

4. Baseline Administrator Survey

Introduction. We are interviewers from Data International. We are currently doing a study together with the American Institutes for Research which aims to understand how community clinics operate in your region and understand your role. For that purpose we have created a small questionnaire. Thank you for your support.

Ques. SL	
-----------------	--

	Date of interview	Day: Month: Year:	Code
	Name of interviewer		Interviewer

A. Identification (to be filled by enumerator)

Sl	Area	Name	Code
1	Name of the person		
2	Position		
3	Office Name		
4	District		
5	Upazila		
6	Union		
7	Distance to the nearest Community Clinic	Distance in Km _____ Minutes on foot _____ (to be filled by enumerator)	
8	Phone Number	Could we get your phone number to schedule a follow up conversation?	

B. Description of Administrator Position

1. Description of the position and its relation with the regional community clinic. What roles do you play and how that affects the local community clinics?

- a) Role [describe]: _____
- b) Role [describe]: _____
- c) Role [describe]: _____

2. How would you describe the nature of your contact or role with the community clinic in the region?

- a) Direct- I have been assigned specific role/responsibility
- b) I play a supervisory role of staff involved in the clinic
- c) Indirect- no specific role but I am in some way attached to its functioning (e.g. committee)
- d) No role at all- I have no contact
- e) Other [describe]: _____

3. How many Community Clinics do you supervise? [Skip if answer "c" or "d" in Q2]

Number of CC	Located in How Many Wards?
a)	b)

4. With what personnel do you have direct contact? [Skip if answer "c" or "d" in Q2]

- a) Community Health Care Provider (CHCP)
- b) Health Assistant (HA)
- c) Family Welfare Assistant (FWA)
- d) Other [describe]: _____
- e) Other [describe]: _____
- f) Other [describe]: _____

5. When you have contact with the personnel described in Q3 what kind of issues do you usually discuss with them?

- a) Administrative issues like staffing
- b) Functioning like the matters related to government supply to the clinic
- c) Service delivery issues like if community people are getting the benefit they are supposed to get
- d) Service delivery issues like number of people served
- e) Other [describe]: _____
- f) Other [describe]: _____
- g) Other [describe]: _____

6. Do you have any mechanism to determine whether Family Welfare Assistants and/or Health Assistants are visiting their assigned households? [Mark all that apply]

- a) No [Go to Q8]
- b) Yes, for Family Welfare Assistants
- c) Yes, for Health Assistant

7. If answer is YES in Q6, please describe the mechanism:

- a) _____

- b) _____

8. What are the main reasons why Family Welfare Assistants cannot visit all their assigned households? [Mark all that apply]

- a) All Family Welfare Assistants visit all their assigned households
- b) When the household is located very far from the Community Clinic
- c) When distance among households is too long
- d) Other [describe]: _____
- e) Other [describe]: _____
- f) Other [describe]: _____

9. What are the main reasons why Health Assistants cannot visit all their assigned households? [Mark all that apply]

- a) All Health Assistants visit all their assigned households
- b) When the household is located very far from the Community Clinic
- c) When distance among households is too long
- d) Other [describe]: _____
- e) Other [describe]: _____
- f) Other [describe]: _____

10. In this office, are there other government officials that play an important role at the local community clinics?

- a) No
- b) Yes [Write Position, Name]: _____
- c) Yes [Write Position, Name]: _____
- d) Yes [Write Position, Name]: _____

NOTE. Please try to interview other government officials that play an important role at the local community clinics.

11. Are there other government offices or government officials (outside this office), that also play an important role at the local community clinics?

- a) No
- b) Yes [Write Position, Name]: _____
- c) Yes [Write Position, Name]: _____
- d) Yes [Write Position, Name]: _____

NOTE. Please try to interview other government officials that play an important role at the local community clinics.