

STARS
NON-STUDY SCHOOL ARRIVAL SURVEY QUESTIONNAIRE
This form is only to be administered to non-study schools
May 2019

A. IDENTIFICATION		
A01.	Interviewer code	[][]
A02.	Interviewer name	[][][][][][][][][][][][][][][][]
A03.	Observation date	[][] [][] [2] 0 [1] 9 [] Day Month Year
A04.	Name of the school	[][][][][][][][][][][][][][][][] <i>Should be pre-filled</i>
A05.	ID of the school	[][][][] <i>Should be pre-filled</i>
A06.	Confirm ID of the school	[][][][]
A07.	District code	[][] <i>Should be pre-filled</i>
A08.	Circuit code	[][][] <i>Should be pre-filled along with school name</i>
A09.	Circuit name	[][][][][][][][][][][][][][][][] <i>Should be pre-filled along with school name</i>
A10.	District name	[][][][][][][][][][][][][][][][] <i>Should be pre-filled along with school name</i>
A11.	Time arrived at school	[][] : [][] HH MM <i>Time stamp</i>
A12.	Was the school open and in session when you arrived?	1. [] Yes 2. [] No
A13.	When you arrived at school, where was the head teacher?	1. [] Not at school 2. [] In school, in office 3. [] In school, not in office

Seek out the head teacher or other informed deputy, e.g. deputy head teacher, curriculum lead, etc.

B. CONSENT

Hello, my name is _____. (Enumerator name)

I am a researcher with Innovations for Poverty Action, a research and policy non-profit that discovers and promotes effective solutions to global poverty problems. IPA is working with researchers at the University of

Delaware and the University of Massachusetts Boston in the United States, Ghana Education Service, and UNICEF to learn about teaching and learning in upper primary school in Ghana.

We are conducting a study in some schools in Ghana. This study involves research, which is different from routine care or programming, because we are trying to learn about certain things rather than only providing services. We received official permission from the Ghana Education Service to conduct this survey. Even though the study may not directly benefit you, the information we gather will help us better understand teaching and learning in upper primary schools in Ghana to inform future interventions directed toward improving student learning. Our research team wants to learn from your students.

I would like to invite you to participate in this study. During our visit today we will try to contact several upper primary students who we spoke with previously when they attended another school. We believe they are now in your school and would like to administer a short survey to them. Students will also be administered a short assessment on math and English. We will collect this data using a Samsung tablet.

We hope that this research will help us better understand teaching and learning in upper primary grades to inform future interventions directed toward improving student learning. We do not anticipate any risks to you from study participation. However, you are free to skip any question that makes you feel uncomfortable.

No names will be stored with survey responses and no names of people or schools will be published from the study. The research staff will not share your individual personal information with anyone outside the study research team, and they will do their best to protect your information. Neither your name, nor any other personal information about you or your school will be used in reports or shared with GES, your supervisors, or your employees.

Participation in this study is voluntary. That means you do not have to participate if you do not want to. You will not be penalized for declining to participate, and declining participation will not affect your chances of receiving any benefits to which you are otherwise entitled, such as those from the government. Ending participation at any time for any reason will not have any negative consequences for you or your school. You may withdraw at any time, which you can do by simply telling me that you no longer want to be part of the study. Refusal to answer any individual questions will not have any negative consequences for you or your school.

There will be a follow-up study during the 2019-2020 academic year and you will be re-contacted at that time and will have the option of re-consenting to participate in the study.

If you have questions about the research, please contact Henry Atimone at +233-243888818. If you have any questions about your rights as research participants, please contact IPA IRB at humansubjects@poverty-action.org

B. CONSENT

No.	Questions	Coding Categories	Skip To
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B01.	Do you have any questions I can answer?	1. <input type="checkbox"/> Respondent has questions - >answer questions then proceed to B02 2. <input type="checkbox"/> No	
B02.	Do you agree to do you agree to have us conduct surveys with select P4, P5, or P6 children at your school?	1. <input type="checkbox"/> Yes 2. <input type="checkbox"/> No	.->M01
C. RESPONDENT IDENTIFICATION			
No.	Questions	Coding Categories	Skip To
C01.	What is your name?	[][][][][][][][][][][][][][][][]	
C02.	What is your title?	1. <input type="checkbox"/> Head teacher 2. <input type="checkbox"/> Deputy head teacher 3. <input type="checkbox"/> Curriculum lead 4. <input type="checkbox"/> Other (specify)_____	
C03.	Is [STUDENT 1 NAME] currently enrolled in this school?	1. Yes 2. No	1-> C05
C04.	Was [STUDENT 1 NAME] previously enrolled in this school?	1. Yes 2. No	
C05.	In which class is [STUDENT 1 NAME]	1. P4 2. P5 3. P6 4. JHS1 5. Other (specify)_____	
C06.	Is [STUDENT 1 NAME] here today?	1. Yes 2. No	
		3.	

This then should repeat for each student who we think is at this school

Thank you very much for your time. Now I would like to talk with the students I just named. Please assist me in finding the correct classrooms. You do not need to accompany me as I make my notes, you can continue your work- it will take me some time. Then, I will check in with you (*or the head teacher, if not respondent*) again before I go.

C07.	Is that OK?	1. <input type="checkbox"/> Yes, OK 2. <input type="checkbox"/> No, not OK->Notify Henry	
C08.	Time Stamp End of Arrival Survey	[][] : [][] HH MM	

M01. Outcome of this questionnaire (tick one)

1. ☐ Refused
2. ☐ Completed >thank and end survey. Thank you, we have now completed this questionnaire. Thank you very much for your time.
3. ☐ Partially completed
4. ☐ Not at school/ not available
5. ☐ Incapacitated
6. ☐ Other (specify)_____

M02. *Do not ask respondent* Include any other relevant information here regarding the survey completion. _____

