CONSOLIDATION OF CORRECTIONS TO THE SUPPLEMENTAL SURVEY INSTRUMENT, AND ADDITIONS TO ITS INTERVIEWERS MANUAL

A.   Corrections to survey instrument

After enumerators enter the PHS data, we will ask them to make the following changes on each survey instrument:

1.   Page 4, variable W02 in Table 3.1: change "next activity" in instructions to "W15".

2.   Page 5, variable BACT, change "4 activities" to "3 activities" in instructions.

3.   Page 10, section 4.12 and 4.13: We want to know about the ethnic group of the household head and his spouse, not that of the respondent, so the questions should read: "What is the household head's ethnic group" and "What is the household head's spouse's ethnic group" respectively.

4.   Page 12, Table 5.2: Reference period: "last 12 months", not "since the last harvest".

5.   Page 13, sections 5.3.2 and 5.3.5: Should read: "Record quantity **sold** in 90 kg units".

6.   Page 15: SRCODE 9: "Was" this household part of a saving facility, since we refer to 99/00.

7.   Page 16: variable SC04, add "3 = Not sure" to the response codes on the instructions.

8.   Page 18, section 9.9: The instruction above this question should read: "Ask these questions if the respondent has produced cotton during any of the past 4 years".

9.   Page 19, section 10.2: add "Stages of Transportation" to "Types of Transportation".

10.   Page 20: Eggs part of table: Add a column, preferably by dividing column LV13.

11.   Page 23: CF10 and CF11: Change labels for quantity and unit to indicate basal and top dressing fertilizer in **kgs**, not 50 kg bags.

12.   Page 23: CF01: Add : "If "No", skip to next crop".

13.   Back page: Cross out codes on back of questionnaire for Crop Codes and Service Providers. For these 2 sections, the code sheet has been updated. The correct version is found on the back of the manual **and** as a separate sheet given to each enumerator in a plastic cover.

B.   Additional instructions

1.   Page 1 and 3, sections 1.1.4 and 1.2.2: Chronically ill persons include anyone who is incapacitated or needs constant care, even if that is caused by a mental illness. It is the symptoms that matter, not the cause.

2. Page 1: Make sure to include infants that are hidden away on mothers' backs. Children and adults are easy to count, but newborns and infants are often forgotten in counting.

3. Page 2, section 1.2.1: Individuals who are away from the household for longer than 6 months out of the year are not considered hh members, except school-going children and the head of the household when these individuals are away from home for longer than 6 months out of the year.

4. Page 2, D01, D02, D03: If a person was member of hh in September 2000, but no longer is (if D01=1 and D02=2), ask all further questions, unless D03=4, in which case only D10 and D11 are asked. In the unlikely event that a person is a new hh member since September 2000 and has since left the hh (D01=2 and D02=2), ask D03 and no further, unless he/she is deceased in which case we ask D10 and D11.

5. Page 5: Collecting and selling of wild fruits and products should be included within code 4: marketeer/hawker/vendor.

6. Page 5: When there is only 1 month of income, or when there is no difference between high and low earning months, enter the same total income in B14 and B16 and the same expenses in B15 and B17.

7. Page 10, section 4.10 and 4.11: Direct family relationships are what matter, not those by marriage. In other words: "blood over marriage".

8. Page 13, section 5.3.1: To estimate the quantity harvest follow these steps:
   a. Establish how often the household goes to harvest (harvest frequency)
   b. Establish how much the household harvest each time they go and harvest (harvest amount).
   c. Estimate the conversion factor for the unit reported in step two for a standard 90kg bag.
   d. Complete the calculations to establish how much was harvested last in 1999/00.

9. Page 19, section 10.1: The reference period is about fertilizer use, not acquisition. This allows for carry-over stocks from the previous season to be included, learning about how those stock were acquired.

10. Page 21, section 12.1: Only include items that are serviceable, i.e., things that normally work.

C. Recording of "Not Applicable" and "Zeros"

As a general rule, "Not Applicable" (N/A) is recorded as a blank space, apart from a few exceptions. N/A is automatic when skipped by a skip rule. When recording quantities or amounts of money, "Zeros" are mostly applicable. The following sections are worth mentioning:

1. Page 3, section 2.1: in MEM, if this person is not listed, i.e. when MEM = N/A, leave a blank space.

2.   Page 4, section 3.1: If W02 contains a salary, W03-W14 are blank. If no salary, W02=0. If there are no in-kind wages, W15=0 (not blank).

3.   Page 5, section 3.2, B02-B13: should have a value 1, 2 or 3, and not be left blank. When there is only 1 month of income, or when there is no difference between high and low earning months, enter the same total income in B14 and B16 and the same expenses in B15 and B17.

4.   Page 6, section 3.3.3, R03 and/or R04: If no remittances are made or received, a "0" is entered.

5.   Page 8, F09: if this is N/A, leave a blank, otherwise a value is entered.

6.   Page 9, section 4.3: Given the skip rule, N/A=blank.

7.   Page 10, sections 4.12 and 4.13: N/A=blank

8.   Page 11, section 5.1: If no crop in storage (S03=2), S04 and S05=blank. If no crop sold (S06=2), S07-S12= blank. If crop sold, but not bartered, S06=1, S07 and S08 have a value, and S09 and S10 are **both** "0".

9.   Page 14, section 6.1: If no purchases are made before Christmas, P02 **and** P03=0. If no purchases are made after Christmas, P04 **and** P05=0. If P06 and P07 are N/A because no purchases were made or barter took place, leave a blank in both columns.

10.   Page 15, section 7.1: It is possible that no second provider is identified, in which case "88" should be entered in SR03, consistent with the code sheet.

11.   Page 17, section 9.1: If the hh has never grown cotton, HH25=blank (no "8888" or other alternative N/A codes). If a year is entered, make sure it contains the full 4 digits, not an abbreviation, such as "98".

12.   Page 19, section 10.1: When fertilizer transaction channel is used, but one fertilizer type was not acquired, enter "0" in respectively FR05 **and** FR06, or FR07 **and** FR08.

13.   Page 20, section 11.1 and 11.2: Enter "0" for those months with no production and/or sales.

14.   Page 23, section 13.2: When crop is grown (CF01=1), CF02 and CF03>0. All other variables can have a value of 0 or >0. If crop is not grown (CF01=2), all following cells in that column are blank, due to the skip rule.