

STARS
SCHOOL ARRIVAL SURVEY QUESTIONNAIRE
May 2019

A. IDENTIFICATION		
A01.	Interviewer code	[][]
A02.	Interviewer name	[][][][][][][][][][][][][][][][]
A03.	Observation date	[][][][][] [2][] 0[][] 1[][] 9[][] Day Month Year
A04.	Name of the school	[][][][][][][][][][][][][][][][] <i>Should be pre-filled</i>
A05.	ID of the school	[][][][] <i>Should be pre-filled</i>
A06.	Confirm ID of the school	[][][][]
A07.	District code	[][] <i>Should be pre-filled</i>
A08.	Circuit code	[][][] <i>Should be pre-filled along with school name</i>
A09.	Circuit name	[][][][][][][][][][][][][][][][] <i>Should be pre-filled along with school name</i>
A10.	District name	[][][][][][][][][][][][][][][][] <i>Should be pre-filled along with school name</i>
A11.	Time arrived at school	[][] : [][] HH MM <i>Time stamp</i>
A12.	Was the school open and in session when you arrived?	1. [] Yes 2. [] No
A13.	When you arrived at school, where was the head teacher?	1. [] Not at school 2. [] In school, in office 3. [] In school, not in office
A14.	Time school was scheduled to begin	[][] : [][] HH MM <i>Pre-filled from spot check 2 survey</i>
A15.	Was the school having a worship service during your visit?	1. [] Yes 2. [] No

Seek out the head teacher or other informed deputy, e.g. deputy head teacher, curriculum lead, etc.

B. CONSENT

Hello, my name is _____ (Enumerator name).

I am a staff with Innovations for Poverty Action, a research and policy non-profit that discovers and promotes effective solutions to global poverty problems. IPA is working with researchers at the University of Delaware and the University of Massachusetts Boston in the United States, Ghana Education Service, and UNICEF to learn about teaching and learning in upper primary school in Ghana.

We received official permission from the Ghana Education Service to conduct this survey in your school. The study involves research, which is different from routine care of programming. Our research team wants to learn from you. Even though the study may not directly benefit you, the information you share with us will help us better understand teaching and learning in upper primary schools in Ghana to inform future interventions directed toward improving student learning.

I would like to invite you to participate in a survey. As part of this survey, we are conducting classroom observations and taking training attendance records and would talk with you and teachers in your school. The survey will cover your activities and interactions with school personnel, and your perceptions about teaching and learning in your classroom. This should only take about 10 minutes and we will collect this data using a Samsung tablet.

Participation in this study is voluntary. You do not have to participate if you do not want to and there is no known risk to you or your school from participating. All your responses will be confidential and protected. Neither your name, nor any other personal information about you or your school will be used in reports or shared with third parties. You may refuse to answer any of the questions, and you may end the interview at any time; however, your decision will not in any way affect you or your school. For participating in this survey, you will receive GH¢ 10 phone credit in appreciation for your time.

Do you have any further questions?

If you still have questions, comments, or concerns about the research, please contact Henry Atimone at +233-243888818. If you have any questions about your rights as research participants, please contact IPA IRB at humansubjects@poverty-action.org

1. If I have answered all your questions, do you agree to have us conduct surveys with you, your P4, P5, and P6 teachers, and classroom observations at your school?

1. ☐ Yes 2. ☐ No

B. CONSENT

No.	Questions	Coding Categories	Skip To
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B01.	Do you have any questions I can answer?	1. <input type="checkbox"/> Respondent has questions - >answer questions then proceed to B02 2. <input type="checkbox"/> No	
B02.	Do you agree to participate in this survey today?	1. <input type="checkbox"/> Yes 2. <input type="checkbox"/> No	.->M01
C. RESPONDENT IDENTIFICATION			
No.	Questions	Coding Categories	Skip To
C01.	Is your name [PREFILLED]? (prefilled with HT/DHT/CL name from spot check 2 with an option to add someone new.)	1. <input type="checkbox"/> Yes (including minor misspelling) 2. <input type="checkbox"/> No	1.->C04
C01.	What is your name?	[][][][][][][][][][][][][][][][]	
C02.	What is your title?	1. <input type="checkbox"/> Head teacher 2. <input type="checkbox"/> Deputy head teacher 3. <input type="checkbox"/> Curriculum lead 4. <input type="checkbox"/> Other (specify)_____	
C03.	Does this school have subject or class teachers in P4 through P6?	1. <input type="checkbox"/> All Class teachers 2. <input type="checkbox"/> Mix of subject and class teachers 3. <input type="checkbox"/> All subject teachers	
C04.	How many P4 streams does this school currently have?	[][]	1->C06
C05.	How many P5 streams does this school currently have?	[][]	1->C08
C06.	How many P6 streams does this school currently have?	[][]	1->C10
C07.	Does the school have teacher vacancies in any P4, P5, and P6 classes? <i>[select all that apply]</i> <i>This question is referring to term-level vacancies, not short-term absenteeism.</i> [programming constraint: cannot pick 1 and any other number]	1. <input type="checkbox"/> No 2. <input type="checkbox"/> Yes, missing P4 teacher(s) 3. <input type="checkbox"/> Yes, missing P5 teacher(s) 4. <input type="checkbox"/> Yes, missing P6 teacher(s)	

D. TEACHER ROSTER												
Obs.	D01. Survey ID	D02. Name of Teacher(s) <i>Last Name, First Name</i>	D03. Is [insert name] still teaching at this school?			D04. What class does the teacher currently teach?				D.05 Is [insert name] present in school now? <i>Then proceed to next teacher</i>		<i>Only if teacher is no longer teaching here</i> D.06. Where did [insert name] go?
1.	[Pre-populated with all P4-P6 teachers from baseline who were still employed by school during Spot Check 2 and new teachers identified during Spot Check 2]		1 Yes> D04	2 No >D06	3 New teacher this term ->D04	P4	P5	P6	Other (specify)	1 Yes	2 No	See code list
2.						P4	P5	P6	Other			
3.						P4	P5	P6	Other			
4.						P4	P5	P6	Other			
5.						P4	P5	P6	Other			
6.	<i>Include additional rows as needed.</i>					P4	P5	P6	Other			
Then: Are there any other P4 teachers currently working here that I have not asked about yet? (add in additional rows above) Then: Are there any other P5 teachers currently working here that I have not asked about yet? (add in additional rows above) Then: Are there any other P6 teachers currently working here that I have not asked about yet? (add in additional rows above) Only ask if it is a TI school: Are there any other teachers who routinely teach targeted instruction to students in P4, P5, or P6 that I have not asked about yet? (add in additional rows above)												D.06 Code List 1. Retired 2. Went to another school 3. Other (specify) 4. Don't know

Thank you very much for your time. Now I would like to talk with some of your students and teachers. You do not need to accompany me as I make my notes, you can continue your work- it will take me some time. Then, I will check in with you (*or the head teacher, if not respondent*) again before I go and ask you a few more questions.

C08.	Is that OK?	1. <input type="checkbox"/> Yes, OK 2. <input type="checkbox"/> No, not OK->Notify Henry	
C09.	Time Stamp End of Arrival Survey	[__]__ : [__]__ HH MM	

M01. Outcome of this questionnaire (tick one)

1. ☐ Refused
2. ☐ Completed >thank and end survey. Thank you, we have now completed this questionnaire. Thank you very much for your time.
3. ☐ Partially completed
4. ☐ Not at school/ not available
5. ☐ Incapacitated
6. ☐ Other (specify)_____

M02. *Do not ask respondent* Include any other relevant information here regarding the survey completion. _____