



Republic of the Philippines  
NATIONAL STATISTICAL COORDINATION BOARD

**STATISTICAL SURVEY NOTIFICATION FORM**

*PLEASE READ ATTACHED INSTRUCTIONS BEFORE COMPLETING THIS FORM*

**I. GENERAL INFORMATION**

1 Title of the statistical survey <b>2006 BLES Integrated Survey (BITS)</b>	
2 Legal basis <b>E.O. 126, dated January 30, 1987, reorganizing the DOLE and creating the BLES/E.O. 352 dated July 1, 1996</b>	
3.1 Proponent agency <i>Name</i> <b>Bureau of Labor and Employment Statistics</b> <i>Address</i> <b>3/F DOLE Bldg., Gen Luna St., Intramuros, Manila</b>	3.2 Conducting agency <i>Name</i> <b>Bureau of Labor and Employment Statistics</b> <i>Address</i> <b>3/F DOLE Bldg., Gen Luna St., Intramuros, Manila</b>
3.3 Other cooperating agencies  <b>DOLE Regional Offices except NCR</b>	3.4 Funding source/s (Specify) a <input checked="" type="checkbox"/> Gov't of the Phils. (GOP) _____ b <input type="checkbox"/> Local private _____ c <input type="checkbox"/> Foreign _____
3.5 Consultants <i>Name of organization/person</i> _____ <i>Nature of consultancy service</i> _____ _____ <b>NONE</b>	
4 Objectives and relevance of the survey (Cite specific use of the data to be collected, or programs/issues to be addressed.)  <b>To generate an integrated data set on occupational employment pattern and wage and compensation practices</b>  <b>On the operational level, to maximize the use of limited government resources and to improve the timeliness of information.</b>	
5.1 Status of survey a <input checked="" type="checkbox"/> Existing (Proceed to 5.2) b <input type="checkbox"/> New (Proceed to 5.3)	5.2 Status of survey form/questionnaire a <input type="checkbox"/> Existing statistical survey form being reported to the NSCB for the first time. What year was this first used? _____ b <input checked="" type="checkbox"/> Existing form for clearance renewal with revision. c <input type="checkbox"/> Existing form for clearance renewal without revision. If b or c, give previous clearance no. <u>BLES-0408-01</u>
5.3 Is this survey a rider to another survey? a <input type="checkbox"/> Yes. (Specify) _____ b <input checked="" type="checkbox"/> No	5.4 Is this survey a component of a national or international program? a <input checked="" type="checkbox"/> Yes. (Specify) <u>BLES Statistics Generation and Information Dissemination Program</u> b <input type="checkbox"/> No

(Use additional sheets if necessary)

II. TECHNICAL DESCRIPTION					
1 Type and number of respondents					
<i>Type of respondent</i>		<i>Size of universe</i>	<i>Size of sample</i>	<i>Expected response rate</i>	
a	<input type="checkbox"/> Individual				
b	<input type="checkbox"/> Household				
c	<input checked="" type="checkbox"/> Establishment		<b>7344</b>	<b>80%</b>	
d	<input type="checkbox"/> Enterprise				
e	<input type="checkbox"/> Government agency				
f	<input type="checkbox"/> Others (Specify)				
2 Reference period of the survey  <i>June 30, 2006</i>		3 Geographical area covered by the survey, e.g., Phils., Region IV, etc.  <i>Philippines</i>		4 Geographic disaggregation of the data to be produced a <input checked="" type="checkbox"/> National b <input type="checkbox"/> Regional c <input type="checkbox"/> Provincial d <input type="checkbox"/> Others (Specify)	
5 Frequency of data collection a <input type="checkbox"/> One-shot      d <input checked="" type="checkbox"/> Annually b <input type="checkbox"/> Monthly        e <input type="checkbox"/> Others (Specify) c <input type="checkbox"/> Quarterly                  _____			6 Method of data collection (Check as many as applicable) a <input checked="" type="checkbox"/> Personal interview      c <input type="checkbox"/> Telephone b <input checked="" type="checkbox"/> Mail                              d <input type="checkbox"/> Others (Specify) _____		
7 Survey questionnaire titles					
<i>Form No.</i>		<i>Form Title</i>			
		<b>2006 BLES Integrated Survey</b>			
8 Major data items to be collected (e.g., family income and expenditures, employment, compensation, prices) <b>Economic activity : The activity that contributes the biggest or major portion of the gross income/revenues of the establishment</b> <b>Employment: Total and major occupations</b> <b>Establishment Characteristics: Ownership, with /without union, CBA</b> <b>Occupational Patterns: Key occupation/skills, emerging/expanding occupation, hard-to-fill occupations, contracting occupations, change in occupational structure, employment effect on changing business, technology and working methods.</b>  <b>Wage and Compensation Practices: Method of wage determination, basis of wage payment, mode of payment, cost of living allowance, practices relating to remuneration for times not worked, social security schemes provided, health services available, incentives under compensation system</b>					
9 List of tables and other outputs to be generated (attach table formats)  <b>See attached</b>					

<p>10 Type of data processing (Check as many as applicable)</p> <p>a <input checked="" type="checkbox"/> Manual</p> <p>b <input checked="" type="checkbox"/> Microcomputer</p> <p>c <input type="checkbox"/> Minicomputer</p> <p>d <input type="checkbox"/> Mainframe computer</p>	<p>11 Statistical classification systems used</p> <p>a <input type="checkbox"/> Phil. Standard Commodity Classification (PSCC)</p> <p>b <input checked="" type="checkbox"/> Phil. Standard Geographic Code (PSGC)</p> <p>c <input checked="" type="checkbox"/> Phil. Standard Industry Classification (PSIC)</p> <p>d <input checked="" type="checkbox"/> Phil. Standard Occupational Classification (PSOC)</p> <p>e <input type="checkbox"/> Phil. Standard Classification of Education (PSCED)</p> <p>f <input type="checkbox"/> Others (Specify)</p> <p>_____</p> <p>_____</p>
<p>12 Brief description of the sampling design and estimation procedure. (The details should be attached in separate sheet. If complete information is available in survey proposal, attach copy instead.)</p>	
<p>a) <i>Desired level of reliability and the proposed statistical measure to be used for assessing such reliability (e.g., standard errors of means)</i></p> <p><b>10% CV</b></p>	
<p>b) <i>Type of sampling design (The details should be attached in separate sheet.)</i></p> <p><b>Stratified sampling where the stratum is the employment size, e.g. 20-99, 100-199 and 200 and over</b></p>	
<p>c) <i>Sampling unit (per stage if applicable)</i></p> <p><b>Non-agricultural establishment employing 20 and over</b></p>	
<p>d) <i>Domain</i></p> <p><b>Minor industry group</b></p>	
<p>e) <i>Sampling frame</i></p> <p><b>2006 BLES Survey sampling frame updated from 2004 NSO List of Establishments, status of respondents in 2004 BLES conducted surveys and 2005 report on closures and retrenchments of establishments submitted to DOLE Regional Offices.</b></p>	
<p>f) <i>Sample size (total, per stratum/cluster/stage) Preliminary</i></p> <p><b>Stratum 1 (Establishments employing 20-99): 3,208</b></p> <p><b>Stratum 2 (Establishment employing 100-199) 1,398</b></p> <p><b>Stratum 3 (Establishment employing 200 and over) 2,738</b></p>	
<p>g) <i>Method of determining sample size</i></p> <p><b>See attached</b></p>	
<p>h) <i>Estimation procedure (The details and formulas should be attached in separate sheet.)</i></p> <p><b>Estimates are obtained by simple expansion, i.e. multiplying the sample values at the cell level (industry group and employment size) by the corresponding blowing-up factor which is the ratio of the eligible population of establishments to the number of responding establishments. These estimates are then aggregated to the desired levels to arrive at totals.</b></p>	
<p>i) <i>Imputation procedure for non-response</i></p> <p><b>Non-response is taken into account in the weighing procedure as the raising factor is the ratio of eligible establishment</b></p>	
<p>13 Statistical analysis of results (e.g., descriptive, multivariate)</p> <p><b>Descriptive</b></p>	

III. ESTIMATED DIRECT COST OF SURVEY (in pesos)			
1	Personal Services _____	Printing Expenses _____	
2	Maintenance and Other Operating Expenses _____	Others (Specify) <u>wages of PBIs/communications</u>	
	Travelling Expenses _____	3 Capital Outlay _____	
	Supplies _____	TOTAL COST <u>PHP 1.7M</u>	
IV. TIMETABLE OF ACTIVITIES			
Stage		Schedule	Agency Responsible
A. Planning and preparation			
1 Formulation of survey design (to include formulation of objectives, scope and coverage; development of methodology; formulation of sampling design and frame; design of table formats; preparation of questionnaire and manuals)		February-June	BLES
2 Pre-test of the questionnaire		NAP	
3 Revision based on pre-test of the questionnaire		NAP	
4 Submission to NSCB for review of survey design (allow 15 days after submission of all required documents)		May 2-5	BLES
5 Finalization of questionnaires and manuals		Questionnaires NLT May 12 Manual NLT May 26	- do -
6 Printing of questionnaires and manuals		Questionnaires NLT June 30 Manual NLT June 30	- do -
B. Field operations		1 <sup>st</sup> week of July	BLES/DOLE ROs
1 Training of personnel			
2 Distribution and collection of questionnaires		July-Dec	- do -
3 Field editing		- do -	- do -
C. Data processing			
1 Office editing		August-December	BLES
2 Data encoding		November-March 2007	- do -
3 Verification		October-April 2007	- do -
4 Tabulation		May-June 2007	- do -
D. Report preparation		July-November 2007	- do -
1 Analysis and interpretation of data		} Published in LABSTAT Updates	
2 Report writing			
E. Release of survey results (statistical tables in the website)		NLT July 29, 2007 (in BLES Homepage) LABSTAT Updates: August-October	- do -
PREPARED BY (Contact Person)		APPROVING OFFICIAL FOR REQUESTING AGENCY	
Signature		Signature	
Printed Name <b>BELINDA C. MACALINCAG</b>		Printed Name <b>MA. CRISELDA R. SY</b>	
Designation Chief LEO	Tel. No. 527-3000 loc 319	Designation	Director IV

Date Prepared April	Date Approved
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