

# **Report on The Pilot Test for Cambodia School-to-Work Transition Survey 2012**

## **I. Background**

The National Institute of Statistics (NIS), Ministry of Planning will conduct the Survey on School-to-Work Transition in Cambodia 2012 under financial and technical support of the International Labour Organization (ILO). The survey will conduct in ten Capital/provinces in a country, namely Phnom Penh, Banteay Meanchey, Battambang, Kampong Cham, Kampot, Koh Kong, Prey Veng, Preah Sihanouk, Siem Reap, and Takeo. The survey aims to collect more information and reliable estimates of the statistics detailed on labour market for young people, by urban and rural levels, and by provincial level. Moreover, this survey will also provide the basis for the development of youth employment policy and youth labour market policies.

In preparation for the survey, a pilot test was conducted for five days 12-16 June 2012 with the following objectives:

1. To test the effectiveness of the survey instrument as to the appropriateness of the question wordings, the skipping instructions and clarity of the questions;
2. To get feedback from field staff in suggesting what has worked well and what needs to improve;
3. To establish the appropriate operational procedures for this undertaking; and
4. To gather lessons learnt and experience and obtain a good idea of the real conditions that can be expected when we come to the main survey.

The results of the pilot test will also serve as input in the finalization of the questionnaires as well as the enumerator's field operations manuals to be used in the nationwide survey. The pilot test is the initial stage of the planned main survey.

## **II. Preparatory Phase**

### **1. Questionnaire development**

Draft questionnaire for the Cambodia School-to-Work Transition Survey 2012 (SWTS) was developed based on guidelines of ILO Youth Employment Programme and Work for Youth Project model SWTS questionnaires.

### **2. Area of the pilot test**

The pilot test of the Cambodia School-to-Work Transition Survey 2012 was conducted in two provinces namely Kampong Speu and Takeo. Each province consists of 5 enumeration areas (EAs) and each EA was random selected 16 sample households having members aged 15-29 years. Totally, there were 120 youth households to be interviewed.

**Table 1 Area of the pilot test**

No.	PCode	Province Name	DCode	District Name	CCode	Commune Name	VCode	Village Name	Ub/Ru	No. EAs
1	05	Kampong Speu	02	Krong Chbar Mon	02	Kandaol Dom	01	Kandaol Dom	1	01
2	05	Kampong Speu	06	Phnum Sruoch	11	Tang Sya	10	Prum Rolok	2	01
3	05	Kampong Speu	07	Samraong Tong	03	Khtum Krang	02	Kbal Tralach	2	01
4	05	Kampong Speu	07	Samraong Tong	12	Thummoda Ar	02	Pongro	2	01
5	05	Kampong Speu	07	Samraong Tong	14	Tumpoar Meas	02	Tumpoar Meas	2	01
6	21	Takeo	07	Samraong	06	Lumchang	06	Tuol Trea	2	02
7	21	Takeo	08	Krong Doun Kaev	02	Roka Khnong	06	Chres	1	02
8	21	Takeo	09	Tram Kak	04	Leay Bour	02	Khnar	2	02
9	21	Takeo	09	Tram Kak	09	Popel	02	Trav Aem	2	02
10	21	Takeo	10	Treang	13	Thlok	01	Trapeang Sla	2	02

### 3. Recruitment

Eight staffs were recruited for the pilot test. The pilot test was divided into 2 groups for the field operations in 2 provinces. Each group consisted of one supervisor and three enumerators for conducting in one province. All of these staff will be assigned as supervisors for the main survey.

**Table 2 Name of NIS staff for field pilot test**

No.	Name	Position	No.	Name	Position
Group 1: Takeo province			Group 2: Kampong Speu province		
1	Mr. Chan Nipol	Supervisor	1	Mr. Sok Borith	Supervisor
2	Mr. Seang Rith	Enumerator	2	Ms. Chum Ruminea	Enumerator
3	Mr. Touch Minea	Enumerator	3	Mr. Pha Eng Sry	Enumerator
4	Mr. Chhom Pisith	Enumerator	4	Mr. Heang Sovithea	Enumerator

### 4. Training of the pilot test

Before going to the field of the pilot test, 8 staffs were received a three-day training on how to carry out data collection from 29 to 31 May 2012 at NIS. The training consisted of 2 days for training, 1 day for field-test of draft questionnaire, and reviewing of field-test. Observed difficulties and problems during field-test served as additional inputs for further revisions and improvement of the questionnaires and understanding.

### 5. Data collection of the pilot test

The data collection of the pilot test was conducted from 12 to 16 June 2012. The EA map from the population census 2008, household listing form and the draft questionnaire were used in the pilot test.

First, selecting an EA where a leader of village lives and make updating listing of all households that are now living in a selected EA on the listing sheet given. Depending on the completed household listing sheet in the selected EA, a probability systematic random sampling of 8 households was used. 8 sample households were random selected from all households having members aged 15-29 years old.

### III. Appropriateness of the Questionnaire

#### 1. Observation, comment and suggestion on the survey questionnaire

Some observations, comments and suggestions on the survey questionnaire were shown as below.

Item	Observation, comments and suggestions
<p><b>Section B. Personal, Family and household information</b></p> <p>B.3 Date of birth if known (day/month/year)</p>	<p>To avoid confusing number of month and year, the boxes for year should add two boxes more for writing completed year.</p> <p>Date of birth if known (day/month/year)     __ __  __ __  __ __ __ __ </p>
<p>B.15 What financial services do you personally use? (Multiple answers are possible)</p> <p>1= None 2= Business loans 3= Emergency loans 4= Consumption loans 5= Savings 6= Insurance 7= Remittances/money transfer services 99= Other service (SPECIFY)</p>	<p>If answering “None” (code 1) should skip to B.17 while they did not have financial service, therefore question B.16 (who provides financial services) should not ask.</p> <p>1= None <i>skip to B.17</i> 2= Business loans 3= Emergency loans 4= Consumption loans 5= Savings 6= Insurance 7= Remittances/money transfer services 99= Other service (SPECIFY)</p>
<p>B.24 What is the highest level of formal education that your father has successfully completed?</p> <p>B.26 What is the highest level of formal education that your mother has successfully completed?</p> <p>1= None 2= Elementary education 3= Vocational school (secondary) 4= Secondary school 5= Vocational school (post-secondary) 6= University 7= Post-graduate studies 8= Do not know 99= Other (SPECIFY)</p>	<p>To avoid confusing in recoding the response, the answer codes should range in order as follows:</p> <p>1= None 2= Elementary education 3= Secondary school 4= Vocational school (secondary) 5= Vocational school (post-secondary) 6= University 7= Post-graduate studies 8= Do not know 99= Other (SPECIFY)</p>
<p><b>Section C. Formal education/training, activity history and aspirations</b></p> <p>C.3 At what level are you currently studying/learning?</p> <p>1= Elementary education 2= Vocational school (secondary) 3= Secondary school 4= Vocational school (post-secondary) 5= University 6= Post-graduate studies</p>	<p>To avoid confusing in recoding the response, the answer codes should range in order as follows:</p> <p>1= Elementary education 2= Secondary school 3= Vocational school (secondary) 4= Vocational school (post-secondary) 5= University 6= Post-graduate studies</p>

<p>C.4 What is your current level of formal education/training?</p> <p>1= None  2= Elementary education  3= Vocational school (secondary)  4= Secondary school  5= Vocational school (post-secondary)  6= University  7= Post-graduate studies</p>	<p>To avoid confusing in recoding the response, the answer codes should range in order as follows:</p> <p>1= None  2= Elementary education  3= Secondary school  4= Vocational school (secondary)  5= Vocational school (post-secondary)  6= University  7= Post-graduate studies</p>
<p>C.7 What is your highest level of completed formal education/training?</p> <p>1= None  2= Elementary education  3= Vocational school (secondary)  4= Secondary school  5= Vocational school (post-secondary)  6= University  7= Post-graduate studies</p>	<p>Should remove “None” (code 1) since they have never attended school/training programme, and to avoid confusing in recoding the response, the answer codes should range in order as follows:</p> <p>1= Elementary education  2= Secondary school  3= Vocational school (secondary)  4= Vocational school (post-secondary)  5= University  6= Post-graduate studies</p>
<p>C.8 Please approximate when you finished with your formal education/training:</p> <p>ENTER DATE:    _ _  Month    _ _  Year</p>	<p>To avoid getting confuse, the enter date for year should add two boxes more and put Year first and then Month to match the Beginning Date and Stopping Date (Year/Month) in table for question C.9-C.15.</p> <p>ENTER DATE:    _ _ _ _  Year    _ _  Month</p>
<p>C.16b And on what date did you start doing that activity?  ENTER DATE:    _ _  Month    _ _  Year</p> <p>C.16c When did you stop doing that and start your next job or other activity?  ENTER DATE:    _ _  Month    _ _  Year</p>	<p>To avoid getting confuse, both enter dates for year should add two boxes more and put Year first and then Month to match the Beginning Date and Stopping Date (Year/Month) in table for question C.16-C.22.</p> <p>ENTER DATE:    _ _ _ _  Year    _ _  Month</p>
<p><b>Section D. Young workers</b></p> <p>D.7 In your job/activity, are you:</p> <p>1= Employee  2= Employer <b>skip to D.21</b>  3= Own-account worker <b>skip to D.21</b>  4= Member of a producers’ cooperative <b>skip to D.21</b>  5= Helping without pay in the business <b>skip to D.31</b>  6= Other (SPECIFY)</p>	<p>If answering “Other” (code 6) should skip to D.32</p> <p>1= Employee  2= Employer <b>skip to D.21</b>  3= Own-account worker <b>skip to D.21</b>  4= Member of a producers’ cooperative <b>skip to D.21</b>  5= Helping without pay in the business <b>skip to D.31</b>  6= Other (SPECIFY) <b>skip to D.32</b></p>
<p>D.21 In the last 7 days, did you have anyone helping you in your economic activity?</p>	<p>Should add (Multiple answers are possible) after the question D.21.</p> <p><i>D.21 In the last 7 days, did you have anyone helping you in your economic activity? (Multiple answers are possible)</i></p>
<p>D.46 What is the highest level of education/training you expect to attain?</p>	<p>To avoid confusing in recoding the response, the answer codes should range in order as follows:</p>

<p>1= Elementary education  2= Vocational school (secondary)  3= Secondary school  4= Vocational school (post-secondary)  5= University  6= Post-graduate studies  99= Other (SPECIFY)</p>	<p>1= Elementary education  2= Secondary school  3= Vocational school (secondary)  4= Vocational school (post-secondary)  5= University  6= Post-graduate studies  99= Other (SPECIFY)</p>
<p>D.56 In the 12 months before starting your current job, how many jobs did you apply for?    _ _ _ _ </p> <p>D.57 In the 12 months before starting your current job, how many interviews did you go to?    _ _ _ _ </p>	<p>Should remove one box by keeping only two boxes, for both question D.56 and D.57.    _ _ _ </p>
<p><b>Section E. Unemployed youth</b></p> <p>E.23 In the last 12 months, how many jobs have you applied for (if any)?    _ _ _ _ </p> <p>E.24 In the last 12 months, how many interviews have you been to (if any)?    _ _ _ _ </p>	<p>Should remove one box by keeping only two boxes, for both question D.23 and D.24.    _ _ _ </p>
<p>E.28 What kind of training do you think would be most helpful in finding a job?</p> <p>1= Completion of vocational training (secondary)  2= Completion of secondary education  3= Completion of vocational training (post-secondary)  4= Completion of university  5= Apprenticeship with an employer  6= Entrepreneurship training to start own business  7= Computer and IT training  8= Foreign language  99= Other (SPECIFY)</p>	<p>To avoid confusing in recoding the response, the answer codes should range in order as follows:</p> <p>1= Completion of secondary education  2= Completion of vocational training (secondary)  3= Completion of vocational training (post-secondary)  4= Completion of university  5= Apprenticeship with an employer  6= Entrepreneurship training to start own business  7= Computer and IT training  8= Foreign language  99= Other (SPECIFY)</p>
<p>E.30 What is the highest level of education/training you expect to attain?</p> <p>1= Elementary education  2= Vocational school (secondary)  3= Secondary school  4= Vocational school (post-secondary)  5= University  6= Post-graduate studies  99= Other (SPECIFY)</p>	<p>To avoid confusing in recoding the response, the answer codes should range in order as follows:</p> <p>1= Elementary education  2= Secondary school  3= Vocational school (secondary)  4= Vocational school (post-secondary)  5= University  6= Post-graduate studies  99= Other (SPECIFY)</p>
<p><b>Section F. Youth in education</b></p> <p>F.4 What is the highest level of education you expect to complete?</p> <p>1= Elementary education  2= Vocational school (secondary)  3= Secondary school  4= Vocational school (post-secondary)  5= University  6= Post-graduate studies  99= Other (SPECIFY)</p>	<p>To avoid confusing in recoding the response, the answer codes should range in order as follows:</p> <p>1= Elementary education  2= Secondary school  3= Vocational school (secondary)  4= Vocational school (post-secondary)  5= University  6= Post-graduate studies  99= Other (SPECIFY)</p>

<b>Section G. Youth not in the labour force</b>	
<p>F.3 What is the highest level of education you expect to complete?</p> <p>1= Elementary education  2= Vocational school (secondary)  3= Secondary school  4= Vocational school (post-secondary)  5= University  6= Post-graduate studies  99= Other (SPECIFY)</p>	<p>To avoid confusing in recoding the response, the answer codes should range in order as follows:</p> <p>1= Elementary education  2= Secondary school  3= Vocational school (secondary)  4= Vocational school (post-secondary)  5= University  6= Post-graduate studies  99= Other (SPECIFY)</p>

## 2. Lessons learnt

According to the fieldwork of pilot test, some points learned were stated as follows:

- ✓ The engagement of the village leaders in the fieldwork made it possible to enjoy the active cooperation of households for the pilot test. They played a very important role in guiding and helping our fieldwork to the target.
- ✓ Supervisors and enumerators should close cooperation with local authority or village leaders during the fieldwork. In general, before interviewing the village leaders have to inform first to the households or another word, the households can be interviewed while the local authority or village leader gave permission.
- ✓ Providing of gift to village leaders and households during the field interview would encourage participating in the survey and welcome to answer the questions at any time. Moreover, the respondents will provide reliable information and gain close cooperation.
- ✓ The time-period of interview was depended upon the types of the household members who aged 15-29 years and educational background or knowledge of the respondents.
- ✓ Get long time for waiting the target persons who are employees.
- ✓ Have to make interview at night time when the target persons work far away from home.
- ✓ Having car for the field work that made easily transport and save time from and to villages as well as the households to be interviewed.
- ✓ Difficulty of recalled answer seemed not reliable.