

**Confidential**

The information collected in this survey will be strictly confidential and individual level information will not be divulged to any person or agency.

Year		Quarter	Province	Sector	Sub Sector	District



# SRI LANKA LABOUR FORCE SURVEY

## SURVEY SCHEDULE

DEPARTMENT OF CENSUS AND STATISTICS  
MINISTRY OF POLICY PLANNING AND IMPLEMENTATION

Identification Information

1. Address (Location):-.....
2. Province:-.....
3. District:-.....
4. A.G.A.Division:-.....
5. Name of M.C/U.C/T.C:-.....  
(If Urban Sector)  
Ward No:-.....
6. G.S.Division: Number ..... Name.....  
(If Rural or Estate Sector)
7. Name of Village:-.....  
(If Rural Sector)
8. Name of Estate:-.....  
(If Estate Sector)
9. Census Block No:-..... Serial No.of  
Housing Unit .....
10. Survey Quarter:- 1. 2. 3. 4.

11. Number of Households:-

12. Name of head of this household:-.....  
.....

13. Interviewer's

Name:-.....

Signature:-..... Date:-.....

14. Supervising Officer's

Name:-.....

Signature:-..... Date:-.....

15A. For office use only

Year	Quarter	Province	Sector	Sub Sector	District

15B.

Block Number Within Stratum	Housing Unit Number Within the block	H.hold Number

## Control Data

Interviewer's Visits	1 st	2nd	3rd
1. Date			
2. Result*	<input type="text"/>	<input type="text"/>	<input type="text"/>
3. Time taken to Complete the Schedule	<input type="text"/> <input type="text"/> minutes	<input type="text"/> <input type="text"/> minutes	<input type="text"/> <input type="text"/> minutes

### \* Result Codes

- Completed ..... 1
- Deferred ..... 2
- Ineligible \*\* ..... 3
- No competent respondent at home ..... 4
- Refused ..... 5
- Housing unit is temporarily closed ..... 6
- Other (specify) ..... 7

\*\* Specify the reason to be ineligible

- (i) Vacant
- (ii) Seasonal
- (iii) Non - residential
- (iv) Destroyed

4. If the housing unit is consolidated,  
No. of H.U's listed for this unit

 

5. If the housing unit is divided,  
No. of H.U's in this unit as at present

 

6. For office use only

Final Result Code.....

- Completed ..... 1
- Partially Completed, usable ..... 2
- Partially Completed, unusable ..... 3
- Not Completed ..... 4
- Ineligible ..... 5

## CONCEPTS & DEFINITIONS

1. Labour Force: The labour force is composed of the economically active population 10 years of age and over.
2. The economically active population: is defined as those persons who are/were employed or unemployed during the reference period of the survey.
3. Employed: Persons, who during the reference period, worked as paid employees, employers, own account workers (self - employed), or unpaid family workers are said to be employed. This includes persons with a job but not at work during the reference period.
4. Unemployed: Persons available and/or looking for work, and who did no work, during the reference period are said to be unemployed.
5. Reference period: In this survey there are two (2) reference periods, "current" and "usual". The "current" reference period is the week preceeding the week of the survey, i.e., last week. The "usual" reference period is the preceeding 12 months, i.e., the past 12 months.
6. Currently economically active: A person who was employed or unemployed during the current reference period is considered to be currently economically active.
7. Usually economically active: A person whose major activity during the past 12 months was employment and/or unemployment is considered to have been usually economically active.
8. Currently employed: A person who worked for pay, profit, or unpaid family gain for one (1) hour or more during the past week is said to be currently employed.
9. Usually employed: A person whose major economic activity during the past 12 months was employment is said to have been usually employed.
10. Currently unemployed: A person who did no work but was looking or available for work during the past 4 weeks is said to be currently unemployed.
11. Usually unemployed: A person who was looking or available for work during the major part of the past 12 months is said to have been usually unemployed.
12. Not in the labour force (not economically active): Persons who were neither working nor available/looking for work are classified as "not in the labour force". Persons are not in the labour force for such reasons as: full-time care of the household, full - time students, retired or old age, infirmed or disabled, or are not interested in working for one reason or another. Current and usual definitions apply.

## CODES FOR PERSONAL CHARACTERISTICS

### Col.3 : Relationship to Head of Household

Head of the Household	1
Wife/Husband	2
Son/Daughter	3
Parents	4
Other Relative	5
Domestic Servant	6
Boarder	7
Lodger	8
Other	9

### Col.4 : Sex

Male	1
Female	2

### Col. 6 : Ethnic Group

Sinhalese	1
Sri Lanka Tamil	2
Indian Tamil	3
Sri Lanka Moor	4
Malay	5
Burgher	6
Other	9

### Col.7 : Religion

Buddhist	1
Hindu	2
Muslim	3
Roman Catholic/Other Christian	4
Other	9

### Col. 8 : Marital Status

Never Married	1
Married	2
Widowed	3
Divorced	4
Separated	5

### Col. 11 : Educational Attainment

No Schooling	0
Passed Grade 0 - 4/passed 1 - 5 year	1
Passed Grade 5 - 7/passed 6 - 8 year	2
Passed Grade 8 - 9/passed 9 - 10 year	3
Passed G.C.E.(O/L)/N.C.G.E.	4
Passed G.C.E.(A/L)/H.N.C.E.	5
Degree	6
Post Graduate Degree/Diploma	7

### Col. 17 : Reason for Going Abroad

Employment	1
Business	2
Study	3
Holiday	4
Other	9

## PERSONAL CHARACTERISTICS

Serial No.	Names of Individuals who usually live here including those who are temporarily absent. (Include boarders, lodgers, servants, etc. and exclude temporary visitors)	Relationship to Head of Household	Sex	Age (as at last birthdate)	Ethnic Group	Religion	Marital Status	Place of birth (District)	Code*
1	2	3	4	5	6	7	8	9	10
01									
02									
03									
04									
05									
06									
07									
08									
09									
10									
11									
12									
13									
14									
15									



# LABOUR FORCE ITEMS (For persons 10 years of age & over)

01. Name of Individual Serial Number				
02. Did (s)he do any work for pay, profit, or family gain, last week?				
Yes No	1 2	1 2	1 2	1 2
03. Did (s)he have a job or enterprise at which (s)he did not work last week?				
Yes No	1 2	1 2	1 2	1 2
04. During the past week was (s)he available or looking for work?				
Yes No	1 2	1 2	1 2	1 2
05. Could (s)he have taken a job last week, if one was available?				
Yes No	1 2	1 2	1 2	1 2
06. Why couldn't (s)he work last week?				
Already has a job .....	1 - GO TO Q.09	1 - GO TO Q.09	1 - GO TO Q.09	1 - GO TO Q.09
Temporary illness .....	2 - GO TO Q.19	2 - GO TO Q.19	2 - GO TO Q.19	2 - GO TO Q.19
Going to school .....	3	3	3	3
Family responsibilities .....	4	4	4	4
Other (specify) .....	5	5	5	5
07. Why was (s)he not available or looking for work?				
Studies .....	1	1	1	1
Household work .....	2	2	2	2
Retirement, old age .....	3	3	3	3
Infirmary, disability .....	4	4	4	4
Not interested in having a job .....	5	5	5	5
Other (specify) .....	6	6	6	6
GO TO Q.29	GO TO Q.29	GO TO Q.29	GO TO Q.29	GO TO Q.29



Serial Number				
08. Why did (s)he not work last week?				
Illness or injury .....	1	1	1	1
Strike .....	2	2	2	2
Holiday, vacation or leave .....	3	3	3	3
Reduction in economic activity .....	4	4	4	4
Off season inactivity .....	5	5	5	5
Bad weather .....	6	6	6	6
Mechanical or electricity failure .....	7	7	7	7
Short of raw material or fuel .....	8	8	8	8
Other reason (specify) .....	9	9	9	9
09. Nature of the Main work				
a. Industry .....				
b. Occupation .....				
c. Sector				
1. Public .....	1	1	1	1
2. Private .....	2	2	2	2
d. Status				
1. Employee .....	1	1	1	1
2. Employer .....	2	2	2	2
3. Own account worker .....	3	3	3	3
4. Unpaid family worker .....	4	4	4	4
10. How long has (s)he been working at this occupation?				
1. <input type="text"/> Years	1. <input type="text"/> Years	1. <input type="text"/> Years	1. <input type="text"/> Years	1. <input type="text"/> Years
2. <input type="text"/> Months	2. <input type="text"/> Months	2. <input type="text"/> Months	2. <input type="text"/> Months	2. <input type="text"/> Months
11. Number of hours USUALLY worked in a week at this job?	<input type="text"/> Hours	<input type="text"/> Hours	<input type="text"/> Hours	<input type="text"/> Hours
12. Number of hours ACTUALLY worked last week at this job?	<input type="text"/> Hours	<input type="text"/> Hours	<input type="text"/> Hours	<input type="text"/> Hours
13. RESPONSE IN Q. 12: LESS THAN RESPONSE IN Q.11 ..... THE SAME OR MORE THAN RESPONSE IN Q.11 .....	ASK Q 14 SKIP TO Q 15	ASK Q 14 SKIP TO Q 15	ASK Q 14 SKIP TO Q 15	ASK Q 14 SKIP TO Q 15

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Serial Number				
14. Ask reason for working less than usual hours:				
Illness or injury .....	1	1	1	1
Strike .....	2	2	2	2
Holiday, vacation or leave .....	3	3	3	3
Reduction in economic activity .....	4	4	4	4
Off season inactivity .....	5	5	5	5
Bad weather .....	6	6	6	6
Mechanical or electricity failure .....	7	7	7	7
Short of raw material or fuel .....	8	8	8	8
Other reason (specify) .....	9	9	9	9
15. Did (s)he have secondary work?				
Yes	1	1	1	1
No	2 GO TO Q.29	2 GO TO Q.29	2 GO TO Q.29	2 GO TO Q.29
16. Nature of Secondary work				
a. Industry .....	..... [ ][ ][ ][ ] *	..... [ ][ ][ ][ ] *	..... [ ][ ][ ][ ] *	..... [ ][ ][ ][ ] *
b. Occupation .....	..... [ ][ ][ ][ ] *	..... [ ][ ][ ][ ] *	..... [ ][ ][ ][ ] *	..... [ ][ ][ ][ ] *
c. Sector				
1. Public .....	1	1	1	1
2. Private .....	2	2	2	2
d. Status				
1. Employee .....	1	1	1	1
2. Employer .....	2	2	2	2
3. Own account worker .....	3	3	3	3
4. Unpaid family worker .....	4	4	4	4
17. How long has (s)he been engaged in this economic activity?				
1. [ ][ ] Years	1. [ ][ ] Years	1. [ ][ ] Years	1. [ ][ ] Years	1. [ ][ ] Years
2. [ ][ ] Months	2. [ ][ ] Months	2. [ ][ ] Months	2. [ ][ ] Months	2. [ ][ ] Months
18. Number of hours ACTUALLY worked last week at this job?				
[ ][ ] Hours	[ ][ ] Hours	[ ][ ] Hours	[ ][ ] Hours	[ ][ ] Hours
<u>GO TO Q.29</u>	<u>GO TO Q.29</u>	<u>GO TO Q.29</u>	<u>GO TO Q.29</u>	<u>GO TO Q.29</u>

Serial Number				
19. What kind of work would (s)he expect to get? Occupation or activity	..... [ ][ ][ ][ ] *	..... [ ][ ][ ][ ] *	..... [ ][ ][ ][ ] *	..... [ ][ ][ ][ ] *
20. What is the lowest wage (s)he would accept? (ONE RESPONSE ONLY)	Rs...../Day Rs...../Week Rs...../Month Rs [ ][ ][ ][ ] *	Rs...../Day Rs...../Week Rs...../Month Rs [ ][ ][ ][ ] *	Rs...../Day Rs...../Week Rs...../Month Rs [ ][ ][ ][ ] *	Rs...../Day Rs...../Week Rs...../Month Rs [ ][ ][ ][ ] *
21. Would (s)he be available for? (ONE RESPONSE ONLY)	<input type="checkbox"/> 1 Full - time employment ..... <input type="checkbox"/> 2 Part - time employment ..... <input type="checkbox"/> 3 Self - employment ..... <input type="checkbox"/> 4 Any kind of employment .....	<input type="checkbox"/> 1 ..... <input type="checkbox"/> 2 ..... <input type="checkbox"/> 3 ..... <input type="checkbox"/> 4 .....	<input type="checkbox"/> 1 ..... <input type="checkbox"/> 2 ..... <input type="checkbox"/> 3 ..... <input type="checkbox"/> 4 .....	<input type="checkbox"/> 1 ..... <input type="checkbox"/> 2 ..... <input type="checkbox"/> 3 ..... <input type="checkbox"/> 4 .....
22. What steps has (s)he taken in search of work in the past 4 weeks?  (CHECK ALL THAT APPLY)	<input type="checkbox"/> 1 Registered at Employment Agencies..... <input type="checkbox"/> 2 Applied to prospective employers..... <input type="checkbox"/> 3 Checked at farms, factories, estates, markets, work sites, etc..... } <input type="checkbox"/> 4 Placed or answered advertisements..... <input type="checkbox"/> 5 Sought help from friends or relatives..... <input type="checkbox"/> 6 Looked for land, building, machinery, equipment, or finance for setting up own enterprise..... } <input type="checkbox"/> 7 Applied for permit or license to set up own enterprise..... <input type="checkbox"/> 8 Other steps taken (specify)..... <input type="checkbox"/> 9 No steps taken .....	<input type="checkbox"/> 1 ..... <input type="checkbox"/> 2 ..... <input type="checkbox"/> 3 ..... <input type="checkbox"/> 4 ..... <input type="checkbox"/> 5 ..... <input type="checkbox"/> 6 ..... <input type="checkbox"/> 7 ..... <input type="checkbox"/> 8 ..... <input type="checkbox"/> 9 GO TO Q 24	<input type="checkbox"/> 1 ..... <input type="checkbox"/> 2 ..... <input type="checkbox"/> 3 ..... <input type="checkbox"/> 4 ..... <input type="checkbox"/> 5 ..... <input type="checkbox"/> 6 ..... <input type="checkbox"/> 7 ..... <input type="checkbox"/> 8 ..... <input type="checkbox"/> 9 GO TO Q 24	<input type="checkbox"/> 1 ..... <input type="checkbox"/> 2 ..... <input type="checkbox"/> 3 ..... <input type="checkbox"/> 4 ..... <input type="checkbox"/> 5 ..... <input type="checkbox"/> 6 ..... <input type="checkbox"/> 7 ..... <input type="checkbox"/> 8 ..... <input type="checkbox"/> 9 GO TO Q 24
23. How long has (s)he been seeking or available for employment?	<input type="checkbox"/> 1 Less than one month ..... <input type="checkbox"/> 2 1 - less than 3 months ..... <input type="checkbox"/> 3 3 - less than 6 months ..... <input type="checkbox"/> 4 6 - less than 9 months ..... <input type="checkbox"/> 5 9 - less than 12 months ..... <input type="checkbox"/> 6 12 months or more ..... GO TO Q.25	<input type="checkbox"/> 1 ..... <input type="checkbox"/> 2 ..... <input type="checkbox"/> 3 ..... <input type="checkbox"/> 4 ..... <input type="checkbox"/> 5 ..... <input type="checkbox"/> 6 ..... GO TO Q.25	<input type="checkbox"/> 1 ..... <input type="checkbox"/> 2 ..... <input type="checkbox"/> 3 ..... <input type="checkbox"/> 4 ..... <input type="checkbox"/> 5 ..... <input type="checkbox"/> 6 ..... GO TO Q.25	<input type="checkbox"/> 1 ..... <input type="checkbox"/> 2 ..... <input type="checkbox"/> 3 ..... <input type="checkbox"/> 4 ..... <input type="checkbox"/> 5 ..... <input type="checkbox"/> 6 ..... GO TO Q.25

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Serial Number				
24. Why has (s)he not been seeking employment?				
Discouraged, not able to get a job .....	1	1	1	1
Believes no suitable work available .....	2	2	2	2
Has no skills or training .....	3	3	3	3
Engaged in housework .....	4	4	4	4
Engaged in studies .....	5	5	5	5
Other reasons (specify) .....	6	6	6	6
	GO TO Q.4 ↑	GO TO Q.4 ↑	GO TO Q.4 ↑	GO TO Q.4 ↑
25. Did (s)he ever have a job?				
Yes	1	1	1	1
No	2 - GO TO Q.28	2 - GO TO Q.28	2 - GO TO Q.28	2 - GO TO Q.28
26. When was the last time (s)he had a job lasting two or more weeks?				
Within the past 3 months .....	1	1	1	1
3 - less than 7 months .....	2	2	2	2
7 - less than 12 months .....	3	3	3	3
1 - less than 5 Years .....	4	4	4	4
5 Years and over.....	5	5	5	5
27. What kind of work was it? .....				
	□ □ □ □ *	□ □ □ □ *	□ □ □ □ *	□ □ □ □ *
28. Source of assistance during period of unemployment?				
(CHECK ALL THAT APPLY)				
Government (Incl. food stamps).....	1	1	1	1
Charitable Institution .....	2	2	2	2
Parents, spouse, children, other relatives.....	3	3	3	3
Income from property, assets .....	4	4	4	4
Withdrawal from savings.....	5	5	5	5
Sale of property, assets.....	6	6	6	6
Present occupation.....	7 GO TO Q. 02	7 GO TO Q. 02	7 GO TO Q. 02	7 GO TO Q. 02
No assistance required.....	8	8	8	8
No assistance available.....	9	9	9	9

(Q. 29 should be filled for all persons 10 years of age & over)

Serial Number				
29. During the past 12 months did (s)he do any work for pay, profit, or family gain?  Yes No	<input type="checkbox"/> 1 2 - GO TO Q.32	<input type="checkbox"/> 1 2 - GO TO Q.32	<input type="checkbox"/> 1 2 - GO TO Q.32	<input type="checkbox"/> 1 2 - GO TO Q.32
30. CHECK THE MONTHS IN WHICH (S)HE WORKED AND PROBE FOR THE NUMBER OF WEEKS WORKED IN EACH MONTH.	All 12 months..... Jan..... May.... Sep.... Feb.....Jun..... Oct..... Mar.... Jul..... Nov.... Apr.....Aug.....Dec..... Total weeks <input type="checkbox"/> <input type="checkbox"/>	All 12 months..... Jan..... May.... Sep.... Feb.....Jun..... Oct..... Mar.... Jul..... Nov.... Apr.....Aug.....Dec..... Total weeks <input type="checkbox"/> <input type="checkbox"/>	All 12 months..... Jan..... May.... Sep.... Feb.....Jun..... Oct..... Mar.... Jul..... Nov.... Apr.....Aug.....Dec..... Total weeks <input type="checkbox"/> <input type="checkbox"/>	All 12 months..... Jan..... May.... Sep.... Feb.....Jun..... Oct..... Mar.... Jul..... Nov.... Apr.....Aug.....Dec..... Total weeks <input type="checkbox"/> <input type="checkbox"/>
31. (S)HE WORKED LESS THAN 26 WEEKS.....  (S)HE WORKED 26 WEEKS OR MORE.....	GO TO Q.32  END QUESTIONS	GO TO Q.32  END QUESTIONS	GO TO Q.32  END QUESTIONS	GO TO Q.32  END QUESTIONS
32. During the past 12 months did (s)he look or was available for work?  Yes No	<input type="checkbox"/> - GO TO Q.33 <input type="checkbox"/> - END QUESTIONS	<input type="checkbox"/> - GO TO Q.33 <input type="checkbox"/> - END QUESTIONS	<input type="checkbox"/> - GO TO Q.33 <input type="checkbox"/> - END QUESTIONS	<input type="checkbox"/> - GO TO Q.33 <input type="checkbox"/> - END QUESTIONS
33. CHECK THE MONTHS IN WHICH (S)HE WAS AVAILABLE OR LOOKED FOR WORK AND PROBE FOR THE NUMBER OF WEEKS AVAILABLE OR LOOKING FOR WORK IN EACH MONTH.	All 12 months..... Jan..... May.... Sep.... Feb.....Jun..... Oct..... Mar.... Jul..... Nov.... Apr.....Aug.....Dec..... Total weeks <input type="checkbox"/> <input type="checkbox"/>	All 12 months..... Jan..... May.... Sep.... Feb.....Jun..... Oct..... Mar.... Jul..... Nov.... Apr.....Aug.....Dec..... Total weeks <input type="checkbox"/> <input type="checkbox"/>	All 12 months..... Jan..... May.... Sep.... Feb.....Jun..... Oct..... Mar.... Jul..... Nov.... Apr.....Aug.....Dec..... Total weeks <input type="checkbox"/> <input type="checkbox"/>	All 12 months..... Jan..... May.... Sep.... Feb.....Jun..... Oct..... Mar.... Jul..... Nov.... Apr.....Aug.....Dec..... Total weeks <input type="checkbox"/> <input type="checkbox"/>
34. <u>EDITOR'S CHECK ONLY</u>  THIS PERSON WAS:  USUALLY EMPLOYED IN THE PAST 12 MONTHS ..... USUALLY UNEMPLOYED IN THE PAST 12 MONTHS ..... USUALLY NOT ECONOMICALLY ACTIVE IN THE PAST 12 MONTHS .....	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

Once labour force items are completed for all individuals, go to income questions.

(Q. 35 &amp; Q. 37 should be filled for all persons 10 years of age &amp; over)

Serial Number				
35. WAS (S)HE AN EMPLOYEE (9d.1.) IN THE MAIN OCCUPATION?				
Yes	1	1	1	1
No	2 - GO TO Q.37	2 - GO TO Q.37	2 - GO TO Q.37	2 - GO TO Q.37
36. <u>EMPLOYEE EARNINGS FROM MAIN JOB</u>				
a.) Wage/salary last month? .....	Rs .....	Rs .....	Rs .....	Rs .....
OR				
What is the daily wage rate? .....	Rs .....	Rs .....	Rs .....	Rs .....
Enter days worked last month .....	.....days	.....days	.....days	.....days
(MULTIPLY WAGE BY DAYS WORKED LAST MONTH) .....	Rs [ ][ ][ ][ ] *	Rs [ ][ ][ ][ ] *	Rs [ ][ ][ ][ ] *	Rs [ ][ ][ ][ ] *
b.) Any payments in kind? Yes	1	1	1	1
No	2	2	2	2
37. IS (S)HE AN EMPLOYEE IN THE SECONDARY ACTIVITY?				
Yes	1	1	1	1
No	2 END QUESTIONS	2 END QUESTIONS	2 END QUESTIONS	2 END QUESTIONS
38. <u>EARNINGS FROM SECOND JOB</u>				
a.) Wage/salary last month? .....	Rs .....	Rs .....	Rs .....	Rs .....
OR				
What is the daily wage rate? .....	Rs .....	Rs .....	Rs .....	Rs .....
Enter days worked last month .....	.....days	.....days	.....days	.....days
(MULTIPLY WAGE BY DAYS WORKED LAST MONTH) .....	Rs [ ][ ][ ][ ] *	Rs [ ][ ][ ][ ] *	Rs [ ][ ][ ][ ] *	Rs [ ][ ][ ][ ] *
b.) Any payments in kind? Yes	1	1	1	1
No	2	2	2	2

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