

**Form APD - 1**

Article 26 from Law of State Statistics "Official Gazette of the Republic of Macedonia" No.54/97 and Program of Statistics Researches No. 23-3036/1 "Official Gazette of the Republic of Macedonia" No.64/97

**REPUBLIC OF MACEDONIA
STATE STATISTICAL OFFICE****HOUSEHOLD BUDGET SURVEY - 2002****15-day diary**

Diary is filled

day date
from
to

Please do not enter your name or address in diary.

The interviewer will visit your household again on day at o'clock.

If you have any questions, please address to:

Interviewer's name	tel.
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Identification data:

Survey code	□□ □□
Questionnaire	□
Municipality:	□□ □□ □
Settlement:	□□ □□ □□
Ordinal number of the enumeration district:	□□
Region:	□
Contingent:	□
Interval:	□□
Ordinal number of the household in the ED:	□
Ordinal number of the household's member who fills the diary:	□□

Introduction

The household budget survey that State statistical office is carrying out is used for gathering data about income, expenditures and household consumption. However, with this survey are gathered other more important data for living standard (housing conditions, the way of heating of the dwelling, the level of supplies with durable goods, minimal financial assets needed for ends meet)

The experience of the developed countries indicates that the best way for gathering data is by carrying out diary. By diary, money expenditures for purchased goods and services will be noted daily, during the 15 days.

The person who is most familiar with the household's consumption carries out the diary.

Diary filling explanation

Table 1

In this table should be recorded **all your purchasing** during 15 days, regardless you have paid for them with your money, from the family budget, borrowed money or any other source or whether payment is done with cash, check, credit card, post form or other instrument for payment.

Record expenditures **every day** in order not to forget them.

Record expenditures for each product or service regardless how **big or small** they are.

All expenditures, strictly described, record on a separate line.

Record also purchasing that other person has done for you with your own money.

Record only expenditures for personal consumption.

Include goods purchased at home market and abroad.

Assign the **measure unit**.

Record the value in **denars**.

Use additional pages if it is necessary.

If it is possible use the bills from the shops.

Do not record expenditures aimed for bossiness, for the agricultural holding, nor the expenditures for family celebrations made in restaurants or alike.

Purchasing that you have made for other persons away from your household, with money they gave to you, should not be recorded in your diary.

Purchasing by credit, instalment and postpone payment

If you buy something, during the reference period of 15 days on a credit or by postpone payment, record the whole amount of purchase, regardless you will make repayment in future period. If during the 15 days

when you are supposed to fill diary, instalment from any previous purchase should be realised, that amount **should not** be recorded.

Don't forget:

If you are on holiday during the 15 day reference period or you are on one day shopping abroad, record the value of purchased goods in table 1, and beside the amount expressed in denars, record the sign "X".

Take the diary with you if you are on holiday in the country or abroad, and record expenditures day by day.

If you have paid money for games of chance (bingo, lottery or gambling in casino), record the amount in diary.

Expenditures for spent electricity and TV subscription should be record separately even thought they are paid by one bill.

Remember that data for each day should be recorded on a new page.

At the end of each day check whether you have recorded all expenditures. The list of products and services enclosed on page 5 will help you while.

Table 2

In this table are recorded data for quantities of consumed goods from own production (garden or agricultural hold) as well as consumed quantities of agricultural products received as a gift.

Be careful: Households that are preparing certain goods by themselves (like bread, sour milk, pasta, jam, juice) should record only spent quantities of products from own production or received as a gift used for their preparation.

Table 3

In this table are recorded data about expenditures for food and beverages made away from home (restaurants, bars, fast food, worker's and school canteens)

How should be described purchased products?

In order to be classified, products should be described strictly. General describes for example: cigarette cheese or shoes doesn't shows too much. The products should be described as follows:

Table 1. Purchased product and services

Ord. number	Code (filled by statistical office)	Description of product or service	Quantity	Measure unit	Paid in denars	Purchased abroad	Remark
1		Beef meat with bones	2	Kg.	400		
2		3 rye breads,	1.5	Kg.	20		

3		Men's leather shoes	1	par	1500	X	
4		yellow cheese, "trapist"	1.5	Kg.	450		
5		cigarettes "Partner"	1	box	25		
6		Fuel unleaded	10	litre	510		
7		pasta	0.5	Kg.	30		
8		hair cutting			100		
9		sour milk	0.5	Kg.	25		
10		3 chocolates	0.3	Kg.	75	X	
11		cooking oil	0.8	litre	55		
12		eggs	30	pieces	150		
13		fish tin	0.1	Kg.	20		
14		electricity bill	500	kWh	2253		
15		TV subscription			260		
16		3 bottles beer	1.5	litre	90		
17		TV set	1	piece	20000		
18		2 cinema tickets			200		
19		Service of medical analysis laboratory			100		
20		medicines, toothache			500		

Table 2. Spent quantities from own production and from gift

Ord. Number	Code (filled by statistical office)	Description of product or service	Quantity	Measure unit	Remark
1		Pork meat with bones	1	Kg.	
2		eggs	5	pieces	
3		Carp	1.5	Kg.	fished
4		plums	30	Kg.	for jam
5		tomato	2	Kg.	
8		cheese	0.1	Kg.	
9		grape	500	Kg.	for wine and brandy

Table 3. Expenditures for food and beverages away from home

Ord. number	Code (filled by statistical office)	Place (restaurant, bar, canteen, pizzeria, fast food)	Product description	Paid in denars	Remark
1		pizzeria	2 pizza's	400	
2		pizzeria	2 coca cola	120	
3		fast food	3 buns bread	35	
4		school canteen	meal	300	monthly subscription
5		restaurant	2 meals	1000	dinner
8		restaurant	2 beers	140	
9		confectionery	1 cake	500	

In a case you don't have any more free lines in the table, than use the additional tables enclosed at the end of the diary, and record the date when expenditures were made.

Reminder for daily expenditures

From the number of various products that exist on the market, short list of product is enclosed. Please, check the list at the end of the day to see whether you have forgotten something to record.

Expenditures for:

Food and beverages in the household

1. Flour, sugar, salt
2. Soup, ketchup, sauce
3. Fruit and vegetables
4. Cakes, chips, snacks

Cigars and beverages

5. Beer, wine, brandy, whisky and other alcoholic beverages
6. Cigars, matches, pipe

Cloths, footwear and jewellery

Fuel, electricity

Furnishings

7. Cleaning articles, napkins, toilet paper
8. Brushes, scales and other for household maintenance

Transport

9. Fuel, parking, pay toll, public transport, taxi

Other expenditures

10. Newspapers, magazines, notebooks
11. Vitamins, medicines
12. Cosmetic articles, soaps, shaving creams
13. Hairdresser services
14. Toys, hobby, lottery, and other game of chances
15. Administrative expenditures
16. Furniture, furnishing
17. Expenditures for foreign language lessons, driving, aerobic
18. Pets food
19. Tickets for cinema, theatre, sport match

First day

Day in the week.....

Date.....

Table 1. Purchased products and services

Ord. Numb.	Code Filled by Stat.office	Description of product or service	quantity	measure unit	Paid in denars	Purchased abroad	Remark
1							
2							
3							
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Table 2 Spent quantities from own production and from gift

Ord. Numb.	Code (filled by Stat.office)	Description of product	Quantity	Measure unit	Remark
1					
2					
3					
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12					

Table 3. Expenditures for food and beverages away from home

Ord. Numb.	Code (filled by Stat.office)	Place (restaurant, bar, canteen, pizzeria, fast food)	Product description	Paid in denars	Remark
1					
2					
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Second day

Day in the week.....

Date.....

Table 1. Purchased products and services

Ord. Numb.	Code Filled by Stat.office	Description of product or service	quantity	measure unit	Paid in denars	Purchased abroad	Remark
1							
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3							
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Table 2 Spent quantities from own production and from gift

Ord. Numb.	Code (filled by Stat.office)	Description of product	Quantity	Measure unit	Remark
1					
2					
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Table 3. Expenditures for food and beverages away from home

Ord. Numb.	Code (filled by Stat.office)	Place (restaurant, bar, canteen, pizzeria, fast food)	Product description	Paid in denars	Remark
1					
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Third day

Day in the week.....

Date.....

Table 1. Purchased products and services

Ord. Numb.	Code Filled by Stat.office	Description of product or service	quantity	measure unit	Paid in denars	Purchased abroad	Remark
1							
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Table 2 Spent quantities from own production and from gift

Ord. Numb.	Code (filled by Stat.office)	Description of product	Quantity	Measure unit	Remark
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Table 3. Expenditures for food and beverages away from home

Ord. Numb.	Code (filled by Stat.office)	Place (restaurant, bar, canteen, pizzeria, fast food)	Product description	Paid in denars	Remark
1					
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Forth day

Day in the week.....

Date.....

Table 1. Purchased product sand services

Ord. Numb.	Code Filled by Stat.office	Description of product or service	quantity	measure unit	Paid in denars	Purchased abroad	Remark
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Table 2 Spent quantities from own production and from gift

Ord. Numb.	Code (filled by Stat.office)	Description of product	Quantity	Measure unit	Remark
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Table 3. Expenditures for food and beverages away from home

Ord. Numb.	Code (filled by Stat.office)	Place (restaurant, bar, canteen, pizzeria, fast food)	Product description	Paid in denars	Remark
1					
2					
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Fifth day

Day in the week.....

Date.....

Table 1. Purchased product and services

Ord. Numb.	Code Filled by Stat.office	Description of product or service	quantity	measure unit	Paid in denars	Purchased abroad	Remark
1							
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Table 2 Spent quantities from own production and from gift

Ord. Numb.	Code (filled by Stat.office)	Description of product	Quantity	Measure unit	Remark
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Table 3. Expenditures for food and beverages away from home

Ord. Numb.	Code (filled by Stat.office)	Place (restaurant, bar, canteen, pizzeria, fast food)	Product description	Paid in denars	Remark
1					
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Sixth day

Day in the week.....

Date.....

Table 1. Purchased products and services

Ord. Numb.	Code (filled by Stat.office)	Description of product or service	quantity	measure unit	Paid in denars	Purchased abroad	Remark
1							
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Table 2 Spent quantities from own production and from gift

Ord. Numb.	Code (filled by Stat.office)	Description of product	Quantity	Measure unit	Remark
1					
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12					

Table 3. Expenditures for food and beverages away from home

Ord. Numb.	Code (filled by Stat.office)	Place (restaurant, bar, canteen, pizzeria, fast food)	Product description	Paid in denars	Remark
1					
2					
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Seventh day Day in the week..... Date.....

Table 1. Purchased products and services

Ord. Numb.	Code Filled by Stat.office	Description of product or service	quantity	measure unit	Paid in denars	Purchased abroad	Remark
1							
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Table 2 Spent quantities from own production and from gift

Ord. Numb.	Code (filled by Stat.office)	Description of product	Quantity	Measure unit	Remark
1					
2					
3					
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5					
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9					
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11					
12					

Table 3. Expenditures for food and beverages away from home

Ord. Numb.	Code (filled by Stat.office)	Place (restaurant, bar, canteen, pizzeria, fast food)	Product description	Paid in denars	Remark
1					
2					
3					
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Eight day

Day in the week.....

Date.....

Table 1. Purchased products and services

Ord. Numb.	Code Filled by Stat.office	Description of product or service	quantity	measure unit	Paid in denars	Purchased abroad	Remark
1							
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Table 2 Spent quantities from own production and from gift

Ord. Numb.	Code (filled by Stat.office)	Description of product	Quantity	Measure unit	Remark
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Table 3. Expenditures for food and beverages away from home

Ord. Numb.	Code (filled by Stat.office)	Place (restaurant, bar, canteen, pizzeria, fast food)	Product description	Paid in denars	Remark
1					
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Nineth day

Day in the week.....

Date.....

Table 1. Purchased products and services

Ord. Numb.	Code (filled by Stat.office)	Description of product or service	quantity	measure unit	Paid in denars	Purchased abroad	Remark
1							
2							
3							
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Table 2 Spent quantities from own production and from gift

Ord. Numb.	Code (filled by Stat.office)	Description of product	Quantity	Measure unit	Remark
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Table 3. Expenditures for food and beverages away from home

Ord. Numb.	Code (filled by Stat.office)	Place (restaurant, bar, canteen, pizzeria, fast food)	Product description	Paid in denars	Remark
1					
2					
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Tenth day

Day in the week.....

Date.....

Table 1. Purchased products and services

Ord. Numb.	Code Filled by Stat.office	Description of product or service	quantity	measure unit	Paid in denars	Purchased abroad	Remark
1							
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Table 2 Spent quantities from own production and from gift

Ord. Numb.	Code (filled by Stat.office)	Description of product	Quantity	Measure unit	Remark
1					
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12					

Table 3. Expenditures for food and beverages away from home

Ord. Numb.	Code (filled by Stat.office)	Place (restaurant, bar, canteen, pizzeria, fast food)	Product description	Paid in denars	Remark
1					
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Eleventh day Day in the week.....

Date.....

Table 1. Purchased products and services

Ord. Numb.	Code Filled by Stat.office	Description of product or service	quantity	measure unit	Paid in denars	Purchased abroad	Remark
1							
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3							
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5							
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Table 2 Spent quantities from own production and from gift

Ord. Numb.	Code (filled by Stat.office)	Description of product	Quantity	Measure unit	Remark
1					
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5					
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11					
12					

Table 3. Expenditures for food and beverages away from home

Ord. Numb.	Code (filled by Stat.office)	Place (restaurant, bar, canteen, pizzeria, fast food)	Product description	Paid in denars	Remark
1					
2					
3					
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Twelfth day Day in the week.....

Date.....

Table 1. Purchased products and services

Ord. Numb.	Code Filled by Stat.office	Description of product or service	quantity	measure unit	Paid in denars	Purchased abroad	Remark
1							
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3							
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Table 2 Spent quantities from own production and from gift

Ord. Numb.	Code (filled by Stat.office)	Description of product	Quantity	Measure unit	Remark
1					
2					
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5					
8					
9					
10					
11					
12					

Table 3. Expenditures for food and beverages away from home

Ord. Numb.	Code (filled by Stat.office)	Place (restaurant, bar, canteen, pizzeria, fast food)	Product description	Paid in denars	Remark
1					
2					
3					
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Thirteenth day Day in the week..... Date.....

Table 1. Purchased products and services

Ord. Numb.	Code (filled by Stat.office)	Description of product or service	quantity	measure unit	Paid in denars	Purchased abroad	Remark
1							
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3							
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Table 2 Spent quantities from own production and from gift

Ord. Numb.	Code (filled by Stat.office)	Description of product	Quantity	Measure unit	Remark
1					
2					
3					
4					
5					
8					
9					
10					
11					
12					

Table 3. Expenditures for food and beverages away from home

Ord. Numb.	Code (filled by Stat.office)	Place (restaurant, bar, canteen, pizzeria, fast food)	Product description	Paid in denars	Remark
1					
2					
3					
4					
5					
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10					

Forthenth day Day in the week.....

Date.....

Table 1. Purchased products and services

Ord. Numb.	Code (filled by Stat.office)	Description of product or service	quantity	measure unit	Paid in denars	Purchased abroad	Remark
1							
2							
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Table 2 Spent quantities from own production and from gift

Ord. Numb.	Code (filled by Stat.office)	Description of product	Quantity	Measure unit	Remark
1					
2					
3					
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5					
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11					
12					

Table 3. Expenditures for food and beverages away from home

Ord. Numb.	Code (filled by Stat.office)	Place (restaurant, bar, canteen, pizzeria, fast food)	Product description	Paid in denars	Remark
1					
2					
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Fifteenth day Day in the week..... Date.....

Table 1. Purchased products and services

Ord. Numb.	Code (filled by Stat.office)	Description of product or service	quantity	measure unit	Paid in denars	Purchased abroad	Remark
1							
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Table 2 Spent quantities from own production and from gift

Ord. Numb.	Code (filled by Stat.office)	Description of product	Quantity	Measure unit	Remark
1					
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5					
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11					
12					

Table 3. Expenditures for food and beverages away from home

Ord. Numb.	Code (filled by Stat.office)	Place (restaurant, bar, canteen, pizzeria, fast food)	Product description	Paid in denars	Remark
1					
2					
3					
4					
5					
8					
9					
10					

Additional tables

Table 1. Purchased product and services

[illegible]

Additional tables

Table 1. Purchased products and services

[illegible]

Additional tables

Table 1. Purchased products and services

[illegible]

Additional tables

Table 2 Spent quantities from own production and from gift

[illegible]

Additional tables

Table 3. Expenditures for food and beverages away from home

[illegible]

1. Did you fill the diary?
yes, entirely - 1 no - 2 partly- 3 ☐
2. Why not, or why partly? _____ ☐
3. Do you consider as a difficult filling of the diary? ☐
yes - 1 no - 2
4. When did you fill the diary?
at morning- 1 evening - 2 during the day - 3 ☐
5. Was it difficult to remember to any purchase? ☐
yes - 1 no - 2
6. Did you notice any changes in your behaving, because of diary filling? ☐
yes - 1 no - 2
7. Are you prepared to give other person to reed the diary that you carried out? ☐
yes - 1 no - 2
8. Do you consider as unpleasant, questions about purchasing? ☐
yes - 1 no - 2
9. Is your household willing to participate in survey like this, next year? ☐
yes - 1 no - 2

Remarks:

Thank you about co-operation in this survey!