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THE WORLD BANK GROUP
CAMBODIA INFORMAL SECTOR ENTERPRISE SURVEY
QUESTIONNAIRE 2024

Time (recorded automatically): **sc4my**

Day (dd)	Month (mm)	Year (yyyy)	Hour (00 to 23)	Minutes (00 to 59)

LISTING QUESTIONNAIRE

INTERVIEWER: APPROACH ALL POTENTIAL BUSINESSES AND STRUCTURES IN THE BLOCK, INCLUDING HOUSEHOLDS. YOU MUST LIST ALL BUSINESS OPERATIONS THAT ARE COVERED BY THE STUDY. THIS INCLUDES LISTING BY OBSERVATION REFUSALS AND UNAVAILABLE BUSINESSES.

C.1a INTERVIEWER: PLEASE INDICATE THE TYPE OF PREMISES WHERE BUSINESS TAKES PLACE

1	Household
2	Non-household with permanent structure
3	Non-household with temporary structure, including stalls or stands
4	Non-fixed premises, including hawkers

cla

A.4 INTERVIEWER: WHAT IS THE MAIN OBSERVED BUSINESS ACTIVITY?

WHERE THE ACTIVITY IS NOT OBVIOUS BY OBSERVATION, PLEASE BRIEFLY TALK TO THE PERSON OPERATING THE BUSINESS TO LEARN MORE ABOUT THE TYPE OF ACTIVITY. IF THERE IS MORE THAN ONE BUSINESS OR ACTIVITY, SELECT THE BUSINESS OR ACTIVITY WITH THE HIGHEST VALUE OF SALES.

		Main business	
Making of goods (Manufacturing) a41a==1	Manufacturing of clothes or shoes	1	a4m
	Baker (manufacturing of baked food)	2	
	Manufacturing of coffee, sugar, oil, dry fruits and other processed foods (exclude restaurants, street food-sellers)	3	
	Manufacturing of handicrafts	4	
	Manufacturing of furniture	5	
	Manufacturing of metal products	6	
	Manufacturing of household items	7	
	Manufacturing of tools and instruments	8	
	Other manufacturing (specify a4x)	14	
Selling of goods a41a==2	Selling of agricultural products	151	
	Selling of animals or raw meat	152	

	Selling of food products for immediate consumption (street food seller, restaurants, catering)	153	a4r
	Reselling of finished food products or groceries	154	
	Selling of clothes or household items	16	
	Selling of business/computer/phone services	17	
	Selling of other goods (specify a4x)	18	
Provide services of a41a==3	Transport services	19	a4s
	Cleaning and washing services	20	
	Hairdressers, barber shops, beauty salons, and spas	21	
	Professional services (including internet services)	22	
	Repair of motor vehicles and motorcycles	231	
	Repair of machinery and equipment	232	
	Repair of computers, personal and household goods	233	
	Construction	24	
	Renting out of vehicles, equipment, household items, and space	25	
	Other services (specify a4x)	30	

INTERVIEWER, IF NEEDED, READ THE FOLLOWING:

Good day: I'm conducting a study with [INSERT CONTRACTOR] on behalf of the World Bank to measure how many businesses are located in this neighborhood.

Sc.0	INTERVIEWER: PLEASE INDICATE THE TYPE OF INTERVIEW.
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Willing to participate in the listing	1
Refusal to the listing	2
Respondent previously answered survey	3
The business is unavailable	4

DUPLICATE

If c1a=1 (THE BUSINESS IS IN A HOUSEHOLD), READ THE FOLLOWING:

RECORD GPS FOR ALL NON-HOUSEHOLD BUSINESSES

GPS Coordinates (recorded automatically)	
GPS	gps

IF sc0 IS 2 OR 4, GO TO sfR (at the end)

Sc.2	In [insert last calendar month], how many people worked in this business? INTERVIEWER: INCLUDE FAMILY MEMBERS, OWNER AND RESPONDENT IF APPLICABLE.
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	Number	DON'T KNOW (SPONTANEOUS)
Number of people working in this business	sc2	-9

Is this business currently registered with:

Sc.3a Ministry of Commerce's Business Registration Department or tax id?

Yes	1	<i>TERMINATE</i>
No	2	
DON'T KNOW (SPONTANEOUS)	-9	
REFUSAL (SPONTANEOUS)	-8	
		sc3a

Lf. QUESTIONNAIRE

IF lf_selected==1

INTERVIEWER: READ THE FOLLOWING TO THE RESPONDENT BEFORE PROCEEDING.

You have been randomly selected to participate in a survey that will help to develop policies for businesses like yours in **CAMBODIA**. This survey consists of questions on several topics and will take 15-20 minutes to complete.

INTERVIEWER: IS THE RESPONDENT WILLING TO PARTICIPATE IN THE SURVEY?

1. YES

2. NO

B. GENERAL INFORMATION

B.0 Are you the main owner of this business or activity?

Yes	1
No	2
DON'T KNOW (SPONTANEOUS)	-9

b0

B.1 How many owners does this business or activity have?

Number of owners in this business	b1	<i>IF 1 GO TO B.2a</i>
DON'T KNOW (SPONTANEOUS)	-9	

B.2 How many owners are female?

Number of female owners	b2	<i>GO TO B.3</i>
DON'T KNOW (SPONTANEOUS)	-9	<i>GO TO B.3</i>

THE TOTAL NUMBER OF FEMALE OWNERS SHOULD BE LESS THAN OR EQUAL TO B.1

B.2a Is the owner a female?

Yes	1
No	2
DON'T KNOW (SPONTANEOUS)	-9

b2a

owner **VARIABLE: IF B0=1, owner TAKES THE VALUE OF "YOU", IF B0=2 owner TAKES THE VALUE OF "THE LARGEST OWNER"**

you
the largest owner

B.3	In which year did this business or activity originally start? INTERVIEWER: ENTER YEAR IN FOUR DIGITS
------------	--

Year business activity started	b3
DON'T KNOW (SPONTANEOUS)	-9

B.4	Did [owner] start this business or activity?
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Yes	1	
No	2	
DON'T KNOW (SPONTANEOUS)	-9	
		b4

B.6	Please indicate if any of the following were reasons why [owner] started this business or activity: INTERVIEWER: READ OUT
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	Yes	No	DON'T KNOW (SPONTANEOUS)
Convenience of location and/or working hours b6a	1	2	-9
The opportunity to start and develop a profitable business b6b	1	2	-9
To have a secondary source of income b6c	1	2	-9
Unable to find another source of income b6d	1	2	-9

B.8	What was the main source of money to [start] this business or activity? INTERVIEWER: READ OUT
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Own funds	1	
Friends or relatives	2	
Moneylenders	3	
Microfinance institutions or non-bank financial companies	4	
Banks	5	
Remittances	6	
Other sources	7	
DOES NOT APPLY (SPONTANEOUS)	-7	
DON'T KNOW (SPONTANEOUS)	-9	
		b8

B.8a	What was [owner]'s occupation prior to this business or activity? INTERVIEWER: READ OUT
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Worked for someone else in the same type of business or activity	1
Worked for someone else in a different type of business or activity	2
Self-employed in a different type of business or activity	3
Self-employed in the same type of business or activity	4
Unemployed	5
Other (e.g., housewife, student, etc.)	6
DON'T KNOW (SPONTANEOUS)	-9

b8a

B.9	What is the [owner]'s age?
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	Years
Age of main [owner]	b9
DON'T KNOW (SPONTANEOUS)	-9

B.10	How many years of experience working in this activity does the [owner] have? INTERVIEWER: IF LESS THAN ONE YEAR, RECORD 1
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	Number of years
[owner]'s years of experience	b10
DON'T KNOW (SPONTANEOUS)	-9

B.11	What is [owner]'s highest level of completed education? INTERVIEWER: READ OUT [TO BE MODIFIED BY COUNTRY]
-------------	---

No schooling	1
Primary school	2
Middle school	3
High School	4
Vocational training	5
Tertiary education (college or university)	6
Post-graduate degree	7
DON'T KNOW (SPONTANEOUS)	-9

b11

B.12	For how many years [has] the [owner] lived in this city? INTERVIEWER: IF LESS THAN ONE YEAR, RECORD 1
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	Number of Years
Number of years	b12
ENTIRE LIFE	-5
DOES NOT LIVE IN THIS CITY	-7
DON'T KNOW (SPONTANEOUS)	-9

B.14	How many people live in [owner]'s household other than [owner]? INTERVIEWER: INCLUDE RESPONDENT IF APPLICABLE
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	Number
Number of household members of the [owner]	b14
DON'T KNOW (SPONTANEOUS)	-9

If B14>1

B.15	How many of [owner]'s household members are less than 6 years old?
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	Number
Household members who are less than 6 years old	b15
DON'T KNOW (SPONTANEOUS)	-9

If B14>1

B.16	[Is the]/ [Are] [owner] the primary income earner of the household?
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Yes	1
No	2
DON'T KNOW (SPONTANEOUS)	-9
EQUAL INCOME EARNER	-5

b16

B.17	Does the [owner] currently have a job with either a temporary or permanent contract? INTERVIEWER: INCLUDE EMPLOYMENT IN EITHER THE PRIVATE OR PUBLIC SECTOR
-------------	---

Yes	1	GO TO B.22
No	2	
DON'T KNOW (SPONTANEOUS)	-9	

b17

B.18 [Has the] [owner] ever had a job with a temporary or permanent contract?

Yes	1	<i>GO TO B.20</i> <i>GO TO B.20</i> b18
No	2	
DON'T KNOW (SPONTANEOUS)	-9	

B.19 When was the last year the [owner] had a job with a temporary or permanent contract?

	Year
Year main owner had job with temporary or permanent contract	b19
DON'T KNOW (SPONTANEOUS)	-9

INTERVIEWER: ENTER YEAR IN FOUR DIGITS

B.20 In the past two years, did the [owner] actively look for a job with a temporary or permanent contract?

Yes	1	<i>GO TO B.22</i> <i>GO TO B.22</i> b20
No	2	
DON'T KNOW (SPONTANEOUS)	-9	

B.21 Did the [owner] get the job?

Yes	1	b21
No	2	
DON'T KNOW (SPONTANEOUS)	-9	

CMBb.1 If offered full-time employment with a regular monthly wage that is comparable to the current monthly earning from this business or activity, and in this city, would [owner]'s be willing to leave the current business or activity and take the full-time employment with a regular wage?

Yes	1	CMBb1
No	2	
DON'T KNOW (SPONTANEOUS)	-9	

B.22	How many of the [owner]'s household members, other than the [owner], have a job with a temporary or permanent contract?
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	Number	
Main owner's household members with job with temporary or permanent contract		b22
NONE	0	
DON'T KNOW (SPONTANEOUS)	-9	

GO TO IR.4

B.23	Have any of the [owner]'s household members ever had a job with a temporary or permanent contract?
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Yes	1	
No	2	GO TO IR.4
DON'T KNOW (SPONTANEOUS)	-9	GO TO IR.4

b23

B.24	When was the last year the [owner]'s household members had a job with a temporary or permanent contract? INTERVIEWER: ENTER YEAR IN FOUR DIGITS
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	Year
Year [owner]'s household members had job with temporary or permanent contract	b24
DON'T KNOW (SPONTANEOUS)	-9

IR.4	Does this business or activity keep written business records?
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Yes	1	
No	2	
DON'T KNOW (SPONTANEOUS)	-9	

ir4

K.3	Are the accounts of the business or activity kept separately from the household expenses?
------------	---

Yes	1	
No	2	
DON'T KNOW (SPONTANEOUS)	-9	

k3

C. LOCATION AND INFRASTRUCTURE

READ THE FOLLOWING TO THE RESPONDENT BEFORE PROCEEDING:

We now turn to another topic

INTERVIEWER: GO TO C.31 IF c1a=4 (business with no fixed premises, including hawkers)

INTERVIEWER: ASK THE FOLLOWING ONLY IF c1a=1 (business within household premises) otherwise go to c3

C.1a	Which of the following are reasons the business or activity is located within household premises: INTERVIEWER: READ OUT
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	Yes	No	DON'T KNOW (SPONTANEOUS)
It costs less to run a business from home. c1a1	1	2	-9
It is easier to manage family responsibilities along with work. c1a2	1	2	-9
There is no benefit working outside the household premises. c1a3	1	2	-9
It is safer and more secure. c1a4	1	2	-9
It minimizes the chance of being identified by tax authorities c1a5	1	2	-9

C.3	What is the main reason for the choice of location for this business or activity? INTERVIEWER: READ OUT
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Access to customers	1
Access to food and toilets	2
Access to water	3
Access to electricity	4
Safety	5
Freedom from harassment	6
Other	7
DON'T KNOW (SPONTANEOUS)	-9

C.4	[Does the] [owner] own the location or space occupied by the business or activity?
------------	---

Yes	1	GO TO C.31
No	2	
DON'T KNOW (SPONTANEOUS)	-9	

c4

C.5	Does this business or activity pay any fee or rent for the location or space it occupies?
------------	---

Yes	1
No	2
DON'T KNOW (SPONTANEOUS)	-9
DOES NOT APPLY	-7

c5

C.31 Does this business or activity require electricity to produce goods or provide services?

Yes	1
No	2
DON'T KNOW (SPONTANEOUS)	-9

GO TO C.38

c31

C.31a Is the business or activity connected to the electricity grid?

Yes	1
No	2
DON'T KNOW (SPONTANEOUS)	-9

GO TO C.32

c31a

C.31b How does this business or activity pay for electricity?
INTERVIEWER: READ OUT

Cash	1
Check or bank transfer	2
Another form of payment (by internet, etc.)	3
No payment for electricity	4
DON'T KNOW (SPONTANEOUS)	-9

c31b

C.32 In **[insert last calendar month]**, did this business or activity experience power outages?

Yes	1
No	2
DON'T KNOW (SPONTANEOUS)	-9

c32

C.38 Does this business or activity use water for its activity, aside from typical consumption and hygiene?

Yes	1
No	2
DON'T KNOW (SPONTANEOUS)	-9

GO TO C.42

c38

C.39	In [insert last calendar month] , did this business or activity experience insufficient water supply?
-------------	--

Yes	1
No	2
DON'T KNOW (SPONTANEOUS)	-9

c39

C.42	At the present time, does this business or activity use: INTERVIEWER: READ OUT
-------------	--

	Yes	No	DON'T KNOW (SPONTANEOUS)
Computers (laptop or desktop) or tablet c42a	1	2	-9
Cellphone or smartphone c42c	1	2	-9

D. SALES AND SUPPLIES

READ THE FOLLOWING TO THE RESPONDENT BEFORE PROCEEDING:
The next topic to be covered is about this business or activity's sales and purchases.

D.4 In **[insert last calendar month]**, what were the **total sales** of this business or activity?

	LCU
Last month's total sales	d4
DON'T KNOW (SPONTANEOUS)	-9

D.6 In a **regular month** last year, what were total sales for this business or activity?

	LCU
Regular month's total sales	d6
DON'T KNOW (SPONTANEOUS)	-9

D.7 Could you please estimate total sales for this business or activity in the month of the year with the lowest sales?

	LCU
Lowest month's total sales	D7
DON'T KNOW (SPONTANEOUS)	-9

D.9 How many **months per year** does this business or activity normally operate?

	Months
Months of operation per year	d9
DON'T KNOW (SPONTANEOUS)	-9

D.10 How many **hours per week** does this business or activity normally operate?

	Hours
Hours of normal operation	d10
DON'T KNOW (SPONTANEOUS)	-9

INTERVIEWER: READ THE FOLLOWING TO THE RESPONDENT BEFORE PROCEEDING:
I would now like to ask about relations and interactions with suppliers and customers.

D.11 Does this business or activity produce or provide services under contract for another business?

Yes	1
No	2
DON'T KNOW (SPONTANEOUS)	-9

d11

CMBD.1 Who are the main customers of this business or activity?

Individuals/people	1
Businesses with less than 5 employees	2
Businesses with 5 or more employees	3
DON'T KNOW (SPONTANEOUS)	-9

CMBd1

D.13 Does this business or activity purchase its inputs or from suppliers under contract?

Yes	1
No	2
DON'T KNOW (SPONTANEOUS)	-9

d13

CMBD.2 Where does this business mainly get its inputs, goods, or supplies for this business??

Individuals/people	1
Businesses with less than 5 employees	2
Businesses with 5 or more employees	3
DOES NOT APPLY	-7
DON'T KNOW (SPONTANEOUS)	-9

CMBd1

IR. BUSINESS PRACTICES

READ THE FOLLOWING TO THE RESPONDENT BEFORE PROCEEDING:

Now let's talk about how this business or activity is run.

IR.1 In the last three months, has this business or activity done any of the following:
INTERVIEWER: READ OUT

	Yes	No	DON'T KNOW (SPONTANEOUS)
Visited one of its competitor businesses to see what products they have available for sale. ir1a	1	2	-9
Asked existing customers whether there are any other products this business or activity should sell or produce. ir1b	1	2	-9
Talked with former customers to find out why they have stopped buying from this business or activity. ir1c	1	2	-9
Used any special offer to attract customers. ir1d	1	2	-9
Asked suppliers which products are selling well. ir1e	1	2	-9

IR.2 In the last **three months**, has this business or activity attempted to negotiate with a supplier for a lower price?

Yes	1
No	2
DON'T KNOW (SPONTANEOUS)	-9

ir2

IR.3 How frequently does this business or activity run out of stock of inventories or raw materials?
INTERVIEWER: READ OUT

Never, it always has enough on hand	1
Rarely	2
Sometimes	3
Frequently, at least once every three months	4
DON'T KNOW (SPONTANEOUS)	-9

ir3

IR.6	Does this business or activity have a written budget for monthly costs, such as rent, electricity, maintenance, transport and other costs?
-------------	--

Yes	1
No	2
DON'T KNOW (SPONTANEOUS)	-9

ir6

IR.7	Does this business or activity have a target for sales over the next year? INTERVIEWER: NEXT YEAR REFERS TO NEXT 12 MONTHS
-------------	--

Yes	1
No	2
DON'T KNOW (SPONTANEOUS)	-9

GO TO IR.9

GO TO IR.9

ir7

IR.8	How frequently does this business or activity compare actual sales to target? INTERVIEWER: READ OUT
-------------	---

Never or do not compare	1
Once a year or less frequent	2
Two or three times a year	3
Monthly or more often	4
DON'T KNOW (SPONTANEOUS)	-9

ir8

IR.9	Has this business or activity made a budget of the costs it is likely to face next year?
-------------	--

Yes	1
No	2
DON'T KNOW (SPONTANEOUS)	-9

ir9

IR.10	Does this business or activity prepare a profit and loss statement at least once a year?
--------------	--

Yes	1
No	2
DON'T KNOW (SPONTANEOUS)	-9

ir10

K. FINANCE

READ THE FOLLOWING TO THE RESPONDENT BEFORE PROCEEDING:
I would like to ask you a few questions about how this business or activity finances its operations.

K.4 In the last year, did this business or activity finance its day-to-day operations by using:
INTERVIEWER: READ OUT

	Yes	No	DON'T KNOW (SPONTANEOUS)
Own fund k4a	1	2	-9
Moneylenders k4b	1	2	-9
Microfinance institutions or non-bank financial companies k4c	1	2	-9
Banks k4d	1	2	-9
Friends or relatives k4e	1	2	-9
Other sources k4F	1	2	-9

K.3b In the last year, did this business or activity buy inputs, goods or supplies on credit?

Yes	1
No	2
DON'T KNOW (SPONTANEOUS)	-9

k3b

K.3c In the last year, did this business or activity receive advances from customers?

Yes	1
No	2
DON'T KNOW (SPONTANEOUS)	-9

k3c

K.5 In the last year, did this business or activity sell goods or services on credit?

Yes	1
No	2
DON'T KNOW (SPONTANEOUS)	-9

K5

K.6 **[Insert reference period]**, did this business or activity buy any new or used machinery or equipment, vehicles or other means of transport?

Yes	1
No	2
DON'T KNOW (SPONTANEOUS)	-9

GO TO K.10

GO TO K.10

k6

K.8	[Insert reference period] , has this business or activity financed the purchases of machinery or equipment, vehicles or other means of transport using: INTERVIEWER: READ OUT
------------	--

	Yes	No	DON'T KNOW (SPONTANEOUS)
Own fund k8a	1	2	-9
Moneylenders k8b	1	2	-9
Microfinance institutions or non-bank financial companies k8c	1	2	-9
Banks k8d	1	2	-9
Friends or relatives k8e	1	2	-9

K.10	Does the [owner] have a bank account to run this business or activity?
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Yes	1
No	2
DON'T KNOW (SPONTANEOUS)	-9
k10	

K.11	Does the [owner] use a separate bank account for the household?
-------------	--

Yes	1
No	2
DON'T KNOW (SPONTANEOUS)	-9
k11	

K.11a	In its current operations, does this business or activity use [mobile money] ?
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Yes	1
No	2
DON'T KNOW (SPONTANEOUS)	-9
GO TO K.12 GO TO K.12	

K.11	Does this business or activity use [mobile money] to do the following: INTERVIEWER: READ OUT
-------------	---

	Yes	No	DON'T KNOW (SPONTANEOUS)
Pay suppliers k11b	1	2	-9
Save k11c	1	2	-9
Pay utility bills k11d	1	2	-9
Receive payments from customers k11e	1	2	-9
Pay loans k11f	1	2	-9

K.12 At this time, does this business or activity or the **[owner]** have a loan for the business or activity?

Yes	1
No	2
DON'T KNOW (SPONTANEOUS)	-9

GO TO K.17

GO TO K.17

k12

K.13 Referring to the most recently obtained loan, where did this business or activity get the loan from?
INTERVIEWER: READ OUT

Banks	1
Money lenders	2
Microfinance institutions or non-bank financial companies	3
Input suppliers or customers	4
Friends or relatives	5
Others	6
DON'T KNOW (SPONTANEOUS)	-9

k13

K.16 Referring only to the most recent loan, did the financing require a guarantee?

Yes	1
No	2
DON'T KNOW (SPONTANEOUS)	-9

k16

K.17 In the last year, did this business or activity apply for any loans?

Yes	1
No	2
DON'T KNOW (SPONTANEOUS)	-9

GO TO L1

GO TO L1

k17

K.18 What was the **main** reason why this business or activity did not apply for any loan?
INTERVIEWER: READ OUT

No need for a loan	1
Application procedures are complex	2
Interest rates are too high	3
Did not have required guarantees	4
Did not think it would be obtained because I am not registered	5
Other (SPONTANEOUS)	6
DON'T KNOW (SPONTANEOUS)	-9

L. LABOR**READ THE FOLLOWING TO THE RESPONDENT BEFORE PROCEEDING:**

Now I would like to ask you a few questions about the individuals who work in this business or activity

L.1 In [insert last calendar month], how many of the people worked in this business were:
INTERVIEWER: INCLUDE FAMILY MEMBERS, OWNER

	Number	DON'T KNOW (SPONTANEOUS)
Paid	11a	-9
Unpaid	11b	-9

L.2.2 In [insert last calendar month], how many of the people who worked in this business or activity, including paid and unpaid workers were [owner]'s family members?
INTERVIEWER: EXCLUDE INTERVIEWEE

	Number	DON'T KNOW (SPONTANEOUS)
Family members	122	-9

L.6 In [insert last calendar month], how many females worked in this business or activity, including paid and unpaid workers?
INTERVIEWER: INCLUDE FAMILY MEMBERS, OWNER AND RESPONDENT IF APPLICABLE

	Number	DON'T KNOW (SPONTANEOUS)
Paid and unpaid female workers	16	-9

L.3 In a **regular month** last year, how many people worked in this business or activity, including paid and unpaid workers?
INTERVIEWER: INCLUDE FAMILY MEMBERS, OWNER AND RESPONDENT IF APPLICABLE

	Number	DON'T KNOW (SPONTANEOUS)
Paid and unpaid workers	13	-9

(INTERVIEWER: CHECK THAT THE SUM IS AT LEAST ONE)

L.7	How many of the people working in this business or activity (including [owner]) have the following skills? INTERVIEWER: READ OUT
------------	--

	Number	DON'T KNOW (SPONTANEOUS)
Can read	17a	-9
Can write	17b	-9
Can use a computer	17c	-9

CMBL.1	How do female workers in this business or activity compare to male workers in terms of the following skills:
---------------	--

	Worse	Same	Better	DON'T KNOW (SPONTANEOUS)
Reading skills CMB11a	1	2	3	-9
Writing skill CMB11b	1	2	3	-9
Computer skill CMB11c	1	2	3	-9

CMBL.2	Over the last twelve months, did this business or activity grant maternity leave to pregnant female workers?
---------------	--

Yes	1	GO TO CMBL.4 GO To CMB L.4
No	2	
DON'T KNOW (SPONTANEOUS)	-9	
DOESN'T APPLY	-7	
		CMB12

CMBL.3	On average, how many days of maternity leave were granted?
---------------	--

	Number of Days CMB13	DON'T KNOW (SPONTANEOUS)
Average days of maternity leave		-9

CMBL.4	Over the past twelve months, did this business hire any additional workers?
---------------	---

Yes	1	
No	2	GO TO R.13
DON'T KNOW (SPONTANEOUS)	-9	GO TO R.13
		CMBI4

CMBL.5	Were any of the additional workers hired female?
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Yes	1	GO TO R.13
No	2	GO TO R.13
DON'T KNOW (SPONTANEOUS)	-9	GO TO R.13
		CMBI5

CMBL.6	Was any of the following a reason for not hiring women?
---------------	---

	Yes	No	DON'T KNOW (SPONTANEOUS)
Women's family commitment MBI6a	1	2	-9
Lack of women applicants CMBI6b	1	2	-9
Lack of skills CMBI6c	1	2	-9
The job is not suitable for women workers CMBI6d	1	2	-9

R. REGISTRATION

READ THE FOLLOWING TO THE RESPONDENT BEFORE PROCEEDING:

We now turn to another topic.

ASK IF owner= "you"

R.13 Are you aware of the **Ministry of Commerce's Business Registration Department?**

Yes	1
No	2
DON'T KNOW (SPONTANEOUS)	-9

r13

R.2

Please indicate if any of the following is a reason why this business or activity is not registered with the [Insert the name of first level of registration that defines business as formal at the national (central), provincial, or district levels]
INTERVIEWER: READ OUT

		Yes	No	DON'T KNOW (SPONTANEOUS)
Cost and time to register	r2a	1	2	-9
Lack information about where and how to register	r2f	1	2	-9
No benefit to being registered	r2e	1	2	-9
Taxes if registered	r2b	1	2	-9
Inspections and meetings with officials if registered	r2c	1	2	-9
Informal payments needed if registered	r2d	1	2	-9
Exposure to more competition if registered	r2g	1	2	-9

R.6

As I read several options, please indicate if each one represents a benefit for your business or activity that could be obtained from being registered with the [Insert the name of first level of registration that defines business as formal at the national (central), provincial, or district levels]
INTERVIEWER: READ OUT

		Yes	No	(SPONTANEOUS)	
				DON'T KNOW	DOES NOT APPLY
Better access to financing or loans	r6a	1	2	-9	-7
Better access to raw materials, infrastructure services, and government services	r6b	1	2	-9	-7
Lower exposure to bribery	r6c	1	2	-9	-7
Better access to potential customers	r6d	1	2	-9	-7

R.3	Of the following reasons for not being registered with [Piped in] , please tell me which one, if any, currently represents the main reason INTERVIEWER: PLEASE READ OUT (SHOWCARD)
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Cost and time to register	1
Lack information about where and how to register	2
No benefit to being registered	3
Taxes if registered	4
Inspections and meetings with officials if registered	5
Informal payments needed if registered	6
Registration does not apply to a business like mine	7
Other reasons not mentioned above.	8

Main reason why business is not registered	r3
DON'T KNOW (SPONTANEOUS)	-9

R.10	How do this business' or activity's prices compare to the prices of similar products or services supplied by registered firms?
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This business' prices are lower	1
This business' prices are roughly the same	2
This business' prices are higher	3
DON'T KNOW (SPONTANEOUS)	-9

r10

R.5	Does this business or activity have to give gifts, informal payments or bribes to continue operating?
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Yes	1
No	2
REFUSAL (SPONTANEOUS)	-8
DON'T KNOW (SPONTANEOUS)	-9

r5

N. ASSETS

READ THE FOLLOWING TO THE RESPONDENT BEFORE PROCEEDING:

Now, I would like to ask you a few questions about costs and related items. All information you provide will be anonymized, and neither your name nor the name of your establishment will be used in any document based on this survey.

N.2 For [insert last calendar month], please provide the following information about this business or activity:

	LCU	DON'T KNOW (SPONTANEOUS)	DOESN'T APPLY (SPONTANEOUS)
Total cost of workers including salaries and any other form of payment	n2a	-9	-7
Total cost of electricity	n2c	-9	-7
Total cost of raw materials and supplies (if a41a==1)	CMBn2a	-9	-7
Purchase of goods and services for resale in the same condition as received (if a41a==2)	CMBn2b	-9	-7

N.3 In its current operations, does this business or activity use any machinery or equipment, regardless of whether they are owned, borrowed, or shared?

Yes	1
No	2
DON'T KNOW (SPONTANEOUS)	-9

n3

N.4 In its current operations, does this business or activity use vehicles, cycles, carts, and other modes of transport, regardless of whether they are owned, borrowed, or shared?

Yes	1
No	2
DON'T KNOW (SPONTANEOUS)	-9

n4

N.7 In [insert last completed month], did this business or activity make:
INTERVIEWR: READ OUT

A profit	1
A loss	2
Zero profit	3
DON'T KNOW (SPONTANEOUS)	-9

n7

A.15a Please complete the following information about the interviewee

Position of main respondent

Largest owner	1
Employee is a child, parent, sibling, aunt, uncle, or cousin of the largest owner	2
Employee NOT related to largest owner	3
Other	4

a15a1a

	Years with the business or activity	Gender
Main respondent	a15a2a	a15a3a

**THE SURVEY ENDS HERE
THANK YOU VERY MUCH FOR YOUR COOPERATION.**

A.1 Interviewer code

a12

A.2 Supervisor code

a2

A.15b Name of City

a15b

A.15c Name of neighborhood

a15c

A.15 Time face-to-face interview ends:

Day (dd)	Month (mm)	Hour (00 to 23)	Minutes (00 to 59)
a15d	a15m	a15h	a15min

INTERVIEWER COMMENTS:

a17x

(Problems occurred/extraordinary circumstances which could influence results)

RF. INFORMATION ON REFUSALS TO SHORT FORM

INFORMATION CODED BY ENUMERATOR IN THE CASE OF REFUSAL (A0 = 2)

Rf.4	HOW MANY PEOPLE ARE OBSERVED WORKING IN THE BUSINESS ACTIVITY? INCLUDE ALL PEOPLE OBSERVED CURRENTLY WORKING (INCLUDING RESPONDENT)
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	Number
Number of people observed working in the business	rf4

Rf.5	DOES THE BUSINESS HAVE ANY VISIBLE SIGNAGE, INCLUDING DISPLAYED PERMITS?
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Yes	1	rf5
No	2	