

REPUBLIC OF LIBERIA

LIBERIA INSTITUTE OF STATISTICS AND GEO-  
INFORMATION SERVICES (LISGIS)

2005

NATIONAL CENSUS OF THE LIBERIAN CIVIL SERVANTS  
(NCLCS)

---

QUESTIONNAIRE

## SECTION 1: IDENTIFICATION AND INSTITUTIONAL PROFILE

1. Name of County: \_\_\_\_\_ 

--	--
2. Name of District: \_\_\_\_\_ 

--	--
3. Name of Clan/Township: \_\_\_\_\_ 

--	--
4. Name of City/Town: \_\_\_\_\_ 

--	--
5. Name of Ministry/Agency: \_\_\_\_\_ 

--	--
6. Number of employees: \_\_\_\_\_ 

--	--	--

  
Male \_\_\_\_\_ 

--	--	--

  
Female: \_\_\_\_\_ 

--	--	--
7. Number of Departments: \_\_\_\_\_ 

--	--
8. Number of Bureau \_\_\_\_\_ 

--	--
9. Number of Divisions: \_\_\_\_\_ 

--	--
10. Numbers of Sections: \_\_\_\_\_ 

--	--
11. Number of Units: \_\_\_\_\_ 

--	--
12. Number of sub-offices: \_\_\_\_\_ 

--	--
13. Address of Ministry/Agency: \_\_\_\_\_  
\_\_\_\_\_
14. Telephone number: \_\_\_\_\_ 

--	--	--	--	--	--

 or 

--	--	--	--	--	--
15. Fax number: \_\_\_\_\_ 

--	--	--	--	--	--
16. Name of Personnel Director: \_\_\_\_\_
17. Name and signature of Interviewer: \_\_\_\_\_ Date \_\_\_\_\_
18. Name and signature of Supervisor: \_\_\_\_\_ Date \_\_\_\_\_

## SECTION 2: PERSONAL PROFILE OF EMPLOYEE:

1. Name of Ministry/Agency: \_\_\_\_\_
2. Name of County: \_\_\_\_\_
3. Name of District: \_\_\_\_\_
4. Name of Clan/Township: \_\_\_\_\_
5. Name of City/Town: \_\_\_\_\_
6. Personnel/ID No. \_\_\_\_\_ Payroll No. \_\_\_\_\_ Social Security No. \_\_\_\_\_
7. Name of employee: \_\_\_\_\_ 8. Sex: Male = 1, Female = 2
9. Date of birth: 

DD	MM	YY

 10. Age at last birthday:
11. County of birth:    
 03 = Bomi      12 = Grand Cape Mount      21 = Lofa      30 = Montserrado      39 = Sinoe  
 06 = Bong      15 = Grand Gedeh      24 = Margibi      33 = Nimba      42 = River Gee  
 09 = Grand Bassa      18 = Grand Kru      27 = Maryland      36 = River Cess      45 = Gbapolu  
 50 = Outside Liberia
12. Marital Status:   
 1 = Never Married      4 = Separated  
 2 = Married      5 = Widow  
 3 = Divorced      6 = Living Together
13. Number of Dependents:
14. Which of these dialects do you speak fluently? **CIRCLE ONE OR MORE**    
 01 = Bassa      04 = Gbandi      07 = Grebo      10 = Kran      13 = Mende      16 = Via  
 02 = Belle      05 = Gio      08 = Kissi      11 = Kru      14 = Mandigo      17 = Others \_\_\_\_\_  
 03 = Dey      06 = Gola      09 = Kpelle      12 = Lorma      15 = Mano      18 = Don't know
15. Religious Affiliation:   
 1 = Christian      3 = Others  
 2 = Muslim      4 = No Religious affiliation
16. Disability   
 0 = No disability      3 = Amputated (arms or legs)  
 1 = Blind      4 = Multiple disability  
 2 = Deaf/dum

## SECTION 3: EDUCATIONAL PROFILE

1. Highest grade completed  
 1 = None                      4 = College                      7 = Vocational training                      10 = Others \_\_\_\_\_  
 2 = Jr. High                      5 = Graduate                      8 = Adult Literacy  
 3 = Sr. High                      6 = Post Graduate                      9 = Home Art  
**If not 4, 5, 6 or 7 go to Q5**
  
2. If 4, 5 or 6 state area of specialization \_\_\_\_\_
  
3. If vocational training, what was the highest grade completed before vocational training?
  
4. Area of specialization \_\_\_\_\_
  
5. Have you had any training on the Job? **Yes = 1, No = 2**  
**If No, Go to Section 4, Q9**
  
6. If yes, how many job related trainings or workshops have you attended since your employment with this Ministry/Agency?
  
7. Where was the last training conducted? **Locally = 1, Abroad = 2**
  
8. How long was the last training? 

DD	WK	MM
  
9. Have you had any specialized training in line with your assignment since your employment with government? **Yes = 1, No = 2**

## SECTION 4: EMPLOYMENT PROFILE

1. Name of Department: \_\_\_\_\_  2. Name of Bureau: \_\_\_\_\_
  
3. Name of Division: \_\_\_\_\_  4. Name of Section: \_\_\_\_\_
  
5. Name of unit: \_\_\_\_\_  

DD	MM	YY
  
6. What date were you employed with this Ministry/Agency?
  
7. What is the status of your employment?  
 1. = Full time                      4 = Special Project                      7 = Probation Period  
 2 = Part time                      5 = Vocation  
 3 = Contractual                      6 = Provisional
  
8. How were you employed?  
 1 = Through Civil Service Agency                      3 = Through CPA or Peace process arrangement  
 2 = Through this Ministry/Agency employment screening                      4 = Through special recommendation  
 5 = Others( specify) \_\_\_\_\_

