

PRINCIPAL Instrument
Administrator Instructions and Protocol:
EGR Assessment Pilot: Liberia, June 2008



Verbal Consent

My name is _____. I work with the Ministry of Education in Liberia.

- We are trying to understand how children learn to read. Your school was selected through the process of statistical sampling. We would like your help in this. But you do not have to take part if you do not want to.
- Your name will not be recorded on this form. Your name will not be mentioned anywhere in the survey data and the results of this survey will be published in the form of collective tables. The information acquired through this instrument will be shared with the Ministry of Education in the hopes of identifying areas where additional support may be needed.
- The name of your school will be recorded so that we can correctly link school, principal, teacher, and student data. Your school's name will not be used in any report or presentation. Data will only be reported at the aggregate level and no one will know that the response came from your particular school. The information acquired through this instrument will be shared with the Ministry of Education in the hopes of identifying areas where additional support may be needed.
- If you agree, I would ask you some questions regarding your normal activities at school, including your interactions with your staff, Ministry office staff, students, and parents.
- Then, with your assistance, I would randomly select 10 students in Grade 2 and 10 students in Grade 3 to assess their reading skills. I would also ask these students about some of their normal school activities, school assets, language use, and reading practices at home, as well as home asset ownership. Selected students need only participate if they wish. The entire interview process for all 20 students will last around 5 hours (15 minutes per each child). My interview with you will take 10 minutes. Finally, I would interview Grade 2 and Grade 3 teachers. I will spend 10 minutes interviewing each teacher.
- Are you willing to participate? Once again, you do not have to participate if you do not wish to. Once we begin, if you would rather not answer a question, that's all right.

Can we get started?

Check box if verbal consent is obtained : YES NO

(If verbal consent is not obtained, thank the principal and terminate the exercise in this school)

SC1	School Name							
SC2	School Code							
HT01	Interviewer Name							
HT02	Interviewer Code							
HT03	Starting Time of Interview	____:____AM/PM						
HT04	Ending Time of Interview	____:____PM/PM						
HT05	Interview Date (dd/mm/yyyy)	Day:___Month:___Year:___						
HT06	Interview Status	<table style="width: 100%; border: none;"> <tr> <td style="width: 80%;">Refused</td> <td style="text-align: right;">1</td> </tr> <tr> <td>Partially Completed</td> <td style="text-align: right;">2</td> </tr> <tr> <td>Complete</td> <td style="text-align: right;">3</td> </tr> </table>	Refused	1	Partially Completed	2	Complete	3
Refused	1							
Partially Completed	2							
Complete	3							

HT07	What is your position at this school?	Principal	1		
		Vice Principal	2		
		Teacher	3		
HT08	[Is the principal male or female?]	Female	1		
		Male	2		
HT09	How many years have you been a principal?	Years			
HT10	What is your highest level of education?	Secondary	1		
		High school	2		
		Associate	3		
		Certificate C	4		
		Certificate B	5		
		Certificate AA	6		
		Bachelors Degree	7		
		Masters degree or other	8		
HT10A		Other _____	9		
	Don't Know	88			
	Refuse	99			
HT11	What grades are taught at this school this year? [CIRCLE '1' IF MENTIONED, IF NOT MENTIONED, CIRCLE '0'.]		Yes	No	
		pre-k	1	0	
		k1	1	0	
		k2	1	0	
		Grade 1	1	0	
		Grade 2	1	0	
		Grade 3	1	0	
		Grade 4	1	0	
		Grade 5	1	0	
		Grade 6	1	0	
		Grade 7	1	0	
		Grade 8	1	0	
		Grade 9	1	0	
		Grade 10	1	0	
		Grade 11	1	0	
		Grade 12	1	0	

HT12	Which grade(s) does your best teacher teach?	pre-k k1 k2 Grade 1 Grade 2 Grade 3 Grade 4 Grade 5 Grade 6 Grade 7 Grade 8 Grade 9 Grade 10 Grade 11 Grade 12	Yes 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	No 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0
HT13	At what grade do you expect all of your students to read fluently?	pre-k k1 k2 Grade 1 Grade 2 Grade 3 Grade 4 Grade 5 Grade 6	Yes 1 1 1 1 1 1 1 1 1	No 0 0 0 0 0 0 0 0 0
HT14	Do you observe your teachers teaching?	Yes No Don't Know Refuse	1 0 88 99	
HT15	Within the last year, did you receive an external inspection or support visit from Education Officers?	Yes No Don't Know Refuse	1 0 88 99	
HT16	Do you have feeding program at school?	Yes No Don't Know Refuse	1 0 88 99	

HT17	Does your school observe dress code?	Yes No Don't Know Refuse	1 0 88 99
HT18	Do you have sufficient resource materials/ textbooks?	Yes No Don't Know Refuse	1 0 88 99
HT19	How many of your teachers are male or Female	Male Female	
HT20	Do you have a library or reading room?	Yes No Don't Know Refuse	1 0 88 99
HT21	Do you hold regular PTA meetings?	Yes No Don't Know Refuse	1 0 88 99
HT21.01	If YES, how many parents come to the PTA meetings	All Most Some Few	1 2 3 4
HT 22	In one year, how often do you send your teachers for in-service teacher training?	Less than 5 5 to 10 times More than 10 times	1 2 3
HT23	Do you have lockable books storage at your school?	Yes No Don't Know Refuse	1 0 88 99

THANK YOU VERY MUCH

General Impression _____