

**LIBERIA INSTITUTE FOR STATISTICS AND GEO-INFORMATION SERVICES
(LISGIS)
RISK PERCEPTION SURVEY (RPS) 2007
WORK PLAN**

No	ACTIVITY	RESPONSIBLE PARTY (ies)	TIME FRAME	OUT PUT
1.	Preparatory Phase			
a.	Survey Design/Methier Dology	LISGIS/Consultants	October 16-18,2007	Survey Designed Prepared
b.	Preparation of Budget	LISGIS/UNDP	October 23-26,2007	Copy of the project Budget
c.	Formation of the National Steering Committee	UNDP	October 29, 31, 2007	List of Members of National Steering Committee
d.	Questionnaire Design	Consultant/UNDP/LISGIS	November 26-28, 2007	Copy of Survey Questionnaire
f.	Signing of MoU and Disbursement and Funds	UNDP	November 26-28, 2007	Copy of signed Mou
2.	Data a Collection Phase			
a.	Recruitment of Field Staff	LISGIS	November26-28, 2007	List of Field Staff Recruited
b.	Printing of questionnaire	LISGIS	November 29-December 4,2007	List of printed questionnaires
c.	Training of Field Staff	LISGIS	November 30-December4, 2007	List of Trained field Staff

d.	Deployment of Field Staff	LISGIS	December 7,2007	List of Field Staff Deployed
e.	Data collection	Field staff	December7-21,2007	List of Completed Questionnaires
3.	Data Processing			
a.	Recruitment of Data Processing Staff	LISGIS	December 10 2007	List of Data Processing Staff
b.	Data Entry/Electronic Editing	LISGIS	December 10,2007-Jan. 10,2008	Data Entered and edited Files
c.	Producing of Statistical Table	LISGIS	January 10-15, 2008	List of Statistical Tables
4.	Data Analysis			
a.	Data Analysis	UNDP/LISGIS/UNFPA	January 15-31 2008	Data Analyzed
b.	Preparation of First Draft Report	LISGIS/UNDP/UNFPA	February 1-14 2008	Copies of Draft Report
c.	Validation Workshop	All Stake Holden	February 18, 2008	
d.	Presentation of Final Report	LISGIS/UNDP/UNFPA	February 19-29 2008	Copies of Final Report Disseminated
e.	Dissemination Workshop	LISGIS/UNFPA/UNDP	March 10, 2008	Dissemination Workshop Report