



**SAK2004.AK**  
One set made for CBS

*BPS(CBS)*

**NATIONAL WORK FORCE SURVEY 2004**  
**HOUSEHOLD DATA**

**CONFIDENTIAL**

I. IDENTIFICATION OF LOCATION			
1	Province		<input type="text"/>
2	District/Municipality*)		<input type="text"/>
3	Sub-district		
4	Village/Kelurahan*)		
5	Classification of Village/Kelurahan	Urban -1   Rural -2	<input type="text"/>
6	Census Block Number		
7	SAKERNAS (National Work Force Survey) Sample Code Number		<input type="text"/>
8	Sample Household Sequence Number		<input type="text"/>
9	Name of Head of the Household		
10	Number of Household Members		<input type="text"/>
11	Number of Household Members aged 10 years and older		<input type="text"/>

II. DATA OF CENSUS TAKER			
1	Name and NIP/NMS (official registry number of civil servant) of the Census Taker :	4	Name and NIP of Official/ Examiner :
2	Date of Census :	5	Date of Supervision/ Examination :
3	Signature :	6	Signature :

\*) Delete which is not applicable

III. DATA OF HOUSEHOLD MEMBERS						
Sequence number	Name of Household Member	Relationship with Head of the Household (Code)	Gender M 1 F 2	Age (years)	Only for household members older than 10 years	
					Marital Status (code)	School participation (code)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
0   1		1				
0   2						
0   3						
0   4						
0   5						
0   6						
0   7						
0   8						
0   9						
1   0						
1   1						
1   2						
1   3						
1   4						
1   5						

Column Code (3)  
Relationship with the Head of the Household

Head of household	- 1	Parent/ Parent in law	- 6
Wife/husband	- 2	Other relative	- 7
Child	- 3	Servant	- 8
In-law	- 4	Other	- 9
Grandchild	- 5		

Column Code (6)  
Marital Status

Not yet married	- 1
Married	- 2
Divorced	- 3
Widowed	- 4

Column Code (7)  
School Participation

Never/not yet attended school	- 1
Still going to school	- 2
No longer going to school	- 3

Each time after finishing recording all household members in Column (2) and Column (3) once again ask whether any names were bypassed, such as newborn babies, household members who are temporary away and servants who live in. If yes, enter them into the list. Meanwhile, household members who are away for less than 6 months but with the purpose of moving or intending to leave the house for 6 months or longer are not considered as household members, delete them from the list. Re-arrange the sequence numbers in Column (1)

## IV. DATA OF HOUSEHOLD MEMBERS AGED 10 YEARS AND OLDER

Name: ..... Household Member Sequence No. : ..... <span style="border: 1px solid black; display: inline-block; width: 30px; height: 20px; vertical-align: middle;"></span>	<b>R6 thru R14 ONLY FOR WORKING HOUSEHOLD MEMBERS</b> <b>(R2.A.1 = 1 or R3 = 1)</b>																
<b>A. EDUCATION</b>	6.a. Number of workdays: ..... days <span style="border: 1px solid black; display: inline-block; width: 30px; height: 20px; vertical-align: middle;"></span> b. number of work hours of <b>total employment</b> each day during the past week: <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr> <th style="width: 12.5%;">Mon</th> <th style="width: 12.5%;">Tue</th> <th style="width: 12.5%;">Wed</th> <th style="width: 12.5%;">Thurs</th> <th style="width: 12.5%;">Fir</th> <th style="width: 12.5%;">Sat</th> <th style="width: 12.5%;">Sun</th> <th style="width: 12.5%;">Total</th> </tr> <tr> <td style="height: 30px;"></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table> <span style="border: 1px solid black; display: inline-block; width: 30px; height: 20px; vertical-align: middle;"></span>	Mon	Tue	Wed	Thurs	Fir	Sat	Sun	Total								
Mon	Tue	Wed	Thurs	Fir	Sat	Sun	Total										
1.a. Highest completed education level: <table style="width: 100%; margin-top: 10px;"> <tr> <td style="width: 50%;">Never/not yet going to school ..... 1</td> <td style="width: 50%;">General High Sch ..6</td> <td rowspan="5" style="width: 10%; text-align: center; vertical-align: middle; font-size: 2em;">}</td> <td rowspan="5" style="width: 10%; text-align: center; vertical-align: middle; font-weight: bold;">R1b</td> </tr> <tr> <td>Primary School: None/not completed ..... 2</td> <td>Vocational Sec.Sch7</td> </tr> <tr> <td>Primary School.....3</td> <td>Diploma I/II .....8</td> </tr> <tr> <td>General Jr High School....4</td> <td>Academy/D.III .....9</td> </tr> <tr> <td>Vocational Jr High Sch ....5</td> <td>University/D.IV.....0</td> </tr> </table>	Never/not yet going to school ..... 1	General High Sch ..6	}	R1b	Primary School: None/not completed ..... 2	Vocational Sec.Sch7	Primary School.....3	Diploma I/II .....8	General Jr High School....4	Academy/D.III .....9	Vocational Jr High Sch ....5	University/D.IV.....0	<b>C. MAJOR WORK</b>				
Never/not yet going to school ..... 1	General High Sch ..6	}			R1b												
Primary School: None/not completed ..... 2	Vocational Sec.Sch7																
Primary School.....3	Diploma I/II .....8																
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Vocational Jr High Sch ....5	University/D.IV.....0																
b. Type of education: <span style="float: right;"><b>FILLED IN at CBS</b></span> <div style="border: 1px solid black; width: 50px; height: 20px; margin: 5px auto;"></div>	7. Business line/major field of work in the place of employment during the last week: <span style="float: right;"><b>FILLED IN at CBS</b></span> <div style="border: 1px solid black; width: 50px; height: 20px; margin: 5px auto;"></div> <div style="border: 1px solid black; width: 50px; height: 20px; margin: 5px auto;"></div> <p style="text-align: center; font-style: italic;">(fill in as complete as possible)</p>																
<b>B. ACTIVITIES DURING PAST WEEK</b>	8. Type of work/function of the major work during the past week: <span style="float: right;"><b>FILLED IN at CBS</b></span> <div style="border: 1px solid black; width: 50px; height: 20px; margin: 5px auto;"></div> <div style="border: 1px solid black; width: 50px; height: 20px; margin: 5px auto;"></div> <p style="text-align: center; font-style: italic;">Fill in as complete as possible)</p>																
2.a. Were the following activities performed during the past week: <table style="width: 100%; margin-top: 10px;"> <tr> <th></th> <th style="text-align: center;">Yes</th> <th style="text-align: center;">No</th> </tr> <tr> <td>1. Work.....</td> <td style="text-align: center;">1</td> <td style="text-align: center;">2</td> </tr> <tr> <td>2. School.....</td> <td style="text-align: center;">1</td> <td style="text-align: center;">2</td> </tr> <tr> <td>3. Household duties.....</td> <td style="text-align: center;">1</td> <td style="text-align: center;">2</td> </tr> <tr> <td>4. Others .....</td> <td style="text-align: center;">1</td> <td style="text-align: center;">2</td> </tr> </table>		Yes	No	1. Work.....	1	2	2. School.....	1	2	3. Household duties.....	1	2	4. Others .....	1	2	9. Total work hours in the major employment during the past week: ..... hours <span style="border: 1px solid black; display: inline-block; width: 30px; height: 20px; vertical-align: middle;"></span>	
	Yes	No															
1. Work.....	1	2															
2. School.....	1	2															
3. Household duties.....	1	2															
4. Others .....	1	2															
b. Of the activities 1 through 4 answered with "YES", which activity occupied the most time during the past week?  <div style="display: flex; align-items: center; margin-top: 10px;"> <div style="flex: 1;"> <b>1</b> <span style="font-size: 1.5em;">→</span> <b>R4</b>..... <b>2</b>..... <b>3</b>..... <b>4</b> </div> <div style="border: 1px solid black; width: 30px; height: 20px; margin-left: 10px;"></div> </div>	10.a. Status/position in the major work during the past week: Self employed..... <b>1</b> ➔ <b>R11</b> Business assisted by temporary labour/unpaid labour ..... <b>2</b> ➔ <b>Sub Block D</b> Business assisted by permanent labour/paid labour ..... <b>3</b> ➔ <b>R10.b</b> Labour/employees/personnel ..... <b>4</b> ➔ <b>R12</b> Free worker in agriculture ..... <b>5</b> } <b>R11</b> Free worker non agriculture ..... <b>6</b> } Unpaid worker..... <b>7</b> ➔ <b>Sub Block D</b> b. Total paid labour/employees/personnel: <5 persons .... <b>1</b> 5-19 persons ..... <b>2</b> >19 persons ..... <b>3</b> <b>(Continue to Sub Block D)</b>																
3. <i>(If R2.a.1 = 1, continue to R4)</i>  Do you have a job/business, but did not work temporarily during the last week?  <div style="display: flex; justify-content: space-between; margin-top: 10px;"> <span>Yes..... <b>1</b></span> <span>No ..... <b>2</b></span> </div>	11.a. Net income last month: Rp ..... <div style="border: 1px solid black; width: 100px; height: 20px; margin: 5px auto;"></div> b. Total workdays needed in R11.a: ..... days <span style="border: 1px solid black; display: inline-block; width: 30px; height: 20px; vertical-align: middle;"></span> <b>(Continue to Sub Block D)</b>																
4. Are you looking for work?  <div style="display: flex; justify-content: space-between; margin-top: 10px;"> <span>Yes..... <b>1</b></span> <span>No ..... <b>2</b></span> </div>	12. What is the net wages/salary usually received during one month from the major employment? a. In money : Rp ..... <div style="border: 1px solid black; width: 100px; height: 20px; margin: 5px auto;"></div> b. In kind : Rp ..... <div style="border: 1px solid black; width: 100px; height: 20px; margin: 5px auto;"></div>																
5. Have you been preparing a certain business during the past week?  <div style="display: flex; justify-content: space-between; margin-top: 10px;"> <span>Yes..... <b>1</b></span> <span>No ..... <b>2</b></span> </div> <p style="margin-top: 10px;"><i>(If R2.a.1 = 2 and R3 = 2, continue to Sub Block E)</i></p>																	

<p>13. Present situation compared to one year ago</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><i>Characteristics</i></th> <th style="text-align: center;"><i>Better</i></th> <th style="text-align: center;"><i>Equally good</i></th> <th style="text-align: center;"><i>Equally bad</i></th> <th style="text-align: center;"><i>Worse</i></th> <th style="text-align: center;"><i>Don't know</i></th> </tr> </thead> <tbody> <tr> <td>1. Income</td> <td style="text-align: center;">4</td> <td style="text-align: center;">3</td> <td style="text-align: center;">2</td> <td style="text-align: center;">1</td> <td></td> </tr> <tr> <td>2. Work place facilities</td> <td style="text-align: center;">4</td> <td style="text-align: center;">3</td> <td style="text-align: center;">2</td> <td style="text-align: center;">1</td> <td style="text-align: center;">0</td> </tr> <tr> <td>3. Health insurance</td> <td style="text-align: center;">4</td> <td style="text-align: center;">3</td> <td style="text-align: center;">2</td> <td style="text-align: center;">1</td> <td style="text-align: center;">0</td> </tr> <tr> <td>4. Work safety facilities</td> <td style="text-align: center;">4</td> <td style="text-align: center;">3</td> <td style="text-align: center;">2</td> <td style="text-align: center;">1</td> <td style="text-align: center;">0</td> </tr> <tr> <td>5. Transportation facilities</td> <td style="text-align: center;">4</td> <td style="text-align: center;">3</td> <td style="text-align: center;">2</td> <td style="text-align: center;">1</td> <td style="text-align: center;">0</td> </tr> <tr> <td>6. Overall situation</td> <td style="text-align: center;">4</td> <td style="text-align: center;">3</td> <td style="text-align: center;">2</td> <td style="text-align: center;">1</td> <td></td> </tr> </tbody> </table>	<i>Characteristics</i>	<i>Better</i>	<i>Equally good</i>	<i>Equally bad</i>	<i>Worse</i>	<i>Don't know</i>	1. Income	4	3	2	1		2. Work place facilities	4	3	2	1	0	3. Health insurance	4	3	2	1	0	4. Work safety facilities	4	3	2	1	0	5. Transportation facilities	4	3	2	1	0	6. Overall situation	4	3	2	1		<p>19. How long did it take looking for work/ preparing business:</p> <div style="text-align: right;"> <div style="border: 1px solid black; width: 20px; height: 20px; display: inline-block; margin-right: 5px;"></div> <div style="border: 1px solid black; width: 20px; height: 20px; display: inline-block; margin-right: 5px;"></div> <div>..... months</div> </div>
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5. Transportation facilities	4	3	2	1	0																																						
6. Overall situation	4	3	2	1																																							
<p>14. When did you start working/ do business in the major employment?</p> <p>31st July 2003 and before ..... 1</p> <p>After 31st July 2003.....2 → <div style="display: inline-block; border: 1px solid black; width: 30px; height: 20px; text-align: center; line-height: 20px;">  </div> <div style="display: inline-block; border: 1px solid black; width: 30px; height: 20px; text-align: center; line-height: 20px;">  </div></p> <p style="text-align: center; margin-left: 150px;">Month                      Year</p>	<p>20. Type of work looked for/ business being prepared :</p> <p>full time ..... 1 } <b>R23</b></p> <p>part time..... 2 }</p>																																										
<p>15. Did you have a side job during the past week?</p> <p style="text-align: center;">Yes..... 1      No ..... 2 → <b>Sub Block E</b></p>	<p>21. Major reason for not looking for work/ preparing business :</p> <p>Feeling that it is not possible to get a job ..... 1</p> <p>Already have a job, but haven't started to work yet ..... 2</p> <p>Going to school ..... 3</p> <p>Taking care of household ..... 4</p> <p>Already have a job/business..... 5</p> <p>Feel to have enough ..... 6 } <b>R23</b></p> <p>Unable to work ..... 7 }</p> <p>Others ( ..... ) ..... 8</p> <p style="text-align: center;"><i>Write down</i></p>																																										
<p>16. What is the major line of business/side job?</p> <p style="text-align: right;"><b>FILLED IN</b></p> <p style="text-align: right;">by CBS</p> <div style="border: 1px solid black; width: 60px; height: 20px; margin: 0 auto;"></div> <p style="text-align: center;">(Write down as complete as possible)</p>	<p>22. If you were offered a job, would you be willing to accept it?</p> <p style="text-align: center;">Yes ..... 1                      No ..... 2</p>																																										
<p><b>D. SIDE JOB</b></p>	<p><b>F. WORKING EXPERIENCE</b></p>																																										
<p>17. Major reason for looking for employment/preparing business:</p> <p>Finished school/no longer going to school ..... 1</p> <p>Responsibility to earn a living/help the household or family economically ..... 2</p> <p>To add to income ..... 3</p> <p>Current job not agreeable ..... 4</p> <p>Laid-off/business stopped ..... 5</p> <p>Others ( ..... ) ..... 6</p> <p style="text-align: center;"><i>Write down</i></p>	<p>23. Did you ever work before?</p> <p style="text-align: center;">Yes ..... 1                      No ..... 2 → <b>Stop</b></p>																																										
<p><b>E. ACTIVITIES OF LOOKING FOR EMPLOYMENT/ PREPARING A BUSINESS</b></p> <p><b>If R4 and or R5 = 1 → R17</b></p> <p><b>If R4 and or R5 = 2 → R21</b></p>	<p>24. If "YES", did you stop working/change jobs after <b>31 July 2003</b>?</p> <p style="text-align: center;">Yes ..... 1                      No ..... 2 → <b>Stop</b></p>																																										
<p>18. What efforts did you undertake to find a job/ prepare a business? (<b>Read out each answer</b>)</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;"><i>Yes</i></th> <th style="text-align: center;"><i>No</i></th> </tr> </thead> <tbody> <tr> <td>Registered at employment exchange .....</td> <td style="text-align: center;">1</td> <td style="text-align: center;">2</td> </tr> <tr> <td>Contacted companies/offices .....</td> <td style="text-align: center;">1</td> <td style="text-align: center;">2</td> </tr> <tr> <td>Applied via advertisement .....</td> <td style="text-align: center;">1</td> <td style="text-align: center;">2</td> </tr> <tr> <td>Approached family/acquaintances.....</td> <td style="text-align: center;">1</td> <td style="text-align: center;">2</td> </tr> <tr> <td>Collected capital/equipment .....</td> <td style="text-align: center;">1</td> <td style="text-align: center;">2</td> </tr> <tr> <td>Looked for a business location/place.....</td> <td style="text-align: center;">1</td> <td style="text-align: center;">2</td> </tr> <tr> <td>Arranged business licence .....</td> <td style="text-align: center;">1</td> <td style="text-align: center;">2</td> </tr> <tr> <td>Did not make any effort.....</td> <td style="text-align: center;">1</td> <td style="text-align: center;">2</td> </tr> </tbody> </table>		<i>Yes</i>	<i>No</i>	Registered at employment exchange .....	1	2	Contacted companies/offices .....	1	2	Applied via advertisement .....	1	2	Approached family/acquaintances.....	1	2	Collected capital/equipment .....	1	2	Looked for a business location/place.....	1	2	Arranged business licence .....	1	2	Did not make any effort.....	1	2	<p>25. Major reason for stopping to work/ change jobs after <b>31 July 2003</b>:</p> <p>Laid-off..... 1</p> <p>No demand/business stopped ..... 2</p> <p>Income not satisfactory ..... 3</p> <p>Did not agree with work environment ..... 4</p> <p>Others ( ..... ) ..... 5</p> <p style="text-align: center;"><i>Write down</i></p>															
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<p>26. Line of business/employment before stopping to work/changing to the last job?</p> <p style="text-align: right;"><b>FILLED IN</b></p> <p style="text-align: right;">by CBS</p> <div style="border: 1px solid black; width: 60px; height: 20px; margin: 0 auto;"></div> <p style="text-align: center;">(Write down as complete as possible)</p>	<p>27. Status of employment prior to stop working/moving to last job:</p> <p>Self employed..... 1</p> <p>Own business assisted by temporary labour/ unpaid labour ..... 2</p> <p>Own business assisted by permanent labour/paid labour ..... 3</p> <p>Labour/employees/personnel ..... 4</p> <p>Free worker in agriculture..... 5</p> <p>Free worker non-agriculture..... 6</p> <p>Unpaid labour ..... 7</p>																																										