



STATISTICS SIERRA LEONE



giz Deutsche Gesellschaft
für Internationale
Zusammenarbeit (GIZ) GmbH

SIERRA LEONE LABOUR FORCE SURVEY (SLLFS) 2014 PART I

SECTION Z: COVER PAGE					Z.1. DATE OF INTERVIEW			<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>				
		Day		Month		Year						
Z.2. LOCAL COUNCIL (From sampling sheet)		Z.3. CLUSTER NUMBER (From sampling sheet)		Z.4. HOUSEHOLD ID (From sampling sheet)		Z.5. SPECIFY: RURAL = 1 or URBAN = 2						
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Z.6. REGION	Z.7. DISTRICT		Z.8. CHIEFDOM			Z.9. EA CODE (9 digits)						
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Z.10. SECTION NAME					Z.11. LOCALITY/STREET NAME							
Z.12. NAME OF HEAD OF HOUSEHOLD (First, Last)			Z.13. MAIN HOUSEHOLD PHONE NUMBER: <i>Enter 99-999999 if no phone number is available</i>			Z.14. START TIME		Z.15. END TIME				
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			Hrs			Min		Hrs			Min	
Z.16. RESULT OF INTERVIEW (circle the result)				Fully completed		1	Partly Completed		2	Refused		3
Z.17. INTERVIEWER ID		Z.18. SUPERVISOR ID		Z.19. FIELD MONITOR ID		Z.20. OFFICE CODER ID						
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Z.21. NAME		Z.22. NAME		Z.23. NAME		Z.24. NAME						
SIGNATURE		SIGNATURE		SIGNATURE		SIGNATURE						

NOTE: Part I is an INDIVIDUAL survey, each HH member answers for him/herself unless not available or under age 12. Conduct entire survey, sections A to J, ONE HH member at a time.

SECTION A. HOUSEHOLD LISTING AND DEMOGRAPHIC INFORMATION

ENUMERATOR: The following information must be obtained for every person who usually lives and eats together with this household (HH). If there are more than 15 persons in the HH, use a second questionnaire, and number the persons 16, 17, etc. **First record the first name and last name of the head (or the acting head) of the HH in row 01.** Then record the first and last name for **all HH members**. Then, proceed to answer all questions, and complete all sections from A to J, **one person at a time**, following the instructions and skips. Each person should answer the questions related to him/her. However, **if the person is under age 12**, ask the guardian to respond for him/her, and write the guardian's person ID number in A.3.

	A.1.	A.2.	A.3.	A.4.	A.5.	A.6.	A.7.	A.8.
Person ID number	FIRST NAME of household member	LAST NAME of household member	Enter ID number of guardian if HH member not answering for his/herself	Relationship to head of household 01 Head 02 Spouse 03 Own Child 04 Step Child 05 Grandchild 06 Brother/Sister 07 Niece/Nephew 08 Brother/Sister-in-law 09 Parent 10 Parent-in-law 11 Other relative 12 Maid/Nanny/House servant 13 Non-relative	Sex 1 Male 2 Female	Age in years at last birthday Record "00" if less than 1 year old.	Marital status [ASK ONLY IF 10 YEARS OLD OR MORE, OTHERWISE → GO TO A.8] 1 Married (monogamous) 2 Married (polygamous) 3 Informal/loose union 4 Divorced 5 Separated 6 Widowed 7 Never married	Nationality 01 Sierra Leonean 02 Liberian 03 Guinean If other nationality Use Country codes If NOT Sierra Leonean → Go to A.10
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SECTION A. HOUSEHOLD LISTING AND DEMOGRAPHIC INFORMATION (cont.)

Person ID number	A.9.	A.10.		A.11.	A.12.		A.13.	A.14.		A.15.		A.16.	A.17.	
	Ethnic Affiliation	Do your PARENTS live in this household?		At what age did you give birth to / have your first child? Consider both live and still births.	What type of disability do you have? If several choose the most important.		What is the cause of your disability?	In the last 12 months, have you directly benefited from any employment related social protection program run by Government, donors or NGOs? List up to two programs, the most recent ones.		Which organization provided this support?		During the PAST 4 WEEKS did you spend at least 4 nights each week in this household ?	ENUMERATOR CHECK:	
	01 Krio 02 Mende 03 Temne 04 Madingo 05 Loko 06 Sherbro 07 Limba 08 Kissi 09 Kono 10 Susu 11 Fullah 12 Krim 13 Yalunka 14 Koranko 15 Vai 16 Other, specify	If yes → enter person ID of parent. If no and parent is alive → Enter 98 If parent is <u>not</u> alive → Enter 99		Write '00' if respondent has never had a child.	00 None → A.14 01 Limited use of legs 02 Loss of leg(s) 03 Limited use of arms 04 Loss of arm(s) 05 Problem with back/spine 06 Hearing difficulty 07 Deaf (no hear)	08 Sight difficulty 09 Blind 10 Speech impairment 11 Mute (no speak) 12 Mental retardation 13 Mental illness 14 Other (specify)	1 Congenital (from birth) 2 Disease/illness 3 Transport accident 4 Occupational injury 5 Other accident 6 War 7 Aging process (natural) 8 Other, specify	1 Cash for Work 2 Food for Work 3 Subsidized or free skills training 4 Youth Employment & Empowerment Program 5 Peace & Development Corps Initiative 6 Smallholder Commercialization Program 7 Other 8 Did not benefit from any other/ No other program → A.16	1 Ministry of Labour and Social Security 2 Ministry of Agriculture, Forestry, and Food Security 3 Ministry of Education Science and Technology 4 Ministry of Social Welfare, Gender, and Children's Affairs 5 NaCSA 6 NAYCOM 7 International Organization (e.g. World Food Program, UNDP) 8 Other, specify	(a) Father	(b) Mother	(a) (b) – If other, specify here	(a) (b) – If other, specify here	1 Yes 2 No Enter "1" if respondent is LFS eligible (confirm A.6≥5 and A.16=1) and transfer his/her Person ID number to each of the following pages (except in Section J) Otherwise enter "2" and → Go to Section J.
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STOP: Before continuing with the next sections make sure you FIRST transfer the person ID number of ALL respondents who are LFS eligible to each of the following pages in Part I.

SECTION B. EDUCATION, TRAINING, AND MIGRATION – Collect information ONLY on HH members who are LFS eligible, CONFIRM A.17=1, OTHERWISE → GO TO SECTION J

	Education								Training				
	B.1.	B.2.	B.3.	B.4.	B.5.	B.6.	B.7.	B.8.	B.9.	B.10.	B.11.		
Transfer Person ID of ALL LFS Eligible respondents	Can you read and write a simple sentence in any language? 1 Yes, read and write 2 Read only 3 Write only 4 No, neither	Have you ever attended any formal school? 1 Yes → B.4 2 No	What is the main reason you never attended school? <i>ENUMERATOR: : Read aloud EACH of the following options:</i> 01 Too young 02 Disabled/illness 03 No school/school too far 04 Cannot afford schooling 05 Family did not allow schooling 06 Education not considered valuable 07 School not safe 08 To learn a trade/job (non-farm) 09 To work for pay 10 To work in family business/farm 11 Help at home with household chores 12 Civil (Rebel) War 13 Other reason (specify) ANY ANSWER → B.9	At what age did you begin primary school? (Age in years)	What is the highest grade you completed ? Use EDUCATION codes	What type of school did you attend for that level? 1 Public 2 Religious 3 Private 4 Other, specify	Are you currently in school or in a higher institution or were you in school this year even if not currently attending? <i>Enter "1" if respondent is a student and is currently on vacation</i> 1 Yes, currently in school 2 Yes, was in school this year but not currently in school 3 No → B.9	What grade are/ were you attending this year? Use EDUCATION codes	Have you done any formal vocational training? 1 Yes 2 No → B.16	In what subject did you receive the most recent training? 11 Electrical 12 Plumbing 13 Carpentry 14 Auto/bike mechanic 15 Agricultural 16 Tailoring 17 Hairdressing 18 Gara (tie-dye) 19 Masonry 20 Blacksmithing/ welding 21 Computer/internet services 22 Business 23 Catering 24 Teacher training 25 Nursing 30 Other (specify)	How long did you participate in that training (training reported in B.10)? <i>ENUMERATOR: Enter in years and months using all spaces provided. For example, for "1.5 years" write: "01 Years 06 Months", and for 11 months write "00 Years 11 Months"; for less than 1 month write "00 Years 00 Months".</i>		
												Years	Months



SECTION E. CURRENT MAIN ECONOMIC ACTIVITY (cont.)

Occupation and Industry					Days & hours worked in the last week		Employment Tenure	Labour Market Information	Employment Status
E.4.					E.5.	E.6.	E.7.	E.8.	E.9.
Transfer Person ID of all LFS Eligible	What are the main goods or services produced/offered at your place of work or its main functions? <i>(Use two or more words to describe the activity, e.g. raising livestock, selling fish, mining diamonds)</i> [ISIC CODE TO BE INSERTED AFTER THE INTERVIEW]				Last week, how many <u>days</u> did you work in this activity? <i>0 = if did not work at main activity in the past week → skip to E.7</i>	Last week, how many <u>hours on average per day</u> did you work in this activity?	How long have you worked in this activity/business (or for this employer)? 1 Less than 1 year 2 1 year to less than 3 years 3 3 years to less than 5 years 4 5 years to less than 10 years 5 10 years or more	How did you find this job (or start this activity)? 1 Through employment office 2 Through ads in press/internet 3 Through family, friends, acquaintances 4 Direct inquiry with employer 5 Recruited on the street 6 After previous experience (internship, apprenticeship, volunteer work) 7 Through educational or training institution 8 Launched/acquired own business 9 Other (specify)	What is your employment status in this job/activity? 1 Employee, regular 2 Employee, casual or seasonal 3 Self-employed, without regular employees 4 Self-employed, with regular employees 5 Member of producer's cooperative 6 Help without pay in own or another household's non-farm business 7 Help without pay in own or another household's farm 8 Paid apprenticeship 9 Unpaid apprenticeship
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SECTION F. CURRENT SECONDARY ECONOMIC ACTIVITY (cont.)

Occupation and Industry					Days and hours worked in the last week		Employment Tenure	Labour Market Information	Employment Status	
F.5.					F.6.	F.7.	F.8.	F.9.	F.10.	
Transfer Person ID of all LFS Eligible	What are the main goods or services produced/offered at your place of work or its main functions? <i>(Use two or more words to describe the activity, e.g. raising livestock, selling fish, mining diamonds)</i> [ISIC CODE TO BE INSERTED AFTER THE INTERVIEW]				In the last week, how many <u>days</u> did you work in this activity? <i>0 = if did not work at secondary activity in the past week → skip to F.8</i>	In the last week, how many <u>hours on average per day</u> did you work in this activity?	How long have you worked in this activity/business (or for this employer)? 1 Less than 1 year 2 1 year to less than 3 years 3 3 years to less than 5 years 4 5 years to less than 10 years 5 10 years or more	How did you find this job (or start this activity)? 1 Through employment office 2 Through ads in press/internet 3 Through family, friends, acquaintances 4 Direct inquiry with employer 5 Recruited on the street 6 After previous experience (internship, apprenticeship, volunteer work) 7 Through educational or training institution 8 Launched/acquired own business 9 Other (specify)	What is your employment status in this job/activity? 1 Employee, regular 2 Employee, casual or seasonal 3 Self-employed, without regular employees 4 Self-employed, with regular employees 5 Member of producer's cooperative 6 Help without pay in own or another household's non-farm business 7 Help without pay in own or another household's farm 8 Paid apprenticeship 9 Unpaid apprenticeship	



SECTION F. CURRENT SECONDARY ECONOMIC ACTIVITY (cont.)

Employer information			Informal Employment. ENUMERATOR: Ask questions F.13 to F.22 ONLY IF PERSON IS EMPLOYEE OR PAID APPRENTICE IN SECONDARY ACTIVITY CONFIRM F.10=1, 2, OR 8, OTHERWISE → GO TO SECTION G.						
	F.11.	F.12.		F.13.	F.14.	F.15.	F.16.	F.17.	
Transfer Person ID of all LFS Eligible	What type of institution/firm do you work in? 01 National Government 02 Local Government 03 Parastatal 04 Public/state-owned enterprise 05 Non-farm private enterprise or cooperative (HH enterprise, construction, factory, private hospital, etc.) 06 Farm private enterprise or cooperative (plantation, farm, etc.) 07 Non-profit organization or religious organization (NGO, hospital, school, etc.) 08 Embassy or international organization 09 Private household (paid domestic work) 10 Other (specify)	What is the name and location of the business, enterprise or institution of this job/activity? <i>Record the full name and location of the establishment, if applicable. If not applicable (e.g. petty trading), record "N/A".</i> <div style="text-align: right; font-weight: bold;"> ENUMERATOR: After answering this question, If F.10= 1,2, or 8 → Go to F.13 Otherwise → Go to Section G </div>		Are you employed on the basis of a written contract or an oral agreement ? 1 Written contract 2 Oral agreement	What type of contract or agreement do you have? 1 Limited duration 2 Permanent nature → F.16 3 Unspecified duration → F.16	What is the duration of your contract or agreement? 1 Daily contract/ agreement 2 Less than 1 month 3 1 to less than 3 months 4 3 months to less than 6 months 5 6 months to less than a year 6 One year or more	Does your employer deduct income tax from your salary/wage? 1 Yes 2 No 3 Don't know	Does your employer contribute to any pension/retirement fund for you? 1 Yes 2 No 3 Don't know	
		(i) Name	(ii) Location: street name and name of main cross street		□	□	□	□	□
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SECTION G. USUAL ECONOMIC ACTIVITY (cont.)

Occupation and Industry					Employment Tenure	Labour Market Information	Employment Status
G.7.					G.8.	G.9.	G.10.
Transfer Person ID of all LFS Eligible	What are the main goods or services produced/offered at your place of work or its main functions? <i>(Use two or more words to describe the activity, e.g. raising livestock, selling fish, mining diamonds)</i> [ISIC CODE TO BE INSERTED AFTER THE INTERVIEW]				How long have you worked in this activity/business (or for this employer)? 1 Less than 1 year 2 1 year to less than 3 years 3 3 years to less than 5 years 4 5 years to less than 10 years 5 10 years or more	How did you find this job (or start this activity)? 1 Through employment office 2 Through ads in press/internet 3 Through family, friends, acquaintances 4 Direct inquiry with employer 5 Recruited on the street 6 After previous experience (internship, apprenticeship, volunteer work) 7 Through educational or training institution 8 Launched/acquired own business 9 Other (specify)	What is your employment status in this job/activity? 1 Employee, regular 2 Employee, casual or seasonal 3 Self-employed, without regular employees 4 Self-employed, with regular employees 5 Member of producer's cooperative 6 Help without pay in own or another household's non-farm business 7 Help without pay in own or another household's farm 8 Paid apprenticeship 9 Unpaid apprenticeship
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SECTION G. USUAL ECONOMIC ACTIVITY (cont.)

Employer information			Informal Employment. <u>ENUMERATOR</u> : ASK QUESTIONS G.13. TO G.22. ONLY IF PERSON IS EMPLOYEE OR PAID APPRENTICE IN USUAL MAIN ACTIVITY. CONFIRM G.10. =1, 2, OR 8, OTHERWISE → GO TO SECTION H.					
	G.11.	G.12.		G.13.	G.14.	G.15.	G.16.	G.17.
Transfer Person ID of all LFS Eligible	What type of institution/firm do you work in? 01 National Government 02 Local Government 03 Parastatal 04 Public/state-owned enterprise 05 Non-farm private enterprise or cooperative (HH enterprise, construction, factory, private hospital, etc.) 06 Farm private enterprise or cooperative (plantation, farm, etc.) 07 Non-profit organization or religious organization (NGO, hospital, school, etc.) 08 Embassy or international organization 09 Private household (paid domestic work) 10 Other (specify)	What is the name and location of the business, enterprise or institution of this job/activity? <i>Record the full name and location of the establishment, if applicable. If not applicable (e.g. petty trading), record "N/A".</i>		Are you employed on the basis of a written contract or an oral agreement? 1 Written contract 2 Oral agreement	What type of contract or agreement do you have? 1 Limited duration 2 Permanent nature → G.16 3 Unspecified duration → G.16	What is the duration of your contract or agreement? 1 Daily contract/agreement 2 Less than 1 month 3 1 to less than 3 months 4 3 months to less than 6 months 5 6 months to less than a year 6 One year or more	Does your employer deduct income tax from your salary/wage? 1 Yes 2 No 3 Don't know	Does your employer contribute to any pension/retirement fund for you? 1 Yes 2 No 3 Don't know
	(i) Name	(ii) Location: street name and name of main cross street						
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SECTION J. OTHER ACTIVITIES - Collect information only on household members who are **5 years of age or older**. **CONFIRM A.6>=5, OTHERWISE → GO TO NEXT RESPONDENT OR GO TO PART II.**

ENUMERATOR: Ask the following questions to each household member (guardians can respond for children under 12). Read to each respondent: “Now I would like to ask about time each household member spent **last week** on other economic and non-economic activities. **During LAST WEEK, how many hours if any did you spend on each of the following activities?**”

ENUMERATOR: Register hours spent during last week for each activity. Write '00' if less than 1 hour, and '99' if "None".							
	J.1.	J.2.	J.3.	J.4.	J.5.	J.6.	J.7.
<i>Person ID number</i>	Working on your own or on the household’s plot, farm, or food garden, or helping to look after animals for the household (only for food, animals, or other products not for sale)? <i>Examples: Ploughing, harvesting, looking after livestock</i>	Producing any other goods for this household’s use? <i>(Examples: Clothing, furniture, clay pots, etc.)</i>	Fetching water or collecting firewood for use by this household?	Doing any construction or major or minor repair work on your own home, or on your own plot?	Cleaning house, cooking, washing, caring for children/elder, or similar activities?	Working as an unpaid trainee/apprentice?	Doing other voluntary or community service? Only count if UNPAID.
	<i>Hours last week</i>	<i>Hours last week</i>	<i>Hours last week</i>	<i>Hours last week</i>	<i>Hours last week</i>	<i>Hours last week</i>	<i>Hours last week</i>
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ENUMERATOR: before continuing with Part II, make sure all previous sections have been completed according to the instructions.							



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ENUMERATOR:

THIS IS THE END OF PART I.
BEFORE GOING ON TO PART II, PLEASE DOUBLE CHECK YOU HAVE
COMPLETED ALL QUESTIONS IN PART I, AND THAT YOU HAVE COVERED ALL
HOUSEHOLD MEMBERS ACCORDING TO THE INSTRUCTIONS.

ENTER:

CLUSTER NO. HH ID

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STATISTICS SIERRA LEONE



giz Deutsche Gesellschaft
für Internationale
Zusammenarbeit (GIZ) GmbH

SIERRA LEONE LABOUR FORCE SURVEY (SLLFS) 2014

PART II

**NON-FARM ENTERPRISES AND
FARMING ACTIVITIES**

ENUMERATOR:

ASK QUESTIONS IN THE FOLLOWING SECTIONS TO THE HOUSEHOLD MEMBERS WHO ARE DIRECTLY
INVOLVED IN THE NON-FARM ENTERPRISES AND FARMING ACTIVITIES RESPECTIVELY.
KINDLY ASK THEM TO STAY WITHIN REACH UNTIL THE INTERVIEW CONCLUDES.



SECTION K. FAMILY/HOUSEHOLD NON-FARM ENTERPRISES

Collect information on each family/household enterprise. EACH row corresponds to ONE household enterprise. List up to 5 enterprises.

ENUMERATOR: Read the following to the main respondent (e.g. head of household): “Now I would like to ask you about any non-farm income-generating enterprise that you or any member of this household have operated in over the **LAST 12 MONTHS, even if for one hour**. Please include any **one-man businesses** or any non-farm businesses operated by household members alone or together with other people outside the household. For example: two or more members of this household may be operating one or more businesses, or members of this household may be partnering with someone outside this household to run a business”. If there are more than 5 such enterprises, list the 5 that provided the most income for household members.

Basic Enterprise Information																
K.1. In the last 12 months, has anyone in your household operated any non-agricultural income-generating enterprise that produces goods or services or has anyone in your household owned a shop or operated a trading business? Please also consider businesses that are currently closed.											1 Yes			2 No → Go to Section L		
ENUMERATOR: Ask the following questions to the household member(s) who is (are) directly involved in this (these) non-farm enterprise(s).																
IMPORTANT: In this section, EACH row (i.e. each Enterprise ID) corresponds to ONE HH enterprise regardless of which and how many household members own/participate in this enterprise.																
Enterprise ID	K.2.				K.3.		K.4.						K.5.			
	Please provide details on the main product or service of each business/enterprise that members of your household operated during the last 12 months. <i>Before going on to the next question, first provide a description of the main product / service of each enterprise that the household operated during the last 12 months. Please include business ventures that closed down permanently or temporarily in the last 12 months.</i> IMPORTANT NOTE: EACH ROW (ENTERPRISE ID) CORRESPONDS TO ONE HH ENTERPRISE, REGARDLESS OF WHICH AND HOW MANY HOUSEHOLD MEMBERS OWN/PARTICIPATE IN THIS ENTERPRISE.				Who owns the business? <i>List up to 2 people in order of ownership share or influence over business decisions.</i> <i>Write: '00' = if the person is not a HH member</i> <i>'88' = if "No other person"</i>		Which household members are engaged in this enterprise, besides those mentioned in K.3? List up to TEN household members. <i>ENUMERATOR: Please specify the Roster ID of the household member(s) engaged in this enterprise. Write: '88' = if "No other person"</i>						Where does this enterprise usually operate? 01 Within your own home or your business partner's home, with special business space 02 Within your own or your business partner's home, without special business space 03 Separate structure adjacent to own or business partner's house 04 Stand-alone permanent building, non-residential 05 Room in a permanent building, non-residential 06 Fixed stall/kiosk in market 07 Vehicle, cart, temporary stall in market 08 Fixed stall/kiosk in street 09 Vehicle, cart, temporary stall in street 10 Construction site 11 Clients' homes 12 Other (specify)			
	OFFICE EDITOR (ISIC codes)				(a)	(b)	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)
					Person ID	Person ID	Person ID	Person ID	Person ID	Person ID	Person ID	Person ID	Person ID	Person ID	Person ID	Person ID
01																
02																
03																
04																
05																



SECTION K. FAMILY/HOUSEHOLD NON-FARM ENTERPRISES (cont.)

Basic Enterprise Information (cont.)								
	K.6.	K.7.	K.8.	K.9.		K.10.	K.11.	K.12.
Enterprise ID	How long has this enterprise existed? Or how long was it operating, in case it has been closed down? ENUMERATOR: use all spaces provided. For example, for "1.5 years" write: "01 Years 06 Months"; for 11 months write "00 Years 11 Months"; for less than 1 month write "00 Years 00 Months".	Is this enterprise still operating? 1 Yes 2 No	What are the total revenues from sales of goods or services that this enterprise normally received per month in the last 12 months? Enter '000,000,088' if 1 billion Leones or more. Enter '000,000,000' if zero.	Are some of your customers (buyers) working in/related to the following sectors? Select at most two in order of importance. 1 Mining (iron ore production) 2 Mining (other minerals) 3 Construction 4 Manufacturing 5 Telecommunications 6 None of the above / No other → K.11		Do you estimate that half or more of this enterprise's revenues come from customers in the sector(s) selected in K.9? 1 Yes 2 No 3 I don't know	During the last 12 months, how many paid employees who are NOT household members worked for this enterprise? If none write '00' → Go to K.13	Normally, what was the enterprise's total expenditure on wages/salary per month in the last 12 months? Enter '000,000,088' if 1 billion Leones or more. Enter '000,000,000' if zero.
				(i)	(ii)			
01	Years Months		, ,					, ,
02	Years Months		, ,					, ,
03	Years Months		, ,					, ,
04	Years Months		, ,					, ,
05	Years Months		, ,					, ,
	K.13.	K.14.	K.15.	K.16.		K.17.	K.18.	
Enterprise ID	What kind of business/enterprise is this? 1 Trader/Shopkeeper 2 Producer → K.15 3 Services → K.15	What are the final costs of traded goods that this enterprise normally deals with per month , over the last 12 months? This is the cost of the goods that you normally sell in a month Enter '000,000,088' if 1 billion Leones or more. Enter '000,000,000' if zero. ANY ANSWER → K.16	Normally, what was the enterprise's total expenditure on raw materials/inputs per month in the last 12 months? Enter '000,000,088' if 1 billion Leones or more. Enter '000,000,000' if zero.	Normally, how much were other operating expenses for this enterprise (such as rent, fuel, kerosene, electricity etc.) per month in the last 12 months? Enter '000,000,088' if 1 billion Leones or more. Enter '000,000,000' if zero.		Do you keep detailed financial records for this enterprise, separated from other HH financial records? 1 Yes, separated 2 Yes, but not separated 3 No formal records 4 Other (specify)	What is this enterprise's legal status? Choose the two main entities the enterprise is registered with: 1 Office of the Administrator and Registrar General (OARG) 2 National Revenue Authority (NRA) 3 National Social Security Insurance Trust (NASSIT) 4 City Local Council or District Local Council 5 Other (specify) 6 Not registered / No other registration If other, specify here:	
01		, ,	, ,	, ,				
02		, ,	, ,	, ,				
03		, ,	, ,	, ,				
04		, ,	, ,	, ,				
05		, ,	, ,	, ,				



SECTION K. FAMILY/HOUSEHOLD NON-FARM ENTERPRISES (cont.)

Basic Enterprise Information (cont.)							
	K.19.	K.20.	K.21.	K.22.	K.23.		
Enterprise ID	<p>How much money was necessary to start-up this enterprise?</p> <p>Write amount in Leones: '000,000,000' = No money was necessary and → Go to K.21 '000,000,099' = If no money was necessary because the whole business was inherited → Go to K.21 '000,000,088' = if 1 billion or more.</p>	<p>What was the main source of start-up capital for this enterprise?</p> <p>01 Borrowed from family members/friends (don't have to pay back) 02 Borrowed from family/friends (have to pay back) 03 Loan from moneylender 04 Loan from Microfinance institution 05 Loan from Bank 06 Government 07 Religious group or NGO 08 Cooperative/Business Association 09 Retailer/ Local store 10 Sale of assets owned 11 Proceeds from another business (non-agriculture) 12 Proceeds from another business (agriculture) 13 Own savings 14 Inheritance 15 Other (specify)</p>	<p>In the last 12 months, did the household borrow any money for this enterprise? If so, specify the amount in Leones.</p> <p>Write: '000,000,000' = did not borrow any money (did not requested loan). '000,000,099' = requested a loan but was denied. '000,000,088' = if 1 billion or more.</p>	<p>If suddenly the household was faced with an unexpected situation and needed money in 2 weeks for this enterprise, what is the maximum amount of money that the household would be able to borrow?</p> <p>Write amount in Leones: '000,000,000' = Would not be able to borrow any money → Go to Section L '000,000,088' if 1 billion or more.</p>	<p>If the household needed to borrow that amount of money (in K.22) in 2 weeks for this enterprise, from where would the household be able to borrow it?</p> <p>List up to 2 sources in order of importance.</p> <p>01 Family member/Friends 02 Other business 03 Microfinance institution (formal) 04 Moneylender (informal) 05 A bank 06 Government</p> <p>07 Religious group or NGO 08 Cooperative / Business association 09 Supplier / Retailer / Local store 00 No other source 96 Other (specify)</p>		
						(i) Source 1	(ii) Source 2
	01	_ _ _ , _ _ _ , _ _ _	_ _	_ _ _ , _ _ _ , _ _ _	_ _ _ , _ _ _ , _ _ _	_ _ _	_ _ _
	02	_ _ _ , _ _ _ , _ _ _	_ _	_ _ _ , _ _ _ , _ _ _	_ _ _ , _ _ _ , _ _ _	_ _ _	_ _ _
	03	_ _ _ , _ _ _ , _ _ _	_ _	_ _ _ , _ _ _ , _ _ _	_ _ _ , _ _ _ , _ _ _	_ _ _	_ _ _
	04	_ _ _ , _ _ _ , _ _ _	_ _	_ _ _ , _ _ _ , _ _ _	_ _ _ , _ _ _ , _ _ _	_ _ _	_ _ _
05	_ _ _ , _ _ _ , _ _ _	_ _	_ _ _ , _ _ _ , _ _ _	_ _ _ , _ _ _ , _ _ _	_ _ _	_ _ _	



NOTE: "Plot" is a CONTINUOUS piece of land on which one crop or a mixture of crops is grown; it should NOT be split by a path of more than 1 meter width.

CLUSTER NO.			HH ID		

SECTION L. FARMING ACTIVITIES - Collect info. on family/HH agricultural activities: ONLY CROP FARMING, DO NOT INCLUDE LIVESTOCK.

ENUMERATOR: Read to main respondent: "I would like to ask about the MAIN plots on which you or any member of this household have done any farming activities in the **LAST FARMING SEASON**."

L.1.	Are any of the household members involved in any agricultural activities regardless of ownership and size of land used, or own any land?	1 Yes	L.2.	Which household members? Please write up to 3 person ID codes. Write '88' if "No other person"	Person 1: [] []	L.3.	How many plots are owned and/or cultivated by members of this household?	[] []
		2 No → L.25			[] []			Person 2: [] []
					Person 3: [] []			[] []

ENUMERATOR: In questions L.4 to L.17, **EACH row corresponds to ONE household agricultural plot.** List up to 5 plots, even if they are in fallow or loaned to/from other households. Include any plots operated by household members alone or together with other people outside the household. Ask these questions to the HH members who are directly involved in these farm activities.

Plot ID	L.4.	L.5.	L.6.		L.7.	L.8.	L.9.	L.10.	L.11.					
	What is the area of the plot that is owned /used by the household? Select one AREA UNIT: 1 Acres Enter '88,888.8' If >= 100,000 2 Hectares	What is the ownership status of this plot? 1 Owned 2 Rented in (from someone for pay) → L.8 3 Mortgaged → L.8 4 Borrowed for free (no need to pay back) → L.8 5 Common land → L.8 6 Other (specify) → L.8	Which household members own this plot? <i>Enter up to 2 HH members, in order of influence over ownership decisions. If entire household, enter '98'.</i>		What type of proof of ownership does the household have for the plot? 1 Land title 2 Traditional certificate 3 Proof of sale 4 Other documents (specify) 5 No document	Was this plot cultivated/ farmed by the household LAST SEASON? 1 Yes → L.11 2 No	Why wasn't the plot cultivated/ farmed by the household LAST SEASON? Use LACK OF CULTIVATION codes ANY ANSWER → Go to next plot or L.25	During the LAST SEASON, how many HH members worked in this plot? Write "00" if none.	How many non-household members worked in this plot for pay ? For each category specify the <u>number of people</u> and the <u>average number of days</u> worked per person during the LAST SEASON. Write "00" if none, and "99" if 100 or more.					
			(a) Unit	(b) # of units					(a) Owner 1	(b) Owner 2	(i) Total non-HH members that worked for pay in the last season			(ii) Average number of days worked per person in the last season
								Men	Women	Children (<15 yo.)	Men	Women	Children (<15 yo.)	
01														
02														
03														
04														
05														

Plot ID	L.12.	L.13.	L.14.	L.15.	L.16.			L.17.
	In the LAST SEASON, what was the average <u>daily</u> wage paid to workers hired for this plot (including in-kind payments)? Write amount in Leones: '000,000,000' if no wages paid '000,000,088' if paid 1 billion or more	In the LAST SEASON, did HH use any mechanic equipment (tractor, harvester, etc.) to farm this plot? 1 Yes 2 No	Where is this plot located? 1 Upland 2 Inland valley swamps 3 Boli lands 4 Mangroves 5 Riverain grass lands 6 Other, specify	Main source of water used for irrigating this plot in the LAST SEASON? 0 No irrigation 1 Waterway (river, lake) 2 Well 3 Drilling 4 Dam, impoundment 5 Other (specify)	In the LAST SEASON, how much did the household spend on the following agricultural inputs for this plot? Write amount in Leones: '000,000,000' if used the input for this plot but did not pay anything '000,000,099' if did not use the input for this plot at all '000,000,088' if spent 1 billion or more			What was the total cost of the seeds you planted in this plot LAST SEASON? Write amount in Leones: '000,000,000' if NO cost, for free '000,000,088' if spent 1 billion or more
					(i) Organic fertilizers (manure, compost, etc.)	(ii) Inorganic or chemical fertilizer	(iii) Pesticides	
01								
02								
03								
04								
05								



SECTION L. FARMING ACTIVITIES (cont.) - ENUMERATOR: For questions L.18 to L.24 refer to the **LAST FARMING SEASON**, unless indicated otherwise. Ask respondent to **LIST ALL CROPS IN EACH PLOT THAT WAS CULTIVATED DURING LAST SEASON.** List up to 12 crops per plot. Note that **EACH ROW CORRESPONDS TO ONE CROP, and are grouped by plots (5 plots in total).**

Production and sale of agricultural crops														
Plot ID & Crop ID	L.18.	L.19.		L.20.				L.21.		L.22.		L.23.		L.24.
	List up to 12 [CROPS] planted or produced by the HH on this plot last season. ENUMERATOR: Use CROP codes . If no crop was planted last season, enter 8888 and skip to next plot	What is the size of the land the household used to cultivate this [CROP] on this plot? Select one AREA UNIT: 1 Acres 2 Hectares Enter '88,888.8' if >= 100,000		How much did the household collect from the harvest of [CROP] on this plot? ENUMERATOR: Ask respondent to specify the condition and state of harvest when measured in (a),(b); use CONDITION/ STATE codes . If household did not harvest any of this crop enter '88' in (a) → Go to next crop . Then, ask respondent to select a unit of measure (use WEIGHT UNIT codes) in (c) and indicate number of units in (d).				What is the estimated monetary value of this output? ENUMERATOR: ask respondent to provide an estimate of the total value of the output, even if not sold. Enter '000,000,088' if 1 billion or more. Enter '000,000,000' if zero.		How much of the harvest did the household sell? Include any exchanges in kind (e.g. payment of purchases or debt with part of harvest). ENUMERATOR: ask respondent to select a unit of measure (use WEIGHT UNIT codes) and indicate number of units. Enter 88 in (b) if the household did not harvest any of this crop.		What was the total value of this sale? Include any exchanges in kind (e.g. payment of purchases or debt with part of harvest). ENUMERATOR: ask respondent to provide an estimate of the total value of the output sold. Enter '000,000,088' if 1 billion or more. Enter '000,000,000' if zero.		Who was the main buyer? 1 Daily/ weekly market (Luma) 2 Private local trader 3 Private foreign trader 4 Neighbor/ relative 5 Cooperative 6 Government 7 Other (specify)
(a) A.Unit (b) # of units (a) Cond (b) State (c) W.Unit (d) # of units (a) W.Unit (b) # of units														
PLOT 2 (cont.)	i)													
	j)													
	k)													
	l)													
PLOT 3	a)													
	b)													
	c)													
	d)													
	e)													
	f)													
	g)													
	h)													
	i)													
	j)													
	k)													
	l)													
PLOT 4	a)													
	b)													
	c)													
	d)													
	e)													



SECTION L. FARMING ACTIVITIES (cont.)

Livestock, poultry and related products													
L.25.	During the last 12 months did the household have any livestock, poultry, or other animals (even if they did not belong to the household)?				1 Yes 2 No → Go to L.35		_		L.26.	Which household members? Please write up to 3 person ID codes. Write '88' if "No other person"		Person 1: _ _ Person 2: _ _ Person 3: _ _	
[ANIMAL]	L.27.	L.28.	L.29.		L.30.		L.31.	L.32.		L.33.	L.34.		
	During the last 12 months did the household own or farm any [ANIMAL]?	How many [ANIMAL] does the household currently farm?	Who is/are the main owner(s) of the [ANIMAL] which are farmed by the household? <i>Please use person ID codes and list up to 2 people using person ID codes.</i> 98 = Entire household 99 = Other people outside the household		In the last 12 months, how many [ANIMAL] were: (a) Used for HH consumption or for cultural functions? (b) Lost due to death or theft?		In the last 12 months, how many [ANIMAL] did the household sell? <i>If none write 000 → Go to L.33</i>	What was the total value of this sale? Enter '000,000,088' if 1 billion or more. Enter '000,000,000' if zero.		Did the household sell products derived from animal farming? (milk, skin, eggs, etc.) 1 Yes 2 No → Go to Next Animal or L.35	What was the total value of this sale? Enter '000,000,088' if 1 billion or more. Enter '000,000,000' if zero.		
	1 Yes 2 No → Go to Next Animal or L.35	<i>If none, write 000 → Go to Next Animal or L.35</i>	(i) Owner 1	(ii) Owner 2	(a) # Used	(b) # Lost							
(i) Sheep	_	_ _ _	_ _	_ _	_ _ _	_ _ _	_ _ _	_ _ _	_ _ _ , _ _ _ , _ _ _	_	_ _ _ , _ _ _ , _ _ _		
(ii) Goat	_	_ _ _	_ _	_ _	_ _ _	_ _ _	_ _ _	_ _ _	_ _ _ , _ _ _ , _ _ _	_	_ _ _ , _ _ _ , _ _ _		
(iii) Ox	_	_ _ _	_ _	_ _	_ _ _	_ _ _	_ _ _	_ _ _	_ _ _ , _ _ _ , _ _ _	_	_ _ _ , _ _ _ , _ _ _		
(iv) Pig	_	_ _ _	_ _	_ _	_ _ _	_ _ _	_ _ _	_ _ _	_ _ _ , _ _ _ , _ _ _	_	_ _ _ , _ _ _ , _ _ _		
(v) Chicken	_	_ _ _	_ _	_ _	_ _ _	_ _ _	_ _ _	_ _ _	_ _ _ , _ _ _ , _ _ _	_	_ _ _ , _ _ _ , _ _ _		
(vi) Guinea fowl	_	_ _ _	_ _	_ _	_ _ _	_ _ _	_ _ _	_ _ _	_ _ _ , _ _ _ , _ _ _	_	_ _ _ , _ _ _ , _ _ _		
(vii) Other poultry	_	_ _ _	_ _	_ _	_ _ _	_ _ _	_ _ _	_ _ _	_ _ _ , _ _ _ , _ _ _	_	_ _ _ , _ _ _ , _ _ _		
(viii) Rabbit	_	_ _ _	_ _	_ _	_ _ _	_ _ _	_ _ _	_ _ _	_ _ _ , _ _ _ , _ _ _	_	_ _ _ , _ _ _ , _ _ _		
(ix) Guinea pig	_	_ _ _	_ _	_ _	_ _ _	_ _ _	_ _ _	_ _ _	_ _ _ , _ _ _ , _ _ _	_	_ _ _ , _ _ _ , _ _ _		
(x) Snail	_	_ _ _	_ _	_ _	_ _ _	_ _ _	_ _ _	_ _ _	_ _ _ , _ _ _ , _ _ _	_	_ _ _ , _ _ _ , _ _ _		
(xi) Duck	_	_ _ _	_ _	_ _	_ _ _	_ _ _	_ _ _	_ _ _	_ _ _ , _ _ _ , _ _ _	_	_ _ _ , _ _ _ , _ _ _		
(xii) Horse	_	_ _ _	_ _	_ _	_ _ _	_ _ _	_ _ _	_ _ _	_ _ _ , _ _ _ , _ _ _	_	_ _ _ , _ _ _ , _ _ _		
(xiii) Cattle (cow)	_	_ _ _	_ _	_ _	_ _ _	_ _ _	_ _ _	_ _ _	_ _ _ , _ _ _ , _ _ _	_	_ _ _ , _ _ _ , _ _ _		
(xiv) Other (specify)	_	_ _ _	_ _	_ _	_ _ _	_ _ _	_ _ _	_ _ _	_ _ _ , _ _ _ , _ _ _	_	_ _ _ , _ _ _ , _ _ _		
Other farming activities													
L.35.			L.36.				L.37.						
Is there a fisherman among the household members? 1 Yes 2 No → Go to L.38			Which household members? Please write up to 3 person ID codes. Write '88' if "No other person"		Person 1: _ _ Person 2: _ _ Person 3: _ _		How much income did the household receive from fishing in the last 12 months?			_ _ _ , _ _ _ , _ _ _ Enter '000,000,088' if 1 billion Leones or more. Enter '000,000,000' if zero.			



SECTION L. FARMING ACTIVITIES (cont.)

Other farming activities (cont.)					
L.38.		L.39.		L.40.	
Does any household member produce honey? 1 Yes 2 No → Go to L.41	__	Which household members? <i>Please write up to 3 person ID codes. Write '88' if "No other person"</i>	Person 1: __ __ Person 2: __ __ Person 3: __ __	How much income did the household receive from honey production in the last 12 months?	__ __ __ , __ __ __ , __ __ __ Enter '000,000,088' if 1 billion Leones or more. Enter '000,000,000' if zero.
L.41.		L.42.		L.43.	
Does any household member go hunting? 1 Yes 2 No → Go to L.44	__	Which household members? <i>Please write up to 3 person ID codes. Write '88' if "No other person"</i>	Person 1: __ __ Person 2: __ __ Person 3: __ __	How much income did the household receive from hunting in the last 12 months?	__ __ __ , __ __ __ , __ __ __ Enter '000,000,088' if 1 billion Leones or more. Enter '000,000,000' if zero.
L.44.		L.45.		L.46.	
Does any household member produce palm oil? 1 Yes 2 No → Go to L.47	__	Which household members? <i>Please write up to 3 person ID codes. Write '88' if "No other person"</i>	Person 1: __ __ Person 2: __ __ Person 3: __ __	How much income did the household receive from palm oil production in the last 12 months?	__ __ __ , __ __ __ , __ __ __ Enter '000,000,088' if 1 billion Leones or more. Enter '000,000,000' if zero.

Extension Worker and other Agricultural Services

	L.47.	L.48.	L.49.	L.50.	L.51.
	In the last 12 months, did anyone in this household have access to extension workers services for the following farming activities? 1 Yes 2 No → Go to next activity / If Last → L.50	What type of extension services were these? 1 Government 4 Community 2 Private farmer based 3 NGO 5 Other, specify	In the last 12 months, how many times did the extension workers visit a plot cultivated by this household?	Are there any Agribusiness Centers (ABCs) in your chiefdom that were established under the Government's Smallholder Commercialization Program (SCP)? 1 Yes, and currently active 2 Yes, but not currently active 3 No → Go to L.52 4 I don't know → Go to L.52	Has anyone in this household benefited from ABC services (agricultural inputs, extension advice and/or agro-processing equipment) in the last 12 months? 1 Yes, agricultural inputs 2 Yes, extension advice 3 Yes, agro-processing equipment 4 Yes, more than one of the above 5 No
(i) Crop	__	__	__ __	__	__
(ii) Livestock	__	__	__ __		
(iii) Fisheries	__	__	__ __		

Access to finance for farming activities

L.52.	In the last 12 months, did anyone in the household borrow any money for the household's farming activities? If so, specify the amount in Leones.	Write: '000,000,000' = did not borrow any money (did not request loan). '000,000,099' = requested a loan but was denied. '000,000,088' = if 1 billion or more.	__ __ __ , __ __ __ , __ __ __
L.53.	If suddenly the household was faced with an unexpected situation and needed money in 2 weeks for the household's farming activities, what is the maximum amount of money that the household would be able to borrow?	Write: '000,000,000' = Would not be able to borrow any money → END OF INTERVIEW '000,000,088' if 1 billion or more.	__ __ __ , __ __ __ , __ __ __
L.54.	If the household needed to borrow that amount of money in 2 weeks for the household's farming activities, from where would the household be able to borrow it? <u>List up to 2 sources in order of importance.</u>	01 Family member(s) outside the household 02 Friend(s) 03 Other business 04 Microfinance institution (formal) 05 Moneylender (informal) 06 A bank 07 Government 08 Religious group or NGO 09 Cooperative / Business association 10 Supplier / Retailer / Local store 00 No other source 96 Other, specify	(i) Source 1 __ __ (ii) Source 2 __ __

END OF INTERVIEW

