



# Uganda Bureau of Statistics



**THE 2008 NATIONAL SERVICE DELIVERY SURVEY (NSDS)  
QUESTIONNAIRE FOR SERVICE PROVIDERS  
[To be answered by Heads of Selected Departments]**

SECTION 1A: IDENTIFICATION PARTICULARS			
1 District name and code			
2 County/Municipality			
3 Sub-County/Division/Town Council			
4 Parish/Ward			
5 EA			

### Response Status by Sector

Sector	Title of Officer answering	Response Status
		<i>Completed</i> =1 <i>Partially Completed</i> =2 <i>Not filled</i> =3
(1)	(2)	(3)
Education		
Health		
Water and Sanitation		
Agriculture Extension Services		
Road Infrastructure		
Governance		

**This survey is being conducted by the Uganda Bureau of Statistics in collaboration with the Ministry of Public Service, under the authority of the Uganda Bureau of Statistics Act, 1998.**

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**SECTION 1B: Staff Details**

1. Name of Interviewer			
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2. Name of Supervisor			
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3. Date of Inspection by Supervisor	<b>dd</b>		<b>mm</b>		<b>yy</b>	

**For Office Use Only**

4. Name of Office Editor/Scrutinizer		
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5. Name of Data Entry Operator		
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6. Date of Data Entry	<b>dd</b>		<b>mm</b>		<b>yy</b>	

## SECTION 2: EDUCATION (Primary Education)

2.1. What is the name of this school?

\_\_\_\_\_

2.2. Who manages the school?

Government =1

Private =2

NGO/ Religious Organization =3

Other (specify) =6

### 2.3. Staffing position of the school

How many teachers by grade are available in this school?			How many additional teachers are required in this school?
Grade	Female	Male	
(1)	(2)	(3)	(4)
1. Grade V and above			
2. Grade III			
3 Untrained/licensed			

### 2.4 School Enrollment

Class	Current enrollment (2004)		Enrollment in 2003	
	Girls	Boys	Girls	Boys
(1)	(2)	(3)	(4)	(5)
P7				
P6				
P5				
P4				
P3				
P2				
P1				

### 2.5. Availability of facilities at the school

Facility	Are the facilities listed in column 1 available at the school?	If code is 1 in column 2 Is the facility adequate?	What type of buildings does the school have?	What is the condition of the facilities?	How many of the facilities listed in Col. 1 were constructed in the last 3 years?
(1)	(2)	(3)	(4)	(5)	(6)
1. Classrooms	Yes =1 No =2	Yes =1 No =2	Permanent =1 Semi-permanent =2 Both permanent & Semi-permanent =3 Temporary =4 Other (Specify) =6	Good =1 Fair =2 Poor =3	
2. Teachers' houses					
3. Library					
4. Laboratory					
5. Workshop					
6. Toilets/Latrines					

2.6. Are there separate toilet facilities for girls/boys?

Yes =1

No =2

2.7. **IF YES**, how many toilet stances are for girls and how many are for boys

a) Girls:

b) Boys:

2.8. Are there separate toilet facilities for teachers?

Yes =1

No =2

2.9. **IF YES**, how many toilet stances are for female teacher and how many are for male teachers?

a) Female:

b) Male:

2.10 Do your toilet facilities cater for the physically impaired children?

Yes =1,

No =2

2.11. Are there First Aid facilities at school premises?

Yes =1,

No =2

**If no Skip to 2.13**

2.12. If yes who administers First Aid at the school?

School Nurse=1

Teachers =2

Others (Specify) =6

	Source What is the <b>MAIN</b> source of drinking water at the school?	Ranked by importance  <i>Main source = 1</i> <i>2<sup>nd</sup> alternative = 2</i> <i>3<sup>rd</sup> Alternative = 3</i>	Distance (KM)  <b>(If within premises, record 00)</b>	Reliability  <i>Available throughout the year =1</i> <i>Not Reliable (Seasonal) =2</i> <i>Other (specify) = 6</i>
(1)	(2.13a)	(2.13b)	(2.13c)	(2.13d)
1	Piped water at school		_ _ _ .  _ _	
2	Piped water outside school		_ _ _ .  _ _	
3	Bore hole at school		_ _ _ .  _ _	
4	Bore hole outside school		_ _ _ .  _ _	
5	Rain water		_ _ _ .  _ _	
6	Protected spring/well		_ _ _ .  _ _	
7	Lake/river/stream/Dam/pond		_ _ _ .  _ _	
8	Other (specify)		_ _ _ .  _ _	

2.14 Does the school provide meals to the pupils?

Yes =1  
No =2

**2.15. Payment for services by parents/guardians at the School**

Item	Does the school charge for this item?  Yes =1 No =2 → next item Does not provide =3 → next item	What is the average amount charged per Child? (Ushs)	What is the frequency of payment?  Annual =1 Per term =2 Monthly =3 When required =4 Other =6
(1)	(2)	(3)	(4)
1. Development/building fees			
2. Lunch fee			
3. School uniform			
4. Exercise books			
5. Text books			
6. Pens and Pencils			
7. Geometry sets			
8. Rulers			
9. Coaching fees			
10. Others (specify)			

**2.16. Supply of FREE Items by the school**

Item	Does the school supply this item for free?  Yes =1 No =2
(1)	(2)
1. Exercise books	
2. Pens and pencils	
3. Text books	
4. Geometry Sets	
5. Rulers	
6. Uniform	
7. Lunch	
8. Others (specify)	

**2.17. Academic performance of the pupils in PLE**

Year	Number of candidates		Number who passed with grade one (1)		Number who passed with grade two (2)		Number who passed with grade three (3)	
	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
2007								
2006								
2005								
2004								

**2.18 Incidence of leaving school pre-maturely**

Year	Are there any pupils who left school before completing P.7 in ( )?	If yes, what was the number?		What is the <b>MOST</b> common reason for leaving school?		
		Girls	Boys	Girls	Boys	
	Yes =1 No =2			<i>Harassment at home</i> =1 <i>Harassment at school</i> =2 <i>Traditions/culture</i> =3 <i>Pregnancies</i> =4 <i>Marriages</i> =5 <i>Search for jobs</i> =6 <i>Orphan hood</i> =7 <i>Transfer to another school</i> =8 <i>Lack of interest by pupil</i> =9 <i>Indiscipline and expelled</i> =10 <i>Parental decision</i> =11 <i>Insecurity</i> =12 <i>Other</i> =13		
<b>(1)</b>	<b>(2)</b>	<b>(3)</b>	<b>(4)</b>	<b>(5)</b>	<b>(6)</b>	
2007						
2006						

2.19. Which of these classes had the highest incidence of pupils leaving school before completing P.7 last year?

- Primary one =1;
- Primary two =2,
- Primary three =3;
- Primary four =4;
- Primary five =5;
- Primary six =6,
- Primary seven =7

2.20. How do you rate quality of education in this school?

- Good =1;
- Average =2;
- Poor =3

**2.21. School Meetings:**

Type of Meeting	Does the school hold this type of meeting?	How often are the meetings held?
	Yes =1 No =2	<i>Weekly</i> =1 <i>Monthly</i> =2 <i>Once a term</i> =3 <i>Half Yearly</i> =4 <i>Yearly</i> =5 <i>Ad hoc</i> =6
<b>(1)</b>	<b>(2)</b>	<b>(3)</b>
1. Staff meeting		
2. PTA/School management committees.		
3. One-to-one parent – class teacher		
4. Student leader/staff meetings		

**2.22. Problems/Constraints faced by the School**

<b>MAJOR</b> constraints/problems faced by the school.	Order of Ranking of three major constraints  <i>Most serious =1</i> <i>Serious =2</i> <i>Least serious =3</i>	How has the situation changed in the last 2 years?  <i>Improved =1</i> <i>Same =2</i> <i>Worsened =3</i>
<b>(1)</b>	<b>(2)</b>	<b>(3)</b>
<b>A. Institutional</b>		
1. Delayed remittance of funds		
2. Inadequate buildings		
3. Inadequate number of qualified teachers		
4. Insufficiency of funds		
5. Long distances covered by pupils		
6. Inadequate/lack of teachers accommodation		
7. Other (specify)		
<b>B. Community-based</b>		
8. Lack of parental interest in school affairs		
9. Insecurity		
10. Bad behaviour/strikes by pupils		
11. Bad behaviour/strikes by teachers		
12. Irregular attendance by pupils		
13. Other (specify)		

**SECTION 3: HEALTH SERVICES  
(TO BE ANSWERED BY HEAD OF HEALTH FACILITY)**

3.1a. What is the name of this health facility? \_\_\_\_\_

\_\_\_\_\_

3.1b. Who owns this health facility?

Government =1  
Private =2  
NGO/ Religious Organization =3  
Other (specify) \_\_\_\_\_ =6

3.2. What is the level of this health facility?

Health Center II =1  
Health Center III =2  
Health Center IV =3  
Hospital =4  
Others (specify) \_\_\_\_\_ = 6

3.3. Does the facility access Primary Health Care (PHC) funds?

Yes = 1  
No = 2

3.4. If yes, how regularly?

Monthly =1  
Quarterly =2  
Half yearly =3  
Yearly =4  
Other (specify) \_\_\_\_\_ =6

3.5. Do you usually participate in decision making in respect to the use of PHC funds allocated to this facility?

Yes = 1  
No = 2

3.6 a) Are the PHC funds allocated sufficient?

Yes = 1,  
No = 2,

3.6 b) Give reasons for your answer

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### 3.7 Services offered by this health facility

Service	Is this service offered at this health facility?  Yes =1 No =2	If code 1 in col 2	
		Do patients have to pay for this service?  Yes =1 No =2	How has the quality of this service changed compared to the year 2004?  Improved =1 Same =2 Worsened =3 Not applicable =4
(1)	(2)	(3)	(4)
1. Consultation			
2. Drugs			
3. Immunization			
4. Antenatal care			
5. Delivery			
6. Laboratory			
7. X-ray/ Ultra-sound			
8. Surgery			
9. Outreach (Health education)			
10. In-patient services (Admissions)			
11. Family planning			
12. HIV/AIDS testing/counseling			
13. STI Treatment			
14. Anti-retroviral therapies for HIV patients			
15. Prevention of mother-to-child transmission of AIDS			
16. Condom distribution			
17. Tuberculosis treatment (DOOTS)			
18. HIV/AIDS awareness & information			
19. Dental services			
20. School health			
21. Other (specify) <hr/>			

### 3.8. Staffing position, common diseases reported and drug stock outs at health facility

Category of staff	Number			How do you rate the frequency of the following diseases at your health facility during the last 12 months?	Has the health facility experienced stock outs of the following drugs/supplies in the last 6 months?		IF YES: How often have you had stock outs in the last six months?	How do you compare stock out situation now to 2004? <i>Improved = 1</i> <i>Same = 2</i> <i>Worsened = 3</i> <i>Not applicable = 4</i>	
	Number available (Full time)	Number available (Part time)	Additional number required		Disease	Ranking <i>High =1</i> <i>Average =2</i> <i>Low =3</i> <i>None =4</i>			Drugs/supplies
(1)	(2a)	(2b)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
1. Doctors				1. Malaria		1. Measles vaccine			
2. Nurses				2. TB		2. DPT vaccine			
3. Allied Medical Workers				3. Injuries		3. Chloroquine			
4. Laboratory Technicians				4. Measles		4. ORS			
5. Nursing Assistants				5. Birth related		5. Septrin			
6. Support staff				6. Diarrhoea		6. Coartem			
7. Midwives				7. Acute Respiratory Infections		7. Paracetamol			
8. Dispenser / pharmacist				8. STI/HIV/AIDS		8. TB drugs			
				9. Diabetes		9. Condoms			
				10. Cardiovascular diseases					
				11. Other (specify)					

3.9 What is the average number of new OPD patients received at this facility per month?

(a) Current:

(b) In year 2004:

3.10 Did any member of this community report any epidemic outbreaks since 2004?

Yes = 1

No = 2

No epidemic in area = 3

3.11. If YES in 3.10, how long did it take for the ministry of health to respond?

Within 48 hours =1

Within 7 days = 2

After 7 days = 3

3.12 On average, for how many hours is the facility open to the public in a week?

 

3.13. Has the facility generally been faced with absenteeism from its staff during the last 12 months?

Yes = 1

No = 2

3.14 If YES in 3.13. What is the major cause of absenteeism?

Lack of morale due to poor payment = 01

Delays in payment of salaries = 02

No much work = 03

Too much work =04

Lack of equipment = 05

Epidemic = 06

Others (specify) \_\_\_\_\_ = 96

 

3.15. How long on average does the health facility take to receive drugs from the time they are requested for?

WEEKS

**3.16 Sanitary facilities available at the health facility**

(1)	(2)	(3)		(4)		(5)	If yes in Column (5)		
		(3a)	(3b)	(4b)	(4b)		(6)	(7)	(8)
Does the health facility have public toilets/latrines? Yes =1 No =2	Are the toilets/latrines adequate? Yes =1 No =2 Not applicable =3	Does the facility have separate sanitary facilities for women and men? Yes =1 No =2		IF YES, how many toilet/latrine stances are for females and males?		Are there garbage/medical waste disposal facilities? Yes =1 No =2	What is the type of facility used? Pit =1 Skip =2 Bush =3 Other (specify) =6		
		Toilets	Bath rooms	Female	Male		Garbage waste	Medical waste	Both Garbage and Medical

### 3.17 Water

	What is the source of water at the health centre?	Ranked by importance <i>Main source = 1</i> <i>2<sup>nd</sup> alternative = 2</i> <i>3<sup>rd</sup> Alternative = 3</i>	Distance (KM) <b>(If within premises, record 00)</b>	Reliability <i>Available throughout the year =1</i> <i>Not Reliable (Seasonal) =2</i> <i>Other (specify) = 6</i>
(1)	(3.17a)	(3.17b)	(3.17c)	(3.17d)
1	Piped water		_ _ _ .  _ _	
2	Bore hole		_ _ _ .  _ _	
3	Protected spring/well		_ _ _ .  _ _	
4	Rain water		_ _ _ .  _ _	
5	Lake/river/stream/Dam/pond		_ _ _ .  _ _	
6	Other (specify)		_ _ _ .  _ _	

### 3.18. Factors limiting provision of health services

Limiting factors	Does (____) limit provision of health services?  Yes =1 No =2	How do you rate the change in the situation compared to 2004?  <i>Improved =1</i> <i>Same =2</i> <i>Worsened =3</i> <i>Not applicable = 4</i>
(1)	(2)	(3)
1. Delayed remittance of funds		
2. Inadequate funding		
3. Inadequate facilities		
4. Inadequate drugs		
5. Inadequate clinical equipment		
6. Inadequate number of staff		
7. Inadequate staff skills		
8. Long distances from service users		
9. Negative attitudes of some service users		
10. Low pay to staff		
11. Insecurity		
12. Low staff morale		
13. Other (specify)		

### 3.19 Supervision/Monitoring of Health Facility during the last 12 months

Supervisor/Monitor	Did (_____) supervise/ Monitor this health facility?  Yes =1 No =2 N/A =3	What was the frequency of supervision/monitoring  <i>Monthly</i> =1 <i>Quarterly</i> =2 <i>Twice a year</i> =3 <i>Annually</i> =4
(1)	(2)	(3)
Health Centre III		
Health Sub-District (HC IV)		
District		
Ministry of Health		

**SECTION 4: COMMUNITY HEALTH AND WATER AND SANITATION**

**(FOR COMMUNITY DEVELOPMENT ASSISTANTS AND HEALTH ASSISTANTS AT SUB-COUNTY HEAD QUARTERS)**

**4.1. Services offered by Community Development Assistants and Health Assistants**

Services	Do you offer this service?  Yes =1 No =2	If yes in col 2,  What is the <b>MOST</b> commonly used method?  <i>House-to-house</i> =1 <i>Addressing communities</i> =2 <i>Radio messages</i> =3 <i>Consultation by individuals</i> =4 <i>Ad hoc</i> =5 <i>Other</i> =6	What is the frequency of delivery?  <i>Daily</i> =1 <i>Weekly</i> =2 <i>Monthly</i> =3 <i>Other</i> =6	How many households were covered during the last 12 months?	
				Actual	Expected/planned
(1)	(2)	(3)	(4)	(5)	(6)
1. Home hygiene education					
2. Community health education					
3. First Aid information					
4. HIV/AIDS counseling					
5. Immunization					
6. Family Planning advice					
7. Other (specify) _____					

**4.2. Factors limiting provision of services to the community**

Factors limiting provision of services.	Order of Ranking of three major factors  <i>Most serious</i> =1 <i>Serious</i> =2 <i>Least serious</i> =3	How has the situation changed in the last 2 years?  <i>Improved</i> =1 <i>Same</i> =2 <i>Worsened</i> =3
1. Delayed remittance of funds		
2. Inadequate facilities		
3. Inadequate staff		
4. Long distances to service users		
5. Negative attitudes		
6. Inadequate funding		
7. Low pay to staff		
8. Insecurity		
9. Lack of transport		
10 Other (specify) _____		

**4.3. Sources of water (water points) in the s/county  
(TO BE ANSWERED BY COMMUNITY DEVELOPMENT ASSISTANT)**

Type of water source (point)	Number of sources (points)		What is the number of functional water sources (points)?	How many households are served by source (point)?
(1)	(2)	(3)	(4)	(5)
	Currently Available	Constructed in last 2 years		
1. Piped water				
2. Bore holes/ Hand pumps				
3. Water tanks				
4. Protected wells/springs				
5. Unprotected wells/ springs				
6. Lakes/rivers/ Ponds				
7. Dams/ Valley tanks				
8. Shallow wells				
9. Gravity flow scheme				

4.4. What is the number of functional water user committees in the sub-county?

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4.5. What is their average composition (percentage)?

Women \_\_\_\_\_%, Men \_\_\_\_\_%

4.6a) Do you participate in the preparation of s/county/ Town council work plans?

Yes=1  
No=2

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4.6b) IF YES, what is your role?

i \_\_\_\_\_

ii \_\_\_\_\_

iii \_\_\_\_\_

4.7. How is the location of a new communal water point determined?

- Centrality of source to most households = 1
- Near most vocal households = 2
- Near most contributing household = 3
- Near to chairperson's household = 4
- Geological setup = 5
- Landscape/terrain = 6
- Other (specify) =96

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4.8. How has the availability of safe water changed in the last 2 years?

Improved =1  
 Same =2  
 Deteriorated =3

4.9. Have you undertaken any activities to protect water catchment areas in your sub county?

Yes=1  
 No=2

4.10. What activities have you undertaken to protect these areas?

Tree planting = 1  
 Preventing wetland encroachment = 2  
 Preventing forest encroachment =3  
 Other \_\_\_\_\_ = 6

**4.11. Constraints limiting provision of safe water sources (points)**

Constraints	Order of Ranking of three major constraints.	How do you rate the change in the situation compared to 2000?
	Most serious =1 Serious =2 Least serious =3	Improved =1 Same =2 Worsened =3
(1)	(2)	(3)
1. Delayed remittance of funds		
2. Inadequate facilities		
3. Inadequate staff		
4. Long distances to some communities		
5. Negative attitudes of some users		
6. Inadequate funding		
7. Low pay to staff		
8. Insecurity		
9. Low staff morale		
10. Other (specify)		

4.12 What is the proportion of households with latrines /toilet facilities (%)?

1. Covered pit latrine private \_\_\_\_\_ (%)
2. Covered pit latrine shared \_\_\_\_\_ (%)
3. VIP latrine private \_\_\_\_\_ (%)
4. VIP latrine shared \_\_\_\_\_ (%)
5. Uncovered pit latrine \_\_\_\_\_ (%)
6. Flush Toilet Private \_\_\_\_\_ (%)
7. Flush Toilet Shared \_\_\_\_\_ (%)
8. Ecosan Toilet \_\_\_\_\_ (%)

9. No Toilet \_\_\_\_\_ (%)

4.13 What is the **MAJOR** reason for incomplete latrine/toilet coverage (<100%)?

- Low income* =1
- Negative attitude* =2
- Poor landscape/terrain* = 3
- Ignorance* = 4
- Other (specify)* =6

4.14 How have the sanitary conditions of households changed in the last 2 years?

- Improved* =1
- Same* =2
- Worsened* =3

**SECTION 5: AGRICULTURE EXTENSION SERVICES**  
**(TO BE ANSWERED BY THE EXTENSION WORKER AT THE SUB COUNTY)**

5.1. Do you have farmer groups in this sub county?

Yes = 1

No = 2

5.2. **IF YES**, How many groups are registered in the sub county?

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**5.4. Services offered by Agricultural Extension Officers**

Service/information	Do you offer this service/ Information Yes =1 No =2	Who pays for the services you offer Farmer =1 Government =2 NGO/CBO =3 Other =6	What is the method of delivery? House-to-house =1 Address to Communities =2 Radio messages =3 Consultation by Farmer =4 Ad hoc =5 Other (specify) =6	What is the frequency Daily = 1 Weekly = 2 Monthly =3 Other =4	How many households were covered during the last 12 months	
					Actual	Planned
(1)	(2)	(3)	(4)	(5)	(6)	(7)
1. Community mobilization/ sensitization						
2. Field preparation						
3. Planting						
4. Soil fertility management						
5. Suitability of crops						
6. Harvesting						
9. Post harvest handling						
10. Marketing						
11. Artificial insemination						
12. Vaccination						
13. Spraying/ticks control						
14. Bee keeping						
15. Other (specify)						

5.5 What mode of transport do you **frequently** use to execute your duties?

Official vehicle =1

Own vehicle =2

Official motorcycle =3

Own motorcycle =4

Public transport =5

Walking =6

Other =96

5.6. What is the distance and time taken from your office (Extension worker) to the **furthest** farmer (in KMs)?

Distance (KMs):

Time taken (HRS and MINs):

5.7. Who mainly identifies the services to be undertaken by the extension worker?

Farmers = 1

Extension worker = 2

Other (specify) = 6

### 5.8 Constraints faced by Agricultural Extension Officers in delivery of services

Constraints	What are the three major constraints faced by the agricultural extension officers?  <b>RANK ONLY 3 IN ORDER OF MAGNITUDE</b>  <i>Most serious =1</i> <i>Serious =2</i> <i>Least serious =3</i>	How has the situation changed in the last 2 years?  <i>Improved =1</i> <i>Same =2</i> <i>Worsened =3</i>
(1)	(2)	(3)
1. Delayed remittance of funds		
2. Lack of transport/ equipment		
3. Inadequate staff		
4. Long distances		
5. Negative attitudes		
6. Inadequate funding		
7. Low pay to staff		
8. Insecurity		
9. Other (specify) _____		

### 5.9. Training/mentoring

Course	Did you receive this training/mentoring during the last 2 years?  <i>Yes =1</i> <i>No =2</i>  <i>If no to all go to qn 5.10</i>	<b>IF YES;</b> Was the most recent course relevant to your work?  <i>Yes =1</i> <i>No =2</i>	Who covered the costs of the course?  <i>Self =1</i> <i>Employer =2</i> <i>Other =6</i>
(1)	(2)	(3)	(4)
1. Training of trainers			
2. Communication/dissemination skills			
3. Refresher course			

5.10a. Do you receive supervision/mentoring?

Yes =1

No =2

5.10b. **IF YES IN 5.10a**, from who mainly?

*District Sub-sector office* = 1

*Local government administration* = 2

*Line Ministry officials* = 3

*Other* \_\_\_\_\_ = 6

5.11. Were there any disease/pest/ vector outbreaks in the sub county since 2004?

Yes =1

No =2

5.11 b) **IF YES**, What outbreaks were reported?

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5.12. **If Yes to 5.11**: Were any measures taken to control the outbreaks?

Yes = 1

No =2

5.12b). **IF YES**; List the measures that were taken to control the outbreaks

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5.13. Are there any measures taken to regulate/ control/ monitor plant, fish and/ or animal movement in your sub county?

Yes = 1

No =2

5.13b). **IF YES**; List the measures that are taken

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5.14. Are there any bylaws on animals/ plants in use in this sub county?

Yes = 1

No =2

5.15a). Do farmers in this sub county have access to agricultural credit?

Yes = 1  
No =2

5.15 b) **IF YES**, from who (which institution)?  
**(CIRCLE ALL THAT APPLY)**

SACCOS = A  
Microfinance = B  
Banks = C  
Other (specify) = Y \_\_\_\_\_

5.15 c) **IF YES to 5.15a**; Do they utilize the available agricultural credit?

Yes = 1  
No =2

5.16. Are there any agro processing facilities in this sub county?

Yes = 1  
No =2

5.16b). **IF YES**; what kind of agro processing?  
**(CIRCLE ALL THAT APPLY)**

Coffee processing = A  
Grain milling = B  
Cotton ginneries = C  
Other (specify) = Y \_\_\_\_\_

5.17. Are there agricultural laboratory services in this Sub County or district?

Yes = 1  
No =2

**SECTION 6: ENVIRONMENTAL MANAGEMENT**

**(TO BE ANSWERED BY THE ENVIRONMENT/NATURAL RESOURCES OFFICER)**

6.1 What is the staffing position of the district environment/ natural resources office?

		Number Available	Additional required
	(1)	(2)	(3)
1	Environment officers		
2	Natural Resources officers		

6.2 What is the role of the environment/ natural resources officer?

i \_\_\_\_\_

ii \_\_\_\_\_

iii \_\_\_\_\_

6.3. What constraints do you face in the performance of your role?

i \_\_\_\_\_

ii \_\_\_\_\_

iii \_\_\_\_\_

6.4. What percentage of the district budget is committed to natural resources activities?

**Percentage:**

6.5 What is the contribution of natural resources in terms of percentage to district income?

**Percentage:**

6.6 Are there woodlots in the district?

Yes = 1

No = 2

6.7. **IF YES**, what percentage is owned by government and what percentage is owned by private individuals?

**Percentage Government:**

**Percentage Private:**

6.8 Are there any wetlands in the district that are being used for commercial purposes?

Yes = 1

No = 2

6.9. **IF YES**, what are the commercial activities being carried out there?

i \_\_\_\_\_

ii \_\_\_\_\_

iii \_\_\_\_\_

6.10 Are there any initiatives or programmes to protect forests and/ or wetlands in the district?

Yes = 1

No = 2

6.11. **IF YES**, Are the communities aware of these initiatives or programmes?

Yes = 1

No = 2

**SECTION 7: MARKETS AND MARKET INFORMATION  
(TO BE ANSWERED BY SUB-COUNTY CHIEF)**

**7.1. Availability/operation of markets in sub-county**

Type of market	Are these markets available in the sub-county/Town council?		For the most popular market		What are the conditions of the sanitary facilities?		How do you rate the market Services ?
			What is the mode of management?	What is the frequency of operation?			
	Yes =1 No =2	Number	<i>Contracted out =1</i> <i>Community association =2</i> <i>Public entity =3</i> <i>Other =6</i>	<i>Daily =1</i> <i>Weekly =2</i> <i>Twice a week =3</i> <i>Monthly =4</i> <i>Twice a month =5</i>	<i>Good = 1</i> <i>Fair = 2</i> <i>Poor = 3</i>	<i>Good =1</i> <i>Average =2</i> <i>Poor =3</i>	
					<i>Toilets</i>	<i>Garbage pit</i>	
<b>(1)</b>	<b>(2)</b>	<b>(3)</b>	<b>(4)</b>	<b>(5)</b>	<b>(6)</b>	<b>(7)</b>	<b>(8)</b>
1. Agricultural crops							
2. Livestock							
3. Fisheries							
4. General merchandise							

**7.2 Market services provided by officers**

Services	Are these services provided?	What is the method of delivery used?	What is the frequency of delivery?
	Yes =1, No =2	<i>House-to-house =1</i> <i>Address to communities =2</i> <i>Radio messages =3</i> <i>Consultation by farmer =4</i> <i>Ad hoc =5</i> <i>Other =6</i>	<i>Daily =1</i> <i>Weekly =2</i> <i>Monthly =3</i> <i>Other =6</i>
<b>(1)</b>	<b>(2)</b>	<b>(3)</b>	<b>(4)</b>
1. Information on agricultural inputs			
2. Information on agricultural output			
3. Other (specify)			

### 7.3. Constraints faced in the delivery of marketing services

Constraints	Order of Ranking of three major constraints  <i>Most serious</i> =1 <i>Serious</i> =2 <i>Least serious</i> =3	How has the situation changed since 2004 for the three options in column 2?  <i>Improved</i> =1 <i>Same</i> =2 <i>Worsened</i> =3 <i>Don't Know</i> =8
(1)	(2)	(3)
1. Delayed remittance of funds		
2. Inadequate facilities		
3. Inadequate staff		
4. Long distances		
5. Negative attitudes		
6. Inadequate funding		
7. Low pay to staff		
8. Insecurity		
9. Low market prices		
9. Other (specify) _____		

**SECTION 8: WORKS AND TRANSPORT**

**8.1 Infrastructure (roads/bridges) available and condition  
(TO BE ANSWERED BY SUB-COUNTY CHIEF)**

Type of road/bridge/culvert	What is the length of roads within sub-county (km)? (For bridges/culverts record number)	What is the current state of the roads/bridges? <i>Good =1</i> <i>Usable =2</i> <i>Poor =3</i>	If code is 3 in column 3, give <u>main</u> reason for poor state <i>Bad weather =1</i> <i>lack of equipment =2</i> <i>Poor maintenance =3</i> <i>Lack of engineers =4</i> <i>Other =6</i>
(1)	(2)	(3)	(4)
1. Trunk roads (Tarmac)			
2. Trunk roads (Murram)			
3. Feeder roads			
4. Community roads			
5. Bridges/culvert crossings			

8.2. Does the district possess the minimum road equipment unit?

Yes =1, No =2, Don't Know = 8

**If no or Don't know, go to qn 8.5.**

a) Grader

b) Wheel loader

c) Tipper

8.3. Does your sub-county ever have access to this road equipment?

Yes =1,

No =2

8.4. **If No in 8.3**, what is the major reason?

*Busy in other areas =1*

*Poor relations with district headquarters =2*

*Lack of fuel at S/county =3*

*Other(specify)\_\_\_\_\_ =6*

### 8.5. Construction, Maintenance and Repair of infrastructure

Road/bridges	Who is the responsible actor?	How do you rate the quality of work for each type of road?	What is the frequency of repairs?	Have there been any new roads/ bridges constructed in s/county in the last 2 years	If yes in col 5, What is the length in km (number of bridges/ culvert crossings) constructed?	If no in col 5, what are the reasons?
	Sub-county =1 District =2 Ministry of Works =3 Other =6	Good =1 Average =2 Poor =3	Routine-manual =1 Routine-mechanized=2 Regular-manual =3 Regular-mechanized=4 Other =6	Yes =1 No =2		No need =1 Lack of funds =2 Lack of equipment =3 Insecurity =4 Other =6
(1)	(2)	(3)	(4)	(5)	(6)	(7)
1. Trunk roads (Tarmac)						
2. Trunk roads (Murrum)						
3. Feeder roads						
4. Community roads						
5. Bridges/culvert crossings						

### 8.6. Constraints faced in the Maintenance and Repairs of Roads.

Constraints	Order of Ranking of three major constraints	How has the situation changed in the last 2 years?
	Most serious =1 Serious =2 Least serious =3	Improved =1 Same =2 Worsened =3
(1)	(2)	(3)
1. Delayed remittance of funds		
2. Inadequate facilities		
3. Inadequate staff		
4. Wide road network		
5. Lack of peoples' interest		
6. Inadequate funding		
7. Low pay to staff		
8. Insecurity		
9. Other		

**SECTION 9: GOVERNANCE**

**(TO BE ANSWERED BY HEAD OF INSTITUTION/DEPARTMENT)**

**9.1 Service delivery by institutions**

Institution/department	Has this institution had contact with the community in the last 12 months?  Yes =1 No =2	If yes, nature of <b>last contact</b> with community:  Service delivery =1 Complaint =2 Arrest/summons =3 Security =4 Other =6	What was the nature of service/problem?  Education/sensitization =1 Theft/robbery =2 Murder =3 Rape/ defilement =4 Land dispute =5 Fraud/embezzlement =6 Insecurity =7 Assault =8 Idle & disorderly =9 Other (specify) =96	Were the parties involved satisfied?  Yes =1 No =2 Case still pending =3	How long did it take to conclude most recent case (Days)
(1)	(2)	(3)	(4)	(5)	(6)
1. Local council (I)					
2. Local council (II)					
3. Local council (III)					
4. Sub-county Admin.					
5. Uganda Police					
6. Magistrates courts					
7. Prison					

**9.2. Accountability in institutions and rating of overall performance (TO BE ANSWERED BY RESPECTIVE HEADS)**

Institution/dep artment	What is the <b>major</b> mode of ensuring accountability in this institution?  <i>Internal auditors = 1</i> <i>External auditors = 2</i> <i>Management committees = 3</i> <i>Chairperson rules = 4</i> <i>Finance officer rules = 5</i> <i>Other = 6</i>	Have there been any cases of misuse of funds in last financial year?  <i>Yes =1</i> <i>No =2</i>	<b>IF YES</b> , how much money was involved in the most recent case? <b>(Shs)</b>	Who was implicated?  <i>Executive Committee member = 1</i> <i>Head of Dept. = 2</i> <i>Accounting Officer = 3</i> <i>Other (specify) = 6</i>	What action was taken on culprits?  <i>Interdicted/ suspended = 1</i> <i>Dismissed = 2</i> <i>Reprimanded/ Recovered =3</i> <i>None =4</i>	How do you rate the performance of.....?  <i>Good =1</i> <i>Fair =2</i> <i>Poor =3</i>	How has the situation changed in the last 2 years?  <i>Improved =1</i> <i>Same =2</i> <i>Worsened =3</i>	What are the three major constraints faced?  <i>Delayed remittance of funds = 1</i> <i>Inadequate facilities = 2</i> <i>Inadequate staff = 3</i> <i>Long distance = 4</i> <i>Negative attitude = 5</i> <i>Inadequate funding = 6</i> <i>Low pay to staff =7</i> <i>Insecurity = 8</i> <i>Other (specify) = 96</i>		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9a)	(9b)	(9c)
1. Local council (I)										
2. Local council (II)										
3. Local council (III)										
4. Sub-county Admin.										
5. Uganda Police										
6. Magistrates courts										
7. Prison										

### 9.3. State of police and prison institutions

(TO BE ANSWERED BY CHIEF PRISON WARDER FOR PRISON AND OFFICER IN CHARGE FOR POLICE)

	<b>PRISON</b>	<b>POLICE</b>
State	What is the state of (...) in this Prison?  <i>Good =1</i> <i>Fair =2</i> <i>Poor =3</i>	What is the state of (...) in this Police station/post?  <i>Good =1</i> <i>Fair =2</i> <i>Poor =3</i>
<b>(1)</b>	<b>(2)</b>	<b>(3)</b>
1. Accommodation of inmates		
2. Quality of meals		
3. Regularity of meals		
4. Beddings		
5. Clothing		
6. Sanitation		
7. Access to medical services		
8. Power and lighting		
9. Congestion		
10. Others		

### 9.5 Sub-county Revenue Distribution and Project Implementation

(TO BE ANSWERED BY THE SUBCOUNTY CHIEF)

#### 9.5a Breakdown of Revenues at Sub-county Level during the last three financial years

SN.	Revenue Sources	2006/7	2005/6	2004/5
<b>(1)</b>	<b>(2)</b>	<b>(3)</b>	<b>(4)</b>	<b>(5)</b>
1.	User fees (market dues and trading licences)			
2.	Transfers (central government, NGO, Donor funds)			
3.	Other Revenues			
6.	Total			



9.6 What would you say about the relationship between Local Governments and the central government?

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**Human Resources:**

9.7 How many technical staff does the sub county have?

9.8a Is the staff structure at the sub county adequate/ sufficient to deliver the expected level of services?

Yes = 1

No = 2

9.8b. **IF NO** why?

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9.9 How many of the technical staff in the sub county have the required qualifications and skills?

9.10 How have the capacity building efforts affected staff performance in your local government?

Led to improvement in service delivery = 1

No change in service delivery = 2