

# HEAD TEACHER QUESTIONNAIRE

## --2011--

METADATA			
100	Region		/ _____ /
101	Cluster Name		/ _____ /
102	Sub-cluster Code		/ ____ / ____ / ____ /
103	Village/Settlement		/ _____ /
104	District	ACCORDING TO GBOS'S CLASSIFICATION. PLEASE, CIRCLE.	1- Rural      2- Urban
105	Name of the school		/ _____ /
106	Code of the School		/ ____ / ____ / ____ / ____ /
107	Treatment Received	1. WSD 2. Grant Only 3. Control	/ _____ /
108	Code of the enumerator		/ _____ /
109	Code of the survey supervisor		/ _____ /
110	Code of data entry clerk		/ _____ /
111	Date	DD/MM/YYYY	/ ____ / ____ / _____ /
112	Year of creation of this school		/ _____ /
113	How many buildings make up the school?	Count buildings as separate if they have a separate roof.	/ _____ / _____ /
114	What is the condition of the main school building? [The building where the head teacher's office is]	1. Building in good condition 2. Building needs some minor repairs (roof, windows, walls) 3. No roof, building needs rehabilitation 4. No roof, walls are heavily damaged, need complete reconstruction 5. Needs complete reconstruction	/ _____ /
115	Start Time of the Interview	HH: MM 24-hour clock: 2pm=14:00	/ ____ / ____ /: / ____ / ____ /

Good morning / afternoon. We are working with the Ministry of Basic and Secondary Education to gather some information about the current situation of Gambian lower basic schools. We really appreciate your cooperation. We may ask to see whether you have written records of things. If you do not have them or do not have them readily available, that is fine; just let us know. Your responses will be kept confidential. We will start with a few general questions about the school.

200	What is your name?	First name - Surname	/ _____ / _____ /																					
201	What is your position?	1. Head teacher → 203 2. Deputy head teacher 3. Senior teacher 4. Other: _____	/ _____ /																					
202	Why is the head teacher absent?	1. Meeting/workshop at regional level 2. Meeting/workshop at national level 3. Don't know 4. Other: _____	/ _____ /																					
203	What is the name of the school that you were at last year?	Mark the name of the school, and fill the school code later	/ _____ / _____ / Name Code																					
204	Does this school have two shifts?	0. No 1. Yes	/ _____ /																					
205	How many students are there in this school by grade for the following grades?  (For all shifts)	<table border="1"> <thead> <tr> <th>Grade</th> <th>Male</th> <th>Female</th> </tr> </thead> <tbody> <tr><td>1</td><td></td><td></td></tr> <tr><td>2</td><td></td><td></td></tr> <tr><td>3</td><td></td><td></td></tr> <tr><td>4</td><td></td><td></td></tr> <tr><td>5</td><td></td><td></td></tr> <tr><td>6</td><td></td><td></td></tr> </tbody> </table> <p>a- Total Morning Shift Only (Lower Basic Only) / _____ /</p> <p>b- Total Afternoon Shift Only (Lower Basic Only) / _____ /</p>	Grade	Male	Female	1			2			3			4			5			6			
Grade	Male	Female																						
1																								
2																								
3																								
4																								
5																								
6																								
206	Does this school have an upper basic stream?	0. No → 208 1. Yes	/ _____ /																					
207	How many students are in the upper basic streams?		/ _____ /																					

208	<p>How many teachers in total are currently working in this school?</p> <p>(All shifts)</p> <p>Include head teacher, volunteer teachers but not teachers on leave. Count double shift teachers <u>once</u>, in the <u>current</u> shift.</p>	Grade	Senior	Junior	TT	Unqualified	Other												
		1																	
		2																	
		3																	
		4																	
		5																	
		6																	
		Other: _____																	
		Upper Basic (Total only)		/ _____ /															
		<p>a) Teachers teaching Morning Shift Only (Lower Basic Only) / _____ /</p> <p>b) Teachers Teaching Afternoon Shift Only (Lower Basic Only) / _____ /</p> <p>c) Teachers Teaching Both Shift (Lower Basic Only) / _____ /</p>																	
209	<p>How many teachers are here Right now?</p> <p>Write only for <u>current shift</u></p>		Senior	Junior	TT	Unqualified	Other												
		Lower Basic (Total only)																	
		Upper Basic (Total only)		/ _____ /															
210	<p>Do you have records of the teachers' attendance?</p> <p>If yes, ask to see records.</p>	<p>0. No → 212</p> <p>1. Yes, did not show records → 212</p> <p>2. Yes, showed records</p>			/ _____ /														
211	Look at the teacher attendance book and mark the number of teachers who were absent for 5 randomly picked days over the past 3 months.	<table border="1"> <tr> <td></td> <td>Day 1</td> <td>Day 2</td> <td>Day 3</td> <td>Day 4</td> <td>Day 5</td> </tr> <tr> <td>Absents</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>							Day 1	Day 2	Day 3	Day 4	Day 5	Absents					
	Day 1	Day 2	Day 3	Day 4	Day 5														
Absents																			
212	How many classrooms does the school have?	Lower Basic Only			/ _____ / _____ /														
213	<p>How many lower basic classes does the school have in total?</p> <p>(All shifts included. Fill AM only, if the school is single shift)</p>	Grade	AM (Morning)		PM (Afternoon)														
		1																	
		2																	
		3																	
		4																	
		5																	
		6																	
214	<p>Is there a place where materials can be stored which can be locked (other than the classroom)?</p>	<p>0. No</p> <p>1. Yes</p>			/ _____ /														
215	Does this school have a library?	<p>0. No</p> <p>1. Yes</p>			/ _____ /														
216	How many working/usable latrines does the school have in total?	If 00 → 219			/ _____ / _____ /														

217	How many separate and working/usable latrines are there for girls only?		/_____/_____/		
218	How many separate and working latrines are there for teachers only?		/_____/_____/		
219	a. Does the school have NAWEC electricity? b. Does the school have a generator? c. Does the school have solar panels?	0. No 1. Yes If no to all 3 → 222	/_____/_____/		
220	How often did the school have electricity in the past 6 months (during the day)?	1. Often, everyday or once a day 2. Sometimes, once per week to once per month 3. Rarely, less than once per month 4. Never	/_____/		
221	Is there electricity right now?	0. No 1. Yes	/_____/		
222	What is the main source of drinking water at the school?	1. Tap 2. Borehole / hand-pump 3. Ordinary well 4. River/stream/pond	/_____/		
223	How far from the school is the nearest paved/tar road?	<i>In km. If less than half a km use the code 00. Put 1 if more than half a km but less than 1 km.</i>	/_____/_____/		
224	How far from the school is nearest regional education directorate?	<i>In km. If less than half a km use the code 00. Put 1 if more than half a km but less than 1 km.</i>	/_____/_____/		
<b>SCHOOL FINANCES</b>					
The next few questions are about the school finances.					
300	Does this school collect any charges/fees directly from the parents?	0. No → 302 1. Yes	/_____/		
301	How much money in total did the school collect in charges from parents this academic year (2010-2011)?	Include all contributions, not just school fees.  99. Don't know	a) Per student ( <i>Lower Basic</i> ) /_____/		
			b) Total collected: /_____/		
			(Whole school)		
302	How much [...] did the school receive from [...] this academic year? <i>If none, enter 00.</i> <i>If received but cannot identify amount, enter XX.</i> <i>If don't know, enter YY.</i>		Government	NGO / Donor	PTA/ Community
		TEXTBOOKS	/_____/	/_____/	/_____/
		MONEY	/_____/	/_____/	/_____/

303	Did the school receive any [...] from [...] this academic year?  0. No 1. Yes  <i>("Put 99 if Don't know")</i>		Government	NGO/Donor	PTA/community
		BUILDING SUPPLIES	/_____/	/_____/	/_____/
		FURNITURE	/_____/	/_____/	/_____/
		FOOD FOR STUDENTS	/_____/	/_____/	/_____/
		OTHER: What? .....	/_____/	/_____/	/_____/
		OTHER: What? .....	/_____/	/_____/	/_____/
304	During this academic year, what is the estimated total amount that the school has received from all sources apart from the regular supplies from the government?  <i>(In dalasi: Not only the cash, but the estimated dalasi value of everything)</i>	/_____/			
305	Do you keep records of the school's expenses?  <i>If yes, ask to see record</i>	0. No 1. Yes, did not show records 2. Yes, showed records		/_____/	
<b>SCHOOL MANAGEMENT</b>  Now we would like to ask a few questions about school management. We are interested both in school management and in school record keeping, so in some cases we may ask to see whether you have written records of things. If you do not have them or do not have them readily available, that is fine; just let us know.					
400A	What is the school's daily schedule from <b>Monday to Thursday</b> ?	<b>Morning Shift:</b> i. Opening time: / ____ / ____ / : / ____ / ____ / ii. closing time: / ____ / ____ / : / ____ / ____ / iii. Total Break time including assembly: / _____ / Minutes  <b>Afternoon Shift:</b> iv. Opening time: / ____ / ____ / : / ____ / ____ / v. closing time: / ____ / ____ / : / ____ / ____ / vi. Total Break time including assembly: / _____ / Minutes			

400B	What is the school's daily schedule on <b>Friday</b> ?	<b>Morning Shift:</b> i. Opening time: / ____ / ____ / : / ____ / ____ / ii. Closing time: / ____ / ____ / : / ____ / ____ / iii. Total Break time including assembly: / _____ / Minutes  <b>Afternoon Shift:</b> iv. Opening time: / ____ / ____ / : / ____ / ____ / v. Closing time: / ____ / ____ / : / ____ / ____ / vi. Total Break time including assembly: / _____ / Minutes	
401	How many days this school year has the school closed <u>apart from</u> public holidays?	Write number of days.  99. Don't know  If 00 or 99 → 404	/ ____ / ____ /
402	What is the main reason why the school closed?	1. Strike 2. Rain/Storm (Weather) 3. Lack of resources 4. Other _____	/ ____ /
403	And as a result, that instructional time was lost?	1. Yes 2. No, speed up to cover the material 3. No, work extra time during the week 4. No, organize extra session during the weekend	/ ____ /
404	How many teachers did not report on the first day of school after the Easter holiday this year?	1. Saw a record 2. Response, no record 3. Doesn't know  Record number if given	a. / ____ /  b. / ____ / ____ /
405	Does your school have a staff code of conduct? <i>If yes, then ask to see the code.</i>	0. No 1. Yes, did not show the code 2. Yes, showed the code	/ ____ /
406	What was the date of the most recent staff meeting?	DD/MM/YYYY <i>mark 99/99/9999 if Don't know</i>	/ ____ / ____ / ____
407	What were the main topics of discussion at the last staff meeting?	<i>Do not prompt. Mark all that apply</i>  1. School Finance 2. Child attendance 3. Child performance 4. Child discipline 5. Teacher attendance / punctuality 6. NAT 7. Whole School Development program 8. Other: _____ 99. Don't know	/ ____ /  / ____ /  / ____ /
408	Do you have a system in which senior teachers mentor junior teachers? <i>If yes, ask to see records.</i>	0. No → 411 1. Yes, did not show records 2. Yes, showed records	/ ____ /
409	That is great. For example, who is the mentor for your most junior teacher?	0. No mentor 1. Identified mentor	/ ____ /
410	Are your mentors trained?	0. No 1. Yes	/ ____ /

411	<p>Do you have any other professional development plan for teachers?</p> <p><i>If yes, ask to describe</i></p>	<p>0. No 1. Yes and cannot describe 2. Yes and described 3. Don't know</p>	/_____/
412	<p>Did you calculate how many books you needed for the 2010-2011 academic year?</p>	<p>0. No →414 1. Yes</p>	/_____/
413	<p>According to that calculation, how many books were needed?</p>	XXXX. Don't know	/_____/_____/_____/_____/
414	<p>Did you submit a request for books to the government this year?</p>	<p>0. No 1. Yes</p>	/_____/
415	<p>How many instruction hours (teacher-pupils) per year are legally required from teachers?</p>	99. Don't know	/_____/
416	<p>In your view, how many instruction hours (teacher-pupils) per year are needed to cover the curriculum?</p>	XXX. Don't know	/_____/
417	<p>Do you conduct classroom observations in this school to ensure that teachers are teaching?</p> <p><i>If yes, ask to see records.</i></p>	<p>0. No 1. Yes, did not show records 2. Yes, showed records</p>	/_____/
418	<p>How many school level general test/evaluation/examination did you have this year?</p>	If 00→422	/_____/
419	<p>When was the last examination in this school?</p>	<p>DD/MM/YYYY If don't know, mark 99/99/9999</p>	/__ __/ __ __/_____/
420	<p>After the last pupil examination, did you do anything to analyze the results?</p>	<p>0. No→ 422 1. Yes</p>	/_____/
421	<p>What did you do?</p>	<p><i>Do not prompt. Mark all that apply</i></p> <p>1. Identified the lowest performing students &amp; met with them / their parents 2. Divided the results by subgroups (age, gender) 3. Other: _____</p>	<p>/_____/</p> <p>/_____/</p>

422	How do you punish bad behavior from the pupils, if you do?	<i>Do not prompt. Mark all that apply</i> 1. Corporal punishment 2. Give extra school work 3. Give non- School related work 4. Deny break 5. Dismiss from class 6. Speak with parent 7. Threaten to expel 8. Do not punish 9. Other: _____	/ _____ /  / _____ /
423	How do you reward good behavior from the pupils, if you do?	<i>Do not prompt. Mark all that apply</i> 1. Public praise 2. Private praise 3. Prize 4. Giving less school work 5. Do not reward good behavior 6. Other: _____	/ _____ /  / _____ /
424	Do you have written punishment and reward policies for your school? <i>If yes, ask to see it</i>	0. No 1. Yes, did not show records 2. Yes, showed records	/ _____ /
425	Is there currently a need for additional teachers in this school?	0. No →427 1. Yes	/ _____ /
426	If yes, how many?		/ _____ /
427	What are the three most important factor(s) that should be considered in the selection process for hiring teachers?	1- Qualification (general education) 2- Teachers Training 3- Age 4- Gender 5- Ethnic group 6- Distance from home to school 7- Teaching Experience other than being a contract teacher 8- Prior experience as contract teacher in this school 9- Prior experience as contract teacher in any school 10- Long term interest in pursuing education as a career 11- Recommendation from important person 12- Other 13- Don't Know/Can't Say	/ _____ /  / _____ /  / _____ /
428	How would you rate the quality of your Government Primary school in this village?	1 = Very Good 2 = Good 3 = Neither Good Nor Bad 4 = Bad 5 = Very Bad	/ _____ /
429	How would you rate the problem of teacher absence in your government primary school in this village?	01 = Very Bad (teachers are absent a lot) 02 = Bad 03 = Neither Bad Nor Good 04 = Good 05 = Very Good (teachers are never absent)  If Don't Know/Can't Say, code -77	/ _____ / _____ /



430	How would you rate the problem of teacher absence in your government primary school in this village compared to the following?  1= Much more effective 2= More effective 3= Same 4= Less effective 5= Much less effective	<b>Other rural government primary schools in nearby villages in this district</b>	/ _____ /
		<b>Other private primary schools in this village</b>  Code -99 if no private primary schools in the village	/ _____ /
431	How effective do you think unqualified teachers are compared to regular teachers?	1= Much more effective 2= More effective 3= Same 4= Less effective 5= Much less effective	/ _____ /
432	If you were given a choice on hiring teachers to improve student learning in government schools, would you prefer to hire one extra regular teacher or two unqualified teachers?	1= One qualified teacher 2= Two unqualified teachers	/ _____ /
<b>SETTING GOALS</b>			
G1	What are the main student achievement targets of the school this year, if you set them? <i>(Better relative to last year; scoring in school wide test; better NAT outcomes)</i>	<i>Enumerator score between 1 – 5 based on training manual.</i>	/ _____ /
G2	Do you set performance targets for teachers? What are the specific achievement targets for <i>specific</i> teachers for this year?	<i>Enumerator score between 1 – 5 based on training manual.</i>	/ _____ /
G3	Do you set teaching and learning target for each level? For example, what are the key targets for a first grade and a third grade? Are the targets broken down by gender?	<i>Enumerator score between 1 – 5 based on training manual.</i>	/ _____ /
G4	Do you set target for curriculum coverage? If so, talk me through what was achieved last year for the 5 <sup>th</sup> grade and what are the targets this year?	<i>Enumerator score between 1 – 5 based on training manual.</i>	/ _____ /
G5	Do you set target for teachers and students presence? If so, talk me through what was achieved last year and what are the targets this year?	<i>Enumerator score between 1 – 5 based on training manual.</i>	/ _____ /
<b>MONITORING PROGRESS</b>			
M1	How do you monitor the performance of your school, if you do? Talk me through the performance of the school over the past few years. <i>(Current student achievement; former students achievement once in the Middle school, student absenteeism; teacher absenteeism; compares with other schools)</i>	<i>Enumerator score between 1 – 5 based on training manual.</i>	/ _____ /

M2	How do you monitor the performance of teachers, if you do? Talk me through an example of bad teacher and an example of good teacher.	<i>Enumerator score between 1 – 5 based on training manual.</i>	/ _____ /
M3	How do you conduct teacher performance review, if you do? Talk me through the last performance review.	<i>Enumerator score between 1 – 5 based on training manual.</i>	/ _____ /
M4	How do you track the performance of students if you do?	<i>Enumerator score between 1 – 5 based on training manual.</i>	/ _____ /
M5	When was the last time that the cluster monitor came to monitor/evaluate teachers in this school?	<i>MM-YYYY</i>	/ _____ / _____ /
<b>PUTTING INCENTIVES IN PLACE</b>			
I1	Generally speaking, what happens when one or more of the target that you set are not achieved?	<i>Enumerators give score between 1 – 5 based on training manual.</i>	/ _____ /
I2	Is there a structure setup at the school level, village level, and regional level to reward good teachers? Could you explain that to me?	<i>Enumerators give score between 1 – 5 based on training manual.</i>	/ _____ /
I3	What is the basis of promotion of teachers? Talk me through your responsibility in that and how you go about that.	<i>Enumerators give score between 1 – 5 based on training manual.</i>	/ _____ /
I4	Is there a structure setup at the school level, village level, and regional level to reward good students or to punish bad students?	<i>Enumerators give score between 1 – 5 based on training manual.</i>	/ _____ /
I5	Excluding your own responsibility, how do you rate the management of the education system on a scale of 1 to 5 where 1 = poorly managed and 5= Excellent management at all levels?		/ _____ /
I6	How do you punish bad behavior/performance etc. from the teachers, if you do?  Over the past two years, how many teachers did you punish? If you did, please tell me the story of one of them.	<i>Enumerators give score between 1 – 5 based on training manual.</i>	/ _____ /
<b>KNOWLEDGE OF CHALLENGES (BASED ON FINDINGS FROM PREVIOUS ROUNDS OF DATA)</b>			
K1	Generally speaking, on a given normal school day, out of 100 teachers, how many do you think are absent at schools in the Gambia?		/ _____ /
K2	How do you think the problem of teacher absenteeism in your school compare to the other schools in this region?	<i>1- Much less absenteeism than others</i> <i>2- A little less absenteeism than others</i> <i>3- A little more absenteeism than others</i> <i>4- Much more absenteeism than others</i>	/ _____ /

K3	Generally speaking, on a given normal school day, out of 100 students, how many do you think are absent at school in the Gambia?		/____/____/
K4	How do you think the problem of student absenteeism in your school compare to the other schools in this region?	1- Much less absenteeism than others 2- A little less absenteeism than others 3- A little more absenteeism than others 4- Much more absenteeism than others	/____/
K5	Do you think that on average fifth grade girls performs as well as fifth grade boys in the Gambia?	0. No 1. Yes they perform the same 2. They perform better	/____/
K6	Do you think that the instructional time is the same between morning shifts and afternoon shifts	0. No 1. Yes	/____/
K7	If the primary school teachers take a test of 6 <sup>th</sup> grade level, out of 100 points how much do you think they will score on average?		/____/____/

## COMMUNITY PARTICIPATION

502	Does the school have a PTA?	0. No → 511 1. Yes	/____/
503	How are the PTA funds raised?	<i>Do not prompt. Mark all that apply</i>  1. Members contribution 2. School budget 3. NGO 4. Government 5. Fund raisers 6. Not funded 7. Other: _____	/____/  /____/
504	Imagine that something comes up that requires a PTA meeting in the next 3 days. How many PTA members do you think you would be able to get to the meeting?	1. All of the members 2. Most of the members 3. About half of the members 4. A few of the members 5. No one	/____/
505	How many times has the school met with the PTA to discuss school related issues during the 2010-2011 academic year?	If 00 → 508	/____/____/
506	Can you recall the dates of the last PTA meetings?	DD/MM/YYYY  <i>Mark 99/99/9999 if can't recall</i>	/__ __/ __ __/ ____/
507	At the last PTA meeting, what was the principal topic of discussion?	1. Elections 2. Transition from PTA executive to SMC ( <i>school management committee</i> ) 3. <i>Finances</i> 4. <i>Student performance</i> 5. Other: _____	/____/
508	When is the next PTA meeting scheduled for?	DD/MM/YYYY 77/77/7777. Not scheduled but regular interval 88/88/8888. Not scheduled 99/99/9999. Doesn't know	/__ __/ __ __/ ____/

509	Has this school adopted the PTA constitution? <i>If yes, ask to see records.</i>	0. No →513 1. Yes, did not show records 2. Yes, showed records 9. Doesn't know	/_____/
510	How was the head of PTA selected?	0. Nomination 1. Election 2. Chief of the village always 3. Head teacher always 4. Other:_____	/_____/
511	Has the School Management Committee (SMC) been established	0. No →514 1. Yes	/_____/
512	Which statutory committees have been established as part of the school management? ( <i>Also known as school management subcommittees</i> )  <i>Please <b>Circle</b> all that apply</i>	1. Leadership and Management 2. Community Participation 3. Curriculum Management 4. Teachers professional development 5. Teaching and learning resources 6. Learners' welfare and school environment  <i>[Do not prompt]</i>	
513	How many times has the SMC met so far this year?		/_____/
514	Does this school have a school development plan?  <i>If the head teacher says Yes, then ask to see the plan.</i>	0. No →516 1. Yes, did not show the plan → 516 2. Yes, showed the plan 9. Doesn't know	/_____/
515	Does the format of the school development plan correspond with the one prescribed in the SMM (School Management Manual)?  <i>Compare to example given</i>	0. No 1. Yes 2. Can not tell 9. Doesn't know	/_____/
516	Is there an up-to-date asset register as in the SMM ( <i>School Management Manual</i> )?  <i>If yes, ask to see records.</i>	0. No 1. Yes, did not show records 2. Yes, showed records 9. Doesn't know	/_____/
517	Is there handing over notes?  <i>If yes, ask to see records.</i>	0. No 1. Yes, did not show records 2. Yes, showed records 9. Doesn't know	/_____/
518	Does this school have a school vision?  <i>If yes, ask to see records.</i>	0. No 1. Yes, did not show the vision 2. Yes, showed the vision 9. Doesn't know	/_____/
518	Has this school developed any school policy?  <i>If yes, ask to see records.</i>	0. No 1. Yes, did not show records 2. Yes, showed records 9. Doesn't know	/_____/
519	Do you have a service level agreement (SLA) with the regional director?	0. No →521 1. Yes 9. Doesn't know →521	/_____/

520	On the scale of 0 to 5, (0 meaning not at all and 5 meaning a lot) how much has the service level agreement (SLA) helped you?	Write number, 0 to 5	/ _____ /
521	What would you say is the biggest obstacle to this school in its effort to provide learning to the pupils?	<i>Do not prompt</i> 1. Lack of resources / materials / furniture 2. Lack of appropriate training of teachers 3. Lack of community participation 4. Lack of enthusiasm from the pupils 5. Lack of enthusiasm from the teachers 6. Other: _____	/ _____ /
522	<i>After the interview, pass by each class and count the instances where you see students without the teacher: This should NOT be done during the break time</i>		/ _____ /

#### DISBURSEMENT AND USE OF THE GRANTS & SCHOOL FUNDS [WSD AND GRANT ONLY SCHOOLS]

600	When was the grant made fully available for your school to use?	DD/MM/YYYY If don't know, mark: 99/99/9999 Grant not yet made available: 88/88/8888→607	/ ____ / ____ / _____ /
601	How much was the total amount made available to your school?		/ _____ /
602	When did you use the funds for the first time?	DD/MM/YYYY If don't know, mark 99/99/9999	/ ____ / ____ / _____ /
603	When did you use the funds for the latest time?	DD/MM/YYYY If don't know, mark 99/99/9999	/ ____ / ____ / _____ /
604	How much from that amount have you used until today?		/ _____ /
605	What is the most important thing you have used all or part of the grant for?		
606	How much did that cost?		/ _____ /
607	Who is or who are the people who decide what to spend the school's money on?	1. Head Teacher 2. Teachers 3. Students or representative 4. Parents or representative 5. Cluster monitor 6. Regional office 7. Based on School Development Plan	/ _____ / / _____ / / _____ /