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UGANDA BUREAU OF STATISTICS



UGANDA NATIONAL HOUSEHOLD SURVEY 2016/2017

LABOUR FORCE SURVEY MODULE

SECTION 1A: IDENTIFICATION PARTICULARS				
1. STRATUM:				
2. DISTRICT:				
3. SUB-STRATUM: (Urban = 1, Other Urban= 2, Rural = 3)				
4. COUNTY:				
5. SUB-COUNTY:				
6. PARISH:				
12: LC1				
7. EA:				
8. HOUSEHOLD SER. NO.:				
9. SAMPLE NO.:				
10. NAME OF HOUSEHOLD HEAD:				
11. LOCATION ADDRESS OF HOUSEHOLD:				

THIS SURVEY IS BEING CONDUCTED BY THE UGANDA BUREAU OF STATISTICS UNDER THE AUTHORITY
OF THE UGANDA BUREAU OF STATISTICS ACT, 1998.

THE UGANDA BUREAU OF STATISTICS
P.O. BOX 7186,
KAMPALA,
TEL: +256-414-706000, 230370
Fax: 0414 - 230370
E-mail: ubos@ubos.org
Website: www.ubos.org

SECTION 1B: STAFF DETAILS AND SURVEY TIME

1. NAME OF INTERVIEWER AND CODE							
2. SIGNATURE OF INTERVIEWER							
<div style="text-align: center;"> D D M M Y Y Y Y </div>							
3. DATE OF INTERVIEW:							
4. NAME OF SUPERVISOR AND CODE							
5. SIGNATURE OF SUPERVISOR							
<div style="text-align: center;"> D D M M Y Y Y Y </div>							
6. DATE OF CHECKING							
10. STARTING TIME:							
11. RESPONSE CODE							

Response codes

1. Completed
2. Partially done (reasons for partial response should be explained in the remarks)
3. No contact
4. Refused
5. Temporarily absent, no competent informant
6. Vacant, dwelling demolished, change of status
7. Listing error
96. Other reasons (specify)

SECTION A: IDENTIFICATION OF PERSONS CURRENTLY EMPLOYED PERSON AGED 5 YEARS AND ABOVE

	Serial number in HH Roster						Skip Pattern
	Name of household member						
	Age of household member						
A0	Which Household member is providing data on the Individual (<i>Write Serial number from Roster</i>)						
A1a	In the last week, did you work for a wage, salary, commission or any payment in kind, including doing paid domestic work, even if it was for only one hour? <i>Examples: a regular job, contract, casual or piece work for pay, work in exchange for food or housing, paid domestic work.</i> 1=Yes 2=No	1 2	1 2	1 2	1 2	1 2	
A1b	In the last week, did you run a business of any size, for yourself or with one or more partners, even if it was for only one hour? <i>Examples: Commercial farming, selling things, making things for sale, construction, repairing things, brewing beer for sale, collecting wood or water for sale, hairdressing, crèche businesses, having a legal or medical practice, performing, having a public phone shop.</i> 1=Yes 2=No	1 2	1 2	1 2	1 2	1 2	
A1c	In the last week, did you help without being paid in any kind of business run by your household, even if it was only for one hour? <i>Examples: help to sell things, make things for sale or exchange, doing the accounts, cleaning up for the business, etc.</i> 1=Yes 2=No	1 2	1 2	1 2	1 2	1 2	
A1d	In the last week, were you an apprentice? (INCLUDE APPRENTICESHIPS THAT ARE PAID, OR FOR WHICH THE APPRENTICE PAYS TO PARTICIPATE.) 1=Yes, paid 2=Yes, not paid 3=No	1 2 3	1 2 3	1 2 3	1 2 3	1 2 3	
A1e	In the last week, did you work as a volunteer, even if it was for only one hour? 1=Yes 2=No	1 2	1 2	1 2	1 2	1 2	
A2	In the last week, did you work on your household's farm/forest/fish/hunt? <i>(Examples: tending crops, feeding animals, collecting eggs, milking cows, repairing tools, weeding)</i> 1=Yes 2=No	1 2	1 2	1 2	1 2	1 2	>>CHK1

A3	Was this work done on your own land or some other land? <i>Examples: Livestock farming, land cultivation and other agricultural</i> 1=Yes 2=No	1 2	1 2	1 2	1 2	1 2	
A4	In general, are the products obtained from this activity for sale/barter or mainly for your own household use? 1=Only for sale/barter 2=Mainly for sale/barter but partly for own or family use 3=Mainly for own or family use but partly for sale/barter 4=Only for own or family use	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	
CHK1	CHECK If any response is code 1 in A1a, A1b, A1c, and A1d, Then Circle 1, If response is code 2 in A1d or code 1 in A1e or A2, Then Circle 2, Otherwise circle 3.	1 2 3	1 2 3	1 2 3	1 2 3	1 2 3	} >>B1
A5	In the last week, did you have work, from which you were temporarily absent and to which you will definitely return to? <i>Examples: a regular job, contract, casual or piece work for pay, work in exchange for food or housing, paid domestic work, make things for sale or exchange, doing the accounts, cleaning up for the business, tending crops, feeding animals, collecting eggs, milking cows, repairing tools, etc.</i> 1=Yes 2=No	1 2	1 2	1 2	1 2	1 2	>>G1a

	Serial number in HH Roster						Skip Pattern
	Name of household member						
	Age of household member						
A6	What was the main reason that you were absent from your job or business last week?						<div> <div>>>B1</div> </div>
	10=Own illness, injury, temporary disability	10	10	10	10	10	
	11=Pregnancy	11	11	11	11	11	
	12=Holiday, vacation	12	12	12	12	12	
	13=Personal, family responsibilities	13	13	13	13	13	
	14=Education leave or training (outside the place of work)	14	14	14	14	14	
	15=Strike	15	15	15	15	15	
	16=Temporary lay-off (with formal job attachment)	16	16	16	16	16	
	17=Lock-out	17	17	17	17	17	
	18=Reduction in economic activity	18	18	18	18	18	
	19=Temporary disorganization, suspension of work (bad weather, mechanical, Electrical breakdown, shortage of raw materials, fuel, etc)	19	19	19	19	19	
	20=Other involuntary (economic) reason	20	20	20	20	20	
	21=Slack period, off season	21	21	21	21	21	>>G1a

The following questions refer to the respondent's main job/activity (if more than one) during the last week. The main job/activity is the one in which the respondent usually works the greatest number of hours per week. If the usual hours of work are the same in each job/activity, the main job/activity is the one that generates the highest income.

Serial number in HH Roster																						Skip Pattern
Name of household member																						
Age of household member																						
B1	What kind of work do you usually do in the <u>MAIN</u> job/activity that you had last week or from which you were absent? DESCRIBE THE OCCUPATION AND MAIN TASKS OR DUTIES IN AT LEAST 2 WORDS. <i>Examples: street seller, subsistence farmer, primary school teacher, registered nurse, domestic worker, truck driver</i> Occupational title																					
B2	What are your main tasks or duties? Short description of the main tasks or duties: ISCO Code [See codes in Annex 4 of the Manual]																					
B3	What kind of industry, business, service or activity is carried out at your place of work? <i>Examples: Write the main industry, economic activity, product or service of the person's employer or company (e.g. supermarket, police service). If self-employed, write the activity of the person (e.g. subsistence farming, fishing). If paid domestic work in private household, write Domestic Service</i>																					
B4	What are the main goods or services produced at your place of work or its main functions? <i>Examples: selling fish, raising cattle, teaching children, caring for the sick</i> ISIC																					
B5	Is the business/firm/activity (or the one where you worked) registered with the RELEVANT GOVERNMENT ENTITY? 1=Yes 2=In the process of becoming registered 3=No 98=Do not know	1 2 3 98				1 2 3 98				1 2 3 98				1 2 3 98				1 2 3 98				

B7	How many persons (including yourself) usually work in your enterprise/the enterprise where you are employed? 1=1 worker 2=Between 2 and 4 workers 3=Between 5 and 9 workers 4=Between 10 and 19 workers 5=Between 20 and 49 workers 6=Between 50 and 99 workers 7=100 or more 98=Don't Know	1 2 3 4 5 6 7 98	1 2 3 4 5 6 7 98	1 2 3 4 5 6 7 98	1 2 3 4 5 6 7 98	1 2 3 4 5 6 7 98	
B6	Where do you work? 1=Government institution 2=State-owned enterprise 3=Non-governmental/non-profit organization 4=Private business or farm 5=Private household 6=Embassy, international organization 96=Other SPECIFY).....	1 2 3 4 5 6 96	1 2 3 4 5 6 96	1 2 3 4 5 6 96	1 2 3 4 5 6 96	1 2 3 4 5 6 96	
B8	What is your status in employment in this job/activity? 1=Employee (working for someone else for pay in cash or in kind) 2=Employer (employing one or more employees) 3=Own account worker (not employing any employee) 4=Member of a producers' cooperative 5=Contributing family workers 96=Other (Specify).....	1 2 3 4 5 96	1 2 3 4 5 96	1 2 3 4 5 96	1 2 3 4 5 96	1 2 3 4 5 96	>> B13 >>B15 >>B15
Wage & salaried workers (employees)							
B9	Are you currently employed on the basis of? 1=A written contract 2=An oral agreement	1 2	1 2	1 2	1 2	1 2	
B10	Is your contract or agreement of.....? 1=Unlimited duration 2=Limited duration	1 2	1 2	1 2	1 2	1 2	>>B12

SECTION B: CHARACTERISTICS OF MAIN JOB/ACTIVITY FOR PERSONS AGED 5 YEARS AND ABOVE (CONT'D)

	Serial number in HH Roster						Skip Pattern
	Name of household member						
	Age of household member						
B11	What is the duration of your contract or agreement? 1=Less than 12 months 2=12 months to less than 36 months 3=36 months or more	1 2 3	1 2 3	1 2 3	1 2 3	1 2 3	
B12	In your current job, can you benefit from the following services?						
B12a	Annual paid leave (holiday time) 1=Yes 2=No 98=Don't Know	1 2 98	1 2 98	1 2 98	1 2 98	1 2 98	
B12b	Paid sick leave 1=Yes 2=No 98=Don't Know	1 2 98	1 2 98	1 2 98	1 2 98	1 2 98	
B12c	Social security contribution 1=Yes 2=No 98=Don't Know	1 2 98	1 2 98	1 2 98	1 2 98	1 2 98	>>B15 >>B15 >>B15
	FOR EMPLOYERS, OWN ACCOUNT WORKERS AND MEMBERS OF PRODUCER COOPERATIVES(CODES 2-4 IN B8)						
B13	What is the type of ownership of your business/farm (or the business/farm where you worked)? 1=Individual owner (or with other household members) 2=Partnership with members of other households 3=Incorporated enterprise (Private Limited Co., Public Limited Co. Inc.) 96=Other (specify):_____	1 2 3 96	1 2 3 96	1 2 3 96	1 2 3 96	1 2 3 96	

SECTION B: CHARACTERISTICS OF MAIN JOB/ACTIVITY FOR PERSONS AGED 5 YEARS AND ABOVE (CONT'D)

	Serial number in HH Roster						Skip Pattern
	Name of household member						
	Age of household member						
B14	Does your business/farm keep a complete record of accounts (assets and expenditures)? 1=Yes 2=No 98=Don't know	1 2 98	1 2 98	1 2 98	1 2 98	1 2 98	
B15	Where is your usual place of work located? 1=In your home 2=Structure attached to your home 3=At the client's or employer's home 4=Enterprise, plant, factory, office, shop, workshop etc. (separate from house) 5=On a farm or agricultural plot 6=Construction site 7=Fixed stall in the market/street 8=Without fixed location/mobile/open space 96=Other (specify): _____	1 2 3 4 5 6 7 8 96	1 2 3 4 5 6 7 8 96	1 2 3 4 5 6 7 8 96	1 2 3 4 5 6 7 8 96	1 2 3 4 5 6 7 8 96	

SECTION C: MULTIPLE JOB HOLDERS AND CHARACTERISTICS OF SECONDARY ACTIVITY FOR PERSONS AGED 5 YEARS AND ABOVE

The following questions refer to the respondent's secondary job/ activity, if any, during the last week.

	Serial number in HH Roster						Skip Pattern
	Name of household member						
	Age of household member						
C1	Last week, did you have any secondary job/activity from which you or your households obtain any income in cash or in kind? 1=Yes 2=No	1 2	1 2	1 2	1 2	1 2	>>SECTION D
C2	What kind of work do you usually do in this secondary job/activity? DESCRIBE THE OCCUPATION AND MAIN TASKS OR DUTIES IN AT LEAST 2 WORDS. <i>Examples: street seller, subsistence farmer, primary school teacher, registered nurse, domestic worker, truck driver</i> Occupational title						
C3	What are your main tasks or duties? Short description of the main tasks or duties: ISCO Code						
C4	What kind of industry, business, service or activity is carried out at your place of work where you had your secondary job/activity? <i>Examples: Write the main industry, economic activity, product or service of the person's employer or company (e.g. supermarket, police service). If self-employed, write the activity of the person (e.g. subsistence farming, fishing). If paid domestic work in private household, write Domestic Service</i>						
C5	What are the main goods or services produced at your place of work or its main functions? <i>Examples: selling fish, raising cattle, teaching children</i> Code ISIC						
C6	What is your status in employment on this job/activity? READ 1=Employee (working for pay in cash or in kind) ¹ 2=An employer (a person who pays one or more people to work for him) 3=An own-account worker (a person running a business with no employees) 4=Contributing family workers in a household 5=Members of Producers' cooperatives 6=Volunteer (Unpaid workers)	1 2 3 4 5 6	1 2 3 4 5 6	1 2 3 4 5 6	1 2 3 4 5 6	1 2 3 4 5 6	

¹ Include paid domestic workers, paid workers in household businesses, gardeners, security guards, etc. Payment may be in cash or in kind (eg. Food, accommodation). This category includes all employees: part-time, casual worker and piecework.

SECTION D: HOURS OF WORK FOR EMPLOYED PERSONS AGED 5 YEARS AND ABOVE

	Serial number in HH Roster										
	Name of household member										
	Age of household member										
D1	How many hours do you usually work per week...? D1a: In your main job/activity (M) D1b: In any other job(s)/activity(ies)(O)	MAIN JOB	OTHER JOBS	MAIN JOB	OTHER JOBS	MAIN JOB	OTHER JOBS	MAIN JOB	OTHER JOBS	MAIN JOB	OTHER JOBS
	<i>Interviewer: Add the hours usually worked per week in the main job/activity (D1a) and in any other job(s)/activities (D1b). Record the total in D1c. Read the total to the respondent and ask to confirm if correct.</i>										
	<i>DO NOT READ</i> C1c. Total for all jobs/activities										
D2	Thinking of each day last week, how many hours did you actually work on... D2a: In your main job/activity (M) D2b: In any other job(s)/activity(ies)(O)	MAIN JOB	OTHER JOBS	MAIN JOB	OTHER JOBS	MAIN JOB	OTHER JOBS	MAIN JOB	OTHER JOBS	MAIN JOB	OTHER JOBS
	Monday?										
	Tuesday?										
	Wednesday?										
	Thursday?										
	Friday?										
	Saturday?										
	Sunday?										
	<i>DO NOT READ</i> D2c. Total for all jobs/activities										

SECTION E: TIME RELATED UNDEREMPLOYMENT AND INADQUATE EMPLOYMENT SITUATIONS

	Serial number in HH Roster						Skip Pattern
	Name of household member						
	Age of household member						
E1	Last week, would you have liked to work more hours than you actually worked? 1=Yes 2=No	1 2	1 2	1 2	1 2	1 2	
E2	Would you like to change your current employment situation? 1=Yes 2=No	1 2	1 2	1 2	1 2	1 2	>>E5
E3	During the last four weeks, did you look for another job/activity to replace your current one(s)? 1=Yes 2=No	1 2	1 2	1 2	1 2	1 2	
E4	During the last four weeks, did you look for extra work in addition to your current job(s)/activity(ies)? 1=Yes 2=No	1 2	1 2	1 2	1 2	1 2	
E5	To what extent are you satisfied with your main job? 1=Very satisfied 2=Somewhat satisfied 3=Somewhat unsatisfied 4=Very unsatisfied	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	

SECTION F: INCOME FROM EMPLOYMENT

	Serial number in HH Roster						Skip Pattern
	Name of household member						
	Age of household member						
CHK 3	CHECK IF B8 IS 1 (EMPLOYEE ON MAIN JOB) THEN CIRCLE 1; IF B8 IS CODE 2 OR CODE 3 (EMPLOYERS OR OWN ACCOUNT WORKERS) CIRCLE 2; IF B8 IS CODE 4 OR CODE 5 OR CODE 6 (CONTRIBUTING FAMILY WORKERS, MEMBER OF PRODUCER COOPERATIVE OR OTHERS), CIRCLE 3	1 2 3	1 2 3	1 2 3	1 2 3	1 2 3	>>F1 >>F5 >>SECTION H
	EMPLOYEES (Main Job)						
F1	On your (main) job, are you paid... 1 =a set rate 2 = both a set rate and on the commission basis of sales 3 = commission on the basis of sales 4 = in kind only 5 =some other way, specify	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	>>F4 >>F4 >>F4
F2	What is the set rate you are paid? <i>This should be the pay rate before taxes or other deductions are taken out.</i> (ENTER AMOUNT IN SHILLINGS)						
F3	What is the periodicity of this? 1=Hourly 2=Daily 3=Weekly 4=Every two weeks 5=Twice Monthly 6= Monthly 7=Annually 96=Other, specify	1 2 3 4 5 6 7 96	1 2 3 4 5 6 7 96	1 2 3 4 5 6 7 96	1 2 3 4 5 6 7 96	1 2 3 4 5 6 7 96	>>SECT. H >> SECT. H >> SECT. H >> SECT. H >> SECT. H >> SECT. H >> SECT. H >> SECT. H
F4	In the last month, how much did you earn? <i>This should be earnings before taxes or other deductions are taken out.</i> ENTER AMOUNT IN SHILLINGS						>> SECT. H

SECTION F: INCOME FROM EMPLOYMENT (CONT'D)

	Serial number in HH Roster						Skip Pattern
	Name of household member						
	Age of household member						
	EMPLOYERS AND OWN ACCOUNT WORKERS (Main Job)						
F7	Last month, how much were the total sales/turnover from your main activity? Enter amount in shillings						
F5	To run your main activity, last month, about how much did you spend on the following expenses ENTER AMOUNT IN UGANDA SHILLINGS						
F5a	Rent						
F5b	Electricity						
F5c	Water, purchase of raw materials, salaries, etc?						
F5d	Purchase of raw materials, salaries, etc?						
F5e	Salaries						
F5f	Others						
F6	Interviewer: To calculate last month net profit from the main activity, subtract sum of (F5a, F5b, F5c, F5d, F5e and F5f) from F7 and ENTER AMOUNT in F6.						

SECTION G: UNEMPLOYED AND PERSONS NOT IN THE LABOUR FORCE AGED 5 YEARS AND ABOVE

	Serial number in HH Roster						Skip Pattern
	Name of household member						
	Age of household member						
G1a	Did you look for work or try to start an own business during the last 30 days? 1=Yes – Looked for work 2=Yes – Tried to establish my own business 3= No	1 2 3	1 2 3	1 2 3	1 2 3	1 2 3	>>G3a
G2	In the last four weeks, what have you done to look for work or to start a business? A=Registered at an employment centre B=Placed /answered job advertisement(s) C=Inquired directly at factories, farms, markets, shops, or other workplaces D=Took a test or interview E=Asked friends, relatives, acquaintances F=Waited on the street to be recruited for casual work G=Sought financial assistance to look for work or start a business H=Looked for land, building, equipment, machinery to start own business or farming I=Applied for permit or license to start a business J=Other (specify): _____ K=No method	A B C D E F G H I J K	A B C D E F G H I J K	A B C D E F G H I J K	A B C D E F G H I J K	A B C D E F G H I J K	>>G6 >>G6 >>G6 >>G6 >>G6 >>G6 >>G6 >>G6 >>G6 >>G6
G3a	Was this because you have already found a job to start at a later date? 1=Yes 2=No	1 2	1 2	1 2	1 2	1 2	>>G6
G3b	Was this because you have undertaken all necessary steps to start a business at a later date? 1=Yes 2=No	1 2	1 2	1 2	1 2	1 2	>>G6
G4	Last week, would you have liked to work if there had been an opportunity to work? 1=Yes 2=No	1 2	1 2	1 2	1 2	1 2	>>G8

SECTION G: UNEMPLOYED AND PERSONS NOT IN THE LABOUR FORCE AGED 5 YEARS AND ABOVE (CONT'D)

	Serial number in HH Roster						Skip Pattern
	Name of household member						
	Age of household member						
G5	What was the main reason why you did not seek work or try to start a business in the last four weeks? 01=Was waiting for the results of a vacancy competition or an interview 02=Awaiting the season for work 03=Attended school or training courses 04=Family responsibilities or housework 05=Pregnancy 06=Illness, injury or disability 07=Does not know how and where to look for work 08=Unable to find work for his/her skills 09=Had looked for job(s) before but had not found any 10=Too young or too old to find a job 11=No jobs available in the area/district 96=Other reason (specify): _____	01 02 03 04 05 06 07 08 09 10 11 96	01 02 03 04 05 06 07 08 09 10 11 96	01 02 03 04 05 06 07 08 09 10 11 96	01 02 03 04 05 06 07 08 09 10 11 96	01 02 03 04 05 06 07 08 09 10 11 96	>>G7a >>G7a >>G7a >>G7a >>G7a >>G7a >>G7a >>G7a >>G7a >>G7a >>G7a >>G7a
G6	For how long have you been without work and trying to find a job or start a business? 1=Less than 3 months 2=3 months to less than 6 months 3=6 months to less than 1 year 4=1 year to less than 3 years 5=3 years to less than 5 years 6=5 years or more 98=Don't know	1 2 3 4 5 6 98	1 2 3 4 5 6 98	1 2 3 4 5 6 98	1 2 3 4 5 6 98	1 2 3 4 5 6 98	
G7a	Last week, could you have started to work if a job had been offered to you? 1=Yes 2=No	1 2	1 2	1 2	1 2	1 2	>>H1
G7b	Last week, could you have started to work if an opportunity to open a business had been offered to you? 1=Yes 2=No	1 2	1 2	1 2	1 2	1 2	>>H1

SECTION G: UNEMPLOYED AND PERSONS NOT IN THE LABOUR FORCE AGED 5 YEARS AND ABOVE (CONT'D)

	Serial number in HH Roster						Skip Pattern
	Name of household member						
	Age of household member						
G8	What was the main reason why you did not want to work last week?						
	1=In school or training	1	1	1	1	1	>>H1
	2=Family responsibilities or housework	2	2	2	2	2	>>H1
	3=Pregnancy	3	3	3	3	3	>>H1
	4=Illness, injury or disability	4	4	4	4	4	>>H1
	5=Retired or too old for work	5	5	5	5	5	>>H1
	6=Too young to work.	6	6	6	6	6	>>H1
	7=No desire to work	7	7	7	7	7	>>H1
	8=Off-season	8	8	8	8	8	>>H1
	96=Other reason (specify): _____	96	96	96	96	96	>>H1

SECTION H: HOUSEHOLD CHORES (CARE) ACTIVITIES

	Serial number in HH Roster						Skip Pattern
	Name of household member						
	Age of household member						
H1	During the past week did you do any of the tasks indicated below for this household? <i>(Read each of the following options and mark "YES" or "NO" for all options)</i>	1=Yes 2=No	1=Yes 2=No	1=Yes 2=No	1=Yes 2=No	1=Yes 2=No	
	1. Fetching water	1	1	1	1	1	
	2. Fetching firewood	2	2	2	2	2	
	3. Cooking	3	3	3	3	3	
	4. Cleaning utensils/house	4	4	4	4	4	
	5. Washing clothes	5	5	5	5	5	
	6. Caring for children/old/sick	6	6	6	6	6	
	7. Other household tasks.	7	7	7	7	7	
H2	How many hours did you do such household tasks yesterday						