

003833

Main Business Activity

Please check the **one main activity** at this business unit which most accurately describes your principal source of operating revenue:

- Mining and Quarrying
 Manufacturing
 Electricity, Gas, Steam, air conditioning supply
 Water supply, Sewerage, Waste Management and remediation Activities

Acknowledgement of receipt of the questionnaire

I, of
(enter name of recipient) (enter name of establishment)

acknowledge receipt of the Census of Industrial Production (CIP) 2010 - Construction questionnaire.

Title:	
Tel:	
Signature, Date and Stamp:	
Interviewer:	
Date of collection of questionnaire and financial statements:	

Thank you for receiving and accepting to fill the questionnaire.

NOTE: *This page should be filled-in by the person who is receiving the questionnaire on behalf of the entity at the time of delivery by the interviewer. After it is signed, the interviewer should retain the original copy of this page*

003833

1. GENERAL PARTICULARS OF THE ESTABLISHMENTS

1.1 Name of Establishment :

1.2 Business Address :

1.3 Physical Location:(Street name).....(Building)

1.4 Town:

OFFICIAL USE

1.5 County:.....District:..... Code:

--	--	--

1.6 Telephone No:.....

1.7 Fax No:.....

1.8 Website Address (URL):.....

1.9 E_mail Address:.....

1.10 Contact person: Designation:.....

1.11 E_mail address:.....Tel No:.....

1.12 In what year did this company/establishment begin operations in the country?(YYYY)

1.13 If your return covers more than one establishment i.e. branch/workshop/mine/quarry/ state

number of establishments covered:.....

Give details for each establishment/branch(es)/affiliates covered in terms of name, Type of activity and physical location i.e. street and town

Name	Activity	Physical Location
1.
2.
3.
4.

2. CHARACTERISTICS OF ESTABLISHMENT (Data should as far as possible relate to ONE establishment only)

2.1 The period covered by this return is from January to December 2009; If not, indicate period covered in the table below:

	Day	Month	Year
From:			
To:			

If the period covered is less than 12 months, then please give an explanation

.....
.....

2.2 Economic Activities:

Please select the sub-sector(s) that best describes this establishment's economic activity (ies) using the following International Standards of Industrial Classifications (ISIC) (Select a maximum of 3):

Industry	Sub-Sector	Code	(Tick)
Mining and Quarrying	Mining of hard coal	0510	
	Mining of lignite	0520	
	Extraction of crude petroleum	0610	
	Extraction of natural gas	0620	
	Mining of iron ores	0710	
	Mining of uranium and thorium ores	0721	
	Mining of other non-ferrous metal ores	0729	
	Quarrying of stone, sand and clay	0810	
	Mining of chemical and fertilizer minerals	0891	
	Extraction of peat	0892	
	Extraction of salt	0893	
	Other mining and quarrying not elsewhere classified (nec).	0899	
	Support activities for petroleum and natural gas extraction	0910	
	Support activities for other mining and quarrying	0990	
Manufacturing	Processing and preserving of meat	1010	
	Processing and preserving of fish, crustaceans and molluscs	1020	
	Processing and preserving of fruit and vegetables	1030	
	Manufacture of vegetable and animal oils and fats	1040	
	Manufacture of dairy products	1050	
	Manufacture of grain mill products	1061	
	Manufacture of starches and starch products	1062	
	Manufacture of bakery products	1071	
	Manufacture of sugar	1072	
	Manufacture of cocoa, chocolate and sugar confectionery	1073	
	Manufacture of macaroni, noodles, couscous and similar farinaceous products	1074	
	Manufacture of prepared meals and dishes	1075	
	Manufacture of other food products not elsewhere classified (nec).	1079	
	Manufacture of prepared animal feeds	1080	
	Distilling, rectifying and blending of spirits	1101	
	Manufacture of wines	1102	
	Manufacture of malt liquors and malt	1103	
	Manufacture of soft drinks; production of mineral waters and other bottled waters	1104	
	Manufacture of tobacco products	1200	
	Preparation and spinning of textile fibres	1311	
	Weaving of textiles	1312	
	Finishing of textiles	1313	
	Manufacture of knitted and crocheted fabrics	1391	
	Manufacture of made-up textile articles, except apparel	1392	
	Manufacture of carpets and rugs	1393	
	Manufacture of cordage, rope, twine and netting	1394	
	Manufacture of other textiles not elsewhere classified (nec).	1399	
	Manufacture of wearing apparel, except fur apparel	1410	
	Manufacture of articles of fur	1420	

Industry	Sub-Sector	Code	(Tick)
	Manufacture of knitted and crocheted apparel	1430	
	Tanning and dressing of leather; dressing and dyeing of fur	1511	
	Manufacture of luggage, handbags and the like, saddlery and harness	1512	
	Manufacture of footwear	1520	
	Sawmilling and planing of wood	1610	
	Manufacture of veneer sheets and wood-based panels	1621	
	Manufacture of builders' carpentry and joinery	1622	
	Manufacture of wooden containers	1623	
	Manufacture of other products of wood; manufacture of articles of cork, straw and plaiting materials	1629	
	Manufacture of pulp, paper and paperboard	1701	
	Manufacture of corrugated paper and paperboard and of containers of paper and paperboard	1702	
	Manufacture of other articles of paper and paperboard	1709	
	Printing	1811	
	Service activities related to printing	1812	
	Reproduction of recorded media	1820	
	Manufacture of coke oven products	1910	
	Manufacture of refined petroleum products	1920	
	Manufacture of basic chemicals	2011	
	Manufacture of fertilizers and nitrogen compounds	2012	
	Manufacture of plastics and synthetic rubber in primary forms	2013	
	Manufacture of pesticides and other agrochemical products	2021	
	Manufacture of paints, varnishes and similar coatings, printing ink and mastics	2022	
	Manufacture of soap and detergents, cleaning and polishing preparations, perfumes and toilet preparations	2023	
	Manufacture of other chemical products not elsewhere classified (nec).	2029	
	Manufacture of man-made fibres	2030	
	Manufacture of pharmaceuticals, medicinal chemical and botanical products	2100	
	Manufacture of rubber tyres and tubes; retreading and rebuilding of rubber tyres	2211	
	Manufacture of other rubber products	2219	
	Manufacture of plastics products	2220	
	Manufacture of glass and glass products	2310	
	Manufacture of refractory products	2391	
	Manufacture of clay building materials	2392	
	Manufacture of other porcelain and ceramic products	2393	
	Manufacture of cement, lime and plaster	2394	
	Manufacture of articles of concrete, cement and plaster	2395	
	Cutting, shaping and finishing of stone	2396	
	Manufacture of other non-metallic mineral products not elsewhere classified (nec).	2399	
	Manufacture of basic iron and steel	2410	
	Manufacture of basic precious and other non-ferrous metals	2420	
	Casting of iron and steel	2431	
	Casting of non-ferrous metals	2432	

Industry	Sub-Sector	Code	(Tick)
	Manufacture of structural metal products	2511	
	Manufacture of tanks, reservoirs and containers of metal	2512	
	Manufacture of steam generators, except central heating hot water boilers	2513	
	Manufacture of weapons and ammunition	2520	
	Forging, pressing, stamping and roll-forming of metal; powder metallurgy	2591	
	Treatment and coating of metals; machining	2592	
	Manufacture of cutlery, hand tools and general hardware	2593	
	Manufacture of other fabricated metal products not elsewhere classified (nec).	2599	
	Manufacture of electronic components and boards	2610	
	Manufacture of computers and peripheral equipment	2620	
	Manufacture of communication equipment	2630	
	Manufacture of consumer electronics	2640	
	Manufacture of measuring, testing, navigating and control equipment	2651	
	Manufacture of watches and clocks	2652	
	Manufacture of irradiation, electromedical and electrotherapeutic equipment	2660	
	Manufacture of optical instruments and photographic equipment	2670	
	Manufacture of magnetic and optical media	2680	
	Manufacture of electric motors, generators, transformers and electricity distribution and control apparatus	2710	
	Manufacture of batteries and accumulators	2720	
	Manufacture of fibre optic cables	2731	
	Manufacture of other electronic and electric wires and cables	2732	
	Manufacture of wiring devices	2733	
	Manufacture of electric lighting equipment	2740	
	Manufacture of domestic appliances	2750	
	Manufacture of other electrical equipment	2790	
	Manufacture of engines and turbines, except aircraft, vehicle and cycle engines	2811	
	Manufacture of fluid power equipment	812	
	Manufacture of other pumps, compressors, taps and valves	2813	
	Manufacture of bearings, gears, gearing and driving elements	2814	
	Manufacture of ovens, furnaces and furnace burners	2815	
	Manufacture of lifting and handling equipment	2816	
	Manufacture of office machinery and equipment (except computers and peripheral equipment)	2817	
	Manufacture of power-driven hand tools	2818	
	Manufacture of other general-purpose machinery	2819	
	Manufacture of special-purpose machinery	282	
	Manufacture of agricultural and forestry machinery	2821	
	Manufacture of metal-forming machinery and machine tools	2822	
	Manufacture of machinery for metallurgy	2823	
	Manufacture of machinery for mining, quarrying and construction	2824	
	Manufacture of machinery for food, beverage and tobacco processing	2825	
	Manufacture of machinery for textile, apparel and leather production	2826	
	Manufacture of other special-purpose machinery	2829	
	Manufacture of motor vehicles	2910	
	Manufacture of bodies (coachwork) for motor vehicles; manufacture of trailers and semi-trailers	2920	
	Manufacture of parts and accessories for motor vehicles	2930	
	Building of ships and floating structures	3011	

Industry	Sub-Sector	Code	(Tick)
	Building of pleasure and sporting boats	3012	
	Manufacture of railway locomotives and rolling stock	3020	
	Manufacture of air and spacecraft and related machinery	3030	
	Manufacture of military fighting vehicles	3040	
	Manufacture of motorcycles	3091	
	Manufacture of bicycles and invalid carriages	3092	
	Manufacture of other transport equipment not elsewhere classified (nec).	3099	
	Manufacture of furniture	3100	
	Manufacture of jewellery and related articles	3211	
	Manufacture of imitation jewellery and related articles	3212	
	Manufacture of musical instruments	3220	
	Manufacture of sports goods	3230	
	Manufacture of games and toys	3240	
	Manufacture of medical and dental instruments and supplies	3250	
	Other manufacturing not elsewhere classified (nec).	3290	
	Repair of fabricated metal products	3311	
	Repair of machinery	3312	
	Repair of electronic and optical equipment	3313	
	Repair of electrical equipment	3314	
	Repair of transport equipment, except motor vehicles	3315	
	Repair of other equipment	3319	
	Installation of industrial machinery and equipment	3320	
Electricity, gas, steam and air conditioning supply	Electric power generation, transmission and distribution	3510	
	Manufacture of gas; distribution of gaseous fuels through mains	3520	
	Steam and air conditioning supply	3530	
Water supply; sewerage, waste management and remediation activities	Water collection, treatment and supply	3600	
	Sewerage	3700	
	Collection of non-hazardous waste	3811	
	Collection of hazardous waste	3812	
	Treatment and disposal of non-hazardous waste	3821	
	Treatment and disposal of hazardous waste	3822	
	Materials recovery	3830	
	Remediation activities and other waste management services	3900	
Please give accurate description of the main activity of establishment			

2.3

Type of Ownership (tick one)

1	Sole Proprietorship	
2	Partnership	
3	Private Limited Company	
4	Public Limited Company	
5	Cooperative	
6	Parastatal	
7	Local Authorities	
8	Central Government	
9	Other Type(Specify) _____	

Please show all monetary information in Kenya Shillings**2.4 Paid up Capital**

- (i) Nominal (KSh) :
- (ii) Estimated market value (KSh) :
- (iii) Paid up (KSh) :

Of Paid up, How much :

- (a) Kenyan , (KSh).....
- (b) Other E.African, (KSh) Tanzanian Ugandan Burundian Rwandese
- (c) Foreign (State Residence and Capital ownership):

	Country	Capital (KSh)
1 st :
2 nd :
3 rd :

3. EMPLOYMENT, HOURS WORKED AND COMPENSATION OF EMPLOYEES**3.1 Number of Persons Employed (as at 30th June 2009 and 30th June 2010)**

No	Items		Citizen		Non-Citizen		Total	
			Male	Female	Male	Female	Male	Female
3.1.1(a)	Proprietors	2009						
		2010						
3.1.1(b)	Unpaid Family Workers	2009						
		2010						
3.1.2	Employees of which:							
3.1.2.1	Permanent Employees	2009						
		2010						
3.1.2.2	Contract Employees	2009						
		2010						
3.1.2.3	Casual Employees	2009						
		2010						

3.2 Average weekly work hours per employee/Number of Months Worked per year

No	Items	Average weekly work hours per employee	Number of Months /year worked
3.2.1(a)	Proprietors		
3.2.1(b)	Unpaid Family Workers		
3.2.2	Employees of which:		
3.2.2.1	Permanent employees		
3.2.2.2	Contract employees		
3.2.2.3	Casual employees		

3.3 Compensation of Employees

No	Items	Total (KSh) 2009	As at June 2009	As at June 2010
3.3.1	Wages and salaries in cash of employees of which:			
3.3.1.1	Permanent Employees			
3.3.1.2	Contract			
3.3.1.3	Casual Employees			
3.3.2	Wages and salaries in kind except social insurance*			
3.3.3	Social Insurance contributions by employers**			

* Costs of free meals, canteen subsidies, housing services, uniforms/special clothing, transport to and from work, medical costs, voluntary training and education costs, sports facilities, and all other costs, which are voluntarily made by the employer for the benefit of employees.

** Compulsory employer's contributions to NSSF/other pension schemes, NHIF, accident compensation, and other schemes for the benefit of employees.

3.4 If your company provides formal internal/external training to its employees, what was the value of expenditure in year 2009? (Ksh)

4. PRODUCTION, INSTALLED CAPACITY

4.1 What was the average level of capacity utilization in your company during the year 2009?%

(Capacity utilisation is defined as the current level of production compared to what would have been produced if all the machinery/equipment was fully engaged in production activities)

1	Description of products (List all products produced)	HS Code										Unit Of Measurement (Please conform to use of standard units)	Maximum possible production per year (Qty)	Actual production in the year 2009 (Qty)	Total Value of production (KSh)	CPC Codes (office use only)				
2														✓						
3																				
4																				
5																				
6																				
7																				
8																				
9																				
10																				
11																				
12																				
13																				
14																				
15																				
16																				
17																				
18																				

If more than 18 products, please attach list of the products and details

6

003833

5. REASONS FOR UNDERUTILIZATION:

If your company's production capacity was not fully utilized, rank the most important reasons for underutilization of capacity using a scale of 1 to 4.

- 1 High
2 Moderate
3 Low
4 N/A

	REASONS	Code	Priority Ranking
1.	Insufficient domestic demand	11	
2.	Shortage of domestic inputs	12	
3.	Shortage of imported inputs	13	
4.	Unbalanced plant (bottleneck)	14	
5.	Old (obsolete) plant	15	
6.	Plant maintenance problems due to:		
6.1	Lack of spare parts	16	
6.2	Shortage of skilled labour	17	
7.	High cost and/or shortage of credit	18	
8.	Breakdowns in supply of power	19	
9.	Breakdowns in supply of water	20	
10.	Competition from imports	21	
11.	Loss of products due to strikes, stoppages etc.	22	
12.	Uncompetitiveness of exports due to:		
12.1	High price of products due to:		
12.1.1	High cost of materials	23	
12.1.2	High cost of fuels	24	
12.1.3	High cost of electricity	25	
12.1.4	High cost of labour	26	
12.2	Poor quality of products	30	
12.3	Poor transport facilities and/or high transport cost	31	
12.4	Low plant productivity	32	
12.5	Low labour productivity	33	
12.6	Inability to grant credit to customers	34	
13.0	Counterfeits	40	
14.0	Any other reason (Please Specify)	99	

6 INVENTORIES

	Type of product (s)	Value of inventories in 2009(KSh)	
		At beginning of the year(Opening Stocks)	At end of year(Closing Stocks)
6.1	Finished products *		
6.2	Products purchased for resale **		
6.3	Work-in-progress		
6.4	Fuel ***		
6.5	Raw materials, components, spare parts, Tools etc. ***		

* Use enterprise gate (sales) prices (less indirect taxes, like VAT and Excise duties) to value stocks of finished products and work-in-progress. In the latter case, a proportion of the price should be used depending on the degree of completion of products.

** Products purchased for resale should be valued at the prices prevailing at the time of valuation (beginning yr/end yr) as distinct from prices at which they were originally purchased and entered as inventories

*** Use purchasers' price (Exclusive of Deductible VAT;include other taxes and duties paid or payable).

7 ANNUAL EXPENDITURE ON GOODS AND SERVICES

7.1 Annual Electricity, Water and Fuel Purchased at purchaser's price¹

ITEM		Actual Consumption		Maximum Capacity Requirement
		Quantity	Value (KSh)	Quantity
1.	Coal	Tonne		
2.	Coke	Tonne		
3.	Fuelwood by Source and type			
	Government Plantations (Indigenous)	Tonne		
	Government Plantations (exotic)	Tonne		
	Private Plantations (Indigenous)	Tonne		
	Private Plantations (exotic)	Tonne		
	Small Scale (Indigenous)	Tonne		
	Small Scale (exotic)	Tonne		
4.	Gas(LPG)	Cubic metres		
5.	Gas Oil			
	(i) Road diesel ✓	Litre		
	(ii) Heavy Gas oil	Litre		
	(iii) Other Gas oil	Litre		
6.	Motor Gasoline	Litre		
7.	Fuel oils	Litre		
8.	Electricity ✓	Kwh		
9.	Kerosine	Litre		
10.	Lubricating oil	Litre		
11.	Grease	Kg		
12.	Water	Cubic metres		
13.	Others(Specify) _____			

¹Exclusive of Deductible VAT; include other taxes and duties paid or payable

7.2 **Materials and Supplies Purchased:** i.e. raw materials, materials for repairs to buildings and equipment, small tools not considered part of capital assets, packaging, office supplies, etc. (include other taxes, transport costs to enterprise and duties paid or payable excluding deductible VAT)

S/No	Product *	Major Raw materials														
		Description of the Raw Material	Locally Produced Raw Materials					Description of the Raw Material	Imported Raw materials							
			HS Code	Unit of Measurement ¹	Total Qty/yr	Total Cost/year (KSh)	HS Code		Unit of Measurement ¹	Total Qty/yr	Total Cost/year (KSh)	Top Country of origin				
1																
2																
3																
4																
5																
6																

* Continue on separate sheet if necessary

¹ Please conform to use of standard units

8. OTHER EXPENSES (KSh):

ITEM	VALUE(KSh)
✓ a. Rental of buildings	
b. Rental of machinery and equipment	
c. Minor repairs and maintenance(including repair of IT equipment)	
✓ d. Telecommunications	
e. Other information and computer related services	
✓ f. Postal and Courier Services	
g. Expenses on air tickets	
h. Printing	
i. Hire of transport	
Freight Transport	
Passenger Transport	
j. Warehousing storage and handling charges	
k. Clearing and forwarding charges	
l. Advertising and promotion	
m. Security services	
n. Consulting and management fees	
o. Other business services (legal, accounting, etc.)	
✓ p. Other business travel expenses	
✓ q. Bank charges	
r. Expenditure on environmental protection	
s. Insurance (for works)	
t. Other, specify	

9. ANNUAL COST OF GOODS PURCHASED FOR RESALE

KSh

10. TOTAL EXPENDITURE

KSh

11.3 Annual Sales To EAC Market

Product description	Harmonised System (HS) Code								Unit of measurements (UOM)*	Code (for Office use only)		Total quantity exported during the year	Value of export sales (FOB) (KSh)	Top EAC Country to which exported			
														Name		Code (for office use only)	
Total																	

15

* Please conform to use of standard units

11.5 Other Incomes (KSh) : (Examples are consultancy fees, rent received from hiring out of vehicles, machinery or buildings, value of own construction of machinery, buildings etc.)

ITEM	VALUE(KSh)
(i).....
(ii).....
(iii).....
(iv).....
(v).....

12 Plant and Technology in Use

Description of Plant/Machinery and Equipment*	Harmonised System (HS) Codes								State Whether 1. New 2. Used	Country of Origin			Year of Manufacture	Year of Acquisition	Number of pieces	Annual maintenance cost (Ksh)
										Name	Code (for office use only)					

* If you have more than one (1) equipment/machinery of the same type with different year of manufacture , year of acquisition or country of origin, enter separately.

12.1. What is the average age of your capital equipment (Machinery and other equipment used in production)?.....years

13 INFORMATION TECHNOLOGY INFRASTRUCTURE AND RELATED SERVICES

13.1 Does your company have the following?

	Infrastructure	1. Yes	2. No	3. D/K	If Yes How many?
1.	Computer				
2.	Telephone line				
3.	Mobile phone				
4.	Post box				
5.	Website				
6.	Local Area Network				
7.	Intranet				
8.	Extranet				
9.	Internet				

13.2 What type of Internet connectivity does your business have?

1. Fixed line	
2. Wireless(Wimax)	
3. Satellite (VSAT)	
4. Mobile Modem	
5. Fibre connection	
6. Other (specify).....	

13.3 Since when did the business acquire the internet connection

13.4 Does your business have a broadband connection(Speeds greater than or equal to 256Kbps)?

1. Yes	2. No	3.D/K

13.5 What bandwidth are you using for internet connectivity in your business? Kbps

13.6 How reliable is the internet connection?

Very reliable	Reliable	Not reliable	Very unreliable

13.7 Has the ease of internet connection improved after the landing of the undersea cables in 2008?

1. Yes	2. No	3.D/K

13.8 Did internet connectivity improve your sales?

1. Yes	2. No	3.D/K

13.9 Domain name

Item	1. Yes	2. No
Does your business have a domain name?		
Does your business have a dot.ke domain name?		

13.10 What proportions of persons employed in your business routinely used.. at work in the last 6 months?

Item	%
Computer	
Internet	

13.11 What proportion of employees in your business have an email account? %

13.12 Which of the following activities did (company) use internet for during the period 2009 (Multiple responses)

1. Communicating (Email/Internet phone)
2. Getting information about good and services
3. Getting information from government organizations, public authorities via websites
4. Reading/Downloading electronic books, newspaper or magazine
5. Purchasing or ordering goods or services
6. Internet Banking
7. Providing customer service
8. Research
9. Other(specify)

13.13 E-commerce

13.13.1 Did your business place orders(make purchases) for goods or services via the internet during the period(2009)

1. Yes	2. No

13.13.2 Did your business receive orders(make sales) for goods or services via the internet during the period(2009)

1. Yes	2. No

13.13.3 Did your business make payments for...via the internet during the period(2009)

Item	Yes	No	D/K
Taxes			
Statutory deductions eg NHIF, NSSF, Pensions			
Salaries			

13.13.3 Value of goods and services

Item	KSH
1. Value of goods and services purchased through the internet at purchaser's price	
2. Value of goods and services sold through the internet excluding VAT	

13.13.4 What proportion of your business total turnover during the period(2009) Excluding VAT did those internet sales represent?

%

13.14 How has the use of modern technology and ICT affected the following?

Item	Positive	Negative	Neutral
1. Employment			
2. Production			
3. Sales			
4. Communication			
5. Records Management			
6. Transaction time			
7. Business costs			
8. Keeping pace with competitors			
9. Others (please specify).....			

13.15 Expenses in connection with IT related products and services for reporting period at purchaser's price¹

	Expenditure	KSH
1.	Internet/ E-mail account	
2.	Fixed telephone	
3.	Mobile phone	
4.	Postage	
5.	Maintenance/repair of IT related equipment	
6.	Training in IT	
	(i) Local	
	(ii) Overseas	
7.	Consultancy services	
8.	Leased/dedicated lines(s)	
9.	Other current expenses(toner, CD, flash disks, cartridge etc)	
TOTAL		

13.16 How would you rate the cost of internet connection?

High	Fair	Low	D/K

13.17 Capital expenditure

KSH

1.	Purchase of software (including upgrades)	
2.	Purchase of hardware (including upgrades)	
3.	Software development	
4.	Other capital expenditure, specify:	

¹All purchasers price should be inclusive of Customs and Excise duties but exclusive of deductible VAT

14. RESEARCH AND DEVELOPMENT

Areas and Expenditure

Area of research(e.g. new product line, improving existing product lines etc.)	Expenditure(KSh)

If not undertaking research and development, kindly provide

reason(s): _____

15. FIXED ASSETS

(Fixed assets consist of building and construction works, machinery and equipment with a productive life of more than one year. New purchases comprise acquisition of new locally produced items and imports of both new and used items. Costs of major improvements to existing equipment by entities should be valued at the full cost incurred. Used fixed assets sold during the reporting year should be valued at the actual amount realised. Acquisition of fixed assets include assets acquired through direct purchase, finance leasing or hire purchase agreements; excluding deductible VAT)

Item	Net book value at beginning of the year (Kshs)	Value of additions during the Year (Ksh)			Sale of fixed assets during the year (Ksh)(-)	Depreciation (Kshs)(-)	Revaluation of fixed assets (+/-)	Net Book Value at End of Period (Ksh)
		Purchased		Own Construction				
		New assets (-)	Used assets (+)					
1. Land								
2. Land Development/improvements								
3. Residential Buildings								
4. Non-residential buildings	778857							
5. Other Construction/structures								
6. Machinery and equipment								
6.1 Transport Equipment								
6.2 ICT Equipment								
6.3 Other Machinery and equipment								
7. Intellectual property(including patents, software, copyrights)								
7.1 Research and Development								
7.2 Mineral exploration and evaluation								
7.3 Computer software and database								
7.4 Entertainment, literary and artistic originals								
8. Other (specify)								
Total	778857							

Declaration

I hereby declare that the information provided in this return is complete and correct to the best of my knowledge and belief.

Signature Date

Person to be contacted if queries arise concerning this return(Tick)

The person named above

The following person:

Name..... Status in Business Phone

Address..... Email.....

After completing this questionnaire, please retain a duplicate for reference purposes.

FOR OFFICE USE ONLY

Edited and Coded by: Input by :..... Checked by:..... Verified by :.....

Thank you for your cooperation