your own?** If the respondent answers “**As an individual**”, then the activity is considered to be informal. If the respondent answers “**Through an organisation**”, then the activity is considered to be formal. Wait for the respondent to give you a response and mark the appropriate box.

Note instruction in option 2.

If last activity then Go to Q4.0, otherwise Go to Main Activity 3.

If the respondent has only done two activities and option 2 is selected, then **Go to Q4.0 (End of interview)**, otherwise **Go to Main activity 3**.

Universe

All members of the households in selected dwelling units aged 15 years and older.

Final code list

- 1 = Through an organisation/group
- 2 = Directly for individuals
- 3 = Both (through an organisation/group and directly for individuals)
- ☐ = Not applicable

Question 2.14*Type of the organisation (Q214TYPEORG)**(@212 2.)*

| | | |
|-------------|---|-----------------------------|
| 2.14 | What type of organisation is this? | |
| | 01 = CHARITY/ /NGO/CBO/CSO | <input type="checkbox"/> 01 |
| | 02 = RELIGIOUS | <input type="checkbox"/> 02 |
| | 03 = POLITICAL | <input type="checkbox"/> 03 |
| | 04 = TRADE UNION/BUSINESS ORGANISATION | <input type="checkbox"/> 04 |
| | 05 = PRIVATE BUSINESS | <input type="checkbox"/> 05 |
| | 06 = EDUCATION INSTITUTION | <input type="checkbox"/> 06 |
| | 07 = HEALTH INSTITUTION | <input type="checkbox"/> 07 |
| | 08 = ECONOMIC, SOCIAL AND COMMUNITY DEVELOPMENT | <input type="checkbox"/> 08 |
| | 09 = CULTURE AND RECREATION | <input type="checkbox"/> 09 |
| | 10 = FUND-RAISING ORGANISATION | <input type="checkbox"/> 10 |
| | 11 = NATURAL RESOURCE CONSERVATION AND PROTECTION | <input type="checkbox"/> 11 |
| | 12 = LAW ENFORCEMENT | <input type="checkbox"/> 12 |
| | 13 = OTHER GOVERNMENT ENTITY | <input type="checkbox"/> 13 |
| | 14 = OTHER, SPECIFY | <input type="checkbox"/> 14 |
| | <input type="text"/> | |
| | 15 = DON'T KNOW | <input type="checkbox"/> 15 |

Note to users

This question will enable the completion of the satellite account on Non-profit Institutions and to integrate volunteer activity into sectoral productivity measures. To determine the type of institutional setting the activity was performed in, this question is asked. Here the interviewer asks the respondent what type of organisation the activity was performed in, with reference to Question 2.12 and Question 2.13.

NGO = Non-governmental organisation
 CBO = Community-based organisation
 CSO = Civil society organisation

Universe

All members of the households in selected dwelling units aged 15 years and older.

Final code list

- 01 = Charity/Non-profit organisation/NGO/CBO/CSO
- 02 = Religious
- 03 = Political
- 04 = Trade union/business organisation

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- 05 = Private business
- 06 = Education institution
- 07 = Health institution
- 08 = Economic, social and community development
- 09 = Culture and recreation
- 10 = Fund-raising organisation
- 11 = Natural resources conservation and protection
- 12 = Law enforcement
- 13 = Other government entity
- 14 = Other, specify
- ☐ ☐ = Not applicable

Question 2.15

Start activity (Q215STARTACTIVITY)

(@214 6.)

| | |
|-------------|--|
| 2.15 | <p>When did you start doing activities without pay to assist this organisation?</p> <p style="text-align: center;">m m y y y y</p> <p style="text-align: center;"> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> </p> |
| | <p><i>If more than 2 activities go to activity 3 otherwise go to Q4.0</i></p> |

Note to users

This question is important to assess when the respondent started volunteer activity without pay for that organisation.

Record the month and the year.

Universe

All members of the households in selected dwelling units aged 15 years and older.

Final code list

Valid range: 061980–052014

☐ ☐ = *Not applicable*

Question 3.1

Occupation (Q21ACT2OCCUPATION)

(@220 4.)

| | | | | | | | | | | | | | | | | |
|-----|--------------------------------------|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| 3.1 | What kind of unpaid work did you do? | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | |

Note to users

This question collects information about the type of volunteer activity the respondent performed. Main activity 1 will be the volunteer activity that the respondent spent the most time on.

Universe

All members of the households in selected dwelling units aged 15 years and older.

Final code list

Valid range: 3242–9190

□□ = *Not applicable*

Question 3.2

Do activity 4 whom (Q32ADOACT4)

(@224 1.)

| | | |
|-----|--|----------------------------|
| 3.2 | Did you do this activity for | |
| | 1 = A member of your household → Go to Q4.0 | <input type="checkbox"/> 1 |
| | 2 = Other relatives outside your household (including immediate family)? | <input type="checkbox"/> 2 |
| | 3 = Friend(s)? | <input type="checkbox"/> 3 |
| | 4 = Member(s) of community/ neighbour(s) | <input type="checkbox"/> 4 |
| | 5 = Other, <i>specify</i> | <input type="checkbox"/> 5 |
| | <input type="text"/> | |

Note to users

Work done with little or no pay for members of one's household or immediate family would not be considered volunteer work, whereas such work done for persons not living in one's household would be included.

If the respondent has only done one activity and the activity was done for a household member or immediate family member, then **Go to Q4.0 (End of interview)**. **Otherwise continue to Q3.3.**

Universe

All members of the households in selected dwelling units aged 15 years and older.

Final code list

- 1 = A member of your household
- 2 = Other relatives outside your household (including immediate family?)
- 3 = Friend(s)
- 4 = Member(s) of community/neighbours
- 5 = Other

Question 3.3

Mandatory work (Q33MANDATORY)

(@225 1.)

| | |
|---|---|
| <p>3.3</p> <p>Some people are obliged by others to perform these activities: Was this activity mandatory, done under court order or required by employer or educational program?</p> <p><i>(Examples: required to complete a degree, serving a sentence, etc.)</i></p> <p>1 = YES → Go to Q4.0</p> <p>2 = No</p> | <div style="text-align: right;"> <input type="checkbox"/> 1 <input type="checkbox"/> 2 </div> |
|---|---|

Note to users

This question is aimed at determining if individuals performed volunteer activities because they were mandated to perform such activities. If they are (1 = Yes), then they cannot be regarded as involved in volunteer activities, though more information is required for such activities.

Examples of activities that would not be considered volunteer activity include election of national service, mandatory military service and community service mandated by court order, or doctors who perform hospital duty as part of the requirements for their degrees.

Universe

All members of the households in selected dwelling units aged 15 years and older.

Final code list

- 1 = Yes
- 2 = No
- = Not applicable

Question 3.4

Hours worked (Q34HOURS)

(@226 3.)

| | | | |
|-----|---|--|--------------|
| 3.4 | How many hours did you spend on this activity in the last four weeks? | | |
| | HOURS | <input type="text"/> <input type="text"/> <input type="text"/> | → Go to Q3.7 |
| | DON'T KNOW | <input type="text"/> | → Go to Q3.5 |

Note to users

Hours volunteered represent the duration in hours of each volunteer activity that the respondent identifies as having been performed during the reference period. (NB: Reference period = 4 weeks).

It is important for interviewers to ask for the total hours volunteered in each activity. These totals hours will be important in determining the full-time equivalent (FTE) number of workers and in calculating the economic value of volunteer work.

Record the number of hours spent on the activity in whole numbers. E.g. if the person spent 4,4 hours on an activity, round it down to 4 hours; if the person spent 4,5 hours, round it up to 5 hours. Record the hours from the right, e.g.

| | | |
|---|---|---|
| 0 | 0 | 5 |
|---|---|---|

After recording the hours, note the **skip instruction to Q3.7**.

Final code list

Valid range: 1–180

□□ = Not applicable

Don't know (Q34DKNOW)

(@229 1.)

If Don't Know, mark the appropriate box and then **Go to Q3.5**.

Universe

All members of the households in selected dwelling units aged 15 years and older.

Final code list

Valid range: 1

□□ = Not applicable

Question 3.5

Hours worked (Q35FREQUENCY)

(@230 1.)

| | |
|------------|---|
| 3.5 | <p>Could you perhaps recall how many times you did this unpaid activity in the last four weeks?</p> <div style="text-align: center;"> <input type="text"/> <input type="text"/> </div> |
|------------|---|

Note to users

Ask this question only if the respondent has difficulty in providing the number of hours, and follow up with Q3.6.

The aim of this question is to help the respondent recall the number of hours volunteered for each activity. Record the number of times the activity was performed in the last four weeks.

Universe

All members of the households in selected dwelling units aged 15 years and older.

Final code list

Valid range: 3

□□ = Not applicable

Question 3.6

Average hours worked (Q36AVEHOURS)

(@231 1.)

| | |
|------------|--|
| 3.6 | <p>And how many hours did you spend on this unpaid activity the last time you did it (or on average each time you did it)?</p> <div style="text-align: center;"> <p>HOURS</p> <input type="text"/> <input type="text"/> <input type="text"/> </div> |
|------------|--|

Note to users

Once the respondent has recalled the number of times they performed the activity, ask them the number of hours they spent on that activity, the last time they did it or the average time they spent on the activity. Record the number of hours in whole numbers.

Universe

All members of the households in selected dwelling units aged 15 years and older.

Final code list

Valid range: 3

□□ = Not applicable

Question 3.7

Location (Q37LOCATION)

(@232 1.)

| | |
|---|--|
| 3.7 Was this unpaid activity done within South Africa or in another country? 1 = WITHIN SOUTH AFRICA 2 = IN ANOTHER COUNTRY 3 = BOTH (WITHIN SOUTH AFRICA AND IN ANOTHER COUNTRY) | <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 |
|---|--|

Note to users

This question seeks to find out where the activity was performed, whether the volunteer activity was performed within South Africa or in another country. Wait for the respondent to give you a response and mark the appropriate box. If the activity was performed both inside and outside South Africa, select option 3.

Universe

All members of the households in selected dwelling units aged 15 years and older.

Final code list

1 = Within South Africa

□□ = Not applicable

Question 3.7a

Main reason for doing activity (Q37AREASON)

(@233 1.)

| | |
|---|--|
| 3.7a What is your main reason for doing this activity? 1 = TO HELP A CAUSE IN WHICH YOU PERSONALLY BELIEVE 2 = BECAUSE YOUR FRIENDS VOLUNTEER. 3 = TO ACQUIRE SKILLS AND WORK EXPERIENCE 4 = TO FULFILL RELIGIOUS OBLIGATIONS OR BELIEFS. 5 = TO EXPLORE YOUR OWN STRENGTHS. 6 = TO USE YOUR SKILLS AND EXPERIENCES. 7 = BECAUSE YOU HAVE BEEN PERSONALLY AFFECTED OR KNOW SOMEONE WHO HAS BEEN PERSONALLY AFFECTED BY THE CAUSE THE ORGANISATION SUPPORTS. 8 = OTHER, SPECIFY <div style="border: 1px solid black; height: 20px; width: 100%; margin-top: 5px;"></div> | <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 |
|---|--|

Note to users

The aim of this question is to find out the main reason for doing the activity.

Universe

All members of the households in selected dwelling units aged 15 years and older.

Final code list

- 1 = To help a cause in which you personally believe
- 4 = To fulfill religious obligations or beliefs
- 5 = To explore your own strengths
- 6 = To use your skills and experience
- 7 = Because you have been personally affected or know someone who has been personally affected by the cause the organisation supports
- 8 = Other, specify
- ☐☐ = Not applicable

Question 3.8

Expecting compensation (Q38EXPECTCOMP)

(@234 1.)

| | |
|---|--|
| 3.8 Apart from the satisfaction that comes from helping, did you receive or do you expect to receive anything for your help? 1 = YES 2 = No → <i>Go to Q3.11</i> | <input type="checkbox"/> 1 <input type="checkbox"/> 2 |
|---|--|

Note to users

This is a filter question which aims to provide information on issues of compensation, i.e. whether the respondent received or expects to receive any form of compensation for their help.

If the respondent has received anything for their help, continue to Q3.9, otherwise **Go to Q3.11**.

Universe

All members of the households in selected dwelling units aged 15 years and older.

Final code list

- 1 = Yes
- 2 = No
- ☐☐ = Not applicable

Question 3.9

Compensation

| 3.9 | What did you receive or do you expect to receive for your help? | YES | NO |
|-----|---|----------------------------|----------------------------|
| | 1 = Out of pocket expenses (Cash) | <input type="checkbox"/> 1 | <input type="checkbox"/> 2 |
| | 2 = Food | <input type="checkbox"/> 1 | <input type="checkbox"/> 2 |
| | 3 = Transport | <input type="checkbox"/> 1 | <input type="checkbox"/> 2 |
| | 4 = Clothes | <input type="checkbox"/> 1 | <input type="checkbox"/> 2 |
| | 5 = Shelter | <input type="checkbox"/> 1 | <input type="checkbox"/> 2 |
| | 6 = Experience or Skills | <input type="checkbox"/> 1 | <input type="checkbox"/> 2 |
| | 7 = Other, <i>specify</i> | <input type="checkbox"/> 1 | <input type="checkbox"/> 2 |
| | <input type="text"/> | | |

Note to users

Only ask this question if the answer in **Q3.8** is “Yes”.

This question aims to provide information on issues of compensation, i.e. the specific detail of what was received or is expected to be received for help provided. Out of pocket expenses include money for transport, food, clothes, etc.

Out of pocket expenses (Q391CASH)

(@235 1.)

Universe

All members of the households in selected dwelling units aged 15 years and older.

Final code list

- 1 = Yes
- 2 = No
- ☐ = Not applicable

Food (Q392FOOD)

(@236 1.)

Universe

All members of the households in selected dwelling units aged 15 years and older.

Final code list

- 1 = Yes
- 2 = No
- ☐ = Not applicable

Transport (Q393TRANS)

(@237 1.)

Universe

All members of the households in selected dwelling units aged 15 years and older.

Final code list

- 1 = Yes
- 2 = No
- ☐☐ = Not applicable

Clothes (Q394CLOTHES)

(@238 1.)

Universe

All members of the households in selected dwelling units aged 15 years and older.

Final code list

- 1 = Yes
- 2 = No
- ☐☐ = Not applicable

Shelter (Q395SHELTER)

(@239 1.)

Universe

All members of the households in selected dwelling units aged 15 years and older.

Final code list

- 1 = Yes
- 2 = No
- ☐☐ = Not applicable

Experience or skills (Q396SKILLS)

(@240 1.)

Universe

All members of the households in selected dwelling units aged 15 years and older.

Final code list

- 1 = Yes
- ☐☐ = Not applicable

Other (Q397OTHER)

(@241 1.)

Universe

All members of the households in selected dwelling units aged 15 years and older.

Final code list

- 1 = Yes
- 2 = No
- ☐☐ = Not applicable

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Question 3.10

Approximate value

| | |
|-------------|---|
| 3.10 | <p>What is the approximate value of what you received or expect to receive for your help? <i>(Record value in Rands)</i></p> <p>1 = Out of pocket expenses (Cash) 2 = Food 3 = Transport 4 = Clothes 5 = Shelter 6 = Experience or Skills 7 = Other</p> <p><i>If the value cannot be estimated write 999999 in the boxes allocated for the value in rands</i></p> |
|-------------|---|

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Note to users

If a respondent received anything for providing help, then this question aims to collect information on the approximate value of how much was received.

Record value in rands

If the respondent is expecting payment to be made in future for the help provided in the last four weeks, then the approximated amount of what is expected to be received needs to be recorded.

Out of pocket expenses (Q3101CASH) (@242 6.)

Universe

All members of the households in selected dwelling units aged 15 years and older.

999999 = Unspecified

□□ = Not applicable

Food (Q3102FOOD) (@248 6.)

Universe

All members of the households in selected dwelling units aged 15 years and older.

Valid range: 0

□□ = Not applicable

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Transport (Q3103TRANS) (@254 1.)

Universe

All members of the households in selected dwelling units aged 15 years and older.

Valid range: 0

□□ = Not applicable

Clothes (Q3104CLOTHES) (@255 1.)

Universe

All members of the households in selected dwelling units aged 15 years and older.

Valid range: 0

□□ = Not applicable

Shelter (Q3105SHELTER) (@256 1.)

Universe

All members of the households in selected dwelling units aged 15 years and older.

Valid range: 0

□□ = Not applicable

Experience or skills (Q3106SKILLS) (@257 6.)

Universe

All members of the households in selected dwelling units aged 15 years and older.

Valid range: 0

999999 = Unspecified

□□ = Not applicable

Other (Q3107OTHER) (@263 1.)

Universe

All members of the households in selected dwelling units aged 15 years and older.

Valid range: 0

□□ = Not applicable

Question 3.11

Through organisation (Q311TROUGHORG)

(@264 1.)

| | |
|---|--|
| 3.11 Did you do this activity for or through an organisation or group, or did you do it directly for individuals? 1 = THROUGH AN ORGANISATION / GROUP 2 = DIRECTLY FOR INDIVIDUALS → Go to Q4.0 3 = BOTH (THROUGH AN ORGANISATION/GROUP AND DIRECTLY FOR INDIVIDUALS) | <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 |
|---|--|

Note to users

To determine whether or not the volunteer activity is formal or informal, the interviewer asks, **Did you do this activity for or through an organisation or group, or did you do it on your own?** If the respondent answers “**As an individual**”, then the activity is considered to be informal. If the respondent answers “**Through an organisation**”, then the activity is considered to be formal. Wait for the respondent to give you a response and mark the appropriate box.

Note instruction in option 2.

Go to Q4.0, if the respondent has only done one activity and option 2 is selected, then **Go to Q4.0 (End of interview)**.

Universe

All members of the households in selected dwelling units aged 15 years and older.

Final code list

- 1 = Through an organisation/group
- 2 = Directly for individuals
- 3 = Both (through an organisation/group and directly for individuals)
- ☐ = Not applicable

Question 3.13*Industry of the organisation (Q313ACT3IDUSTRY)*

(@265 4.)

| | | | | | | | | | | | | | | | | |
|-------------|---|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| 3.12 | What is the name of the organisation for which you did this unpaid work? | | | | | | | | | | | | | | | |
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| 3.13 | What does this organisation do (i.e. the main activity of the organisation)? <i>(Type of service or goods produced by the organisation)</i> | | | | | | | | | | | | | | | |
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Note to users

Q3.12 and Q3.13 are used to determine the main industry in which the organisation is. The industry was coded to three digits on the basis of the Standard Industrial Classification of all Economic Activities (SIC).

Universe

All members of the households in selected dwelling units aged 15 years and older.

Final code list

Valid range: 0502–0964

□□ = Not applicable

Question 3.14*Type of the organisation (Q314TYPEORG)*

(@269 2.)

| | | |
|-------------|---|-----------------------------|
| 3.14 | What type of organisation is this? | |
| | 01 = CHARITY/ /NGO/CBO/CSO | <input type="checkbox"/> 01 |
| | 02 = RELIGIOUS | <input type="checkbox"/> 02 |
| | 03 = POLITICAL | <input type="checkbox"/> 03 |
| | 04 = TRADE UNION/BUSINESS ORGANISATION | <input type="checkbox"/> 04 |
| | 05 = PRIVATE BUSINESS | <input type="checkbox"/> 05 |
| | 06 = EDUCATION INSTITUTION | <input type="checkbox"/> 06 |
| | 07 = HEALTH INSTITUTION | <input type="checkbox"/> 07 |
| | 08 = ECONOMIC, SOCIAL AND COMMUNITY DEVELOPMENT | <input type="checkbox"/> 08 |
| | 09 = CULTURE AND RECREATION | <input type="checkbox"/> 09 |
| | 10 = FUND-RAISING ORGANISATION | <input type="checkbox"/> 10 |
| | 11 = NATURAL RESOURCE CONSERVATION AND PROTECTION | <input type="checkbox"/> 11 |
| | 12 = LAW ENFORCEMENT | <input type="checkbox"/> 12 |
| | 13 = OTHER GOVERNMENT ENTITY | <input type="checkbox"/> 13 |
| | 14 = OTHER, SPECIFY | <input type="checkbox"/> 14 |
| | <input type="text"/> | |
| | 15 = DON'T KNOW | <input type="checkbox"/> 15 |

Note to users

This question will enable the completion of the satellite account on Non-profit Institutions and to integrate volunteer activity into sectoral productivity measures. To determine the type of institutional setting the activity was performed in, this question is asked. Here the interviewer asks the respondent what type of organisation the activity was performed in, with reference to Question 3.12 and Question 3.13.

NGO = Non-governmental organisation

CBO = Community-based organisation

CSO = Civil society organisation

Universe

All members of the households in selected dwelling units aged 15 years and older.

Final code list

01 = Charity/NGO/CBO/CSO

02 = Religious

03 = Political

06 = Education institution

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- 08 = Economic, social and community development
- 09 = Culture and recreation
- 11 = Natural resources conservation and protection
- 12 = Law enforcement
- 13 = Other government entity
- 14 = Other, specify
- = Not applicable

Question 3.15

Start activity (Q315SrartActivity)

(@271 6.)

| | |
|-------------|--|
| 3.15 | <p>When did you start doing activities without pay to assist this organisation?</p> <p style="text-align: center;">m m y y y y</p> <p style="text-align: center;"> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> </p> |
|-------------|--|

Note to users

This question is important to assess when the respondent started volunteer activity without pay for that organisation.

Record the month and the year.

Universe

All members of the households in selected dwelling units aged 15 years and older.

Final code list

Valid range: 031972–042014

□□ = Not applicable

Derived variables

Note to users:

Some of the variables were derived from the Quarter 2: 2014 QLFS data and merged with the VAS data.

Main industry (Indus)

(@277 2.)

Derived variable: Derived from Question 4.2 from the QLFS.

Final code list

- 01 = Agriculture, hunting, forestry and fishing
- 02 = Mining and quarrying
- 03 = Manufacturing
- 04 = Electricity, gas and water supply
- 05 = Construction
- 06 = Wholesale and retail trade
- 07 = Transport, storage and communication
- 08 = Financial intermediation, insurance, real estate and business services
- 09 = Community, social and personal services
- 10 = Private households
- = Not applicable

Main occupation (Occup)

(@279 2.)

Derived variable: Derived from Question 4.1 from the QLFS.

Final code list

- 01 = Legislators, senior officials and managers
- 02 = Professionals
- 03 = Technical and associate professionals
- 04 = Clerks
- 05 = Service workers and shop and market sales workers
- 06 = Skilled agricultural and fishery workers
- 07 = Craft and related trades workers
- 08 = Plant and machine operators and assemblers
- 09 = Elementary occupation
- 10 = Domestic workers
- = Not applicable

Status: (@281 1.)

Sector (Sector)

(@282 1.)

Derived variable:

Derived from a logical series of questions from the QLFS:

- | | |
|------------------------------------|-----------------|
| Work for whom | (Question 4.5) |
| Income tax deducted | (Question 4.10) |
| Business registered for VAT | (Question 4.13) |
| Business registered for income tax | (Question 4.14) |
| Number of employees | (Question 4.16) |

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Agriculture is excluded from the formal and informal sector in this variable.

Final code list

- 1 = Formal sector (non-agricultural)
- 2 = Informal sector (non-agricultural)
- 3 = Agriculture
- 4 = Private households
- ☐ = Not applicable

Sector (Sector2)

(@283 1.)

Derived variable:

Derived from a logical series of questions from the QLFS:

- Work for whom (Question 4.5)
- Income tax deducted (Question 4.10)
- Business registered for VAT (Question 4.13)
- Business registered for income tax (Question 4.14)
- Number of employees (Question 4.16)

Agriculture is included in the formal and informal sector in this variable.

Final code list

- 1 = Formal sector (Including agriculture)
- 2 = Informal sector (Including agriculture)
- 4 = Private households
- ☐ = Not applicable

Volunteer for activity 1 (vol1)

(@284 1.)

Derived variable:

Derived from a logical series of questions:

- Do activity 4 whom (Question 1.2a)
- Mandatory work (Question 1.3)

Final code list

- 1 = Yes

Volunteer for activity 2 (vol2)

(@285 1.)

Derived variable:

Derived from a logical series of questions:

- Do activity 4 whom (Question 2.2a)
- Mandatory work (Question 2.3)

Final code list

- 1 = Yes
- 2 = No

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Volunteer for activity 3 (vol3)

(@286 1.)

Derived variable:

Derived from a logical series of questions:

Do activity 4 whom (Question 3.2a)

Mandatory work (Question 3.3)

Final code list

1 = Yes

2 = No

Volunteer (vol)

(@287 1.)

Derived variable:

Derived from a logical series of questions:

Do activity 4 whom (Question 1.2a)

Mandatory work (Question 1.3)

Do activity 4 whom (Question 2.2a)

Mandatory work (Question 2.3)

Do activity 4 whom (Question 3.2a)

Mandatory work (Question 3.3)

Final code list

1 = Volunteer

Hours of volunteer activity 1 (HrsVol_Act1)

(@288 3.)

Derived variable:

Derived from a logical series of questions:

Hours worked (Question 1.4)

Average hours worked (Question 1.6)

Final code list

Valid range: 0–800

□ = Not applicable

Hours of volunteer activity 2 (HrsVol_Act2)

(@291 3.)

Derived variable:

Derived from a logical series of questions:

Hours worked (Question 2.4)

Average hours worked (Question 2.6)

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Final code list

Valid range: 0–200

□ = Not applicable

Hours of volunteer activity 3 (HrsVol_Act3)

(@294 3.)

Derived variable:**Derived from a logical series of questions:**

Hours worked (Question 3.4)

Average hours worked (Question 3.6)

Final code list

Valid range: 1–180

□ = Not applicable

Volunteer occupation 1 (Voloccup1)

(@297 2.)

Derived variable:**Derived from Q11ACT1OCCUPATION: What kind of activity did you do?****Final code list**

01 = 1110 – 1999

02 = 2111 – 2999

03 = 3111 – 3999

04 = 4111 – 4999

05 = 5111 – 5999

06 = 6111 - 6999

07 = 7111 – 7999

08 = 8111 – 8999 and Q11ACT1OCCUPATION ne 8888

09 = 9111 – 9998

- 01 Legislators, senior officials and managers
- 02 Professionals
- 03 Technical and associate professionals
- 04 Clerks
- 05 Sales and service workers
- 06 Skilled agricultural and fishery workers
- 07 Craft and related trades workers
- 08 Plant and machine operators
- 09 Elementary occupation

Volunteer occupation 2 (Voloccup2)

(@299 2.)

Derived variable:**Derived from Q21ACT2OCCUPATION: What kind of activity did you do?****Final code list**

Volunteer Activities Survey 2014

01 = 1110 – 1999
 02 = 2111 – 2999
 03 = 3111 – 3999
 04 = 4111 – 4999
 05 = 5111 – 5999
 06 = 6111 - 6999
 07 = 7111 – 7999
 08 = 8111 – 8999 and Q21ACT2OCCUPATION ne 8888
 09 = 9111 – 9998
 11 = 0830 or 0840 or 0850

01 Legislators, senior officials and managers

00

02 Professionals
 03 Technical and associate professionals
 04 Clerks
 05 Sales and service workers
 06 Skilled agricultural and fishery workers
 07 Craft and related trades workers
 08 Plant and machine operators
 09 Elementary occupation

Volunteer occupation 3 (Voloccup3)

(@301 2.)

Derived variable:

Derived from Q31ACT3OCCUPATION: What kind of activity did you do?

Final code list

01 = 1110 – 1999
 02 = 2111 – 2999
 03 = 3111 – 3999
 04 = 4111 – 4999
 05 = 5111 – 5999
 07 = 7111 – 7999
 08 = 8111 – 8999 and Q31ACT3OCCUPATION ne 8888
 09 = 9111 – 9998
 11 = 0830 or 0840 or 0850

00
 03 Technical and associate professionals
 04 Clerks
 05 Sales and service workers
 07 Craft and related trades workers
 08 Plant and machine operators
 09 Elementary occupation

Volunteer industry 1 (Volindus1)

(@303 2.)

Derived variable:

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Derived from Q113ACT1IDUSTRY: What is the main activity of this organisation?**Final code list**

01 = 100 – 199
 03 = 300 – 399
 05 = 500 – 599
 06 = 600 – 699
 07 = 700 – 799
 08 = 800 – 899 and Q113ACT1IDUSTRY ne 888
 09 = 900 – 998
 11 = 020 – 090 or 888 or 999

01 Agriculture
 03 Manufacturing
 04
 05 Construction
 06 Trade
 07 Transport
 08 Finance
 09 Services

Volunteer industry 2 (Volindus2)

(@305 2.)

Derived variable:**Derived from Q213ACT2IDUSTRY: What is the main activity of this organisation?****Final code list**

01 = 100 – 199
 03 = 300 – 399
 05 = 500 – 599
 06 = 600 – 699
 08 = 800 – 899 and Q213ACT2IDUSTRY ne 888
 09 = 900 – 998
 11 = 020 – 090 or 888 or 999

00
 03 Manufacturing
 08 Finance
 09 Services

Volunteer industry 3 (Volindus3)

(@307 2.)

Derived variable:**Derived from Q313ACT3IDUSTRY: What is the main activity of this organisation?****Final code list**

03 = 300 – 399
 05 = 500 – 599
 07 = 700 – 799

Volunteer Activities Survey 2014

08 = 800 – 899 and Q313ACT3IDUSTRY ne 888
 09 = 900 – 998
 11 = 020 – 090 or 888 or 999

00
 05 Construction
 09 Services

Value (Value1) (@309 11.9)

Derived variable:

Derived from a logical series of questions:

| | |
|---|------------------|
| Hours worked (Q14HOURS) | (Question 1.4) |
| Frequency of hours worked (Q15FREQUENCY) | (Question 1.5) |
| Average hours worked (Q16AVEHOURS) | (Question 1.6) |
| Monthly earnings for employees (Q54a_Monthly) | (Question 5.4.a) |
| Monthly earnings for employers and own account workers (Q57a_Monthly) | (Question 5.7.a) |
| Salary category (Q58SALARYCATEGORY) | (Question 5.8) |

Final code list

Valid range: 8.785529716–33826.63848

□ = Not applicable

Value (Value2) (@320 11.9)

Derived variable:

Derived from a logical series of questions:

| | |
|---|------------------|
| Hours worked (Q24HOURS) | (Question 2.4) |
| Frequency of hours worked (Q25FREQUENCY) | (Question 2.5) |
| Average hours worked (Q26AVEHOURS) | (Question 2.6) |
| Monthly earnings for employees (Q54a_Monthly) | (Question 5.4.a) |
| Monthly earnings for employers and own account workers (Q54a_Monthly) | (Question 5.7.a) |
| Salary category (Q58SALARYCATEGORY) | (Question 5.8) |

Final code list

Valid range: 8.785529716–2260.981912

□ = Not applicable

Value (Value3) (@331 11.9)

Derived variable:

Derived from a logical series of questions:

| | |
|---|------------------|
| Hours worked (Q34HOURS) | (Question 3.4) |
| Frequency of hours worked (Q35FREQUENCY) | (Question 3.5) |
| Average hours worked (Q36AVEHOURS) | (Question 3.6) |
| Monthly earnings for employees (Q54a_Monthly) | (Question 5.4.a) |
| Monthly earnings for employers and own account workers (Q57a_Monthly) | (Question 5.7.a) |

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Salary category (Q58SALARYCATEGORY)

(Question 5.8)

Final code list

Valid range: 8.785529716–1581.3953489

□ = Not applicable

Age group (agegroup)

(@342 1.)

Derived variable:

Derived from q14verifiedage from the QLFS: What is’s date of birth and age in completed years?

Final code list

1 = 15 – 24 years

2 = 25 – 34 years

3 = 35 – 44 years

4 = 45 – 54 years

5 = 55 – 64 years

6 = Over 64 years

Weights (Vas_wgt)

(@343 12.9)

Final code list

Valid range: 57.459050597–8402.4722634

Derived variable: Derived from Question 1.7 from the QLFS:

What is the highest level of education that has successfully completed?

Final code list

1 = No schooling

2 = Less than primary completed

3 = Primary completed

4 = Secondary not completed

5 = Secondary completed

6 = Tertiary

7 = Other

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