

Form LF1  
5/99

Form \_\_\_\_ of \_\_\_\_



**GOVERNMENT OF PAKISTAN  
FEDERAL BUREAU OF STATISTICS  
LABOUR FORCE SURVEY**

Survey Period:	Code
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<b>Section 1: Identification</b>		Processing Code	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
1. Province:			8. Address:							
2. District:			9. Serial number of household: <input type="text"/>							
3. Tehsil/Taluka:			10. Name of head of household							
4. City/Town:			11. Father's name:							
5. Mouza/Deh/Village:			12. Respondent's name:							
6. Enumeration Block Code		<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
7. Locality:			13. Respondents Sex 1=male. 2=female <input type="text"/>							
			14. Respondent's relation to head of household: <input type="text"/>							
			1 = head of household 2 = other member of household 3 = others							

<b>Section 2: Field Operations</b>						
Item	Date	Name	Designation	Signature		
(1)	(2)	(3)	Code	(4)	Code	(5)
1. Survey						
2. Inspection (i)						
3. (ii)						
4. Checking/editing in the Regional/Field Offices						
5. Coding of R/F Offices						
6. Despatch to Headquarters						
7. Receipt at Headquarters						

<b>Section 3: Editing at Regional Offices / Headquarters</b>						
Item	Date	Name	Designation	Signature		
(1)	(2)	(3)	Code	(4)	Code	(5)
1. Editing by staff						
2. Checking by officer (i)						
3. (ii)						
4. Despatch to D.P. Section						

**SECTION 4: Household Composition and Demographic Information**

Sl. No.	Name of Household members who usually live here. Do not list guests, visitors, etc. (List members according to sequence given in Col. 3)	Relation to Head		Present Status	Sex	Age	Marital Status	ALL PERSONS 5 YEARS AND ABOVE		ALL PERSONS 10 YEARS AND ABOVE						
		1. Head	2. Spouse					Code (8)	Code (9)	Code (10)	Code (11)	Code (12)	Code (13)	Code (14)	Code (15)	Code (16)
		3. Son/daughter (unmarried)	4. Son/daughter (married)	1. Present	1. Male	In completed years	1. Never married	Literacy	Educational Level	Current Enrolment	Technical/Vocational Training	How long has ..... been living in this district?	Migration	Previous residence was located in	Main reason for migration.	
		5. Father/mother	6. Brother/sister	2. Temporarily absent	2. Female		2. Married	Can ..... read and write with understanding in any language?	01. No formal education 02. K.G, Nursery 03. K.G, but below primary 04. Primary but below middle 05. Middle but below matric 06. Matric but below intermediate 07. Inter. but below degree 08. Degree in engineering 09. Degree in medicine 10. Degree in agriculture 11. Degree in other subjects 12. Post graduate	01. Currently not enrolled 02. K.G, Nursery 03. Primary 04. Middle 05. Matric 06. Intermediate 07. Graduation in engineering 08. Graduation in medicine 09. Graduation in agriculture 10. Graduation in other subjects 11. Post graduate	Has ..... ever completed any technical/vocational training such as auto or engine mechanics, carpentry, typing, computer etc. 1. Yes 2. No	If YES, describe the type of training.	1. Since birth (Go to next person) 2. Less than one year 3. 1-4 years 4. 5-9 years 5. 10 years & above	Previous district of residence before moving here. (Give name of the district. If abroad give name of the country)	1. Rural 2. Urban	1. Job transfer 2. Finding a job 3. Education 4. Business 5. Health 6. Marriage 7. With parent 8. Returned to his home 9. Other
(1)	(2)	Code (3)	Code (4)	Code (5)	Code (6)	Code (7)	Code (8)	Code (9)	Code (10)	Code (11)	Code (12)	Code (13)	Code (14)	Code (15)	Code (16)	
1		1														
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REMARKS:

## Section 5: CURRENT ACTIVITY

(All persons 10 years and above)

S.No:

Name

(Tick the correct entry for each question)

1. Did.... do any work for pay, profit or family gain during last week, at least for one hour on any day?

1.  Yes (Skip to Q. 7)

2.  No

Note :- Work includes:

a) the production and processing of primary products whether for market, barter or own consumption;

b) the production of all other goods and services for the market and, in the case of households producing such goods and services, the corresponding production for own consumption;

c) Own account construction.

2. Even if .... did not work last week for some reason, did .... have a job or enterprise such as a shop, business, farm or service establishment (fixed or mobile)?

1.  YES, a job (Skip to Q. 4)

2.  YES, an enterprise such as a shop, business, farm or service establishment (fixed or mobile) (Skip to Q. 4)

3.  NO, but plans to take a job within a month. (Skip to Q. 26)

4.  NO

3. Did.... help to work for family gain in a family business or family farm during last week?

1.  YES (Skip to Q. 7)

2.  NO (Skip to Q. 26)

4. Why did .... not work last week?

1.  Illness or injury

2.  Strike or lockout

3.  Holiday, Ramzan, vacation or leave of absence

4.  Off-season inactivity

5.  Due to bad weather

6.  Due to mechanical breakdown

7.  Due to shortage of raw material

8.  Educational and training leave

9.  Maternity or parental leave

10.  Other reasons i.e. reductions in economic activity such as: lower production due to less demand; or shortage of irrigation water; or load shedding (gas or electricity) (specify) \_\_\_\_\_

11.  Other voluntary or personal reasons, e.g. religious or social activities or attended political gathering, etc. (specify) \_\_\_\_\_

12.  Other involuntary reasons (law and order situation, etc.) (specify) \_\_\_\_\_

5. How long has.... been continuously absent from that job or enterprise such as a shop, business, farm or service establishment (fixed or mobile)?

1.  Less than a month give No. of days \_\_\_\_\_

2.  A month or more

6. What kind of attachment does ..... have to that job or enterprise?

1.  Own enterprise such as shop, business, farm or service establishment (fixed or mobile).
2.  Payment for duration of absence.
3.  Assurance of agreement on return to work.
4.  Other form of attachment such as profit sharing, etc.

7.  Own account worker agriculture (Skip to Q.14)

8.  Owner cultivator (Skip to Q. 14)

9.  Share cropper (Skip to Q. 14)

10.  Contract cultivator (Skip to Q. 14)

11.  Unpaid family worker agriculture (Skip to Q.14)

12.  Unpaid family worker(Non-Agri.)

13.  Other, such as a member of a producer's cooperative, etc.

7. What was ... main occupation, e.g. what was the nature of work that ..... did?

.....  
.....

10. What kind of enterprise?

1.  Federal Govt.(Skip to Q.14)

2.  Provincial Govt.(Skip to Q.14)

3.  Local body Govt.(Skip to Q.14)

4.  Public enterprise (Corporation by act of national or provincial assembly) (Skip to Q.14)

5.  Private limited company (Skip to Q.14)

6.  Public limited company (Skip to Q.14)

7.  Cooperative society (Skip to Q.14)

8.  Individual ownership

9.  Partnership

10.  Other (Specify) \_\_\_\_\_

8. What was the nature of work done by the enterprise such as shop, business, farm, service establishment (fixed or mobile), office/institution where .... worked?

.....  
.....

9. What was ..... employment status? (Read all the options to the respondent).

1.  Regular paid employee with fixed wage

2.  Casual paid employee

3.  Paid worker by piece rate or work performed

4.  Paid non-family apprentice

5.  Employer

6.  Own account worker non-agriculture

11. Does the enterprise keep written accounts?

1.  Yes

2.  No

3.  Don't know

(Continued in next column)

12. How many persons are engaged in the enterprise (including working proprietors, unpaid family workers, paid employers)?

1.  Number of persons, if less than 10 .....
2.  10 or more

13. Are there any regular paid employees in the enterprise?

1.  Yes
2.  No

14. Where did .... carry out the work? (Read all the options to the respondent).

1.  At his/her own dwelling
2.  At family or friends dwelling
3.  At the employer's house
4.  On the street
5.  On country side
6.  In a shop, business, office or industry
7.  Other: \_\_\_\_\_  
(Specify)

15. What was the location of the enterprise?

1.  Urban
2.  Rural

16. In addition to the main occupation, did .... also work in any subsidiary occupation last week?

1.  YES
2.  NO

17. What was the nature of activities.....did one year ago?

1.  Same job
2.  Other job in same enterprise
3.  Employee in other enterprise
4.  Own account worker in the same kind of activity.
5.  Own account worker in other kind of activity.
6.  Not working.
7.  Don't know.

18. How many hours did .... work each day during the last week at his/her main occupation and any subsidiary occupation?

Total

In case .... did not work on any particular day code.

		Hours Worked	
(18.1) A	If had a job or enterprise on that day	Saturday	18.1
		Sunday	
(18.2) B	If had no job or enterprise on that particular day but <u>available</u> for work	Monday	18.2
		Tuesday	
		Wednesday	
		Thursday	
(18.3) C	If had no job or enterprise on that particular day and <u>not available</u> for work.	Friday	18.3
		Total .....	

Note: If total is nil (did not work last week) or If total is 35 or more, skip to Q. 20.

**SECTION 6: UNDEREMPLOYMENT**

19. Why did ... work less than 35 hours during last week?

- 1.  Normally works the same number of hours
- 2.  Illness or injury,
- 3.  Holiday, Ramzan, vacation or leave of absence
- 4.  Strike
- 5.  Mechanical or electrical breakdown
- 6.  Shortage of raw materials or fuel
- 7.  Lockout, lay-off
- 8.  Bad weather, off-season
- 9.  Other voluntary or personal reasons, e.g. religious or social activities or attended political gathering, etc. \_\_\_\_\_  
(Specify)
- 10.  Other involuntary reasons law and order situation, etc. \_\_\_\_\_  
(Specify)
- 11.  Educational and training leave
- 12.  Maternity or parental leave
- 13.  Other i.e. reduction in economic activity such as: lower production due to less demand; or shortage of irrigation water; or load shedding (gas or electricity) \_\_\_\_\_  
(specify)

20. Was.... available for additional work?

- 1.  YES
- 2.  NO

21. Did ..... seek any alternative work last week?

- 1.  YES
- 2.  NO

**SECTION 7: FOR PAID EMPLOYEES ONLY**

For persons who were given codes 1 - 4 in Q. 9.

For persons having codes 5 - 11 in Q. 9,  
This interview is completed go to next person.

22. At ..... main work, what is the periodicity of payment?

- 1.  Daily
- 2.  Weekly
- 3.  Fortnightly (Skip to Q. 24)
- 4.  Monthly (Skip to Q. 24)
- 5.  Other periodicity: \_\_\_\_\_  
Specify
- 6.  Piece rate basis for service performed
- 7.  Other: \_\_\_\_\_  
(Specify)

23. How much money did ..... earn from the main work last week?

- Cash Rs. \_\_\_\_\_ (Skip to Q. 25)
- Kind(including free or subsidised housing, transport etc. give market value) in Rs. \_\_\_\_\_ (Skip to Q. 25)

24. How much money did ..... earn from the main work last month?

- Cash Rs. \_\_\_\_\_
- Kind(including free or subsidised housing, transport etc. give market value) in Rs. \_\_\_\_\_

25. How much money did ..... receive last year in bonuses? (i.e amount in addition to his usual pay, remuneration etc.)?. (whether annually, quarterly or adhoc basis, calculate for the year)

- Rs. \_\_\_\_\_
- None.

This interview is completed go to next person

**Section 8: UNEMPLOYMENT**

26. Was ..... available for work during the last week?  
(Read all the options and mark the appropriate one)

- 1.  Within this household only
- 2.  Within this village/town/city only
- 3.  Anywhere in this District
- 4.  Anywhere in this Province
- 5.  Anywhere in Pakistan
- 6.  Not available (Skip to Q. 39)

27. What type of work would ..... be available for? (Read all the options to the respondent and mark the preferred one)

- 1.  Full-time paid employment with government
- 2.  Full time paid employment with private business/ industry
- 3.  Part-time paid employment
- 4.  Self employment given the necessary resources & facilities
- 5.  Other type of employment such as on commission, contract employment, daily wages, etc.

28. When was the last time that ..... was seeking work?

- 1.  During the last week
- 2.  1 to 4 weeks ago
- 3.  1 to 2 months ago
- 4.  3 to 6 months ago
- 5.  7 to 12 months ago
- 6.  More than 1 year ago (Skip to Q. 31)
- 7.  Never has sought work (Skip to Q. 31)

29. How long has .... been seeking work?

- 1.  less than a month
- 2.  1 to 2 months

(Continued in next column)

- 3.  3 to 6 months
- 4.  7 to 12 months
- 5.  more than 1 year

30. What steps has .... taken during the last year in search of work?  
(Read all options and mark all mentioned by the respondent, more than one answer acceptable)

- 1.  Applied to prospective employer
- 2.  Checked at worksites, farms, factories, markets, etc.
- 3.  Applied for permit or license to set up own enterprise such as a shop, business, farm, or service establishment (fixed or mobile)
- 4.  Looked for land, building, machinery or equipment for setting up own enterprise such as shop, business, farm, service establishment (fixed or mobile)
- 5.  Sought assistance from friends or relatives
- 6.  Placed or answered advertisements
- 7.  Registered with Government employment agency
- 8.  Registered with private employment agency
- 9.  Arranged for financial resources
- 10.  Applied for loan/credit
- 11.  Other: \_\_\_\_\_ (Specify)
- 12.  No specific step
- 13.  Unknown

31. Would ... be willing to

- 1.  only work for wage or salary on locally prevailing terms consistent with qualifications and experience
- or
- 2.  take any job on any terms or conditions?

<p>32. Has.... ever worked in  - a job or business  - a farm or by fishing  - other household economic activities  (collecting wood, milling/grinding food, etc.)</p> <p>1. <input type="checkbox"/> Yes (Ask Q.33)</p> <p>2. <input type="checkbox"/> NO (This interview is completed go to the next person)</p>	<p>9. <input type="checkbox"/> Contract cultivator</p> <p>10. <input type="checkbox"/> Unpaid family worker</p> <p>11. <input type="checkbox"/> Other, such as a member of a producer's cooperative, etc.</p>
<p>33. Did .... work in the last 12 months?</p> <p>1. <input type="checkbox"/> Yes</p> <p>2. <input type="checkbox"/> No</p>	<p>38. What was the kind of enterprise?</p> <p>1. <input type="checkbox"/> Federal Govt.</p> <p>2. <input type="checkbox"/> Provincial Govt.</p> <p>3. <input type="checkbox"/> Local body Govt.</p> <p>4. <input type="checkbox"/> Public enterprise (Corporation by act of national or provincial assembly)</p> <p>5. <input type="checkbox"/> Private limited company</p> <p>6. <input type="checkbox"/> Public limited company</p> <p>7. <input type="checkbox"/> Cooperative society</p> <p>8. <input type="checkbox"/> Individual ownership</p> <p>9. <input type="checkbox"/> Partnership</p> <p>10. <input type="checkbox"/> Other (Specify) _____</p> <p style="border: 1px solid black; padding: 2px; display: inline-block;">This interview is completed go to next person</p>
<p>34. What was ... occupation, in other words, what was the nature of work .... previously did?</p> <p>.....</p> <p>.....</p>	<p>39. Why was ... not available for work?  (Read all the options to the respondent)</p> <p>1. <input type="checkbox"/> Illness</p> <p>2. <input type="checkbox"/> Will take a job within a month</p> <p>3. <input type="checkbox"/> Temporarily laid off</p> <p>4. <input type="checkbox"/> Apprentice and not willing to work</p> <p>5. <input type="checkbox"/> Student and not willing to work</p> <p>6. <input type="checkbox"/> Housekeeping and not willing to work</p> <p>7. <input type="checkbox"/> Retired and not willing to work</p> <p>8. <input type="checkbox"/> Agricultural landlord/property owner and not willing to work</p> <p>9. <input type="checkbox"/> Too young to work</p> <p>10. <input type="checkbox"/> Too old to work</p> <p>11. <input type="checkbox"/> Unable to work/handicapped</p> <p>12. <input type="checkbox"/> Other reason: _____  (Specify)</p>
<p>35. What was the nature of work done by the enterprise such as shop, business, farm, service establishment (fixed or mobile), office/institution where ..... previously worked?</p> <p>.....</p> <p>.....</p>	
<p>36. For how many years has.... been doing this sort of work?</p> <p>1. <input type="checkbox"/> Less than one year</p> <p>2. <input type="checkbox"/> One year but less than 5 years</p> <p>3. <input type="checkbox"/> Five years but less than 10 years</p> <p>4. <input type="checkbox"/> Ten years or more</p>	
<p>37. What was .... employment status?  (Read all the options to the respondent).</p> <p>1. <input type="checkbox"/> Regular paid employee with fixed wage</p> <p>2. <input type="checkbox"/> Casual paid employee</p> <p>3. <input type="checkbox"/> Paid worker by piece rate or work performed</p> <p>4. <input type="checkbox"/> Paid non-family apprentice</p> <p>5. <input type="checkbox"/> Employer</p> <p>6. <input type="checkbox"/> Own account worker non-agriculture</p> <p>7. <input type="checkbox"/> Owner cultivator</p> <p>8. <input type="checkbox"/> Share cropper</p> <p style="text-align: right;">(Continued in next column)</p>	

**SECTION 9: Persons 10 years and above with codes 6 or 12 in question 39**

**WORK ACTIVITY**

(First, ask all the questions listed below and tick '1' for each activity that the person was engaged in during the last week and '2' for each activity that the person did not engage in, second for each '1' answer, go back and ask the number of hours worked during the last week).

For each YES, how many hours did ..... work last week?

1= YES	Total hours (2)	Own Family (3)	Other people for cash or payment in kind? (4)
2= No			

	(1)	(2)	(3)	(4)
40. During the last week did ... help or work in :				
(i) Agricultural operations, such as ploughing, sowing, transplanting rice, picking cotton, collection of vegetables & fruit, harvesting crops, weeding fields?	<input type="checkbox"/>			
(ii) Processing food, namely milling, grinding, drying seeds, maize or rice husking?	<input type="checkbox"/>			
(iii) Livestock operations, such as meat, feeding and milking animals, churning milk, grassing, collection of cowdung and preparing dung cakes?	<input type="checkbox"/>			
(iv) Poultry raising, such as feeding poultry birds, collection & packing of eggs, giving injections or medicine to birds and preparation of feeds?	<input type="checkbox"/>			
(v) Construction work, such as mud plaster of roofs and walls of house and godown, construction and repair of boundary walls, rooms, etc.?	<input type="checkbox"/>			
(vi) Collection of firewood or cotton sticks for use as fire wood for household consumption?	<input type="checkbox"/>			
(vii) Bringing water from outside to the house, taking food from house to farm?	<input type="checkbox"/>			
(viii) Making clothes, sewing pieces of cloth or leather, knitting, embroidery, mat and rope making ginning, spinning and weaving?	<input type="checkbox"/>			
(ix) Shopping and marketing?	<input type="checkbox"/>			
(x) Washing, mending or pressing clothes?	<input type="checkbox"/>			
(xi) Caring for children or health care of ill persons?	<input type="checkbox"/>			
(xii) Helping children do homework or other educating activities?	<input type="checkbox"/>			
(xiii) Cleaning and arranging the house?	<input type="checkbox"/>			
(xiv) Other activities which produce goods or services at home which are generally available in the market?	<input type="checkbox"/>			
Specify: _____	<input type="checkbox"/>			

41. Occupation	<input type="checkbox"/>
42. Industry	<input type="checkbox"/>
43. Employment Status	<input type="checkbox"/>
44. Number of hours worked	<input type="checkbox"/>

**This interview is completed go to the next person**