

FIELDWORK

HIES 2016

FIELDWORK: WORK PLAN FOR ONE TEAM

The **work plan** is a list of what are the tasks for **1 team**, in **1 PSU** during **1 Term**.



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- Remember that **1 Term** is a 20-day period.
- Remember also that each team covers **20 households** each **Term**.

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Each enumerator, with a female facilitator, will be responsible for completing the interview for **10** of the households during the **Term**.



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This plan describes the work, day by day, of one enumerator, in one team.

Remember!

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1) Food consumption:

➤ **Collected** during 14 days.

2) One team is composed of:

➤ **One** supervisor, **two** enumerators and **two** female facilitators.

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3) One **EA**:

- Twenty households
- The twenty households of one EA or finished by **one team** in 20 days.

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4) Division of work:

➤ First enumerator + one female facilitator: **10 households**

- Households 1-5
- Households 6-10

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- Second enumerator + one female facilitator: **the other 10 households**
- Households 11-15
- Households 16-20

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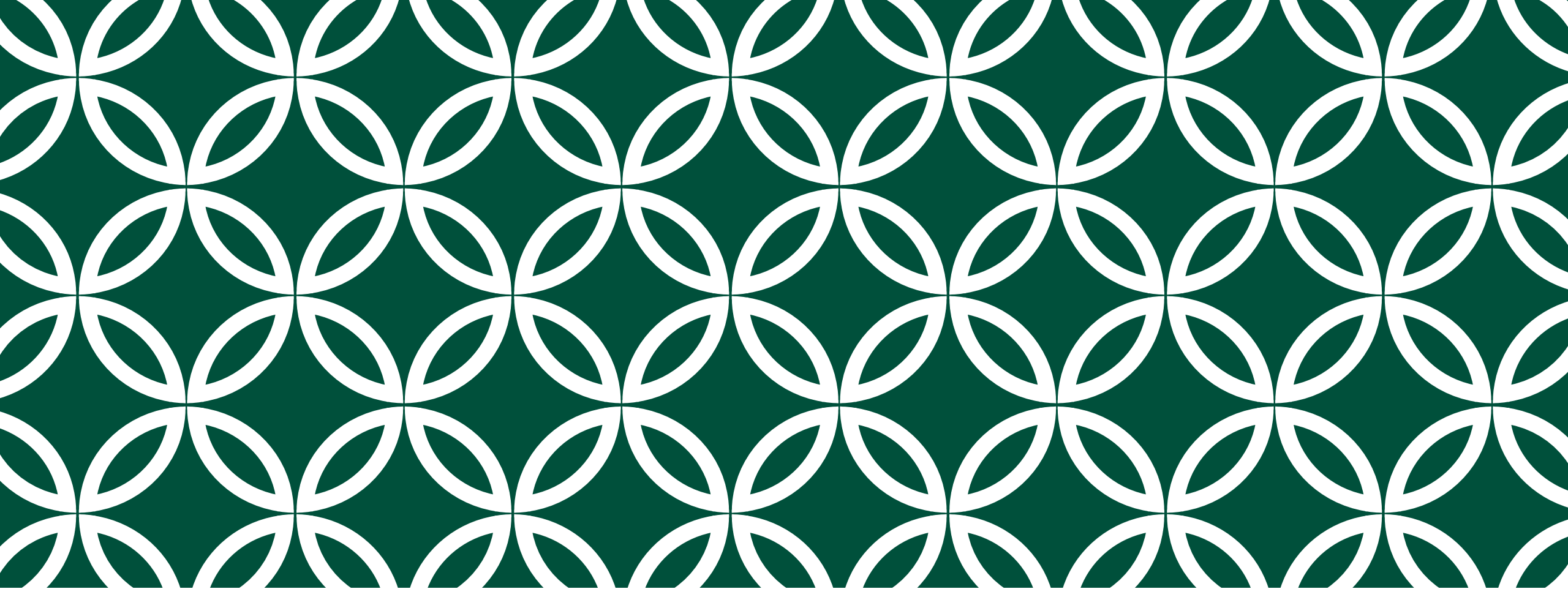
Let's see the detailed work for the first pair of enumerator + female facilitator!

DAY number	First enumerator + female facilitator		
	Households 1 - 5	Households 6 - 10	Data Entry
Day 1:	Team arrives and settles in the EA		
Day 2:	Contact households and complete hh roster, explain section 9-A	Contact households and complete hh roster, explain section 9-A	Enters and checks data collected for households 1 - 10
Day 3:	Completes section 9-A (about days 1 - 2) Section 1 Parts B-C Section 6 Parts A-B		Enters and checks data collected for households 1 - 5, visit 1
Day 4:		Completes section 9-A (about days 1 - 2) Section 1 Parts B-C Section 6 Parts A-B	Enters and checks data collected for households 6 - 10, visit 1
Day 5:	Section 9-A (about days 3 - 4) Section 2 Parts A-B Section 8 Parts A-B		Enters and checks data collected for households 1 - 5, visit 2

Day 6:		Section 9-A (about days 3 - 4) Section 2 Parts A-B Section 8 Parts A-B	Enters and checks data collected for households 6 - 10, visit 2
Day 7:	Section 9-A (about days 5 - 6) Section 3 Part A		Enters and checks data collected for households 1 - 5, visit 3
Day 8:		Section 9-A (about days 5 - 6) Section 3 Part A	Enters and checks data collected for households 6 - 10, visit 3
Day 9:	Section 9-A (about days 7 - 8) Section 9-B, days 1-7 Section 4 Section 5		Enters and checks data collected for households 1 - 5, visit 4
Day 10:		Section 9-A (about days 7 - 8) Section 9-B, days 1-7 Section 4-Section 5	Enters and checks data collected for households 6 - 10, visit 4

Day 11:	Section 9-A (about days 9 - 10) Section 7 Parts A-F		Enters and checks data collected for households 1 - 5, visit 5
Day 12:		Section 9-A (about days 7 - 8) Section 7 Parts A-F	Enters and checks data collected for households 6 - 10, visit 5
Day 13:	Section 9-A (about days 11 - 12) Section 8 Parts C-D Section 9 Parts C-D		Enters and checks data collected for households 1 - 5, visit 6
Day 14:		Section 9-A (about days 11 - 12) Section 8 Parts C-D Section 9 Parts C-D	Enters and checks data collected for households 6 - 10, visit 6

Day 15:	Section 9-A (about days 13 - 14) Section 9-B, days 8-14 Section 9 Parts E		Enters and checks data collected for households 1 - 5, visit 7
Day 16:		Section 9-A (about days 13 - 14) Section 9-B, days 8-14 Section 9 Parts E	Enters and checks data collected for households 6 - 10, visit 7
Day 17:	Send data to HQ and receive comments Last checks of the DEP for households 1 to 10 Re-visit households and correct data when necessary		Corrects data in the DEP if necessary, households 1-10
Day 18:	Send data to HQ and receive comments Last checks of the DEP for households 1 to 10 Re-visit households and correct data when necessary		Corrects data in the DEP if necessary, households 1-10
Day 19-20:	Move to next EA		



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