**Interviews :**

| | |
|---|---|
| Region | Please select... |
| District | Please select... |
| School | Please select... |
| Team | Please select... |
| Enumerator | Please select... |

surveybe

New Interview

| Start | Overview | Tch Roster | Current teachers | Teacher Interview | TDNA | Former teachers | Time tables | Head Teacher | Various | End |

**Start**

**Q.1 Interviewer:** *Mark start of the interview/test.* [_____] [Get time]

**Interviewer:** *Interview the Head Teacher.*
*If the Head Teacher is absent, then select a respondent who knows the school records well (Assistant Head Teacher or Academic Master or another senior teacher).*

Hello. My name is …………. and I am working for OPM, a survey company from Dar-e-Salaam. I am here as part of a study to find out what is happening in schools in Tanzania. Your school has been selected for the study by chance, and I would like to ask you some questions about what happens in the school, what you do and your background.

The purpose of the study is to find out how education in Tanzania has changed over recent years, what is working, and what could be improved. The answers that you give us will be completely confidential and will not be linked to you. Therefore, nobody – in this community, in the school, or any other concerned organization – will know what you tell us. This information is not being collected to assess your school but to understand education in Tanzania, so please feel free to answer without any reservations, and you can talk to anyone you like about this exercise.

Before we begin, we would like to ask for your explicit oral informed consent. Please note that you are under no obligation to answer any or all of our questions, although it would help us if you did. If you do not understand anything, or would like to ask a question, please feel free to do so. If you agree to this interview, you can still choose not to answer any question during the interview, or to terminate the interview at any time. You can also call (insert phone number) if you would like further information or have questions. The interview will take approximately 2-3 hours.

Do you have anything you want to ask me, or can we start?

**Q.2 Interviewer:** *Confirm that you have read the consent statement and that the respondent has agreed to be interviewed.*    ◯ Yes (1)    ◯ No (2)

We would like to test a sample of standard 3 pupils in maths and Kiswahili. These tests will remain confidential and will be used only for the purposes of the study to better understand what children are learning. We will select children randomly based on the class register. We will explain to the children why we are testing them, that their answers will remain a secret and that they can choose whether or not to take part. If they want to say no, they can do. We want these children to feel happy to say no if they prefer not to answer the questions. In your role as their guardian whilst they are in the school, are you happy for us to interview them?

**Q.3 Interviewer:** *Confirm that you have read the consent statement and that the head teacher has agreed for standard 3 pupils to be tested.*    ◯ Yes (1)    ◯ No (2)

We would like to talk to the parents of tested children to find out more about their background. If we are unable to find the household of a child during the day, one of our interviewers would like to go with the child to his/her home at the end of the school day. In your role as the child's guardian whilst they are in the school, are you happy for us to accompany the child to his/her home?

**Q.4 Interviewer:** *Confirm that you have read the consent statement and that the head teacher has agreed to our interviewers accompanying the pupils. .*    ◯ Yes (1)    ◯ No (2)

## Overview

**Q.1** In which ward is the school located?
**Interviewer**: *Record ward name, write DK if don't know.*

How many boys and girls were enrolled at this school in standards 1 to 7 in March 2016, 2015 and 2014?
**Interviewer**: *Code 9999 if not available*

### Enrollment

| ID | Enrollment during | Q.2 Male | Q.3 Female | Total | Q.4 *Month of enrollment number* | | | Q.5 SOURCE |
|----|-------------------|----------|------------|-------|------|---|---|-----------|
| 2016 | March 2016 | | | (unanswered) | ○ March (1) | ○ Other (96) | ○ Not available (0) | Please select... ▼ |
| 2015 | March 2015 | | | (unanswered) | ○ March (1) | ○ Other (96) | ○ Not available (0) | Please select... ▼ |
| 2014 | March 2014 | | | (unanswered) | ○ March (1) | ○ Other (96) | ○ Not available (0) | Please select... ▼ |

**Q.6** How many pupils in this school sat the Standard 7 primary school leaving exam in 2015?
**Interviewer**: *Code 9999 if not available*

**Q.7** How many pupils in this school passed the Standard 7 primary school leaving exam in 2015?
**Interviewer**: *Code 9999 if not available*

**Q.8** How many pupils in this school sat the national standard 4 exam in 2015?
**Interviewer**: *Code 9999 if not available*

**Q.9** How many pupils in this school passed the national standard 4 exam in 2015?
**Interviewer**: *Code 9999 if not available*

**Q.10** What time does the school start?
**Interviewer**:Use 24-hour time HH MM

Hour

**Q.11** Minutes

**Q.12** What time do the timetabled teaching periods start?
**Interviewer**: Use 24-hour time HH MM

Hour

**Q.13** Minutes

How many classes of pupils, that is groups taught together, are in each standard?
**Interviewer**: Record the number of classes for each standard.

**Classes by Standard**

| ID | Standard | Q.14 Number of classes of pupils |
|---|---|---|
| 1 | Standard 1 | |
| 2 | Standard 2 | |
| 3 | Standard 3 | |
| 4 | Standard 4 | |
| 5 | Standard 5 | |
| 6 | Standard 6 | |
| 7 | Standard 7 | |

**Q.15** Do any classes of pupils, that is groups taught together, attend school in a second shift? ○ Yes (1)  ● No (2)

What time does the second shift start and end?
**Interviewer**: Use 24-hour time HH MM

| **Q.16** | Start - hour | |
|---|---|---|
| **Q.17** | Start - minutes | |
| **Q.18** | End - hour | |
| **Q.19** | End - minutes | |

Classes by shift

**Pre-school enrollement**

| ID | Year | Q.20 Has this school had pre-school classes in YEAR? | Q.21 How many BOYS were enrolled in pre-school classes in MARCH of YEAR  **Interviewer**: 999 No record kept  0 no boys were enrolled | Q.22 How many GIRLS were enrolled in pre-school classes in MARCH of YEAR  **Interviewer**: 999 No record kept  0 no girls were enrolled | Total | Q.23 Month of enrollment number | Q.24 SOURCE | Q.25 How many pre-school classes, that is groups of children taught together, were there in YEAR? |
|---|---|---|---|---|---|---|---|---|
| 2016 | March 2016 | Please select... | | | (unanswered) | Please select... | Please select... | |
| 2015 | March 2015 | Please select... | | | (unanswered) | Please select... | Please select... | |
| 2014 | March 2014 | Please select... | | | (unanswered) | Please select... | Please select... | |

| | Nursery/kindergarten (1) |
| | Madrasha (2) |
| | EQUIP-T School Readiness Programme (3) |
| | Other short programme (specify) (4) |
| | Other (specify) (96) |
| | None (5) |
| | Refused (97) |
| | Don't know (98) |

What other pre-school or school preparation programmes are available in this community, including short programmes of less than one year.

**Q.26** **Interviewer**: *READ OUT the options*
*Select all that applies*

**Q.27** Have any children who attended the School Readiness Programme entered Standard 1 in 2016?
**Interviewer**: *Read the options*

Please select... ▼

---

Classes by shift

Which shift does each class attend?

**Classes by shift**

| ID | Standard | Class | Q.1 Shift |
|---|---|---|---|
| | | | |

| Start | Overview | Tch Roster | Current teachers | Teacher Interview | TDNA | Former teachers | Time tables | Head Teacher | Various | End |

Tch Roster

**Interviewer**: *The roster lists all teachers listed at BL. Once you have answered the roster, we should know the teaching status of every teacher and have a complete list of all current teachers.*

*Answer the roster the following way:*
*FIRST answer Q1 for all teachers on the roster. Select UPDATE DETAILS in Q2 if the name or gender of the teacher listed is incorrect and fill them in correctly in the details button. Only use to correct details, do NOT change the teacher displayed in a row. If the listed teacher is not currently working at the school, record the reason why in the DETAILS screen button.*
*THEN ask to see the list of all teachers currently working in the school. Exclude teachers who are on long term leave. Include all working teachers regardless of their source of payment. Include the head teacher.Include teaching assistants.*
*List all teachers not on the roster already and record their details. Make sure to not record a teacher if they are already on the list. Select DELETE if you made a mistake.*

**Teacher Roster**

| ID | Teacher | Q.1 Is TEACHER currently working at this school? | Q.2 UPDATE DETAILS | DETAILS | Q.3 DELETE |
|----|---------|--------------------------------------------------|--------------------|---------|------------|
| 1 | | ◯ Yes (1)   ◯ No (2) | ☐ | DETAILS | ☐ |
| 2 | | ◯ Yes (1)   ◯ No (2) | ☐ | DETAILS | ☐ |
| 3 | | ◯ Yes (1)   ◯ No (2) | ☐ | DETAILS | ☐ |
| 4 | | ◯ Yes (1)   ◯ No (2) | ☐ | DETAILS | ☐ |
| 5 | | ◯ Yes (1)   ◯ No (2) | ☐ | DETAILS | ☐ |
| 6 | Teacher A (MME) | ◯ Yes (1)   ◯ No (2) | ☐ | DETAILS | ☐ |

[Add Row]

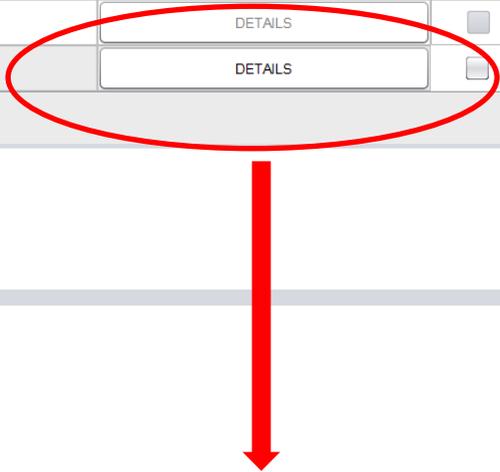Is the information on total numbers of male and female teachers correct?
*Check on summary teacher information generated by CAPI.*
*Check with the head teacher that the summary information is correct. If not make changes to the teacher roster until it is correct.*
Q.4                                                                              ◯ Yes (1)      ◯ No (2)
Male teachers: 1
Female teachers: 0
Total teachers: 1

DETAILS

**(unanswered) ((unanswered))**

| | | |
|---|---|---|
| **Q.1** | Teacher's name | Teacher A |
| **Q.2** | Gender | ● Male (1)    ○ Female (2) |
| **Q.3** | COMMENT WHY CORRECTION WAS NEEDED<br>e.g. "gender recorded wrongly in past", or "name was spelled wrong" | |
| **Q.4** | Why is **(unanswered)** currently not working here? | Please select... ▼ |
| **Q.5** | When did **(unanswered)** leave this school? | Please select... ▼ |
| **Q.6** | **Interviewer**: *Why was **(unanswered)** not recorded at baseline?* | Please select... ▼ |
| **Q.7** | When did **(unanswered)** start/resume teaching at this school? | May 2016 (0) ▼ |
| **Q.8** | EXPLAIN WHY TEACHER NEEDS TO BE DROPPED<br>e.g. "added accidentally" | |

Current teachers

**Q.1** **Interviewer** : *Record the time of the period before the second break. If there is no second break take the period closest to 12 pm. Ensure this is the same period used for the second HC.*
*STARTING TIME*                                                                                              Please select... ▼

**Q.2** *END TIME*                                                                                           Please select... ▼

**Interviewer**: *The roster lists all teachers currently teaching. FIRST answer Q1 and the screen "Teaching", then answer "Background" if it opens.*

Current teacher

| ID | Teacher Code | Teacher | Q.3 Job title | Teaching | KIS 1-3 | HES 1-3 | HES 4-7 | Background |
|----|--------------|---------|---------------|----------|---------|---------|---------|------------|
| 6 | 6 | Teacher A (MME) | Please select... ▼ | Teaching | | | | Background |

*Check for every standard 1, 2 and 3 that there is a teacher teaching Kiswahli and a teacher teaching maths. This may be the same teacher. Below summary gives you the total numbers for each category.*

*Is the teaching information correct?*

**Q.4** *If not probe, check with teachers or other sources and update the teaching screen on the current teacher roster until it is correct.*          ○ Yes (1)    ○ No (2)

WALIMU WA KISWAHILI 1-3: **0**
WALIMU WA HESABU 1-3: **0**
WALIMU WA HESABU 4-7: **0**

## Teaching

**Q.1** Is Teacher A expected to arrive before the start of the first shift?  ○ Yes (1)  ○ No (2)

**Q.2** Is Teacher A timetabled to teach during the period from ???? to ?????
**Interviewer**: *Look at the teaching timetables together with the head teacher to answer this question. If there is no second break; consider the period closest to 12 pm. Ensure this is the same period used for the second HC.*  ○ Yes (1)  ○ No (2)

**Q.3** Including pre-school, which standards does Teacher A teach?
**Interviewer**: *Tick all that apply*

☐ Pre-school (0)
☐ Standard 1 (1)
☐ Standard 2 (2)
☐ Standard 3 (3)
☐ Standard 4 (4)
☐ Standard 5 (5)
☐ Standard 6 (6)
☐ Standard 7 (7)
☐ None (8)

**Q.4** Is Teacher A currently teaching Kiswahili to standard 1 or 2 or 3?  ○ Yes (1)  ○ No (2)

**Q.5** Is Teacher A currently teaching maths to standard 1 or 2 or 3?  ○ Yes (1)  ○ No (2)

**Q.6** Is Teacher A currently teaching maths to standard 4 or 5 or 6 or 7?  ○ Yes (1)  ○ No (2)

**Q.7** Did Teacher A attend a EQUIP-T in-service training away from school in 2014 or 2015?
**Interviewer**: *Check that 3Rs delivered by Equip-T is included!*  ○ Yes (1)  ○ No (2)  ○ Refused (7)  ○ Don't know (8)

**Q.8** Did Teacher A attend a school based EQUIP-T in-service training in 2014 or 2015?
**Interviewer**: *Check that 3Rs delivered by Equip-T is included!*  ○ Yes (1)  ○ No (2)  ○ Refused (7)  ○ Don't know (8)

**Q.9** Did Teacher A attend the 3Rs/LANES in-service training away from school in 2014 or 2015?  ○ Yes (1)  ○ No (2)  ○ Refused (7)  ○ Don't know (8)

**Q.10** Mobile phone number
**Interviewer**: *If the teacher does not have a number, record of other person that can be used to reach the teacher.*
*Do NOT record the leading 0, e.g. 723 456 532*
*Only if absolutly no number available, record 777 777 777.*  [            ]

## Background

**Q.1** How old is Teacher A ?
**Interviewer**: *Record the number of years in the box.*
*If the head teacher does not know the age - code 98*
*If the head teacher refuses to answer - code 97*  [            ]

**Q.2** How many years has Teacher A been working as a teacher?
**Interviewer**: *Write 0 if less than one year.*  [            ]

**Q.3** How many years has Teacher A been working as a teacher at this school?
**Interviewer**: *Write 0 if less than one year.*  [            ]

**Q.4** What is the highest professional education qualification held by Teacher A ?  [Please select... ▼]

**Q.5** What is Teacher A 's highest level of academic education?  [Please select... ▼]

| Start | Overview | Tch Roster | Current teachers | Teacher Interview | TDNA | Former teachers | Time tables | Head Teacher | Various | End |

**Teachers to be interviewed**

| ID | Teacher | Teacher Code | Q.1 TEACHER INTERVIEW final status |
|----|---------|--------------|-------------------------------------|
| 1 | Teacher A | 1 | Please select... ▼ |

| Start | Overview | Tch Roster | Current teachers | Teacher Interview | TDNA | Former teachers | Time tables | Head Teacher | Various | End |

**TDNA**

[ Sampling help ]

**Interviewer**: *Check sampling help for details. Select TDNA for teachers that have been selected for TDNA and where TDNA has been completed. If a TDNA could not be completed select the most appropriate reason. For every teacher where TDAN has been selected, a completed TDNA paper questionnaire should be submitted in the envelope.*

**Teacher**

| ID | Teacher | Teacher Code | Q.1 Select teacher for TDNA KISWAHILI 1-3 | Q.2 Select teacher for TDNA MATHS 1-3 | Q.3 Select teacher for TDNA MATHS 4-7 |
|----|---------|--------------|-------------------------------------------|----------------------------------------|----------------------------------------|
|    |         |              |                                           |                                        |                                        |

---

Sampling help

**Interviewer**:

- ***Start with the Kiswahili 1-3 sample table:***

  - *The question opens for eligible teachers. If it opens for three teachers, then select TDNA for all three teachers.*
  - ***If it opens for more than three teachers, then randomly sample three teachers using the following procedure:***

    - *look at the teacher name and teacher code*
    - *write the teacher code for each teacher onto separate small pieces of paper;*
    - *fold each piece of paper up so that numbers cannot be seen;*
    - *ask another person to choose three of the folded up pieces of paper;*
    - *use the numbers on the three selected pieces of paper to select the sampled teachers by selecting TDNA from the drop down menu.*

  - *If the TDNA cannot be conducted with the selected teacher, select the reason why. The question will open for all other eligible teacher available. If it is one select TDNA for the teacher. If it is more than one, use the random paper selection.*

*For all teachers where TDNa has been selected, we expect a completed TDNA form in the envelope. Update the question for non completed TDNA by seecting the most appropriate reason.*

- Repeat the same process for the Maths 1-3 sample table. Use the dropdown menu in Q2.
- Repeat the same process for the Maths 4-7 sample table. Use the dropdown menu in Q3.

| Start | Overview | Tch Roster | Current teachers | Teacher Interview | TDNA | Former teachers | Time tables | Head Teacher | Various | End |

Former teachers

**Interviewer**: *The roster lists all teachers recorded at baseline that are currently not teaching. Collect background information from the head teacher records, the head teacher or other teachers.*

**Former teachers**

| ID | Teacher | Background | |
|----|---------|------------|---|
| 7 | Teacher A | | Background |
| 8 | Teacher B | | Background |
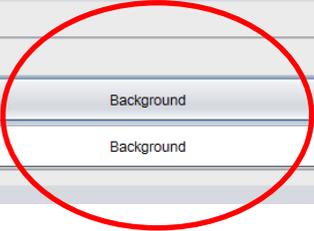
Background

| | |
|---|---|
| **Q.1** In April 2014, how old was ? <br> **Interviewer**: *Record the number of years in the box.* <br> *If the head teacher does not know the age - code 98* <br> *If the head teacher refuses to answer - code 97* | [ ] |
| **Q.2** In April 2014, how many years had been working as a teacher? <br> **Interviewer**: *Write 0 if less than one year.* <br> *If the head teacher does not know - code 98* <br> *If the head teacher refuses to answer - code 97* | [ ] |
| **Q.3** In April 2014, how many years had been working as a teacher at this school? <br> **Interviewer**: *Write 0 if less than one year.* <br> *If the head teacher does not know - code 98* <br> *If the head teacher refuses to answer - code 97* | [ ] |
| **Q.4** In April 2014,, what was the highest professional education qualification held by ? | Please select... ▼ |
| **Q.5** In April 2014, what was 's highest level of academic education? | Please select... ▼ |

## Time tables

**Interviewer**: *TEACHING TIMETABLE: Ask to see the Std 1 and Std 2 teaching timetable. If this is not available with the headteacher, check to see if this is available with the Stds 1 and 2 teacher/s. Accept verbal response from Stds 1 and 2 teacher/s if the timetable is not available.*

### Periods

| ID | Standard | Q.1 Minutes in each period |
|----|----------|---------------------------|
| 1 | Standard 1 | |
| 2 | Standard 2 | |

### Time table Std 1 & 2

| ID | Standard | Class | Time table |
|----|----------|-------|-----------|
| 1 | 1 | C1 | Time table |
| 2 | 1 | C2 | Time table |
| 15 | 2 | C1 | Time table |

## Time table

Standard 1 Class C1

How many periods of (name of subject) is timetabled for (day of the week)?
**Interviewer**: *Write number of periods*
*Double periods needs to be counted as 2 periods*
*If a school teaches reading and writing combined, record under Kiswahil (reading).*
*Write 99 if not available. Write 0 if none on a day.*

### Time table

| ID | Subject | Q.1 Monday | Q.2 Tuesday | Q.3 Wednesday | Q.4 Thursday | Q.5 Friday |
|----|---------|-----------|-------------|---------------|--------------|-----------|
| 1 | Maths (Arithmetic) | | | | | |
| 2 | Kiswahili (Reading) | | | | | |
| 3 | Kiswahili (Writing) | | | | | |

Q.6 Was this timetable recorded from records or oral response?　　　○ Record (1)　　○ Oral (2)
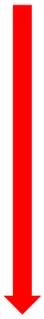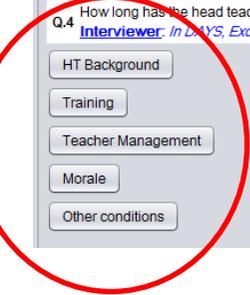
Head Teacher

Now I would like to ask you some questions about your background.

**Q.1** What is your name? _____

**Q.2** What is your position at the school? [ Acting Head Teacher (2) ▼ ]

**Q.3** Why is the headteacher absent from school today? [ Please select... ▼ ]

**Q.4** How long has the head teacher been absent for?
**Interviewer**: *In DAYS, Excluding today.* _____

[ HT Background ]

[ Training ]

[ Teacher Management ]

[ Morale ]

[ Other conditions ]

## HT Background

**Q.1** Name of the head teacher

**Q.2** Mobile phone number of the head teacher
*Interviewer: If the teacher does not have a number, record of other person that can be used to reach the head teacher.*
*Do NOT record the leading 0, e.g. 723 456 532*
*Only if absolutely no number available, record 777 777 777.*

**Q.3** *Interviewer: Record the gender of headteacher*          ○ Male (1)   ● Female (2)

**Q.4** How old are you?
*Interviewer: Record the number of years*

**Q.5** How many years have you been working as a head teacher?
*Interviewer: Record the number of years. If less than 1 year, write 0.*
*If the teacher does not know - code 98*
*If the teacher refuses to answer - code 97*

**Q.6** How many years have you been a head teacher at this school?
*Interviewer: Record the number of years. If less than 1 year, write 0.*
*If the teacher does not know - code 98*
*If the teacher refuses to answer - code 97*

**Q.7** What job were you doing before you became the headteacher in this school?          Please select... ▼

**Q.8** Where was your previous job?
*Interviewer: Read out options*
○ In this school (1)
○ In another school in this district (2)
○ In another school in this region (3)
○ In another school in another region (specify region) (4)

**Q.9** Do you hold a professional education qualification?          ○ Yes (1)   ○ No (2)   ○ Refused (7)   ○ Don't know (8)

**Q.10** What is the highest professional education qualification you hold?          Please select... ▼

**Q.11** What is your highest level of academic education?          Please select... ▼

**Q.12** What is the main language that you speak at home?          Please select... ▼

**Q.13** *Select language*          Please select... ▼

## Training

Now I would like to ask you some questions about in-service training. This means training which you have received while you are employed, and actively working, as a head teacher, usually short courses and seminars.

**Q.1** During the calendar years 2014 and 2015, did you attend any in-service training, including training given by teachers or headteachers?  ⚪ Yes (1)  ⚪ No (2)  ⚪ Refused (7)  ⚪ Don't know (8)

### In-service training

| ID | Training Program | Q.2 Did you receive any in-service training from (name) on school leadership and management in the past two calendar years, 2014 and 2015, , including training given by teachers or headteachers? | Management | Q.3 Did you receive any in-service training from (name) related to classroom teaching or anything else in the past two calendar years, 2014 and 2015, including training given by teachers or headteachers? | Teaching & Other | Q.4 Other specify |
|---|---|---|---|---|---|---|
| 14 | Education Quality Improvement Programme (EQUIP)-Tanzania | ⚪ Yes (1)  ⚪ No (2) | Management | ⚪ Yes (1)  ⚪ No (2) | Teaching & Other | |
| 15 | 3R Literacy and Numeracy Education Support Programme (LANES) | ⚪ Yes (1)  ⚪ No (2) | Management | ⚪ Yes (1)  ⚪ No (2) | Teaching & Other | |
| 1 | BRN (Big Results Now) | ⚪ Yes (1)  ⚪ No (2) | Management | ⚪ Yes (1)  ⚪ No (2) | Teaching & Other | |
| 16 | STEP Student Teacher Enrichment Programme | ⚪ Yes (1)  ⚪ No (2) | Management | ⚪ Yes (1)  ⚪ No (2) | Teaching & Other | |
| 12 | Other | ⚪ Yes (1)  ⚪ No (2) | Management | ⚪ Yes (1)  ⚪ No (2) | Teaching & Other | |
| 13 | Other | ⚪ Yes (1)  ⚪ No (2) | Management | ⚪ Yes (1)  ⚪ No (2) | Teaching & Other | |

**Q.5** Did you find the EQUIP-T inservice training worthwhile?   [Please select... ▾]

**Q.6** Why was the EQUIP-T inservice training not worthwhile?
*Interviewer: Do NOT read the options; tick all that are mentioned by the teacher*

- ☐ Not relevant to my job (1)
- ☐ Materials difficult to understand (2)
- ☐ Too much content (3)
- ☐ Too theoretical/Not practical (4)
- ☐ Took up too much time (5)
- ☐ Other (96)
- ☐ Refused (97)
- ☐ Don't know (98)

**Q.7** What did you gain from the EQUIP-T inservice training?
*Interviewer: Do not read the options; tick all that are mentioned by the teacher*

- ☐ Knowledge of head teacher responsibilities (1)
- ☐ Skills in managing teachers (2)
- ☐ Skills in managing finances (3)
- ☐ Skills in school development planning (4)
- ☐ Skills in record keeping/reporting (5)
- ☐ Skills in managing the academic programme (10)
- ☐ Confidence in role as head teacher (6)
- ☐ Support network (7)
- ☐ Stronger relationships with teachers (8)
- ☐ Stronger relationships with parents/community (9)
- ☐ Other (96)
- ☐ Refused (97)
- ☐ Don't know (98)

**Q.8** What difficulties, if any, did you experience with the EQUIP-T inservice training?
*Interviewer*: *Do NOT read the options; tick all that are mentioned by the teacher*

☐ No difficulties (0)
☐ Not relevant to my job (1)
☐ Materials difficult to understand (2)
☐ Too much content (3)
☐ Too theoretical/Not practical (4)
☐ Took up too much time (5)
☐ Payment insufficient (6)
☐ Other (96)
☐ Refused (97)
☐ Don't know (98)

---

Management

**Education Quality Improvement Programme (EQUIP)-Tanzania**

**Q.1** What was the main content of the inservice school leadership and management training/s provided by Education Quality Improvement Programme (EQUIP)-Tanzania?
*Interviewer*: *Do NOT read the options. Tick all boxes that apply*

☐ School leadership, HT role, school standards (1)
☐ School development plans (2)
☐ Budgeting, financial or grant management (3)
☐ Reporting, record keeping, information systems (4)
☐ School committees (5)
☐ Parent-teacher partnership/groups or community links (6)
☐ Other (96)

**Q.2** In total, for how many days in 2014 and 2015 did you attend school leadership and management training outside school provided by Education Quality Improvement Programme (EQUIP)-Tanzania?
*Interviewer*: *Consider days partially attended.*
*Exclude travel or rest days*
*Add separate course together*

**Q.3** In total, on how many days in 2014 and 2015 did you attend school-based school leadership and management training provided by Education Quality Improvement Programme (EQUIP)-Tanzania, including training given by teachers or headteachers?
*Interviewer*: *Consider days partially attended.*
*Exclude rest days*
*Add separate course together*

**Q.4** On a typical day of school based training, how many hours did the training take? (school leadership and management training by Education Quality Improvement Programme (EQUIP)-Tanzania)
*Interviewer*: *Record duration in hours*

**Q.5** Did you attend all, most or some of the school-based inservice sessions on school leadership and management that were available?    ○ All (1)   ○ Most (2)   ○ Some (3)

**Background**

**Q.1** How old is Teacher A ?
**Interviewer**: *Record the number of years in the box.*
*If the head teacher does not know the age - code 98*
*If the head teacher refuses to answer - code 97*

**Q.2** How many years has Teacher A been working as a teacher?
**Interviewer**: *Write 0 if less than one year.*

**Q.3** How many years has Teacher A been working as a teacher at this school?
**Interviewer**: *Write 0 if less than one year.*

**Q.4** What is the highest professional education qualification held by Teacher A ?
Please select...

**Q.5** What is Teacher A's highest level of academic education?
Please select...

## Teacher Management

Now I would like to ask you some questions about the teachers in your school.

**Q.1** What is the most important factor you use to assess teacher performance at your school?

Please select... ▼

**Q.2** In your school, are there any rewards for teachers who perform well?

○ Yes (1)  ○ No (2)  ○ Refused (7)  ○ Don't know (8)

**Q.3** At your school, what types of rewards are there for good teacher performance?
**Interviewer**: *Tick ALL that apply.*

☐ Financial (1)
☐ Material (in-kind resources) (2)
☐ Verbal recognition (3)
☐ Certificate or cup or medal (4)
☐ Promotion within school (5)
☐ Trips or events (6)
☐ Other (96)

**Q.4** In your school is any action taken if teachers perform poorly?

○ Yes (1)  ○ No (2)  ○ Refused (7)  ○ Don't know (8)

**Q.5** What type of action is taken if teachers perform poorly?
**Interviewer**: *Do NOT READ the options. Tick ALL that apply.*

☐ Extra support to improve classroom teaching (1)
☐ Increased lesson observation (2)
☐ Increased checks of marking, lesson plans, scheme of work' (3)
☐ Warning/Sanction from head teacher (4)
☐ Head teacher reports to WEC (5)
☐ Warning/Sanction from WEC (6)
☐ Other (96)
☐ Refused (97)
☐ Don't know (98)

**Q.6** What are the most common reasons that teachers at this school sometimes do not attend school for all or parts of the day?
**Interviewer**: *Do NOT READ the options. Tick All that applies*

☐ Illness (1)
☐ Family responsibility (2)
☐ Attending training (3)
☐ Official education work/meeting (4)
☐ Transport problem (5)
☐ Collecting salary (6)
☐ Other official government work (7)
☐ Other private work (8)
☐ Lack of motivation due to housing (9)
☐ Lack of motivation due to salary (10)
☐ Lack of motivation other (specify) (11)
☐ Alcoholism/drugs (12)
☐ Other (96)
☐ Refused (97)
☐ Don't know (98)
☐ Does not apply (99)

**Q.7** On a scale of 1 to 5, where 1 means very poor and 5 means very good, how would you assess teacher attendance in this school?
**Interviewer**: *Show showcard to respondent.*

Please select... ▼

**Q.8** Thinking back to two years ago, would you say that teacher attendance has got better, worse or stayed about the same?

Please select... ▼

**Q.9** Sometimes teachers are present in schools, but they do not attend all of their lessons. Does this sometimes happen in this school?

○ Yes (1)  ○ No (2)  ○ Refused (7)  ○ Don't know (8)

**Q.10** What are the main reasons that teachers sometimes do not attend their lessons ?
**Interviewer**: *Do NOT READ the options. Tick ALL that apply.*

☐ Large workload (marking/planning lessons/schemes of work etc) (1)
☐ Meeting with head teacher (2)
☐ Meeting with other teachers (3)
☐ Lack of motivation related to salary (4)
☐ Lack of motivation related to housing (5)
☐ Lack of motivation other (specify) (6)
☐ Illness (7)
☐ Feeling tired/exhausted (8)
☐ Other (96)
☐ Refused (97)
☐ Don't know (98)

**Q.11** How many times in the last 60 days, did you hold a staff meeting?
**Interviewer**: *Ask to see the minutes of staff meetings to check the number.*
*Write number. If none, write 0.*

[                    ]

**Q.12** Do you have a teacher responsible for co-ordinating in-service teacher training?

○ Yes (1)  ○ No (2)  ○ Refused (7)  ○ Don't know (8)

**Q.13** Who is the appointed in service training coordinator?

Please select... ▼

## Morale

Imagine a ten step ladder, where on the bottom, the first step, stand people who are completely unsatisfied about their job, and on the highest, the tenth step, stand those who are extremely satisfied about their job.



**Q.1** On which step are you today? | Please select... ▼

**Q.2** On which step are most of your teachers today? | Please select... ▼

**Q.3** On the same 1 to 10 step scale, where 1 is low and 10 is high, how much do you feel the community around this school values your role as a head teacher? | Please select... ▼

**Q.4** Thinking back to your job two years ago, would you say that you are more satisfied, less satisfied, or about the same satisfied with your job today. | Please select... ▼

Other conditions

How much time does it take you to travel from home to school each morning?
**Interviewer**: *Record time in hours and minutes*
*Write 0 if lives on school compound*
*98 Don't know*
*97 refusal*

**Q.1** HOURS

**Q.2** MINUTES

**Q.3** Did you receive each of your last three salary payments on time? ⚪ Yes (1) ⚪ No (2) ⚪ Refused (7) ⚪ Don't know (8)

**Q.4** Did you receive the correct amount for each of your last three salary payments? ⚪ Yes (1) ⚪ No (2) ⚪ Refused (7) ⚪ Don't know (8)

**Q.5** In your experience, over past two years, have your salary payments become more often on time, less often on time or stayed the same? [Please select... ▼]

**Q.6** In your experience, over past two years, has the amount of your salary payments become more often correct, less often correct or stayed the same? [Please select... ▼]

**Q.7** In the last 30 days, were there any working days when you were not in school for a full day or part of the day? ⚪ Yes (1) ⚪ No (2) ⚪ Refused (7) ⚪ Don't know (8)

**Q.8** Why were you not in school?
**Interviewer**: *Do NOT READ the options. Tick ALL that apply.*

☐ Illness (1)
☐ Family responsibility (2)
☐ Attending training (3)
☐ Official education work/meeting (4)
☐ Transport problem (5)
☐ Collecting salary (6)
☐ Other official government work (7)
☐ Other private work (8)
☐ Lack of motivation due to housing (9)
☐ Lack of motivation due to salary (10)
☐ Lack of motivation other (specify) (11)
☐ Alcoholism/drugs (12)
☐ Other (96)
☐ Refused (97)
☐ Don't know (98)
☐ Does not apply (99)

Start | Overview | Tch Roster | Current teachers | Teacher Interview | TDNA | Former teachers | Time tables | Head Teacher | Various | End

Various

Leadership

In-kind resources

Capitation Grant

Other funding sources

External support

Facilities

GPS

Lesson Observation

**Leadership**

Now I would like to ask you some questions about school management.

**Q.1** Do you have a Whole School Development Plan for the current school year 2016?  ◯ Yes (1)  ◯ No (2)  ◯ Refused (7)  ◯ Don't know (8)

**Q.2** *Interviewer*: *Ask to see the school development plan 2016:*
*Is a school development plan available for the current school year?*  ◯ Yes (1)  ◯ No (2)

**Q.3** Which components does the Whole School Development Plan include?
*Interviewer*: *Review the plan with the headteacher and tick ALL options that apply.*
*Do NOT read out the options*

☐ Improvements to school facilities (1)

☐ Teaching and learning objectives (2)

☐ Strategy to improve Primary School Leaving Exam (PSLE) scores or std 4 National Exam scores (3)

☐ Strategy to reduce drop out or pupil absenteeism (4)

☐ Strategy for how to improve girls' learning (5)

☐ Strategy to improve transition to secondary school (6)

☐ Budget (7)

☐ Baseline data and targets (8)

☐ None of the above (9)

☐ Other (96)

**Q.4** Do you prepare regular written reports on the school for the WEC or district?  [ Please select... ▼ ]

**Q.5** *Interviewer*: *Ask to see monthly reports from Jan 2016, Feb 2016 and March 2016/The quarterly report for January-March 2016*
*Has the monthly report for **January 2016**/ the quarterly report for **January to March 2016** been shown to you?*  ◯ Yes (1)  ◯ No (2)

**Q.6** *Interviewer*: Has the monthly report been shown to you for **February 2016**?  ◯ Yes (1)  ◯ No (2)

**Q.7** *Interviewer*: Has the monthly report been shown to you for **March 2016**?  ◯ Yes (1)  ◯ No (2)

**Q.8** What information is contained in the regular monthly, or quarterly reports?
*Interviewer*: *Review the latest available monthly, or quarterly report (even if it is not for 2016) with the the Head teacher and tick ALL options that apply*

☐ No report available (1)

☐ Teacher attendance (2)

☐ Teacher inservice training (3)

☐ Other teacher information (4)

☐ Pupil enrolment (5)

☐ Pupil attendance (6)

☐ Pupil academic performance (7)

☐ Infrastructure/furniture (8)

☐ Teaching and learning materials (9)

☐ School committee information (10)

☐ Parents/community information (11)

☐ School budget or finance (12)

☐ Extra curricula activities (13)

☐ Other (96)

| Q.9 | Is there a School Committee at this school, a committee that includes parents? | ○ Yes (1) | ○ No (2) | ○ Refused (7) | ○ Don't know (8) |

| | Ask to see the minutes of school committee meetings. | |
|---|---|---|
| Q.10 | **Interviewer**: *Review the minutes of the last school committee meeting and code the main topic of the last school committee meeting.* *Accept a verbal response if minutes are not available.* | Please select... ▼ |

| | *When did the last school committee meeting take place?* | |
|---|---|---|
| Q.11 | *YEAR* | Please select... ▼ |

| Q.12 | *MONTh* | Please select... ▼ |

| Q.13 | **Interviewer**: *Were the school committee minutes from the last meeting available?* | ○ Yes (1) | ○ No (2) |

| Q.14 | Did the school committee receive any training in 2014 or 2015 on their role and responsibilities? | ○ Yes (1) | ○ No (2) | ○ Refused (7) | ○ Don't know (8) |

| Q.15 | What organisation or project gave the training? | Please select... ▼ |

| Q.16 | On a scale from 1 to 5, where 1 means very poor and 5 means very good, how do you assess the School Committee contribution/support to the school? **Show the respondent the show card** | Please select... ▼ |

| Q.17 | Is there a Parent-Teacher Group or Partnership for this school? A group that includes parents and teachers and meets regularly. | ○ Yes (1) | ○ No (2) | ○ Refused (7) | ○ Don't know (8) |

| Q.18 | Did the Parent-Teacher Group or Partnership receive any training in 2014 or 2015 on their role and responsibilities? | ○ Yes (1) | ○ No (2) | ○ Refused (7) | ○ Don't know (8) |

| Q.19 | What organisation or project gave the training? | Please select... ▼ |

| Q.20 | Has the Parent-Teacher Group or Partnership taken any action in 2015 to help improve education in this school? | ○ Yes (1) | ○ No (2) | ○ Refused (7) | ○ Don't know (8) |

| Q.21 | What action has the Parent-Teacher Group/Partnership taken in 2015 to help improve education in this school? **Interviewer**: *Do NOT Read out. Tick ALL that applies* | ☐ Monitoring teacher attendance and punctuality (1) ☐ Ensuring pupil attendance and punctuality (2) ☐ Community members assisting in classrooms (3) ☐ Supplying extra teaching and learning materials (4) ☐ Improving school infrastructure (5) ☐ Organising school feeding (6) ☐ Organising income generating activities (7) ☐ Organising pupil counselling/welfare activities (8) ☐ Fundraising (9) ☐ Organising extra tuition classes (10) ☐ Organising extra curricula activities (11) ☐ Other (96) ☐ Refused (97) ☐ Don't know (98) |

| Q.22 | Do you hold meetings between parents and teachers at this school, at least once per year? | ○ Yes (1) | ○ No (2) | ○ Refused (7) | ○ Don't know (8) |

| | |
|---|---|
| Q.23 | What was the main topic discussed at the last parents-teachers meeting? **Interviewer**: *Ask to see the minutes of parents-teachers meetings Review the minutes of the last parents-teachers meeting with the headteacher. Accept a verbal response if minutes are not available.* | Please select... ▼ |
| Q.24 | When was the last meeting held between parents and teachers? *YEAR* | Please select... ▼ |
| Q.25 | *MONTh* | Please select... ▼ |
| Q.26 | **Interviewer**: *Were the minutes of the last parents - teachers meeting available?* | ○ Yes (1)    ○ No (2) |
| Q.27 | Has the community carried out its own assessment of school needs in 2014 or 2015, and written it down? | ○ Yes (1)    ○ No (2)    ○ Refused (7)    ○ Don't know (8) |
| Q.28 | Has any action been taken by the school or the community as a result of the community needs assessment in 2014 or 2015? | ○ Yes (1)    ○ No (2)    ○ Refused (7)    ○ Don't know (8) |

**Q.29** What action has been taken?
**Interviewer**: *Do NOT Read out. Tick ALL that applies*

- ☐ Monitoring teacher attendance and punctuality (1)
- ☐ Ensuring pupil attendance and punctuality (2)
- ☐ Community members assisting in classrooms (3)
- ☐ Supplying extra teaching and learning materials (4)
- ☐ Improving school infrastructure (5)
- ☐ Organising school feeding (6)
- ☐ Organising income generating activities (7)
- ☐ Organising pupil counselling/welfare activities (8)
- ☐ Fundraising (9)
- ☐ Organising extra tuition classes (10)
- ☐ Organising extra curricula activities (11)
- ☐ Other (96)
- ☐ Refused (97)
- ☐ Don't know (98)

**Q.30** On a scale from 1 to 5, where 1 means very poor and 5 means very good, how do you assess community contribution/support to the school?
**Interviewer**: *Show the respondent the show card*     Please select... ▼

**Q.31** As the head teacher, what are the main actions you have taken in 2015 which has helped to improve education in this school?
**Interviewer**: *Do NOT READ the options. Tick ALL that apply.*

- ☐ Ensuring teacher attendance and punctuality (1)
- ☐ Encouraging teacher inservice training/ other support for teaching (2)
- ☐ Ensuring the supply of teaching and learning materials (3)
- ☐ Improving school infrastructure (4)
- ☐ Strengthening relationship with parents/community (5)
- ☐ Strengthening relationship with WEC/district (6)
- ☐ Organised extra tuition classes (7)
- ☐ Reducing pupil absenteeism (8)
- ☐ Other (96)
- ☐ Refused (97)
- ☐ Don't know (98)

| | |
|---|---|
| Q.32 | Is there a school feeding programme in this school that has provided food to children in the last five school days? | ○ Yes (1)    ○ No (2)    ○ Refused (7)    ○ Don't know (8) |

## In-kind resources

Q.1 Did your school receive any resources in-kind in the calendar years 2014 and 2015, such as textbooks, classroom furniture or new infrastructure?
**Interviewer**: *Do not include resources in-kind which were purchased using per-capita grant funds.*

◯ Yes (1)　◯ No (2)　◯ Refused (7)　◯ Don't know (8)

### In kind resources provided to school

| ID | Type of resources received | Q.2 Did this school receive RESOURCE in the calendar years 2014 and 2015? | | Details | Q.3 Other specify |
|----|----------------------------|---|---|---------|-------------------|
| 1 | Textbooks | ◯ Yes (1) | ◯ No (2) | Details | |
| 2 | Supplementary reading books for children | ◯ Yes (1) | ◯ No (2) | Details | |
| 3 | Teacher read aloud books | ◯ Yes (1) | ◯ No (2) | Details | |
| 4 | Big books | ◯ Yes (1) | ◯ No (2) | Details | |
| 5 | Teaching materials and tool kits (materials to prepare aids) | ◯ Yes (1) | ◯ No (2) | Details | |
| 12 | Pupil uniform (including shoes) | ◯ Yes (1) | ◯ No (2) | Details | |
| 6 | Classroom furniture | ◯ Yes (1) | ◯ No (2) | Details | |
| 7 | Classroom/s | ◯ Yes (1) | ◯ No (2) | Details | |
| 14 | Toilets/latrines | ◯ Yes (1) | ◯ No (2) | Details | |
| 13 | Water | ◯ Yes (1) | ◯ No (2) | Details | |
| 16 | Electricity | ◯ Yes (1) | ◯ No (2) | Details | |
| 9 | Teachers' houses | ◯ Yes (1) | ◯ No (2) | Details | |
| 15 | School feeding | ◯ Yes (1) | ◯ No (2) | Details | |
| 10 | Other | ◯ Yes (1) | ◯ No (2) | Details | |
| 11 | Other | ◯ Yes (1) | ◯ No (2) | Details | |

**Details**

**Q.1** Which Standards were Textbooks for?
**Interviewer**: _Tick ALL that applies_

- [ ] Pre-school (0)
- [ ] 1 (1)
- [ ] 2 (2)
- [ ] 3 (3)
- [ ] 4 (4)
- [ ] 5 (5)
- [ ] 6 (6)
- [ ] 7 (7)
- [ ] All (8)

**Q.2** How many Textbooks were received?
**Interviewer**: _Ask head to estimate if exact number is not known_
_9998 don't know_

> Changes depending on 'resource' for which details are being completed e.g electricity, water, teachers' houses

**Q.3** Organisation/agency provided resources to the school?
**Interviewer**: _Tick ALL that applies_

- [ ] Equip-T (1)
- [ ] 3Rs LANES (7)
- [ ] Big Results Now (BRN) (8)
- [ ] Other project (specify) (2)
- [ ] Local govt (District or Ward) (3)
- [ ] Other govt (regional or central) (4)
- [ ] Local parents community (5)
- [ ] Business/es (6)
- [ ] Churches/Mosques (9)
- [ ] Other (96)
- [ ] Refused (97)
- [ ] Don't know (98)

**Q.4** How many children were fed on a daily basis with the food you received?

**Q.5** How many months did the provided food last?
**Interviewer**: _Record 24 if for the entire time._

**Capitation Grant**

How much was the school supposed to receive for each pupil for the per capita grant in the calendar years 2014 and 2015?
**Interviewer**: *Write amount in TSH or USD per pupil and mark the currency reported*

| | | |
|---|---|---|
| **Q.1** | 2014 grant<br>**Interviewer**: *Code 98 for 'Don't know*| [ ] |
| **Q.2** | Currency reported | ( ) Tanzanian Shilling (TZS) (1)  ( ) US Dollar (USD) (2) |
| **Q.3** | 2015 grant<br>**Interviewer**: *Code 98 for 'Don't know* | [ ] |
| **Q.4** | Currency reported | ( ) Tanzanian Shilling (TZS) (1)  ( ) US Dollar (USD) (2) |
| **Q.5** | Did the school receive any per capita grants in the calendar years 2014 and 2015? | ( ) Yes (1)  ( ) No (2)  ( ) Refused (7)  ( ) Don't know (8) |

| | |
|---|---|
| **Q.6** In total did the school receive the amount of capitation grant it was supposed to receive in 2014 and 2015?<br>**Interviewer**: *Read out the options* | ( ) Yes, correct amount (1)<br>( ) No, less than amount entitled to (2)<br>( ) No, more than amount entitled to (3)<br>( ) Refused (97)<br>( ) Don't know (98) |

How much did the school receive in per capita grants in the calendar years 2014 and 2015?
**Interviewer**: *Ask to see records of per capita grants received. Check that all are available.*

| | | |
|---|---|---|
| **Q.7** | **Interviewer**: *Check records available and decide how best to record capitation grant payments.* | ( ) Quarterly records (1)  ( ) Individual payments (2)  ( ) In total (3)  ( ) Refused (97)  ( ) Don't know (98) |

> From quartely records
>
> From individual payments
>
> In total

| | | |
|---|---|---|
| **Q.8** | **Interviewer**: *Are the records of all of the per capita grant payments made to the school in 2014 and 2015 available?* | ( ) Yes (1)  ( ) No (2)  ( ) Refused (7)  ( ) Don't know (8) |
| **Q.9** | Does the school receive capitation grant payments either in cash or into a school bank account? | ( ) Yes (1)  ( ) No (2)  ( ) Refused (7)  ( ) Don't know (8) |
| **Q.10** | For the last capitation grant payment, is there a record of expenditure available with a breakdown by items purchased?<br>Ask to see a record of expenditure for the last capitation grant payment. | ( ) Yes (1)  ( ) No (2)  ( ) Refused (7)  ( ) Don't know (8) |

**From quartely records**

**Quarters**

| ID | QUARTER | Q.1 TOTAL amount received for QUARTER<br>**In Tsh**<br>**Write 0 if no CG received during QUARTER** | Q.2 SOURCE | | | | |
|----|---------|------|------|------|------|------|------|
| 1 | 2014 Q1 (Jan-Mar) | | ⚪ Record (1) | ⚪ Memory (2) | ⚪ Estimate (3) | ⚪ Other (96) | ⚪ Don't know (98) |
| 2 | 2014 Q2 (Apr-Jun) | | ⚪ Record (1) | ⚪ Memory (2) | ⚪ Estimate (3) | ⚪ Other (96) | ⚪ Don't know (98) |
| 3 | 2014 Q3 (Jul-Sep) | | ⚪ Record (1) | ⚪ Memory (2) | ⚪ Estimate (3) | ⚪ Other (96) | ⚪ Don't know (98) |
| 4 | 2014 Q4 (Oct-Dec) | | ⚪ Record (1) | ⚪ Memory (2) | ⚪ Estimate (3) | ⚪ Other (96) | ⚪ Don't know (98) |
| 5 | 2015 Q1 (Jan-Mar) | | ⚪ Record (1) | ⚪ Memory (2) | ⚪ Estimate (3) | ⚪ Other (96) | ⚪ Don't know (98) |
| 6 | 2015 Q2 (Apr-Jun) | | ⚪ Record (1) | ⚪ Memory (2) | ⚪ Estimate (3) | ⚪ Other (96) | ⚪ Don't know (98) |
| 7 | 2015 Q3 (Jul-Sep) | | ⚪ Record (1) | ⚪ Memory (2) | ⚪ Estimate (3) | ⚪ Other (96) | ⚪ Don't know (98) |
| 8 | 2015 Q4 (Oct-Dec) | | ⚪ Record (1) | ⚪ Memory (2) | ⚪ Estimate (3) | ⚪ Other (96) | ⚪ Don't know (98) |

**Q.3** Total received for 2014: **0**
Confirm with respondent that total amount is correct. Update the roster if not.   ⚪ Correct (1)   ⚪ Cannot be corrected (give details) (2)

**Q.4** Total received for 2015: **0**
Confirm with respondent that total amount is correct. Update the roster if not.   ⚪ Correct (1)   ⚪ Cannot be corrected (give details) (2)

**From individual payments**

**Per Capita Grants**

| ID | Q.1 Amount in Tsh | Q.2 When did the school receive each payment?<br>Year YYYY | Q.3 Month | Q.4 Interviewer: *Source of information for payment* | Delete |
|----|------|------|------|------|------|
| 1 | | ⚪ 2014 (2014) ⚪ 2015 (2015) | Please select... ▼ | Please select... ▼ | ✖ |

[Add Row]

**Q.5** Total received in 2014: **(unanswered)**
Confirm with respondent that total amount is correct. Update the roster if not.   ⚪ Correct (1)   ⚪ Cannot be corrected (give details) (2)

**Q.6** Total received in 2015: **(unanswered)**
Confirm with respondent that total amount is correct. Update the roster if not.   ⚪ Correct (1)   ⚪ Cannot be corrected (give details) (2)

**In total**

**Q.1** In 2014, how much did the school receive in total from the capitation grant?
**Interviewer**: *In Tsh, add all individual payments and record TOTAl only.*

**Q.2** In 2015, how much did the school receive in total from the capitation grant?
**Interviewer**: *In Tsh, add all individual payments and record TOTAl only.*

**Q.3** SOURCE   ⚪ Record (1)   ⚪ Memory (2)   ⚪ Estimate (3)   ⚪ Other (96)   ⚪ Don't know (98)

Other funding sources

## Other funding sources

| ID | Funding source | Q.1 Apart from capitation grants, did the school receive any other financial contributions in 2015 from (name of source)? | Q.2 How much did the school receive from (name of source) in 2015? **Interviewer**: *If the exact amount Is not available ask the head teacher to estimate* **Write amount in TSH** **98 Don't Know** | Q.3 Specify other |
|---|---|---|---|---|
| 1 | Government OTHER than Capitation Grant (district, regional, central) *Including Elimu bure received in 2015* | ◯ Yes (1)  ◯ No (2) | | |
| 2 | Project (supported by international donor) | ◯ Yes (1)  ◯ No (2) | | |
| 3 | Project (supported by local NGO/CSO) | ◯ Yes (1)  ◯ No (2) | | |
| 4 | Parents' voluntary contributions | ◯ Yes (1)  ◯ No (2) | | |
| 5 | Community voluntary contributions | ◯ Yes (1)  ◯ No (2) | | |
| 6 | Schools' own income generation | ◯ Yes (1)  ◯ No (2) | | |
| 96 | Other | ◯ Yes (1)  ◯ No (2) | | |

**External support**

Now I would like to ask you some questions about visits he school receives from the Ward Education Coordinator and District School Inspectors.

**Q.1** During the school year 2015, how many times did your school receive an inspection or support visit from the Ward Education Coordinator?
*Interviewer: Ask to see the education visitors' logbook.*
*Write number of visits.*
*If none write 0. Write 998 if DK*

[ text field ]

**Q.2** How long did the Ward Education Coordinator stay in the school during his her last visit?

[ Please select... ▼ ]

**Q.3** What did the Ward Education Coordinator do during the last visit?
*Interviewer: Do Not read the options, tick all that apply*

- ☐ Administrative tasks (check records/schemes of work/lesson plans, audit finances, collect information, etc.) (1)
- ☐ Gave support or advice to improve the school (2)
- ☐ Observed lessons (3)
- ☐ Observed the school facilities (4)
- ☐ Observed school management practises (5)
- ☐ Observed school committee meeting (6)
- ☐ Observed parent teacher partnership meeting (7)
- ☐ Attended school-based inservice training (8)
- ☐ Other (specify) (96)
- ☐ Refused (97)
- ☐ Don't know (98)

**Q.4** What aspect of the school did the WEC give advice or support on?

- ☐ Academic programme (teaching method, /subject knowledge, curriculum etc) (2)
- ☐ Teacher management (timetabling, discipline, salaries, housing etc.) (5)
- ☐ School budget, finance or grants (6)
- ☐ School development plan (7)
- ☐ School Committee (8)
- ☐ Parent/community-school links (9)
- ☐ School communication (10)
- ☐ Other (specify) (96)
- ☐ Refused (97)
- ☐ Don't know (98)

**Q.5** How helpful was the WEC's visit?

[ Please select... ▼ ]

**Q.6** How often do you expect the Ward Education Coordinator to visit your school?

[ Please select... ▼ ]

**Q.7** Did you attend any meeting with the Ward Education Coordinator and other head teachers from the Ward in the last 60 days?

◯ Yes (1)  ◯ No (2)  ◯ Refused (7)  ◯ Don't know (8)

**Q.8** On a scale from 1 to 5, where 1 means very poor and 5 means very good, how do you assess the Ward Education Coordinator's contribution/support to the school?
*Interviewer: Show the respondent the show card*

[ Please select... ▼ ]

**Q.9** During the school year 2015, how many times did your school receive an inspection or support visit from the District School Inspectors?
*Interviewer: Ask to see the education visitors' logbook.*
*Write number of visits.*
*If none write 0. Write 98 if DK*

[ text field ]

**Facilities**

Now I would like to ask you some questions about the physical facilities in the school.

| | | |
|---|---|---|
| **Q.1** Does the school have a staff room, that is a separate room where teachers can work? | ⚪ Yes (1) | ⚪ No (2) |
| **Q.2** How many classrooms are being used for teaching standards 1 to 7 in this school? | | [_____] |
| **Q.3** How many classrooms are being used to teach pre-school classes in this school?<br>**Interviewer**: *Write 0 if preschool children are taught outside.* | | [_____] |
| **Q.4** How many of the classrooms used by preschool students are also used by Standard 1-7 students?<br>**Interviewer**: *Write 0 if none.* | | [_____] |
| **Q.5** Does the school have a source of electricity? | ⚪ Yes (1) | ⚪ No (2) |
| **Q.6** Is it functioning today? | ⚪ Yes (1) | ⚪ No (2) |
| **Q.7** Does the school have any working computers? | ⚪ Yes (1) | ⚪ No (2) |
| **Q.8** How many working computers does the school have? | | [_____] |
| **Q.9** Is there a source of drinking water on the school premises? | ⚪ Yes (1) | ⚪ No (2) |
| **Q.10** What drinking water source does the school have? | | Please select... ▾ |
| **Q.11** Is drinking water available today? | ⚪ Yes (1) | ⚪ No (2) |
| **Q.12** How many teachers' houses does the school have?<br>**Interviewer**: *Write 0 if none.* | | [_____] |

GPS

**Interviewer**: *Record the coordinates at the center of the school compound using your phone. Record latitude and longitude in decimal degrees.*

**Q.1** LATITUDE IN DECIMAL DEGREES: e.g. -8.45562

**Q.2** LONGITUDE IN DECIMAL DEGREES: e.g. 29.16479

**Lesson Observation**

**Q.1** How many Lesson Observation Files were recorded? Ask the LO person. _____

**Q.2** Was at least one Kiswahili and one Maths lesson observed? Ask the LO person.   ○ Yes (1)   ○ No (2)

**Q.3** Why not? Specify reason. Ask the LO person. _____

| Start | Overview | Tch Roster | Current teachers | Teacher Interview | TDNA | Former teachers | Time tables | Head Teacher | Various | End |

End

**Q.1** **Interviewer**: *Select interview result.*

◯ Complete (1   ◯ Partially complete (2

**Q.2** **Interviewer**: *Mark the end of the interview/test.*

[                    ] [ Get time ]

**Q.3** **Interviewer**: *Was there any issue, question or irregularity with this interview? Select all that applies and specify.*

☐ No, everything went fine (1)

☐ There were issues with CAPI, e.g. "Q5 in Teacher did not open" (specify) (2)

☐ There were issues with the protocols, e.g. "we were late" (specify) (3)

☐ There was a issue with the respondent/school/interview, e.g. "not very cooperative"(specify) (4)

☐ Something was not clear to me (specify) (5)

☐ There was something else noteworthy (specify) (6)

**Q.4** Comment for enumerator

[                                    ]