

CENTRAL STATISTICS OFFICE
 National Planning Commission
 Private Bag 13356
 WINDHOEK 9000

**NAMIBIA HOUSEHOLD INCOME AND EXPENDITURE SURVEY
 1993 - 1994**

FORM I: Particulars on Individuals and Households

This Information is collected under the Statistics Act No. 66 of 1976,
 and confidential thereunder

FRONTPAGE: IDENTIFICATION INFORMATION AND CONTROL DATA

IDENTIFICATION INFORMATION

Physical Location of Household:

Name of Head of Household:

Name of Primary Respondent:

CLASSIFICATION INFORMATION

Region			
District			
PSU Number			
Rural (R)/Urban (U) Classification			
Sample Household Number			
Survey Month			
Interviewer No.			

FIELD SUPERVISION

Date	Sign.	Comment

CONTROL DATA

VISITS TO HOUSEHOLD

Visit No.	1	2	3	4	5	6	7	8	9
Purpose									
Date									
Result									

RESPONSE CATEGORY

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WEEKLY TRANSACTION

1	2	3	4
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OFFICE ACTIVITIES

Activity	Editing	Coding	Data-entry	Final validation
Date				
Signature				

PART A: HOUSEHOLD COMPOSITION AND DEMOGRAPHIC CHARACTERISTICS OF ALL HOUSEHOLD MEMBERS/VISITORS

PSU No:..... Sample HH No:.....

First Visit							Weekly Visit				Last Visit				
All Persons							6 years & above		All Persons						
No	Name of household members starting with head of household (Visitors at end)	Relation to head of HH	Age at last birthday	Sex	Nationality	Marital Status	Educational Attainment		Present / Absent Week (10)				A11. Is (.....)still Head of Household ? 1 = yes ↓ Go to Part E 2 = no ↓ A12. Who is the new head of Household ? (Note number from column (1)!) No:..... ↓ Go to col 13	No	All Person
							School Attendance	Highest Level Completed	1	2	3	4			
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	-	-	-	-	(1)	(13)	
01													01		
02													02		
03													03		
04													04		
05													05		
06													06		
07													07		
08													08		
09													09		
10													10		

Circle primary respondent(s)

Codes for col 3

- 01 = head
- 02 = spouse
- 03 = child of head
- 04 = spouse of child
- 05 = grandchild
- 06 = parent (or spouse parent)
- 07 = other relative
- 08 = domestic employee
- 09 = other non relative

Codes for col 5

- F = female
- M = male

Codes for col 6

- N = namibian
- U = non namibian

Codes for col 7

- 1 = never married
- 2 = married
- 3 = widowed/seperated/divorced

Codes for col 8

- 1 = at school
- 2 = left school
- 3 = never been

Codes for col 9

See coding list Annex 1

Codes for col 10

- P = present in household at least 4 days of the week
- A = absent from household

Codes for col 13

See col 3

PART A: HOUSEHOLD COMPOSITION AND DEMOGRAPHIC CHARACTERISTICS OF ALL HOUSEHOLD MEMBERS/VISITORS

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First Visit							Weekly Visit				Last Visit				
All Persons							6 years & above		All Persons						
No	Name of household members starting with head of household (Visitors at end)	Relation to head of HH	Age at last birthday	Sex	Nationality	Marital Status	Educational Attainment		Present / Absent Week (10)				A11. Is (.....)still Head of Household ? 1 = yes ↓ Go to Part E 2 = no ↓ A12. Who is the new head of Household ? (Note number from column (1)!) No:..... ↓ Go to col 13	No	All Person
							School Attendance	Highest Level Completed	1	2	3	4			
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	-	-	-	-	(1)	(13)	
11													11		
12													12		
13													13		
14													14		
15													15		
16													16		
17													17		
18													18		
19													19		
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Codes for col 13

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All Persons							6 years & above		All Persons						
No	Name of household members starting with head of household (Visitors at end)	Relation to head of HH	Age at last birthday	Sex	Nationality	Marital Status	Educational Attainment		Present / Absent Week (10)				A11. Is (.....)still Head of Household ? 1 = yes ↓ Go to Part E 2 = no ↓ A12. Who is the new head of Household ? (Note number from column (1)!) No:..... ↓ Go to col 13	No	All Person: Relation to new head of household at last visit interview
							School Attendance	Highest Level Completed	1	2	3	4			
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	-	-	-	-		(1)	(13)
21														21	
22														22	
23														23	
24														24	
25														25	
26														26	
27														27	
28														28	
29														29	
30														30	

Circle primary respondent(s)	Codes for col 3	Codes for col 5	Codes for col 6	Codes for col 7	Codes for col 8	Codes for col 9	Codes for col 10	Codes for col 13
	01 = head 02 = spouse 03 = child of head 04 = spouse of child 05 = grandchild 06 = parent (or spouse parent) 07 = other relative 08 = domestic employee 09 = other non relative	F = female M = male	N = namibian U = non namibian	1 = never married 2 = married 3 = widowed/seperated/divorced	1 = at school 2 = left school 3 = never been	See coding list <u>Annex 1</u>	P = present in household at least 4 days of the week A = absent from household	See col 3

PART B - CURRENT ACTIVITY STATUS OF ALL HOUSEHOLD MEMBERS OF AGE 10 YRS AND OVER

(To be completed during the first visit) PSU No:..... Sample HH No:.....

No	Name of household members/visitors (List all members in the same order as in Part A)	Age 10 yrs or more	Did you do any work for pay profit or family gain for at least 1 hour during last 7 days?	If code 3 in col 4			If code 1 or 2 in col 4				or code 1 in col 5
				If offered work, were you then available and ready to work during last 7 days?	Were you looking for work during last 7 days?	What (else) were you doing during last 7 days?	Go to opposite page		Employment status	No of hours worked in all occupations during last 7 days?	Available for any (more) hours work during last 7 days? If yes how many?
							To be completed in office				
							Main occupation	Industry			
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)
01											
02											
03											
04											
05											
06											
07											
08											
09											
10											

Codes
for col 3

Y = yes
N = no

Codes
for col 4

1 = yes
2 = no, but had a
job/business
3 = no, and had no
job/business

Codes
for col 5

1 = yes
2 = no

Codes
for col 6

1 = yes
2 = no

Codes
for col 7

1 = income recipient
2 = retired
3 = student
4 = homemaker
5 = unable to work
6 = other(specify)

Codes
for col 8

Coding
in office

Codes
for col 9

Coding
in office

Codes
for col 10

1 = paid employee
2 = employer
3 = own account
worker
4 = unpaid family
worker

Codes
for col 11

00 = did not work
01 = 01-04 hrs
02 = 05-09 hrs
03 = 10-14 hrs
04 = 15-19 hrs
05 = 20-24 hrs
06 = 25-29 hrs
07 = 30-34 hrs
08 = 35-39 hrs
09 = 40 + hrs

Codes
for col 12

0 = not available
1 = 01-04 hrs(more)
2 = 05-09 hrs(more)
3 = 10-19 hrs(more)
4 = 20-29 hrs(more)
5 = 30 + hrs(more)

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**PART C: PARTICULARS ABOUT HOUSEHOLD DWELLING UNIT(S) AND THEIR LOCATION.
MAIN LANGUAGE SPOKEN.**

(to be asked at First visit interview)

01. Type of House:

- | | |
|--|--|
| 01 = Double story detached house | 07 = Mobile home (Caravan/tent) |
| 02 = Detached house | 08 = Traditional house, Hut/kraal |
| 03 = Semi-detached town house | 09 = Single quarter with shared facilities |
| 04 = Block of flats | 10 = Improvised housing |
| 05 = Guest flat | 11 = Other (specify) |
| 06 = Part commercial/industrial building | |

Give code for House Type

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02. Total Number of Rooms in Dwelling Unit(s):

Give number of rooms

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03. Main Construction Material for Outer Walls and Roof

- | | |
|----------------------------------|-----------------------------|
| 01 = Cement blocks/bricks | 06 = Asbestos sheets |
| 02 = Burnt bricks/face bricks | 07 = Brick tiles |
| 03 = Corrugated iron sheets | 08 = Slate |
| 04 = Wooden poles,sticks & grass | 09 = Thatch,grass |
| 05 = Sticks,mud & cow-dung | 10 = Others (specify) |

a) Code for wall material
b) Code for roof material

04. Main Type of Fuel Used in Household:

- | | |
|------------------|-----------------------------|
| 01 = Electricity | 07 = Charcoal |
| 02 = Paraffin | 08 = Crop residue |
| 03 = Firewood | 09 = Cow dung |
| 04 = Diesel | 10 = Bottled gas |
| 05 = Candles | 11 = Others (specify) |
| 06 = Coal | 98 = No Heating ever used |

a) Give code for fuel for cooking
b) Give code for fuel for heating when heating is needed
c) Give code for fuel for lighting

05. Toilet Facility of Household

- 1 = Water closet (used exclusively by household)
- 2 = Water closet (used by others also)
- 3 = Pit (long drop)
- 4 = Bucket, pail
- 5 = Bush/No toilet
- 6 = Other (specify)
-
-

Give code for toilet Type

06. Supply of Drinking Water

- 1 = Piped water indoors
- 2 = Piped water in yard
- 3 = Public pipe
- 4 = Well
- 5 = Dam
- 6 = River, canal, lake or oshana
- 7 = Other (specify).....

Give code for supply of drinking water

07. Type of Tenancy

- 1 = Owned
- 2 = Provided free by employer
- 3 = Provided at subsidized rent
- 4 = Rented without subsidy
- 5 = Other (specify)

Give code for type of tenancy

08. Rent Paid per Month (If paid in cash)

Give monthly rent paid in N\$/Rand

09. Estimated Market Value of Rent

Estimated Market value per month in N\$/Rand

10. Distance to the following "facilities" (One way walking time)

Walking time it takes (for a one way trip) to:	Walking time in minutes one way				
	less than 5 minutes	6 - 15 minutes	16 - 30 minutes	31 - 60 minutes	more than 60 minutes (one hour)
a) Drinking water (at present) ^{TDRWAT}	1	2	3	4	5
b) Nearest hospital/health clinic					
c) Public transportation for pay ^{TD TRANSP}					
d) Local shop					
e) Primary school					

11. What is the name of this Primary School ?

.....

12. What is the main language spoken in this household ?

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- | | |
|------------------|---------------------|
| 01 = English | 06 = Kwangali |
| 02 = Afrikaans | 07 = Lozi |
| 03 = Damara/nama | 08 = Oshiwambo |
| 04 = German | 09 = San |
| 05 = Herero | 10 = Tswana |
| | 11 = Other(specify) |

PART D: POSSESSION AND ACCESS TO FACILITIES

(to be asked at First visit interview)

1. Possession of/Access to Household Durable Goods or Horse:

Which of the following items do you own or have access to ?

Type of facility/goods	Owned	Access to but Not owned	None
a) Radio	1	2	3
b) Television set	1	2	3
c) Telephone	1	2	3
d) Refrigerator	1	2	3
e) Freezer	1	2	3
f) Washing Machine	1	2	3
g) Sewing Machine	1	2	3
h) Motor Vehicle	1	2	3
i) Donkey/Ox Cart	1	2	3
j) Horse	1	2	3
k) Ox-Plough	1	2	3
l) Wheelbarrow	1	2	3
m) Bicycle	1	2	3

2. Possession of/Access to Income Generating Facilities

Which of the following income generating facilities do you own or have access to ?

Type of facility	Owned	Acces to but not Owned	None
a) Cattle	1	2	3
b) Goats	1	2	3
c) Sheeps	1	2	3
b) Pigs	1	2	3
e) Poultry	1	2	3
f) Grazing land	1	2	3
g) Fields for growing food crops	1	2	3
h) Access to fishing	1	2	3

3. Does anyone in the household operate a business?

Mark: Yes/No

If business, specify type of business:

Code for Business (filled in office)			
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4. Does anyone in the Household have Bank savings accounts or Loans ? If so, what are the total amounts for the household ?

Item	Yes	No	Total Amount (N\$/Rand)
a) Bank savings account			
b) Loans			

5. Does anyone in the Household have a Pension Scheme (fund)?

Is there a Pension Scheme?	Yes	No
a) Supplied by employer		
b) Paid privately		

6. Main source of Income for the household
(that is, what means most for the wellbeing of the entire household):

- 1 = Subsistence farming(crop & animal)
- 2 = Cash cropping
- 3 = Animal rearing
- 4 = Business activities (non-farming)
- 5 = Wages and salaries in cash
- 6 = Pension
- 7 = Cash remittances
- 8 = Other means of income (specify)

Give main source of income for household	
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PART E: EXPENDITURE ON DURABLE COMMODITIES AND INFREQUENT TRANSACTIONS

(To be asked at last visit interview)

1. Did anyone in your household purchase any of the following commodities for at least 1000 N\$/Rand during the last 12 months? (If so specify the total price of commodity, not only down-payment)

Commodity	Yes	No	Total price (N\$/Rand)
a) Motor Vehicle			
b) Furniture (Including household appliances like stove, refrigerator, deep freezer and washing machine)			
c) Household animal(s)			
d) Land			
e) House			
f) Building Materials			
g) Donkey/Ox cart			

2. Did anyone in your household spend money on any of the following expenditure categories during the last 12 months? (If so specify the total amounts of these transactions)

Expenditure	Yes	No	Total Amount (N\$/Rand)
a) Fees for kindergarten and preprimary school			
b) School fees for primary school			
c) School fees for secondary school			
d) Fees for tertiary and higher level education			
e) Repayment of loans and credits received			
f) Fees for life/pension insurances			
g) Fees for all other insurances (like property and liability insurance)			

PSU No:..... Sample HH No:.....

PART F: Individual cash incomes and cash gifts/remittances received DURING LAST MONTH.

Item	Code	Person No-same as Part A/B (only for those who have transactions)					
		No..... N\$/R	No..... N\$/R	No..... N\$/R	No..... N\$/R	No..... N\$/R	Rest of Household N\$/R
Income	-						
01. Gross wages,salaries and allowances	575						
02. Pensions(all types)	576						
03. Household business income/ Interest/Royalties/Dividends	577						
04. Income tax and other wage/salary deductions	560						
Gift/Remittances (G/R) received	-						
05. G/R from abroad from husband(wife), father(mother) of children or family of father (mother)	585						
06. G/R from Namibia from husband(wife), father(mother) of children or family of father(mother)	586						
07. G/R from abroad from son, daughter or parents	587						
08. G/R from Namibia from son, daughter or parents	588						
09. G/R from abroad from other relatives or friends	589						
10. G/R from Namibia from other relatives and friends	590						
11. Other G/R from abroad	591						
12. Other G/R from Namibia	592						

PART F: Individual cash incomes and cash gifts/remittances received DURING LAST TWELVE MONTHS.

Item	Code	Person No-same as Part A/B (only for those who have transactions)					
		No..... N\$/R	No..... N\$/R	No..... N\$/R	No..... N\$/R	No..... N\$/R	Rest of Household N\$/R
Income	-						
13. Gross wages,salaries and allowances	575						
14. Pensions(all types)	576						
15. Household business income/ Interest/Royalties/Dividends	577						
16. Income tax and other wage/salary deductions	560						
Gift/Remittances (G/R) received	-						
17. G/R from abroad from husband(wife), father(mother) of children or family of father (mother)	585						
18. G/R from Namibia from husband(wife), father(mother) of children or family of father(mother)	586						
19. G/R from abroad from son, daughter or parents	587						
20. G/R from Namibia from son, daughter or parents	588						
21. G/R from abroad from other relatives or friends	589						
22. G/R from Namibia from other relatives and friends	590						
23. Other G/R from abroad	591						
24. Other G/R from Namibia	592						