

Preface

The main objective of the Multipurpose Household Budget Survey 2005/2006 is to collect data and indicators that cover various aspects of the Yemeni household's living conditions, such as spending, housing, health, education, and employment, on the governorate level. The availability of such data will enable the local administration authorities to devise information-based development plans, on the lowest administrative level.

The implementation of the MPHBS 2005-2006 is advantaged by the availability of technical and administrative expertise, making the planning and preparations to the international standards for such surveys. Also, the experience of the CSO in implementing similar surveys has enabled the elimination of errors and shortcomings of previous similar surveys, aiming at the collection of high-quality data that meets the needs of different government institutions, as well as the needs of researchers, investors, and other stake-holders. In addition, such data will enable the update of indicators pertaining to the Consumer Price indices, household consumption levels, and National Accounts.

Devising the methodology of the MPHBS 2005/2006 the most important phase of the preparations for the implementation of the survey. Building such methodology included several steps as follows:

1- Determining the study community:

Dwelling units (with residing households) were defined as primary sampling units (PSUs) on the urban and rural levels of each governorates, except nomadic communities, collective housing, and military camps. According to the administrative divisions, Yemeni households are spread out in 21 governorate, including the Secretarait of the Capital (Sanaa City).

2- The Sample Frame:

The main frame of households generated by the General Population, Housing, and Establishment Census 2004 was used as the sample frame of the MPHBS. This sample frame was used to draw districts, sectors, sections, and enumeration areas included in the survey sample. The clusters of the sample were set at 1200, and selected from 1200 diferent enumeration areas. Finally the households were selected (at 12 per cluster) to make the final size of 14400 households. The sample frame used provideds the advantage of being up-to-date, giving stability to the selected households, and insuring the accuracy and precision of the elements of the chosen sample. ومن أجل تحقيق ذلك أعدت خطة لتنفيذ المسح.

To accomplish all the above, a plan of operation was devised, and included all the steps to be taken, and the technical and administrative measures to be taken during this plan that is constituted of five phases: Preparation, Field Operation, Data Editing and Coding, Data Entry, and Dissemination.

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Introduction

The Household Budget Survey is considered THE single most important of all economic, social, and demographic surveys. The importance of this survey comes from the fact that it is the only survey that studies the household income and consumption patterns. The household income and consumption constitute the household budget, which must- at any given time- satisfy one of three conditions as follows:

- 1- Balanced state, i. e. income equals consumption.
- 2- Unbalanced state, i. e. consumption exceeds income, hence, household has no savings.
- 3- Unbalanced state, i. e. income exceeds consumption, hence, household has savings.

Based on the above, and by studying the relationship between the two variables, i. e. income and consumption, we can easily conclude that income is the independent variable, while consumption is a dependent variable, and the relationship can be summarized as follows:

- As the household income increases, their consumption of goods and services will increase by variable rates depending on the rate of income increase and on the importance of each of the goods and services, pertaining to the households' economic and social status, and vice versa.
- On the other hand, the household's consumption will stabilize at a certain point, i. e. household must consume a minimum amount of goods and services that are vital to stay alive, regardless of the income status.

In light of the objectives of the CSO's being, and out of keenness to produce comprehensive, accurate, and up-to-date indicators, the CSO has launched the Multi-purpose Household Budget Survey 2005/2006. The project is long overdue, since the latest HBS was conducted in 1998, and so the CSO understands both the vitality and the urgency of the need for the HBS data for all users, especially strategy makers, and development planners.

Data-collection instructions for the various fields of the HBS Questionnaire

1- Census and Administrative data on the outer and inside cover (fields 1-21)

Field		Instructions	Notes	
Field No.	Data			
Administrative data: before filling in the admin. Data, Enter the month being covered and its no. in the provided spaces				
1	Gov.	Enter the (full) name of the governorate being covered	This info should be filled in using the sample frame handed out to interviewers	
2	District	Enter the (full) name of the district being covered		
3	Sub-district	Enter the (full) name of the sub-district being covered		
4	Urban/ Rural	Enter (1) for urban areas, and (2) for rural areas		
5	City/town	Enter the (full) name of the city being covered		Fill-in this data for urban areas only
6	Zone	Enter the (full) name of the zone being covered		
7	neighborhood	Enter the (full) name of the neighborhood being covered		
8	Street	Enter the (full) name of the street being covered		Fill-in this data for rural areas only
9	Village	Enter the (full) name of the village being covered		
10	Sub-village	Enter the (full) name of the sub-village being covered		

Census Data:

Field		Instructions	Notes
Field No.	Field name		
11	Sector No.	Enter the No. of the sector being covered	This info should be filled in using the sample frame handed out to interviewers
12	Section No.	Enter the No. of the section being covered	
13	Enumeration area No.	Enter the No. of the enumeration area being covered	
14	Block No.	Enter the No. of the block being covered	
15	Building No.	Enter the No. of the building being covered (both from frame, and from building (on the right side of the entrance))	
16	Entrance No.	Enter the No. of the entrance to building being covered (both from frame, and from building (on the right side of the entrance))	
17	Dwelling No. (within bldg.)	Enter the No. of the dwelling being covered	
18	Household No. (within EA)	Enter the No. of the household being covered	
Sample data:			
19	Cluster No. (within gov.)	Enter the No. of the cluster within gov. sample	If household heads moves or changes, fill in the name of the household head residing in the dwelling covered by sample
20	HH No. (within cluster)	Enter the No. of the household within cluster	
-	Name of Household head	Fill in the name of the household head in the sample frame handed out to you	

Census & admin. Data (continued):

Field		Instructions			Notes
Field No.	Field name				Field No.
21	Result of interview	1	Completed	Circle the no. (1) if all sections have been completed	Fill-in after last visit
		2	Partially completed	Circle the no. (2) if all sections have been partially completed for any reason	Fill-in after last visit
		3	Refused	Circle the no. (3) if interviewer has been rejected	If the household rejects interviewer, notify team leader to further pursue household. If refusal continues, notify gov. supervisor, who notifies operations room for instructions from HBS admin.
		4	Demolished/destroyed dwelling	Circle no. (4) if the dwelling was removed or destroyed, and abandoned by HH	Interviewer must check to insure the correctness of the address given as part of the sample, by performing preliminary visit, and asking neighbors.
		5	Vacant dwelling	Circle (5) if the dwelling is permanently or temporarily vacant. Follow instructions given as notes for field 3.	

C- HBS staff, by assignment

Field		Instructions	
Field No.	Filed name		
-	HBS worker's assignment (field work)	Interviewer	Enter your name, ID number given to you by the HBS administration, date of the first interview (day/m/year), and sign your name.
		Team leader	Enter your name, ID number given to you by the HBS administration, date of the last visit you made as team leader to check on interviewer's work.(day/m/year), and sign your name.
		Supervisor	Enter your name, ID number given to you by the HBS administration, date of reviewing the questionnaire (day/m/year), and sign your name after receiving it from team leader. You must insure the completeness of data for the households included in the sample, and conformance with the sample frame provided.

Chapter 1: Household roster (fields 101-115)

Field		Instructions		Notes
Field No.	Field name			
101	Household members	Enter the full name (4 names) of all household members residing regularly with the household, including newborns, in the order shown.		<p>Enter the household members in the following order:</p> <ul style="list-style-type: none"> • Household head • (first) Spouse of the HH head • Unmarried children, in descending age order • Married children, their spouses, and children in descending age order. <p>- (other) Spouses of HH head, -if applicable- and their children in the order above</p> <ul style="list-style-type: none"> • 2nd spouse of the HH head, and her children in the same order. • HH head's father, mother • HH head's siblings • Other relatives of the HH head • Non-relatives of the HH head
102	Gender	1	Male	Enter (1) for male
		2	Female	Enter (2) for female
				Do not assume the gender based on the name, some names go for males and females at the same time (Najah, Iqbal, Ihsan, Hosn, Kamal, Saba, Rajaa, etc.)

Chapter 1: Household roster (fields 101-115)

Field		Instruction	Notes
Filed No.	Field name		
103	Age	<p>Enter the age in full years for HH members older than 6 yrs, ignore months regardless of their number, so if member is 29 yrs-11 moths, Enter 20 yrs-0 moths. For children 6 yrs and less, Enter yrs and months. For children less than one year, Enter the age in full months. For children less than one month, Enter zero for yrs and months.</p>	<p>Because determining HH members' ages is so vital, care should be practiced when filling out this field, use all possible techniques, such as:</p> <ul style="list-style-type: none"> • Personal ID card/ Family booklet • Main events of the HH member (such as age at first marriage, length of marriage life, age of eldest child), or the main political and historical events (Unification day, Sep. 26th and Oct. 14th Revolutions), etc. • Birthdates, which is customarily scribbled on a book or on the Quran. If this in the Arabic Higri calendar, use the conversion chart on the back of the questionnaire. • If the birth date is available, calculate the age in full years by subtracting the birth year and month from the interview's year and month. For children less than 6 years, Enter moths and years, and for children less than 6 yrs, Enter the age in yrs and months. • Use care when filling this field in, respondents tends to use easy-to-remember numbers, such as numbers that end with 0 or 5.

Chapter 1: Household roster (fields 101-115)

Field		Instructions		
Filed NO.	Filed name			
104	DOB	-	-	Enter HH member's DOB in years, and Enter (zero) in the month box. For children less than 6 yrs, Enter DOB in month and year.
105	Relationship to HH head: What is the member's relationship to the HH head?	Zero	HH head	HH head ID number is (0). It is already printed into the first line of the roster.
		01	Spouse	Enter (01) for the HH head spouse
		02	Son/Daughter	Enter (02) for the son/daughter of the HH head.
		03	Son/daughter in law	Enter (03) for the son/daughter in law of the HH head.
		04	Grand child	Enter (04) for the grandson/granddaughter of the HH head.
		05	Father/mother	Enter (05) for the Father/mother of the HH head.
		06	Father/mother in law	Enter (06) for the father/mother in law of the HH head.
		07	Brother/sister	Enter (07) for the brother/sister of the HH head.
		08	Grand father/mother	Enter (08) for the grandfather/grandmother of the HH head.

Chapter 1: Household roster (fields 101-115)

Field		Instruction			Notes Filed No.
Filed No.	Field name				
Contd. 105		09	Other relative	Enter (09) for other relatives of the HH head.	
		10	Non-relative	Enter (10) for non-relatives of the HH head (servants, security, etc.)	
106	What is the HH member's nationality	-	-	Circle the No. (1) for Yemeni nationals, for non-Yemenis cross out the (1) and Enter down the nationality	If HH member holds multiple nationalities, Enter the nationality of choice. Do not assume nationality of member based on that of another member, households could have members of different nationalities.
107	Was HH member born at the current residence?	1	Yes	Enter (1) if HH member was born in the current residence	Skip to field (109) for "Yes" respondents. Watch for the HH members age
		2	No	Enter (2) for HH members not born at the current residence	

Chapter 1: Household roster (fields 101-115)

Field		Instruction		Notes	
Filed No.	Field name				
108	POB, Where was the HH member born?	-	Enter the City/village of birth of the HH member	Enter the city/village of birth of the HH member for members born in Yemen, put (-) for members born outside Yemen	
		-	Enter the name of the District where the HH member was born	Enter the HH member's birth district. For those born outside Yemen, Enter the (-)	
		-	Enter the governorate (country) where the HH member was born	Enter the HH member's birth governorate. For those born outside Yemen, Enter the country of birth	
109	Marital status of HH members 10 years of age and older	1	Married	Enter (1) for married HH members	Continue
		2	Never married	Enter (2) for never-married HH members	Skip to field (111)
		3	Divorced	Enter (3) for divorced HH members that did not re-marry	Skip to field (111)
		4	Widow	Enter (4) for widowed HH members that did not re-marry	Skip to field (111)

Chapter 1: Household roster (fields 101-115)

Field		Instructions	Notes
Filed No.	Filed name		
110	Spouse ID number (from the ID column)	<p>(Fill this field in for married HH members only)</p> <p>Enter the ID number of the spouse from the ID column.</p>	<p>If HH member has multiple wives, Enter the ID number of the first wife. If spouse does not live in the household, Enter (98)</p>
111	Mother's ID number	<p>Enter HH head mother's ID number if she lives in the household Enter (98) if the HH head's mother does not live n the household Enter (99) if the HH head's mother is deceased</p>	
112	Father's ID number	<p>Enter HH head father's ID number if she lives in the household Enter (98) if the HH head's father does not live n the household Enter (99) if the HH head father is deceased</p>	

Chapter 1: Household roster (fields 101-115)

Field		Instructions			Notes
Filed No.	Filed name				
113	Was HH member absent from HH during the past 12 months?	01	Yes	Enter (1) if the HH member was absent during the past 12 months	Continue
		02	No	Enter (2) if the HH member was not absent during the past 12 months	Skip to the next person
114	Absence reasons	01	Study	Enter (01) if the HH member was absent to study inside the country/abroad	Fill in this field for all absent HH members
		02	Work	Enter (02) if the HH member was absent to work inside the country/abroad	
		03	Medical	Enter (03) if the HH member was absent to seek medical treatment inside the country/abroad	
		04	Visiting relatives	Enter (04) if the HH member was absent to visit relatives inside the country/abroad	
		05	Family dispute	Enter (05) if the HH member was absent because of a family dispute inside the country/abroad	
		06	Delivery	Enter (06) if the HH member (female) was absent to give birth to a child	
		07	Jailed	Enter (07) if the HH member was absent because he/she was jailed	
		08	Tourism	Enter (08) if the HH member was absent for tourism	
		09	Accompanying patient	Enter (09) if the HH member was absent to accompany a patient	
		10	Other	Enter (01) if the HH member was absent for any other reason	

Chapter 1: Household roster (fields 101-115)

Field		Instructions
Field No.	Field name	
115	How many months was HH member absent from the household?	Enter (zero) for absence periods less than one month. For periods more than one months, Enter full months only (i. e. if two months and 10 days, Enter (02))

Chapter 2: Economic activities

Field		Instruction	Notes			
Field No.	Field name					
<p>For HH members 6 yrs and older: 1st: Ask all members 6 yrs of age and older about all activities they have been involved in (for a wage, non-wage, or for free), including house chores and helping the family, during the past 12 months. 2nd: Each activity (job) should be written in a separate line. Each HH member has four lines to cover the most number of activities possible. 3rd: Enter the HH member's ID number if he/she has had an activity during the past 12 months. Members with no activities will not appear in this chapter.</p>						
201	Enter all activities (job) performed by HH member (wage, non-wage, unpaid) during the past 12 months, in order of importance.	Interviewer will fill in the activities (jobs) performed by HH member during the past 12 months, in order of importance, each in a separate line	Occupation codes will be done later in-house.			
202	What is the activity (job) performed by HH member during the past 12 months?	1	unpaid	Enter (1) for HH members working for no pay (house chores, help family)	Unpaid, includes house chores, volunteer work, training	
		2	Paid	Agricultural		Enter (2) if HH members works for a pay (cash or in-kind), whether permanent or temporary, in the agricultural or fishery sectors.
		3		Non-agri		Enter (3) if HH members works for a pay (cash or in-kind), whether permanent or temporary, in the other economic sectors.

Chapter 2: Economic activities

Field		Instruction			Notes
Filed No.	Field name				
202 continued	What is the activity (job) performed by HH member during the past 12 months?	4	Unpaid	Agri. jobs	Enter (4) if the HH member works in a private agri/fishery business (self employed or for someone else)
		5		Non agri jobs	Enter (5) if HH member works in a private business (self employed or for others) in all sectors other than agriculture and fishery.
203	How many full months did HH member work during the past 12 months?	Enter the total number of work months during the 12 months prior to the interview. Put a check (√) against the name of each work month			Enter the total number of work months during the 12 months prior to the interview. Put a check (√) against the name of each work month
204	How many hours did HH member work during the week prior to the interview?	Enter the no. of daily work hours for each of the 7 days prior to the interview (for each activity in field 201). Enter (0) for non-work days. Interviewer must sum hours for the whole 7-days for each activity.			

Chapter 2: Economic activities

Field		Instructions
Filed No.	Field name	
205	<p>Enter all household's non-agri non-wage activities performed by HH members (i. e. kiosk, taxi, etc..)</p>	<p>When filling in this field, interviewer should look back at field 202 to find HH members who have non-wage non-agri activities (self employed and business owners) in column (5). Activities refer to the location where product/service is being produced (i. e. taxi driver, trader, services, construction worker, transport, etc..). All data on the activity must be filled in. Do not duplicate activities that are done by more than one of the HH members in the same location or using the same means. Such activity should have a single line. If the location or means differ, then the activity will have more than one line. For instance: if 2 HH members rotate on a taxi owned by HH, then their activity should be on one line. If, otherwise they worked each on a separate taxi, then they will have a separate line for each activity. Copy the activity ID from field 205 to field 202, column (5) for each of the HH members that participated in that activity.</p>
206	<p>Enter the ID number of all HH members participating in the activity, starting with the lead member.</p>	<p>Before filling in this field, interviewer must distinguish between partners and those working alone. In partnerships, Enter the ID number of the main partner (running the business), then other partners, otherwise Enter ID of the single person in the business. For instance: if two HH members worked on a taxi owned by the household Enter the ID of the first, then the second. If they each had their own taxi, then each will have a separate activity code, and will be considered the “main” person for that activity</p>

Chapter 3: Dwelling conditions

Field		Instructions		
Field No.	Field name			
301	Type of HH dwelling	1	House	Enter (1) if the dwelling is a (house), which is separate building of one or more levels, containing one or more rooms, with or without a surrounding fence.
		2	Apartment	Enter (2) if the dwelling is an apartment, which is a residential unit built as part of a residential building, with exclusive entrance. Apartments may share corridors, hallways, or stairways with other apartments.
		3	Villa	Enter (3) if the dwelling is a villa, which is a one-or-two story building designed as a single household dwelling, with surrounding fence and garden, and with external facilities to house maids/servants.
		4	Establishment (used as residence)	Enter (4) if the dwelling is an (establishment used as residence), which is a building that houses an economic/social activity, and used at the same time as a residence, such as a shop where the owner resides.
		5	Hut (wooden or sheet metal)	Enter (5) if the dwelling is a wooden or sheet metal (hut), which is a separate building, comprised of one or more rooms, built of wood, sheet metal, or both.

Chapter 3: Dwelling conditions

Field		Instructions		
Field No.	Field name			
301 continued	What is the HH's dwelling type?	6	Esha (straw hut)	Enter (6) if the dwelling is (esha), which is a single building, composed of one or more rooms, built mainly of straw or palm tree leaves.
		7	Tent	Enter (7) if the dwelling is a (tent), which is a portable single building, made of cloth or wool
		8	Other (specify)	Enter (8) if the HH's dwelling is not one of the mentioned above types (i. e. cave, spontaneous, etc...)
302	What is the main material used to build the external walls of the dwelling ?	1	Fine-finish stone	Enter (1) if the main building material for the exterior walls is fine-finished stone
		2	Rough-stone	Enter (2) if the main building material for the exterior walls is rough stone
		3	Concrete block	Enter (1) if the main building material for the exterior walls is concrete blocks
		4	Local burned clay block (cooked)	Enter (1) if the main building material for the exterior walls is local burned (cooked) clay blocks.

Chapter 3: Dwelling conditions

Field		Instructions		
Field No.	Field name			
تابع 302	What is the main material used to build the external walls of the dwelling?	5	Thermal block	Enter (5) if the main building material used in the external walls is thermal block
		6	Clay	Enter (6) if the main building material used in the external walls is clay/clay block
		7	Straw	Enter (7) if the main building material used in the external walls is straw
		8	Cloth/wool	Enter (8) if the main building material used in the external walls is cloth/wool
		9	Other	Enter (9) if the main building material used in the external walls is other than the above
303	What is the main building material used to build the roof of the dwelling?	1	Reinforced concrete	Enter (1) if the main building material used in the roof is reinforced concrete
		2	Wood & cement	Enter (2) if the main building material used in the roof is wood and cement (wood frame covered by cement mortar)
		3	Wood and clay	Enter (3) if the main building material used in the roof is wood and clay (wood frame covered by a layer of clay)

Chapter 3: Dwelling conditions

Field		Instructions		Notes	
Filed No.	Field name				
304 continued	What is the main building material used in the floor of the dwelling?	2	Reg. floor tile	Enter (2) if the main material used in the floor of the dwelling is regular floor tile.	Note that we aim at finding out about the (building) material, not the decorative cover, and this is true for all cases
		3	Clay	Enter (3) if the main material used in the floor of the dwelling is clay	
		4	Stone	Enter (4) if the main material used in the floor of the dwelling is stone	
		5	Marble	Enter (5) if the main material used in the floor of the dwelling is marble	
		6	Other	Enter (6) if the main material used in the floor of the dwelling is a material other than what is mentioned above	

Chapter 3: Dwelling conditions

Field		Instructions			Notes
Filed No.	Field name				
305	What is the main method of supplying the dwelling with water?	1	Public network	Enter (1) if the dwelling is supplied with water through the pipes of a public network, installed by the government	Fill in the appropriate answer, then skip to Filed (309)
		2	Cooperative network	Enter (2) if the dwelling is supplied with water through the pipes of a public network, installed and/or run by a cooperative entity	
		3	Private network	Enter (3) if the dwelling is supplied with water through the pipes of a public network, installed and/or run by an investor or more, seeking profit, or providing service, or charity	
		4	Shared water tap, outside dwelling	Enter (4) if the dwelling is supplied with water through a shared water tap, outside the dwelling (public tap, or Sabeel)	
		5	On foot	Enter (5) if the dwelling is supplied with water in containers carried by people, and transported on foot	
		6	Animals	Enter (6) if the dwelling is supplied with water through containers carried by animals	
		7	Private car	Enter (7) if the dwelling is supplied with water on a private vehicle	
		8	Rented water-tanker	Enter (8) if the dwelling is supplied with water through a rented water tanker	
		9	Other	Enter (9) if the dwelling is supplied with water through other method than mentioned above	

Chapter 3: Dwelling conditions

Field		<i>Instructions</i>		
Field No.	Field name			
306	What is the dwelling's main source of water?	1	Tube well (artoise)	Enter (1) if the main water source is a deep tube well (artoise well), topped by a pump
		2	Regular well	Enter (2) if the main water source is a hand dug well, with a manual pumping system
		3	Spring	Enter (3) if the main water source is a spring or creek
		4	Covered pond	Enter (4) if the main water source is a covered pond
		5	Exposed pond	Enter (5) if the main water source is an exposed pond, or pool of water
		6	Water dam /dike	Enter (6) if the main water source is the harvest of a water dame or dike
		7	Traditional water harvest	Enter (7) if the main water source is a traditional water harvesting method, such as collection of roof rain water.
		8	Other	Enter (8) if the main water source is other than the above-mentioned sources

Chapter 3: Dwelling conditions

Field		Instructions		Notes	
Field No.	Field name				
307	Who are the HH members responsible for fetching water?	Enter the ID numbers of HH members responsible for fetching water (once or multiple times a day). If the water fetcher is not a HH member, Enter (98) in column 6.		Do not ask this question if the main water supply method is a rented tanker	
308	Average amount of time (in minutes) needed to make one round trip to fetch water	Enter the amount of time (in minutes) needed to complete one round trip to fetch water from the source		Do not include waiting time at the source	
309	Is the water supply sufficient?	1	Yes	Enter (1) for sufficient water source	Skip to field 311
		2	No	Enter (2) for insufficient water source	Continue
310	How does household address water shortages?	1	By purchasing	Enter (1) if shortage is addressed through purchasing water	
		2	Other	Enter (2) if shortage is addressed through other non-cost supply	
311	Does household use treated drinking water?	1	Yes, by boiling	Enter (1) if drinking water is treated by boiling	
		2	Yes, by filtering	Enter (2) if drinking water is treated by filtering	
		3	Yes, by chemicals	Enter (3) if drinking water is treated by chemicals	
		4	Yes, purchasing treated water	Enter (4) if treated drinking water is purchased from market	
		5	No, no treatment used	Enter (5) if the household does not treat water, but drinks supplied water as is from the source	

Chapter 3: Dwelling conditions

Field		Instructions			Notes
Field No.	Field name				
312	What is the main sewage disposal system utilized by the dwelling?	1	Public network	Enter (1) if the main sewage disposal system is a government-built public network	
		2	Covered pit	Enter (2) if the main sewage disposal system is pipes to a covered pit or septic tank or he like	
		3	Exposed pit	Enter (3) if the main sewage disposal system is an exposed pit, outside the dwelling	
		4	None	Enter (4) if the sewage is disposed of on the ground outside the dwelling	
		5	Other	Enter (5) if the main sewage disposal system is other than the above-mentioned types	
313	What is the type of toilet used in the dwelling?	1	Flushed toilet	Enter (1) for flushed toilets	
		2	Non-flushed toilet	Enter (2) for non-flushed toilets	
		3	Other	Enter (3) for other types of toilets, or traditional methods	
		4	No toilet	Enter (4) for dwellings with no toilet	Skip to field 315

Chapter 3: Dwelling conditions

Field				
Field No.	Filed name	Instructions		
314	What is the status of the toilet?	1	Private, inside dwelling	Enter (1) if the toilet is private, inside the dwelling
		2	Private, outside dwelling	Enter (2) if the toilet is private, outside the dwelling
		3	Shared, outside dwelling	Enter (3) if the toilet is shared, outside the dwelling
		4	No toilet	Enter (4) if the no toilet is available for the dwelling
315	What is the main lighting source?	1	Public network	Enter (1) if the main lighting source is a government-built public network
		2	Cooperative network	Enter (2) if the main lighting source is a network built and/or run by a cooperative entity
		3	Private network	Enter (3) if the dwelling is supplied with lighting through a public network, installed and/or run by an investor or more, seeking profit, or providing service, or charity
		4	Generator owned by household	Enter (4) if the main lighting source is a generator owned by the household, including generators owned by neighbors

Chapter 3: Dwelling conditions

Field		<i>Instructions</i>			Notes
Filed No.	Field name				
315 continued		5	Kerocene	Enter (5) if the main source of lighting is a kerocene lamp	Skip to Field 118
		6	Gas lamp	Enter (6) if the main lighting source is gas lamps	
		7	Other (specify)	Enter (7) if the main lighting source is other than the above-mentioned sources	
316	Days of electric supply per month	Enter in this field the number of days in a month the dwelling is supplied with electricity during a month, regularly			
317	Hours of electric supply per day	Enter in this field the number of hours in a day the dwelling is supplied with electricity, regularly			
318	What is the status of the kitchen?	1	Private, inside dwelling	Enter (1) if the kitchen is privately used, and inside dwelling	
		2	Private, outside dwelling	Enter (2) if the kitchen is privately used, and outside dwelling	

Chapter 3: Dwelling conditions

Field		Instructions		
Field No.	Field name			
318 continued		3	Shared, inside dwelling	Enter (3) if the kitchen is inside the dwelling, and shared with another household
		4	Shared, outside dwelling	Enter (4) if the kitchen is outside the dwelling, and shared with another household
		5	No kitchen	Enter (5) if there is no kitchen available for the dwelling
319	What is the main cooking fuel used?	1	Wood	Write (1) if the main cooking fuel is wood
		2	Coal	Write (2) if the main cooking fuel is coal
		3	Gas	Write (3) if the main cooking fuel is butane gas
		4	Kerocene	Write (4) if the main cooking fuel is kerocene
		5	Electricity	Write (5) if the main cooking fuel is electricity (electric stove & oven)
		6	Straw/paper	Write (6) if the main cooking fuel is straw, paper, and wood chunks
		7	Animal waste	Enter (7) if the main cooking fuel is animal waste, hand processed in different ways to produce fuel
		8	Other (specify)	Write (8) if the main cooking fuel is some other fuel not mentioned above, and specify such fuel

Chapter 3: Dwelling conditions

Field		Instructions			Notes
Field No.	Field name				
320	Is the dwelling or part of it exposed to any of the mentioned effects?	1	Smoke and odors from vehicles	Circle the number (1) if the dwelling or part of it is exposed to smoke and/or odors caused by vehicles in the surrounding area	Multiple answers are permitted. Circle all answers that apply
		2	Cooking smoke and/or odors	Circle the number (2) if the dwelling or part of it is exposed to cooking smoke and/or odors	
		3	Animal-caused odors	Circle the number (3) if the dwelling or part of it is exposed to odors caused by animals	
		4	Sewage odors	Circle the number (4) if the dwelling or part of it is exposed to sewage odors	
		5	Garbage odors	Circle the number (5) if the dwelling or part of it is exposed to odors caused by garbage in the surrounding area	
		6	Factory smoke and/or dust	Circle the number (6) if the dwelling or part of it is exposed to smoke and/or odors caused by factories in the surrounding area	

Chapter 3: Dwelling conditions

Field		Instructions			Notes
Field No.	Field name				Field No.
320 continued		7	Smoke and/or odors from other sources	Circle the number (7) if the dwelling or part of it is exposed to smoke and/or odors from other sources in the surrounding area	Multiple answers are permitted. Circle all answers that apply
		8	Improper ventilation	Circle the number (8) if the dwelling is improperly ventilated	
		9	Excess humidity	Circle the number (9) if the dwelling or part of it is exposed to excessive humidity	
		10	Close-by stagnant water	Circle the number (10) if the dwelling or part of it is exposed to a body of stagnant water in the surrounding area	
		11	Noise	Circle the number (11) if the dwelling or part of it is exposed to excessive noise	
		12	No effects	Circle the number (12) if the dwelling or part of it is not exposed to any of the above-mentioned effects	

Chapter 3: Dwelling conditions

Field		Instructions	
Field No.	Field name		
321	What is the main method of garbage disposal?	1	Disposed at allocated spot (container) Enter (1) if the garbage is disposed of in an allocated spot (container), either bagged or in special containers
		2	Handed out to a garbage collection vehicle Enter (2) if the garbage is handed out during the round of garbage-collection staff or vehicle
		3	Disposed of in the nearest spot (i. e. street) Enter (3) if the garbage is disposed of in the nearest spot in the street
322	How many rooms are there in the dwelling, excluding bathrooms and kitchens?	Enter down the total number of rooms in the dwelling used by the household for eating, sleeping, and gathering, excluding balconies, kitchens, bathrooms, hallways, storage rooms, and the like	
323	How many bedrooms are there in the dwelling?	Enter down the number of rooms in the dwelling used by the household for sleeping. This number should be matching-or-less than that in field 322	

Chapter 3: Dwelling conditions

Field		Instructions			Notes
Field No.	Field name				
324	What is the status of ownership of the dwelling?	1	Owned by the household	Enter (1) if the dwelling is owned by the household, HH head, or other HH member	Continue
		2	Rented	Enter (2) if the dwelling is rented out for a cash/in kind amount	Collect answer, and move to the next section
		3	Endowment (waqf)	Enter (3) if the dwelling is owned by the ministry of the endowment Waqf), wether used free of charge or rented	
		4	Free (provided by employer free of charge)	Enter (4) if the dwelling is provided by the employer of the HH head or any HH member free of charge	Collect answer, and skip to the field 328
		5	Other (specify)	Enter (5) if the dwelling ownership is other than the above-mentioned cases and specify such case	
325	Can the household sell the dwelling if desired?	1	Yes	Enter (1) if the household has the ability to sell the dwelling at will	
		2	No	Enter (2) if the household does not have the ability to sell the dwelling at will, for any reason	

Chapter 3: Dwelling conditions

Field		Instructions	Notes
Field No.	Field name		
326	If the household desired to sell the dwelling, what would be the expected price they would receive?	Enter the amount (in YR) expected to be received if the dwelling was sold	
327	If the dwelling was rented out, what would be the expected monthly rent?	Enter the amount (in YR) expected to be recieved as monthly rent if the dwelling was rented out	Move to the next chapter
328	If a similar dwelling was rented, what is the expected rent to be paid?	Enter the amount (in YR) expected to be paid as monthly rent if a similar dwelling was rented	This question only for those responding (4 or 5) in field (324)

Chapter 4A: Health (disabilities and chronic diseases) fields (401-406)

Field		Instructions			Notes
Field No.	Field name				
401	Does any of the HH members suffer disabilities	1	Yes	Enter (1) if one or more of the HH members suffer disabilities or chronic illnesses	Continue
		2	No	Enter (2) if none of the HH members suffers any disability or chronic illness. Interviewer must read-out the disabilities and chronic illnesses in fields (402 & 403) to the respondent, before writing the answer to this question	Skip to field (407)
402	What kind of disability is suffered by the HH member?	01	Blindness	Enter (01) for HH members suffering from complete blindness, or partial seeing disability, so it is not possible to easily distinguish things. HH members who can still distinguish things with the aid of spectacles, or contact lenses are not considered disabled	
		02	Deafness	Enter (02) for HH members suffering from complete deafness that prevents communication with others. HH members who can still communicate through the use of hearing aid are not considered disabled	

Chapter 4A: Health (disabilities and chronic diseases) fields (401-406)

Field		Instructions		
Field No.	Field name			
402 continued	What kind of disability is suffered by the HH member?	03	Muteness	Enter (03) for HH members suffering partial or full muteness preventing communication w/others
		04	Deafness & muteness together	Enter (04) for HH members suffering partial or full muteness combined with partial or full deafness preventing communication w/others
		05	Partial physical movement disability of walking, partial paralysis	Enter (05) for HH members suffering partial physical disabilities in the lower part of the body, preventing normal movement
		06	Complete physical disability, complete paralysis	Enter (06) for HH members suffering full physical disability, preventing movement of the body
		07	Difficulty of holding/moving items	Enter (07) for HH members suffering partial physical disabilities in the upper part of the body, preventing normal handling/moving of items
		08	Mental disability preventing comprehension	Enter (8) FOR HH members suffering mental disabilities, preventing his/her abilities to learn and acquire skills, and/or to control conduct
		09	Multiple disabilities	Enter (09) for HH members suffering two or more of the above disabilities at once
		10	Other (specify	Enter (10) for HH members suffering a disability not mentioned above, specifying such disability

Chapter 4A: Health (disabilities and chronic diseases) fields (401-406)

Field		Instructions		
Field No.	Field name			
403	What type of chronic illness does the HH member suffer?	01	Diabetes	Enter (01) if the HH member suffers diabetes
		02	High blood pressure	Enter (02) if the HH member suffers high/low blood pressure
		03	Joint inflammation	Enter (03) if the HH member suffers joint or rheumatic inflammations
		04	Cancer	Enter (04) if the HH member suffers cancer
		05	TB	Enter (05) if the HH member suffers TB
		06	Leprosy	Enter (01) if the HH member suffers leprosy
		07	Cardiac illness	Enter (07) if the HH member suffers cardiac illness
		08	Asthma	Enter (08) if the HH member suffers asthma
		09	Stomach/intestines ulcer	Enter (09) if the HH member suffers stomach and/or intestinal ulcers
		10	Kidney illness	Enter (10) if the HH member suffers kidney illness
		11	Anaemia	Enter (11) if the HH member suffers anaemia
		12	Other (specify)	Enter (12) if the HH member suffers other chronic illnesses not mentioned above, specifying such illnesses

Chapter 4A: Health (disabilities and chronic diseases) fields (401-406)

Field		Instructions		Notes
Field No.	Field name			
404	What caused the disability/chronic illness? If the HH member suffers more than one illness/disability, Enter down the cause of the disability. In the case of multiple causes, Enter the more important.	1	Born disabled/ill Enter (1) if the HH member was born with this disability/chronically ill	Skip to field 406
		2	Work related accident Enter (2) if the HH member became disabled because of a work-related accident	
		3	Land mine Enter (3) if the HH member became disabled because of the explosion of a land mine	
		4	Other accident Enter (4) if the HH member became disabled because of accidents other than those mentioned in 2 and 3 above.	
		5	Work-related illness Enter (5) if the HH member became disabled because of work-related illnesses	
		6	illness Enter (6) if the HH member became disabled as a result of a chronic illness/illnesses, such as spinal fever that can affect the brain and cause mental retardness.	
		7	Multiple illnesses Enter (7) if the HH member became disabled as a result of multiple illnesses that resulted in this disability or chronic illness	
		8	Other (specify) Enter (8) if the HH member became disabled/chronically ill for reasons other than the above-mentioned ones, specifying such cases	

Chapter 4A: Health (disabilities and chronic diseases) fields (401-406)

Field		Instructions	
Field No.	Field name		
405	When did the HH member become disabled/chronically ill	Enter (in digits) the year during which the HH member became disabled/chronically ill. If the HH member became disabled and chronically ill in two different occasions, Enter the older date	
406	Did HH member get any of the following means of support as a result of disability and/or chronic illness, during the past 12 months? (multiple answers allowed)	1	Cash support from the Social Welfare Fund Enter (1) if the HH member received cash support from the Social Welfare Fund
		2	Cash/in-kind amount from the Disability Welfare Fund Enter (2) if the HH member received cash/in-kind support from the Disability Welfare Fund
		3	Vocational training from a NGO Enter (3) if the HH member received vocational training from an NGO
		4	Vocational training from the government Enter (4) if the HH member received vocational training support from a government institution
		5	Health services/medications from an NGO Enter (5) if the HH member received health services and/or medications from an NGO
		6	Health services/medications from a government institution. Enter (6) if the HH member received health services and/or medications from a government entity
		7	Did not receive any support Enter (9) if the HH member did not receive any support

Chapter 4B: Health (accidents and illnesses) fields (407-414) for all HH members

Field		Instructions			Notes
Field No.	Field name				
407	Did HH member suffer any accident or illness during the past 30 days, including dental illnesses (other than permanent disabilities and chronic illness)	1	Yes	Enter (1) if the HH member suffered accidents or illnesses during the 30 days preceding interviewer's visit	Continue
		2	No	Enter (2) if the HH member did not suffer any accident/illness during the 30 days preceding the interviewer's visit	Skip to field (415)
408	Type of illness suffered by HH member during the past 30 day	1	Malaria/ Fever	Enter (1) if the HH member suffered Malaria/ fever during the 30 days preceding the interviewer's visit	If the HH member suffered multiple illnesses and/or accidents, Enter the number of the most important illness/ accidents. If the HH member did not suffer any illnesses, Enter (-) in the illness field, and skip to field (409)
		2	Diarhea /intestinal inflammation	Enter (2) if the HH member suffered from diarrhea or intestinal inflammation during the 30 days preceding the interviewer's visit	
		3	Skin illness or sensitivity	Enter (3) if the HH member suffered a skin sensitivity or illness during the 30 days preceding the interviewer's visit	

Chapter 4B: Health (accidents and illnesses) fields (407-414) for all HH members

Field		Instructions			Notes
Field No.	Field name				
408 continued	Type of illness suffered by HH member during the past 30 day	4	Eyillness	Enter (4) if the HH member suffered eye illness during the 30 days preceding the interview	If the HH member suffered more than one illness, Enter the most affecting. If the HH member suffered only accidents, Enter (-) in the illness field, and move to field 409
		5	ENT illnesses	Enter (5) if the HH member suffered ear/nose/throat illnesses during the 30 days preceding the interview	
		6	Orthopedic and joint illnesses	Enter (6) if the HH member suffered orthopedic/rheumatic illness during the 30 days preceding the interview	
		7	Dental illnesses	Enter (7) if the HH member suffered dental illness during the 30 days preceding the interview	
		8	Other (specify)	Enter (8) if the HH member suffered other illness during the 30 days preceding the interview, specifying such illnesses	
409	Type of accident suffered by HH member during the past 30 days	1	Cuts	Write (1) if the HH member suffered any cuts during the 30 days preceding the interview	If the HH member suffered multiple accidents during the past 30 days, Enter the number of the more affecting accident. If the HH member did not suffer any accidents Enter (-) in the accident field
		2	Burns	Write (2) if the HH member suffered any burns during the 30 days preceding the interview	
		3	Broken bones	Write (3) if the HH member suffered any broken bones during the 30 days preceding the interview	
		4	Poisoning	Write (4) if the HH member suffered poisoning during the 30 days preceding the interview	
		5	Other (specify)	Write (5) if the HH member suffered other accidents during the 30 days preceding the interview, specifying such accidents	

Chapter 4B: Health (accidents and illnesses) fields (407-414) for all HH members

Field		Instructions			Notes
Field No.	Field name				
410	Did the HH member get any medical care?	1	Yes	Enter (1) if the HH member received medical attention	Continue Skip to field 414
		2	No	Enter (2) if the HH member did not receive medical attention	
411	Where did the HH member receive medical attention for the accident and/or illness?	01	Public health center	Enter (01) if the HH member received medical attention at a public health center, writing the name of such center in the provided space	Interviewer: Enter the code for the correct response, then Enter the name of the health facility where the HH member received care, so if he/she received care at a private hospital, Enter (04), then Enter the name of the hospital, i. e. Al-Razi Hospital
		02	Private clinic	Enter (02) if the HH member received medical attention at a private clinic, writing the name of such clinic in the provided space	
		03	Public hospital	Enter (03) if the HH member received medical attention at a public hospital, writing the name of such hospital in the provided space	
		04	Private hospital	Enter (04) if the HH member received medical attention at a private hospital, writing the name of such hospital in the provided space	
		05	Pharmacy	Enter (05) if the HH member received medical attention at a pharmacy, writing the name of such pharmacy in the provided space	
		06	Home visit by a health professional	Enter (06) if the HH member received medical attention at at home by a health professional	

Chapter 4B: Health (accidents and illnesses) fields (407-414) for all HH members

Field		Instructions			Notes Field No.
Field No.	Field name				
411 continued	Where did the HH member receive medical attention for the accident and/or illness?	07	Private consultation by a health professional	Enter (07) if the HH member received medical attention through consulting with a health professional	Interviewer: Enter the code for the correct response, then Enter the name of the health facility where the HH member received care, so if he/she received care at a private hospital, Enter (04), then Enter the name of the hospital, i. e. Al-Razi Hospital
		08	Traditional remedy	Enter (08) if the HH member received traditional remedies for accident and or/illness	
		09	Other	Enter (09) if the HH member received other form of medical attention not mentioned above	
		10	Outside the country	Enter (10) if the HH member received medical attention outside the country (abroad)	Skip to field 413

Chapter 4B: Health (accidents and illnesses) fields (407-414) for all HH members

Field		Instructions			Notes
Field No.	Field name				Field No.
412	Where is the health facility used by the HH member located?	1	At the area of residence	Enter (1) if the health facility is located in the area of the HH member's residence	<p>This question aims at finding out the availability of health services in the area. Interviewers should put the correct code in the space provided.</p> <ol style="list-style-type: none"> 1. The area of residence would be the same village or zone where the HH member resides 2. The district of residence would be the same district where the HH member resides 3. In a different district would be a district other than where the HH member resides, but still in the same governorate. 4. A different governorate, would be a governorate other than that where the HH member resides
		2	In the district of residence	Enter (1) if the health facility is located in the district of the HH member's residence	
		3	In a different district in the Governorate of residence	Enter (1) if the health facility is located in a different district, in the governorate of the HH member's residence	
		4	In another governorate	Enter (4) if the health facility is located in another governorate than the HH member's residence .governorate	

Chapter 4B: Health (accidents and illnesses) fields (407-414) for all HH members

Field		Instructions			Notes
Field No.	Field name				
413	Total expenses incurred by the HH member for all accidents and/or illnesses during the 30 days prior to the interview	A	Transportation cost to the health facility	Enter, in column A, the total cost of transportation to the health facility where the HH member received medical attention (in YR)	Interviewer: Sjip to field 415, after collecting all data for field 413
		B	Medication cost	In column (B), Enter the total cost of medications received for treatment	
		C	Consulting fees	In column (C), Enter the total cost of all consultation fees, and other services used, i. e. laboratory services and the like.	
		-	Total	In the "Total" column, Enter the total cost of treatment incurred by the HH member (A+B+C)	

Chapter 4B: Health (accidents and illnesses) fields (407-414) for all HH members

Field		Instructions			Notes
Field No.	Field name				
414	Why did the HH member not receive medical attention for the accident/illness	1	Financial inability	Enter (1) if the reason was the HH member's financial inability to acquire services	Interviewer: Collect data for this field from "NO" respondents of filed (410), i. e. those who did not receive medical attention for their accidents and/or illnesses
		2	Transport costly and/or impossible	Enter (2) if the reason is that transportation to the service location is too costly and/or impossible	
		3	Inavailability of female doctor/nurse	For females only: Enter (3) if the reason was the inavailability of a female health professional	
		4	Inavailability of male doctor/nurse	For males only: Enter (4) if the reason was the inavailability of a male health professional	
		5	Inavailability of health services	Enter (5) if the reason was the inavailability of health services in the area of residence	
		6	Accident/illness did not require medical attention (minor)	Enter (6) if the reason was that the accident/illness was minor and did not require medical attention	
		7	Low quality of services	Enter (7) if the reason was the low quality of medical services provided in the area of residence	
		8	Social reasons	Enter (8) if the reason was that traditions and/or culture do not permit treatment	
		9	Other (specify)	Enter (9) for reasons other than the above-mentioned ones, specifying such reasons	

Chapter 4B: Health (accidents and illnesses) fields (415-418) for HH members 10 years and older

Field		Instructions			Notes
Field No.	Field name				
415	Does the HH member smoke?	1	Yes	Enter (1) for “Yes” responses	
		2	No	Enter (2) for “No” responses	
416	Does the HH member chew Qat?	1	Yes	Enter (1) for “Yes” responses	Continue
		2	No	Enter (2) for “No” responses	Skip to field (418)
417	How often does the HH member chew Qat?	1	Daily	Enter (1) if the HH member chews Qat daily	
		2	Thrice/week	Enter (2) if the HH member chews Qat three times per week	
		3	Twice/week	Enter (3) if the HH member chews Qat two times per week	
		4	Once/week	Enter (4) if the HH member chews Qat once-a-week	
		5	Once/month	Enter (5) if the HH member chews Qat once-a-month	
		6	occasionally	Enter (6) if the HH member chews Qat on occasions only	
418	Was the HH member exposed to any fertilizers and/or pesticides during the 12 months preceding the interview, in or outside the dwelling?	1	Yes	Enter (1) for “Yes” responses	Exposure to pesticides and/or fertilizers means inhalation, not food poisoning
		2	No	Enter (2) for “No” responses	

Chapter 4C: Health (work-related accidents, fields (419-421) for HH members 6 years & older

Field		Instructions			Notes
Field No.	Field name				
419	Has the HH member suffered –at any time- a work-related accident?	1	Yes	Enter (1) for “Yes” responses	Continue
		2	No	Enter (2) for “No” responses	Move to the next person
420	What type of work-related injury is the HH member suffering (has suffered)	First column: Work-related illnesses			If the HH member suffers only an illness, put (-) in the injury column, and vice versa
		01	Fever/flu/cold	Enter (01) if the HH member suffered fever, flu, or cold as a result of performing his/her job	
		02	Eye inflammation	Enter (02) if the HH member suffered eye inflammations as a result of performing his/her job	
		03	Ear inflammation	Enter (03) if the HH member suffered ear inflammations as a result of performing his/her job	
		04	Dermatologic illness	Enter (04) if the HH member suffered dermatologic illness as a result of performing his/her job	

Chapter 4C: Health (work-related accidents, fields (419-421) for HH members 6 years & older

Field				
Field No.	Field name	Instructions		
420 continued	What type of work-related injury is the HH member suffering (has suffered)	05	Resperatory tract illnesses	Enter (05) if the HH member suffers a respiratory illness as a result of performing his/her job
		06	Neck pain	Enter (06) if the HH member suffers regular neck pain as a result of performing his/her job
		07	Back pain	Enter (07) if the HH member suffers regular back pain as a result of performing his/her job
		08	Anaemea	Enter (08) if the HH member suffers anaemea as a result of performing his/her job
		09	Fatigue	Enter (09) if the HH member suffers general fatigue as a result of performing his/her job
		10	Dental illnesses	Enter (10) if the HH member suffers a dental illness as a result of performing his/her job
		11	Other (specify)	Enter (11) if the HH member suffers other illness as a result of performing his/her job, and specify illness

Chapter 4C: Health (work-related accidents, fields (419-421) for HH members 6 years & older

Field		Instructions		
Field No.	Filed name			
420 continued	What type of work-related injury is the HH member suffering (has suffered)	2 nd column: Work-related injuries		
		1	Burns	Enter (1) if the HH member suffered burns as a result of performing his/her job
		2	injuries/cuts	Enter (2) if the HH member suffered injuries and/or cuts as a result of performing his/her job
		3	Broken bones	Enter (3) if the HH member suffered broken bones as a result of performing his/her job
		4	Loss of limb(s)	Enter (4) if the HH member suffered loss of a limb(s) as a result of performing his/her job
		5	Marks/bruises	Enter (5) if the HH member suffered marks and/or bruises as a result of performing his/her job
		6	Poisoning	Enter (6) if the HH member suffered poisoning as a result of performing his/her job
		7	Other (specify)	Enter (7) if the HH member suffered other injuries as a result of performing his/her job, and specify illness

Chapter 4C: Health (work-related accidents, fields (419-421) for HH members 6 years & older

Field		Instructions		Notes	
Field No.	Field name				
421	How severe was the work-related injury in question?	1	Injury did not require medical attention (minor)	Enter (1) if the injury did not require any medical attention	1. Injury did not require medical attention: meaning that the HH member did not seek such attention, and the injury did not affect his/her work status 2. Minor medical attention: meaning that injury required medical attention that did not affect HH member's work status 3. Hospitalization: meaning that the treatment of the injury required hospitalization, removing the HH member temporarily from the work force 4. Permanent removal from force work: meaning that the injury caused a disability, preventing the HH member from working permanently
		2	Injury required minor medical attention	Enter (2) if the injury required minor medical attention	
		3	Injury required hospitalization (temporary removal from work force)	Enter (3) if the injury required hospitalization, causing temporary removal of the HH member from the work force	
		4	Injury caused permanent removal from work force (disability)	Enter (4) if the injury resulted in a disability, causing permanent removal of the HH member from the work force	
		5	Other (specify)	Enter (5) if the injury and/or illness had consequences other than the above-mentioned ones, specifying such case	

Chapter 4D: Health (immunizations and preventive health), fields (422) for all HH members

Field		Instructions			Notes
Field No.	Field name				
422	Does the HH member visit a physician on a regular basis?	1	Yes, monthly	Enter (1) if the answer is: Yes, every month	On a regular basis means at uniform time periods, as shown, for regular check-ups, even if not sick
		2	Yes, bi-monthly	Enter (2) if the answer is: Yes, every other month	
		3	Yes, quarterly	Enter (3) if the answer is: Yes, quarterly	
		4	Yes, every 4 months	Enter (4) if the answer is: Yes, every 4 months	
		5	Yes, every 5 months	Enter (5) if the answer is: Yes, every 5 months	
		6	Yes, bi-annually	Enter (6) if the answer is: Yes, every 6 months	
		7	Yes, irregularly	Enter (7) if the answer is: Yes, irregularly	
		8	Yes, when sick	Enter (8) if the answer is: Yes, when sick	
		9	No	Enter (9) if the answer is: No, did not visit physician	

Chapter 4D: Health (immunizations and preventive health)

fields (422-425) for HH female members, ages 10-49 years, married and newly divorced or widowed

Field		Instructions			Notes Field No.
Field No.	Field name				
<u>fields (422-425) for HH female members, ages 10-49 years, married and newly divorced or widowed</u>					
423	Did the HH female-member receive medical assistance during delivery?	1	Yes	Enter (1) if the female HH member received medical attention during her "last" delivery	Skip to field 425
		2	No	Enter (2) if the female HH member did not receive medical attention during her "last" delivery	
		3	Never gave birth	Enter (3) if the female HH member never gave birth before	
424	Did the female HH member face difficulties during delivery that required being transferred into a medical facility?	1	Yes	Enter (1) if the female HH member faced difficulties during her "last" delivery that required transfer to a health facility for treatment	
		2	No	Enter (2) if the female HH member's "last" delivery was normal and did not require transfer to a health facility	
425	Is the female HH member currently pregnant?	1	Yes	Enter (1) if the female HH member is currently pregnant	
		2	No	Enter (2) if the female HH member is currently not pregnant	

Chapter 4D: Health (immunizations and preventive health)
fields (426-435) for HH members, ages 5 years, and less

Field		Instructions			Notes
Field No.	Field name				
426	Was the child completely dependant on breast-feeding during the first 6 months of his/her age?	1	Yes	Enter (1) if the child was completely dependant on breast-feeding during the first 6 months of his/her life	
		2	No	Enter (2) if the child was not completely dependant on breast-feeding during the first 6 months of his/her life	
427	Did the child receive any immunizations?	1	Yes	Enter (1) if the child received immunizations	Continue
		2	No	Enter (2) if the child had not received immunizations	Move to the next child
428	Does the child have an immunizations card?	1	Yes	Enter (1) if the child has an immunizations card	
		2	No	Enter (2) if the child has an immunizations card	

Chapter 4D: Health (immunizations and preventive health)
fields (426-435) for HH members, ages 5 years, and less

Field		Instructions			Notes
Field No.	Field name				
Interviewer: fill in the data for fields (429-435) from the child's immunization card. If, for any reason, the immunization card is not available, fill in the data based on the responses of the child's mother					
429	Did the child receive the immunization for TB?	1	Yes	Enter (1) if the child has received the immunization shots for the TB	
		2	No	Enter (2) if the child has not received the immunization shots for the TB	
430	Did the child receive the immunization for polio?	1	Yes	Enter (1) if the child has received the immunization shots for the polio	Continue
		2	No	Enter (2) if the child has not received the immunization shots for the polio	Skip to field (432)
431	How many shots did the child receive for the polio?	Enter, in digits, the number of shots the child has received for the polio			
432	Did the child receive the immunization shots for the DTP?	1	Yes	Enter (1) if the child has received the immunization shots for the DTP	Continue
		2	No	Enter (2) if the child has not received the immunization shots for the DTP	Skip to field (434)

Chapter 4D: Health (immunizations and preventive health)
fields (426-435) for HH members, ages 5 years, and less

Field		Instructions		
Field No.	Field name			
433	How many DTP shots were administered to the child?	Enter, in digits, the number of DTP shots received by the child		
434	Did the child receive the measles shot?	1	Yes	Enter (1) if the child had received the shot for measles
		2	No	Enter (2) if the child had not received the shot for measles
435	Did the child receive the hibatitis-B shots?	1	Yes	Enter (1) if the child had received the shot for hibatitis-B
		2	No	Enter (2) if the child had not received the shot for hibatitis-B

Chapter 5A: Education (fields 501-507) for HH members 5 years of age and older

Field		Instructions			Notes
Filed No.	Field name	Interviewer: Collect data for these field for HH members 5 years of age and older, See field (103)			
501	Has the HH member ever been enrolled in an educational institution?	1	Yes, previously enrolled	Enter (1) for “Yes”, meaning that the HH member was previously enrolled in an educational institution	Skip to field 505
		2	No, never enrolled	Enter (2) for “No”, meaning that the HH member was never enrolled in an educational institution, then continue	
		3	Yes, currently enrolled	Enter (2) for “Yes”, the HH member is currently enrolled in an educational institution	Skip to field 507
502	What is the cause of the HH member’s non-enrollment?	01	For lack of school	Enter (01) if the lack of a school facility is the cause of non-enrollment	
		02	For lack of female teachers	Enter (02) if the lack of female teachers is the cause of non-enrollment	
		03	For lack of teachers in general	Enter (03) if the lack of teachers in general is the cause of non-enrollment	
		04	Because of young age	Enter (04) if young age is the cause of non-enrollment	
		05	Difficulty/cost of reaching school	Enter (05) if the difficulty/cost of reaching the school facility is the cause of non-enrollment	
		06	Working with family	Enter (06) if working with the family at a young age is the cause of the HH member’s non-enrollment	

Chapter 5A: Education (fields 501-507) for HH members 5 years of age and older

Field				Instructions	Notes
Field No.	Field name				
502 continued		07	Working for others	Enter (7) if working for others at a young age is the cause of the HH member's non-enrollment	
		08	Family does not desire HH member to be educated	Enter (8) if the family's refusal is the cause of the HH member's non-enrollment	
		09	HH member does not desire to be educated	Enter (9) if the personal choice is the cause of the HH member's non-enrollment	
		10	For lack of WCs in school	Enter (10) if the family's refusal is the cause of the HH member's non-enrollment	
		11	Other, specify	Enter (11) if the cause of unemployment is other than the above-mentioned causes, specifying such cause	
503	Can the HH member read/Enter ?	1	Read/Enter	Enter (1) if the HH member can read and Enter	
		2	Read only	Enter (2) if the HH member can read only	
		3	Does not read or Enter	Enter (3) if the HH member can neither read nor Enter	
504	Did the HH member attend literacy classes?	1	Currently enrolled	Enter (1) if the HH member is currently enrolled to take literacy classes	Move to the next person
		2	Previously enrolled	Enter (2) if the HH member has previously enrolled to take literacy classes	
		3	Never enrolled	Enter (3) if the HH member is currently enrolled to take literacy classes	

Chapter 5A: Education (fields 501-507) for HH members 5 years of age and older

Field		Instructions		Notes	
Field No.	Field name				
505	What is the highest grade and level successfully completed by the HH member?	Interviewer: Enter the successfully completed grade in the grade box, and in the level box enter (1) for primary, (2) for middle, unified, etc...			
		1	Primary	Enter the grade, then enter (1) for primary level	
		2	Middle/Unified	Enter grade, then enter (2) for middle/unified level	
		3	Pre-high school vocational training	Enter grade, then enter (3) for pre-high school vocational training	
		4	Pre-high school non-vocational training	Enter grade, then enter (4) for pre-high school non-vocational training, such as education institutes and health institutes	
		5	Secondary (high) school	Enter grade, then enter (5) for high school diploma and equivalent	
		6	Post secondary diploma	Enter grade, then enter (6) for post high school diploma and equivalent, such as (vocational, non vocational/ educational/health high institute)	
		7	University degree	Enter (7) if the HH member has reached university level, including masters and doctoral programs	

Chapter 5A: Education (fields 501-507) for HH members 5 years of age and older

Field		Instructions		
Filed No.	Field name			
506	What is the highest qualification (diploma) earned by the HH member?	01	Unqualified, illiterate	Enter (01) if the HH member is unqualified, and illiterate
		02	Unqualified, literate	Enter (02) if the HH member is unqualified, and literate
		03	Primary	Enter (03) if the highest diploma acquired by HH member is the primary school diploma
		04	Middle/elementary/unified	Enter (04) if the highest diploma acquired by HH member is the middle/elementary/unified school diploma
		05	Pre-secondary vocational diploma	Enter (05) if the highest diploma acquired by HH member is the pre-secondary school vocational diploma
		06	Pre-secondary, non-vocational diploma	Enter (06) if the highest diploma acquired by HH member is a pre-secondary school non-vocational diploma
		07	Vocational secondary diploma	Enter (07) if the highest diploma acquired by HH member is the secondary school vocational diploma
		08	Secondary school diploma	Enter (08) if the highest diploma acquired by HH member is the secondary school diploma
		09	Post-secondary diploma	Enter (09) if the highest diploma acquired by HH member is a post-secondary school diploma
		10	Bachelor's degree	Enter (10) if the highest diploma acquired by HH member is the bachelor's degree
		11	Post-university diploma	Enter (11) if the highest diploma acquired by HH member is post-university diploma
		12	Master's degree	Enter (12) if the highest diploma acquired by HH member is master's degree
		13	Doctoral (Ph. D)	Enter (13) if the highest diploma acquired by HH member is doctoral (Ph. D.) degree
		14	Other, specify	Enter (14) if the highest diploma acquired by HH member is other than the above-mentioned qualification, specify such case

Chapter 5A: Education (fields 501-507) for HH members 5 years of age and older

Field		Instructions	Notes
Field No.	Field name		
507	How many years in total did the HH member spend in school, including repetitions?	Interviewer: use care when enquiring about total schooling years of the HH member, including repetitions, for currently enrolled HH members and those previously enrolled	

Chapter 5B: Education (fields 508-519) for HH members (5-30) years of age

Field		Instructions			Notes
Field No.	Field name	Interviewer: Collect data for (fields 508-519) for HH members (5-30) years of age, See field (103)			
508	Is the HH member currently enrolled in an educational institution?	1	Yes	Enter (1) for “Yes” responses, meaning that the HH member is currently enrolled in an educational institution	Skip to field (510) This field aims at finding HH members currently enrolled in an educational institution, during the interview, so if the interview is carried out during April-August , we are asking about the 2004/2005 school year, and if the interview is carried out during the period Sep 2005-March 2006, we are enquiring about the 2005/2006 school year
		2	No	Enter (2) for “No” responses, meaning that the HH member is currently not enrolled in an educational institution, then continue	

Chapter 5B: Education (fields 508-519) for HH members (5-30) years of age

Field		Instructions			Notes
Field No.	Field name				
509	Was the HH member enrolled in an educational institution during the 12 months preceding the interview?	Ask this question about the HH members who are not enrolled, who responded “2” for the field (508)			
		1	Yes	Enter (1) if the HH member was enrolled in an educational institution during the 12 months preceding the interview	Skip to field 515
		2	No	Enter (2) if the HH member was enrolled in an educational institution during the 12 months preceding the interview	Skip to field 515
510	What is the grade and level that the HH member is currently enrolled in?	General note: The interviewer must enter the last grade reached in the grade column, and the level in the level column, making sure that for those currently enrolled, the grade in field (505) does not match that in field (510)			
		1	Primary	Enter the grade reached by the HH member, then enter (1) for the primary level	Interviewer: don’t ask about current educational level only, but also the current grade level. Enter the grade in the grade column
		2	Pre-secondary vocational institute	Enter the grade reached by the HH member, then enter (2) for pre-secondary vocational institute	
		3	Pre-secondary non-vocational institute	Enter the grade reached by the HH member, then enter (3) for pre-secondary non-vocational institute	
		4	Secondary vocational institute	Enter the grade reached by the HH member, then enter (4) for 3-year vocational institutes, including 3-year health institute	
		5	Secondary school	Enter the grade reached by the HH member, then enter (5) for secondary schools	

Chapter 5B: Education (fields 508-519) for HH members (5-30) years of age

Field		Instructions			Notes
Field No.	Field name				
510 continued	What is the grade and level that the HH member is currently enrolled in?	6	Post secondary institution	Enter the grade reached by the HH member, then enter (6) for post-secondary institutions, vocational or non-vocational	Enter the proper code for the educational level that the HH member is currently enrolled in, each in the proper field
		7	University	Enter the grade reached by the HH member, then enter (7) for universities	
511	Enter the name of the educational institute where the HH member is currently enrolled	Enter the name of the educational institute where the HH member is currently enrolled			
512	What is the status of ownership of the educational institution where the HH member is currently enrolled?	1	Public	Enter (1) for public educational institutions	
		2	Private	Enter (2) for private educational institutions	

Chapter 5B: Education (fields 508-519) for HH members (5-30) years of age

Field		Instructions		Notes
Field No.	Field name			
513	What was the HH member's age at first school enrollment?	Interviewer: Enter the HH member's age at first school enrollment in full years (ignore months)		Interviewer: Use care and prope. Compare age at first school enrollment, current grade level (field 510), and HH member's age (field 103). For instance, age at first school enrollment cannot have been 6 years, if he/she is currently enrolled at nineth grade, while his/her age is 14 years.
514	Is the HH member still currently attending school?	1	Yes, currently attending	Enter (1) if the HH member is currently attending school
		2	No, dropped out of school	Enter (2) if the HH member is has dropped out of school
				Skip to field (516)

Chapter 5B: Education (fields 508-519) for HH members (5-30) years of age

Field		Instructions			Notes
Field No.	Field name				
515	What is the reason for the HH member's dropping out or non enrollment in school?	01	Illness	Enter (01) if the HH member dropped out of school because of illness	Move to the next person
		02	For lack of female teachers	Enter (02) if the HH member dropped out of school for lack of female teachers	
		03	For lack of teachers in general	Enter (03) if the HH member dropped out of school for lack of teachers in general	
		04	Difficulty/cost of reaching school	Enter (04) if the HH member dropped out of school because of difficulty/costliness of reaching school	
		05	Working with family	Enter (05) if the HH member dropped out of school to work for the family	
		06	Working with others	Enter (06) if the HH member dropped out of school to work for non family	
		07	Family choice	Enter (07) if the HH member dropped out of school because of family non interest	
		08	Personal choice	Enter (08) if the HH member dropped out of school because of personal non-interest	
		09	Pregnancy	For females only: Enter (09) if the HH member dropped out of school because of pregnancy	
		10	Lack of sanitary (WC) facilities	Enter (10) if the HH member dropped out of school for lack of restrooms at school	
		11	Lack of school	Enter (11) if the HH member dropped out of school for lack of schools	
		12	Sufficed/finished level	Enter (12) if the HH member dropped out of school because of decision that he/she had enough, or finished certain level	
		13	Other (specify)	Enter (13) if the HH member dropped out of school for other reason not mentioned above, specifying such reason	

Chapter 5B: Education (fields 508-519) for HH members (5-30) years of age

Field		Instructions			Notes
Field No.	Field name				
516	Did the HH member receive a scholarship or financial support (from outside the household) during the 12 months preceding the interview?	1	Yes	Enter (1) if the HH member received scholarship/financial support (from outside the household), and continue	Collect data for field (516) for “Yes” respondents of field (514)
		2	No	Enter (2) if the HH member did not receive any scholarship/financial support	Skip to field (518)
517	What is the total amount received by the HH member as scholarship/financial support from outside the household during the 12 months preceding the interview (in YR)	If the HH member received a scholarship or financial support for schooling, enter the amount in the appropriate columns as the total received from outside the household. If the HH member had received a scholarship, estimate the amount and enter in the appropriate column, in YR, against the HH member’s line			
518	What is the total value of (cash/inkind) subsidies received by the HH member from the educational institution during the 12 months preceding the interview?	The amount in this field is the value of any cash or in-kind subsidies received by the HH member from the educational institute, which are bound by the condition of attending school, such as food supplies, or cash. Enter the amounts in the appropriate columns, and if the HH member had received only in kind subsidies, then estimate their value and enter the estimates on the member’s line. In the case that the HH member did not receive any subsidies, Enter “ZERO” in the space provided, in letters			

Chapter 5B: Education (fields 508-519) for HH members (5-30) years of age

Field		Instructions
Field No.	Field name	
519	How much did the household spend on the HH member's education during the 12 months preceding the interview?	<p>Enter, in digits, the YR amount spent by the household on the HH member's education during the 12 months preceding the interview, in the appropriate columns, as follows:</p> <p>Column 1: School fees and activities: Enter the amounts spent to pay school fees and fees for activities. If the HH member is exempt from paying fees for any reason, enter "zero" in letters where appropriate</p> <p>Column 2: School uniform: Enter the amounts spent to buy school uniforms. If the HH member used uniform from previous year,, enter "zero" in letters where appropriate</p> <p>Column 3: Sports uniforms: Enter the amounts spent to buy school uniforms. If the HH member did not buy any sports uniforms, enter "zero" in letters where appropriate</p>

Chapter 5B: Education (fields 508-519) for HH members (5-30) years of age

Field		Instructions
Field No.	Field name	
519 continued	How much did the household spend on the HH member's education during the 12 months preceding the interview?	<p>Column 4: School supplies & books: Enter the amounts spent to pay for books and supplies</p> <p>Column 5: Food and board: Enter the amounts spent on food and lodging during the school year, if exempt for any reason, enter "zero" in letters</p> <p>Column 6: Transportation: Enter the amounts spent on transportation to/from school during the 12 months preceding the interview. If no records are available calculate as follows: Average amount per day * No. of school days during the past school year</p> <p>Column 7: Other costs: Enter the amounts spent other school-related activities during the 12 months preceding the interview, such as entertainment, school travel, and other activities.</p> <p>Column 8: Total: Enter the total amount from adding columns 1 through column 7</p>

Chapter 6: Anthropometrics (for children 6 years of age and less)

Field		Instructions			Notes
Field No.	Field name				
601	Interviewer: Were the child's measurements taken?	1	Yes	Enter (1) if the child measurements were taken	Skip to field (603)
		2	No	Enter (2) if the child measurements were not taken, for any reason	Contiue
602	Why were the child's measurements not taken? Collect data for all "No" responses from field (601)	1	Child not available	Enter (1) if measurements were not taken because the child was not available at the time of the interview	If re-visiting is possible, and the child's availability is guaranteed, then apply, otherwise move to the next child
		2	Child is ill	Enter (2) if measurements were not taken because the child sick	Move to the next child
		3	Other	Enter (3) if the child's measurements were not taken for a reason other than the above	Move to the next child
603	Measurement date	Enter, in digits, the date of the actual measurement-taking, showing day, month, and year, in the provided space			

Chapter 6: Anthropometrics (for children 6 years of age and less)

Field		Instructions		Notes						
Field No.	Field name									
604	Enter the child's hight	Enter, in digits, the child's hight in cm in the three boxes provided, and in mm in the one box provided		<p>If the child's hight is 95cm and 8 millimeters, enter:</p> <div style="text-align: center; margin: 10px 0;"> cm mm </div> <div style="text-align: center; margin: 0 0 0 100px;"> <table style="border-collapse: collapse;"> <tr> <td style="border: 1px solid black; width: 20px; height: 20px; text-align: center; margin-right: 5px;">0</td> <td style="border: 1px solid black; width: 20px; height: 20px; text-align: center; margin-right: 5px;">9</td> <td style="border: 1px solid black; width: 20px; height: 20px; text-align: center; margin-right: 20px;">5</td> <td style="border: 1px solid black; width: 20px; height: 20px; text-align: center;">8</td> </tr> </table> </div>	0	9	5	8		
0	9	5	8							
605	Was the child measured laying down or standing?	1	Standing	Enter (1) if the child was measured standing						
		2	Laying down	Enter (2) if the child was measured laying down						
606	Enter the child's weight	Enter, in digits, the child's weight, in KG in the two boxes provided, and in tenths of the kg in the single box provided to the right (1 kg = 1000grams)		<p>If the child's weight is 8kg and 500g, enter:</p> <div style="text-align: center; margin: 10px 0;"> Kg g </div> <div style="text-align: center; margin: 0 0 0 100px;"> <table style="border-collapse: collapse;"> <tr> <td style="border: 1px solid black; width: 20px; height: 20px; text-align: center; margin-right: 5px;">0</td> <td style="border: 1px solid black; width: 20px; height: 20px; text-align: center; margin-right: 5px;">8</td> <td style="border: 1px solid black; width: 20px; height: 20px; text-align: center;">5</td> </tr> </table> </div> <p>If, another child weighs 12kg and 820g, enter:</p> <div style="text-align: center; margin: 10px 0;"> Kg g </div> <div style="text-align: center; margin: 0 0 0 100px;"> <table style="border-collapse: collapse;"> <tr> <td style="border: 1px solid black; width: 20px; height: 20px; text-align: center; margin-right: 5px;">1</td> <td style="border: 1px solid black; width: 20px; height: 20px; text-align: center; margin-right: 5px;">2</td> <td style="border: 1px solid black; width: 20px; height: 20px; text-align: center;">8</td> </tr> </table> </div>	0	8	5	1	2	8
0	8	5								
1	2	8								

Chapter 7: Wage income (during the 12 months preceding the interview)

Field		Instructions	
Field No.	Field name		
<u>This chapter covers HH members (6) years of age and older, who have wage activities (agricultural and non-agricultural) in field (202) columns (2) and (3)</u>			
701	–	Interviewer: Enter the HH member’s ID no. in the two provided boxes, and the serial number of the activity from field (201), columns (2 & 3) of field (202). Note that each HH member is provided three lines for wage activities (if applicable), so that the data for each activity is filled on a separate line	
702	Economic activity	Enter the main economic activity of the entity where HH member works in detail, so if it is a store selling groceries and other items, we must enter “retail grocery store”, not merely “grocery	
703	What is the ownership sector of the entity where the HH member works? Enter for each activity in field (702)	1	Government, administrative sector Enter (01) if the HH member works for the government’s administrative sector (gov.-owned admin. Units, such as ministries, gov. agencies, gov. banks, and gov. funds, such as the Social Fund for Development)
		2	Government, public sector Enter (2) if the HH member works for the government’s public sector (economic entities of the public sector that perform production or services, such as public authorities, corporations, and factories)
		3	Mixed sector Enter (3) if the HH member works for the mixed sector, where the government’s shares ownership with the local and foreign private sector, through selling shares, such as the Yemen Bank of Reconstruction and the Yemen Airlines
		4	Cooperative sector Enter (4) if the HH member works for the cooperative sector, which is normally under the supervision of the Ministry of Social Affairs, the Agricultural Cooperative Union, or the Fishery Cooperative Union.
		5	Local private sector Enter (5) if the HH member works for the local private sector
		6	Foreign private sector Enter (6) if the HH member works for the foreign private sector

Chapter 7: Wage income (during the 12 months preceding the interview)

Field		Instructions			Notes
Field No.	Field name				
This chapter covers HH members (6) years of age and older, who have wage activities (agricultural and non-agricultural) in field (202) columns (2) and (3)					
703 continued	What is the ownership sector of the entity wher the HH member works? Enter for each activity in field (702)	7	Mixed private sector	Enter (7) if the HH member works for an establishment whose ownership is shared between the local private sector (single or multiple Yemeni owners) and the foreign private sector (single or multiple foreign owners)	
		8	Endowment (waqf)	Enter (8) if the HH member works for an establishment whose ownership is an endowment supervised by the Ministry of the Endownments (waqf) or a private entity	
		9	NGO	Enter (9) if the HH member works for a non-government organization, such as associations, unions, and societies	
		10	Regional or international organizations	Enter (10) if the HH member works for a regional or international organization, such as the UN, or the World Bank	
704	Is the job performed by HH member a temporary job financed by the social security network? Answer for all activities in field (702)	1	Yes	Enter (1) for “Yes” responses	Continue
		2	No	Enter (2) for “No” responses	Skip to field (706)
705	What is the title of the program financing the temporary job? Answer for all activities in field (702)	1	Public Works Project	Enter (1) if the project is financed by the Public Works Project	
		2	Social Fund for Development	Enter (2) if the project is financed by the Social Fund for Development	
		3	Southern Governorates Development Program	Enter (3) if the program is financed by the Southern Governorates Development Programs	

Chapter 7: Wage income (during the 12 months preceding the interview)

Field		Instructions					
Field No.	Field name						
<u>This chapter covers HH members (6) years of age and older, who have wage activities (agricultural and non-agricultural) in field (202) columns (2) and (3)</u>							
705 continued	What is the title of the program financing the temporary job? Answer for all activities in field (702)	4	The Agriculture and Fishery Production Development Fund	Enter (4) if the program is funded by the Agriculture and Fishery Production Development Fund, which provides support to select areas			
		5	Social Welfare Fund	Enter (5) if the program is funded by the Social Welfare Fund			
		6	Social Security Fund	Enter (6) if the program is funded by the Social Security Fund			
		7	Other Programs of the Social Security Network	Enter (7), and enter the name of the other program's funding agency that belongs to the Social Security Networking			
706	How many hours per week does the HH member work (answer for all activities in Field 702)	Enter, in digits, the regular weekly number of work hours, for instance: if the HH member works 30 hours per week, enter: <table border="1" style="display: inline-table; margin-left: 20px;"> <tr> <td style="text-align: center; width: 20px;">0</td> <td style="text-align: center; width: 20px;">3</td> <td style="text-align: center; width: 20px;">0</td> </tr> </table>			0	3	0
0	3	0					
707	For how lonh has the HH member been doing this job? (answer for all activities in Field 702)	Enter, in digits, the period in years and months, each in the appropriate space, that the HH member has been carrying out this job					

Chapter 7: Wage income (during the 12 months preceding the interview)

Field		Instructions		
Field No.	Field name			
<u>This chapter covers HH members (6) years of age and older, who have wage activities (agricultural and non-agricultural) in field (202) columns (2) and (3)</u>				
708	How did the HH member acquire this job? (answer for all activities in Field 702)	1	Through the Ministry of Civil Service, or its branches	Enter (1) if the HH member acquired this job through the Ministry of Civil Service, or one of its branches
		2	Through the Ministry of Labor or its branches	Enter (2) if the HH member acquired this job through the Ministry of Labor, or one of its branches
		3	Through employers (private sector)	Enter (3) if the HH member acquired this job through employers of the private sector
		4	Through direct application	Enter (4) if the HH member acquired this job through applying with potential employers
		5	Through friends	Enter (5) if the HH member acquired this job through friends' connections
		6	By transferring from previous job	Enter (6) if the HH member acquired this job through transferring from previous job
		7	Other (specify)	Enter (7) if the HH member acquired this job through other means not mentioned above, specifying such means

Chapter 7: Wage income (during the 12 months preceding the interview)

Field		Instructions				Notes		
Field No.	Field name							
<u>This chapter covers HH members (6) years of age and older, who have wage activities (agricultural and non-agricultural) in field (202) columns (2) and (3)</u>								
709	How often does the HH member receive payment (wages)? (answer for all activities in field 702)	1	Daily		Enter (1) if wage is received daily			
		2	Weekly		Enter (2) if wage is received weekly			
		3	Bi-weekly		Enter (3) if wage is received bi-weekly			
		4	Monthly		Enter (4) if wage is received monthly			
710	Does the HH member receive the following benefits? (answer for all activities in field 702)	Health insurance	1	Yes	Enter (1) if the HH member receives health insurance	Health insurance means free healthcare as part of the job's benefits		
			2	No	Enter (2) if the HH member does not receive health insurance			
		Pension	1	Yes	Enter (1) if the HH member is eligible for pension pay as part of the benefits			
			2	No	Enter (2) if the HH member is not eligible for pension pay as part of the benefits			
		Paid leave	1	Yes	Enter (1) if the HH member receives annual paid leave			Paid leave means that the HH member gets an annual leave with wage paid for that period
			2	No	Enter (2) if the HH member does not receive annual paid leave			

Chapter 7: Wage income (during the 12 months preceding the interview)

Field		Instructions	Notes
Field No.	Field name		
<u>This chapter covers HH members (6) years of age and older, who have wage activities (agricultural and non-agricultural) in field (202) columns (2) and (3)</u>			
711	What is the net amount of the last wage received by the HH member? (answer for all activities in field 702)	Enter, in digits, the net YR amount of the last wage received by the HH member, after all (tax, penalties, other) deductions	
712	What is the regular amount that the HH member receives as wage? (answer for all activities in field 702)	Enter, in digits, the regular YR amount of the wage, excluding the taxes only. The regular net wage equals or greater than the last wage amount, except in the case that the HH member got a raise in the last wage period as compared to previous periods	
713	Net amount of overtime pay and annual bonuses, including in-kind bonuses. (answer for all activities in field 702)	Enter, in digits, the YR total annual amount of overtime pay and annual bonuses, including in-kind benefits (housing, healthcare, clothing, food)	If the HH member received any monthly, periodic, seasonal bonuses from any of the job activities in field (702), then add all amounts, and write the total amount in this field, against each job activity

Chapter 8: Employment/Unemployment (for HH members 6 years of age and older)

Field		Instructions		Notes	
Field No.	Field Name	Interviewer: Refer to field (204) in chapter (2), and field (103) in chapter (1)			
801	What is the total number of hours that the HH member worked during the oast week?	-	For HH members (6) years of age and older, who have have work hours in the previous week in field (204), enter the total number of work hours during the last week in this field, in digits, as in the total box of field (204). If the HH member performed more than one job, add up all hours in this field. For HH members (6) years of age and older in field (103), who do not have hours in field (204), enter (zero) in this field	If the answer to this field is greater than (zero), skip to field (803)	
802	What is the reason that the HH member did not work even for one hour during the past week? (answer for HH members who have (zero) for filed (801))	1	Too young	Enter (1) if the reason of not working is young age	Skip to the next person
		2	Full time student	Enter (2) if the reason of not working is being a full-time student	
		3	Temporarily out of the job for illness, on leave, or other reasons	Enter (3) if the HH member is temporarily out of the job for illness, on leave, or other reasons	

Chapter 8: Employment/Unemployment (for HH members 6 years of age and older)

Field		Instructions			Notes
Field No.	Field name				
802 continued	What is the reason that the HH member did not work even for one hour during the past week? (answer for HH members who have (zero) for filed (801))	4	Work activity is over (work completed)	Enter (4) if the reason of not working is that the work activity is over or completed	
		5	Was layed off	Enter (5) if the reason of not working is that the HH member is layed off	
		6	Work not desired	Enter (6) if the reason of not working is the lack of desire to work	
		7	Could not find work	Enter (7) if the reason of not working is that the HH member could not find work	
		8	Other (specify)	Enter (8) if the reason of not working is other than the above-mentioned reasons, specifying such reason	

Chapter 8: Employment/Unemployment (for HH members 6 years of age and older)

Field		Instructions			Notes
Field No.	Field name				
803	Does the HH member want to work (more work) of any kind (a job with daily pay, a new business, or extention of existing business, excluding house chores?)	1	Yes	Enter (1) for “Yes” responses	Skip to field (805)
		2	No	Enter (2) for “Yes” responses	Continue
804	Why is the HH member not wanting to work (more work)?	01	Have a full time job	Enter (1) if the HH member is satisfied with the current full time job	Move to the next person
		02	Could not find a job	Enter (2) if the HH member cannot find a job, and contiue	

Chapter 8: Employment/Unemployment (for HH members 6 years of age and older)

Field		Instructions		Notes	
Field No.	Field name				
804 continued	Why is the HH member not wanting to work (more work)?	03	Satisfied with current status	Enter (03) if the HH member is satisfied with his/her current status	Skip to field (807)
		04	Occupied w/house chores	Enter (04) if the HH member is occupied with household chores	
		05	Family objection	Enter (05) if the family objects to the HH member working	
		06	Old age	Enter (06) if the HH member is too old to work	
		07	Retired	Enter (07) if the HH member is retired	
		08	Young age	Enter (08) if the HH member is too young to work	
		09	Student	Enter (09) if the HH member is satisfied with his/her current status	
		10	Ill, unable to work	Enter (10) if the HH member is ill or unable to work	
		11	Other (specify)	Enter (11) if the HH member does not want work (more work) for reasons other than the above-mentioned reasons, specifying such reason	

Chapter 8: Employment/Unemployment (for HH members 6 years of age and older)

Field		Instructions		Notes	
Field No.	Field name				
805	When did the HH member last seek employment (extra employment)? (Answer only for “No” respondents of field (804))	1	During the past week	Enter (1) if the HH member has “actively” looked for a job during the week preceding the interview	Definition: Looking for a job means taking active measures to look for employment (wage or non-wage, self employment, or employment by others) by the unemployed person (inside the country or abroad). The search can be through applications at labor offices, through classified ads, through labor gatherings, through connections of friends and relatives, or through acquiring capital to start own business.
		2	During the past month	Enter (2) if the HH member has “actively” looked for a job during the week preceding the interview, this includes the periods of two to four weeks of the previous month	
		3	More than one month ago	Enter (3) if the HH member has “actively” looked for a job more than one month before the interview	
		4	Did not seek work	Enter (4) if the HH member did not “actively” look for a job	Skip to field (807)

Chapter 8: Employment/Unemployment (for HH members 6 years of age and older)

Field		Instructions			Notes
Field No.	Field name				
806	What are the steps taken by the HH member in looking for a job (extra work), extending current business, or acquiring new business?	01	Checked with Labor Offices	Enter (01) if the HH member has checked with Labor Offices, looking for a job	Multiple answers are permitted. If the HH member took more than one measure to seek work, enter the most important four ways used to look for work, if applicable, in order of importance
		02	Checked with Civil Service Office	Enter (02) if the HH member has checked with Civil Service Offices, looking for a job	
		03	Checked with private recruiting offices	Enter (03) if the HH member has checked with private recruiting offices, looking for a job	
		04	Visited employers in person	Enter (04) if the HH member has checked –in person- with employers, looking for a job	
		05	Checked with employers by phone	Enter (05) if the HH member has checked –by phone- with employers, looking for a job	
		06	Applied in writing	Enter (06) if the HH member has applied -in writing- with for a job	
		07	Asked for help of friends and relatives	Enter (07) if the HH member has asked for the help of relatives and friends in looking for a job	
		08	Looked in the market	Enter (08) if the HH member has regularly in the market, looking for a job	
		09	Took measures to extend current business activity, or acquire new business	Enter (09) if the HH member has taken measures to extend his/her current business, or to acquire a new business	
		10	Other (specify)	Enter (10) if the HH member has used other means than the above to seek employment, specifying such means	

Chapter 9: Agricultural and Fishery Activities: (A) Agricultural Activities

Field		Instructions			Notes.
Field No.	Field name				
901	Does the household or one of its members own/operate an agricultural property?	1	Yes	Enter (1) if the household or one of its members own/operate an agricultural property	Continue
		2	No	Enter (2) if the household or one of its members does not own/operate an agricultural property	Skip to (918)
902	Circle the area measurement unit used in the area	Circle the area measurement unit used in the area			Circle one of the following measuring units: 1- Libnah 2-Qasabah 3-Hablah 4-Shaklah 5-Thimd 6-Habl 7-Ma'ad 8-Mateerah 9-Faddan 10-Acre 11-Matrah 12-Salooq 13-Day's work 14-Day's Harth 15-Day's Tilam 16-Khotwah 17-Sahb 18-Theraa' 19-Square meter 20-Hawsal 21-Donom 22-Square Baa' 23-Sirrah 24-Theyah 25-Tharbah
903	Total area of all owned/operated properties	Enter the total area for all properties owned/operated by the household, using one of the measuring units specified in field (902)			

Chapter 9: Agricultural and Fishery Activities: (A) Agricultural Activities

Field		Instructions Field No.		
Field No.	Field name			
904	Ownership status of the agricultural property	1	Owned by the household or one of the members	Circle (1) if the agricultural property is owned by the household or one of its members
		2	Rented in	Circle (2) if the agricultural property is owned by others, but operated by the household or one of its members, where renter is obligated to pay a certain sum in cash or in kind, regardless of property agricultural return, in what is called Rai'
		3	Rented out	Circle (3) if the agricultural property is owned by the household or one of its members, but rented out to other for a fixed amount
		4	Shared-in	Circle (4) if the agricultural property is owned by others, but operated by the household or one of its members, where renter is obligated to pay a certain share of the property's produce to the owner
		5	Shared-out	Circle (5) if the agricultural property is owned by household or one of its members, and shared out to others, who have to pay the household a certain share of its produce
		6	Endowment	Circle (6) if the agricultural property is owned by Ministry of Endowments, or is a private endowment, but operated by the household or one of its members
		7	Government property	Circle (7) if the agricultural property is a government property that is operated by the household or one of its members
		8	Other	Circle (8) if the agricultural property is operated by the household or one of its members, and has ownership other than the above mentioned types

Chapter 9: Agricultural and Fishery Activities: (A) Agricultural Activities

Field		Instructions
Field No.	Field name	
905	Total area	Enter the total area (utilized + unutilized), in digits, for each type of ownership – where the household has more than one type of ownership previously marked, using the same unit of measurement as chosen in field (902).
906	Who of the HH members owns/operates the property?	Enter the ID number of the HH member who owns/operates the property. In the case of multiple owners/operators, enter (90), and if the owner/operator is a person who has been absent for a long period of time and is not considered as part of the household, then enter the ID number of the HH member who operates the property.
907	If you wanted to buy a property of similar value, what would be the price you expect to pay?	Enter the expected YR value of the property given by the respondent, for each property –if possible- in the case of multiple properties. Probe by asking about current prices of similar properties.
908	How many agricultural seasons was this property utilized during the past 12 months?	Enter the number of seasons that each property was utilized during the past 12 months. If there are properties of the same ownership type (that have been added up on one line, but were utilized for different number of seasons each), enter the number of seasons the main part of such properties were utilized.
909	What is the total utilized area of this property during the past 12 months?	Enter the amount representing the area of the property that was utilized during the past 12 months, using the same measuring unit marked in field (902).
910	What is the main source of irrigation water for this agricultural property?	1 Rain Enter (1) if this property is maily irrigated by rain water.
		2 Springs Enter (2) if this property is maily irrigated by spring water.
		3 Wells Enter (3) if this property is maily irrigated using water from wells.
		4 Dams Enter (4) if this property is maily irrigated using water collected by dams.
		5 Other (specify) Enter (5) if this property is maily irrigated by other means than the above-mentioned ones, specifying such means.

Chapter 9: Agricultural and Fishery Activities: (A) Agricultural Activities

Field		Instructions			Notes
Field No.	Field name				
911	Did the household or one of its members produce any of the following products, during the seasons of the past year?	1	Yes	Circle the number (1), then continue:	This field aims to find out about the household's agricultural production during the past 12 months. Interviewer must read to the respondent the product names as listed in the questionnaire, circling the products as applicable. If the household did not produce this product, move to the next product.
		2	∅	Circle the number (2), if the household did not produce any of the products listed during the past year.	
912	How much was produced?	Enter, in digits, the quantity produced during the past 12 months on the right column, against each of the listed products. List in the left column the measuring unit as listed in the field (1-Kg, 2-Litre, 3-Count, 4-Qadah, 5-Other (specify), separately for each product.			
913	How much of the produce was sold, or is expected to be sold?	Enter the (sale/expected sale) quantity of each product, using the same measuring unit as marked in field (912).			

Chapter 9: Agricultural and Fishery Activities: (A) Agricultural Activities

Field		Instructions		Notes	
Field No.	Field name				
914	What is the units price (of the measuring unit in field (912))?	Enter the unit price dominant in the area (Kg, litre, count, Qadah), of the products that have been sold, or expected to be sold.			
915	Enter the total amount received from selling products.	After entering the sales/expected sales in field (913), and the unit price in field (914), multiply the two figures (913*914) to calculate the total revenue on the level of each product.			
916	Was anyone from outside the household used (hired) to perform activities related to utilizing the property, during the past 12 months?	1	Yes	Enter (1) if workers from outside the household were used during the past 12 months to help produce the agricultural products in field (911).	Skip to field (918)
		2	No	Enter (2) if NO workers from outside the household were used during the past 12 months to help produce the agricultural products in field (911).	
917	How many (people) were used from outside the household?	Enter the number of (male/female) workers , outside the household, that were used to utilize the property or to produce any of the listed products during the productions seasons of the past 12 months.			

Chapter 9: Agricultural and Fishery Activities: (B) Livestock Activities

Field				Instructions	Notes
Field No.	Field name				
918	Did the household keep (raise) any livestock?	1	Yes	Enter (1) if the household or any of its members kept (raised) any livestock (goats, cattle, camels, poultry, etc.....).	
		2	No	Enter (2) if the household or any of its members did not keep (raise) any livestock.	Skip to field (922)
919	How many of the listed livestock is owned by the household?	Enter the number of livestock owned by the household (enter ZERO for types not owned by the household).			This field aims at finding the number of livestock animals owned by the household or one of its members. Interviewer: Read out the livestock types listed in the questionnaire.
920	Did the household sell any livestock during the past 12 months?	1	Yes	Enter (1) if the household has sold livestock	
		2	No	Enter (1) if the household has sold livestock	Skip to field (922)
921	How much did the household receive from selling livestock, during the past 12 months?	Enter, in digits, the YR amount received by the household from selling livestock during the past 12 months.			
Interviewer: Check fields (901 & 918), if the answer to any or both is “Yes”, continue, and if “No”, skip to field (924)					
922	Did the household receive any assistance from agricultural/extension workers during the past 12 years?	1	Yes	Enter (1) if the household received technical assistance from agriculture/extension workers	
		2	No	Enter (2) if the household did not receive technical assistance from agriculture/extension workers	

Chapter 9: Agricultural and Fishery Activities: (B) Livestock Activities

Field		Instructions	Notes
Field No.	Field name		
923	How much did the household spend during the past 12 months, on the following goods and services?	<p>Interviewer: Must read out all items (1-20) to the respondent and record the amount spent on each of the goods/services during the 12 months preceding the interview. If no money was spent on any of the goods/services, enter ZERO, and if the household received any of the goods/services as a gift, enter the market value, as if bought. Also, enter any good/service not listed should be entered as item (21-23). If the unlisted items exceed 3, enter 2 in lines (22 &21) and add up all extra items and enter the total amount in line 23..</p>	

Chapter 9: Agricultural and Fishery Activities: (C) Fishery Activities

Field		Instructions			Notes
Field No.	Field name				
924	Did any of the HH members practice fishing during the past 12 months?	1	Yes	Enter (1) if the household or any of its members practiced fishing (for fish or other seafoods)	Seafoods includes: lobster, crab, oysters, and the like.
		2	No	Enter (2) if the household or any of its members did not practice fishing (for fish or other seafoods)	Move to the next chapter
925	Ownership of the fishing boat.	1	Owned	Enter (1) if the fishing boat is owned by the household	
		2	Rented	Enter (2) if the fishing boat is rented	
		3	Paid worker	Enter (3) if the HH member(s) work on the boat for a pay	Make sure this worker is recorded in chapter (7), otherwise go back to complete his/her data, and move to the next chapter.
926	What type of fishing technology is used?	1	Traditional	Enter (1) if traditional technologies (such as nets and lines) are used.	
		2	Modern	Enter (2) if modern fishing technologies are used.	
927	Does the fishing boat allow for night operation?	1	Yes	Enter (1) if the boat is equipped for night operation (lights and navigation systems)	
		2	No	Enter (2) if the boat is NOT equipped for night operation	
928	Is the boat equipped with storage facilities?	1	Yes	Enter (1) if the boat has built-in storage facilities	Storage facilities must be built-in
		2	No	Enter (2) if the boat does not have built-in storage facilities	Skip to field (931)

Chapter 9: Agricultural and Fishery Activities: (C) Fishery Activities

Field		Instructions			Notes
Field	Field No.				
929	What is the storage capacity of the fishing boat (in Kg)?	—	Enter the storage capacity of the fishing boat (in Kg)		
930	Does the boat	1	Yes	Enter (1) if freezing facilities are available on the boat	
		2	No	Enter (2) if freezing facilities are available on the boat	
931	How much did the household spend during the past 12 months, on the following goods and services?	Enter, in digits, the YR amounts that the household had spent on each item, as follows: Item 1: Worker wages (cash/ inkind) Item 2: Ice purchases Item 3: Fishing trap and net maintenance Item 4: Boat fuel, service, and maintenance Item 5: Boat rent (cash) Item 6: Fish transport (to the market) Item 7: Services (technical) Item 8: Other items not mentioned above Item 9: The total spent on items (1-8)			Enter “ZERO” against items that the household did not spend money on/

Chapter 9: Agricultural and Fishery Activities: (C) Fishery Activities

Field		Instructions	Notes
Field No.	Field name		
932	Household income from the listed items.	<p>Enter, in digits, the YR income of the household or its members from selling, gifting, and consuming its fish production during the past 12 months. Interviewer: read out all items to respondent, and record amounts as follows:</p> <p>Item 1: Total sales of the household's/members of the household's fish production</p> <p>Item 2: Total consumption of the household's/members of the household's fish production</p> <p>Item 3: Total gifts (given out) of the household's/members of the household's fish production</p> <p>Item 4: Total sales of the household's/members of the household's fish production</p> <p>Item 5: Total amount of the household fish production salted or treated for storage and future use.</p> <p>Item 6: Total amount of the household's/members of the household's fish products used as feed.</p> <p>Item 7: Total amount of the household's/members of the household's fish products used for other purposes</p> <p>Item 8: Total income of the household from items (1-7)</p>	<p>Enter "ZERO" against items that did not generate any income.</p>

Chapter 10: Private Business Activities (& self employment), excluding Agricultural and Fishery Activities

Note: Do not duplicate activities already registered in chapter (9)

Field		Instructions		
Field No.	Field name			
<p>When collecting data for this chapter, refer to chapter (2): Economic Activities, field (205) to track activities of household members (excluding Agricultural and Fishery activities). Check also field (202) , column (5) to see classification of activity (only class 5: non-wage activities are to be covered in this chapter.</p>				
1001	<u>Production cost (during the past 12 months)</u>	<u>Note: Include only activities in field (202), column (5): non-wage, non-agricultural activities, after entering HH members who had such activities, ask about the production cost for each of the activities covered, for each of the listed 15 items. Add up all extra items not listed and enter in line 16 (other costs). All amounts must be in YR.</u>		
		1	Raw materials	Enter the cost of raw materials for each of the activities practiced by the HH or one of its members.
		2	Goods for sale	Enter the cost of goods bought as inventory for sale, for each of the activities practiced by the HH or one of its members.
		3	Water	Enter the cost of water for each of the activities practiced by the HH or one of its members.
		4	Electricity	Enter the cost of electric supply for each of the activities practiced by the HH or one of its members.
		5	Fuel/Oils	Enter the cost of fuel and oil for each of the activities practiced by the HH or one of its members.
		6	Packaging materials	Enter the cost of packaging for each of the activities practiced by the HH or one of its members.
		7	Tel/post/cables	Enter the cost of Tel/post/cables for each of the activities practiced by the HH or one of its members.
		8	Equipment rental and maintenance	Enter the cost of equipment rentals, maintenance, and servicing for each of the activities practiced by the HH or one of its members.

Field		Instructions		
Field No.	Field name			
1001 continued	<u>Production cost (during the past 12 months)</u>	9	Facility rentals	Enter the cost of facility rentals for each of the activities practiced by the HH or one of its members.
		10	Transportation	Enter the cost of transportation for each of the activities practiced by the HH or one of its members.
		11	Facility maintenance	Enter total amount spent on facility maintenance for each activity
		12	Interest paid	Enter total interest paid on loans for each activity
		13	Cash wages	Enter total cash wages, in cash at market value, for each activity
		14	Inkind wages	Enter total inkind wages, in cash at market value, for each activity
		15	Direct tax	Enter amount paid as direct tax on activity
		16	Other costs	Enter the total amount spent on items not mentiond in items (1-15) for each of the activities.

Chapter 10: Private Business Activities (& self employment), excluding Agricultural and Fishery Activities

Note: Do not duplicate activities already registered in chapter (9)

Field		Instructions	Notes
Field No.	Field name		
1001 continued	Production cost (for the past 12 months)	<p><u>Production cost, according to the activity of the establishment, so if the household or one of its member operates an industrial establishment:</u></p> <p>The interviewer must collect data on all production inputs (goods and services), with the aid of the provided list, such as all raw materials used for production, in addition to other goods and services and operation costs, such as worker compensations and direct taxes. The above data should be collected for all establishments, which are classified into extractive and transforming establishments:</p> <p>Extractive Establishments: Establishments that have activities of extracting and/or mining of raw materials, such as rock mining, gypsum mining, and similar materials that are used directly as construction materials, in addition to salt mining.</p>	<p>Time reference for data collection for this chapter is the past 12 months. If the activity has not been in operation for the whole 12 months, record the actual operation period.</p> <p>Direct taxes: Taxes that are due on income, on wealth, or on capital returns of households and establishments.</p>

Chapter 10: Private Business Activities (& self employment), excluding Agricultural and Fishery Activities

Note: Do not duplicate activities already registered in chapter (9)

Instructions		Field Field No.
Field No.	Field name	
1001	تابع	<p><u>If the household or one of its members owns an establishment such as a telecom center or a travel agency, the interviewer must use care in considering the uniqueness of each establishment. For instance, for a telecom center, the cost of phone call that is collected by the telecom corporation (per minute cost), the facility rent, the electricity bill, and water bill, etc.. of the needs for operating a telecom center. The same goes for a travel agency.</u></p> <p><u>If the household or one of its members own a service facility, such as a kindergarten, a private school, other educational facility of any level, a clinic or a hospital, or an entertainment establishment, the interviewer must collect data on all items needed to operate such facility (rent, electricity, water, telecom, stationery, supplies, etc...)</u></p> <p><u>If the household or one of its members owns an establishment that provides maintenance and/or service for electric equipment, then the data to be collected will include cost of spare parts, and worker compensations and taxes, in addition to the previous cost mentioned above.</u></p> <p><u>If the household or one of its members own a financial establishment, then data should be collected on the cost of operation (rent, electricity, water, telecom, stationery, supplies, etc...), in addition to any special cost of operations.</u></p> <p><u>If the Household or any of its member owns a real estate service facility, the operation cost will be as the above, in addition to the cost of legal consulting (lawyers), technical consulting (engineers), and accounting.</u></p>

Chapter 10: Private Business Activities (& self employment), excluding Agricultural and Fishery Activities

Note: Do not duplicate activities already registered in chapter (9)

Field		Instructions	
Field No.	Field name	Field No.	
1002	Production revenue (for the past 12 months)	Note: In this field, enter the total amount received by the household or one of its members for the sale of goods and/or services produced by the household, for each activity.	
		First	Good-production income
		17.	Enter, in digits, the YR amount received by the household from sale of each of the goods and services produced by the household.
		18	Enter, in digits, the YR value of goods and services consumed by the household of the goods and services produced by the household.
		Second	Service-production revenue
		19	Enter, in digits, the YR amount received by household/members for the sale of services produced by the household, for each activity.
		20	Enter, in digits, the YR amount consumed by household/members of services produced by the household, for each activity.
		-	Interviewer: Add up all amounts received (revenue) from all goods and services produced by the household

Chapter 10: Private Business Activities (& self employment), excluding Agricultural and Fishery Activities

Note: Do not duplicate activities already registered in chapter (9)

Field		Instructions
Field No.	Field name	
1002	Production revenue (for the past 12 months)	<p>Interviewer must enquire about methodology used to evaluate the income (revenue) from the establishment, for instance:</p> <p>Calculating income of an industrial establishment (extractive or transforming): Revenue = (Unit sales * average unit value) + change in product reserves or storage (formula 1)</p> <p>Or: Revenue = Total product sales + change in product reserves + products under production + consumption + revenue of operation for others (formula 2)</p> <p><u>Examples:</u> <u>(Transforming establishment)</u> <u>If the production of canned fish during the past year = 2,812,000 can</u> Unit value = 110 YR Total value = 309,320,000 YR After evaluating the total revenue, enter the amount as income received from sales of goods (from industrial activity)</p>

Chapter 10: Private Business Activities (& self employment), excluding Agricultural and Fishery Activities

Note: Do not duplicate activities already registered in chapter (9)

Instructions		Field Field No.
Field No.	Field name	
1002 continued	Production revenue (for the past 12 months)	<p><u>Calculating innter-city transport service establishments</u> Asuming that the average revenue of one trip = 11000 YR Average number of trips per month = 6 trips Number of operation months = 10 months The total revenue = 11000 * 6 * 10 = 666,000 YR</p> <p><u>Calculating the revenue of telecom and travel and tourism establishments:</u> Revenue for a telecom establishment = Average daily revenue * Actual operation days per month * 12 months (or actual months) <u>Revenue for travel/tourism establishment = Average daily revenue * Actual operation days per month * 12 months (or actual months)</u></p> <p>The example of telecom establishments: If the average daily revenue = 5000 YR Number of work days per month = 22 days Total revenue = 5000 * 22 * 12 = 1,320,000 YR</p> <p>Interviewer: Enter total value as revenue of sales of services, for each activity <u>Note: Actual operation months represent the number of months the establishment operated during the past 12 months.</u></p>

Chapter 10: Private Business Activities (& self employment), excluding Agricultural and Fishery Activities

Note: Do not duplicate activities already registered in chapter (9)

Instructions		Field Field No.
Field No.	Field name	
1002 continue	Production revenue (for the past 12 months)	<p><u>Claculating the revenue for health-service establishments:</u> Revenue for specialized clinics = (No. of patients per day * Fees for one patients * No. of operation days per month * actual operation months) + other income - Hospital revenue = (No. of patients per day * Fees for one patients * No. of operation days per month * actual operation months) + other income</p> <p><u>Revenue of educational establishments:</u> - Kindergartens' revenue = (No. of Children enrolled for the year * annual fees) + other income - Private school's revenue = (No. of students enrolled for the year * annual fees) + other income - Private colleges; revenue = (No. of students enrolled for the year * annual fees) + other income - Private institutions revenue = (No. of students enrolled for the year * annual fees) + other income - Entertainment establishments' revenue = No. of daily shows * No. of tickets sold per show * Ticket average price * N0. of actual show days per month * 12 months (or actual No. of months)</p>

Chapter 10: Private Business Activities (& self employment), excluding Agricultural and Fishery Activities

Note: Do not duplicate activities already registered in chapter (9)

Instructions		Field Field No.
Field No.	Field name	
1002 Continued		<p><u>Claculating the revenue for restaurants, hotels, motels, and the like:</u> If the daily revenue = 25,000 YR No. of actual operation dyas per monthe = 15 days Revenue = 25,000 * 15 * 12 = 4,500,000 YR</p> <p><u>Claculating the revenue of transportation service establishment:</u> Passenger-transport est. revenue = Average daily revenue * No. of actual operation days per month * 12 months (or actual months) Or: Revenue = Trip revenue * monthly trips * 12 (or actual months) Goods-transport est. revenue = Average daily revenue * No. of actual operation days per month * 12 months (or actual months) Or: Revenue = Trip revenue * monthly trips * 12 (or actual months)</p> <p><u>Example:</u> Average daily revenue per vehicle (bus) = 3500YR No of monthly operation days = 22 days No. of actual operation months = 9 Revenue = 3,500 * 22* 9 = 693,000 YR</p> <p><u>Interviewer: Enter the total revenue, as sales of services, for each activity</u></p>

Chapter 10: Private Business Activities (& self employment), excluding Agricultural and Fishery Activities

Note: Do not duplicate activities already registered in chapter (9)

Instructions		Field				
Field No.	Field name					
If the household/household member owns an establishment (fully or partially), collect the following data:						
1003	Work force during the past 12 years?	1	No. of paid workers	1	Owners	Enter No. of establishment owners working for a wage
				2	Household members	Enter No. household members working for a wage
				3	Ohters	Enter No. of none owners, and non household members working for a wage
		2	No. of unpaid workers	1	Owners	Enter No. of establishment owners working for no wage
				2	Household members	Enter No. household members working for no wage
				3	Ohters	Enter No. of none owners, and non household members working for no wage
		3	Seasonal workers	1	No. of workers	Enter No. of seasonal workers, for each activity
				2	No. of work days	Enter No. of actual work days worked by seasonal workers
			What percentage of the establishment is owned by the household?	% (percentage)		

Chapter (11) Other sources of income

Field		Instructions	Notes
Field No.	Field name		
<p>Enter the ID number of HH members (from chapter 1) who receive the listed income types. If they do not receive a certain type, enter ZERO for that type, and if it is not possible to state the recipient of income because it is for the whole household, then put that income on the HH head's line.</p>			
1	Pension	Interviewer: Enquire if one of the HH's members receives pension from any institution (government, or pesion funds), enter the amount received during the past year, and make sure to check the age of the recipient.	
2	Cash income from the Social Security Fund	Income received as a lump-sum at the conclusion of service in one of the institutions covered by the social security network, if the HH member is not illigible for pension for any reason.	
3	Cash income from the Social Welfare Fund	Interviewer: if one of the household members receives cash assistance from the social welfare fund, enter the annual amount received on the line of the recipient.	If the household or one of its members receive inkind assistance from the SWF, enter the value of such assistance in market value, on the line of the recipient.
4	Income (cash) from the Martyr and Veteran Association	Enter the amount received by the household/household members from this association during the past 12 months, on the line of the recipient.	
5	Income (cash) from Agricultural and Fishery Promotion Fund	Interviewer: Enquire if the household or one of its members receive cash assistance from AFPF aimed at promoting such activities and improving the households' income, during the past 12 months, and enter amount received on the recipients line.	
6	Assistance from regional and international programs	Itviewer: Enquire if the household or one of its members receive assistance from regional and/or international programs, and enter such assistance on the line of the recipient.	
7	In-kind assistance for the disabled and chronically ill from the Medication Fund and similar institutions	Itviewer: Enquire if the household or one of its members receive inkind assistance for the dsabled form any source. I such case, evaluate assistans in market value, and enter on the line of the recipient.	

Chapter (11) Other sources of income

Field		Instructions	Notes
Field No.	Field name		
8	Cash assistance from the Authority of Tribal Affairs	Interviewer: if the household/household member receives assistance from the ATA, enter the annual amount on the line of the recipient.	
9	Cash and inkind assistance from charitable organizations	If the household/household members receives inkind assistance, evaluate at market value, and enter amount on the line of the recipient.	
10	Transfers from relatives and others inside the country	Interviewer: If the household/household member received cash transfers from relatives or others within the country during the past year يسأل الباحث / الباحثة فيما إذا، then enter cash amount and add the market value for inkind transfers, on the line of the recipient.	
11	Bank revenues (interest)	Interviewer: Enquire if the household/household member has bank deposits that generate interst. If so, enter the annual amount of interest on the line of the recipient (banks could be local, or foreign) .	
12	Bank returns	Interviewer: Enquire if the household/household member has bank shares or bonds that generate interst. If so, enter the annual amount of interest on the line of the recipient (banks could be local, or foreign) .	
13	Income from shares in private businesses (Business establishments),	Interviewer: Enquire whether the household/household member receives income from owning shares in an establishment operated by others.	Sharing does not necessarily mean participating in the activity of the establishment, but receiving income from owning part of the establishment, such as receiving money from renting out an agricultural property to someone else to operate.

Chapter (11) Other sources of income

Field		Instructions
Field No.	Field name	
14	Income from renting out equipment and transportation vehicles, excluding operation and operation cost, including animal rentals	Income from renting out some of the household's equipment, machinery, or vehicles (durable goods), on the pretext that the renting party will take care of the equipment operation and the entailed cost.
15	Share-selling	If the household owns shares or bonds on different business establishments, then sold such shares, enter the amount of the sale on the line of the selling HH member.
16	Selling agricultural property	Interviewer: Enquire if the household had sold any Agricultural property during the past 12 months, and enter the sale amount on the line of the selling HH member.
17	Sale of a car or other vehicle	Interviewer: Enquire whether the household sold –during the past 12 months- a car, transportation vehicle, and enter the amount of sale on the line of the selling HH member
18	Sale of jewelry	Interviewer: Enquire whether the household/household member sold –during the past 12 months- any jewelry, and enter the amount of sale on the line of the selling HH member
19	Sale of other valuable (Janbiah and the like)	Interviewer: Enquire whether the household/household member sold –during the past 12 months- any valuables, such as Janbias, and enter the amount of sale on the line of the selling HH member

Chapter (11) Other sources of income

Field		Instructions
Field No.	Field name	
20	Sale of house appliances	Interviewer: Enquire if the household/household member had sold –during past 12 months- any home appliances, and enter the amount of sale on the line of the selling HH member.
21	Income from renting ou non-agricultural land	Interviewer: Enquire if the household/household member had rented out –during past 12 months- any non agricultural land, and enter the amount of sale on the line of the renting HH member.
22	Income from renting out real estate	Interviewer: Enquire if the household/household member had rented out –during past 12 months- real estate, and enter the amount of sale on the line of the renting HH member.
23	Income from renting ou agricultural land (Raia')	Interviewer: Enquire if the household/household member had rented out –during past 12 months- any agricultural land, and enter the amount of sale on the line of the renting HH member.
24	Income from shares and bonds	Interviewer: Enquire if the household/household member recieved –during past 12 months- income from shares and/or bonds, and enter the amount of sale on the line of the recipient.
25	Cash income from dowries	Interviewer: Enquire if the household/household member recieved –during past 12 months- income from the dowry of a female who got married, and enter the amount recieved on the line of the recipient.
26	Inheritance income	Interviewer: Enquire if the household/household member recieved –during past 12 months- income from inheritance, which could be cash or inkind, and enter the amount recieved on the line of the recipient.
27	Other (specify)	For item (27) enter any household income not mentioned above
28	Other (specify)	For item (28) enter any household income not mentioned above
29	Other (specify)	For item (29) enter any household income not mentioned above
30	Total	Interviewer: Enter the total amount of income by adding items (1-29)

Chapter 12: List of durable goods

Field		Instructions	Notes
Field No.	Field name		
-	Durable goods owned by the household or one of its members	<p>Interviewer: Enquire about the household's durable goods used privately, or to generate income, such as (private vehicle, rental vehicle, refrigerator, washing machine, TV, etc...), circle items owned by the household, enter number owned of each of the items, then enter the unit market value for each item (i. e. discuss with the respondent the expected amount to be received if the item was sold at current market prices), and finally enter the total amount for each item by multiplying the unit value by the number of owned units.</p>	<p>Interviewer: if any of the items is not owned by the household, enter ZERO against that item. If the household owns an item that has not been listed, then list the item in (other). If the Household is renting the house, do not include the durable goods that belong to the awner of the house.</p>

Chapter 13: Loans and Credits

Field		Instructions			Notes	
Field No.	Field name					
1301	Does the household owe any loans or credits currently due for payment?	1	Yes	Enter (1) if the household owes any loans or credits currently due for payment.		
		2	No	Enter (2) if the household does not owe any loans or credits currently due for payment.	Skip to field (1312)	
Interviewer: Complete this chapter if the response to field (1301) IS “Yes”, starting with field (1302): Where did the household acquire this loan/credit?						
1302	Where did the household acquire the loan/credit?	01	Relatives within the country	Enter (01) if the household acquired the loan/credit from relatives in Yemen		
		02	Relatives abroad	Enter (02) if the household acquired the loan/credit from relatives abroad		
		03	Friends and neighbors	Enter (03) if the household acquired the loan/credit from friends and neighbors		
		04	Credit establishment	Enter (04) if the household acquired the loan/credit from a credit establishment		
		05	Merchants	Enter (05) if the household acquired the loan/credit from a merchant		
		06	Land owner	Enter (06) if the household acquired the loan/credit from a land owner		
		07	Employer	Enter (07) if the household acquired the loan/credit from an employer		
		08	Bank	Enter (08) if the household acquired the loan/credit from the bank		
		09	Non-government Organization	Enter (09) if the household acquired the loan/credit from an NGO	NGOs are associations, charitables, community groups, political parties, syndicates, etc...	
		10	Social Fund for Development	Enter (10) if the household acquired the loan/credit from the Social Fund for Development		
		11	Other (specify)	Enter (11) if the household acquired the loan/credit from another source not mentioned above, specifying such source.		

Chapter 13: Loans and Credits

Field		Instructions		
Field No.	Field name			
1303	ما هو السبب الرئيسي لاقتراض المال؟	Interviewer: Probe to understand the reason that the household resorted to taking the loan/credit, and enter the appropriatersponse number		
		01	To cover HH needs	Enter (01) if this loan was acquired to cover daily needs of the household (such as food, education, or other services)
		02	To buy agricultural supplies/equipment	Enter (02) if this loan was acquired to purchase agricultural supplies and/or equipment (such as a tractor, a harvester, a water pump, poultry equipment, and fishery equipment and supplies)
		03	For non-agricultural use	Enter (03) if this loan was used for other activitie (trade, services, etc)
		04	For an emergency (illness, fire, flood, etc.)	Enter (04) if this loan/credit was used for one of the mentioned emergencies. Interviewer: read out the emergencies to the respondent to choose from.
		05	For and occasion (marriage, death, etc.)	Enter (05) if the loan/credit was used to meet the expenses incurred by marriage, baby birth, etc...
		06	For home maintenance	Enter (06) if this loan/credit was used for home service and/or maintenance (running or capital maintenance). Running maintenance is maintaining the walls, doors, and windows, while capital maintenance is work that extends the expected life span of the building.
		07	To buy land for home-building	Enter (07) if the loan/credit was spent to purchase land for the purpose of building a house.
		08	To buy durable goods	Enter (08) if the loan/credit was spent to buy durable goods (durable goods are goods with an expected life span of over one year, also called financial capital)

Chapter 13: Loans and Credits

Field		Instructions		
Field No.	Field name			
1303 continued		09	To pay interest on other loans/credits	Enter (09) if this loan/credit was used to pay off the interest on other loans/credits owed to people or financial institutions
		10	Other (specify)	Enter (10) if the household spent this loan/credit for another purpose not mentioned above, specifying such purpose.
1304	When did the household acquire the loan/credit?	Enter the date when the household acquired the loan/credit (month and year) to find out the household's obligations.		
1305	What is the loan/credit re-payment period (in months)?	Enter the loan's/credit's re-payment period in months, if unspecified or unknown, enter (999)		
1306	What is the original amount of the loan/credit?	Enter the total original amount of the loan/credit received by the household, excluding any interest amounts. So if the household acquired 50,000 YR, to be repayed in 12 months at 5000YR per month, meaning that the repayment amount is 60,000, then only the original 50,000 YR should be entered.		

Chapter 13: Loans and Credits

Field		Instructions		Notes	
Field No.	Field name				
1307	What is the type of this loan/credit	Interviewer: Enquire about the type of loan/credit, discussing cases that are not obvious with the respondent to help specify the loan/credit type.			
		1	Loan w/interest	Enter (1) if this is an interest-bearing loan/credit (normally acquired from a bank).	Skip to field (1309)
		2	Musharakah	Enter (2) if an Islamic bank is financing a business activity for the household that ends in transfer ownership (musharakah).	
		3	Mudharabah	Enter (3) if the household is investing the loan/credit in a certain activity, to earn high profits if the prices rise (modharabah).	
		4	Murabaha	Enter (4) if the household asked an Islamic bank to buy a certain item, and then sell it to the household for a margin of profit (Murabaha).	
		5	Non-interest loan/credit	Enter (5) for non-interest loans/credits	
1308	What is the monthly interest rate?	1	Monthly	Enter (1) for monthly interest calculation, specifying such interest rate.	
		2	Annual	Enter (2) for annual interest calculation, specifying such interest rate.	
		3	Total	Enter (3) if the interest is a lump sum, regardless of the repayment period, specifying the lump sum (may be a percentage of the loan/credit amount), as such: (Total interest/Total loan or credit) * 100	

Chapter 13: Loans and Credits

Field		Instructions		
Field No.	Field name			
1309	What is the approximate value of the un-paid portion of the loan/credit (in YR)?	Interviewer: Assist the respondent in determining the approximate amount of the un-paid portion of the loan/credit, through asking the questions in fields (1304, 1305, 1307, 13080). If possible, get the amount by asking a direct question.		
1310	Who, of the HH members, is responsible for re-paying the loan/credit?	Interviewer: Ask about the HH member responsible for repaying the loan/credit. If more than one HH member are responsible, enter the ID number of the first, then the second, and so on. If the whole household is responsible for repaying the loan/credit, enter (98)		
1311	If the household needed another loan/credit, cant they acquire t from the same source?	Enter (1) if the household is able to get another loan/credit from the same source		
		Enter (2) if the household is unable to get another loan/credit from the same source		
1312	If the household needed a loan/credit, can they get it?	1	Yes	Enter (1) if the household is able to get a loan/credit, if in need.
		2	No	Enter (2) if the household is unable to get a loan/credit, if in need.
1313	What is the potential source of such loan/credit?	Enter name of the source. Refer to the responcees in field (1302).		

Chapter 14: Expenditures, and weekly consumption of food goods and services

No.	General instruction for collecting the Weekly expenditure and consumption data
1	In this chapter, enter the data on weekly expenditure and consumption of food goods and services, on a weekly basis for one month, for each household. Chapter 14 includes data on expenditure and consumption of 12 food groups of goods, in addition to the items of chapter 13 (Qat and tobacco), the fast-moving items, and some non-food goods and services.
2	<p>-The columns of chapter 14 have been set up as follows:</p> <p>Section 1: Bought from the market (a group of two columns: YR value, Quantity in measuring unit as given in column 3. Enter the value and quantity or market purchases during the week in question.</p> <p>Section 2: Includes three columns, as follows:</p> <ol style="list-style-type: none"> 1. Household's weekly consumption of each item (out of purchased quantity). 2. Household's weekly consumption of each item (out of household's production). 3. Household's weekly consumption of each item (out of gifts to the household's). <p>Additional non-food, fast moving items were included for data collection with the weekly food items because such goods are consumed weekly, and would be hard to remember if their data is collected less frequently.</p>
3	Record all weekly purchases as per value and quantity, regardless of full or partial consumption.
4	Each household is handed a weekly diary, and one HH member is appointed by the interviewer as diary care-taker. This member will record all daily purchases and consumption (of purchase, production, or gifts). The diary-keeping is repeated on a separate diary each week for four weeks, and the interviewer should review the data recorded by the HH member, and transform the recorded quantities to the international measuring units as given in the questionnaire, then reflect such amounts and quantities in the questionnaire (after adding the daily amounts and quantities to make the weekly totals), using care in adding items of the same source (purchase/production/gift) together .

Chapter 14: Expenditures, and weekly consumption of food goods and services

No.	General instruction for collecting the Weekly expenditure and consumption data
5	<p>If the interviewer is able to transform units, he/she can do it directly in the diary, otherwise, the interviewer should weigh the local unit to convert international units, using the conversion table provided in the diary.</p> <p>Example: If the household uses a can or cup to measure rice to cook, the interviewer should weigh the can empty (20 gms) , then fill it with rice and weigh it (450 gms), to know that the capacity of the can is 430 gms, and so on for all other measuring devices.</p>
6	<p>When recording quantities: If the measuring unit is in full numbers only, use only the spaces to the left of the decimal point, and if the measuring unit has decimals, use the spaces to the right of the decimal point too.</p>
7	<p>Interviewer: add vertically the amounts in each column, for each week, and for each group of goods.</p>
8	<p>Any items given to the household by a non-member for free is considered a gift, and should be entered as so.</p>
9	<p>If the household received in-kind Zakat or charity or the like, enter the household's consumption of such items in the proper column as usual.</p>
10	<p>Interviewer: make sure that what is recorded in the diary as purchases is only those purchases made for the household's consumption purposes, and do not include purchases made for business activities.</p>
11	<p>Interviewer: Enter only what is recorded in the diary, and make sure you follow up on the daily record-keeping of consumption and purchases, through assigning one HH member the responsibility of keeping the diary. The diary keeper should be chosen after discussing such choice with the household.</p>
12	<p>In cases of missing or incomplete diary data, the interviewer shall return to the household as needed to fill in the gaps.</p>
13	<p>Consumption can exceed purchases, meaning that some previous reserves were used. Likewise, some purchases might exceed consumption in fewer cases.</p>

Chapter 14: Expenditures, and weekly consumption of food goods and services

No.	General instruction for collecting the Weekly expenditure and consumption data
	<p>Important notes:</p> <ol style="list-style-type: none">1. Consumption columns can be blank for some items, in some days, while the main food items will appear more frequently.2. There is no necessary relevance between the purchases and consumption amounts (columns)3. Each item will appear on a separate line4. Stress to the HH heads that diary-keeping must be done carefully and precisely, to ease transforming the data to the questionnaire5. Shaded columns in the diary will be filled by the interviewer only.

Chapter 14: Expenditures, and weekly consumption of food goods and services

Group No.	Group name	Items per group	Notes
1	Grains	18	
2	Dry and can legumes	09	
3	Fresh and can vegetables	20	
4	Fresh and can fruit	25	
5	Meats	12	
6	Fish	04	
7	Dairy & derivatives	09	
8	Cooking oil	06	
9	Sugar and derivatives	07	
10	Spices and other foods	07	
11	Tea, coffee, cocoa	05	
12	Mineral water and soft drinks	06	
13	Qat and tobacco	04	These items were grouped with the fast-moving, non-food items to ease the collection of their data
Total No. of items		132	

Chapter 14: Expenditures, and weekly consumption of food goods and services

code	Group name	Instructions
Interviewer: Record all the household's purchases (value and quantity), and consumption, as per the source, in the proper columns.		
0100	Grains and derivatives	<ul style="list-style-type: none"> a) This group includes all grains, such as wheat, barley, corn, and rice, in addition to wheat flour, pasta, and other derivatives. b) If an item is mentioned that is not listed, the interviewer should list it under (Other). c) If the household made cakes or cookies or the like, the ingredients should be recorded in the proper columns, and if such items were bought already made, they should be recorded under (Other) in the grain group.
0200	Dry and can legumes	This group includes grains like finugrine, lintels, beans, and the like. If an item that is not listed is mentioned, the interviewer should list it under (Other legumes).
0300	Fresh and can vegetables	This group includes all fresh and canned vegetables, such as tomatoes, dry onion, potatoes, egg plant, okra, squash, and the like. Items not listed can be listed under (other vegetables).
0400	Fresh and can fruit	This group includes all fresh and canned fruit, such as bananas, orange, grapes, melons, apples, pineapples, and the like. Items not listed can be listed under (other fruit).

Chapter 14: Expenditures, and weekly consumption of food goods and services

code	Group name	Instruction
0500	Meats	This group includes all types of meat and poultry, fresh or frozen, including processing cost. If some meat type is not listed, the interviewer can list it under (other meat).
0600	Fish	This group includes all types of fish, caught by the household members, bought, or or given to the household as gift.
0700	Dairy & derivatives	This group includes milk, yoghurt, all types of cheese, and eggs (purchases and consumption). In the case that the household produces its dairy products and eggs, enter the consumption amounts for each item in the (Self production) column.
0800	Cooking oils	This group includes all types of greases and oils used for cooking and consumed during the past week. Household-produced quantities, such as seame oil and ghee, go under the (self production) column.
0900	Sugar and derivatives	This includes all the household's consumption of sugar and its derivatives, bought, self produced, or gifted. For items that are commonly produced by agricultural household, such as honey, care should be used to separate self produced quantities from bought or gifted quantities.

Chapter 14: Expenditures, and weekly consumption of food goods and services

code	Group name	Instruction
1000	Spices and other food	This group includes: salt, vinegar, cardamom, spices, yeast, in addition to snacks (such as nuts, seeds, and mirh), by source (bought, self-produced, gifted).
1100	Tea, coffee, and cocoa	This group includes tea, coffee, and qishr (coffee bean shells), separating the consumption as usual by the source (bought, self-produced, gifted).
1200	Bottled water and soft drinks	This group includes bottled water, soft drinks, can juice, concentrate juice, ice, and other drinks.
-	Fast-moving, non-food items	This group includes cigarettes, tobacco and its products, and qat. Interviewer: separate items as per source (bought, self-produced, and gifted). In addition to other fast moving items such as medications and local medical services, flowers, newspapers and magazines, entertainment cost (cinema and theater for instance), transportation between governorates or locally for non-business purposes, dining-out, and drinks outside the household.

Chapter 15: Monthly expenditures on non-food goods and services

This chapter includes the household's expenditures on non-food goods and services during the month preceding the interview, covering the following groups of goods and services:

- **Group (14): Spending on housing and household needs**
- **The group of other non-food goods and services**

The reference period for expenditures on non-food goods and services in this chapter is the month preceding the interview.

Chapter 15: Monthly expenditures on non-food goods and services

code	Group name	Instruction
1400	Expenditures on housing and the household needs	<p>This group includes 13 items as follows:</p> <p>1- Monthly rent:</p> <ul style="list-style-type: none"> • Enter the monthly rent of the dwelling • Do not enter rent amount for free or owned housing, enter (-) for such case <p>2- Water supply cost (does not include bottle water):</p> <ul style="list-style-type: none"> • Enter the monthly cost of the water supply for home use • Do not enter cost for free water, enter (-) instead <p>3- Housing maintenance and servicing:</p> <ul style="list-style-type: none"> • Enter cost for regular maintenance cost for electric, water, and sewage systems <p>4- Lodging cost (excluding hotels) in facilities such as furnished suits.</p> <p>5- Salaries and wages for maids, drivers, and the like</p> <p>6- Other costs of housing</p> <p>Note: the reference period for the above costs is the month preceding the interview.</p>

Chapter 15: Monthly expenditures on non-food goods and services

code	Group name	Instruction
1400	Expenditures on housing and the household needs	<p>Expenditures on lighting and fuel (items 1407-1413):</p> <ul style="list-style-type: none"> • These include all household spending on energy needs of the household (electricity, batteries, gas, wood, coal, and other energy forms, such as animal waste, and the like. • To collect this data, the interviewer must make use of the household's latest utilities bill (for one month). Please note that spending on electricity can take other forms. In rural areas, for instance, it is a fixed monthly amount. • Cost of fuel and oil paid during the past month for a private generator that is used only for the household's dwelling. If electricity is also sold, estimate the household's consumption, and enter only that (making sure that this income-generating activity is recorded in chapter 2. • If the household receives free electricity, estimate the monthly consumption. • In the case of butane gas, the interviewer must make sure to record the consumption period for a gas bottle, and calculate a month's consumption based on that, including any gas bottles used for lighting. • In the case of wood and coal use, the interviewer must record consumption as per the source (bought, self-produced, and gifted)

Chapter 15: Monthly expenditures on non-food goods and services

Field No.	Field name	Instruction
-	Expenditures on other non-food goods and services	<p>This can include: washing detergent, bleach, house pesticides, paper products, ash trays, and other cleaners. The interviewer must get the quantity and value of consumption for the month preceding the interview, in addition to gifted items. This group also includes men’s hairdressing, women’s hairdressing, clothing dry cleaners, and maintenance and service of personal items, such as janbias, watches, cameras, and the like.</p> <p>Again, the reference period for this item is one month prior to the interview.</p>

Chapter 16: Quarterly expenditures on non-food goods and services
(value in YR)

Field		Instructions	Notes
code	Group name		
1500	The group of textiles and ready-made clothing	<p>This group includes (46) items (from 1501 to 1546). The interviewer should inquire about all textiles and clothing items bought by or gifted to the household during the reference period, finding out the quantities and values on the item level for all the HH members.</p> <p>For the items (1541-1546), the interviewer shall enter all the amounts paid by the household for tailoring and fixing their clothing, during the past 3 months. If the household or one of its members bought textiles before the reference period that were tailored during the reference period, then enter the tailoring cost only, at market value, in the proper column.</p>	<p>The reference period of the past three months means: if the interview is conducted in April, the reference period would be Jan, Feb, and March.</p>

Chapter 16: Quarterly expenditures on non-food goods and services
(value in YR)

Field		Instructions	Notes.
code	Group name		
1600	The footwear group	This group includes (11) items (1601-1611), showing items, quantities, and values for items bought in the market and gifted to the household. The items include men's shoes, women's shoes, boys shoes, and girls shoes, insddition to slippers and maintenance costs for shoes (item 1610), while item (1611 – Other) is provided for other costs of footwear not listed, such as shoe laces and polishing (for the past three months.	
1700	The furniture and house appliances group	This group includes (20) items, showing the quantities and values of furniture and other housing needs (bought by or gifted to the household), such as bedroom sets, beds, wardrobes, kitchen ware, table ware (metal, plastic, glass, or pottery), in addition to lighting laps (electric, gas, or kerocene). A separate item (1727) is dedicated for maintenance and service costs during the past three months (paid services are recorded in the "bought" column, while the value of gifted services should be estimated and recorded in the "Gifts" column.	Goods and services that have no measuring unit (column 3) will not have any data in the quantity column, which will be blackened against such items.

Chapter 16: Quarterly expenditures on non-food goods and services
(value in YR)

Field		Instructions	Notes
code	Group name		
1700 continued	The furniture and house appliances group	<p>For Item 1728 (other expenditures), enter the items not previously listed.</p> <p>Enter the quantities and values for each of the items during the reference period (3 months) in the proper (bought) or (gifted) columns.</p> <p>Interviewer: enter only items for household use, not those acquired for business use. If furniture repairs of general maintenance services are provided by a household member, estimate the value of such services at current market prices, and enter the value in the (bought) column. If the services are rendered by a non-household member, enter in the appropriate field as explained above. Items (parts and supplies) purchased to perform such repairs are entered in this field too.</p>	<p>Goods and services that have no measuring unit (column 3) will not have any data in the quantity column, which will be blackened against such items.</p>

Chapter 16: Quarterly expenditures on non-food goods and services
(value in YR)

Field		Instructions
code	Group name	
1800	The group of miscellaneous goods and services	<p>This group contains 29 items (1806-1834), while items (1801-1805) have been introduced in chapter (15). This group of non-food goods and services include: Men's personal hygiene items and accessories (shaving blade and shaving machine, toothbrush, shaving brush, and shaving cream, in addition to similar items and accessories for women, such as hair clips, pins, and accessories. All lines should show quantities, and values for both bought and gifted services.</p> <p>In addition, this group of goods and services include baby diapers, hand soap, watches, jewelery, janbias, personal weapons, immunitions, luggage, etc...</p> <p>As usual, the item (other) is set for items not listed above,</p>

Chapter 16: Quarterly expenditures on non-food goods and services
(value in YR)

Field		Instructions	Notes
code	Group name		
1900	The transportation and telecom group	<p>This group includes (5) items (items (1901 & 1904) were included in the group of fast moving goods. The items in this group include: Vehicle washing and lubrication, vehicle maintenance and service, as a total cost that excludes spare parts and shipping and transportation costs of such goods. Excluded also is the cost of telecommunication cards, mail, and telegraphs not related to the busoness.</p> <p>The cost of a mobile telephone id not included in this group, while transportation outside the country (plane tickets) are included, for the past three months.</p> <p>All items listed above that were gifted to the household are estimated in value, and entered accordingly.</p>	
2000	The healthcare and health services group	<p>This group includes (6) items, as follows: medical equipment, surgeries, hospital occupancy cost, cost of healthcare abroad (excluding airplane ticket, which were included in chapter 4.In addition to the above, midwife fees are included (excluding other related cost, and other healthcare costs, during the reference period of 3 months prior to the interview. Items (2004-2011) will be collected as part of the fast-moving goods and services.</p>	Goods and services in chapter 16 can be bought by or gifted to the household

Chapter 17: Annual expenditures on non-food goods and services During the past 12 months)
(value in YR)

Field		Instructions	Notes
code	group name		
2100	Transportation vehicle and means	This field will contain records of all quantities bought by or gifted to household by members not residing with the household, during the past 12 months. The items include: Private Vehicle, private motorcycle, private bike, etc.)	Expenditures on this groupd are limited to quantities bought for household use, not commercial use.
2200	Education	In ths field, enter the amounts spent on public kindergarten fees, private kindergarten fees, public school fees, private school fees (primary, middle or high school), excluding transportation fees, which are included in the fast-moving goods and services. In addition, the cost of textbooks (school/university) tutoring, and school supplies is recorded with the reference period being the whole 12 months preceding the interview, not the past school year.	

Chapter 17: Annual expenditures on non-food goods and services During the past 12 months)
(value in YR)

Field		Instructions			Notes	
Code	group name					
2300	Expenditures of cultural and entertainment activities	2301	Cultural books	In this field, enter the quantity of cultural books (number) acquired, and the value of expenditures for the 12 months preceding the interview, in the proper (bought) or (gifted) columns.		
		2302	Community subscription fees	In this field enter the amounts paid by the household as subscription fees for these activities during the 12 months preceding the interview, in the (bought) column.		
		2303	Sports Subscriptions			
		2304	Satellite TV Subscriptions			
		2305	Other (includes toys)			
		2306 To 2311	In these field, enter the household's spending on items 2306-2311. These items include (tape recorder, radio, TV, VCR, Satellite dish, vedio games, etc) in both (bought) and (Gifted) categories. Interviewer: Enter only items acquired for the household use, not for business use.			
		2312	Maint/repair of Entertainment durable goods	Enter quantities and value of maintenance services for entertainment durable goods during the 12 months preceding the interview.		

		2313	Film developing and photo printing	Enter the household's spending on film developing and photo printing during the 12 months preceding the interview, both paid for (bought) or received as gifts.	
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Chapter 17: Annual expenditures on non-food goods and services During the past 12 months)
(value in YR)

Field		Instructions		
Code	group name			
2400	Hotels and restaurants	2401	Hotel	Enter the household's spending to pay for hotel rooms/suites during the 12 months preceding the interview.
		2402	Traditional guest house	Enter the household's spending amount paid for (beds) in a traditional (lokandah) or guest house.
00.	Durable goods	In this field, enter the household's expenditures on items (1729-1745), which include refrigerator, washing machine, electric stove, kerosene stove, gas stove, water heater (gas or electric), fan, electric heater, air conditioner, blender, sewing machine, iron, rechargeable lamp, vacuum cleaner, gas bottle, electric or gas oven, tannoor (bread-making oven), telephone (regular, mobile), etc... All for both the (bought) and (gifted) categories.		
		1746	Durable goods' maint/repair	Enter the household's spending on the repair and maintenance of durable goods during the 12 months preceding the interview. Separate fields are provided for supplies and spare parts.
		1747	Other durable goods	Enter the households' spending on the purchase of other durable goods -not listed- during the 12 months preceding the interview.

Chapter 17: Annual expenditures on non-food goods and services During the past 12 months)
(value in YR)

Field		Instructions
Code	Group name	
2500	The group on fund transfers and other costs	<p>In this group (items 2501-2519), enter all the households transfers, during the past 12 months, such as:</p> <p>Zakat and/or charity</p> <p>Gifts and giveaways</p> <p>Fund transfers to dependants form outside the household (except student family members)</p> <p>Fund transfers to student dependants of the household, inside the governorate.</p> <p>Fund transfers to student dependants of the household, outside the governorate.</p> <p>Interviewer: note that you must read out all items to the respondent.</p>