

Questionnaire ZD  
LABOUR FORCE SURVEY in 2002

## Part 1. General information

01	Voivodship code						
02	Dwelling number assigned by Regional Statistical Office						
03	Household number						
04	Number of a person in a household						
05	Relationship to the household head code						

06	Gender code			
07	Year of birth (four digits)			
08	Marital status code			
09	Level of completed education			
10	Survey round number (from 1 to 4)			
11	Sample number			

## Part 2. Economic activity

12	Did you do any work for pay, profit or family gain (including unpaid family work) during the reference week?	<input type="checkbox"/> yes <input type="checkbox"/> no	1 → 15 2 → 13
13	Did you have a contract job or were you self-employed but you did not work temporarily in the reference week?	<input type="checkbox"/> yes <input type="checkbox"/> no	1 → 14 2 → 39
14	Why were you absent from work in the reference week?		
	<input type="checkbox"/> illness		1
	<input type="checkbox"/> vacation on own request		2
	<input type="checkbox"/> break in the establishment's activity		3
	<input type="checkbox"/> bad weather		4
	<input type="checkbox"/> strike		5
	<input type="checkbox"/> maternity leave		6
	<input type="checkbox"/> flexible hours of work		7
	<input type="checkbox"/> education, improving qualification		8
	<input type="checkbox"/> other reasons, specify .....		9
			→ 16

### Part 3. Main job

15	How many hours did you work in the main job in the reference week? (actual number of hours)		→ 16
16	How many hours a week do you usually work in the main job?		→ 17 or 18
<p><b>Note:</b></p> <p><i>If in the reference week respondent worked:</i></p> <ul style="list-style-type: none"> <li>- longer than usually → question 17.1</li> <li>- shorter than usually → question 17.2</li> <li>- the usual duration → question 18</li> </ul> <p><i>If respondent did not work in the reference week → question 18</i></p>			
17.1	<p><b>Why did you work longer than usually in the reference week?</b></p> <p><input type="checkbox"/> the number of working hours varies (flexible working time)</p> <p><input type="checkbox"/> I worked extra hours</p> <p><input type="checkbox"/> other reasons</p>		<p>1</p> <p>2</p> <p>3</p> <p>→ 18</p>
17.2	<p><b>Why did you work less than usually in the reference week?</b></p> <p><input type="checkbox"/> for reasons connected with the activities of the establishment (production breaks, interruptions, forced leave, lack of order, etc.)</p> <p><input type="checkbox"/> I stopped working</p> <p><input type="checkbox"/> I started a job</p> <p><input type="checkbox"/> strike</p> <p><input type="checkbox"/> I study, I improve my qualifications</p> <p><input type="checkbox"/> difficult weather conditions</p> <p><input type="checkbox"/> vacation on own request</p> <p><input type="checkbox"/> occasional leave</p> <p><input type="checkbox"/> illness</p> <p><input type="checkbox"/> there is such regulation of work hours</p> <p><input type="checkbox"/> holiday</p> <p><input type="checkbox"/> other reasons, specify .....</p>		<p>1</p> <p>2</p> <p>3</p> <p>4</p> <p>5</p> <p>6</p> <p>7</p> <p>8</p> <p>9</p> <p>10</p> <p>11</p> <p>12</p> <p>→ 18</p>

## Part 3. Main job (cont.)

18	What is the main activity of the local unit which is your main work place ?			
				→ 19
		NACE code		
19	During the reference week were you:			
	<input type="checkbox"/> self-employed	1		→ 21
	<input type="checkbox"/> paid-employee	2		→ 20
	<input type="checkbox"/> unpaid family worker	3		→ 25
20	Give your net earnings in the previous month from the main job (in zlotys)			→ 22
21	Did you employ contract workers (paid-employees) during the reference week?	<input type="checkbox"/> yes <input type="checkbox"/> no	1 2	→ 25
22	Is your main job:			
	<input type="checkbox"/> permanent, for unlimited duration	1		→ 24
	<input type="checkbox"/> temporary, for limited duration, because it is a period of training, learning on a job, apprenticeship	2		
	<input type="checkbox"/> temporary, because I cannot find a permanent job	3		→ 23
	<input type="checkbox"/> temporary, because I don't want a permanent job	4		
	<input type="checkbox"/> temporary, because it is a probationary period	5		
	<input type="checkbox"/> temporary, because of other reasons	6		
23	How long are you employed for?			
	<input type="checkbox"/> less than one month	1		
	<input type="checkbox"/> 1-3 months	2		
	<input type="checkbox"/> 4-6 months	3		
	<input type="checkbox"/> 7-12 months	4		
	<input type="checkbox"/> 13-18 months	5		→ 24
	<input type="checkbox"/> 19-24 months	6		
	<input type="checkbox"/> 25-36 months	7		
	<input type="checkbox"/> more than 36 months	8		
24	Who is the owner of the firm which is your main place of work?			
	<input type="checkbox"/> public	1		
	<input type="checkbox"/> private	2		→ 25

### Part 3. Main job (cont.)

25	<b>How many persons work at your firm?</b>			
	<input type="checkbox"/> If the number of employed persons is 1-10, specify it → <input type="text"/>			
	<input type="checkbox"/> 11 -19 <input type="checkbox"/> 20 -49 <input type="checkbox"/> 50 -100 <input type="checkbox"/> 101 or more <input type="checkbox"/> I don't know, but less than 11 <input type="checkbox"/> I don't know, but more than 10			11 12 13 14 15 16 → 26
26	<b>Are you employed:</b>			
	<input type="checkbox"/> full-time <input type="checkbox"/> part-time			1 → 28 2 → 27
27	<b>Why do you work part-time?</b>			
	<input type="checkbox"/> I study at school, attend a course <input type="checkbox"/> because of illness, disability <input type="checkbox"/> I cannot find a full-time job <input type="checkbox"/> I want to work part-time <input type="checkbox"/> I look after children, a disabled person <input type="checkbox"/> other reasons			1 2 3 4 → 28 5 6
28	<b>Would you like to work longer than at present?</b>			
	<input type="checkbox"/> no <input type="checkbox"/> yes, by taking an additional job <input type="checkbox"/> yes, by taking a job with longer hours <input type="checkbox"/> yes, but only within a present job <input type="checkbox"/> yes, in any way			1 2 3 → 29 4 5
29	<b>How many hours a week would you like to work?</b>			→ 30
30	<b>Do you work:</b>			
		<i>usually</i>	<i>sometimes</i>	<i>not</i>
	a) at home?	1	2	3
	b) doing shifts?	1	2	3
	c) in the evenings?	1	2	3
	d) at night?	1	2	3
	e) on Saturdays?	1	2	3
	f) on Sundays?	1	2	3
31	<b>What was your occupation in the reference week?</b> (Give the name of the occupation, position at work, speciality or describe the main activities connected with the work)			
	<div style="text-align: right;">ISCO code</div> <input type="text"/>			→ 32
32	<b>When did you begin to work in your present job?</b> Please specify month and year.			→ 33
	<input type="checkbox"/> month <input type="text"/> <input type="checkbox"/> year <input type="text"/>			

### Part 4. Additional job

33	<b>Do you have an additional job?</b>	<input type="checkbox"/> yes <input type="checkbox"/> no	1 2	→ 34 → 48
34	<b>How many hours did you work during the reference week in the additional job?</b> (actual number of hours worked in all additional jobs)			→ 35
35	<b>Were you:</b>			
	<input type="checkbox"/> self-employed <input type="checkbox"/> paid-employee <input type="checkbox"/> unpaid family worker			1 → 36 2 → 37 3
36	<b>Did you employ contract workers (paid-employees) during the reference week?</b>	<input type="checkbox"/> yes <input type="checkbox"/> no	1 2	→ 37
37	<b>What is the main activity of the local unit which is your additional job?</b>			
	<div style="text-align: right;">NACE code</div> <input type="text"/>			→ 38
38	<b>Is your additional job?</b>			
	<input type="checkbox"/> permanent, for unlimited duration <input type="checkbox"/> temporary, for limited duration			1 → 49 2

### Part 5. Previous work experience

39	<b>Have you ever done any work for pay or profit?</b>	<input type="checkbox"/> yes <input type="checkbox"/> no	1 2	→ 40 → 51
40	<b>When did you stop your last job?</b> Please indicate month and year.	<input type="checkbox"/> month <input type="text"/> <input type="checkbox"/> year <input type="text"/>		→ 41
<i>Note: If person ended work in 1993 or earlier → question 51</i>				
41	<b>Why did you stop working?</b>			
	<input type="checkbox"/> I retired <input type="checkbox"/> I took on early retirement <input type="checkbox"/> I was given a disability pension <input type="checkbox"/> I lost my job due to liquidation of the establishment (bankruptcy or reorganisation) or due to liquidation of my position <input type="checkbox"/> I was dismissed for other reasons <input type="checkbox"/> unsatisfactory financial conditions <input type="checkbox"/> unsatisfactory work conditions other than financial <input type="checkbox"/> I finished a temporary job <input type="checkbox"/> for personal, family reasons <input type="checkbox"/> due to illness, disability <input type="checkbox"/> I started education, training <input type="checkbox"/> I started military service <input type="checkbox"/> for other reasons, specify			1 2 3 4 5 6 7 → 42 8 9 10 11 12 13
42	<b>Did you work at your last job as:</b>			
	<input type="checkbox"/> self-employed <input type="checkbox"/> paid-employee <input type="checkbox"/> unpaid family worker			1 → 43 2 → 44 3 → 45
43	<b>Did you employ contract workers?</b>	<input type="checkbox"/> yes <input type="checkbox"/> no	1 2	→ 45

## Part 5. Previous work experience (cont.)

44	<b>Who was the owner of this firm?</b>		
	<input type="checkbox"/> public	1	→ 45
	<input type="checkbox"/> private	2	
45	<b>What was the main activity of the local unit of your last job?</b>		→ 46
	NACE code		
46	<b>What was your occupation at your last job?</b> (Give the name of the occupation, position at work, speciality or describe the main activities connected with the work)		→ 47
	ISCO code		
47	<b>How long have you been working at your last job?</b> Please indicate number of full years.		→ 51

## Part 6. Search for employment

48	<b>Are you seeking an additional job?</b>	<input type="checkbox"/> yes <input type="checkbox"/> no	1 2	→ 49
49	<b>Are you seeking a job, other than your present main job?</b>	<input type="checkbox"/> yes <input type="checkbox"/> no	1 2	→ 50 → 59
50	<b>Why are you seeking a job?</b>			→ 55
	<input type="checkbox"/> I'm afraid that I will lose a job	1		
	<input type="checkbox"/> I'm seeking a permanent job	2		
	<input type="checkbox"/> I'm seeking a job with longer work time	3		
	<input type="checkbox"/> I'm seeking a job with shorter work time	4		
	<input type="checkbox"/> I'm seeking a job with better financial conditions	5		
	<input type="checkbox"/> I'm seeking a job with better work conditions other than financial	6		
	<input type="checkbox"/> I'm seeking a job in accordance with my qualifications	7		
	<input type="checkbox"/> other reasons, specify .....	8		
51	<b>Are you seeking a job?</b>			→ 54 → 52
	<input type="checkbox"/> yes	1		
	<input type="checkbox"/> no, I have found a job and I am waiting to start it in the period of 3 months	2		
	<input type="checkbox"/> no	3		
52	<b>Why are you not seeking a job?</b>			→ 53 → 59 → 53
	<input type="checkbox"/> I believe I will not find a suitable job	1		
	<input type="checkbox"/> I tried everything	2		
	<input type="checkbox"/> I study, I improve my qualifications	3		
	<input type="checkbox"/> I take care of my family and home	4		
	<input type="checkbox"/> I'm retired	5		
	<input type="checkbox"/> because of illness, disability	6		
	<input type="checkbox"/> I do not want to work at the moment	7		
	<input type="checkbox"/> other reasons, specify .....	8		
53	<b>Would you like to work?</b>	<input type="checkbox"/> yes <input type="checkbox"/> no	1 2	→ 59

## Part 6. Search for employment (cont.)

54	<b>Did you start seeking a job in connection with:</b>			→ 55
	<input type="checkbox"/> loss of a job	1		
	<input type="checkbox"/> resignation from a job	2		
	<input type="checkbox"/> return to work after a break	3		
	<input type="checkbox"/> start a first job	4		
55	<b>Could you have started work in the interviewed week or the following week?</b>			→ 56 → 59 → 56
	<input type="checkbox"/> yes	1		
	<input type="checkbox"/> no, because I have to complete education, training	2		
	<input type="checkbox"/> no, because I cannot leave my present job so quickly	3		
	<input type="checkbox"/> no, because of family, personal reasons	4		
	<input type="checkbox"/> no, because of illness	5		
	<input type="checkbox"/> no, because of other reasons	6		
	<input type="checkbox"/> I have already found a job and I'm waiting to start it	7		
56	<b>What efforts did you make during the last four weeks in order to find a job?</b>			→ 57
	<input type="checkbox"/> I made no efforts	1		
	<input type="checkbox"/> I contacted the public labour office	2		
	<input type="checkbox"/> I contacted the private employment office	3		
	<input type="checkbox"/> I answered advertisements	4		
	<input type="checkbox"/> I inserted advertisements	5		
	<input type="checkbox"/> I applied to the employers directly	6		
	<input type="checkbox"/> I asked relatives and friends	7		
	<input type="checkbox"/> I undertook efforts to become self-employed	8		
	<input type="checkbox"/> I studied advertisements	9		
	<input type="checkbox"/> I participated in tests, qualification interviews	10		
	<input type="checkbox"/> other efforts, specify .....	11		
57	<b>How long have you been seeking a job?</b> Please specify number of months.			→ 58
58	<b>What kind of a job are you seeking?</b>			→ 59
	<input type="checkbox"/> as self-employed	1		
	<input type="checkbox"/> as paid-employee:			
	> only full-time job	2		
	> full-time, but I can take a part-time job	3		
	> part-time, but I can take a full-time job	4		
	> only part-time job	5		
	> any job	6		

## Part 7. Supplementary information

59	<b>What are your sources of maintenance in the current month?</b>			→ 60
	<input type="checkbox"/> work in non-agriculture sector	1		
	<input type="checkbox"/> work in agriculture sector	2		
	<input type="checkbox"/> pension	3		
	<input type="checkbox"/> disability benefit	4		
	<input type="checkbox"/> unemployment benefit	5		
	<input type="checkbox"/> other non-earning source	6		
	<input type="checkbox"/> supported by person working in non-agriculture sector	7		
	<input type="checkbox"/> supported by person working in agriculture sector	8		
	<input type="checkbox"/> supported by person having non-earning source	9		
	<b>Please give your main source of maintenance</b>			
60	<b>Do you have assigned valid certificate of inability to work, disability level or disability group number?</b> (If yes, enter appropriate number from instruction, if not - symbol 9)			→ 61

# Part 7. Supplementary information (cont.)

STATUS ON THE LABOUR MARKET A YEAR AGO			
61	What was your situation a year ago?		
	<input type="checkbox"/> work	1	→ 62
	<input type="checkbox"/> unemployment	2	
	<input type="checkbox"/> education, training	3	
	<input type="checkbox"/> pension, early retirement	4	
	<input type="checkbox"/> disability	5	→ 64
	<input type="checkbox"/> compulsory military service	6	
	<input type="checkbox"/> family responsibilities	7	
	<input type="checkbox"/> other form of economic inactivity	8	
62	Did you work a year ago as:		
	<input type="checkbox"/> self-employed	1	
	<input type="checkbox"/> employer (giving work to paid-employees)	2	→ 63
	<input type="checkbox"/> paid-employee	3	
	<input type="checkbox"/> unpaid family worker	4	
63	What was the main activity of the local unit of the job you had a year ago?		
			→ 64
	NACE code		
64	Where did you live a year ago?		
	<input type="checkbox"/> in the same commune you live now	1	
	<input type="checkbox"/> not in the same commune but in the same voivodship	2	
	<input type="checkbox"/> in different voivodship, specify	3	→ 65
	.....		
	<input type="checkbox"/> abroad, specify the country	4	
	.....		
<b>Note:</b> If you are male born in 1937 or earlier or female born in 1942 or earlier → 70			
EDUCATION			
65	Are you a student at a full-time school or university?	<input type="checkbox"/> yes <input type="checkbox"/> no	1 → 66 2 → 70
66	Did you have a break (longer than one year) during the whole period of education?	<input type="checkbox"/> yes <input type="checkbox"/> no	1 → 67 2 → 68
67	Was restarting of your education related to:		
	<input type="checkbox"/> gaining occupational qualifications	1	
	<input type="checkbox"/> improving occupational qualifications	2	
	<input type="checkbox"/> changing occupational qualifications	3	→ 68
	<input type="checkbox"/> personal interests	4	
68	On what level of education are you learning/studying?		
	<input type="checkbox"/> primary school	1	
	<input type="checkbox"/> lower secondary school	2	
	<input type="checkbox"/> basic vocational school	3	
	<input type="checkbox"/> general secondary school	4	
	<input type="checkbox"/> vocational secondary school	5	→ 69
	<input type="checkbox"/> post-secondary school	6	
	<input type="checkbox"/> tertiary school (engineering, licentiate courses)	7	
	<input type="checkbox"/> tertiary school (master courses)	8	
	<input type="checkbox"/> post-graduate studies	9	
	<input type="checkbox"/> doctorate studies	10	

EDUCATION (cont.)			
69	In what system of education are you learning/studying?		
	<input type="checkbox"/> day	1	
	<input type="checkbox"/> weekend	2	→ 70
	<input type="checkbox"/> evening	3	
	<input type="checkbox"/> other, specify .....	4	
70	In what year did you obtain your present completed level of education? (For persons who completed their education within the last 12 months specify month and year)	<input type="checkbox"/> month <input type="checkbox"/> year	→ 71
SUPPLEMENTARY EDUCATION - TRAINING			
71	Have you participated in any form of improving/changing occupational qualification not covered by the school education system during the last 4 weeks?		
	<input type="checkbox"/> yes, in training organised by my company/establishment	1	→ 72
	<input type="checkbox"/> yes, in a training under a specific employment measure	2	
	<input type="checkbox"/> yes, in a course undertaken on my own initiative	3	
	<input type="checkbox"/> yes, in supervised self-training	4	→ 73
	<input type="checkbox"/> no	5	→ 77
72	What was/is the form of training?		
	<input type="checkbox"/> lectures	1	
	<input type="checkbox"/> training in a working environment	2	→ 73
	<input type="checkbox"/> seminars, conferences	3	
	<input type="checkbox"/> mixed form (combining both work experience and classroom instructions)	4	
73	What was/is a purpose of training?		
	<input type="checkbox"/> gaining occupational qualifications	1	
	<input type="checkbox"/> improving occupational qualifications	2	→ 74
	<input type="checkbox"/> changing occupational qualifications	3	
	<input type="checkbox"/> personal interests	4	
74	What was/will be duration of training?		
	<input type="checkbox"/> less than one week	1	
	<input type="checkbox"/> 1 week or more but less than a month	2	
	<input type="checkbox"/> 1 month or more but less than 3 months	3	
	<input type="checkbox"/> 3 months or more but less than 6 months	4	→ 75
	<input type="checkbox"/> 6 months or more but less than 1 year	5	
	<input type="checkbox"/> 1 year or more but less than 2 years	6	
	<input type="checkbox"/> 2 years or more	7	
	<input type="checkbox"/> duration is unspecified	8	
75	How many hours a week took/takes your training ?		→ 76
76	Have you participated fully or partially in the costs of training?	<input type="checkbox"/> yes <input type="checkbox"/> no	1 → 77 2 → 77
REGISTRATION IN THE LABOUR OFFICE			
77	Are you registered in the public labour office as unemployed?	<input type="checkbox"/> yes <input type="checkbox"/> no	1 → 78 2 → 79
78	Do you receive an unemployment benefit?	<input type="checkbox"/> yes <input type="checkbox"/> no	1 → 79 2 → 79
79 Participation in the survey			
	<input type="checkbox"/> direct participation	1	
	<input type="checkbox"/> participation via another member of the household	2	

Interviewer number	Check spelling signature of the interviewer	Date of the interview
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